Washington Colony ESD
Published: Apr 05, 2019 05:36 PM
REGULAR BOARD MEETING April 9, 2019 Board Packet
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
130 East Lincoln Avenue, M-5, Fresno, California, 93706, United States

Board Of Trustees
Gary Chavez, President
Pete Mathew, Clerk
Stephanie Martinez-Morris, Member
James Dack, Member
Secretary
Jesus Cruz, Superintendent/Principal

REGULAR MEETING AGENDA

Persons wishing to address the Board of Trustees on a subject to be considered at this meeting, including any matter that may be designated for public hearing, are asked to notify the Washington Colony Elementary School District Office (see telephone/fax numbers below) by noon of the third working day before the scheduled meeting/hearing, stating the subject they wish to address, the organization they represent (if any), and the nature of their testimony. Time is set aside for individuals so desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

REASONABLE ACCOMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Washington Colony Elementary School District Board of Trustees, may request assistance by contacting the WCESD Office, 130 E. Lincoln Avenue, Fresno, CA 93706; telephone (559) 233-0706; fax (559) 233-9583.

I. **Call to Order**

II. **Roll Call**

III. **Pledge of Allegiance**

IV. **Routine Items**

A. **Approve Agenda**

Quick Summary/Abstract:

Approve agenda for the April 9, 2019 Regular Board Meeting.

B. **Adopt Minutes**

Quick Summary/Abstract:

March 12, 2019 Regular Board Meeting

1. **March 12, 2019 Regular Board Meeting**

C. **Public Comment/Board Comment**

Quick Summary/Abstract:

An opportunity for the public and/or the Board to address matters related to school district business which are not on the agenda. Although the item(s) may be discussed, no action may be taken on the item(s). Please see the Welcome! Pamphlet for additional information.

D. **Correspondence**

V. **Reports/Discussion/Information**

A. **Administration/Business/Governance**

1. **Board History- J. Cruz**

2. **Financial Report(s)***

3. **WC New Building Project Timeline update** M. Scott**

4. **Quarterly Report on Williams Uniform Complaints***

5. **Superintendent's Report****

Quick Summary/Abstract:

*a) LCAP Input Presentation**
*b) Parent Workshops/EL Students Recognition update***
*c) Easton Community Water System Authority Project update***

6. **Behavioral Health Services Information****

7. **Summer School Program Update****

B. **Personnel/Students**

1. **ADA/Enrollment Report****

2. **Suspension Report***

Quick Summary/Abstract:

Denotes written information/report of a routine nature which will be addressed upon request of the Board
****** Denotes an oral report which may or may not include written back-up.***

VI. **Action Items**

A. **Administration/Business/Governance**

1. **Warrants**

Quick Summary/Abstract:

Review and Ratify Warrants paid for the period March 1 – March 31, 2019.

2. **Policy Adoption**

Quick Summary/Abstract:

BP 5030 Student Wellness

3. **Contract/ Decorator Draperies Services Proposal Stage Curtains**

Quick Summary/Abstract:

Approve the Decorator Services proposal to replace the Stage Curtain & Valance on existing hardware.

4. **Grant Agreement**

Quick Summary/Abstract:

Approve the State of California Grant Agreement from the School Facility Program and Office of Public Construction (OPSC) for Washington Colony's New Construction project.

5. **CSBA Delegate Assembly Elections for Subregion 10-B**

Quick Summary/Abstract:

Consider completing the run-off ballot and vote for the number of vacancies within geographical subregion 10-B.

B. **Personnel/Students**

1. **Resignation**

Quick Summary/Abstract:

Ratify Superintendent's acceptance of resignation from Carly Ervin – Music Teacher (FTE).

2. **Interdistrict Attendance Permits**

Quick Summary/Abstract:

Ratify action on Interdistrict Attendance Permit for the 2019-20 school year.

C. **Curriculum/Instruction/Assessment**

1. **Declaration of Need for Fully Qualified Educators**

   Quick Summary/Abstract:

   Adopt the Declaration of Need for Fully Qualified Educators for the 2019-2020 school year.

VII. **Closed Session**

Quick Summary/Abstract:

The Board will meet in closed session pursuant to:

Government Code section 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent

VIII. **Reconvene**

IX. **Adjournment**

For more information concerning this agenda, please contact Jesus Cruz, Superintendent, Washington Colony Elementary School District at 130 E. Lincoln Avenue, Fresno, CA 93706; telephone (559) 233-0706; fax (559) 233-9583.

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
I Call to Order

Type:
Procedural

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
II Roll Call

Type:
Procedural

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
III Pledge of Allegiance

Type:
Procedural

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
IV Routine Items

Type:

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
IV.A Approve Agenda

Type:
Action

Quick Summary/Abstract:
Approve agenda for the April 9, 2019 Regular Board Meeting.

Attachments:
1. Approve Agenda

WCESD BOARD OF TRUSTEES

ITEM NO. IV.A
DATE: April 9, 2019

SUBJECT TITLE: APPROVE AGENDA

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Approve agenda for the April 9, 2019 Regular Board Meeting.

BACKGROUND

Governing Board meeting agendas state the meeting time and place and briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

The agenda provides members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda also provides members of the public the opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

The Superintendent, as Secretary to the Board, in consultation with the Board president, prepares the agenda for each regular and special meeting.

Moved by Second

Vóte:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
IV.B Adopt Minutes

Type:
Action

Quick Summary/Abstract:
March 12, 2019 Regular Board Meeting

Attachments:
1. Adopt Minutes
2. Adopt Minutes- March

WCESD BOARD OF TRUSTEES

ITEM NO. IV.B.1
DATE: April 9, 2019

SUBJECT TITLE: ADOPT MINUTES

Action √ Discussion _____ Information _____

RECOMMENDATION

Adopt minutes of the March 12, 2019 Regular Board Meeting.

BACKGROUND

The secretary of the Governing Board keeps minutes and records all official Board actions. (Education Code 35145, 35163)

Copies of the minutes of each regular or special meeting are distributed to all Board members with the agenda for the next regular meeting.

Moved by Second

Vóte:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Published: Mar 08, 2019 04:10 PM

Minutes for REGULAR BOARD MEETING March 12 , 2019

Tuesday, March 12, 2019

Open Session: 6:30 PM | Closed Session:

Washington Colony Elementary School District

Attendance:

Attendees	Present/Absent	Arrival	Departure
Board Members			
Gary Chavez	Present	6:31 PM	9:52 PM
Pete Mathew	Present	6:31 PM	9:52 PM
Rene Mendoza	Present	6:31 PM	9:52 PM
Stephanie Martinez Morris	Present	6:31 PM	9:52 PM
James Dack	Present	6:31 PM	9:52 PM

I. Call to Order

Minutes:

Mr. Cruz, the Superintendent, Mrs. Diaz, Administration Principal, and Miss. Rodriguez, Financial Director where also Betty Thompson- Conference Call in attendance of the board meeting.

II. Roll Call

III. Pledge of Allegiance

Minutes:

Led by: Gary Chavez

IV. Routine Items

A. Approve Agenda
Votes:
Motion:

Motion By: Stephanie Martinez Morris Seconded By: James Dack

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

B. Adopt Minutes
Votes:
Motion: Adopt Minutes

Motion By: Pete Mathew Seconded By: James Dack

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

1. February 12, 2019 Regular Board Meeting

C. Public Comment/Board Comment
Minutes:
Public Comment:

I am Barbara Smith a teacher here and I was not elected to come back next year you have the copy of my evaluation, questions 13 100% got it correct they are highlight in yellow, it is noted to do mathematics division, and fractions with flip model. Those questions are level 2 real world questions, was told to look over recommendations for my evaluation which I worked with Alisha and Eric FCOE coaches, I worked with Eric over the weekend by email . You have a attachment of my lesson plans, to review. When I came here I did not know anyone and you all made me feel like a family. I want to thank the board for allowing me to teach your kids, it is honor to work here and I wish the board would allow me to come back next year, Thank you.

I have some thing to say, I am Ms. Sweet I have been here at this school couple of years, and I have seen teachers come and go. I would like to say I have seen Mrs. Smith connect with her students and teachers. I have seen her work with her grade level teacher, since her grade level teacher is a new teacher and she has provided support to the grade level teacher. Teaches are like families this teacher is unique, the teachers are like family.

Martha Tavarez Introduction to the board I have 18 years plus of school experience. Thank you, Good Evening I would like to thank the board for approving me to work here as a data technician. I attended school here as well as my brothers I am glad to come home. Data Technician as a former student, I am glad to come home, thank you for the opportunity to serve the school. Thank you.

Board Comment: None

D. Correspondence

Minutes:

Mr. Cruz provided correspondence regarding a reminder for trustee dinner is next Tuesday, I (Mr. Cruz) have RSVP the board and if you are not able to attend let me know so I can call to cancel, Mr. Cruz also provided board members with business cards.

V. Reports/Discussion/Information

A. Administration/Business/Governance

1. Board History- J. Cruz

Minutes:

The board reviewd excerpts from the minutes of meetings held March 11. 1969 and March 8, 1994

2. Financial Report(s)*

Minutes:

Cash and County Treasury Report for February 2019- Written Report

3. Budget Report* B. Thompson

Minutes:

Budget Report: 2nd Interim Report Betty Thompson
a) LCFF and 2nd Interim Report* Written Report was presented.

Betty Thomson: Held a Conference Call during the Board meeting in order to present the 2nd interim report. The district has received POSITIVE Certification during the 1st Interim report indicating that the district is able to meet its obligations for the next two years. 2018-19 Budgeted based on P2 ADA= 417.41 from 2017-18. The 2018-19 P1 ADA is higher at 432 + FCOE 2.36 = 434.36. The P2 ADA Apportionment & LCFF were provided in the report. It was indicated by Betty that the districts ADA has increased form last year and the funding per ADA is $10,778. The 2018-19 GAP Funding of $365,737 is at 100% LCFF Fully Funded. The projected COLA is at 3.7%, If there is a State deficit, the COLA could be reduced to 1.5%. There is a deficit for unrestrictive portion of the budget but it is lessened by the increase of ADA of up to 10 if P2 stays the same. ADA will determine minimum revenues. There could be deficit projections due to Step & Column with salary and benefits. If there is a State deficit the COLA is reduced to 1.4%. Governor Budget projects are in April and the Budget May Revised after the April 15 income tax payment due to lower refund, taxes paid and new tax bill. Just be cautious.

It was also noted that STRS/PERS statutory Benefit rates continue to increase. Rates will increase each year for Certificated and for Classified the percentage are higher due social security, Medicare, The next hurdle will be developing the budget for July 1st.

4. Superintendent's Report**

Minutes:

Update for the construction based on the new construction 2012 was to build 5 classroom and now 2 classrooms almost one classroom. All the funding est 3.9 million looking at 1.9 million apply 1.1 million . 2 Kindergarten, 1 SDC and 1 classroom . Look at one time carryover fund 14/15, total is 468,000, one time funded also for the board to consider or

COP finance. My recommendation use for one time funding , which is best for the district which will not put the district in debt with interest. Mr. Dack asked is there is money for the Science Adoption, According to Mr. Cruz there is lottery money for the Science adoption. This is estimate for the future. Betty reccoments moving the unrestrictive funding to restorative fund recourse. It is for a local reason. Per Mr. Mathew as a board we need to make a decision regarding this project if we are going to forward because if we wait it will cost more money for the district .

Mr. Cruz provided a LCAP meeting schedule flyer for public for all LCAP input meetings to be held in April and March, including parents, teachers, students, classified employees, DELAC, SSC and Board Members for LCAP plan 2019-20.

5. Policy Review
Minutes:
Presented to the Board 5030 wellness Policy cafeteria a review was done in December policy. The district will go back and evaluate this policy, as a school we need to. It has been recommended and a policy will be in place. The classroom party policy was presented, therefore, homemade items cannot come from home, it will need to be packaged- due to students may have allergies. This will take place starting next school year-19/20.

B. Personnel/Students
Minutes:
The ADA enrollment was 461 for March.

1. ADA/Enrollment Report*
Minutes:
461 ADA for this year and last year 440 ADA in December

2. Suspension Report*
Minutes:
None to report.

VI. Action Items

A. Administration/Business/Governance

1. 2nd Interim Budget Report
Votes:
Motion:

Motion By: James Dack Seconded By: Pete Mathew

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

2. San Joaquin Valley Purchasing COOP
Votes:
Motion:

Motion By: James Dack Seconded By: Rene Mendoza

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

3. Warrants
Minutes:
Review and Ratify Warrants paid for the period February 1-February 28, 2019

Votes:

Motion:

Motion By: Rene Mendoza Seconded By: Stephanie Martinez Morris

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

4. District Calendar 2019-2020

Minutes:

ELD Presentation training day established. It is all day on October 7th. The district share families with Washington Unified School District, therefore,this is the same starting day as Washington Unified School District.

Votes:

Motion:

Motion By: Rene Mendoza Seconded By: James Dack

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

5. Contract / Linger, Peterson & Shrum Services Agreement 2018-19 – 2020-21

Votes:
Motion:

Motion By: Pete Mathew Seconded By: Stephanie Martinez Morris

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

6. Contract/ PARC Environmental Services Proposal
Votes:
Motion:

Motion By: James Dack Seconded By: Stephanie Martinez Morris

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

7. Contracts/ Leon Environmental Services Proposal
Votes:
Motion:

Motion By: James Dack Seconded By: Rene Mendoza

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

8. Contracts/Fresno Neon Sign Company Services Proposal
Minutes:
Contract requirement providing training for the software. It will be wireless with 5 year warranty. It is 9ft by 5ft

Votes:
Motion: It is only 2

Motion By: Rene Mendoza Seconded By: James Dack

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

9. Contract/Fresno Neon Sign Company Services Proposal
Votes:
Motion:

Motion By: James Dack Seconded By: Pete Mathew

Gary Chavez	YES

Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

B. Personnel/Students

1. Offer of Employment for Classified Employee
Minutes:
The Board approved offer of employment for Classified Employee Martha Tavarez for full-time position of Data Technician/Health Aide/Clerk.

Votes:
Motion:

Motion By: Pete Mathew Seconded By: Rene Mendoza

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

2. Interdistrict Attendance Permits
Minutes:
None, Tabled Item for next month

C. Curriculum/Instruction/Assessment

1. Stryke Security Inc.

Minutes:
This is additional security for the school website filters. It also ties into Google classroom for teachers to control websites for students access.

Votes:
Motion:

Motion By: Rene Mendoza Seconded By: Stephanie Martinez Morris

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

VII. Closed Session

Minutes:
The Board met in closed session beginning at 8:30 pm pursuant to:

Government Code section 54957
Public Employee Discipline/Dismissal/Release:

Government Code Section 54957
Public Employee Performance Evaluation
Title: Superintendent

Votes:
Motion: Closed Session 8:30pm

Motion By: Pete Mathew Seconded By: Rene Mendoza

Gary Chavez	YES
Pete Mathew	YES

Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

VIII. Reconvene

Minutes:

The Board reconvened at 9:50 pm.

The Board reconvened at 9:50 p.m. on a motion by Pete Mathew, seconded by Stephanie Martinez Morris. (Ayes: Chavez, Mathew, Mendoza; Martinez-Morris, Dack; Noes: None; Abstentions: None; Absent: None)

Reporting Out Statement by Board President Gary Chavez on March 12, 2019
In closed session, the Board took action pursuant to Education Code section 44929.21 approving Resolution No. 18/19-10 to release and non-reelect the following probationary certificated employee Identification No. H547787 effective at the end of the 2018-2019 school year and directed the Superintendent or designee to send out appropriate legal notices on a motion by Pete Mathew and seconded by James Dack.

The roll call vote on Employee No. H547787 was unanimous as follows:
(Ayes: 5, Gary Chavez, Pete Mathew, Rene Mendoza, Stephanie Martinez-Morris, James Dack; Nays: None; Abstentions: None, Absent: None)

Votes:

Motion: Reconvene

Motion By: Pete Mathew Seconded By: Stephanie Martinez Morris

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES

James Dack	YES

Result: PASSED

IX. Adjournment

Minutes:

Meeting Adjournment at 9:52pm.

Votes:

Motion: Adjournment

Motion By: Rene Mendoza Seconded By: Pete Mathew

Gary Chavez	YES
Pete Mathew	YES
Rene Mendoza	YES
Stephanie Martinez Morris	YES
James Dack	YES

Result: PASSED

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
IV.B.1 March 12, 2019 Regular Board Meeting

Type:

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
IV.C Public Comment/Board Comment

Type:

Quick Summary/Abstract:
An opportunity for the public and/or the Board to address matters related to school district business which are not on the agenda. Although the item(s) may be discussed, no action may be taken on the item(s). Please see the Welcome! Pamphlet for additional information.

Attachments:
1. Public Comment/Board Comment

WCESD BOARD OF TRUSTEES

ITEM NO. IV.C
DATE: April 9, 2019

SUBJECT TITLE: PUBLIC COMMENT/BOARD COMMENT

Action _____ Discussion ___√___ Information _____

BACKGROUND

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings are not asked to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. Individuals who require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent in writing.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. Members of the public shall have an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.
2. At a time so designated on the agenda, members of the public may bring before the Board, at a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but may not take action at that time. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities.

   Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.
4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has

been substantially changed since the committee heard it, the Board will provide an opportunity for the public to speak.

5. A person wishing to be heard by the Board will first be recognized by the president and may then proceed to comment as briefly as the subject permits.

   Individual speakers are allowed three minutes to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

6. The Board president may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

   The Board may not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. In addition, the Board may not prohibit public criticism of district employees.

   Whenever a member of the public initiates specific complaints or charges against an employee, the Board president will inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957.

7. The Board president will not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group will be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary. Individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings will concern only matters appearing on the agenda.

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
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Washington Colony Elementary School District
IV.D Correspondence

Type:
Informational

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
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Washington Colony Elementary School District
V Reports/Discussion/Information

Type:

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
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Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
V.A Administration/Business/Governance

Type:

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
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Washington Colony Elementary School District
V.A.1 Board History- J. Cruz

Type:

Attachments:

1. Board History April
2. Minutes- April 1969
3. Minutes April 1994

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.1
DATE: April 9, 2019

SUBJECT TITLE: BOARD HISTORY

Action _____ Discussion _____ Information ___√___

BACKGROUND

The maintenance of accurate minutes of Board meetings provides a record of Board actions for use by district staff and the public. The secretary of the Board keeps minutes and records all official Board actions.

CONSIDERATION

"Neither the life of an individual nor the history of a society can be understood without understanding both."

- C. Wright Mills

Excerpts from the minutes of meetings held April 8, 1969 and April 12 1994; follow for your review.

WASHINGTON COLONY SCHOOL
MINUTES
REGULAR MEETING
April 8, 1969

Meeting was called to order at 7:30 p.m. in the library of Washington Colony School, with all members present and James Massie, Secretary to the Board.

MINUTES OF REGULAR MEETING, March 11 were read and were approved by motion of Bruce Blacksill, seconded by Bud Barberich.

MAINTENANCE REGISTER No. 13 and Warrants nos. 199 - 217 were approved for payment by motion of Art Jensen, seconded by Henry Salwasser.

SALARY SCHEDULES FOR 1969/70: The Board discussed salary increases for the forthcoming year but they felt they could not reach a decision until more information is available as to what income we can expect next year.

PRELIMINARY ESTIMATED BUDGET REPORT: Mr. Massie informed the Board as to our present financial situation and gave them a preliminary budget report for the rest of the year.

CALIFORNIA BLUE SHIELD INSURANCE COVERAGE FOR ESTHER REED: Mrs. Reed, who is retiring, has requested of the Board that she be allowed to continue under the group-plan coverage with the school's insurance company. Bruce Blacksill made a motion seconded by Bud Barberich that Mrs. Reed be allowed to continue with the group plan with the understanding that there will be no cost to the district for this.

RESIGNATIONS: It was the motion of Bud Barberich, seconded by Art Jensen that the Board accept the following resignations as tendered by letter at this meeting:

Mrs. Helen I. Pepper, 3rd grade teacher
Mr. Alan Toole, 7th grade teacher
Mrs. Anna Nielsen, Cafeteria Manager and Head Cook

SALE OF BUS #13: Mr. Massie announced to the Board that, in accordance with the instructions, he had sold Bus #13 to Mr. Jerry Linder for $199.00.

LAB FOR LEARNING FOR SIXTH GRADE STUDENTS: Mr. Massie requested and was given the permission of the Board to allow our sixth grade class, with Mrs. Lucile Kramer as one of the teachers for the Lab, to attend the Lab for Learning Class which will be conducted at Aptos, (near Santa Cruz) the week of May 11-17, 1969. The Board also agreed that the district should furnish school bus transportation for these students.

EIGHTH GRADE SACRAMENTO TRIP: The Board agreed that the school would furnish school bus transportation for the eighth grade class to go on their annual trip to visit the State Capitol at Sacramento on Wednesday, April 23rd.

SPECIAL WASHINGTON UNION HIGH SCHOOL AREA TRUSTEE MEETING APRIL 30, 1969: Upon motion of Bud Barberich, seconded by Art Jensen the Board agreed to call a special Board Meeting at 7:00 pm. on April 30, 1969. The meeting is to be held at Bruce's Lodge in Fowler for the purpose of studying Unification. They further agreed that the district will assume the charges for the dinner at $3.50 per plate for each of the Board Members who are able to attend and for Mr. Massie, Secretary to the Board, and also for one of the Guest Speakers who will be attending the meeting.

CORRESPONDENCE:

WASHINGTON UNION CO-ORDINATING COUNCIL: Mr. Massie read to the Board a letter from the Coordinating Council which stated that the Easton Community Services District is sponsoring an application for a Community Service Center, which would include a community hall, large and small meeting rooms, and offices for various groups and possible swimming facilities. The center would be financed through the department of Housing and Urban Development (HUD). Mr. Massie informed the Board that he had complied with their request by submitting a letter to the Easton Community Services District stating the advantages which our school district could hope to enjoy by such a center.

LETTER FROM CONGRESSMAN BERNIE F. SISK: Mr. Massie read to the Board the letter which he had received from Congressman Sisk accepting the invitation for himself and his wife to attend the Congressional Reception and dinner to be held during the NSBA Convention trip at the Washington Hilton Hotel on April 16th.

ADJOURMENT: Mr Barberich, made a motion, seconded by Mr. Salwasser that the meeting be adjourned.

Respectfully submitted

James G. Massie, Secretary to the Board

Approved by:

John G. Moran, President
(John G. Moran)

Henry L. Salwasser, Clerk
(Henry L. Salwasser)

WASHINGTON COLONY SCHOOL DISTRICT

REGULAR BOARD MEETING

Tuesday, April 12, 1994
Library - 7:00 p.m.

MINUTES

1. Call to Order

The meeting was called to order at 7:03 p.m. by Board President, Paul Demant.

2. Roll Call

Members Present: Bob Dack, Ted Davis, Paul Demant, Liz Faccinto, Pete Mathew, and Dale Drew, Superintendent/Secretary to the Board.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Bob Dack.

4. Routine Business (Yellow Section)

4.1. Approve Agenda

The agenda was approved on a motion by Liz Faccinto, seconded by Ted Davis. (Unanimous)

4.2. Adopt Minutes

The minutes of the March 8, 1994 Regular Board Meeting were adopted on a motion by Bob Dack, seconded by Liz Faccinto. (Unanimous)

The minutes of the March 17, 1994 Special Board Meeting were adopted on a motion by Liz Faccinto, seconded by Pete Mathew. (Unanimous)

The minutes of the March 22, 1994 Special Board Meeting were adopted on a motion by Liz Faccinto, seconded by Pete Mathew. (Unanimous)

The minutes of the April 5, 1994 Special Board Meeting were adopted on a motion by Liz Faccinto, seconded by Pete Mathew. (Unanimous)

4.3. Board Recognitions

The Board recognized Lori Workman for her dedication and service to the community of Easton and the Washington Colony School District.

4.4. Public Comment

None.

4.5. Board Comment

Paul Demant, Board President, reported on issues discussed at the meeting of Area Superintendents and Board Representatives.

4.6. Correspondence

Paul Demant, Board President, noted for the record receipt of a letter from Dale H. Drew, District Superintendent, dated March 11, 1994; Subject: Reduction of Services for the 1994-95 School Year.

5. Reports/Discussion/Information (Blue Section)

5.1. Curriculum and Instruction

5.1.1. CLAS Administration, 1993-94 School Year (Dale Drew)

The Board reviewed information received from the California Department of Education and California School Boards Association regarding CLAS administration.

5.1.2. Elementary/Middle Grades Performance Assessments (Dale Drew)

The Board reviewed results of the 1992-93 School Year Elementary and Middle Grades Performance Assessments.

5.1.3. Enrollment Report

Written Report.

5.1.4. 3rd Quarter Honor Roll

Written Report.

5.2. Administration and Business

5.2.1. Superintendent/Principal's Evaluation (Paul Demant)

Paul Demant, Board President, reported on the Superintendent/Principal's Evaluation.

5.2.2. School Calendar, 1994-95 School Year (Dale Drew)

The Board reviewed calendar proposals for the 1994-95 School Year.

5.2.3. Budget/Cash in County Treasury Reports

Written Report.

5.2.4. Student Accounts Report

Written Report.

5.3. Personnel/Students

5.3.1. Student Dress Code (Dale Drew)

The Board discussed proposed changes in the Student Dress Code for the 1993-94 school year.

5.3.2. Requirements for a Diploma of Graduation (Dale Drew)

The Board reviewed a proposal to issue "Certificates of Promotion" rather than "Diplomas of Graduation" to eighth grade students who do not achieve the required 1.0 grade point average.

5.3.3. Suspension Report

Written Report.

5.4. Committees/Councils/Clubs/Activities

5.4.1. Leadership Club (Randy Mehrten)

Al Mahmoodi, Javier Franco, Kristy Hamblen, Joe Cude, and Wendy Ally presented a proposal for a recycling project.

5.4.2. Student Council

No Report.

5.4.3. School Site Council

Written Report.

5.4.4. Parent-Teacher Club

No Report.

5.5. Transportation and Maintenance

5.5.1. Septic Tank/Leech Lines (Jeff Dronyk)

The Board heard a report regarding the failure of the septic tank/leech lines servicing the first wing of classrooms. An application for critical hardship funding under deferred maintenance will be submitted.

5.6. Cafeteria

No Report.

5.7. Facilities

No Report.

5.8. Policy Review

None.

6. Action Items (Green Section)

6.1. Ratification of Employment Contract

The Board ratified an Employment Contract for Marjorie Silva, Vice Principal on a motion by Liz Faccinto, seconded by Ted Davis. (Unanimous)

6.2. Resignation

The Board accepted, with regret, the resignation of Harriet Lichti, Kindergarten Teacher, on a motion by Bob Dack, seconded by Pete Mathew. (Unanimous)

6.3. Final Action on Resolution and Decision Not to Reemploy Certificated Employee for the 1994-95 School Year

The Board adopted Resolution #93-07 Resolution and Decision Not to Reemploy Certificated Employee on a motion by Pete Mathew, seconded by Bob Dack. (Unanimous)

6.4. Recycling Program

The Board approved a request from Leadership Club to implement a recycling program on a motion by Bob Dack, seconded by Ted Davis, with the stipulation that Leadership Club return within six months with a program evaluation and a proposal for the use of funds raised. (Unanimous)

6.5. Special Minimum Day - June 9, 1994

The Board designated the last day of school, June 9, 1994, as a special minimum day on a motion by Liz Faccinto, seconded by Bob Dack. (Unanimous)

6.6. Board Policies - Adoption

The Board adopted BP/AR 0420 *School Site Councils,*, BP/AR 1330 *Use of School Facilities*, BP/AR/E 3541.1 *School-Related Trips*, BP/AR 4161.2 *Personal Leaves*, BP/AR 5144 *Discipline*, BP 6141 *Curriculum Development and Evaluation*, AR 6158 *Independent Study*, BP/AR 6162.7 *Use of Technology in Instruction* on a motion by Bob Dack, seconded by Liz Faccinto. (Unanimous)

6.7. Warrants

The Board approved warrants for the period March 1 - March 31, 1994 (Inclusive) on a motion by Liz Faccinto, seconded by Ted Davis. (Unanimous)

7. Closed Session

The Governing Board met in closed session to discuss the employment of personnel and to discuss student discipline matters pursuant to Government Code Section 54957. The Board returned to open session at 10:05 p.m.

On a motion by Bob Dack, seconded by Liz Faccinto, the Board approved a Waiver of Expulsion Hearing Proceedings, ordered the expulsion of student FYE 93-94/07 for the remainder of the 1993-94 school year and the first semester of the 1994-95 school year, and revoked Student FYE 93-94/07's Interdistrict Attendance Permit effective Monday, April 11, 1994, for violation of Education Code section 48900(c). (Unanimous)

8. Adjournment

The meeting was adjourned at 10:10 p.m. on a motion by Bob Dack, seconded by Ted Davis. (Unanimous)

Paul Demant, President

Pete Mathew, Clerk

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
V.A.2 Financial Report(s)*

Type:

Attachments:

1. Financial Reports
2. March 2019 Cash in County Report

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.2
DATE: April 9, 2019

SUBJECT TITLE: FINANCIAL REPORTS

Action _____ Discussion _____ Information ___√___

BACKGROUND

The Governing Board is committed to ensuring accountability to the public for the fiscal health of the district. The Board adopts sound fiscal policies and oversees the district's financial condition. The Superintendent or designee regularly keeps the Board informed about the district's finances and submits timely reports so that the Board can take appropriate action to ensure the district's financial stability. The Superintendent or designee recommends amendments to the district's budgeted revenues and expenditures as may be necessary to maintain a balanced budget.

CONSIDERATION

The *Cash in County Treasury Report* for March 2019 follows for your review.

Cash In County Treasury
Aggregate

From 3/1/2019 thru 3/31/2019
Fund: 0100 (6150 60001) General Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of		3/1/2019					$2,734,976.09
3/4/2019	TF -191351	19-CURRENT SECURED SUPP 7TH	$581.68	$0.00	$7,039,559.77	$4,304,002.00	$2,735,557.77
3/5/2019	APY -20192	Cancel Warrant #512182575	$205.20	$0.00	$7,039,764.97	$4,304,002.00	$2,735,762.97
3/5/2019	TF -191313	JV#0914 17/18 TRANS BILLBACK	$0.00	$26,290.67	$7,039,764.97	$4,330,292.67	$2,709,472.30
3/6/2019	APY -20193	Accounts Payable 3/6/2019	$0.00	$42,252.22	$7,039,764.97	$4,372,544.89	$2,667,220.08
3/6/2019	CA -41955	420455 cal crd reb	$130.09	$0.00	$7,039,895.06	$4,372,544.89	$2,667,350.17
3/6/2019	CA -41955	420455 cha ins	$938.74	$0.00	$7,040,833.80	$4,372,544.89	$2,668,288.91
3/6/2019	CA -41955	420455 feb hlth ins	$12,399.00	$0.00	$7,053,232.80	$4,372,544.89	$2,680,687.91
3/6/2019	CA -41955	420455 MAA REIM	$3,353.92	$0.00	$7,056,586.72	$4,372,544.89	$2,684,041.83
3/6/2019	CA -41955	420455 mend ins	$1,522.74	$0.00	$7,058,109.46	$4,372,544.89	$2,685,564.57
3/12/2019	TF -191336	JV#0960 18/19 IS&T CHARGES	$0.00	$26,714.00	$7,058,109.46	$4,399,258.89	$2,658,850.57
3/12/2019	TF -191337	JV#0959 18/19 MAIL-DEL SERVICES	$0.00	$1,175.00	$7,058,109.46	$4,400,433.89	$2,657,675.57
3/15/2019	APY -20193	Accounts Payable 3/15/2019	$0.00	$10,556.77	$7,058,109.46	$4,410,990.66	$2,647,118.80
3/20/2019	TF -191371	JV#0981 17/18 IDEA3315 REIMB 4	$395.00	$0.00	$7,058,504.46	$4,410,990.66	$2,647,513.80
3/20/2019	TF -191372	JV#0982 17/18 IDEA3315 REIM 1,2,3	$439.00	$0.00	$7,058,943.46	$4,410,990.66	$2,647,952.80
3/22/2019	APY -20193	Accounts Payable 3/22/2019	$0.00	$63,020.84	$7,058,943.46	$4,474,011.50	$2,584,931.96
3/22/2019	TF -191381	JV#988 18-19 3RD QTR EPA APPORTIONMENT	$190,247.00	$744.00	$7,249,190.46	$4,474,755.50	$2,774,434.96
3/25/2019	TF -191392	JV#995 18-19 3RD APPT TITLE I, PART A; ESSA	$76,904.00	$0.00	$7,326,094.46	$4,474,755.50	$2,851,338.96
3/26/2019	TF -191388	#0947 FICA CHARGES FOR 3/31/19 PAYROLL	$0.00	$4,162.66	$7,326,094.46	$4,478,918.16	$2,847,176.30
3/26/2019	TF -191389	#0948 MEDI CHARGES 3/31/19 PAYROLL	$0.00	$3,506.67	$7,326,094.46	$4,482,424.83	$2,843,669.63
3/26/2019	TF -191390	#0992 PERS DIST CHARGES 3/31/19 PAYROLL	$0.00	$8,875.67	$7,326,094.46	$4,491,300.50	$2,834,793.96
3/26/2019	TF -191391	#0989 STRS DIST CONT 3/31/19 PAYROLL	$0.00	$29,820.53	$7,326,094.46	$4,521,121.03	$2,804,973.43
3/27/2019	TF -191409	JV#1008 18-19 P-1 MARCH PRINC APPORTIONMEN	$374,512.00	$1,159.00	$7,700,606.46	$4,522,280.03	$3,178,326.43
3/27/2019	TF -191415	JV#1013 18-19 MARCH STATE APPORT	$12,230.00	$0.00	$7,712,836.46	$4,522,280.03	$3,190,556.43
3/27/2019	TF -191420	18-19 2ND QTR-2ND INTEREST DISTRIBUTIO	$10,317.81	$0.00	$7,723,154.27	$4,522,280.03	$3,200,874.24
3/29/2019	TF -191417	JV#1017 18-19 2ND QTR. LOTTERY	$31,587.19	$0.00	$7,754,741.46	$4,522,280.03	$3,232,461.43
3/29/2019	PAY -32919	PAYROLL 3/29/2019	$121,467.68	$334,791.05	$7,876,209.14	$4,857,071.08	$3,019,138.06
	Total Activity		$837,231.05	$553,069.08			
	Ending Balance				$7,876,209.14	$4,857,071.08	$3,019,138.06

Cash In County Treasury
Aggregate

From 3/1/2019 thru 3/31/2019
Fund: 1200 (6150 60012) Child Development Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of		3/1/2019					$109,307.87
3/6/2019	APY -20193	Accounts Payable 3/6/2019	$0.00	$28.04	$246,189.53	$136,909.70	$109,279.83
3/6/2019	CA -41955	420455 presc appt	$36,648.00	$0.00	$282,837.53	$136,909.70	$145,927.83
3/6/2019	CA -41955	420455 presch apt	$10,120.00	$0.00	$292,957.53	$136,909.70	$156,047.83
3/6/2019	CA -41955	420455 presch hlth i	$559.37	$0.00	$293,516.90	$136,909.70	$156,607.20
3/15/2019	APY -20193	Accounts Payable 3/15/2019	$0.00	$14.02	$293,516.90	$136,923.72	$156,593.18
3/22/2019	APY -20193	Accounts Payable 3/22/2019	$0.00	$1,653.67	$293,516.90	$138,577.39	$154,939.51
3/26/2019	TF -191390	#0992 PERS DIST CHARGES 3/31/19 PAYROLL	$0.00	$359.51	$293,516.90	$138,936.90	$154,580.00
3/26/2019	TF -191391	#0989 STRS DIST CONT 3/31/19 PAYROLL	$0.00	$801.12	$293,516.90	$139,738.02	$153,778.88
3/27/2019	TF -191420	18-19 2ND QTR-2ND INTEREST DISTRIBUTIO	$616.04	$0.00	$294,132.94	$139,738.02	$154,394.92
3/29/2019	PAY -32919	PAYROLL 3/29/2019	$2,962.60	$14,651.23	$297,095.54	$154,389.25	$142,706.29
	Total Activity		$50,906.01	$17,507.59			
	Ending Balance				$297,095.54	$154,389.25	$142,706.29

Cash In County Treasury
Aggregate

From 3/1/2019 thru 3/31/2019
Fund: 1300 (6150 60008) Cafeteria Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of		3/1/2019					$94,122.73
3/6/2019	APY -20193	Accounts Payable 3/6/2019	$0.00	$4,154.24	$346,073.50	$256,105.01	$89,968.49
3/6/2019	CA -41955	420455 DEC FED BK RE	$2,875.65	$0.00	$348,949.15	$256,105.01	$92,844.14
3/6/2019	CA -41955	420455 DEC FED LU RE	$212.19	$0.00	$349,161.34	$256,105.01	$93,056.33
3/6/2019	CA -41955	420455 DEC FED LUN R	$11,921.10	$0.00	$361,082.44	$256,105.01	$104,977.43
3/6/2019	CA -41955	420455 DEC FED SN RE	$1,590.68	$0.00	$362,673.12	$256,105.01	$106,568.11
3/6/2019	CA -41955	420455 feb ad mls	$378.00	$0.00	$363,051.12	$256,105.01	$106,946.11
3/6/2019	CA -41955	420455 JAN ST BK REI	$526.65	$0.00	$363,577.77	$256,105.01	$107,472.76
3/6/2019	CA -41955	420455 JAN ST LUN RE	$1,500.13	$0.00	$365,077.90	$256,105.01	$108,972.89
3/6/2019	CA -41955	420455 NOV FED BK RE	$5,138.55	$0.00	$370,216.45	$256,105.01	$114,111.44
3/6/2019	CA -41955	420455 NOV FED LU R	$410.16	$0.00	$370,626.61	$256,105.01	$114,521.60
3/6/2019	CA -41955	420455 NOV FED LUN	$18,901.70	$0.00	$389,528.31	$256,105.01	$133,423.30
3/6/2019	CA -41955	420455 NOV FED SN RE	$2,735.46	$0.00	$392,263.77	$256,105.01	$136,158.76
3/6/2019	CA -41955	420455 NOV LUN FED R	$338.58	$0.00	$392,602.35	$256,105.01	$136,497.34
3/6/2019	CA -41957	420457 st.mls	$68.00	$0.00	$392,670.35	$256,105.01	$136,565.34
3/6/2019	CA -41958	420458 st.mls	$51.25	$0.00	$392,721.60	$256,105.01	$136,616.59
3/13/2019	CA -42002	420757 ad mls	$68.05	$0.00	$392,789.65	$256,105.01	$136,684.64
3/15/2019	APY -20193	Accounts Payable 3/15/2019	$0.00	$5,673.70	$392,789.65	$261,778.71	$131,010.94
3/22/2019	APY -20193	Accounts Payable 3/22/2019	$0.00	$2,334.76	$392,789.65	$264,113.47	$128,676.18
3/26/2019	TF -191390	#0992 PERS DIST CHARGES 3/31/19 PAYROLL	$0.00	$1,597.52	$392,789.65	$265,710.99	$127,078.66
3/27/2019	TF -191420	18-19 2ND QTR-2ND INTEREST DISTRIBUTIO	$660.35	$0.00	$393,450.00	$265,710.99	$127,739.01
3/29/2019	PAY -32919	PAYROLL 3/29/2019	$3,256.76	$14,287.15	$396,706.76	$279,998.14	$116,708.62
	Total Activity		$50,633.26	$28,047.37			
	Ending Balance				$396,706.76	$279,998.14	$116,708.62

Cash In County Treasury
Aggregate

From 3/1/2019 thru 3/31/2019
Fund: 1400 (6150 60005) Deferred Maintenance Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of	3/1/2019						$57,319.23
3/27/2019	TF -191420	18-19 2ND QTR-2ND INTEREST DISTRIBUTIO	$386.62	$0.00	$118,938.85	$61,233.00	$57,705.85
	Total Activity		$386.62	$0.00			
	Ending Balance				$118,938.85	$61,233.00	$57,705.85

Cash In County Treasury
Aggregate

From 3/1/2019 thru 3/31/2019
Fund: 1500 (6150 60010) Pupil Transportation Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of		3/1/2019					$86,301.25
3/27/2019	TF -191420	18-19 2ND QTR-2ND INTEREST DISTRIBUTIO	$398.58	$0.00	$86,699.83	$0.00	$86,699.83
	Total Activity		$398.58	$0.00			
	Ending Balance				$86,699.83	$0.00	$86,699.83

Cash In County Treasury
Aggregate

From 3/1/2019 thru 3/31/2019
Fund: 1700 (6150 60020) Special Reserve Fund for Other Than Capital Outlay Projects

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of		3/1/2019					$108,163.18
3/27/2019	TF -191420	18-19 2ND QTR-2ND INTEREST DISTRIBUTIO	$499.51	$0.00	$108,662.69	$0.00	$108,662.69
	Total Activity		$499.51	$0.00			
	Ending Balance				$108,662.69	$0.00	$108,662.69

Cash In County Treasury
Aggregate

From 3/1/2019 thru 3/31/2019
Fund: 2000 (6150 60078) Special Reserve Fund for Postemployment Benefits

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of		3/1/2019					$431,421.02
3/27/2019	TF -191420	18-19 2ND QTR-2ND INTEREST DISTRIBUTIO	$1,992.48	$0.00	$433,413.50	$0.00	$433,413.50
	Total Activity		$1,992.48	$0.00			
	Ending Balance				$433,413.50	$0.00	$433,413.50

Cash In County Treasury
Aggregate

From 3/1/2019 thru 3/31/2019
Fund: 2100 (6150 65069) Building Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of		3/1/2019					$324.77
3/27/2019	TF -191420	18-19 2ND QTR-2ND INTEREST DISTRIBUTIO	$1.50	$0.00	$326.27	$0.00	$326.27
	Total Activity		$1.50	$0.00			
	Ending Balance				$326.27	$0.00	$326.27

Cash In County Treasury
Aggregate

From 3/1/2019 thru 3/31/2019
Fund: 2500 (6150 60006) Capital Facilities Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of		3/1/2019					$13,049.93
3/27/2019	TF -191420	18-19 2ND QTR-2ND INTEREST DISTRIBUTIO	$60.51	$0.00	$21,659.24	$8,548.80	$13,110.44
	Total Activity		$60.51	$0.00			
	Ending Balance				$21,659.24	$8,548.80	$13,110.44

Cash In County Treasury
Aggregate

From 3/1/2019 thru 3/31/2019
Fund: 3500 (6150 60066) County School Facilities Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of		3/1/2019					$14,509.25
3/27/2019	TF -191420	18-19 2ND QTR-2ND INTEREST DISTRIBUTIO	$67.01	$0.00	$14,576.26	$0.00	$14,576.26
	Total Activity		$67.01	$0.00			
	Ending Balance				$14,576.26	$0.00	$14,576.26

Cash In County Treasury
Aggregate

From 3/1/2019 thru 3/31/2019
Fund: 4000 (6150 60015) Special Reserve Fund for Capital Outlay Projects

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of		3/1/2019					$25,500.89
3/27/2019	TF -191420	18-19 2ND QTR-2ND INTEREST DISTRIBUTIO	$117.78	$0.00	$25,618.67	$0.00	$25,618.67
	Total Activity		$117.78	$0.00			
	Ending Balance				$25,618.67	$0.00	$25,618.67

Cash In County Treasury
Aggregate

From 3/1/2019 thru 3/31/2019
Fund: 5100 (6150 65070) Bond Interest and Redemption Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of		3/1/2019					$8,855.34
3/4/2019	TF -191351	19-CURRENT SECURED SUPP 7TH	$32.89	$0.00	$37,356.04	$28,467.81	$8,888.23
3/27/2019	TF -191420	18-19 2ND QTR-2ND INTEREST DISTRIBUTIO	$18.68	$0.00	$37,374.72	$28,467.81	$8,906.91
	Total Activity		$51.57	$0.00			
	Ending Balance				$37,374.72	$28,467.81	$8,906.91

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
V.A.3 WC New Building Project Timeline update M. Scott**

Type:

Attachments:

1. WC New Building Project Timeline Update
2. WC New Building Project

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.3
DATE: April 9, 2019

SUBJECT TITLE: WC New Building Project Timeline update

Action _____ Discussion _____ Information ___√___

BACKGROUND

The district has received a GRANT AGREEMENT from the State of California School Facility Program and Office of Public Construction (OPSC) regarding the Washington Colony Elementary new construction application (50/62513-00-001) that is in line to build a total of 4 classrooms. The new DSA plans have been approved. The plans show 1 SDC, 1 standard CR for the SFP project and then 2 Kinder CR for the kinder program.
The State Grant Agreement Amount is: $1,832,227.07 for the new construction and the Full-Day Kindergarten Facilities Grant Program (FDKFGP) is expected to be around $1,256,620. Therefore, once the FDKFGP grant is approved, Kindergarten money would be available as early as May first selection or August second selection.

Based on the projected Budget for New Construction State Funds and the FDKFGP projected grant amount, at the bottom of the Project Budget Summary sheet you will find the $3,992,000 down as the total project budget. There is an OPSC grant Agreement project funding of $1,832,227.07 and combining this with the potential FDKFGP of $1,256,620 for the Kindergarten program the district would have a projected state share of $3,088,847. Therefore, According to Mangini's and SchoolWorks, it is recommended that the district accepts the Grant Agreement, and expect the FDKFGP grant funding to be approved in May 2019.
In addition, Betty Thompson, CBO consultant has indicated that the district has options to cover the cost district match of around $500,000. She has indicated that the district can go through the finance options. However, in addition, the other option is to look into the district's general fund one-time Mandated Cost Reimbursement funding ($468,242.70). According to Betty, this funding of mandated cost reimbursement could be relocated from Unrestrictive to Restrictive as the expense for the new building project.

CONSIDERATION

The district needs to consider accepting the Grant Agreement and Expect the Kindergarten funds to be received in May or August 2019. Michael Scott form Mangini's Architect will be present at the April 9, 2019 regular Board meeting in order to present a proposed timeline for the new construction project indicating State Funding Program Fund Available, Bids Advertisement, Board meeting for consideration of Approval and Notice to proceed with construction project based on hard bids and district funds available.

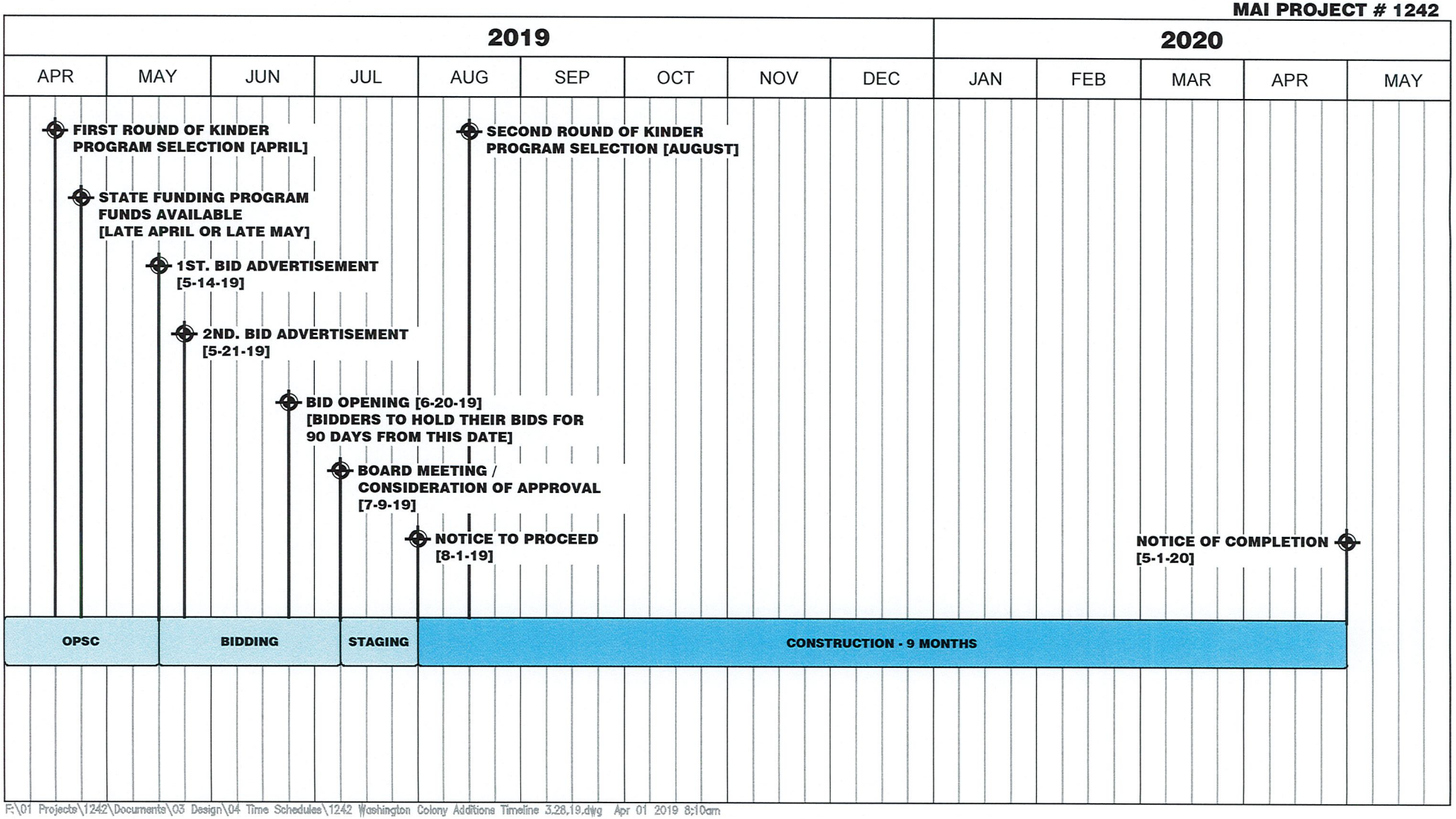
PROPOSED PROJECT TIMELINE

3-28-2019

WASHINGTON COLONY ELEMENTARY CLASSROOM ADDITIONS

WASHINGTON COLONY SCHOOL DISTRICT

MAI PROJECT # 1242



F:\01 Projects\1242\Documents\03 Design\04 Time Schedules\1242 Washington Colony Additions Timeline 3.28.19.dwg Apr 01 2019 8:10am

MANGINI | ARCHITECTURE INGENUITY
McLAIN BARENG MORRELLI

MANGINI ASSOCIATES INC.
4320 West Mineral King Avenue
Visalia, California 93291

www.mangini.us
(559) 627 0530 Office
(559) 627-1926 Fax

PROJECT BUDGET SUMMARY

PROJECT: Classrooms Addition (2-Kindergarten, 2-Special Day Class, Toilets, 1- Reloc SDC) — PROJ. NO.: 1242
CLIENT: Washington Colony Elementary School District — DATE: 12/5/2018
PHASE: Construction Documents — BLDG. AREA (sf): 6,840

A.	**SITE**				
1.	Purchase Price of Property		$	-	
2.	Appraisal		$	-	
3.	Escrow		$	-	
4.	CDE Site Studies / Site Acquisition Due Diligence Studies		$	-	
5.	CEQA Compliance / Site Acquisition Project Management		$	-	
6.	Geohazard Report		$	6,000.00	PAID
7.	Phase 1 - Environmental Site Assessment / Phase 2 - Sampling Activities		$	-	
8.	Preliminary Endangerment Assessment		$	-	
9.	DTSC Fees and Response Action		$	-	
10.	Hazardous Material Investigation (asbestos, lead, Pcb, Ocp)		$	-	
11.	Geotechnical Investigation / Report		$	9,000.00	PAID
12.	Topographic Survey		$	15,750.00	PAID
13.	Utility Connection Fees (power, water, storm drain, gas, sewer, telephone, cable TV)		$	-	
14.	Impact Fees		$	-	
15.	Eligibility Consultant		$	-	
16.	Financial Consultant		$	-	
17.	Site Clearing / Demolition		$	-	
18.	Bond Costs		$	-	
19.	Temporary Housing / Relocation		$	-	
20.	Legal Fees		$	-	
21.			**SITE SUBTOTAL →**		**$ 31,000**
B.	**DESIGN AND APPROVAL**				
1.	Architect's Fee (New Construction) - Based on OPSC Sliding Scale and Item C.6 below		$	254,237.28	PAID $180,103
2.	Architect's Reimbursable Costs (Mileage, Bidding Documents Reproduction)		$	10,000.00	
3.	Architect's LEED / CHPS / HPI Services		$	-	
4	DSA Review Fee (March 2012)		$	13,500.00	PAID $13,500
5	DSA Review Fee (December 2017)		$	27,000.00	PAID $27000
6	CDE Review Fee		$	2,500.00	PAID
7	CGS Review Fee (March 2012)		$	3,600.00	PAID
8	CGS Review Fee (December 2017)		$	3,600.00	PAID
9	City / County Review / Inspection Fee		$	-	
10	Health Department Review Fee		$	-	
11			**DESIGN AND APPROVAL SUBTOTAL →**		**$ 314,000**
C.	**PROBABLE CONSTRUCTION COST - BY GENERAL CONTRACTOR**				
1.	Off-site Development		$	-	?
2.	On-site Development (15% of Building Construction Cost)		$	400,000.00	
3	K-Wing Building Const. (approx. 5,880 sf x $400/sf)		$	2,352,000.00	
4	General Requirements, Overhead, Bond, Insurance, Supervision, Etc.	7%	$	192,640.00	
5	Construction Contingency	10%	$	294,464.00	
		PROBABLE CONSTRUCTION COST SUBTOTAL →			**$ 3,239,104**
D.	**OWNER PROVIDED CONSTRUCTION AND TESTING**				
1.	Data / Communications by Owner		$	-	
2.	Intrusion Alarm by Owner		$	-	
3.	Hazardous Materials Removal by Owner		$	-	
4.	Construction Testing / Special Inspection		$	43,000.00	
5.	Inspector of Record ($8,000/month x 9 months)		$	72,000.00	
6.	Commissioning Agent		$	10,000.00	
7.	SWPPP, Dust Control Plan, Indirect Source Review		$	2,500.00	
8.	Fixtures, Furniture and Equipment		$	75,000.00	
9.	Bid Advertising		$	15,000.00	
10.		**OWNER PROVIDED CONSTRUCTION AND TESTING SUBTOTAL →**			**$ 217,500**
			Budget Contingency (5%) →		$ 190,000
			TOTAL PROJECT BUDGET →		$ 3,992,000

Evaluation of the Owner's project budget represents Architect's judgment as a design professional familiar with the construction industry. Architect cannot and does not warrant or represent that actual costs will not vary from this budget summary.

Washington Colony - One Time Funds for Outstanding Mandate Claims:

Fiscal Year	Prior Year P2 ADA	$/ADA	Apportionment
2014-15	403.33	$66.87	$26,970.68
2015-16	409.03	$529.27	$216,487.31
2016-17	407.70	$214.55	$87,472.04
2017-18	410.62	$147.32	$60,492.54
2018-19	417.41	$184.04	$76,820.14
		Total Apportionments	**$468,242.70**

Full Day Kindergarten Facilities Grant Program

This new program has been approved by the SAB and will begin in January 2019. Any school district that serves kindergarten students that operates a full day kindergarten program or intends to implement a full day kindergarten program may apply for facility funding for any eligible schools.

Process Overview/Anticipated Timeline

1. Submit Applications in January 2019

   The application will include the eligibility determination and supporting documents along with the SAB 70-01 form that needs to be signed by the District. A certification stating the District has or will implement full-day kindergarten upon completion of the project is also required.

2. Project approval notification in March/April 2019

   If more applications are submitted than there is funding available, then a priority point system will determine which projects are funded each round. A maximum of 80 priority points are assigned to each project. 40 points are awarded to financial hardship projects and up to 40 points are awarded for districts with a free/reduced lunch ratio of 60% or higher.

3. Project funding in May 2019

   Funding will be provided for the design costs of the project in the amount of $72,300 per classroom being requested once a Grant Agreement is signed. If plans for the project have already been approved by DSA, then this step can be skipped.

4. Submit Fund Release Authorization SAB 70-02 by May 2020

   The District has 12 months after receiving design funds to complete the project plans and get DSA and CDE approval.

5. Submit Expense Report SAB 70-03

   The District must submit an expense report at the completion of the project.

Eligibility Determination

Eligibility is calculated for each site individually. First, determine the kindergarten enrollment based on the current year rosters or the latest data as shown on the CDE website. The enrollment should include TK students and regular kindergarten students. Compare the enrollment to the kindergarten capacity of the school. The capacity is determined using a loading factor of 25 for each classroom on the site that was designed for use as a kindergarten classroom. For each 25 unhoused students, or portion thereof, the school qualifies for one additional kindergarten classroom.

Funding Estimate

For each new kindergarten classroom built under this program, the District will be funded approximately $400,000 of which $72,300 is funded during the design phase. Projects that qualify for financial hardship would be funded an estimated $800,000 per classroom.

The District may also request to retrofit existing buildings to create the additional kindergarten classrooms. In this case, the estimate funding is $115,000 per classroom of which $27,500 is funded during the design phase. Retrofit projects that qualify for financial hardship would be funded an estimated $192,000 per classroom.

Other Program Notes

This program requires the District to build new classrooms that meet the current kindergarten design criteria as approved by CDE. Each kindergarten classroom funded by this program must be at least 1,350 square feet.

Each new classroom funded increases the baseline capacity by 25 at the elementary level in the SFP program.

A second and final funding round will be held in May 2019.

This program cannot be used to build portable kindergarten classrooms but it may be used to build permanent modular classrooms.

If a school site does not currently house kindergarten students, it is not eligible to participate in this program.

Financial hardship projects funded by this program are not penalized if the project runs over budget.

This program overview has been provided by SchoolWorks, Inc. For more details and the full set of regulations, please refer to the OPSC website.

Ken Reynolds
President
SchoolWorks
www.SchoolworksGIS.com
(916) 733-0402

Owen
12/10/18

Washington Colony New Construction Project

SAB approved eligibility of 29 7-8 and 22 SDC grants on August 4th 2010.

District submitted design funding application on December 22nd 2010.

SAB approved project without funding on March 23rd 2011.

SAB approved $260,364 in design funding on June 27th 2012.

SAB approved eligibility of 22 K-6 and 8 SDC grants on January 23rd 2013.

The eligibility using the 2017 enrollment data is now 26 K-6 and 10 SDC grants.

SchoolWorks, Inc. 2018 State Allowances
New Construction Project Calculator
Washington Colony Classroom Addition

Basic Funding Allowances:	Students	State Share	District Share	Project Total
K-6 Grants	25	$289,175	$289,175	$578,350
7-8 Grants	0	$0	$0	$0
Non-Severe Spec Ed Grants	10	$217,370	$217,370	$434,740
Basic Funding Total:	35	**$506,545**	**$506,545**	**$1,013,090**
Project Adjustments:				
Fire Alarms	Y	$760	$760	$1,520
Sprinklers	N	$0	$0	$0
Small Size Project	12%	$60,785	$60,785	$121,571
Project Assistance	Y	$7,074	$7,074	$14,148
Adjustment Totals		**$68,619**	**$68,619**	**$137,239**
Totals		**$575,164**	**$575,164**	**$1,150,329**
Service Site		$318,513	$318,513	**$637,026**
Utilities		$66,939	$66,939	**$133,877**
Grand Totals		**$960,616**	**$960,616**	**$1,921,232**
Design Funding previously received:				**$260,364**
Construction fundnig balance:				**$1,660,868**

Full Day Kindergarten Grant Funding Estimate

2 Kindergarten Classrooms	$1,156,700
Site development allowance	−$404,845 Removed
Fire alarm/sprinklers	$20,800
Project Assistance	$14,148
Total	$1,596,493 → $1,191,648
Combined Total Project Funding:	**$3,257,361** →

The proposed funding is to request 2 CR under the SFP (1 regular classroom and 1 SDC classroom) and 2 kindergarten CR under the Full Day kindergarten program.

This plan generates a net funding of **$3,257,361** to complete the new construction project.

The District also has eligibility for modernization at $1.94 million. The District recently requested design funding which will provide a grant of $281,978 when it is processed in the next 12 to 16 months.

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
V.A.4 Quarterly Report on Williams Uniform Complaints*

Type:

Attachments:

1. Williams Report
2. Quarterly Report

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.4
DATE: April 9, 2019

SUBJECT TITLE: Quarterly Report on Williams Uniform Complaints

Action _____ Discussion ___√___ Information _____

BACKGROUND

With the Williams Compliance components, each school district is required to report quarterly to the County Superintendent regarding any complaints related to the three areas covered by the Williams Lawsuit Settlement. The three areas are as follows: 1) instructional materials; 2) teacher vacancy or misassignment; and/or 3) facilities conditions.

CONSIDERATION

The Quarterly Report on Williams Uniform Complaints for the period ending March 31, 2019, follows for your review.

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

District: Washington Colony Elementary

Person completing this form: Jesus Cruz Title: Superintendent

Quarterly Report Submission Date: (*check one*)

- ☒ April 2019
- ☐ July 2019
- ☐ October 2019
- ☐ January 2020

Date for information to be reported publicly at governing board meeting: April 9, 2019

Please check the box that applies:

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

Jesus Cruz

Print Name of District Superintendent

Signature of District Superintendent

4/09/2019

Date

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
V.A.5 Superintendent's Report**

Type:

Quick Summary/Abstract:
*a) LCAP Input Presentation**
*b) Parent Workshops/EL Students Recognition update***
*c) Easton Community Water System Authority Project update***

Attachments:
1. Superintendent Report

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.5
DATE: April 9, 2019

SUBJECT TITLE: Superintendent's Report

Action _____ Discussion _____ Information ___√___

BACKGROUND

As part of the Governing Board's responsibility to set direction for the school district, the Board shall adopt long-term goals focused on the achievement of all district students. The district's goals shall be aligned with the district's vision, mission, philosophy, and priorities. (BP 0200)

CONSIDERATION

In developing goals and identifying strategies to achieve those goals, the Board and Superintendent shall solicit input and review from key stakeholders. The Board shall also review and consider quantitative and/or qualitative data, including data disaggregated by student subgroup and school site, to ensure that district goals are aligned with student needs. Superintendent will discuss the District Goals and Objectives with the Board of Education. The Superintendent's report on specific objectives and activities follow for your review.

a) LCAP Input Presentation**
b) Parent Workshops/EL Students Recognition Update**
c) Easton Community Water System Authority Project update** (Summary Sheet)

The Easton Community Water System Authority has been formed a joint powers authority between Washington Union High School and Washington Colony School in order to connect a new pipeline for potable water. Proposition 84 Grant funded the study and design of a project to construct a new well on the WUHS campus and provide a pipeline connection to the nearby existing Washington Colony School District (WCSD) well. Therefore, as a result an agreement was entered into between WUHS and WCSD jointly manage the water from the two newly connected wells in order to provide redundancy and water reliability for both schools.
The pipeline connection project is completed and the installation of a new pump for the Washington Colony's well is currently in progress. The WUHS well is operating and fully functioning.

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
V.A.6 Behavioral Health Services Information**

Type:

Attachments:

1. Behavioral Health Services Information
2. Behavioral Health Services

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.6
DATE: April 9, 2019

SUBJECT TITLE: Behavioral Health Services Information

Action _____ Discussion _____ Information ___√___

BACKGROUND

The County Superintendent previously entered into an Agreement with the County of Fresno on June 5, 2018, for the provision of behavioral health services (the "Services") to the students of school Districts within Fresno County ("Master Agreement"). The District educates students, some of whom would benefit from behavioral health services.

County Superintendent Service Providers will provide crisis support in situations that a student expresses desire to harm himself/herself or a desire to harm others, as circumstances permit through the "All 4 Youth Program". A school clinician for Mental Health will be available at school site.

The All 4 Youth is a partnership program between the Fresno County Department of Behavioral Health and Fresno County Superintendent of Schools for children and youth ages 0-22 years old experiencing difficulties that affect them at school and at home.
All 4 Youth is designed to enable youth and their families to access behavioral health services at school, in the community or in home. The goal of All 4 Youth is to remove barriers and increase access to a positive healthy environment in which to live and learn.

CONSIDERATION

Washington Colony is a recipient to have a Mental Health clinician for the 2019-20 school year. The school has to provide a location for the clinician to meet with students. The Behavioral Health Services agreement will be presented for Board's approval at the May 14, 2019 Regular Board meeting. (See All 4 Youth brochure attached.)

WHO CAN REFER:

- School Staff
- Self-refer
- Family member
- Community partner
- Healthcare providers
- County of Fresno Department of Behavioral Health

HOW TO REFER:

559-443-4800

Fax: 559-233-1080

Walk In Office Hours
Monday-Friday 8:00 am– 5:00 pm
By Appointment 5:00 pm-6:30 pm

All4Youth@fcoe.org

These services are available in your preferred language at no interpretive cost to you. Please contact the program for any language service assistance or information in your preferred language.

WHAT WE BELIEVE

"We believe all youth and families should have access to behavioral health services to support their social, emotional, and behavioral needs."

ALL 4 YOUTH

Main Office
2440 Tulare Street, Suite 200
Fresno CA 93721
Located on the 2nd floor of Civic Center Square

559-443-4800
All4Youth@fcoe.org

"Changing Lives One Future at a Time"



ALL 4 YOUTH

"At All 4 Youth we envision a community where all children's behavioral health needs are met. Barriers will be removed and all children and families will have access to a seamless system that promotes a positive healthy environment in which to live and learn."

Department of Behavioral Health

Student Services

WHAT IS ALL 4 YOUTH?

All 4 Youth is a partnership program between The Fresno County Department of Behavioral Health and Fresno County Superintendent of Schools for children and youth ages 0-22 years old experiencing difficulties that affect them at school and at home.

All 4 Youth is designed to enable youth and their families to access behavioral health services at school, in the community or in the home. The goal of All 4 Youth is to remove barriers and increase access to a positive healthy environment in which to live and learn.





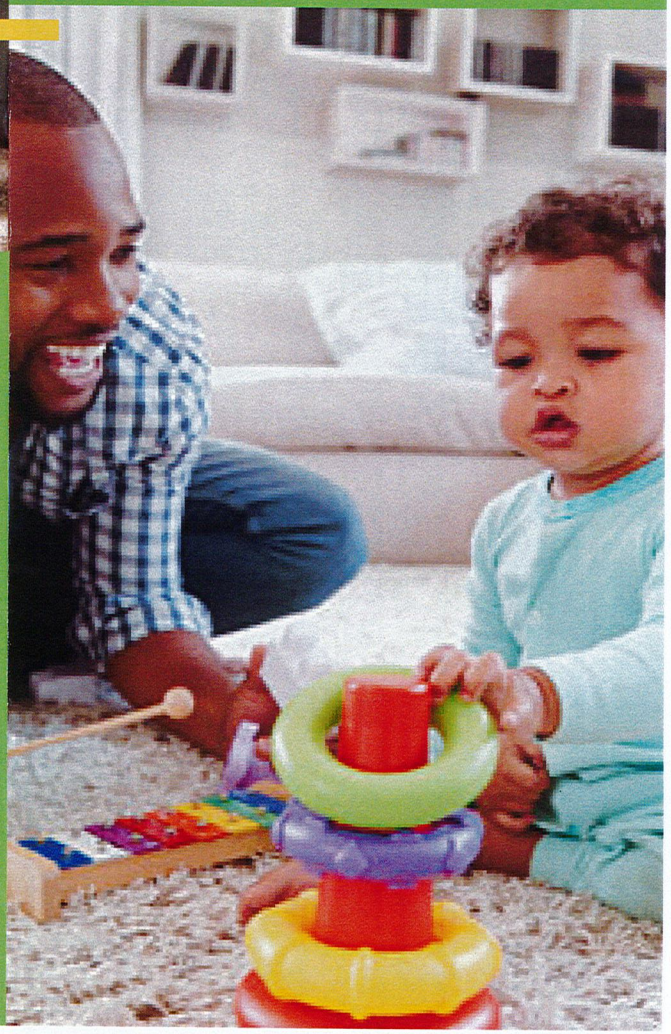
We serve ages 0-22 who have experienced life stressors, loss, or trauma.

Children ages 0-5 and youth ages 6-22 who have:

- Frequent temper tantrums
- Difficulty playing with other children
- Difficulty following directions
- Persistent nightmares
- Difficulty coping with problems and daily activities
- Excessive worry or anxiety (i.e. refusing to go to school)
- Feelings of sadness and hopelessness
- Frequent outbursts of anger
- Difficulty with behavior and frequent suspensions

SERVICES INCLUDE:

- Assessment of youth and family needs
- Individual, group and family counseling
- Care coordination linkage to needed support services
- Support to primary caregiver of youth



Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
V.A.7 Summer School Program Update**

Type:

Attachments:

1. Summer School Program Update

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.7
DATE: April 9, 2019

SUBJECT TITLE: Summer School Program Update

Action _____ Discussion _____ Information ___√___

BACKGROUND

The Governing Board recognizes that summer school provides valuable opportunities for students to improve their skills and make academic progress. When the need is demonstrated and funds are available, the Superintendent, with Board approval, may establish summer school classes for purposes of remediation and/or enrichment in core academic subjects. Summer school programs may be funded through Title I funding.

CONSIDERATION

Title I regulations require that program improvement districts set aside an amount equal to at least 20 percent of district Title I funds to pay for costs related to supplemental educational services and transportation for student transfers. Districts have some discretion as to how much is spent on each purpose, provided that at least 5 percent of the district's total Title I allocation is allotted to each purpose. The district may spend less if the demand is met. We estimate that we will end the school year with an approximate balance of 20,000 in unencumbered set aside funds. Should the Board wish to authorize a summer learning program, these available funds should be sufficient to cover the cost of a 2-week session.

Summer School Supplemental Intervention Program
Curriculum & Instruction
ELA/ELD/MATH/AR
Reading, Writing Projects and Math Activities with Technology Integrated Programs
Staff
7 Classroom Teachers (2nd – 7th grades)
1 Cafeteria Cook
1 Library/Instructional Aide
Dates and Hours
June 10 to June 21, 2019
8:30am - 12:30pm (Breakfast and Lunch will be provided through Seamless Food program)
Transportation Provided
ASP Summer Program
June 10 – June 21, 2018 Hours: 8:30am – 2:30am Site Lead/Assistant Lead/ 5 Staff

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
V.B Personnel/Students

Type:

Description:
*Denotes written information/report of a routine nature which will be addressed upon request of the Board
** Denotes an oral report which may or may not include written back-up.

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
V.B.1 ADA/Enrollment Report**

Type:

Attachments:

1. ADA/Enrollment Report
2. April ADA/ Enrollment

WCESD BOARD OF TRUSTEES

ITEM NO. V.B.1
DATE: April 9, 2019

SUBJECT TITLE: ADA/ENROLLMENT REPORT (report generated 4/05/19)

Action _____ Discussion _____ Information ___√___

BACKGROUND

Washington Colony Elementary School ADA/Enrollment Report for the school year 2018-2019.

CONSIDERATION

The WCESD report for the March ADA 2018-19 school year follows for your review.

Enrollment by Teacher
Period Ending 4/5/2019
Month 9

Teacher	Grade Level(s)	# of Students	YTD ADA
Davis	K	21	19.73
Smith	TK	16	15.13
Morales	K	20	19.47
Partlow	1	27	26.00
Schaffer	1	27	25.93
Pallas	2	24	23.67
Sweet	2	25	24.00
Espinosa	3	24	23.07
Hefley	3	23	22.53
Owens	4	20	18.27
Obeid	4	21	19.33
Smith, B.	5	32	30.87
Gonzalez	5	33	31.80
Martinez	6	26	25.27
Gray	6	25	23.40
Green	7	25	22.87
Showalter	7	25	23.80
Marquez	8	23	22.00
Silva	8	22	21.67
Taylor	K-8 SDC	5	3.80
TOTALS:		464	442.61

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
V.B.2 Suspension Report*

Type:

Quick Summary/Abstract:
Denotes written information/report of a routine nature which will be addressed upon request of the Board
****** Denotes an oral report which may or may not include written back-up.***

Attachments:

1. Suspension Report April

WCESD BOARD OF TRUSTEES

ITEM NO. V.B.2
DATE: April 9, 2019

SUBJECT TITLE: Suspension Report

Action _____ Discussion _____ Information __√__

BACKGROUND

The Governing Board has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend a student from regular classroom instruction.

Suspended students are excluded from all school-related extracurricular activities during the period of suspension.

All requests for student suspension are processed by the principal or designee. The principal or designee reports the suspension, including the name of the student and the cause for the suspension, to the Superintendent and the Board.

CONSIDERATION

The Suspension Report is distributed separately as it contains confidential information.

Moved by Second

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VI Action Items

Type:

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VI.A Administration/Business/Governance

Type:
Action

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VI.A.1 Warrants

Type:
Action

Quick Summary/Abstract:
Review and Ratify Warrants paid for the period March 1 – March 31, 2019.

Attachments:
1. Warrants
2. March 2019 Warrants

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.1
DATE: April 9, 2019

SUBJECT TITLE: WARRANTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION
Review and ratify warrants paid for the period March 1 – March 31, 2019.

BACKGROUND
The Governing Board recognizes the importance of developing a system of internal control procedures in order to help fulfill its obligation to monitor and safeguard district resources. To facilitate warrant processing, the Superintendent or designee ensures that purchasing, receiving, and payment functions are kept separate. He also ensures that invoices are paid expeditiously so that the district may, to the extent possible, take advantage of available discounts and avoid finance charges.

CONSIDERATION
The Superintendent signs all warrants and ensures that warrants have appropriate documentary support verifying that all goods and services to be paid for have been delivered or rendered in accordance with the purchase agreement.

The Board must approve all warrants at a regularly scheduled Board meeting.

Moved by Second

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Paid Date(s) From: 3/1/2019 To: 3/31/2019

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id		Amount
1460-ADVANCED EMISSION	512189514	PV-190170	BUS 3 PARTS	0100-07230-0-0000-3600-430024-000-00		1,671.78
		PV-190169	BUS 3 REPAIRS	0100-07230-0-0000-3600-560005-000-00		631.68
					Warrant Total:	**2,303.46**
					Vendor Total:	**2,303.46**
387-AMERIPRIDE UNIFORM SERVICE IN	512189515	PO-190023	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00		78.87
		PO-190023	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00		93.29
		PO-190023	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00		93.29
		PO-190023	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00		78.87
					Warrant Total:	**344.32**
	512189516	PO-190202	2018-2019 OPEN PURCHASE OR	1200-61050-0-0000-8100-550005-000-00		14.02
		PO-190202	2018-2019 OPEN PURCHASE OR	1200-61050-0-0000-8100-550005-000-00		14.02
					Warrant Total:	**28.04**
	512192346	PO-190023	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00		93.29
		PO-190023	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00		78.87
					Warrant Total:	**172.16**
	512192347	PO-190202	2018-2019 OPEN PURCHASE OR	1200-61050-0-0000-8100-550005-000-00		14.02
					Warrant Total:	**14.02**
	512194998	PO-190023	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00		102.25
		PO-190023	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00		78.87
					Warrant Total:	**181.12**
	512194999	PO-190202	2018-2019 OPEN PURCHASE OR	1200-61050-0-0000-8100-550005-000-00		14.02
					Warrant Total:	**14.02**
					Vendor Total:	**753.68**
1651-ARAGON, AMY	512189517	PV-190158	READ ACROSS AMERICA	0100-09000-0-0000-2420-430000-000-00		263.50
					Warrant Total:	**263.50**
					Vendor Total:	**263.50**
523-AT&T	512189518	PO-190277	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-590004-000-00		200.60
		PO-190277	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-590004-000-00		69.61
					Warrant Total:	**270.21**
	512195000	PO-190277	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-590004-000-00		67.42
		PO-190277	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-590004-000-00		35.04
					Warrant Total:	**102.46**
					Vendor Total:	**372.67**
1366-CABE INC	512189519	PO-190283	REGISTRATION AND MEMBERS	0100-42030-0-1110-1000-520000-000-00		585.00

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Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id		Amount
	512189519	PO-190283	REGISTRATION AND MEMBERS	0100-42030-0-1110-1000-520000-000-00		555.00
		PO-190283	REGISTRATION AND MEMBERS	0100-42030-0-1110-1000-520000-000-00		555.00
					Warrant Total:	**1,695.00**
					Vendor Total:	**1,695.00**
46-CALIFORNIA BUSINESS MACHINES	512189520	PO-190304	OPEN PURCHASE ORDER NOT T	0100-11000-0-1110-1000-560000-000-00		156.00
					Warrant Total:	**156.00**
					Vendor Total:	**156.00**
375-CALIFORNIA'S VALUED TRUST	512195001	PV-190203	TAB	0100-00010-0-0000-0000-951400-000-00		921.81
		PV-190203	MANAGEMENT	0100-00010-0-0000-0000-951400-000-00		1,103.81
		PV-190203	SUPERINTENDENT	0100-00010-0-0000-0000-951400-000-00		1,376.81
		PV-190203	TRUSTEE	0100-00010-0-0000-0000-951400-000-00		5,036.43
		PV-190203	CERTIFICATED	0100-00010-0-0000-0000-951400-000-00		38,530.87
		PV-190203	CLASSIFIED	0100-00010-0-0000-0000-951400-000-00		7,456.83
					Warrant Total:	**54,426.56**
	512195002	PV-190203	PRESCHOOL A	1200-00010-0-0000-0000-951400-000-00		6.84
		PV-190203	PRESCH CERT	1200-00010-0-0000-0000-951400-000-00		1,632.81
					Warrant Total:	**1,639.65**
	512195003	PV-190203	CAFETERIA	1300-00010-0-0000-0000-951400-000-00		925.23
					Warrant Total:	**925.23**
					Vendor Total:	**56,991.44**
453-CLOVIS UNIFIED SCHOOL DISTRIC	512189521	PO-190307	FEES FOR 6 GRADE CAMP	0100-09000-0-1110-1000-580014-000-00		10,406.60
					Warrant Total:	**10,406.60**
					Vendor Total:	**10,406.60**
1208-CULLIGAN INC.	512189522	PO-190050	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-8100-560000-000-00		82.00
					Warrant Total:	**82.00**
					Vendor Total:	**82.00**
389-CUMMINS INC	512195004	PV-190194	BUS 1 REPAIR	0100-07230-0-0000-3600-560005-000-00		829.00
					Warrant Total:	**829.00**
					Vendor Total:	**829.00**
11-DATAVAULT INC	512189523	PV-190159	SHRED DOCUMENTS	0100-00000-0-0000-2700-580000-000-00		15.00
					Warrant Total:	**15.00**
	512192348	PV-190187	SHREDDING	0100-00000-0-0000-2700-580000-000-00		15.00
					Warrant Total:	**15.00**

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					Vendor Total:	**30.00**
516-DELL MARKETING L.P.	512189524	PO-190273	492-BCB1 DELL ADAPTER 65 W	0100-11000-0-1110-1000-430000-000-00		44.69
		PO-190275	CHROMEBOOK 13 3380 FOR R	0100-09000-0-1110-1000-440002-000-00		10,282.39
					Warrant Total:	**10,327.08**
					Vendor Total:	**10,327.08**
404-EASTON AUTO PARTS	512195005	PV-190196	MAINT SUPPLIES	0100-81500-0-0000-8100-430018-000-00		33.66
		PV-190195	TRANS SUPPLIES	0100-07230-0-0000-3600-430024-000-00		145.93
					Warrant Total:	**179.59**
					Vendor Total:	**179.59**
1556-EKC ENTERPRISES INC	512189525	PV-190171	FIRE ALARM REPAIR	0100-81500-0-0000-8100-560003-000-00		171.07
					Warrant Total:	**171.07**
					Vendor Total:	**171.07**
122-FOCUS PACKAGING AND SUPPLY I	512192349	PV-190188	CUSTODIAL SUPPLIES	0100-81500-0-0000-8100-430006-000-00		518.60
					Warrant Total:	**518.60**
					Vendor Total:	**518.60**
1329-FOLLETT EDUCATIONAL SERVICE	512189526	PO-190301	67501P RPS ONLINE FOR AR/R	0100-09000-0-1110-2420-580000-000-00		1,084.00
					Warrant Total:	**1,084.00**
					Vendor Total:	**1,084.00**
1523-FRESNO CHAFFEE ZOO CORPORATI	512192350	PO-190290	FIELD TRIP CHAPERONE FOR T	0100-09000-0-1110-1000-580014-000-00		460.00
					Warrant Total:	**460.00**
					Vendor Total:	**460.00**
127-FRESNO COUNTY SUPERINTENDEN	512189527	PO-190181	2018-2019 OPEN PURCHASE OR	0100-09000-0-0000-2420-580010-000-92		3,740.00
		PO-190268	5TH GRADE FIELD TRIP TO SC	0100-09000-0-1110-1000-580014-000-00		800.00
					Warrant Total:	**4,540.00**
	512192351	PO-190309	REGISTRATION FEE FOR RICH	0100-42030-0-1110-1000-520000-000-00		150.00
		PO-190308	REGISTRATION FEE FOR BECK	0100-42030-0-1110-1000-520000-000-00		150.00
		PO-190308	REGISTRATION FEE FOR BECK	0100-42030-0-1110-1000-520000-000-00		150.00
					Warrant Total:	**450.00**
	512195006	PO-190181	2018-2019 OPEN PURCHASE OR	0100-09000-0-0000-2420-580010-000-92		3,735.00
					Warrant Total:	**3,735.00**
					Vendor Total:	**8,725.00**
131-FRESNO OXYGEN INC.	512189528	PO-190252	2018-2019 OPEN PURCHASEORDE	0100-81500-0-0000-8100-560000-000-00		51.00

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Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id		Amount
					Warrant Total:	**51.00**
					Vendor Total:	**51.00**
587-FRESNO PRODUCE INC	512189529	PO-190140	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		10.95
		PO-190140	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		209.55
					Warrant Total:	**220.50**
	512192352	PO-190140	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		350.25
					Warrant Total:	**350.25**
	512195007	PO-190140	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		57.00
		PO-190140	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		391.45
					Warrant Total:	**448.45**
					Vendor Total:	**1,019.20**
1300-GARY'S D-ROOTING SERVICE	512189530	PV-190160	repair	0100-81500-0-0000-8100-560003-000-00		250.00
					Warrant Total:	**250.00**
					Vendor Total:	**250.00**
1356-GOODFELLOW OCCUPATIONAL TH	512192353	PO-190209	2018-2019 OPEN PURCHASE OR	0100-33100-0-5770-1190-580000-000-79		449.90
					Warrant Total:	**449.90**
					Vendor Total:	**449.90**
1497-HERNANDEZ, JESUS C	512192354	PV-190193	fcoe mtg	0100-11000-0-0000-7150-520000-000-76		2.40
		PV-190186	FCOE MTG	0100-11000-0-0000-7150-520000-000-76		1.80
		PV-190186	FCOE MTG	0100-11000-0-0000-2700-520000-000-76		5.60
		PV-190177	CABE 3/20-22	0100-11000-0-0000-7150-520000-000-76		65.41
		PV-190177	CABE 3/20-22	0100-11000-0-0000-2700-520000-000-76		152.63
		PV-190186	FCOE MTG	0100-11000-0-0000-2700-520000-000-76		3.50
		PV-190186	FCOE MTG	0100-11000-0-0000-7150-520000-000-76		1.50
		PV-190186	FCOE MTG	0100-11000-0-0000-2700-520000-000-76		4.90
		PV-190186	FCOE MTG	0100-11000-0-0000-7150-520000-000-76		2.10
		PV-190186	FCOE MTG	0100-11000-0-0000-2700-520000-000-76		4.20
					Warrant Total:	**244.04**
	512195008	PV-190197	CABE CONF MLG	0100-11000-0-0000-2700-520000-000-76		96.63
		PV-190197	CABE CONF MLG	0100-11000-0-0000-7150-520000-000-76		41.41
					Warrant Total:	**138.04**
					Vendor Total:	**382.08**
426-JOE'S BATTERY SERVICE	512195009	PV-190198	TRANSP SUPPLIES	0100-07230-0-0000-3600-430024-000-00		472.77

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Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id		Amount
					Warrant Total:	**472.77**
					Vendor Total:	**472.77**
205-MANGINI ASSOCIATES INC	512189531	PV-190172	new const proj	0100-90400-0-0000-8500-620002-000-18		27.17
					Warrant Total:	**27.17**
					Vendor Total:	**27.17**
1264-MARQUEZ, MARK	512195010	PV-190202	NCTM SAN DIEGO	0100-31500-0-1110-1000-520000-000-00		508.60
					Warrant Total:	**508.60**
					Vendor Total:	**508.60**
220-MISSION LINEN SUPPLY INC.	512189532	PO-190141	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00		91.92
					Warrant Total:	**91.92**
	512192355	PO-190141	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00		91.92
					Warrant Total:	**91.92**
	512195011	PO-190141	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00		91.92
					Warrant Total:	**91.92**
					Vendor Total:	**275.76**
221-MITCHELL, BECKY	512192356	PV-190190	FAMILY ART NIGHT	0100-11000-0-1110-1000-430000-000-00		22.67
		PV-190190	FAMILY ART NIGHT	0100-11000-0-1110-1000-430000-000-00		11.88
		PV-190190	FAMILY ART NIGHT	0100-11000-0-1110-1000-430000-000-00		15.07
		PV-190178	CABE 3/20-22	0100-42030-0-1110-1000-520000-000-00		80.00
					Warrant Total:	**129.62**
					Vendor Total:	**129.62**
1534-MULTI TECH	512189533	PV-190161	BUS 3 REPAIR	0100-07230-0-0000-3600-560005-000-00		1,058.04
		PV-190162	BUS 2 REPAIR	0100-07230-0-0000-3600-560005-000-00		469.17
					Warrant Total:	**1,527.21**
	512192357	PV-190189	BUS 3 REPAIR	0100-07230-0-0000-3600-560005-000-00		826.19
					Warrant Total:	**826.19**
					Vendor Total:	**2,353.40**
487-NAPA AUTO PARTS INC	512189534	PV-190163	BUS SUPPLIES	0100-07230-0-0000-3600-430024-000-00		164.10
		PV-190164	BUS SUPPLIES	0100-07230-0-0000-3600-430024-000-00		83.10
					Warrant Total:	**247.20**
					Vendor Total:	**247.20**
377-OFFICE DEPOT	512195012	PO-190321	PBIS SUPPLIES SEE ATTACHE	0100-90140-0-1110-1000-430000-000-00		232.30

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Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id		Amount
	512195012	PO-190321	PBIS SUPPLIES SEE ATTACHE	0100-90140-0-1110-1000-430000-000-00		27.74
		PO-190321	PBIS SUPPLIES SEE ATTACHE	0100-90140-0-1110-1000-430000-000-00		35.39
					Warrant Total:	**295.43**
					Vendor Total:	**295.43**
663-ORIENTAL TRADING CO INC	512195013	PO-190320	39/2120 GLOW IN THE DARK S	0100-90140-0-1110-1000-430000-000-00		1,189.05
					Warrant Total:	**1,189.05**
					Vendor Total:	**1,189.05**
1280-P & R PAPER SUPPLY COMPANY I	512192358	PO-190136	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00		337.84
					Warrant Total:	**337.84**
	512195014	PO-190136	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00		470.78
					Warrant Total:	**470.78**
					Vendor Total:	**808.62**
385-PACIFIC GAS & ELECTRIC INC	512189535	PO-190124	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00		197.45
		PO-190124	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00		858.81
		PO-190124	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00		1,627.83
		PO-190124	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00		45.28
		PO-190124	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00		1,362.68
					Warrant Total:	**4,092.05**
					Vendor Total:	**4,092.05**
1522-PALM MEDICAL GROUP INC	512195015	PV-190199	RECERT DRIVER	0100-07230-0-0000-3600-580025-000-00		89.00
					Warrant Total:	**89.00**
					Vendor Total:	**89.00**
1403-PRESENCE LEARNING INC	512192359	PO-190313	EVALUATION - STUDENT	0100-33100-0-5770-3150-580000-000-78		375.00
					Warrant Total:	**375.00**
					Vendor Total:	**375.00**
258-PRODUCERS DAIRY FOOD INC.	512189536	PO-190138	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		446.61
					Warrant Total:	**446.61**
	512192360	PO-190138	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		501.27
					Warrant Total:	**501.27**
	512195016	PO-190138	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		398.38
					Warrant Total:	**398.38**
					Vendor Total:	**1,346.26**

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1312-ROBERT V. JENSEN INC.	512189537	PO-190158	2018-2019 OPEN PURCHASE OR	0100-07230-0-0000-3600-430009-000-00		829.43
					Warrant Total:	**829.43**
	512192361	PO-190158	2018-2019 OPEN PURCHASE OR	0100-07230-0-0000-3600-430009-000-00		708.38
					Warrant Total:	**708.38**
	512195017	PO-190158	2018-2019 OPEN PURCHASE OR	0100-07230-0-0000-3600-430009-000-00		686.55
					Warrant Total:	**686.55**
					Vendor Total:	**2,224.36**
1362-SCHOOL FOOD CONSULTANTS GRO	512189538	PO-190128	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-580000-000-85		844.25
					Warrant Total:	**844.25**
					Vendor Total:	**844.25**
376-SCHOOL SPECIALTY INC	512189539	PV-190167	FAMILY ART NIGHT MORALE	0100-11000-0-1110-1000-430000-000-00		18.34
					Warrant Total:	**18.34**
					Vendor Total:	**18.34**
302-SMITH, TAMI	512192362	PV-190179	CABE 3/20-22	0100-42030-0-1110-1000-520000-000-00		218.04
					Warrant Total:	**218.04**
	512195018	PV-190200	CABE MILEAGE	0100-42030-0-1110-1000-520000-000-00		138.04
					Warrant Total:	**138.04**
					Vendor Total:	**356.08**
1263-SPARKLETTS	512192363	PO-190130	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550009-000-00		79.87
					Warrant Total:	**79.87**
					Vendor Total:	**79.87**
308-SPURR	512192364	PO-190131	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550003-000-00		1,899.08
					Warrant Total:	**1,899.08**
					Vendor Total:	**1,899.08**
203-SYSCO FOOD SERVICE OF CENTRA	512189540	PV-190165	FAMILY ARTS NIGHT	0100-11000-0-1110-1000-430000-000-00		28.91
		PV-190166	BOARD SUPPLIES	0100-00000-0-0000-7110-430014-000-00		145.00
					Warrant Total:	**173.91**
	512189541	PO-190137	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		7.51
		PO-190137	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07		350.72
		PO-190137	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		2,110.73
					Warrant Total:	**2,468.96**
	512192365	PO-190137	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		65.52

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	512192365	PO-190137	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		28.71
		PO-190310	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07		406.21
		PO-190137	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		1,738.59
		PO-190137	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00		1,849.29
		PO-190310	2018-2019 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07		304.10
					Warrant Total:	**4,392.42**
					Vendor Total:	**7,035.29**
392-TERMINAL AIR BRAKE SUPPLY INC	512192366	PV-190191	BUS SUPPLIES	0100-07230-0-0000-3600-430024-000-00		44.26
		PV-190192	BUS SUPPLIES	0100-07230-0-0000-3600-430024-000-00		122.09
					Warrant Total:	**166.35**
					Vendor Total:	**166.35**
1283-THOMPSON, BETTY W	512192367	PO-190145	2018-2019 OPEN PURCHASE OR	0100-00000-0-0000-7300-580000-000-00		756.00
					Warrant Total:	**756.00**
					Vendor Total:	**756.00**
1129-U.S. BANK NATIONAL ASSOCIATIO	512189542	PV-190175	morales fcoe grant supplies	0100-90160-0-1110-1000-430000-000-00		99.98
		PV-190175	family art night smith	0100-11000-0-1110-1000-430000-000-00		18.34
		PV-190175	family art night hefley	0100-11000-0-1110-1000-430000-000-00		33.36
		PV-190175	gray supplies	0100-00000-0-1110-1000-430000-200-64		27.70
		PV-190175	morales fcoe grant supplies	0100-90160-0-1110-1000-430000-000-00		207.46
		PV-190173	csba parking cruz	0100-11000-0-0000-2700-520000-000-76		73.50
		PV-190173	csba parking cruz	0100-11000-0-0000-7150-520000-000-76		31.50
		PV-190174	csba hotel	0100-11000-0-0000-7110-520000-000-00		337.70
		PV-190175	cruz supt symp hotel	0100-11000-0-0000-2700-520000-000-76		375.98
		PV-190175	cruz supt symp hotel	0100-11000-0-0000-7150-520000-000-76		161.14
		PV-190175	school supplies	0100-00000-0-0000-2700-580000-000-00		2.00
		PV-190176	school	0100-00000-0-0000-2700-580000-000-00		2.00
					Warrant Total:	**1,370.66**
					Vendor Total:	**1,370.66**
1568-VALERO FLEET SERVICES INC	512192368	PO-190132	2017-2018 OPEN PURCHASE OR	0100-07230-0-0000-3600-430009-000-00		173.17
					Warrant Total:	**173.17**
					Vendor Total:	**173.17**
1514-VAN DE POL PETROLEUM INC	512189543	PV-190168	VEHICLE REPAIR	0100-07230-0-0000-3600-430024-000-00		900.89
					Warrant Total:	**900.89**
					Vendor Total:	**900.89**

Paid Date(s) From: 3/1/2019 To: 3/31/2019

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id		Amount
1377-VERIZON WIRELESS	512195019	PO-190133	2018-2019 OPEN PURCHASE OR	0100-00000-0-0000-8100-590006-000-00		12.07
					Warrant Total:	**12.07**
					Vendor Total:	**12.07**
362-WASHINGTON COLONY	512192369	PV-190180	SBAC BANNER	0100-11000-0-1110-1000-430000-000-00		130.64
		PV-190183	FAMILY ART NIGHT	0100-11000-0-1110-1000-430000-000-00		206.48
		PV-190182	SPELLING BEE	0100-09000-0-1110-1000-580014-000-00		160.00
		PV-190184	CERT/MAIL RET REC LTR	0100-00000-0-0000-7200-590010-000-00		6.85
		PV-190185	OPSC LTR MANGINI	0100-00000-0-0000-7200-590010-000-00		25.50
		PV-190181	MAIL OPSC LETTER	0100-00000-0-0000-7200-590010-000-00		24.70
					Warrant Total:	**554.17**
	512195020	PV-190201	READ ACROSS AMERICA	0100-11000-0-1110-1000-430000-000-00		37.56
					Warrant Total:	**37.56**
					Vendor Total:	**591.73**
967-WASTE MANAGEMENT/USA WAST	512189544	PO-190065	2018-2019 OPEN PURCHASE OR	0100-81500-0-0000-8100-550008-000-00		517.98
					Warrant Total:	**517.98**
					Vendor Total:	**517.98**
785-WELLS FARGO FINANCIAL LEASIN	512192370	PO-190066	2018-2019 OPEN PURCHASE OR	0100-11000-0-1110-1000-560008-100-82		553.15
					Warrant Total:	**553.15**
					Vendor Total:	**553.15**
373-ZOOM IMAGING SOLUTIONS INC	512189545	PO-190135	2018-2019 OPEN PURCHASE OR	0100-11000-0-1110-1000-430000-100-82		670.14
					Warrant Total:	**670.14**
	512192371	PO-190067	2018-2019 OPEN PURCHASE OR	0100-11000-0-1110-1000-430000-200-84		375.69
		PO-190134	2018-2019 OPEN PURCHASE OR	0100-11000-0-1110-1000-430000-100-82		1,097.53
		PO-190068	2018-2019 OPEN PURCHASE OR	0100-00000-0-0000-7200-430014-000-86		334.83
					Warrant Total:	**1,808.05**
					Vendor Total:	**2,478.19**

Paid Date(s) From: 3/1/2019 To: 3/31/2019

Total # of Warrants: **81** **Grand Total:** **129,688.26**

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VI.A.2 Policy Adoption

Type:
Action

Quick Summary/Abstract:
BP 5030 Student Wellness

Attachments:
1. Policy Adoption
2. Student Wellness

WCESD BOARD OF TRUSTEES ITEM NO. VI.A.2

DATE: April 9, 2019

SUBJECT TITLE: POLICY ADOPTION

Action √ Discussion _____ Information _____

BACKGROUND

The governing board adopts written policies to convey its expectations for actions that will be taken in the district, clarify roles and responsibilities of the board and superintendent, and communicate board philosophy and positions to the students, staff, parents/guardians and the community. Board policies are binding on the district to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements.

The Board recognizes the importance of maintaining a policy manual that is up to date and reflects the mandates of law. Policies are to be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

The Policy Development and Adoption Process is described in Board Bylaw 9310 *Board Policies.*

CONSIDERATION

BP 5030 Student Wellness - The Governing Board recognizes link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity to all the students in the district. The Governing Board recognizes that students need adequate, nourishing food in order to grow, learn and maintain good health. The Board desires to provide students with adequate space and time to eat meals. Students should have a minimum of 20 minutes to eat lunch and 10 minutes to eat breakfast, when provided.

The district is require every year to make improvements to the Wellness Policy and set attainable goals. The district Wellness policy covers physical activity, nutritional guidelines under the direction of USDA and the State of California and the sales foods sold on the campus during the school day. The Wellness policy also covers all areas which contribute to an overall healthy active school environment. The Wellness Policy also includes Classroom Party Policy for your review.

Moved by Second

Vote:

Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Washington Colony Elementary School
Board Policy
BP 5030
Student Wellness Policy

The Governing Board recognizes the link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity to all the students in the district. The Governing Board recognizes that students need adequate, nourishing food in order to grow, learn and maintain good health. The Board desires to provide students with adequate space and time to eat meals. Students shall have a minimum of 20 minutes to eat lunch and 10 minutes to eat breakfast, when provided. In order to reinforce the district's nutrition education program, the food available on school premise shall:

1. *Be carefully selected to contribute to student's nutritional well-being and the prevention of disease.*
2. *Meet nutritional standards specified in law and administrative regulation.*
3. *Be prepared in ways that will appeal to students while retaining nutritive quality and to foster lifelong healthful eating habits.*
4. *Be served at reasonable prices*

The Superintendent or designee shall develop strategies designed to encourage the participation of students and parents/guardians in the selection of foods of good nutritional quality for school menus. Parents/Guardians are encouraged to support the district's nutrition education efforts by considering nutritional quality when selecting any snacks which they may donate for occasional class parties.

School cafeterias shall comply with the sanitation and safety requirements of the California Uniform Retail Food Facilities Law as set forth in Health and Safety Code 113700-114455 and with all other requirements governing school cafeterias including the guidelines for free and reduced meals.

Child Nutrition and Physical Activity Advisory Committee

The superintendent or designees shall encourage parents/guardians, student's, food service employees, the physical education teacher, board member, school administrators and member of the public, to participate in the development of implementation and periodic review and update of the student's wellness policy.

In developing such policies on nutrition and physical activity, the Committee shall hold at least one public hearing and shall ensure that the policies address all the issues and goals specified in Education Code 49433.

Free and Reduced Price Meals

The Governing Board recognizes that adequate nutrition is essential to child development and learning, and realize that some families may be unable to provide breakfast and lunch for their children. In accordance with law, the district shall provide nutritionally adequate free and reduced price meals for students whose families meet federal eligibility criteria.

The Superintendent or designee shall recommend for Board approval a plan that ensures that students eligible to receive free or reduced price meals and milk are not treated differently from other students or easily identified by their peers.

Upon approval of the Board, this plan shall be submitted to the California Department of Education for approval (Education Code 49557).

All applications and records related to eligibility for the free or reduced price meal program shall be confidential except as provided by law (Education Code 49558).

In accordance with the law, the Board authorizes designated employees to use individual records pertaining to student eligibility for any free and reduced price meal program for the purpose of: (Education Code 49558).

1. *Disaggregation of academic achievement data*

The Board further authorizes the release of information on the school lunch program application to the local agency that determines Medi-Cal program eligibility, provided that the student is approved for free meals and the parent/guardian consents to the sharing of information as provide by: (Education Code 49557.2)

Advertising and Promotion

The Governing Board desires to promote positive relationships between the school and the community in order to enhance community support and involvement in the district. The Superintendent or designee may approve the following if they are in compliance with this Wellness Policy:

1. *Professional development shall be regularly offered to the physical education teacher, coaches and food services staff as appropriate to enhance their health knowledge and skills.*
2. *The superintendent or designee may disseminate health information and/or the district student wellness policy.*
3. *Our student wellness policy is posted on our website.*

The Board recognizes that a safe, positive, school climate is also conducive to the students physical and mental health thus prohibits the harassment of all students including bullying on

the basis of weight or health condition. CF 5121.2-Bullying 5145.3 Nondiscrimination/Harassment.

Criteria for Approval

The Superintendent, principal or designee shall not accept for distribution any materials or advertisements that promote the use or sale of materials or services that are illegal or inconsistent with school objectives.

Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks. Such criteria may limit advertisements to those that contain congratulatory or commemorative messages, curriculum-related content, advertisements for products or services of interest to the students, non-controversial content, and/or other deemed appropriate by the school publication staff and advisor in accordance with law and Board Policy.

Physical Education

The Governing Board recognizes the positive benefits of physical activity for student health and academic achievement. The Board desires to provide a physical education program that builds interest and proficiency in movement skills and encourages student's lifelong fitness through physical activity. Besides promoting high levels of personal achievement and a positive self-image, physical education activities should teach students how to cooperate in the achievement of common goals.

The Board shall approve the components of the physical education program. The district's program shall include a variety of kinesthetic activities, including team and individual sports, as well as aesthetic movement forms, such as dance.

An appropriate alternative activity shall be provided for students with a physical disability that may restrict excessive physical exertion.

Physical education staff shall appropriately limit the amount or type of physical exercise required of students during air pollution episodes, hot weather or other inclement conditions.

- *K-2 Focus is on building fundamental locomotor skills with an introduction to cooperation skills.*
- *3rd-5th grade focus is to refine fundamental locomotor skills, begin to emphasize and participate more often in corporation activities and introduce team and recreational sports necessary to participate*
- *6th-8th grade focus is to refine cooperation skills, perform various exercises and physical activities specifically to improve health and fitness levels, and to provide instruction on team/individual sport and recreational activity skills.*

Elementary grades participate in kinesthetic activities to help improve their fundamental local motor skills. Activities such as tag game, hula hoops, jump ropes, etc. are implemented.

Upper elementary middle school students begin to focus on traditional team sports such as football, soccer, basketball, etc. Also specific aerobic exercises and resistance exercises are emphasized and practiced daily.

Games and activities are modified to meet the needs of students with physical disabilities, such as modified movements, equipment, or game rules.

During air pollution, hot weather, rainy days, students either relocate to an indoor setting or the intensity of activities are reduced.

Physical Education Code 51222

- *K-5th grades receive 5 days of 40 minute periods in 2 school weeks. That calculates to 200 minutes within 10 days.*
- *6th-8th grades do 8 days of 40 minute periods in 2 school weeks. That calculates to 320 minutes within 10 days.*

Every October we hold a schoolwide jog-a-thon. Students solicit pledges supporting the laps they complete. The funds raised are deposited into the student body account and used to support field trips, special events, supplies, etc.

Physical Performance Testing: Education Code 60800

Summative physical performance testing is implemented through guidelines and criteria set by the Cooper Institute FintessGram program. Summative Tests are performed during April or May.

Education Code 60800

Printouts of student fitness scores are provided to each student. Each student is also orally informed.

Exemptions

The Superintendent or designee may grant temporary exemption from physical education under any of the following conditions:

1. *The student is ill or injured and a modified program to his/her needs cannot be provided. (Education Code 51241).*
2. *The student is enrolled for one-half time or less. (Education Code 51241).*

Comprehensive Health Education

The Governing Board believes that health education should foster the knowledge, skills and behaviors that students need in order to lead healthy, productive lives. The district's health education program shall teach personal responsibility for one's own lifelong health, to respect and promote the health of others, the process of growth and development and informed use of the health-related information, products and services.

The district shall provide a planned, sequential health education curriculum for students that is research based and age appropriate. The content of health instruction shall be offered in accordance with law, Board policy, administrative regulation and state curriculum frameworks. Positive prevention plus materials is a program used by the district to inform the students about health and sex education.

The Board intends for health education to be part of a comprehensive district program to promote the health and well-being of students and staff. Instruction in health-related topics shall be supported by physical education, health services, nutrition services, psychological and counseling services, and a safe and healthy school environment.

Other Recommendations

As it deems appropriate, the council or committee may make policy recommendations related to other health issues that are necessary to promote student and staff health.

Nutritional Standards

However, when the California Department of Education determines that funds are appropriated pursuant to Education Code 49431, the Superintendent or designee shall ensure that elementary schools instead comply with the following nutritional standards following SB 19 standards: (Education Code 49431).

1. *The only food that may be sold to students during breakfast and lunch periods is food that is sold as a full meal. Compliant milk is available for sale daily at breakfast and lunch.*
2. Not more than 30 percent of the total calories of the food item, excluding nuts or seeds, is from fat.
3. Not more than 10 percent of the food items total calories are from saturated fat.
4. Not more than 35 percent of the total weight of the food items, excluding fruits or vegetables, is composed of sugar.
5. No foods containing trans-fats are used in our district.
6. Education Code 38086 requires all California schools to make free drinking water available during school meal times and during the after school snack program.

School staff shall encourage parent/guardians or other volunteers to support the district education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. A list of allowable foods and beverages will be distributed to staff and all student households. Class parties or celebrations shall be held after the lunch period.

Beginning July 1, 2014, for elementary schools, the following nutritional standards shall apply to all beverages provided in the district's food services program: (Education Code 49431.5)

- *Regardless of the time of day, the only beverages that may be sold to elementary students are water, milk and 100 percent fruit juices.*

For schools participating in the National School Lunch and School Breakfast Programs, meals shall also meet the nutritional standards, as well as the nutrient and calorie levels for students of each age or grade group, required by 7 CFR 210.10 and 220.8. District guidelines for reimbursable school meals shall not be less restrictive than the federal regulations and guidance issues pursuant to 42 USC 1758 (f) (1), 1766 (a) and 1779 (a) and (b) as they apply to schools.

Citizen Advisory Committee

The Board shall involve parents/guardians, students, school food service professionals, school administrators, Board representatives and members of the public in the process of developing the district wide wellness policy. (42 USC 1751)

The Board may utilize existing school health councils or other committees or may establish an advisory committee or working groups including representatives of the above groups, to develop policy recommendations.

The counsel or committee shall examine related research laws, assess student needs and the current school environment, review current Board policies and administrative regulations, and raise awareness about student health issues. The council or committee may survey parents/guardians and/or students, conduct community forums or focus groups, collaborate with appropriate community agencies and organizations, or negate in similar activities within the budget established for these purposes. A student comment box is provided in the cafeteria to all students. This allows the students to provide input on all menu items served for breakfast and lunch. We alter our menus based on student responses.

The council or committee shall provide a yearly report to the superintendent or designee regarding the status of its work. Following the adoption of the Wellness Policy, prior to the beginning of the 2006-07 school year, the committee shall prepare a Wellness Plan to address nutrition and physical activity throughout the district pursuant to the adopted Wellness Policy.

Items to be included in the plan shall be:

1. *Outreach strategies to encourage families to reinforce and support healthy eating and physical activity. We hold a monthly parent education strategy meeting.*
2. Ways the district will measure the implementation of the policy. The superintendent will appoint one person to ensure that the policy is implemented and to report to the district level person responsible for the policy. The district level person will be appointed by the superintendent.
3. Guidelines for age-appropriate, skill-building nutrition at each grade level that is focused on behavior change.
4. Priorities for implementing the recommended strategies
5. Process for evaluating the Board's wellness policy, including evaluation methods, indicators that will be used to measure the success and frequency of the reports. The evaluation will be completed in June 2020.

Free and Reduces Price Meals

The district's plan for students receiving free or reduced price meals shall ensure the following: (Education Code 49557)

1. *The names of the students shall not be published, posted, or announced in any manner, or used for any purposes other than the National School Lunch and School Breakfast programs, unless otherwise provided by law.*
2. *There shall be no overt identification of any of the students by the use of meal cards or by any other means.*
3. *The students shall not be required to work for their meals or for their milk..*
4. *The students shall not be required to use a separate dining area, go through a separate entrance, or consume their meals or milk at a different time.*

When more than one lunch, breakfast, or type of milk is offered, the students shall have the same choice of meals or milk as available to those students who pay full price. (Education Code 49557;7 CFR 245.8)

Applications

During a Provision 2 Base Year, an application form for free or reduced price meals shall be distributed to all parents/guardians at the beginning of each school year, together with information about eligibility standards, application procedures and appeal procedures. This form and information shall also be provided whenever a new student is enrolled. (Education Code 49520,48980; 7 CFR 245.5)

Applications for free or reduced price meal programs shall be available to students at all times during the regular school day and shall contain the following statements: (Education Code 49557; 7 CFR 245.5)

1. *Applications for free or reduced price meals may be submitted at any time during a school day.*
2. *Students participating in the National School Lunch and School Breakfast Programs will not be overtly identified by the use of special tokens, special tickets, special serving lines, separate entrances, separate dining areas, or by any other means.*

Confidentiality/Release of Records

The Governing Board designates an employee (Director of Special Programs) to use individual records pertaining to student participation in the free or reduced price meal program for the purpose of disaggregation of academic achievement data or for the identification of students in any program improvement school choice an supplemental educational services pursuant to 20 USC 6316.

In using the records for such purposes, the following conditions shall be satisfied: (Education Code 49558)

1. *No individual indicators of participation in the free or reduced price meal program shall be maintained in the permanent records of any student if not otherwise allowed by law.*
2. *Information regarding individual student participation in the free or reduced price meal program shall not be publicly released.*
3. *All other confidentiality provisions required by law shall be met.*
4. *Information collected regarding individual students certified to participate in the free or reduced price meal program shall be destroyed when no longer needed for its intended purpose. Records must be retained for 3 years plus the current year.*
5. *The base year of Provision 2 records, shall be retained for the duration of the provision.*

Health Education

The district's health education program shall include instruction to aid students in making decisions in matters of personal, family and community health, including the following topics: (Education Code 51890).

1. *The use of health care services: The district contracts with Fresno County Office of Education for health care services.*
2. *Mental and emotional health development: The district contracts with Fresno County Office of Education for all mental, health and psychological services needed.*
3. *Use and misuse of drugs, including tobacco and alcohol: Each year at the end of October we participated in ribbon week in our district.*

4. *Family health and child development, including the legal and financial aspects and responsibilities of marriage and parenthood: Our district complies with the healthy Youth Act. Once per year the nurse practitioner from Fresno County Office of Education provides a sexual and health course to all the 7th grade students as per education code 51933.*
5. *Oral health, vision and hearing: Students are evaluated by a nurse practitioner from Fresno County Office of Education. We participate in the Big Smiles Organization which provides dental care to all students.*
6. *Nutrition, which may include related topics such as obesity and diabetes prevention, we participate in Parenting Parents which is an organization that provides guidelines as it pertains to positive nutrition in the home. We also participate with the Parent Service Center form Fresno County Office of Education. We hold a parent meeting monthly and provide them with information on nutrition and other related topics.*
7. *Exercise, rest and posture: Our district's physical education teacher provides instruction on physical education to all students.*
8. *Environmental health and safety: Our district has an emergency response plan in place. We conduct bus evacuations, duck and cover exercise, fire drills, and lock down procedures.*

Involvement of Health Professionals

Health care professionals also shall be involved in the development and implementation of the district's health education plan and in course evaluation. Such professionals shall represent, at the district's option, the varied fields of health care, including voluntary collaborations with managed health care and health care providers; local public and private health, safety and community service agencies; and other appropriate community resources. (Education Code 51913)

Health care professionals, health care service plans, health care providers and other entities participating in a voluntary imitative with the district are prohibited from communicating about a product or service in a way that is intended or encourage persons to purchase or use the product or service. However, the following activities may be allowed: (Education Code 51890)

1. *Health care or health education information provide in a brochure or pamphlet that contains the logo or name of a health care service plans or health care oragnziation, if provided in coordination with the voluntary initiative*
2. *Outreach, application assistance and enrollment activities relating to federal, state or county sponsored health care insurance*

Program Implementation and Evaluation

The superintendent shall designate the assistant principal to ensure that our school site complies with this policy. (42 USC 1758b).

The Superintendent or designee shall assess the implementation and effectiveness of this policy once every two years.

The assessment shall include the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S Department of agriculture and a description of the progress made in attaining the goals of the wellness policy. (49 USC 1758B)

Posting Requirements3

Each school shall post the district's policies and regulations on nutrition and physical activity in public view within all school cafeterias or in other central eating areas. (Education Code 49432).

Each School also may post a summary of nutrition and physical activity laws and regulations prepared by the California Department of Education. (Education Code 49432).

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at 800-877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at the Filing a Program Discrimination Complaint as a USDA Customer page, **and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:**

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: 202-690-7442; or

(3) email: program.intake@usda.gov

This institution is an equal opportunity provider.

BOARD APPROVAL DATE: APRIL 9, 2019

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VI.A.3 Contract/ Decorator Draperies Services Proposal Stage Curtains

Type:
Action

Quick Summary/Abstract:
Approve the Decorator Services proposal to replace the Stage Curtain & Valance on existing hardware.

Attachments:
1. Contract Services Agreement
2. Contract Stage Curtain

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.3
DATE: April 9, 2019

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION
Approve the Decorator Services proposal to replace the Stage Curtain & Valance on existing hardware.

BACKGROUND
As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION
Approve the Decorator Services proposal to replace the Stage Curtain & Valance on existing hardware with KM Fabric 1072 Eggplant. Replace operating cord on existing hardware.

FINANCIAL IMPACT:
Total Amount = $3,259.00 Installed

FUNDING SOURCE:
General Fund (0100) and S&C Funds

Moved by Second

Vóte:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

UNION INSTALLERS

SKILLED/TRAINED

WORKFORCE

AB566

DECORATOR DRAPERIES

Billing:5250 Renaissance way, El Dorado Hills Ca 95762

Physical: 3922 N Ann, Fresno Ca 93727

PH:559-299-4544 Fax:916-934-0504

Email: craig@decoratordraperies.com

Lic#531006 DIR#1000007416

To:
Name: Jeff Dronyk
Company/Division: Washington Colony USD
Fax Number:

From:
Name: Craig/Jacob
Reference: Washington ES
No. of Pages (incl. this page): 1 Date: 04 / 04 / 19

Special Instructions / Comments:

#1. Washington ES Stage

-Replace Stage Curtain and Valance on existing hardware with KM Fabric 1072 Eggplant

-Replace operating cord on existing hardware.

$3,259 INSTALLED

---If any backing is needed this is all done BY OTHERS.

Please sign and return to proceed with order

X_____ Date:___/___/_____

*ALL INFO ON OUR QUOTE IS OUR SCOPE OF WORK

*ALL WINDOWS/DOORS AND FINISHES MUST BE IN PLACE BEFORE MEASURING

(ex. drywall, tackboard, wood trim, base board, chair rail, door handles/push bar etc.)

*WILL NOT ACCEPT OR BE RESPONSIBLE FOR BLANKET EMAILS, ONLY SCOPE SPECIFIC EMAILS.THIS IS PART OF ANY CONTRACT/PO#.

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VI.A.4 Grant Agreement

Type:
Action

Quick Summary/Abstract:
Approve the State of California Grant Agreement from the School Facility Program and Office of Public Construction (OPSC) for Washington Colony's New Construction project.

Attachments:
1. Contract Services Agreement School Facility
2. Contract Agreement Facility

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.4
DATE: April 9, 2019

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION:

Approve the State of California Grant Agreement from the School Facility Program and Office of Public Construction (OPSC) for Washington Colony's New Construction project.

BACKGROUND:

As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

The district has received a GRANT AGREEMENT from the State of California School Facility Program and Office of Public Construction (OPSC) regarding the Washington Colony Elementary's new construction application (70/62513-00-001) that is in line to build a total of 4 classrooms. The new DSA plans have been approved. The plans show 1 SDC, 1 standard CR for the SFP project and then 2 Kinder CR for the kinder program.
The State Grant Agreement Amount is: $1,832,227.07 for the new construction and the Full-Day Kindergarten Facilities Grant Program (FDKFGP) is expected to be around $1,256,620. Therefore, once the FDKFGP grant is approved, Kindergarten money would be available as early as May first selection or August second selection.

Based on the projected Budget for New Construction State Funds and the FDKFGP projected grant amount, the at the bottom of the Project Budget Summary sheet you will see the $3,992,000 down as the total project budget. There is an OPSC grant Agreement project funding of $1,832,227.07 and combining this with the potential FDKFGP of $1,256,620 for the Kindergarten program the district would have a projected state share of $3,088,847. Therefore, According to Mangini's and SchoolWorks, it is recommended that the district accepts the Grant Agreement, and expect the FDKFGP grant funding to be approved in May 2019.

CONSIDERATION

Approve the State of California Grant Agreement from the School Facility Program and Office of Public Construction (OPSC) for Washington Colony's New Construction project. (Grant Agreement is attached for your review)

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Office of Public School Construction Application Number: 50/62513-00-001

GENERAL INFORMATION

Grantee Name: **Washington Colony Elementary**

School Name: **Washington Colony Elementary**

Grant Amount: **$1,832,227.07** of which $**850,035.07** is Financial Hardship Assistance.

Authority: **Propositions 51 and 55**

SFP Program Funding Source: **New Construction**

Future Priority Funding Rounds: **May 8, 2019 - June 7, 2019; November 13, 2019 - December 13, 2019**

PROJECT DESCRIPTION

Type of Work: **New Construction**

New School or Addition to an Existing Site: **Addition to an Existing Site**

Number of Classrooms: **4**

Financial Hardship Approval Date: **December 6, 2018**

Financial Hardship Status is valid until: **June 6, 2019**

Agreement includes Grants for: **Not Applicable** (Site Acquisition; Department of Toxic Substances Control fees and hazardous waste removal; etc.)

Agreement includes Grants for: **Site Development** (Site Development, if appropriate)

Other Facilities being newly constructed, modernized, replaced, or rehabilitated: **Teacher Work Room, Toilets**

Square Footage being replaced: **Not Applicable** Toilet Area sq. ft.
Not Applicable Other Area sq. ft. (all non-toilet area)
(include for Facility Hardship replacement or Seismic Mitigation Program replacement projects)
For purposes of Facility Hardship and Seismic Mitigation Program projects, shower/locker area is considered "toilet area."

Approved rehabilitation cost estimate: **Not Applicable**
(include for Facility Hardship rehabilitation or Seismic Mitigation Program rehabilitation projects)

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This project scope and resulting funding determination relied on the following documentation and state agency approvals:

- The Funding Application (Form SAB 50-04), executed by the District Representative on **January 23, 2019**
- **Not Applicable** The Application for Charter School Preliminary Apportionment (Form SAB 50-09), executed by the District Representative on XXXXX
- **Not Applicable** The Application for Career Technical Education Facilities Funding (Form SAB 50-10), executed by the District Representative on XXXXX
- **Not Applicable** Site Approval letter from the California Department of Education dated ____
- Plan Approval letter from the California Department of Education dated **December 20, 2018**
- Division of the State Architect Approval letters dated **August 22, 2018** for DSA Application Number **02-116427** and dated **April 9, 2014** for DSA Application Number **02-112928**
- Financial Hardship Approval Letter from the Office of Public School Construction dated **December 6, 2018**
- Bridge Financing Approval Letter from the Office of Public School Construction dated **Not Applicable**
- **Not Applicable** The industry specialist report prepared by (insert name of specialist or firm), dated XXXXX that details the minimum work necessary to mitigate the (health and safety or seismic) threat in this (rehabilitation or replacement) application
- **Not Applicable** Written concurrence dated XXXX from (enter name of governmental agency) agreeing with the (health and safety or seismic) threat and the minimum work to mitigate the threat in the industry specialist report

A copy of the documentation listed here is available as part of the project file maintained by OPSC, and is also retained by the District for purposes of the project audit.

Grants are to be used in accordance with the provisions contained in the Leroy F. Greene School Facilities Act of 1998 (Education Code, Title 1, Division 1, Part 10, Chapter 12.5, commencing with Section 17070.10) and this Agreement.

The Grantee shall not make any change to the Project that would require a Change of Scope, without the State Allocation Board first approving the change to the Project.

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TERMS AND CONDITIONS OF GRANT

A. Definitions

Terms not defined below shall have the same meaning as set forth in SFP Regulation Section 1859.2.

"Act" means the Leroy F. Greene School Facilities Act of 1998 (Education Code, Title 1, Division 1, Part 10, Chapter 12.5, commencing with Section 17070.10).
"Agreement" means a contract to do or not to do a certain thing and refers to this Grant Agreement.
"Application" means a request pursuant to the Act to receive funding for a school project.
"Apportionment" shall have the meaning set forth in Education Code Section 17070.15(a).
"Audit report" means the annual compliance reviews and fiscal reviews of the Grantee's finances, in accordance with the Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting.
"Board" means the State Allocation Board as established by Section 15490 of the Government Code.
"Capital Outlay," for the purposes of the Grantee using Savings, pursuant to School Facility Program Regulation Section 1859.103, means capital assets in accordance with Section G of this Agreement.
"Change of Scope" means the addition or deletion of any work that would change the approved Grant amount for the Project or require updated state agency approval(s). This includes, but is not limited to, changes to site acquisition acres, or buildings, including but not limited to classrooms, multipurpose rooms, gymnasiums, administration buildings, restrooms, and libraries/media centers, and any changes to the size of those buildings, the type of building (e.g. portable, modular, or permanent),or the location on the school site of those buildings.
"Charter School Agreements" mean a memorandum of understanding, a funding agreement, and a use agreement as established by the California School Finance Authority.
"Classroom" means a teaching station that has the same meaning as the term used in Education Code Section 17071.25(a)(1).
"Expenditure Report" means the Form SAB 50-06 *Expenditure Report* and all required supplementary documentation, including but not limited to a detailed listing of project expenditures organized by fund source and provided at an object-code-level of accounting detail, pursuant to the California School Accounting Manual, that shall include fields to identify information including, but not limited to dates, payees, warrant numbers, and the description and purpose of the expenditures as described in California Code of Regulations, Title 2, Regulation Section 1859.104.
"Financial Hardship" means State funding for all or a portion of the Grantee's matching share required by School Facility Program Regulation Section 1859.77.1 or 1859.79.
"Funding Application" means the Form SAB 50-04, *Application for Funding,* or the Form SAB 50-09, *Application for Charter School Preliminary Apportionment*, or the Form SAB 50-10, *Application for Career Technical Education Facilities Funding,* and all required supplementary documentation pursuant to the Act and California Code of Regulations, Title 2, Regulation Sections 1859.70, 1859.161 or 1859.191, as applicable.
"Fund Release Application" means the Form SAB 50-05, *Fund Release Authorization,* and all required supplementary documentation, which includes but is not limited to this Agreement, pursuant to the Act and the Regulations.

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"Grants" means all eligible program grants provided by the Board to the Grantee in this Agreement.
"Grantee" means the school district (as defined in California Code of Regulations, Title 2, Regulation Section 1859.2), charter school, or joint powers authority, as applicable, whose representative has signed this Agreement for Grants.
"Grantee Representative" means the authorized representative of a school district (as defined in California Code of Regulations, Title 2, Regulation Section 1859.2), charter school, or joint powers authority, as applicable, who signed this Agreement for Grants.
"Hazardous Material/Waste Removal Fund" shall mean the fund established pursuant to California Code of Regulations, Title 2, Regulation Section 1859.163.3(b).
"In Escrow, Governmental Entities" means the approval and signature of instrument(s) that will convey a specified school parcel or site from the public/government entity including the federal government for a determinable sum, and for a determinable date of acquisition which may be based on the Grantee's receipt of funding from the Board.
"In Escrow, Non-Governmental Entities" means the deposit of signed instrument(s) and/or funds with instructions with a title company or escrow agent to carry out the provisions of an agreement or contract to acquire a specified school parcel or site for a determinable sum, and for a determinable date of acquisition which may be based on the Grantee's receipt of funding from the Board.
"Ineligible Expenditure" means an expenditure of Grants not in accordance with this Agreement or the applicable laws and regulations governing the use of Grants.
"Local auditor" means an auditor hired at the Grantee's expense who conducts annual compliance reviews and fiscal reviews of the Grantee's finances, in accordance with the Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting.
"Material Inaccuracy" means a finding of falsely certified eligibility or Funding Application related information submitted by Grantees, architects, or other design professionals that allowed the Grantee an advantage in the funding process. For penalties associated with Material Inaccuracy findings, see Education Code Section 17070.51.
"Modernization" means projects that are eligible for Grants based on Education Code Title 1, Division 1, Part 10, Chapter 12.5, Articles 6 (commencing with Section 17073.10) and 7 (commencing with Section 17074.10).
"Most Vulnerable Category 2 Buildings" means the building meets the criteria outlined in Section 1859.82(a)(1)(C) and is one of the following building types:
C1 – Concrete Moment Frame
C1B – Reinforced Concrete Cantilever Columns with Flexible Diaphragms
C2A - Concrete Shear Wall with Flexible Diaphragms
C3A – Concrete Frame with Infill Masonry Shear Walls and Flexible Diaphragms
PC1 – Precast/Tilt-up Concrete Shear Wall with Flexible Diaphragms
PC1A – Precast/Tilt-up Concrete Shear Wall with Rigid Diaphragms
PC2 – Precast Concrete Frame without Concrete Shear Walls and with Rigid Diaphragms
URM – Unreinforced Masonry Bearing Wall with Flexible Diaphragms
RM1 – Reinforced Masonry Bearing Wall with Flexible Diaphragms
URMA – Unreinforced Masonry Bearing Wall with Rigid Diaphragms
S1B – Steel Cantilever Columns with Flexible Diaphragms
S3 – Steel Light Frame Metal Siding and/or Rod Bracing, or
M – Mixed construction containing at least one of the above structure types.

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"New Construction" means projects that are eligible for Grants based on Education Code Title 1, Division 1, Part 10, Chapter 12.5, Articles 3 (commencing with Section 17071.75), 4 (commencing with Section 17072.10), and 5 (commencing with Section 17072.20).
"Occupancy" means the point at which pupils occupy a classroom as evident by district documents such as the school board's adopted calendar, classroom attendance rosters, fire marshal approval of the classroom, etc.
"Office of Public School Construction (OPSC)" means the office within the California Department of General Services that assists the Board as necessary and administers the Act on behalf of the Director of General Services.
"Other Sources of Funds" means cash, the Grantee's matching funds, or in-kind contributions that are required or used to complete the project beyond the Grants provided by this Agreement.
"Preliminary Funding Application" means the Form SAB 50-09, *Application for Charter School Preliminary Apportionment,* and all required supplementary documentation pursuant to the Act and the Regulations.
"Project" means the purposes for which the Grantee has applied for the Grants detailed in this Agreement.
"Regulations" means the School Facility Program regulations (California Code of Regulations, Title 2, Division 2, Chapter 3, Subchapter 4, Group 1, Subgroup 5.5, commencing with Regulation Section 1859).
"Relocation/DTSC Fee Fund" shall mean the fund established pursuant to Regulation Section 1859.163.3, in order to set aside funding at the time Preliminary Charter School Apportionments are approved by the Board for relocation expenses and/or DTSC fees that will be provided at the Final Charter School Apportionment upon submission of actual costs.
"Savings" means Grants not used by the Grantee for the Project, pursuant to Regulation Section 1859.103, achieved by the Grantee's efficient and prudent expenditure of Grants.
"School District" shall have the meaning set forth in Education Code Sections 17070.15(m) and 17073.25.
"School Facility Program (SFP)" means the programs implemented under the Act.
"State" means the state of California.
"Unfunded List (Lack of AB 55 Loans)" means an information list of unfunded projects that was created due to the state's inability to provide interim financing from the Pooled Money Investment Account (AB 55 loans) to fund school construction project as declared in the Department of Finance Budget Letter #33 issued on December 18, 2008.
(Authority: SFP Regulation 1859.2)

B. Term of Grant Agreement

The Grantee and the Executive Officer, or designee, of the Office of Public School Construction shall be the parties to this Agreement. This Agreement must be entered into by both parties prior to, and as a condition of, the release of any funding for the Project. This Agreement becomes effective on the date the Board approves the Project for placement on the Unfunded List (Lack of AB 55 Loans). This Agreement terminates once (1) all Grants and the Grantee's matching funds, including interest generated by the Grants, is expended, and when all of the Parties' obligations under this Grant Agreement are fully satisfied, or (2) if the Board rescinds the unfunded approval or apportionment , or (3) if the Grantee withdraws its Funding Application.

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C. Project Execution

1. The Board hereby awards to the Grantee a sum of money (Grants) **$1,832,227.07** in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the description of the Project in this Agreement and its attachments and under the Terms and Conditions set forth in this Agreement. Grants may also be expended for the purposes of a future high priority Capital Outlay project as the result of Savings, or for the purposes of reimbursement, pursuant to SFP Regulation Section 1859.90.4.

(Authority: New Construction: Education Code Sections 17072.20 and 17070.63; New Construction and Modernization: SFP Regulations Article 8 commencing with Section 1859.70; Charter School Facilities Program: Article 14 commencing with Section 1859.160; Career Technical Education Facilities Program: Article 16 commencing with Section 1859.190)

2. Prior to the release of any funding for the Project, Office of Public School Construction staff has completed the following steps to finalize the Project funding amount outlined in this Agreement, as necessary:

   i. The Funding Application was accepted on **August 20, 2014** and deemed to meet the definition of an Approved Application. The Grantee was provided written notification of any deficiencies and given 24 hours to remedy the identified deficiency(s) in order to retain the date upon which it was received.

   ii. Upon confirmation of an Approved Application, Office of Public School Construction staff reviewed the Funding Application for compliance with School Facility Program Regulations and verified eligibility for all available program grants. The Grantee was provided written notification of all deficiencies and/or changes necessary and given 15 calendar days to respond and remedy the identified deficiencies and/or changes necessary.

   iii. Upon review of the submitted corrections, Office of Public School Construction staff provided the Grantee written notification of any final deficiencies and required a response within four business days.

   iv. Upon receipt of the final amendments to the Funding Application, the Office of Public School Construction staff and the Grantee agreed that the Project was ready for presentation to the Board for placement on the Unfunded List (Lack of AB 55 Loans).

(Authority: SFP Regulation Sections 1859.2, 1859.70, 1859.93, 1859.93.1; and Office of Public School Construction process)

3. Grantee certifies that the Project complies with all laws and regulations applicable to the Project.

(Authority: Form SAB 50-04 certifications)

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4. Grantee certifies that the Project complies with all labor and public contract laws, as applicable, including, but not limited to:

   i. Public Contract Code Section 20111.6, as added by Chapter 808, Statutes of 2012 (Assembly Bill 1565), which became effective on September 30, 2012. Beginning January 1, 2014 through December 31, 2018, new contracting requirements are effective for school districts with an average daily attendance of 2,500 or more for construction projects with estimated expenditures of at least $1,000,000 that will be funded through the SFP or any future state school bonds. These new Public Contract Code requirements require a standardized prequalification questionnaire and financial statement to be verified under oath from all bidders.

   ii. Labor Code Section 1773.3, as amended by Senate Bill 854, Chapter 28, Statutes of 2014, which requires school districts that have School Facility Program projects with an initial public works contract awarded on or after January 1, 2012, to notify the Department of Industrial Relations (DIR). The DIR must provide prevailing wage monitoring services for all such projects, except in the cases of: (1) the district operates a DIR-approved internal wage monitoring program; or (2) the district has entered into a collective bargaining agreement that includes the requirements specified in Labor Code section 1771.4(b)(2).

   iii. Chapter 378, Statutes of 2011 (Assembly Bill 436), which required the Department of Industrial Relations to monitor and enforce prevailing wage requirements for every State bond funded project, including School Facility Program projects, pursuant to Labor Code Section 1771.7 for projects in which the initial public works construction contract was awarded before January 1, 2012. The Project must have also been apportioned from either Proposition 47 or 55 and the construction phase of the Project commenced on or after April 1, 2003.

   iv. Chapter 868 Statutes of 2002 (Assembly Bill 1506), which made projects funded from either Proposition 47 (2002) or Proposition 55 (2004) with a notice to proceed date on or after April 1, 2003 subject to Labor Compliance Program requirements as outlined in Labor Code Section 1771.5.

Project Execution Signature
All laws and regulations noted in Sections (i), (ii), (iii), and (iv) above have been, and will be, followed, as applicable.
X _____ Date_____

(Authority: Form SAB 50-04 certifications)

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D. Receiving Board Approval

1. Grantee must have (1) title, (2) leasehold, or (3) other interest to Project lands. Title may include an order for pre-judgement possession issued by a court in an eminent domain proceeding.

(Authority: Education Code Section 17070.70; SFP Regulation Sections 1859.74 and 1859.74.1)

2. Grantee understands and agrees that the Grants, combined with local funds, shall be sufficient to complete the Project.

(Authority: Education Code Section 17070.63(a))

3. The Grantee has established a "Restricted Maintenance Account" for the exclusive purpose of providing ongoing and major maintenance of school buildings and has developed an ongoing and major maintenance plan that complies with and is implemented under the provisions of Education Code Section 17070.75 and 17070.77 (refer to Regulation Sections 1859.100 through 1859.102).

(Authority: SFP Regulation Section 1859.100 and Form SAB 50-04 certifications)

4. The Grantee has or will comply with Education Code Section 17076.11 regarding at least a three (3) percent expenditure goal for disabled veteran business enterprises.

(Authority: Form SAB 50-04 certifications)

5. The Grantee understands and agrees that (1) Grants required to be adjusted for site acquisition for both New Construction and Charter School Facilities Program projects, and (2) Grants not used by the Grantee that failed to meet substantial progress and (3) unspent Financial Hardship Grants, (4) unspent Charter School Facilities Program Grants, or (5) unspent Career Technical Education Facilities Program Grants must be returned to the state school facilities fund from which the Grants were apportioned as a result of an audit, pursuant to Education Code Section 17076.10 and Education Code Section 41024, as applicable.

6. The Grantee understands and agrees that, if it does not remit the amount of Ineligible Expenditures identified in the audit report within 120 days of being invoiced by the California Department of Education, and if no repayment plan has been approved pursuant to paragraph (d) of Section 41024 of the Education Code, then the Controller shall deduct the total amount of any Ineligible Expenditures from apportionments pursuant to paragraph (d) of Section 41024 of the Education Code. The Grantee may request a payment plan pursuant to paragraph (d) of Section 41024 of the Education Code.

7. If the Grants will be used for the construction or modernization of school facilities on leased land, the Grantee has entered into a lease agreement for the leased property that meets the requirements of School Facility Program Regulation Section 1859.22.

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8. The Grantee has established a facilities inspection system to ensure that each of its schools is maintained in good repair.

[Authority: Education Code Section 17070.75(f)]

9. The statutorily-required Grantee matching funds have either been expended by the Grantee, have been deposited by the Grantee in the county fund, or will be expended by the Grantee prior to notice of completion of the project.

(Authority: Education Code Sections 17072.30, 17074.16, 17078.72(g)(1), 17078.54(d), and 17075.10(b)(2); Form SAB 50-04 certifications)

10. The Grantee has considered the feasibility of using designs and materials for the new construction or modernization project that promote the efficient use of energy and water, maximum use of natural light and indoor air quality, the use of recycled materials and materials that emit a minimum of toxic substances, the use of acoustics conducive to teaching and learning, and the other characteristics of high performance schools.

(Authority: Education Code Section 17070.96)

11. Financial Hardship Review Process
    i. If the Grantee has requested Financial Hardship Grants, the Financial Hardship approval from the Office of Public School Construction was valid (Financial Hardship approvals are valid for 180 days) on the date the Approved Funding Application was received by the Office of Public School Construction.

[Authority: SFP Regulation Section 1859.81(e)]

ii.
   a) If the Grantee has requested Financial Hardship Grants and has a bridge financing debt instrument in place, or will have a bridge financing debt instrument in place in the future in order to move the Project forward until Grants become available, then the Grantee agrees that it has received, or will receive, bridge-financing approval from the Office of Public School Construction.
   b) The Grantee also agrees to retire all bridge financing debt within 60 calendar days of receiving Grants. Failure to retire all bridge financing debt within 60 calendar days of receiving Grants will result in the amount of the Financial Hardship Grants in this Agreement being reduced by the amount of the bridge financing that was not retired.

iii. If the Project remained on the Unfunded List (Lack of AB 55 Loans) for more than 180 days, the Grantee understands and agrees that the Office of Public School Construction shall conduct a review to determine if the Grantee has additional funds available to contribute to the Grantee's matching funds.

[Authority: SFP Regulation Section 1859.81(e) and (f)]

iv. If the additional Office of Public School Construction review, pursuant to Section (iii) above, determined that the amount of the Financial Hardship Grant required an adjustment, pursuant to Financial Hardship rules detailed in SFP Regulation Section 1859.81, the amount of the Grants detailed in this Agreement will be amended.

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[Authority: SFP Regulation Section 1859.81(a)]

12. [Instructions: The following sections only apply to the program, or other circumstance, that is detailed in this Agreement.]

New Construction:

i. The Grantee has received approval of the site and the plans from the California Department of Education and the Division of the State Architect. Plan approval is not required if request is for separate design Apportionment.

(Authority: SFP Regulation Section 1859.81.1)

ii. The Grantee agrees to submit Project Information Worksheets pursuant to School Facility Program Regulation Section 1859.104.

Seismic Mitigation Program Replacement or Facility Hardship Replacement **Not Applicable***:*
The Grantee agrees that the scope of this Project is the minimum work necessary to obtain approval by the Division of the State Architect and/or the federal, state, or local governmental entity with authority over of the work being performed to mitigate the _____
(health and safety or seismic) threat.

The Project must have an industry specialist report to substantiate the _____ (health and safety or seismic) threat and that details the minimum work necessary to mitigate the threat.

The Project must have concurrence by an appropriate governmental agency agreeing with the _____
(health and safety or seismic) threat and the minimum work necessary to mitigate the threat.

The Project must have the approval letter from DSA verifying that the building(s) in the Project qualify as one of the "Most Vulnerable Category 2 Buildings".

Site Acquisition **Not Applicable***:* The Grantee has complied with Sections 1859.74 through 1859.75.1, as appropriate. The Grantee shall provide all applicable county assessor parcel numbers for the land being acquired for the Project. Grantee understands and agrees that Grants for site acquisition (i.e. site purchase, hazardous materials mitigation, relocation, etc.) as described in Section F (Accounting for Spent Funds) of this Agreement are limited to actual eligible expenditures. Therefore, the audit report may result in an adjustment (increase or decrease) to the Grant amount based on the final approved expenditures related to site acquisition separate and apart from all other Grants.

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Modernization of Portable Classrooms **Not Applicable***:* If this Agreement includes the modernization of portable classrooms eligible for an additional Apportionment pursuant to Education Code Section 17073.15, the Grantee certifies that either:

i. The Grants will be used to replace the portable classrooms and permanently remove the displaced portables from the classroom use within six months of the filing of the Notice of Completion for the project; or,

ii. It has provided documentation to the Office of Public School Construction which indicates that modernizing the portable classrooms eligible for an additional Apportionment is better use of public resources than the replacement of these facilities.

(Authority: SFP Regulation Section 1859.78.8)

Modernization or Charter School Facilities Program Rehabilitation **Not Applicable***:* If this Agreement includes the modernization or Charter School Facilities Program Rehabilitation funding, the Grantee has received approval of the plans for the project from the California Department of Education and the Division of the State Architect. Plan approval is not required if request is for separate design Apportionment or advance release of funds for design from a Preliminary Charter School Apportionment.

(Authority: Modernization: SFP Regulation Section 1859.81.1; Charter: SFP Regulation Section 1859.163)

Seismic Mitigation Program Rehabilitation or Facility Hardship Rehabilitation **Not Applicable***:*

The Grantee agrees that the scope of this Project is the minimum work necessary to obtain approval by the Division of the State Architect and/or the federal, state, or local governmental entity with authority over of the work being performed to mitigate the _____ (health and safety or seismic) threat.

The Project must have an industry specialist report to substantiate the _____ (health and safety or seismic) threat and that details the minimum work necessary to mitigate the threat..

The Project must have concurrence by an appropriate governmental agency agreeing with the _____ (health and safety or seismic) threat and the minimum work necessary to mitigate the threat.

The Project must have the approval letter from DSA verifying that the building(s) in the Project qualify as one of the "Most Vulnerable Category 2 Buildings".

The Project must have the approval letter from DSA indicating that the work in the project plans is the minimum work required to mitigate the _____ (health and safety or seismic) threat, which includes any other work triggered by the _____

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(health and safety or seismic) mitigation work and that is required in order to obtain DSA approval.

Charter **Not Applicable**:

i. Facilities to be rehabilitated under the Charter School Facilities Program previously funded with School Facility Program funds meet the requirements of Regulation Section 1859.163.

ii. The Grantee agrees to submit Project Information Worksheets pursuant to School Facility Program Regulation Section 1859.104.

Charter- Preliminary Charter School Apportionment **Not Applicable**:

i. The Grantee agrees that failure to submit a Final Charter School Apportionment within the timelines prescribed for a Preliminary Charter School Apportionment (four years with a possible one year extension subject to Board approval) shall be cause for rescission of the Preliminary Charter School Apportionment; and,
(Authority: SFP Regulation Section 1859.166)

ii. The Grantee agrees that when the Preliminary Charter School Apportionment is converted to a Final Charter School Apportionment, the funding available for the Final Charter School Apportionment is subject to the provisions of Section 1859.167; and,
(Authority: SFP Regulation Section 1859.167)

iii. The Grantee agrees that the California School Finance Authority must determine that the Grantee is financially sound at the time of the Preliminary Charter School Apportionment, advance release of design and/or site funds, and at the time of conversion to a Final Charter School Apportionment or the Preliminary Charter School Apportionment will be rescinded; and,
(Authority: SFP Regulation Section 1859.163)

iv. The Grantee agrees that in addition to this grant agreement, the Grantee must also enter into the Charter School Agreements.
(Authority: SFP Regulation Section 1859.90.2)

Career Technical Education Facilities Program **Not Applicable**:

The Grantee has complied with the Career Technical Education Facilities Program (CTEFP) eligibility criteria as outlined in Section 1859.192; and,

For Projects that received an Apportionment pursuant to SFP Regulation Section 1859.193(d) (CTEFP reservation of funds):

i. The Grantee understands and agrees that by reserving funds in advance of obtaining the necessary approvals from California Department of Education and the Division of the State Architect, the Grantee must submit the necessary approvals and/or plans and specifications within one year of Apportionment; otherwise the Apportionment will be rescinded without further Board action.

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ii. Upon approval for placement on the Unfunded List (Lack of AB 55 Loans), the Grantee will receive a template of the Project Grant Agreement. OPSC will provide the Grantee the final Grant Agreement for the Project upon receipt of the necessary approvals from the Division of the State Architect and California Department of Education

iii. The Grantee understands and agrees that the executed the Grant Agreement must be submitted prior to fund release.

(Authority: SFP Regulation Section 1859.197)

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E. Receiving an Apportionment and Receiving Funds

The Grantee and the Executive Officer, or designee, of the Office of Public School Construction shall enter into this Agreement prior to, and as a condition of, the release of any funding for the Project.
(Authority: proposed SFP Regulation Sections 1859.90 and 1859.90.2)

Additionally:

1. The Grantee understands and agrees that, pursuant to School Facility Program Regulation Sections 1859.90.2 and 1859.90.3:
   i. The Grantee shall participate in the priority funding process by submitting a valid priority funding request during a 30-day filing period after being placed on the Unfunded List (Lack of AB 55 Loans) in order to receive an Apportionment in accordance with Regulation Section 1859.90.3.
   ii. Failure to submit a valid request within the filing period or failure to submit a valid *Fund Release Authorization* (Form SAB 50-05) after the Board approves an Apportionment shall result in an occurrence of non-participation.
   iii. The Grantee understands and agrees that Grants may not be available for this Project after the Grantee has submitted a valid priority funding request. When the Grantee submits a valid priority funding request and Grants are not available, the Grantee shall not be charged with an occurrence of non-participation.
   iv. After the second occurrence of non-participation, the funding for the Project shall be rescinded without further action by the Board.

2. Any Grants provided to Grantee under this Agreement will be disbursed upon receipt of a complete Fund Release Application, and shall not exceed $**1,832,227.07** except for **Not Applicable.** (site-related exceptions)
(Authority: Education Code Sections 17072.13, 17072.14, and 17072.18)

3. Supplementary documentation submitted with, or prior to, a Fund Release Application must include this Agreement as well as documentation that proves the following:
   i. The Grantee has entered into a binding contract(s) for at least 50 percent of the construction included in the plans and specification applicable to this Project.
   ii. Notice to Proceed dates.
   iii. For Career Tech projects where the Grantee received an Apportionment without needing Division of State Architect approval, evidence of Division of the State Architect approval date.
   (Authority: Form SAB 50-05 certifications)

4. If the Office of Public School Construction finds that the Fund Release Application is incomplete, inadequate or inaccurate, it will notify the Grantee that the Grantee has ten (10) business days to address the issue(s). If the issue(s) has not been addressed after ten (10) business days, the Office of Public School Construction will consider the submittal to be invalid and the request will be returned to the Grantee. The Grantee will retain the opportunity to submit a valid Fund Release Application within 90 days of Apportionment.

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However, if the Grantee does not submit a valid Fund Release Application within 90 days of the Apportionment the Grantee will receive a non-participation occurrence as described in (1.)(ii) above. The Grantee will not receive Grants at that time. Furthermore, any penalties imposed on the Grantee by a contractor, or other consequence, because of delays in payment will be paid by the Grantee and is not reimbursable under this Agreement.

(Authority: proposed amendment to School Facility Program Regulations)

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F. Accounting for Spent Funds

1. For purposes of completing the Expenditure Reports required pursuant to Education Code Section 17076.10, over the course of the project, the Grantee shall maintain a general ledger at a Project-specific level that includes fund, resource, project year, goal, function, and object codes for all expenditures for the Project, including furniture and equipment, as they are described in the *California School Accounting Manual, Procedure 301: Overview of the Standardized Accounting Code Structure and Procedure 345: Illustrations Using Account Code Structure.*
(Authority: Education Code Section 17076.10)

2. Annual Expenditure Reports
Pursuant to Education Code 17076.10, beginning 12 months from the first fund release, and continuing annually for a period of up to **three** years after the final fund release, as described in SFP Regulation Section 1859.104, the Grantee shall submit an Expenditure Report to the Office of Public School Construction.

3. Substantial Progress Compliance Reviews

   i. Pursuant to Education Code Section 17076.10, the Grantee shall be subject to a substantial progress review by the Office of Public School Construction under this Agreement with respect to all matters connected with this Agreement. The Grantee shall provide substantial progress documentation 18 months from the latest fund release. The Office of Public School Construction will consider the requirements of substantial progress met if the Grantee submits its Expenditure Report for a completed project up to 18 months from the latest fund release. The Office of Public School Construction must notify the Grantee within 60 days of receiving the documentation if a review and analysis of the information will be conducted.
   (Authority: SFP Regulation Section 1859.105)

   ii. For Grantees That Have Received Grants for Construction:
   The substantial progress documentation required shall include evidence that either 75 percent of the site development work is complete, or 90 percent of the building work is under contract, or 50 percent of all construction activities are complete.
   (Authority: School Facility Program Regulation Section 1859.105)

   The documentation that the Grantee shall provide shall include, but is not limited to:
   a) The fund source indicated, for each project cost,
   b) Assessor's parcel number, for site acquisition costs,
   c) Qualification Appraisal(s) for Architect/Engineer/Construction Manager,
   d) Architect/Engineer/Construction Management Agreement(s),
   e) Evidence the Grantee has met Disabled Veteran Business Enterprise contractual requirements,
   f) Construction Contract Agreements to date,
   g) Construction Bid Summaries,
   h) Construction Delivery Method,

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i) Project expenditures, to date, submitted on Detailed Listing of Project Expenditures (DLOPE) worksheet or in an equivalent format [the Office of Public School Construction will review expenditure totals for purposes of determining compliance with substantial progress requirements but will not review expenditures to determine eligibility under the program (this will be done by the local auditor)],
j) General ledger report that details project expenditures to date
k) Submittal of written policy and procedures that documents processes for accounting of School Facility Program project activities.
l) Construction schedule of values or Continuation Sheet
m) Project cost estimate

(Authority: Education Code Section 17071.10 and SFP Regulation Section 1859.105)

iii. For Grantees That Have Received Advanced Financial Hardship Site Grants or Environmental Hardship Grants **Not Applicable**:
The documentation that the Grantee shall provide if requested by the Office of Public School Construction shall include, but is not limited to:
a) The final site appraisal,
b) The California Department of Education final approval letter, evidence of the completion of any and all California Environmental Quality Act requirements
c) Final escrow instructions or evidence the Grantee has filed condemnation proceedings including intent to request an order of possession of the site, as applicable.

(Authority: SFP Regulation Section 1859.105 or 1859.105.1, as applicable)

iv. For Grantees That Have Received Advanced Financial Hardship Grants for Design **Not Applicable**:
The documentation that the Grantee shall provide if requested by the Office of Public School Construction shall include, but is not limited to:
a) An Approved New Construction or Modernization Adjusted Grant Application; or,
b) A certification that the final building plans have been submitted to and accepted by the Division of the State Architect for review and approval.

(Authority: SFP Regulation Section 1859.105)

v.
a) Should the Office of Public School Construction determine that the Grantee has not made substantial progress as described in (F)(3)(i), (ii), (iii), and (iv), it will inform the Grantee of its findings and require the Grantee to submit a final expenditure report within 60 days of notification, pursuant to SFP Regulation Section 1859.105. If no Grants have been expended by the Grantee, then the Office of Public School Construction will recommend to the Board that the project be rescinded.
b) If Grants have been expended by the Grantee, then
I. The Project shall be subject to an audit pursuant to Section 41024 of the Education Code and the applicable provisions outlined in Section (F)(4) of

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this Agreement. The audit shall identify Grants expended in accordance with program requirements and the amount of any unspent Grants and the amount of any Ineligible Expenditures.

II. Once the amount of unspent Grants has been determined in the audit report described in (I) to be repaid and the Grantee repays the Grants, the Office of Public School Construction shall take an item to the State Allocation Board make a corresponding baseline eligibility adjustment, when applicable.

(Authority: SFP Regulation Section 1859.105)

4. Final Project Audit

The Grantee understands and agrees to the following:

i. Upon Project completion pursuant to SFP Regulation Section 1859.104, the Office of Public School Construction may notify the Grantee, the Grantee's County Office of Education, and the State Controller's Office that the Grantee is subject to an audit of the Project by a local auditor that is in accordance with the Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting. The Grantee shall retain all financial accounts, documents, and records necessary for an audit pursuant to Education Code Section 41024(a)(4) and shall provide Project documentation, if requested by the local auditor.

[Authority: proposed amendment to School Facility Program Regulation Section 1859.104(a)]

ii. Project documentation that the Grantee shall provide when requested by the local auditor, for the purposes of the audits described in Education Code Section 41024, shall include, but is not limited to:

a) Proof of acreage purchased
b) Proof of site costs and adjusted site grants, where applicable
c) Copy of Form SAB 50-04
d) Copy of SAB Board item(s) (Approval of project Apportionment)
e) DSA Approval Letter
f) Final CDE Approval Letter
g) Architect Final Billing
h) Proof of Routine Restricted Maintenance Account Deposit or documentation demonstrating district's facilities are maintained in good repair
i) Project-specific accounting records, such as a general ledger, as described in Spending Funds (Section F, paragraph 1), for all sources of funding
j) Final construction billing and invoices,
k) Any and all change orders
l) Proof of date of Occupancy
m) If the Grantee's matching funds have already been expended for this Project or have been deposited in the County School Facility Fund, the Grantee shall provide accounting records, such as a general ledger, for all sources of funding, verifying those previous expenditures or deposits. If the matching funds have been or will be spent from a Certificate of Participation (COP), then the Grantee

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shall indicate the fund that the proceeds from the COP were originally deposited into or will be deposited into. The Grantee shall also include a copy of the COP booklet. Providing the official notice of intent to sell bonds may be provided to prove that the Grantee will expend the Grants prior to the time the project is completed, as described complete pursuant to SFP Regulation Section 1859.104. If the Grantee has funds from another source not listed here, the Grantee shall provide the accounting records, such as a general ledger verifying the expenditures and deposits.

(Authority: Education Code Section 17076.10 and SFP Regulation Section 1859.106)

iii. During the local auditor's audit and/or upon completion of the audit report, the Grantee understands and agrees that its Expenditure Report is final and may not be subsequently adjusted or amended.

iv. The Grantee understands and agrees that:
(a) Should the audit report determine that the Grantee spent Grants on Ineligible Expenditures, the local auditor will inform the California Department of Education of the amount of the Ineligible Expenditure. The amount to be remitted will be limited to the proportionate percentage of Grants and Financial Hardship Grants. Grantees will not be required to provide the state with payments related to the amount of their matching funds. Ineligible Expenditures funded by Grants will not be considered Savings.
(b) The Grantee may appeal the finding of any Ineligible Expenditures, as described in Education Code Section 41024(d).
(c) The California Department of Education will recover Grants spent on Ineligible Expenditures, pursuant to Education Code Section 41024(d)(1).
(d) The Grantee may request a repayment plan from the California Department of Education related to the recovery of Grants described in (c).
(e) In order to recover funds as part of a repayment plan described in (d), the California Department of Education will notify the State Controller of the repayment plan and the State Controller will withhold funds from the Grantee's principal apportionment or Education Protection Account payments, pursuant to Education Code Section 41024(d).

(Authority: Education Code Sections 17070.63(c), 17076.10, and 41024; SFP Regulation Section 1859.106)

v. The Grantee shall provide its Expenditure Report for a Project deemed complete pursuant to SFP Regulation Section 1859.104, and any and all audit reports, including the audits of Savings, to the Office of Public School Construction.

(Authority: Education Code Section 17076.10)

vi. The Grantee shall also provide site access to the local auditor to determine if the project work is in accordance with the Board-approved project scope, including a final inspection for a Project deemed complete pursuant to SFP Regulation Section 1859.104.

(Authority: Education Code Section 17076.10)

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5. Savings Audit(s)

Grantees may retain Savings for expenditure for other high priority Capital Outlay with the exception of when Savings are generated:
(1) in the Charter School Facilities Program, or
(2) in the Career Technical education Facilities Program, or
(3) in advance of a site adjustment, or
(4) for Financial Hardship Grants.
(Authority: Education Code Section 17070.63 and SFP Regulation Section 1859.103)

If the Grantee uses Savings to contribute to the Grantee's matching share on other SFP projects, then those SFP projects may only be funded from the same program (e.g. New Construction, Modernization), that this Project is funded from.
(Authority: SFP Regulation Section 1859.103)

The Grantee understands and agrees to the following:

i. Upon the Grantee declaring Savings pursuant to SFP Regulation Section 1859.103, the Office of Public School Construction may notify the Grantee, the Grantee's County Office of Education, and the State Controller's Office, that the Grantee is subject to annual audits of the Savings by a local auditor that is in accordance with the Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting until the Grantee has expended all Savings. The Grantee shall retain all financial accounts, documents, and records necessary for an audit pursuant to Education Code Section 41024(a)(4) and shall provide documentation related to the use of Savings, when requested by the local auditor.

[Authority: proposed amendment to School Facility Program Regulation Section 1859.104(a)]

ii. Savings documentation that the Grantee shall provide when requested by the local auditor, for the purposes of the audits described in Education Code Section 41024, shall include, but is not limited to:
   a) The Grantee's final expenditure report submitted to the Office of Public School Construction, and
   b) Project-specific accounting records, such as a general ledger, as described in Spending Funds (Section F, paragraph 1), and
   c) General ledger report verifying that the Savings has been deposited to county school facilities fund and detail verifying the expenditure of the funds for high priority Capital Outlay, and
   d) Construction billing and related invoices.

(Authority: Education Code Section 17076.10 and SFP Regulation Section 1859.106)

iii. The Grantee understands and agrees that its Savings expenditure reports submitted to the local auditor are final and may not be subsequently adjusted or amended.

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iv. The Grantee understands and agrees that:
(a) Should the audit report determine that the Grantee spent Savings on Ineligible Expenditures, the local auditor will inform the California Department of Education of the amount of the Ineligible Expenditure. The amount to be remitted will be limited to the Savings. Grantees will not be required to provide the state with payments related to the amount of their matching funds.
(b) The Grantee may appeal the finding of any Ineligible Expenditures, as described in Education Code Section 41024(d).
(c) The California Department of Education will recover Grants spent on Ineligible Expenditures, pursuant to Education Code Section 41024(d)(1).
(d) The Grantee may request a repayment plan from the California Department of Education related to the recovery of Grants described in (c).
(e) In order to recover funds as part of a repayment plan described in (d), the California Department of Education will notify the State Controller of the repayment plan and the State Controller will withhold funds from the Grantee's principal apportionment or Education Protection Account payments, pursuant to Education Code Section 41024(d).
(Authority: Education Code Sections 17070.63(c), 17076.10, and 41024; SFP Regulation Section 1859.106)

v. The Grantee shall provide its Savings expenditure reports, and any and all audit reports, to the Office of Public School Construction, pursuant to Education Code Section 17076.10.

vi. The Grantee shall also provide site access to the local auditor to determine if the project work is in accordance with eligible uses of Savings.
(Authority: Education Code Section 17076.10)

6. Site Adjustments **Not Applicable**
Should the audit report determine that the amount of Grants received for site acquisition requires adjustment, then, upon receipt of the audit, the Office of Public School Construction will present the Project to the State Allocation Board for an adjustment to the Apportionment, in accordance with Education Code Section 41024 (c)(2).

7. Charter School Facilities Program and Career Technical Education Facilities Program Unspent Grants, plus Interest **Not Applicable**

Should the audit report determine that the Grantee completed either the Charter Schools Facilities Program Project or the Career Technical Education Facilities Program Project without using all the Grants provided for eligible expenditures, the Office of Public School Construction will present the Project to the State Allocation Board for an adjustment to the Apportionment, in accordance with Education Code Section 41024 (c)(2).

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8. Financial Hardship
   Should the audit report determine that there are unspent Financial Hardship Grants, then the Grantee agrees to either (1) repay the unspent Financial Hardship Grants pursuant to Education Code Section 41024(c)(2) or (2) use the unspent Financial Hardship Grants on a future project(s), provided the Grantee qualifies for Financial Hardship Grants when it applies for funding for the future project(s).
   i. Upon receipt of the audit report, the Office of Public School Construction will notify the Grantee to determine whether the Grantee will repay the unspent Financial Hardship Grants immediately or use them for a future project(s). The Grantee will have 30 days to respond to the request.
   ii. If the Grantee intends to use unspent Financial Hardship Grants on a future project(s), it must do so within three years of the audit report's determination that not all Financial Hardship Grants were expended for this Project or from the date that Savings was declared by the Grantee, whichever comes first. Failure to use unspent Financial Hardship Grants on a future project(s) within that time will result in the Grantee repaying the unspent amount plus interest.

   (Authority: Education Code Section 41024 and SFP Regulation Section 1859.81)

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G. Advisory Listing Detailing Common Eligible Project Expenditures

Project expenditures not listed in this document will not be considered eligible for funding under the School Facility Program.*

Project expenditures will only be considered eligible if:

- The expenditures are within the Project scope that was approved by the State Allocation Board
- The expenditures are substantiated with contracts, invoices, final billings, and verification of payment
  (Authority: Education Code Section 41024)
- The expenditures are expended or encumbered prior to the time a project is deemed complete, pursuant to SFP Regulation Section 1859.104
  (Authority: Education Code Section 17076.10)

The Grantee may seek written clarification from OPSC for items not included in the lists of eligible and ineligible project expenditures. The local auditor may use the written response from OPSC to guide the audit of the project expenditures.

*Project expenditures not listed in the following tables may be considered if those expenditures are reasonable and appropriate site development work pursuant to SFP Regulation Section 1859.76.
(Authority: SFP Regulation Section 1859.76)

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1. **New Construction - Separate Apportionment for Design Costs Or Adjusted Grant**
Charter Schools Facilities Program - Separate Apportionment for Design Costs Or Adjusted Grant
Common Eligible Project Expenditures

DESIGN COSTS		
	Type of Expenditure	Authority
a.	Advertising for Construction Bids	Ed. Code Section 17072.35
b.	Architect's Fee for Plans	
c.	CDE Plan Check or Site Review Fee	
d.	California Environmental Quality Act (CEQA) Associated Costs	SFP Reg. Section 1859.105
e.	Consultant Fees – specific to SFP project(s) (prorate if necessary)	Ed. Code Section 17072.35*
f.	Division of the State Architect (DSA) Plan Check Fee	Ed. Code Section 17072.35
g.	Energy Analysis Fee	Ed. Code Section 17072.35*
h.	Legal Fees associated with: • The review of the SFP project-related lease agreements. • The review of the SFP project-related contracts between districts and contractors, architects, construction managers or engineers. • The review of the SFP project-related bid documents and bid responses.	
i.	Local Agency Plan Check Fees	Ed. Code Section 17072.35
j.	Preliminary Site Tests	
k.	Engineering Fees	

*These costs are recognized as components of allowable costs pursuant to EC Section 17072.35, and may be included as allowable expenditures under the New Construction program.

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3. New Construction - Adjusted Grant
Charter Schools Facilities Program - Adjusted Grant
Common Eligible Project Expenditures

CONSTRUCTION COSTS		
	Type of Expenditure	Authority
a.	Construction Management Fees	Ed. Code Section 17072.35
b.	Building Construction Costs – Including: • Foundations • Structures • Exterior & Interior Finishes • Fittings & Fixtures • Plumbing • Electrical • Mechanical • Shade Structures • Solar or Alternative Energy Source Components	
c.	Construction Security (Campus Security and administrative overhead – not eligible)	Ed. Code Section 17072.35*
d.	Construction Tests	Ed. Code Section 17072.35
e.	Costs incurred to initiate, enforce and maintain a LCP, which may include school district "third party providers" costs, district's own Force Account labor costs, or construction manager costs.	Labor Code Section 1771.1(a) & (b) & SFP Reg. Section 1859.79.2
f.	Force Account Labor – complies with the Public Contract Code and is specific to the project, adhering to the following criteria outlined in Section 20114: • For school districts with an average daily attendance less than 35,000, the total number of hours on the job does not exceed 350 hours • For school districts with an average daily attendance of 35,000 or greater, the total number of hours on the job does not	PCC Section 20114

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CONSTRUCTION COSTS		
	Type of Expenditure	Authority
	exceed 750 hours or when the cost of material does not exceed $21,000. • Must be work that involves a skilled trade. To be eligible must be supported by time cards or time logs.	
g.**	General Site Development within school property lines (Including but not limited to): • Finish Grading • Roads and Driveways • Sidewalks, stairs, & Ramps • Parking Area • Curbs and Gutters • Turfed/Paved Play Area • Playground Equipment • Surface Drains & Play Area • V-Gutters at Parking Lot • Landscaping & Irrigation System • Site Lighting • Fencing & Outdoor Walls	SFP Reg. Section 1859.76(d)
h.	Inspections – For services provided during construction of project.	Ed. Code Section 17072.35
i.**	Off-Site Development costs on up to two immediately adjacent sides of the site (see SFP Regulation Section 1859.76(b) for detail). Including: • Curbs & Gutters • Sidewalks • Street Light, Planting Areas, Street Signs, Traffic Signals, Etc., Mandated by Local Ordinances • Special District Fees • Storm Drains to Point of Connection • Safety Paths	SFP Reg. Section 1859.76(b)

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CONSTRUCTION COSTS		
	Type of Expenditure	Authority
j.**	Service Site Development costs within school property lines (see SFP Regulation Section 1859.76(a) for detail). Including: • Site Clearance • Demolition • Rerouting Utility Lines • Rough Grading • Soil Compaction • Storm Drains • Erosion Control • Outside Stairs & Retaining Walls • Relocation of Existing Portables • Fire Code Requirements • Multi-Level Parking	SFP Reg. Section 1859.76(a)
k.**	Utility Service costs associated with the CDE approved site size that are necessary to serve the master planned capacity of the site (see SFP Regulation Section 1859.76(c) for more information) as follows: • Water • Sewage • Gas • Electric • Communication systems	SFP Reg. Section 1859.76(c)
l.	Furniture and Equipment that meet all of the criteria as described in Government Code Section 16727 and the California School Accounting Manual (CSAM), Procedure 770 as follows: • Lasts more than two years. • It is typically repaired rather than replaced. • It is an independent unit (rather than being incorporated into another unit item). • The cost of tagging and inventory is a small percentage of the item cost. • Not operational or administrative costs.	Ed. Code Section 17072.35 & CSAM Procedure 770

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CONSTRUCTION COSTS		
	Type of Expenditure	Authority
	It exceeds the minimum dollar value of capitalization threshold established by the local educational agency, but in no case should the threshold be less than $5,000. The following types of furniture and equipment are examples that would be eligible if they met the criteria for CSAM Procedure 770: • Projectors • Smart Boards • Freezers • Refrigerators • Stoves • Exercise equipment – Only if available for use by all students	
m.	Furniture and Equipment: • Desks • Chairs • Built-in Storage • Cabinets • Window Coverings • White/Chalk Boards • Library Books	Ed. Code Section 17072.35
n.	Demolition Costs	Ed. Code Section 17072.35
o.	Interim Housing – only eligible if new construction additions are to an existing site where classrooms temporarily are inaccessible or unsafe to house students during construction.	Ed. Code Section 17072.35*

*These costs are recognized as components of allowable costs pursuant to EC Section 17072.35, and may be included as allowable expenditures under the New Construction program.
**Eligible expenditures in these sections may exceed the amounts requested on the Funding Application.

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H. Advisory Listing Detailing Common Ineligible Project Expenditures

The following tables are intended to provide advisory listings of common, but not exhaustive, ineligible Project expenditures.

In addition to the ineligible Project expenditures listed on the following tables, any costs associated with the Grantee's local debt issuance or interest on the Grantee's local bond(s) are also ineligible Project expenditures.

The Grantee may seek written clarification from OPSC for items not included in the lists of eligible and ineligible project expenditures. The local auditor may use the written response from OPSC to guide the audit of the project expenditures.

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1. **New Construction – Separate Apportionment for Design Costs**
   Or Adjusted Grant
   Charter Schools Facilities Program – Separate Apportionment for Design Costs
   Or Adjusted Grant
   Common Ineligible Project Expenditures

DESIGN COSTS		
	Type of Ineligible Expenditure	Authority
a.	Legal Fees not attributable to the project	Ed Code Section 17072.35
b.	For projects that received Design funds only any site and/or construction related expenditures are not eligible	

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3. New Construction – Adjusted Grant
Charter Schools Facilities Program – Adjusted Grant
Common Ineligible Project Expenditures

CONSTRUCTION COSTS		
	Type of Ineligible Expenditure	Authority
a.	Administrative and overhead costs including indirect costs for general management.	Ed Code Section 17072.35
b.	Campus supervision going beyond construction site security (such as campus security and administrative overhead).	
c.	Repair of damages incurred during construction are not eligible	
d.	Expenditures associated with Facility Hardship SAB approvals which were not constructed as originally approved (see Regulation Section 1859.82).	
e.	Operational costs (such as service contracts and maintenance expenses or commissioning).	
f.	Supplies as described in the California School Accounting Manual (CSAM), Procedure 770.	Ed Code Section 17072.35 & CSAM Procedure 770
g.	Items not considered Furniture and Equipment because they are considered operational or supplies in nature, including: • Computers • Printers • Computer Carts • Teacher and student text books. • Athletic Team supplies/training equipment/uniforms. • Classroom supplies/consumables Bunsen Burners, test tubes, chemicals, mechanic wrenches, etc. • Golf Carts • Trailers • Trucks/Tractors and cars • Landscape equipment	

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CONSTRUCTION COSTS		
	Type of Ineligible Expenditure	Authority
	Mowers, etc. • School maintenance equipment Floor polisher/scrubber, etc. • Cleaning & janitorial supplies • Band equipment/Uniforms • Mascot Uniforms	

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I. Record Retention

Grantee shall maintain satisfactory financial accounts, documents, and records for the Project, at a Project-specific level of detail. Grantee shall also retain such financial accounts, documents, and records necessary for an audit, pursuant to Education Code Section 41024(a)(4).

Financial accounts, documents, and records may be retained electronically.
(Authority: Government Code Section 12275(a) and (b), and Education Code Section 41024)

J. Material Inaccuracy

If a failure by the Grantee to comply with the terms of this Agreement, or an audit report determination that the Grantee has violated applicable state or federal law as it relates to this Project, stems from falsely certified information on the Funding Application or Fund Release Application (including certifications made by architects or other design professionals), then Material Inaccuracy findings and penalties, as described in Education Code 17070.51 and SFP Regulation Section 1859.104.1, may apply.

K. Conflict of Interest

All Grantees are subject to State and Federal conflict of interest laws. Failure to comply with these laws, including business and financial disclosure provisions, will result in the application being rejected and any subsequent contract being declared void. Other legal action may also be taken. Applicable statutes include, but are not limited to, Government Code, Section 1090 and Public Contract Code, Sections 10410 and 10411, for State conflict of interest requirements.

1. Employees of the Grantee: Employees of the Grantee shall comply with all applicable provisions of law pertaining to conflicts of interest, including, but not limited to any applicable conflict of interest provisions of the California Political Reform Act, Cal. Gov't Code § 87100 et seq.

2. Employees and Consultants to the Grantee: Individuals working on behalf of the Grantee may be required by the Department to file a Statement of Economic Interests (Fair Political Practices Commission Form 700) if it is determined that an individual is a consultant for Political Reform Act purposes.

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L. Severability

If any provision of this Agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

M. Disputes

1. Any claim that the Grantee may have regarding performance of this agreement including, but not limited to, claims for additional compensation or extension of time, shall be submitted to the Office of Public School Construction. The Office of Public School Construction and Grantee shall then attempt to negotiate a resolution of such claim and process an amendment to this Agreement to implement the terms of any such resolution.

2. Any claim that the Grantee may have regarding the audit report's project expenditure determination shall be adjudicated by the Education Audit Appeals Panel, consistent with Education Code Section 41344.

N. Electronic Filing

Any communication under this Grant Agreement shall be in writing and may be transmitted by electronic means. Communication sent electronically will be effective on the date of transmission.

O. Supplement, Not Supplant

The terms and conditions of this Agreement are intended to supplement, not supplant, the laws and regulations that apply to this Project. The Grantee understands and agrees to adhere to all laws and regulations that apply to this Project, even if those laws and regulations are not specifically cited in this Agreement.

P. Exact Duplicate

This Agreement is an exact duplicate (verbatim) of the Agreement provided by the Office of Public School Construction. In the event a conflict should exist, the language in the Agreement provided by the Office of Public School Construction will prevail.

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SIGNATURES

The statements set forth in this Agreement are true and correct to the best of my knowledge and belief. IN WITNESS WHEREOF, this Agreement has been executed by the parties.

NAME OF GRANTEE REPRESENTATIVE (PRINT)	PHONE NUMBER
SIGNATURE OF GRANTEE REPRESENTATIVE	DATE
SIGNATURE OF EXECUTIVE OFFICER OF THE OFFICE OF PUBLIC SCHOOL CONSTRUCTION, OR DESIGNEE	DATE

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VI.A.5 CSBA Delegate Assembly Elections for Subregion 10-B

Type:
Action

Quick Summary/Abstract:
Consider completing the run-off ballot and vote for the number of vacancies within geographical subregion 10-B.

Attachments:
1. Nominations for CSBA
2. Nominations for CSBA Delegate Assembly

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.5
DATE: April 9, 2019

SUBJECT TITLE: NOMINATIONS FOR CSBA DELEGATE ASSEMBLY

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Consider completing the run-off ballot and vote for the number of vacancies within geographical subregion 10-B.

BACKGROUND

CSBA's Delegate Assembly is a vital link in the Association's governance structure. The Delegate Assembly sets the general policy direction for the Association. Working with local districts, county offices, the Board of directors and Executive Committee, Delegates ensure that the Association reflects the interests of school districts and county office of education throughout the state.

The Delegate Assembly is made up of approximately 270+ Delegates who are elected by local board members in 21 geographic regions throughout the state. Some geographic regions have been further divided into subregions.

Delegates serve one-year term beginning April 1, 2018 through March 31, 2019. They meet twice a year to conduct business, and may also meet with the other Delegates and the Director within their region. Furthermore, they participate in CSBA events and they maintain contact with local boards in their region.

CSBA's Region 10 includes the counties of Fresno, Kings, and Madera.

CONSIDERATION

Any CSBA member board is eligible to nominate board members within their geographical region or subregion. Each board may nominate as many individuals as it chooses by using the nomination form or submitting a letter of nomination. All nominees must submit a biographical sketch along with their nomination form; an optional one-page, one-sided resume may also be submitted, but cannot be substituted for the sketch. All nomination materials were postmarked no later than Sunday, January 6, 2019.

The Board will vote and complete the run-ff ballot for the number of vacancies for CSBA Delegate Assembly within geographical subregion 10-B. (Red Ballot and List of current Delegates attached for your review)

Moved by Second

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

California School Boards Association

TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE TUESDAY, APRIL 30, 2019

March 25, 2019

MEMORANDUM

To: All Board Presidents, Superintendents, and Primary Contacts
CSBA Member Boards of Education in Subregion 10-B

From: Emma Turner, President

Re: 2019 CSBA Delegate Assembly Run-off Election
U.S. Postmark Deadline – Tuesday, April 30, 2019

The members of the Delegate Assembly Election Committee met on March 22 to count and certify the ballots for election to the Delegate Assembly. A tie for a seat on the DA occurred in your Subregion resulting in the need for a run-off election to be held.

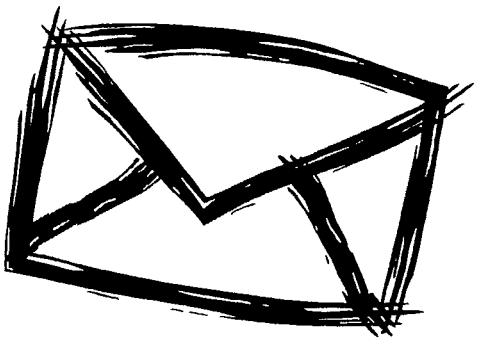
Enclosed is the ballot material for this run-off election; it consists of:

- The run-off ballot (on turquoise paper) and a watermark COPY on white paper
- List of all current members of the Delegate Assembly from the entire Region as of today
- Candidates' required biographical sketch form and optional resume, if submitted

Only the run-off ballot on turquoise paper is to be completed and returned in the enclosed envelope. If the envelope is misplaced, you may use your district or COE stationery. Please write **DELEGATE ELECTION – RUN-OFF BALLOT** on the envelope. **Run-off ballots must be postmarked by the U.S. Post Office on or before Tuesday, *April 30, 2019. No exceptions are allowed.***

The ballots will be counted on May 6 and the candidates will be notified of the results immediately, should a second tie occur, the Regional Director will cast the tie-breaking vote. Delegates in the run-off election serve two-year terms effective the day the run-off votes are counted through March 31, 2021. The next meeting of the **Delegate Assembly is on Saturday, May 18 – Sunday, May 19 at the Hyatt Regency in Sacramento.** Please do not hesitate to contact the Executive Office at CSBA should you have any questions.

Thank you.



- RUN-OFF BALLOTS SHOULD BE RETURNED IN THE ENVELOPE PROVIDED BY CSBA

- IF THE ENCLOSED ENVELOPE IS MISPLACED, PLEASE USE YOUR STATIONERY
- ON THE BOTTOM LEFT CORNER OF THE ENVELOPE, WRITE IN THE REGION OR SUBREGION NUMBER (THIS NUMBER APPEARS ON THE TOP OF THE RUN-OFF BALLOT)

RETURN TO:

CSBA
DELEGATE ASSEMBLY ELECTIONS/Run-Off
3251 BEACON BLVD.
WEST SACRAMENTO, CA 95691

csba
California School Boards Association

IMPORTANT DELEGATE ASSEMBLY NOMINATION AND ELECTION 2019 DATES

Important 2019 Dates:

- **Monday, January 7**: U.S.P.S. postmarked, fax, or email deadline for *required* Nomination and Candidate Biographical Sketch Forms
- By Friday, February 1: Ballots mailed to Member Boards
- February 1 – March 15: Boards vote for Delegates
- Friday, March 15: Deadline for the ballots to be returned to CSBA (U.S.P.S. POSTMARK ONLY)
- By Saturday, March 30: Ballots to be tallied
- By Monday, April 1: Election results, except for run-offs, posted on CSBA's Web site
- Tuesday, April 30: Deadline for run-off ballots to be returned to CSBA (U.S.P.S. POSTMARK ONLY)

CSBA Delegate Assembly Meeting Dates in 2019

- Saturday, May 18 – Sunday, May 19, Sacramento
- Wednesday, December 4 – Thursday, December 5, San Diego

RUN-OFF BALLOT

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **TUESDAY, APRIL 30, 2019**. Only ONE Ballot per Board. Be sure to mark your vote "**X**" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2019 DELEGATE ASSEMBLY BALLOT
SUBREGION 10-B
(Fresno County)

Number of vacancies: 1 (Vote for no more than 1 candidate)

Delegates will serve two-year terms beginning May 6, 2019 - March 31, 2021

**denotes incumbent*

☐ Connie Kee Schlaefer (Sierra USD)

☐ G. Brandon Vang (Sanger USD)

_____ _____
Signature of Superintendent or Board Clerk *Title*

_____ _____
School District Name *Date of Board Action*

See reverse side for list of all current Delegates in your Region.

csba
California School Boards Association

2019 Delegate Assembly Candidate Biographical Sketch Form

DUE: Monday, January 7, 2019 – no late submissions accepted

Please complete, sign, and date this required ONE-page candidate biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: C. Schlaefer ***Date:*** Dec 3, 2018

Name: Connie Kee Schlaefer CSBA Region & subregion #: 10-B

District or COE: Sierra Unified School District Years on board: 6

Profession: Retired Military Contact Number (please √ ■ Cell ☐ Home ☐ Bus.): 559-905-8372

*Primary E-mail: cschlaefer@sierrausd.org

(*Communications from CSBA will be sent to primary email)*

Are you an incumbent Delegate? ☐ Yes ■ No | If yes, year you became Delegate:_____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. (Character count limit: 700)

I have been impressed by what CSBA does to help school board members do a better job. From advocacy at the state level, to professional development, to policy help, the impact that CSBA has had on our district has been tremendous. I would like to be a more active part of this mission, helping to represent our Fresno region.

Please describe your activities and involvement on your local board, community, and/or CSBA. (Character count limit: 700)

In my six years on the board, I have served as board president, vice president, governance sub-committee member, and CTE subcommittee member. I have also been a part of CCEE/CSBA's Professional Learning Network focused on helping board members understand and effectively use the LCAP process. This experience, working with other districts, has been enlightening and rewarding, and I would like to further that learning and engagement by getting involved as a delegate.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it? (Character count limit: 700)

The biggest challenge is keeping up with an accelerating need for 21st Century citizens. Practically speaking, this becomes a matter of keeping aware of where our students are headed, and being able to match the resources to get our students prepared. CSBA has done a tremendous job of illustrating the need for full and fair funding, keeping the focus strong on this issue, and providing tools to help us make this case locally. Keeping our members up to date on this next change in state administration will be another vital service from CSBA during the next year in particular. Communication will be key!

E-mail: nominations@csba.org, or fax to (916) 371-3407, or US Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691. Please only submit biosketch form via one of these modes only; do not send multiple times. If you have any questions, please contact the Executive Office at (800) 266-3382.



Connie Kee Schlaefer

Trustee, Sierra Unified School District

Prather, CA

Objective: To serve as a representative of local schools at the state level, and to bring a greater knowledge of state happenings back to the local level.

Skills and Abilities: I served for 24+ years in the Air Force, primarily as an engineer in space systems. During that time, I managed multi-million dollar facilities and budgets, so I developed a strong sense of resource management and attention to detail. I have educational experience as an Air Force Academy faculty member—teaching and mentoring tomorrow's leaders. I am a reader, a planner, and a researcher. I place a lot of value on listening before speaking. I have a strong technical background, and a passion for K-12 education.

Contact Info:

cschlaefer@sierrausd.org

559-905-8372

Career Highlights:

- Member, SUSD Board of Trustees
- Homemaker and full-time Mom to twin daughters
- Deputy Head, Dept. of Engineering Mechanics, USAF Academy
- Commander, Edwards Research Site, Propulsion Directorate, AF Research Lab
- Executive Officer, 377 Air Base Wing, Kirtland AFB, NM
- Chief, Space Launch Range Oper. Test & Eval, HQ AFOTEC, Kirtland AFB, NM
- Spacecraft Launch Controller, 2nd Space Launch Sqdn, Vandenberg AFB

Education:

- Ph.D., Engineering Science & Mechanics, The Pennsylvania State University, 2003
- M.S., Mechanical Engineering, UC Santa Barbara, 1993
- B.S., Engineering Mechanics, Minor: Russian, USAF Academy, 1988

Volunteer Activities:

- Secretary, SES and FES Boosters
- Secretary, SES and FES School Site Councils
- Tutor, SHS Learning Center
- Database Manager, Volunteers in Public Service (VIPS)
- Chair, Yes for Measure O school bond campaign
- Board member, The Sierra Foundation
- Board member and Treasurer, Friends of the Auberry Library (FOAL)
- Co-Host, Foothill Elementary Rocketry Club
- Host, Foothill Elementary Computer Club

csba
California School Boards Association

2019 Delegate Assembly Candidate Biographical Sketch Form

DUE: Monday, January 7, 2019 – no late submissions accepted

Please complete, sign, and date this required ONE-page candidate biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____ ***Date:*** January 4, 2019

Name G. Brandon Vang CSBA Region & subregion #: 10B

District or COE: Sanger Unified School District Years on board: 2

Profession: Farmer Contact Number (please √ ☐ Cell ☒ Home ☐ Bus.): 559-369-7429

*Primary E-mail: brandon_vang@sanger.k12.ca.us

(*Communications from CSBA will be sent to primary email)

Are you an incumbent Delegate? ☐ Yes ☒ No | If yes, year you became Delegate

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

As a member of the Delegate Assembly, I will be representing my region's interests in setting statewide policies affecting all school districts and county of education offices. I will be a voice for all Central Valley school districts, students, and parents.

Having won a competitive school board election two years ago has given me an understanding and appreciation of the critical educational issues affecting this area. Furthermore, as a Trustee and a parent of 2 recent high school graduates and 3 current students, I have first-hand knowledge budget shortfalls and surpluses and how it can impact local school district's ability to provide a comprehensive financial plan.

Please describe your activities and involvement on your local board, community, and/or CSBA.

Having 3 current students enrolled in the local school district which I served has given me a unique insight as a Trustee. Every decision I made have and will continue to affect every employee, parent, and student in this district. Therefore, I tried to engage parents every opportunity I have and asked them for their opinions as to their vision and direction of the district. Additionally, annual parent survey results are helpful as to how parents feel about the status of the district. Lastly, the personal training I received and the shared training experiences of my colleagues through CSBA courses has greatly enhanced my understanding to govern locally, while anticipating future directions of CSBA and budget dynamics of the governor's office.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

There are many challenges facing public education in this state in today's 21st century. However, the biggest challenge I see facing local governing school boards and public education is the lack of funding for early education or grammar school. I believed if CA is going to continue to be the 6th largest economy in the world, it will have to prepare and produce the workforce necessary to sustain this economy. This means we must invest much more in early childhood education and continue to give each student the training and support, in terms of finance and curriculum choices, necessary to compete in today's global market economy.

E-mail: nominations@csba.org, or fax to (916) 371-3407, or US Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691. Please only submit biosketch form via one of these modes only; do not send multiple times. If you have any questions, please contact the Executive Office at (800) 266-3382.

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VI.B Personnel/Students

Type:
Action

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VI.B.1 Resignation

Type:
Action

Quick Summary/Abstract:
Ratify Superintendent's acceptance of resignation from Carly Ervin – Music Teacher (FTE).

Attachments:
1. Resignation
2. Resignation Letter

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.1
DATE: April 9, 2019

SUBJECT TITLE: RESIGNATION

Action ___√___ Discussion _____ Information _____

RECOMMENDATION:

Ratify Superintendent's acceptance of resignation for Carly Ervin, Music Teacher (FTE).

BACKGROUND:

Any district employee who desires to resign his/her position must submit, in writing, a letter of resignation which indicates the date which the employee intends as his/her last day at work. The Governing Board encourages employees to provide advance notice that is appropriate for the position they hold.

Per Board Policy 4117.2 *Resignation* the Board has authorized the Superintendent or designee to accept an employee's written resignation and to set its effective date. Once the Superintendent or designee has accepted and set an effective date for this resignation, the resignation may not thereafter be withdrawn by the employee.

CONSIDERATION:

Carly Ervin, Music Teacher is resigning her position effective March 13, 2019 and last day of employment will be on June 7th, 2019, due to her acceptance of a position in another district, Sierra Unified.

Moved by Second

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Moved by Second

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

March 13, 2019 S.C.

Washington Colony Board of Trustees
130 E. Lincoln Ave
Fresno, CA 93706

Dear Mr. Cruz and the Washington Colony Board of Trustees,

Please accept this letter as notice that I will be resigning from my position as music teacher at Washington Colony Elementary at the end of the school year. My last day in this position will be Friday, June 7, 2019.

I am very grateful for the opportunity to begin my teaching career here at Washington Colony. Thank you for the support you have shown me in my 6 years of being here. The admininistration and staff's support of music education and commitment to creating a positive learning environment has made it a pleasure to come to work every day.

If there is any way I can help with finding and training my replacement, please let me know.

Sincerely,

Carly Ervin

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VI.B.2 Interdistrict Attendance Permits

Type:
Action

Quick Summary/Abstract:
Ratify action on Interdistrict Attendance Permit for the 2019-20 school year.

Attachments:
1. Interdistrict Attendance Permits

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.2
DATE: April 9, 2019

SUBJECT TITLE: INTERDISTRICT ATTENDANCE PERMITS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Ratify action on Interdistrict Attendance Permit request for the 2019-20 school year.

BACKGROUND

The Governing Board recognizes that parents/guardians of students who reside in one district may, for a variety of reasons, choose to enroll their child in a school in another district. The Board may enter into an agreement with any other school district for the interdistrict attendance of students who are residents of the districts. The agreement shall specify the terms and conditions under which interdistrict attendance is to be permitted or denied. Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

The district is not required to provide transportation beyond any school attendance area. However, upon request, the Superintendent or designee may authorize transportation for students living outside an attendance area to and from designated bus stops with the attendance area ifs space is available.

CONSIDERATION

The Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

1. When the student has been determined by staff of either the district of residence or district of proposed attendance to be a victim of an act of bullying as defined in Education Code 48900(r)
2. To meet the child care needs of the student
3. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel
4. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance
5. To allow the student to complete a school year when his/her parents/guardians have moved out of the district during that year
6. To allow the student to remain with his/her 8th grade graduating class
7. When the parent/guardian provide written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district

Moved by Second

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

8. When the student will be living out of the district for one year or less
9. When recommended by the School Attendance Review Board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.
10. When there is valid interest in a particular educational program not offered in the district of residence.
11. To provide a change in school environment for reasons of personal and social adjustment.

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level or other considerations that are not arbitrary.

Moved by Second

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VI.C Curriculum/Instruction/Assessment

Type:
Action

Attachments:
1. Curriculm Assessment

WCESD BOARD OF TRUSTEES

ITEM NO. VI.C.1
DATE: April 9, 2019

SUBJECT TITLE: CURRICULUM/INSTRUCTION/ASSESSMENT

Action ___√___ Discussion _____ Information _____

RECOMMENDATION
Adopt the Declaration of Need for Fully Qualified Educators for the 2019 – 2020 school year as recommended by the Fresno County Office of Education Credentials Department.

BACKGROUND
By submitting this annual declaration, the district is certifying the following:

-A diligent search, as defined below to recruit a fully prepared teacher for the assignment(s) was made.

-If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priorities stated in the Declaration of Need of Fully Qualified Educators.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

-A candidate who qualifies and agrees to participate in an approved intern program in the region of the school district.

-An individual who is scheduled to complete initial preparation requirements within six months.

CONSIDERATION
Adopt the Declaration of Need for Fully Qualified Educators for the 2019- 2020 school year as recommended by the Fresno County Office of Education Credentials Department.

FINANCIAL IMPACT:
None

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VI.C.1 Declaration of Need for Fully Qualified Educators

Type:
Action

Quick Summary/Abstract:
Adopt the Declaration of Need for Fully Qualified Educators for the 2019-2020 school year.

Attachments:
1. Curriculum/Instruction/Assessment

State of California
Commission on Teacher Credentialing
Certification Division
1900 Capitol Avenue
Sacramento, CA 95811-4213

Email: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2019-2020

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Washington Colony Elementary School District District CDS Code: 62513

Name of County: Fresno County CDS Code: 10

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 04 /09 /2019 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

▶ ***Enclose a copy of the board agenda item***

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2020.

Submitted by (Superintendent, Board Secretary, or Designee):

Jesus Cruz		Superintendent
Name	*Signature*	*Title*
559-233-9583	559-233-0706	04/09/2019
Fax Number	*Telephone Number*	*Date*

130 E Lincoln Avenue Fresno CA 93706
Mailing Address

jesuscruz@washingtoncolony.org
EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

▶ ***Enclose a copy of the public announcement***
Submitted by Superintendent, Director, or Designee:

Name	*Signature*	*Title*
Fax Number	*Telephone Number*	*Date*

Mailing Address

EMail Address

▶ *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	**Estimated Number Needed**
CLAD/English Learner Authorization (applicant already holds teaching credential)	7
Bilingual Authorization (applicant already holds teaching credential)	7
List target language(s) for bilingual authorization: _____	
Resource Specialist	2
Teacher Librarian Services	

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	7
Single Subject	7
Special Education	3
TOTAL	17

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to **www.cde.ca.gov** for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes ☐ No ☑

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes ☑ No ☐

If yes, how many interns do you expect to have this year? 5

If yes, list each college or university with which you participate in an internship program.

California State University, Fresno

Fresno Pacific

National University

If no, explain why you do not participate in an internship program.

_____

_____

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VII Closed Session

Type:
Action

Quick Summary/Abstract:
The Board will meet in closed session pursuant to:

Government Code section 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
VIII Reconvene

Type:
Action

Washington Colony ESD
REGULAR BOARD MEETING April 9, 2019
Tuesday, April 9, 2019
Open Session: 6:30 PM | Closed Session:
Washington Colony Elementary School District
IX Adjournment

Type:
Action