

West Muskingum Board of Education
Agenda
January 10, 2024
West Muskingum Middle School Library, 5:00 p.m.

Board Members:

Dan Ankrum, Marcus Farley, Julie MacLaine, Bryan Melsheimer, Ab Vousden

Note:

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question Board member individually. All cell phones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

Call to Order:

Pledge:

Roll Call:

Mr. Ankrum ____ Mr. Farley ____ Mrs. MacLaine ____ Mr. Melsheimer ____ Mr. Vousden ____

Additions to the Agenda:

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

Public Participation:

Presentations:

I. TREASURER'S REPORT

1. Minutes of previous meeting(s) - Attachment

Recommendation to approve the minutes from the December 14, 2023, regular board meeting.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

2. Financial Report - Attachments

Recommendation to approve the December 2023 financial reports as presented.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

3. **Appropriation and Amended Certificate Modifications** – Hand Carry
Recommendation to approve the amended certificate modifications as presented.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

II. SUPERINTENDENT’S REPORT – PERSONNEL

1. **Resignation(s)**

Recommendation to approve the following resignation(s):

- Danielle Simmons, WMES Grade 2 Teacher, resignation, effective January 2, 2024

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

2. **Classified New Contract(s)**

Recommendation to approve the following classified contract(s), effective January 17, 2024.
Salary based on WMEA Negotiated Contract, pending proper completion of personnel requirements:

- Brenda Kontur, WMES afternoon custodian

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

3. **Bus Route Addition and Additional Driver**

Recommendation to approve an additional bus route and driver. The new route is needed for the end of day Buffalo Campus Career Center students. It is a four (4) hour route. Van #1 is currently being utilized to transport students. Recommending Randy Calendine as the driver, effective January 3, 2024.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

4. **Classified Contract Modification**

Recommendation to approve the following classified contract modification:

- Larry Clapper, moving from WMES afternoon custodian to WMMS afternoon custodian, effective January 3, 2024

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

5. **Supplemental/Limited 3313.53 Contract(s) FY24**

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2023-2024 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Patrick Reilly	Head Baseball Coach	\$3,637.18
Joshua Bobo	Head Softball Coach	\$3,637.18
David Bowers, Jr.	Assistant Softball Coach	\$2,182.31
Miranda Fraunfelter	Assistant Softball Coach	Volunteer
Ashley Dillon	Assistant Softball Coach	Volunteer
Michele Merriam	Resident Educator – Year 2 (.46 FTE)	\$ 669.24
	(modified from 12/14/23 contract)	

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

6. Gate Workers – Winter Sports

Recommendation to approve the following worker(s) for the winter sports season:

- Kelsey Middleton

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

7. Indoor Track and Field Club

Recommendation to approve the following as volunteer coaches of the Indoor Track and Field Club for the 2023-2024 season.

- Courtney Prang

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

8. Leave(s) of Absence

Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

- Emily Lawler, WMES teacher

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

9. Unpaid leave

Recommendation to approve unpaid leave for the following employee(s). Accumulated personal and birthday days will be used before unpaid leave.

<u>Name</u>	<u>Position</u>
Kayla Loyd	Paraprofessional

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

10. WMLSD Classified Substitute List

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent’s Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Chritopher DeGarmo	Custodian	January 11, 2024
Caitlyn Roberts	Custodian	January 11, 2024

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

11. MVESC Master Certificate Substitute List

Recommendation to approve the January 2024 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

SUPERINTENDENT'S REPORT

12. **Third Grade State Assessments – Paper Testing**

Recommendation to approve resolution requesting use of paper testing for third grade state assessments for the school year 2024-2025, to be submitted to the Ohio Department of Education.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

13. **Zane State College**

Recommendation to approve the Zane State College Memorandum of Understanding and Data Sharing Agreement for school year 2024-2025 in reference to College Credit Plus classes for West Muskingum students.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

14. **Authorize OSBA to Review Policies** – Attachment

Recommendation to approve resolution to authorize OSBA to review policies in light of HB33 legislative changes impacting Ohio Department of Education (ODE) and State Board of Education (SBOE).

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

15. **Board Policies** - Attachment

First reading and recommendation to approve the following board policies:

Rescind

- IGCF-R – Home Instruction
- EHA- R – Data and Records Retention

Revised

- BBFA – Board Member Conflict of Interest
- *DJB – Petty Cash Accounts
- BDDA – Notification of Meetings
- BDDG – Minutes
- DM – Deposit of public Funds (Cash Collection Points)
- *EBCD – Emergency Closings
- EBCD-R – Emergency Closings
- *EHA – District Records Commission, Records Retention and Disposal
- *EF/EFB – Food Services Management/Free and Reduced-Price Food Services
- GBCC – Staff Dress and Grooming
- *GBG – Staff Participation in Political Activities
- GBI – Staff Gifts and Solicitations
- GCB-1 – Professional Staff Contracts and Compensation Plans (Teachers)

Revised

- GCE – Part-Time and Substitute Professional Staff Employment
- GCPD – Suspension and Termination of Professional Staff Members
- IGAE – Health Education
- *IGBEA – Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
- *IGBEA-R – Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
- NEW – IGBEB -Dyslexia Intervention and Supports
- IGCF – Home Education
- IGCH-R/L (also LEC-R) – College Credit Plus
- *IIA – Instructional Materials
- *IKE – Promotion and Retention of Students
- *IL – Testing Programs
- JEA – Compulsory Attendance Ages
- JEC – School Admission
- JECBC – Admission of Students from Non-Chartered or Home Education
- *JED – Student Absences and Excuses
- *JECE – Student Withdrawal from School (Loss of Driving Privileges)
- JED-R – Student Absences and Excuses
- *JEDA – Truancy
- JEG – Exclusions and Exemptions from School Attendance
- *JHCD (V1) – Administering Medicines to Students (Version 1)
- JHG – Reporting Child Abuse and Mandatory Training
- *JN – Student Fees, Fines and Charges
- KI – Public Solicitations in the Schools
- *IGD – Cocurricular and Extracurricular Activities
- *IGDJ – Interscholastic Athletics
- *IGDK – Interscholastic Extracurricular Eligibility

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

16. Donations

Recommendation to approve the following donation(s):

- West Muskingum Athletic Boosters to West Muskingum Athletic Department for sod installation - \$2,461.50
- West Muskingum Athletic Committee to West Muskingum Athletic Department for athletic purposes - \$6,000.00
- Susie Tippett, WMMS parent to WMMS to be used toward negative lunch balances - \$100.00

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

17. **WMHS Curriculum Guide** - Attachment
First reading of the WMHS Curriculum Guide for the 2024-2025 school year.

18. **Discussion Items**

III. Board Member Reports and Concerns

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report

IV. Executive Session

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- personnel matters
 - o appointment of employee(s) (re-employment)
 - o promotion or compensation
 - o dismissal, discipline, or demotion of employee(s) or student(s)
 - o investigation of charges or complaints of employee(s) or student(s)
- consider the purchase of property for public purposes
 - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- conference with an attorney to discuss matters which are subject of pending or imminent court action
- preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- matters required by federal law or state statutes to be confidential
- specialized details of security arrangements

Motion: Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

§ Time entered executive session: _____ p.m.

§ Time returned to public session: _____ p.m.

Roll Call:

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____

V. **Adjournment**

Meeting Adjournment at _____ P.M.

Ankrum ____ Farley ____ MacLaine ____ Melsheimer ____ Vousden ____