ROUTINE ITEMS

WCESD BOARD OF TRUSTEES

ITEM NO. IV.A
DATE: November 14, 2017

SUBJECT TITLE: APPROVE AGENDA

Action √ Discussion _____ Information _____

RECOMMENDATION

Approve agenda for the November 14, 2017 Regular Board Meeting.

BACKGROUND

Governing Board meeting agendas state the meeting time and place and briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

The agenda provides members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda also provides members of the public the opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

The Superintendent, as Secretary to the Board, in consultation with the Board president, prepares the agenda for each regular and special meeting.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees
Bob Dack, President
Gary Chavez, Clerk

Liz Faccinto, Member
Pete Mathew, Member
Rene Mendoza, Member

Secretary
Jesus Cruz, Superintendent/Principal

Regular Meeting AGENDA

Tuesday, November 14, 2017, 6:30 p.m.

Washington Colony School, Room M-5
130 E. Lincoln Avenue
Fresno, CA 93706

Persons wishing to address the Board of Trustees on a subject to be considered at this meeting, including any matter that may be designated for public hearing, are asked to notify the Washington Colony Elementary School District Office (see telephone/fax numbers below) by noon of the third working day before the scheduled meeting/hearing, stating the subject they wish to address, the organization they represent (if any), and the nature of their testimony. Time is set aside for individuals so desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

REASONABLE ACCOMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Washington Colony Elementary School District Board of Trustees, may request assistance by contacting the WCESD Office, 130 E. Lincoln Avenue, Fresno, CA 93706; telephone (559) 233-0706; fax (559) 233-9583.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Routine Items

A. Approve Agenda

Approve agenda for the November 14, 2017 Regular Board Meeting.

B. Adopt Minutes

1. October 10, 2017 Regular Board Meeting

C. Public Comment/Board Comment

An opportunity for the public and/or the Board to address matters related to school district business which are not on the agenda. Although the item(s) may be discussed, no action may be taken on the item(s). Please see the *Welcome!* Pamphlet for additional information.

D. Correspondence

V. Reports/Discussion/Information

A. Administration/Business/Governance

1. Board History – J. Cruz

2. Financial Report(s)*

3. Special Education Presentation – E. Diaz**

4. PBIS Presentation– E. Diaz**

5. Superintendent's Report**

a) California Uniform Construction Cost Accounting Commission CUCCAC information**
b) Educator of the Year Nominees for 2016-17 update**
c) Aeries Parent Portal update**

6. FCOE Innovation Grant Award Recognition update**

B. Personnel/Students

1. ADA/Enrollment Report*

2. Suspension Report*

****Denotes written information/report of a routine nature which will be addressed upon request of the Board***
***** Denotes an oral report which may or may not include written back-up.***

VI. Action Items

A. Administration/Business/Governance

1. Annual Organizational Meeting of the Governing Board

Adopt Resolution No. 17/18-04 in the Matter of Setting the Date of the Annual Organizational Meeting of the Board.

2. Warrants

Review and Ratify Warrants paid for the period October 1 – October 31, 2017

3. Contract/Service Agreements

a) CSBA Policy Development Workshop Agreement

Approve the CSBA Policy Development Workshop Agreement.

b) CSBA Manual Maintenance Service Agreement

Approve the CSBA Manual Maintenance Service Agreement.

4. 2017 – 2018 Amended Child Development Contract

Ratify the amended Child Development Contract for 2017 - 2018.

5. Infinity Communications and Consulting, Inc. Agreement

Approve the master agreement between Infinity Communications & Consulting, Inc. and Washington Colony ESD for Professional Services with the Category One E-Rate program.

6. Consideration of Approval of Gas and Electric Extension Agreement with Pacific Gas and Electric Company relating to Washington Colony Pump Project

Approve the Gas and Electric Extension Agreement with Pacific Gas and Electric Company relating to the Washington Colony Pump project.

B. Personnel/Students

1. Approval of Fresno County Plan For Providing Educational Services to Expelled Youth

Adopt Resolution No. 17/18-05: A Resolution to Approve the Fresno County Plan for Providing Educational Services to Expelled Youth for the Years 2018-2021.

2. Resignation

Ratify Superintendent's acceptance of resignation from Nancy Lopez (Part-time 6 hours Instructional RSP Aide)

3. Interdistrict Attendance Permits

Ratify action on Interdistrict Attendance Permit for the 2017-18 school year.

VII. Closed Session

The Board will meet in closed session pursuant to:

Government Code section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS,
District Negotiator: Superintendent/Principal, Jesus Cruz
Employee Organization: Washington Colony Teachers Association
Unrepresented Employee(s): District Classified Employees

VIII. Reconvene

IX. Adjournment

WCESD BOARD OF TRUSTEES

ITEM NO. IV.B.1
DATE: November 14, 2017

SUBJECT TITLE: ADOPT MINUTES

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Adopt minutes of the October 10, 2017 Regular Board Meeting.

BACKGROUND

The secretary of the Governing Board keeps minutes and records all official Board actions. (Education Code 35145, 35163)

Copies of the minutes of each regular or special meeting are distributed to all Board members with the agenda for the next regular meeting.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees
Bob Dack, President
Gary Chavez, Member

Liz Faccinto, Member
Pete Mathew, Member
Rene Mendoza, Member

Secretary
Jesus Cruz, Superintendent/Principal

Regular Meeting MINUTES

Tuesday, October 10, 2017, 6:30 p.m.

Washington Colony School, Room M-5
130 E. Lincoln Avenue
Fresno, CA 93706

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I. Call to Order

The October 10, 2017 Regular Board Meeting was called to order at 6:30 p.m. by Bob Dack, Board President.

II. Roll Call

All Members Present: Bob Dack, Pete Mathew, Liz Faccinto, Gary Chavez, Rene Mendoza; member(s) absent: None.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Liz Faccinto.

IV. Routine Items

A. Approve Agenda

The agenda for the October 10, 2017 Regular Board Meeting was approved on a motion by Pete Mathew, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

B. Adopt Minutes

1. September 12, 2017 Regular Board Meeting

The minutes of the September 12, 2017 Regular Board Meeting, were adopted on a motion by Liz Faccinto, seconded by Gary Chavez (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

C. *Public Comment/Board Comment*

No Public Comment.
Board members (Chavez, Mathew, Mendoza) confirmed attending the Fresno County Association Trustee Dinner in October 17 at Fowler High School.

D. *Correspondence*

None.

V. Reports/Discussion/Information

A. *Administration/Business/Governance*

1. Board History – J. Cruz

The Board reviewed excerpts from the minutes of meetings held October 10, 1967.

2. Financial Report(s)*

Cash and County Treasury Report for September 2017 – Written Reports

3. Fiscal Report(s)**

Fiscal Report provided regarding information about the new California School Dashboard. The new accountability system reflects a clear expectation that all LEAs and schools can and should improve and emphasizes equity by focusing on student group performance. State and Local Indicators were presented on the report.

4. Quarterly Report On Williams Uniform Complaints*

Written Report was presented to the Board. No Complaints were reported.

5. Superintendent's Report**

a) Library Books Purchase for Accelerated Reader (AR) Program Update**

Mr. Cruz: Provided an update to the board regarding a the most recent order and purchase of Library Accelerated Reader (AR) books as part of the LCAP Goal 1 under Actions and Services that will help students K-8 increase reading levels and at the same time reduce the reading gap as measured by STAR/AR data reports. Library books have been ordered, FCOE and Library Aide worked together and ordered books, the labels will be done. All they need to do is put on the library shelves and scan on the computer and they will be ready to be checked out. The AR books ordered are fiction and non-fiction in order to expand reading levels of the students. The cost of the books is

$31,900. Our library has grown with high interest books, and the students come in every week to check out books with their teacher.

b) Sustainable Ground Water Management Act (SGMA) Timeline**

Mr. Cruz: Informed that board that Jeff and Mr. Cruz attend at FCOE ground water meeting regarding the (SGMA) and how to manage ground water in school districts. The SGMA has designed four steps: 1) Form Groundwater Sustainability Agencies (GSAs); 2) Develop Groundwater Sustainability Plans by 2020 or 2022; 3) implement GSAs Plans to achieve Sustainability; 4) Achieve Sustainability by 2040 or 2042. GSA's would have to create a plan to see how much water is being pumped from district wells. GSA recommended school districts to get water meters installed. Washington Colony has one meter on the elementary side well but not in the middle school side; therefore, it needs to be installed and there is a timeline. These are steps that need to be done it is a long term. Any new buildings or homes built will have to consider how much ground water will be pumped out by using meters.
Bod Dack: asked about what is the estimated cost.
Mr. Cruz: stated he would ask Jeff, GSA requested to get a meter for each pump. GSA does not just want to estimate the amount of water being used.
Pete Mathew: Added that with the future joint wells from Washington High School and Washington Colony, we may need to split a meter in order to calculate how much water is being pump from each well.
Mr. Cruz: presented the timeline and stated that Washington Colony belongs to the North Kings GSA and were getting input from other districts. This is the first time where district knew of this and not all districts from FCOE attended.

B. Curriculum/Instruction/Assessment

1. Washington Colony Local Performance Indicators Report*

A) Basic Services and Conditions (Priority 1)
B) Implementation of Academic Standards (Priority 2)
C) Parent Engagement (Priority 3)
D) School Climate (Priority 6)

1. Washington Colony Local Performance Indicators Report:
Mr. Cruz: Provided a presentation to the Board regarding the summary information compiled with the teachers of the leadership team, Becky and Mrs. Diaz and how we are rating ourselves as school using the Local Performance Indicators. Dashboard Local Indicators information was presented including, A) Basic Services and Conditions (Priority 1); B) Implementation of Academic Standards (Priority 2); Parent Engagement, (Priority 3); and School Climate (Priority 6) related to the Healthy Kids Survey and State Indicators, Chronic Absenteeism, and Suspensions.
-This is Priority 1.
The school has all teachers properly credentialed and all students have new ELA/ELD/MATH CCSS new adoption Textbooks; the facilities have good repairs, and

Our school district is all good in areas which shows we are at Met rating.
Mr. Cruz: stated that on Friday, these local indicators ratings will be uploaded into the CA Dashboard and this report needs to be presented to the board during a regular board meeting and cannot do this during a special board meeting.
-The leadership team participated and provided input in this part Option 2:
ELA- Common Core State Standards have adopted books (5)
ELD Standards (4)
Math Common Core Standards (5)
Next Generation Science Standards (2)
Just starting exploring for new adopted books, have a curriculum team, and a science presentation will be done on October 23rd.
History-Social Science (1)
This will be for three years, programs to support staff,
-Other Adopted Academic Standards:
Career Technical Education: Chromebooks for all the students' instructional technology and the STEM program for MS students.
Health Education: Healthy Survey for students
PE: Full time PE teachers
Visual and Performing Arts: We have a Full time music teacher , concerts, and May Day
World Language 1 TBD
-Support for Teachers and Administrators:
Identify the professional learning needs of groups of teacher or staff as a whole: 5
Identifying the professional learning needs of individual teachers: 3
Data Chats, BTSA, this is in progress walk-throughs
Providing Support for teachers on the standards they have not yet mastered: 3 BTSA program to give and provide supports for new teachers. The criteria is Met we do not have big area of needs.
Priority 2: Parent Engagement this directed by LCAP to be parent involvement for all parents. There are translator for parents, open house, parent conference, 8th grade parent meeting, DAC, ELAC/DELAC. There are parent volunteers, which the school has met.
Priority 6 : School Climate
The healthy survey was done in June to 6th-8th graders and obtained a score of 300 or above and will continue to keep 300 for the next three years. The School obtained an scale score index of 314 and students completed the online survey with many questions and WC plan is to maintain a 314 scale score. We have PBIS, mental health support and school psychologist. Next year a different Span 3rd- 5th and can get other grades also. The PBIS team reviewed the graph which is in Priority 6.
We have met all four areas for the next three years and presented to teachers and this is team effort, this is our report card Thanks to Maria, Becky, Maria, Mrs. Diaz, Teachers and Staff.

C. Personnel/Students

1. ADA/Enrollment Report*

Enrollment reported at 442 for the month of October 2017.

2. Suspension Report* - E. Diaz

Two out of school suspensions were reported.

Denotes written information/report of a routine nature which will be addressed upon request of the Board
***** Denotes an oral report which may or may not include written back-up.***

VI. Action Items

A. Administration/Business/Governance

1. Warrants

The Board reviewed and ratified Warrants paid for the period September 1 – September 30, 2017 on a motion by Liz Faccinto, seconded by Rene Mendoza. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

2. Contract/Service Agreements

a) Fresno Fingerprinting Services Agreement, 2017-18

The Board approved the Fingerprinting Service Agreement between Fresno Fingerprinting Services and Washington Colony Elementary SD on a motion by Gary Chavez, seconded by Pete Mathew. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

b) Shelco Industries Service Proposal

The Board approved the Shelco Industries Service Proposal to purchase new toilet partitions on a motion by Pete Mathew, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

3. Conference Attendance

The Board considered authorization and approved the attendance participation for Superintendent/Principal Mr. Cruz to attend the ACSA 2018 Superintendents' Symposium Annual Education Conference in Monterey, California January 24 - 26, 2018 on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

B. Personnel/Students

1. Request of Leave

The Board approved the two additional weeks of Request of Leave for Certificated Music Teacher – Carly Ervin (FTE position) on a motion by Pete

Mathew, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

2. Interdistrict Attendance Permits

The Board ratified action on Interdistrict Attendance Permit for the 2017-18 school year on a motion by Gary Chavez, seconded by Liz Faccinto. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

C. Curriculum/Instruction/Assessment

1. Single Plan For Student Achievement (SPSA) 2017-18

The Board approved the Washington Colony's Single Plan for Student Achievement (SPSA) as recommended by School Site Council on a motion by Liz Faccinto, seconded by Pete Mathew. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)

VII. Closed Session

The Board met in closed session beginning at 7:55p.m. on a motion by Pete Mathew, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None) pursuant to:

Government Code section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS,
District Negotiator: Superintendent/Principal, Jesus Cruz
Employee Organization: Washington Colony Teachers Association

VIII. Reconvene

The Board reconvened to open session at 8:05 p.m. on a motion by Gary Chavez, seconded by Liz Faccinto. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None)
Nothing to Report.

IX. Adjournment

The meeting was adjourned at 8:06 p.m. on a motion by Gary Chavez, seconded by Rene Mendoza. (Ayes: Dack, Chavez, Faccinto, Mathew, Mendoza; Noes: None; Abstentions: None; Absent: None

Robert E. Dack, President

Gary Chavez, Clerk

WCESD BOARD OF TRUSTEES

ITEM NO. IV.C
DATE: November 14, 2017

SUBJECT TITLE: PUBLIC COMMENT/BOARD COMMENT

Action _____ Discussion ___√___ Information _____

BACKGROUND

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings are not asked to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. Individuals who require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent in writing.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. Members of the public shall have an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.
2. At a time so designated on the agenda, members of the public may bring before the Board, at a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but may not take action at that time. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities.

   Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.
4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the

committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard it, the Board will provide an opportunity for the public to speak.

5. A person wishing to be heard by the Board will first be recognized by the president and may then proceed to comment as briefly as the subject permits.

   Individual speakers are allowed three minutes to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

6. The Board president may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

   The Board may not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. In addition, the Board may not prohibit public criticism of district employees.

   Whenever a member of the public initiates specific complaints or charges against an employee, the Board president will inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957.

7. The Board president will not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group will be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary. Individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings will concern only matters appearing on the agenda.

REPORTS
DISCUSSION
INFORMATION

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.1
DATE: November 14, 2017

SUBJECT TITLE: BOARD HISTORY

Action _____ Discussion _____ Information ___√___

BACKGROUND

The maintenance of accurate minutes of Board meetings provides a record of Board actions for use by district staff and the public. The secretary of the Board keeps minutes and records all official Board actions.

CONSIDERATION

"True patriotism springs from a belief in the dignity of the individual, freedom and equality not only for Americans but for all people on earth, universal brotherhood and good will, and a constant and earnest striving toward the principles and ideals on which this country was founded."

~Eleanor Roosevelt

Excerpts from the minutes of meetings held November 14, 1967; follows for your review.

WASHINGTON COLONY SCHOOL
BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING
November 14, 1967

Meeting was called to order at 7:30 p.m. in the library of Washington Colony School by president of the Board, Mr. Bruce Blacksill with all members present and James Massie, Secretary

MINUTES OF REGULAR MEETING OF OCTOBER 10 were read and approved by motion of Art Jensen, seconded by Henry Salwasser.

MAINTENANCE REGISTERS # 8 & 9 and Maintenance Warrants Nos. 104 - 134 were approved fo payment following a motion by Art Jensen seconded by Henry Salwasser.

DISPOSAL OF OLD PICKUP AND OLD BUS #13: It was the decision of the Board that we keep Bus #13 if it can be kept in a operable condition as a standby, and that Mr. Massie should dispose of the old 1951 Chevrolet pickup which is no longer needed.

DISPOSAL OF OLD KITCHEN RANGES: Mr. Massie informed the Board that he had had the old kitchen ranges hauled away as per instructions of the September board meeting.

DISPOSAL OF OLD DESKS: After a discussion, the Board decided to dispose of all unusable and broken student desks due to lack of storage facilities.

IMPLEMENTATION OF AB 306 RELATING TO CLASSIFIED SCHOOL PERSONNEL EMPLOYED UNDER FEDERALLY FUNDED OR ANY SPCEIALLY FUNDED PROGRAMS: This implementation was adopted on motion of Bud Barberich, seconded by John Moran.

DISCUSSION OF AUDIT: Mr. Massie went over the audit of last year's records with the trusttes. There were no recommendations for changes of proceedures.

CSBA & CASA CONFERENCE: The Board authorized Mr. Massie to attend the con ference in San Francisco on December 2-4

NSBA CONFERENCE: After a motion by John Moran, seconded by Henry Salwasser, the Board instructed Mr. Massie to obtain reservations for three members of the Board to attend the NSBA conference from March 30 to April 3. Chosed to attend were Bud Barberich, John Moran, and Bruce Blacksill if they are able to attend, or if not, anyone else the Board may delegate to attend.

ADJOURNMENT WAS BY motion of Henry Salwasser, seconded by John Moran

Respectfully submitted:
James G. Massie, Secretary to the Board
Approved by:

Bruce Blacksill, President Bud Barberich, Clerk

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.2
DATE: November 14, 2017

SUBJECT TITLE: FINANCIAL REPORTS

Action _____ Discussion _____ Information ___√___

BACKGROUND

The Governing Board is committed to ensuring accountability to the public for the fiscal health of the district. The Board adopts sound fiscal policies and oversees the district's financial condition. The Superintendent or designee regularly keeps the Board informed about the district's finances and submits timely reports so that the Board can take appropriate action to ensure the district's financial stability. The Superintendent or designee recommends amendments to the district's budgeted revenues and expenditures as may be necessary to maintain a balanced budget.

CONSIDERATION

The *Cash in County Treasury Report* for October 2017 follows for your review.

Cash In County Treasury
Aggregate

From 10/1/2017 thru 10/31/2017
Fund: 0100 (6150 60001) General Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 10/1/2017							$2,196,390.00
10/2/2017	TF -180539	JV#359 16-17 4TH QTR LOTTERY - K - 12	$21,310.97	$0.00	$3,547,527.60	$1,329,826.63	$2,217,700.97
10/3/2017	TF -180668	16-17 CURRENT UNSECURED PRIOR SUPPLEM	$41.92	$0.00	$3,547,569.52	$1,329,826.63	$2,217,742.89
10/4/2017	APY -20171	Accounts Payable 10/4/2017	$0.00	$21,368.29	$3,547,569.52	$1,351,194.92	$2,196,374.60
10/4/2017	TF -180550	JV#0354 16/17 PY ADJ	$1,284.00	$0.00	$3,548,853.52	$1,351,194.92	$2,197,658.60
10/5/2017	TF -180671	15-16 2ND PRIOR UNSECURED	$141.54	$0.00	$3,548,995.06	$1,351,194.92	$2,197,800.14
10/9/2017	TF -180572	JV#0372 1ST QTR LIVE SCAN	$0.00	$20.00	$3,548,995.06	$1,351,214.92	$2,197,780.14
10/9/2017	TF -180625	18-CURRENT SECURED SUPPLEMENTAL 2ND	$419.25	$0.00	$3,549,414.31	$1,351,214.92	$2,198,199.39
10/17/2017	TF -180667	17-18 3RD CURRENT SECURED SUPPLEMENTA	$413.30	$0.00	$3,549,827.61	$1,351,214.92	$2,198,612.69
10/18/2017	APY -20171	Accounts Payable 10/18/2017	$0.00	$150,483.20	$3,549,827.61	$1,501,698.12	$2,048,129.49
10/20/2017	APY -20179	Cancel Warrant #512050125	$57.02	$0.00	$3,549,884.63	$1,501,698.12	$2,048,186.51
10/20/2017	APY -20179	Cancel Warrant #512050152	$147.52	$0.00	$3,550,032.15	$1,501,698.12	$2,048,334.03
10/20/2017	TF -180632	17-18 1ST QTR-1ST INTEREST DISTRIBUTION	$1,095.58	$0.00	$3,551,127.73	$1,501,698.12	$2,049,429.61
10/23/2017	TF -180616	#0422 WELLS FARGO FEE-TAX DEPOSIT ACC	$0.00	$0.49	$3,551,127.73	$1,501,698.61	$2,049,429.12
10/25/2017	CA -38536	396612 ASP SP REIM	$1,478.78	$0.00	$3,552,606.51	$1,501,698.61	$2,050,907.90
10/25/2017	CA -38536	396612 ASP TRAN REIM	$16,796.08	$0.00	$3,569,402.59	$1,501,698.61	$2,067,703.98
10/25/2017	CA -38536	396612 ATT REIM	$1.73	$0.00	$3,569,404.32	$1,501,698.61	$2,067,705.71
10/25/2017	CA -38536	396612 CHAVZ INS	$369.18	$0.00	$3,569,773.50	$1,501,698.61	$2,068,074.89
10/25/2017	CA -38536	396612 DACK INS	$738.36	$0.00	$3,570,511.86	$1,501,698.61	$2,068,813.25
10/25/2017	CA -38536	396612 LIB FINES	$19.79	$0.00	$3,570,531.65	$1,501,698.61	$2,068,833.04
10/25/2017	CA -38536	396612 SEP INS	$12,503.92	$0.00	$3,583,035.57	$1,501,698.61	$2,081,336.96
10/26/2017	LB -170036	Close Liability	$69.71	$69.71	$3,583,105.28	$1,501,768.32	$2,081,336.96
10/26/2017	TF -180621	#0420 FICA CHARGES FOR 10/31/2017 PAYROL	$0.00	$3,887.28	$3,583,105.28	$1,505,655.60	$2,077,449.68
10/26/2017	TF -180622	#0421 MEDICARE CHRGS FOR 10/31/2017 PAYR	$0.00	$3,148.02	$3,583,105.28	$1,508,803.62	$2,074,301.66
10/26/2017	TF -180630	#0432 PERS DIST CHRGS-OCT 2017 REG PAYR(	$0.00	$6,843.99	$3,583,105.28	$1,515,647.61	$2,067,457.67
10/26/2017	TF -180631	#0433 STRS DIST CONT-OCT 2017 REG PAYRO]	$0.00	$23,234.90	$3,583,105.28	$1,538,882.51	$2,044,222.77
10/27/2017	TF -180645	JV#443 17-18 ADV PRINC APPT OCT 2017	$299,883.00	$0.00	$3,882,988.28	$1,538,882.51	$2,344,105.77
10/27/2017	TF -180646	JV#444 17-18 STATE APPORTIONMENT OCT 2	$9,955.00	$0.00	$3,892,943.28	$1,538,882.51	$2,354,060.77
10/31/2017	PAY -10311	PAYROLL 10/31/2017	$104,018.07	$294,206.50	$3,996,961.35	$1,833,089.01	$2,163,872.34
Total Activity			$470,744.72	$503,262.38			
Ending Balance					$3,996,961.35	$1,833,089.01	$2,163,872.34

Cash In County Treasury
Aggregate

From 10/1/2017 thru 10/31/2017
Fund: 1200 (6150 60012) Child Development Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 10/1/2017							$104,967.13
10/18/2017	APY -20171	Accounts Payable 10/18/2017	$0.00	$2,113.75	$131,786.36	$28,932.98	$102,853.38
10/20/2017	TF -180632	17-18 1ST QTR-1ST INTEREST DISTRIBUTION	$45.90	$0.00	$131,832.26	$28,932.98	$102,899.28
10/25/2017	CA -38536	396612 PRESC SEP APT	$14,943.00	$0.00	$146,775.26	$28,932.98	$117,842.28
10/25/2017	CA -38536	396612 SEP PRE INS	$601.77	$0.00	$147,377.03	$28,932.98	$118,444.05
10/26/2017	TF -180630	#0432 PERS DIST CHRGS-OCT 2017 REG PAYR(	$0.00	$60.41	$147,377.03	$28,993.39	$118,383.64
10/26/2017	TF -180631	#0433 STRS DIST CONT-OCT 2017 REG PAYRO!	$0.00	$637.44	$147,377.03	$29,630.83	$117,746.20
10/31/2017	PAY -10311	PAYROLL 10/31/2017	$2,362.53	$14,134.20	$149,739.56	$43,765.03	$105,974.53
	Total Activity		$17,953.20	$16,945.80			
	Ending Balance				$149,739.56	$43,765.03	$105,974.53

Cash In County Treasury
Aggregate

From 10/1/2017 thru 10/31/2017
Fund: 1300 (6150 60008) Cafeteria Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 10/1/2017							$164,033.32
10/4/2017	APY -20171	Accounts Payable 10/4/2017	$0.00	$22,343.89	$224,533.09	$82,843.66	$141,689.43
10/13/2017	CA -38456	396094 ad mls 10/16	$22.00	$0.00	$224,555.09	$82,843.66	$141,711.43
10/13/2017	CA -38456	396094 st mls 10/16	$35.00	$0.00	$224,590.09	$82,843.66	$141,746.43
10/13/2017	CA -38460	396095 ad mls 10/17	$29.00	$0.00	$224,619.09	$82,843.66	$141,775.43
10/18/2017	APY -20171	Accounts Payable 10/18/2017	$0.00	$9,254.49	$224,619.09	$92,098.15	$132,520.94
10/20/2017	TF -180632	17-18 1ST QTR-1ST INTEREST DISTRIBUTION	$86.76	$0.00	$224,705.85	$92,098.15	$132,607.70
10/25/2017	CA -38536	396612 AUG FED BK RE	$3,936.24	$0.00	$228,642.09	$92,098.15	$136,543.94
10/25/2017	CA -38536	396612 AUG FED LUN R	$14,081.26	$0.00	$242,723.35	$92,098.15	$150,625.20
10/25/2017	CA -38536	396612 AUG FED SN RE	$1,919.28	$0.00	$244,642.63	$92,098.15	$152,544.48
10/25/2017	CA -38536	396612 AUG ST BK RE	$405.40	$0.00	$245,048.03	$92,098.15	$152,949.88
10/25/2017	CA -38536	396612 AUG ST LUN RE	$1,005.42	$0.00	$246,053.45	$92,098.15	$153,955.30
10/25/2017	CA -38536	396612 SEPT ADLT ML	$221.50	$0.00	$246,274.95	$92,098.15	$154,176.80
10/25/2017	CA -38536	AR-16-17 ACCOUNTS RECEI	$7,549.55	$0.00	$253,824.50	$92,098.15	$161,726.35
10/25/2017	CA -38566	396614 ad mls 10/27	$25.00	$0.00	$253,849.50	$92,098.15	$161,751.35
10/25/2017	CA -38567	396613 ad. mls 10/27	$100.50	$0.00	$253,950.00	$92,098.15	$161,851.85
10/25/2017	CA -38567	396613 st.mls 10/27	$6.30	$0.00	$253,956.30	$92,098.15	$161,858.15
10/26/2017	TF -180630	#0432 PERS DIST CHRGS-OCT 2017 REG PAYR(	$0.00	$1,244.09	$253,956.30	$93,342.24	$160,614.06
10/31/2017	PAY -10311	PAYROLL 10/31/2017	$2,797.50	$12,760.73	$256,753.80	$106,102.97	$150,650.83
Total Activity			$32,220.71	$45,603.20			
Ending Balance					$256,753.80	$106,102.97	$150,650.83

Cash In County Treasury
Aggregate

From 10/1/2017 thru 10/31/2017
Fund: 1400 (6150 60005) Deferred Maintenance Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 10/1/2017							$101,257.34
10/20/2017	TF -180632	17-18 1ST QTR-1ST INTEREST DISTRIBUTION	$50.39	$0.00	$101,307.73	$0.00	$101,307.73
	Total Activity		$50.39	$0.00			
	Ending Balance				$101,307.73	$0.00	$101,307.73

Cash In County Treasury
Aggregate

From 10/1/2017 thru 10/31/2017
Fund: 1500 (6150 60010) Pupil Transportation Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 10/1/2017							$46,419.49
10/20/2017	TF -180632	17-18 1ST QTR-1ST INTEREST DISTRIBUTION	$23.10	$0.00	$46,442.59	$0.00	$46,442.59
	Total Activity		$23.10	$0.00			
	Ending Balance				$46,442.59	$0.00	$46,442.59

Cash In County Treasury
Aggregate

From 10/1/2017 thru 10/31/2017
Fund: 1700 (6150 60020) Special Reserve Fund for Other Than Capital Outlay Projects

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 10/1/2017							$105,716.37
10/20/2017	TF -180632	17-18 1ST QTR-1ST INTEREST DISTRIBUTION	$52.61	$0.00	$105,768.98	$0.00	$105,768.98
	Total Activity		$52.61	$0.00			
	Ending Balance				$105,768.98	$0.00	$105,768.98

Cash In County Treasury
Aggregate

From 10/1/2017 thru 10/31/2017
Fund: 2000 (6150 60078) Special Reserve Fund for Postemployment Benefits

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 10/1/2017							$285,094.80
10/20/2017	TF -180632	17-18 1ST QTR-1ST INTEREST DISTRIBUTION	$141.87	$0.00	$285,236.67	$0.00	$285,236.67
	Total Activity		$141.87	$0.00			
	Ending Balance				$285,236.67	$0.00	$285,236.67

Cash In County Treasury
Aggregate

From 10/1/2017 thru 10/31/2017
Fund: 2100 (6150 65069) Building Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 10/1/2017							$317.42
10/20/2017	TF -180632	17-18 1ST QTR-1ST INTEREST DISTRIBUTION	$0.16	$0.00	$317.58	$0.00	$317.58
	Total Activity		$0.16	$0.00			
	Ending Balance				$317.58	$0.00	$317.58

Cash In County Treasury
Aggregate

From 10/1/2017 thru 10/31/2017
Fund: 2500 (6150 60006) Capital Facilities Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 10/1/2017							$14,185.93
10/20/2017	TF -180632	17-18 1ST QTR-1ST INTEREST DISTRIBUTION	$4.95	$0.00	$14,190.88	$0.00	$14,190.88
	Total Activity		$4.95	$0.00			
	Ending Balance				$14,190.88	$0.00	$14,190.88

Cash In County Treasury
Aggregate

From 10/1/2017 thru 10/31/2017
Fund: 3500 (6150 60066) County School Facilities Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 10/1/2017							$14,181.03
10/20/2017	TF -180632	17-18 1ST QTR-1ST INTEREST DISTRIBUTION	$7.06	$0.00	$14,188.09	$0.00	$14,188.09
	Total Activity		$7.06	$0.00			
	Ending Balance				$14,188.09	$0.00	$14,188.09

Cash In County Treasury
Aggregate

From 10/1/2017 thru 10/31/2017
Fund: 4000 (6150 60015) Special Reserve Fund for Capital Outlay Projects

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 10/1/2017							$13,423.82
10/20/2017	TF -180632	17-18 1ST QTR-1ST INTEREST DISTRIBUTION	$6.68	$0.00	$13,430.50	$0.00	$13,430.50
	Total Activity		$6.68	$0.00			
	Ending Balance				$13,430.50	$0.00	$13,430.50

Cash In County Treasury
Aggregate

From 10/1/2017 thru 10/31/2017
Fund: 5100 (6150 65070) Bond Interest and Redemption Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 10/1/2017							$2,576.26
10/3/2017	TF -180668	16-17 CURRENT UNSECURED PRIOR SUPPLEM	$12.02	$0.00	$25,201.41	$22,613.13	$2,588.28
10/5/2017	TF -180671	15-16 2ND PRIOR UNSECURED	$7.56	$0.00	$25,208.97	$22,613.13	$2,595.84
10/9/2017	TF -180625	18-CURRENT SECURED SUPPLEMENTAL 2ND	$25.88	$0.00	$25,234.85	$22,613.13	$2,621.72
10/17/2017	TF -180667	17-18 3RD CURRENT SECURED SUPPLEMENTA	$32.52	$0.00	$25,267.37	$22,613.13	$2,654.24
10/20/2017	TF -180632	17-18 1ST QTR-1ST INTEREST DISTRIBUTION	$4.86	$0.00	$25,272.23	$22,613.13	$2,659.10
	Total Activity		$82.84	$0.00			
	Ending Balance				$25,272.23	$22,613.13	$2,659.10

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.3
DATE: November 14, 2017

SUBJECT TITLE: Special Education Presentation

Action _____ Discussion ___√___ Information _____

BACKGROUND

The governing board desires to protect the rights of students with disabilities in accordance with the procedural safeguards set forth in state and federal law. Parents/guardians shall receive written notice of their rights in accordance with law, Board Policy, and administrative regulation. (BP 6159.1a)

CONSIDERATION

The Special Education team will be providing the board with a presentation regarding actions and resources for monitoring and implementing Instructional/Behavioral Interventions and pre-referral procedures for students with Special Instructional needs.

PRE-REFERRAL

READING
August Initial Assessment
Formal Baseline
Running Record/STAR

Provide Classroom Intervention
1. Students receive leveled guided reading in the classroom.
2. Teacher provides foundational skills to meet students' needs + guided reading.
3. Informal running record taken frequently (every one to two weeks)

CORE SUBJECT AREAS
Formative Assessments
Maintain grade level rigor, test objective in 'accommodated' UDL format to meet the student's needs.

Instructional Interventions
Curriculum Adaptation (see resources)
1. Time
2. Level of Support
3. Input
4. Output
5. Participation

Request Assistance→Complete form for Initial Learning Review Meeting

Collect Data for Learning Review
1. CAASPP scores ELA/Math
2. Running Records (3-4 over reasonable time frame)
3. Core Content - Formative Assessments for ELA & Math
4. Current CELDT scores & any previous data available
5. Current/previous STAR scores, benchmark data
6. Writing Prompt – student writing + rubric
7. Strengths and Weaknesses of student.

Initial Learning Review Meeting
Develop an Action Plan
- Interventions
- Person Responsible
- Set Follow-up Date

Follow-up Learning Review Meeting
- Review Data from interventions
- Examine student work evidence to determine next steps

Expected Outcomes
- If evidence suggests child's delays may be due to learning or developmental disorder, a referral for Special Education assessment may result as an outcome.
- SST may identify other interventions to try, either inside or outside the classroom. A second action plan will be developed with who will be accountable for implementing the intervention. Student will be monitored for further actions.

PRE-REFERRAL

1. Complete Request for Assistance Form to set up a Learning Review Meeting (1)

2. Collect data to bring to meeting

3. Participate in developing an Action Plan
    - Select appropriate instructional or behavioral interventions

4. Document actions and outcomes

5. Collect data to bring to follow-up meeting

6. Bring documented results and data to the follow-up meeting – Learning Review Meeting (2)

REQUEST FOR ASSISTANCE

Teacher_____ Date_____

Student Name_____ Grade_____

Area of Concern

Behavior	Academic	What is your primary concern? Note observable behaviors.
☐ Aggressive	☐ Reading	
☐ Noncompliant	☐ Math	
☐ Disruptive	☐ Writing	
☐ Withdrawn	☐ Study Skills	
☐ Lacks Social Skills	☐ Organization	
☐ Other (specify)	☐ Other (specify)	

LEARNING REVIEW MEETING (1)

Teacher_____ Date_____

Student Name_____ Grade_____

Data Collection (from office)

- ☐ Discipline Printout
- ☐ Attendance Printout
- ☐ Cumulative File

Data Collection (from general education teacher)

Academic Data (current and previous)

- ☐ CAASPP ELA & Math scores (3-8)
- ☐ STAR Reading Grade Level
- ☐ Running Record with documented Reading Behaviors and Level (TK-5)
- ☐ Benchmark Scores (ELA & Math)
- ☐ CELDT/ELPAC Scores (Overall and Subtests)
- ☐ Writing Prompt (student writing + rubric reflecting scores for writing components)

Behavior

- ☐ Behavior Log
- ☐ Documentation of in-class consequences and results
- ☐ Documentation and Summary of Parent Contact
- ☐ Behavior Plan
- ☐ Other? (specify)

ACTION PLAN

Area of Concern	Instructional/Behavioral Interventions	Actions and Person Responsible	Follow-up 4-8 Weeks	Results/ Outcome

Recommendation _____

_____

_____

_____

LEARNING REVIEW MEETING (2)

Teacher_____ Date_____

Student Name_____ Grade_____

Data Collection (from office)

- ☐ Discipline Printout
- ☐ Attendance Printout
- ☐ Cumulative File

Data Collection (from general education teacher)

Academic Data (current and previous)

- ☐ CAASPP ELA & Math scores (3-8)
- ☐ STAR Reading Grade Level
- ☐ Running Record with documented Reading Behaviors and Level (TK-5)
- ☐ Benchmark Scores (ELA & Math)
- ☐ CELDT/ELPAC Scores (Overall and Subtests)
- ☐ Writing Prompt (student writing + rubric reflecting scores for writing components)

Behavior

- ☐ Behavior Log
- ☐ Documentation of in-class consequences and results
- ☐ Documentation and Summary of Parent Contact
- ☐ Behavior Plan
- ☐ Other? (specify)

INTERVENTION RESOURCES

ADAPTATIONS & ACCOMMODATIONS

100 Common Accommodations

Instructional Modification Menu

1. Provide study carrels.
2. Use room dividers.
3. Provide headsets to muffle noise.
4. Seat child away from doors/windows.
5. Seat near model (student or teacher).
6. Provide time-out area.
7. Rearrange student groups (according to instructional needs, role models, etc.).
8. Group for cooperative learning.
9. Vary working surface (e.g., floor or vertical surface such as blackboards).
10. Simplify/shorten directions.
11. Give both oral and written directions.
12. Have student repeat directions.
13. Have student repeat lesson objective.
14. Ask frequent questions.
15. Change question level.
16. Change response format (e.g., from verbal to physical; from saying to pointing).
17. Provide sequential directions (label as first, second, etc.).
18. Use manipulatives.
19. Alter objective criterion level.
20. Provide functional tasks (relate to child's environment).
21. Reduce number of items on a task.
22. Highlight relevant works/features.
23. Use rebus (picture) directions.
24. Provide guided practice.
25. Provide more practice trials.
26. Increase allocated time.
27. Use a strategy approach.
28. Change reinforcers.
29. Increase reinforcement frequency.
30. Delay reinforcement.

100 Common ACCOMMODATIONS

31. Increase wait time.
32. Use firm—up activities.
33. Use specific rather than general praise.
34. Have a peer tutor program.
35. Provide frequent review.
36. Have student summarize at end of lesson.
37. Use self-correcting materials.
38. Adapt test items for differing response modes.
39. Provide mnemonic devices.
40. Provide tangible reinforcers.
41. Use behavioral contracts.
42. Establish routines for handing work in, heading papers, etc.
43. Use timers to show allocated time.
44. Teach self-monitoring.
45. Provide visual cues (e.g., posters, desktop number lines, etc.).
46. Block out extraneous stimuli on written material.
47. Tape record directions.
48. Tape record student responses.
49. Use a study guide.
50. Provide critical vocabulary list for content material.
51. Provide essential fact list.
52. Use clock faces to show classroom routine items.
53. Use dotted lines to line up math problems or show margins.
54. Use cloze procedure to test comprehension.
55. Provide transition directions.
56. Assign only one task at a time.
57. Provide discussion questions before reading.
58. Use word markers to guide reading.
59. Alter sequence of presentation.
60. Enlarge or highlight key words on test items.
61. Provide daily and weekly assignment sheets.
62. Post daily/weekly schedule.
63. Use graph paper for place value or when adding/subtracting two digit numbers.
64. Provide anticipation cues.
65. Establish rules and review frequently.
66. Teach key direction words.

100 Common ACCOMMODATIONS

67. Use distributed practice.
68. Provide pencil grips.
69. Tape paper to desk.
70. Shorten project assignment onto daily tasks.
71. Segment directions.
72. Number (order) assignments to be completed.
73. Change far-point to near-point material for copying or review.
74. Put desk close to blackboard.
75. Repeat major points.
76. Use physical cues while speaking (e.g., 1,2,3, etc.).
77. Pause during speaking.
78. Use verbal cues (e.g., "Don't write this down", "This is important").
79. Change tone of voice, whisper, etc.
80. Collect notebooks weekly (periodically) to review student notes.
81. Reorganize tests to go from easy to hard.
82. Color code place value tasks.
83. Use self-teaching materials.
84. Do only odd/or even numbered items on a large task sheet.
85. Use a primary typewriter or large print to create written material.
86. Provide organizers (e.g., cartons/bins) for desk material.
87. Teach varied reading rates (e.g., scanning, skimming, etc.).
88. Provide content/lecture summaries.
89. Use peer-mediated strategies (e.g., "buddy system").
90. Call student's name before asking a question.
91. Use extra spaces between lines of print.
92. Use computer for writing tasks.
93. Color code materials/directions.
94. Use raised-line paper.
95. Provide calculators.
96. Circle math computation sign.
97. Use hand signals to cue behavior (e.g., attention, responding).
98. Establish a rationale for learning.
99. Help students to develop their own learning strategies.
100. Use peer checkers to review completed work.

* Adapted from Cohen and Lynch

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.5
DATE: November 14, 2017

SUBJECT TITLE: Superintendent's Report

Action _____ Discussion ___√___ Information _____

BACKGROUND

As part of the Governing Board's responsibility to set direction for the school district, the Board shall adopt long-term goals focused on the achievement of all district students. The district's goals shall be aligned with the district's vision, mission, philosophy, and priorities. (BP 0200)

CONSIDERATION

In developing goals and identifying strategies to achieve those goals, the Board and Superintendent shall solicit input and review from key stakeholders. The Board shall also review and consider quantitative and/or qualitative data, including data disaggregated by student subgroup and school site, to ensure that district goals are aligned with student needs. Superintendent will discuss the District Goals and Objectives with the Board of Education. The Superintendent's report on specific objectives and activities follow for your review.

a) California Uniform Construction Cost Accounting Commission CUCCAC information**

The CUCAC Information and FAQ, follow for your review.

b) Educator of the Year Nominees for 2016-17 update**

This year the Educator of the Year Event is scheduled for Thursday November 16, 2017 at the William Saroyan Theatre from 7:00 – 9:30pm Doors open at 6:30pm. Washington Colony has 2 employee nominees for the 2015-2016 school year.

Teacher Nominee – Carly Ervin
Employee Nominee – Cynthia Yamagiwa

c) Aeries Parent Portal update**

CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT FREQUENTLY ASKED QUESTIONS (FAQs)

These FAQs have been complied to assist agencies that are participating in the California Uniform Public Construction Cost Accounting Act ("the Act"). Public Contract Code section 22000 et seq., unless stated otherwise, all references are to the Public Contract Code.

1. What is the Uniform Public Construction Cost Accounting Act?

The Act is legislation that was enacted in 1983 to help promote "uniformity of the cost accounting standards and bidding procedures on construction work performed or contracted by public entities in the state." Section 22001. The Act is a voluntary program that is available to all public entities in the State but it only applies to those public agencies that have "opted in" to the provisions set forth by the Act. The entirety of the Act is found at Sections 22000-22045.

2. What are some of the key provisions of the Act?

The Act allows for public project work in the amount of $45,000 or less to be performed by the public agency's force account, by negotiated contract, or by purchase order. Section 22032(a). Public projects in the amount of $175,000 or less can use the informal bidding procedures set forth in the Act in Section 22032(b). Public projects at a cost of more than $175,000 shall use formal bidding procedures to let the contract pursuant PCC Section 22032(c).

3. What are the benefits of the program?

a) Increased force account limit
b) Informal bidding for projects that are $175,000 or less which do not require advertising.
c) Reduces the number of formal bids.
d) Expedited contracting for small projects.

Many participants laud the program because it gives them more leeway in the execution of public works projects; has speeded up the awards process; has improved timeliness of the project completion; has eliminated considerable red tape and cumbersome paperwork relative to advertising and filing of reports; and has simplified administration. Many agencies have encountered only minimal challenges with the accounting requirements and the overhead portion. Moreover, where required, the adjustment was relatively simple; most of the required procedures were already actually in place, so there was no noticeable change in the existing operations. The Standard Accounting Codes Structure will satisfy the reporting requirements when used properly.

4. Is the Uniform Public Construction Cost Accounting Act mandatory for public agencies?

No. The Act is a voluntary program

5. How does a public agency become subject to the Act?

The governing body must elect by resolution to become subject to the Act and file a copy of the resolution with the State Controller's Office. Section 22030. Sample documents are available at: http://www.sco.ca.gov/ard_cuccac.html. Once an agency has opted into the Act it will remain a part of the program.

6. May a public agency withdraw from the Act?

Yes. An agency may withdraw from the Act by filing a resolution of the agency's election to withdraw with the State Controller's Office.

7. What is the California Uniform Construction Cost Accounting Commission?

It is the Commission created to administer the Act. Section 22010. It consists of fourteen (14) members: thirteen (13) members are appointed by the State Controller and one is a designated member of the Contractors' State License Board. Seven members represent the public sector (counties, cities, school districts, and special districts). Six members represent the private sector (public works contractors and unions). The Commission members receive no salary, but are eligible for reimbursement of their direct expenses related to the Commission.

8. What are the Uniform Public Construction Cost Accounting Procedures?

They are procedures to be used to estimate costs for determining if a public project is required to be bid out and to capture and record actual costs when a public project is performed by the agency's own work force found at www.sco.ca.gov/ard_cuccac.html. The procedures follow normal accounting in the industry and in many cases are not much different from those already in place at the agency. Sample forms are available in the CUCCAC Cost Accounting Policies and Procedures Manual at http://www.sco.ca.gov/Files-ARD-Local/CUCCAC_Manual.pdf

School districts may use the Standard Accounting Code Structure to comply with the tracking requirements.

9. Are the cost accounting policies and procedures applicable for agencies whose work force only performs maintenance tasks as defined in the Act and that contract all of its public projects to third parties?

The cost accounting policies and procedures are only applicable for agencies that perform public project work by force account. This does not exclude from the program agencies whose public projects are all contracted out. In fact, they might want to review the benefits available and elect to participate now in the event conditions change at some time in the future.

10. What is meant by the term "qualified contractors" as it pertains to the Act?

Qualified contractors are legally qualified contractors who perform work as a licensed contractor. In addition, the Commission has determined that nothing in the Act prohibits a participating agency from, at their discretion, using an objective pre-qualification process in the formation and maintenance of their Qualified Contractors lists.

11. Can a public agency disqualify or exclude certain contractors from the Qualified Contractors List required in Section 22034(a)(1)?

Agencies may disqualify contractors from the Qualified Contractors List when a contractor fails to furnish information to meet the minimum criteria as established by the Commission.

12. For agencies that do not maintain an informal bidders list, are they allowed to choose who will get notifications on information projects?

No. Section 22034(a)(2) provides for notifications to construction trade journals and exchanges in lieu of sending notifications to contractors on an informal bidders list.

13. What is the difference between qualifying contractors under the Act and requalification of contractors under Section 20101?

Qualifying contractors is a process that allows contractors to register with a public agency for notification of public works opportunities. The prequalification process under Section 20101 is a more complex process that requires a standardized questionnaire and evaluation of contractors using standard scoring criteria and does not apply to the Act. The prequalification process is applicable under the Local Agency Public Construction Act.

14. Must a public agency: (1) Notify contractors about public projects if the contractor is believed to not have the skills, credentials, or experience to perform the work required for the public project? (2) Consider bids submitted by a contractor that the public agency believes does not have the skills, credentials, or experience to perform the work?

a) Yes. If a contractor is on the Qualified Contractors List the contractor must be notified by the agency of public projects for which he is licensed to perform. Section 22034(a)(1)
b) Yes. All bids received from qualified contractors must be considered. Section 22034(a)(1).

15. Does the Act allow flexibility in cases of emergency and when repair or replacements are necessary to permit the continued conduct of the operations or services of a public agency?

For the purposes of the Public Contract Code, "emergency" is defined at Section 1102 as "a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services." The Act sets forth in Section 22035(a) how a governing body would proceed in the case of emergency repairs or replacements. This section states, "In cases of emergency when repair or replacements are necessary, the governing body may proceed at once to replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts. The work may be done by day labor under the direction of the governing body, by contractor, or by a combination of the two." Section 22050 et seq., provides the emergency contract procedures to be followed in these cases.

16. Do the alternative bidding procedures apply only to public projects as defined in Section 22002(c)?

No. The alternative bidding procedures can be used when contracting for "maintenance work" as defined at Section 22002(d) or when contracting for other work that does not fall within the definition of "public work" as defined in Section 22002(c).

17. What will membership in the Act cost my agency?

Nothing. There are no membership fees or dues. However, the Commission does accept grants to assist it in carrying out its duties. Section 22015(c).

18. What are the most common concerns addressed by the Act?

These are:

a) Cost accounting policies and procedures;
b) Informal bidding procedures;
c) Accounting procedures review.

The cost accounting requirements follow those common to the construction industry. The informal bidding on public projects up to $175,000 is seen by the agencies as an asset enhancing project completion. Maintenance of a Qualified Contractor Bid List is routine, since interested contractors make it a point to be included on the list. While an accounting procedures review could potentially hold up a project for a minimum of 45 days pursuant to Section 22043(c)(1), these types of reviews have been rare in the Commission's history.

19. Does an agency have to calculate an overhead rate in order to apply the accounting procedures?

No. Cities with populations of less than 75,000 shall assume an overhead rate equal to 20% of the total costs of the public project, including the costs of material, equipment and labor. Section 22017(b)(1). Cities with a population of more than 75,000, may either calculate an actual overhead or assume an overhead rate of 30% of the total costs of a public project including the costs of material, equipment and labor. Section 22017(b)(2).

20. When a public entity opts into the Act, does the Act supersede other contracting legal requirements such as statutory requirements for performance bonds, prevailing wages, and certificates of insurance, etc.?

No. The Act only supersedes the bidding procedures used once a public agency has opted into the Act and has notified the Controller. All other contracting requirements are applicable.

21. Can a public agency, claim to be to be exempt from following all of the requirements in the Public Contract Code by claiming they only have to follow the language and procedures within the Act?

The Act is part of the Public Contract Code therefore, if the Act is silent on a particular matter the rest of the Public Contract Code would apply.

22. If public agencies are not following the advertising requirements in the Act, will the Commission address those agencies? Can a complaint be brought to the Commission?

No. The Commission cannot review any complaint of improper advertising by any public agency. The Commission can only review the accounting procedures of a public agency when a complaint from an interested party provides evidence that the participating agency:

1. Performs work, after rejecting all bids, claiming it can do it less expensively. (Section 22042(a))
2. The work performed exceeded the force account limits. (Section 22042(b))
3. The work has been improperly classified as maintenance. (Section 22042(c))
4. A public agency is accused of not complying with the informal bidding procedures set forth at Section 22034. (Section 22042.5)

23. Section 20112 specifically requires school districts to advertise twice for a two week period, while Section 22037 requires advertising once, 14 days in advance of the date of opening of bids. How do participating school districts reconcile this conflict?

When the Act is in conflict with any other section in the Public Contract Code, the Act shall supersede. Advertising once, 14 days in advance of the date of opening of bids is what is required by the Act. Districts participating in the Act may choose to maximize their outreach by continuing to advertise twice.

24. May a public agency contract separately for like work at the same site at the same time using the under $45,000 Force Account method?

No. Section 22033 provides that, "It shall be unlawful to split or separate into smaller work orders or projects any project for the purpose of evading the provisions of this article requiring work to be done by contract after competitive bidding". Separating "like work" would only be permitted as long as the total of all the "like work" is less than $45,000. If the work is more than $45,000, the work needs to be advertised and bid according to the provisions of the Act (i.e. bid informally if the total amount is less than $175,000 and bid formally if the total amount exceeds $175,000).

25. May a public agency bid out 2 separate projects that occur at the same time and site, but are different types of work?

Yes, there is no violation if the work is being competitively bid. If the agency wants to use the negotiated or informal bidding processes, the agency must apply the appropriate limits to each of the projects. Each project must be separate in scope. Projects may not be separated by trade to avoid bidding. If the total of all jobs is greater than $45,000; the informal or formal bid limits will apply.

26. Does a value need to be assigned to the volunteer labor when the California Conservation Corps, or some such volunteer organization provides volunteer labor on a public project?

No. Volunteer labor from the California Conservation Corps, or some such volunteer organization does not need to be included as a cost of a public project for bid limits purposes where no costs are associated with the volunteer labor.

27. Does a public agency by opting into the Act, automatically bring all departments of the public agency into the Act?

Yes. When a public agency elects to become subject to the uniform construction cost accounting procedures, the entire legal entity is considered subject to the Act and no divisions or departments will be exempt.

28. When a public agency opts into the Act, does it automatically bring all districts under control of the Board into the Act?

No. Special Districts, which are governed by a board of supervisors or city council, are only subject if a separate election is made for each special district.

29. PCC 22034 requires that participating agencies adopt an Informal Bidding Ordinance. What do schools and special districts that cannot adopt Ordinances do to comply?

The Commission cannot provide legal advice. The school districts and special districts should check with their own legal counsel on how to comply with Section 22034.

Additional inquiries and questions can be directed to:
State Controller's Office
Local Government Programs and Services Division or email LocalGovPolicy@sco.ca.gov
Local Government Policy Section
P.O. Box 942850
Sacramento, CA 94250

JOHN CHIANG

California State Controller

April 25, 2011

To: ALL PUBLIC AGENCIES SUBJECT TO THE TERMS OF THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT

Re: Increase In The Informal Bid Limit Pursuant To Public Contract Code Section 22032

This letter is to inform you that the informal bid limit prescribed by section 22032 of the Public Contract Code will be increased to $175,000 effective for the fiscal year beginning July 1, 2011. This increase is pursuant to the terms of the Uniform Public Construction Cost Accounting Act (Act) and is at the recommendation of the California Uniform Construction Cost Accounting Commission (CUCCAC).

The Act provides public agencies economic benefits and greater freedom in expediting public works projects. Agencies electing to follow the cost accounting procedures set forth in the *Cost Accounting Policies and Procedures Manual,* prescribed by the CUCCAC, will have the advantages of an increased force account limit, an increased bid limit, and an alternative informal bidding procedure.

Any city, county, redevelopment agency, special district, school district, and community college district can voluntarily elect to become a participant of the Act. After opting into the Uniform Public Construction Cost Accounting Act, by resolution of its governing board, participants enjoy the advantage of the streamlined awards process, as well as reductions in paperwork related to advertising and report filing. In return, the signatory agency agrees to provide cost accounting information in the format prescribed in the Cost Accounting Policies and Procedure Manual and to adhere to the terms of the Act until the agency formally opts out. For more details or contact information, please visit our website at http://www.sco.ca.gov/ard/local/cuccac.

Sincerely,

JOHN CHIANG
California State Controller

300 Capitol Mall, Suite 1850, Sacramento, CA 95814 ♦ P.O. Box 942850, Sacramento, CA 94250 ♦ (916) 445-2636 ♦ Fax: (916) 322-4404
777 S. Figueroa Street, Suite 4800, Los Angeles, CA 90017 ♦ (213) 833-6010 ♦ Fax: (213) 833-6011
www.sco.ca.gov

CHAPTER 1 Information for Adoption and Implementation of the California Uniform Public Construction Cost Accounting Act

Instructions for Adoption and Implementation of the Uniform Construction Cost Accounting Procedures

1.01 Instructions for Adoption and Implementation of the Uniform Public Construction Cost Accounting Act (ACT) by Local Agencies

1) The Governing Board must elect by resolution to become subject to the uniform construction cost accounting procedures promulgated by the State Controller pursuant to the Public Contract Code section 22019. The resolution shall specify that the local agency will meet the requirements prescribed in the California Uniform Construction Cost Accounting Commission's *Cost Accounting Policies and Procedures Manual* and state the effective date the agency will implement the accounting and bidding procedures.

2) The local agency must notify the State Controller in writing of the election to become subject to the uniform construction cost accounting procedures along with a copy of the resolution mailed to the following address:

Office of the State Controller
Local Government Programs and Services Division
Local Government Policy Section
P.O. Box 942850
Sacramento CA 94250

3) When a local agency elects to become subject to the uniform construction cost accounting procedures, the entire entity is considered subject to the Act and no departments will be exempt. However, Special Districts which are governed by a board of supervisors or city council are subject only if a separate election is made.

4) An informal bidding ordinance, or a board adopted policy equivalent to such as required by the participating agency, shall be enacted pursuant to Public Contract Code section 22034.

5) Once opting into the Act, participating agencies must always adhere to the terms of the Act until such time the agency formally opts out by resolution of its governing board. Having opted in, selective adherence to the terms of the Act is a violation.

6) The governing board may discontinue the agency's participation under the uniform public construction cost accounting procedures by adopting a resolution stating this fact. A copy of the resolution shall be filed with the State Controller.

7) The State Controller shall notify the California Uniform Construction Cost Accounting Commission (Commission) of all local agencies electing to become subject to the uniform public construction cost accounting procedures. In addition, the Commission shall also be notified of local agencies electing to discontinue participation under these procedures.

1.02 Sample Election Resolution – Model

This sample *Election Resolution* may be used by any public agency's governing body.

RESOLUTION OF THE _____, STATE OF CALIFORNIA IN THE MATTER OF UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES

Resolution No. _____

WHEREAS, prior to the passage of Assembly Bill No. 1666, Chapter 1054, Statutes of 1983, which added Chapter 2, commencing with Section 22000, to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies; and

WHEREAS, Public Contract Code section 22000 et seq., the Uniform Public Construction Cost Accounting Act, establishes such a uniform cost accounting standard;

WHEREAS, the Commission established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting for construction of public projects; and

NOW, THEREFORE, BE IT RESOLVED that the _____ of _____, California, hereby elects under Public Contract Code section 22030 to become subject to the uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and directs that the _____- notify the State Controller forthwith of this election.

This Resolution shall take effect upon its adoption.

PASSED AND ADOPTED this ____ day of _____, _____ by the following vote;

AYES:
NOES:
ABSENT:

Insert Seal if Applicable

_____, _____
Signature Title

City of _____ County of _____

1.03 Sample Informal Bidding Ordinance

(This SAMPLE INFORMAL BIDDING ORDINANCE or POLICY indicates action by a county board of supervisors. However, the sample format shall be modified to conform to your governing agency's rules).

ORDINANCE NO. _____
AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF _____
ADDING SECTION _____ TO THE ORDINANCE CODE OF THE COUNTY OF _____
TO PROVIDE INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC
CONSTRUCTION COST ACCOUNTING ACT (Section 22000, et seq. of the Public Contract Code)

The Board of Supervisors of the County of _____do ordain as follows:

SECTION 1
Section _____ is hereby added to the County Code of the County of_____ to provide as follows:

Section _____. Informal Bid Procedures. Public projects, as defined by the Act and in accordance with the limits listed in Section 22032 of the Public Contract Code, may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.

Section _____. Contractors List. The agency shall comply with the requirements of Public Contract Code Section 22034.

Section _____. Notice Inviting Informal Bids. Where a public project is to be performed which is subject to the provisions of this Ordinance, a notice inviting informal bids shall be circulated using one or both of the following alternatives:
1. Notices inviting informal bids may be mailed, faxes, or emailed to all contractors for the category of work to be bid, as shown on the list developed in accordance with Section_____,
2. Notices inviting informal bids may be mailed to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified at the discretion of the department/agency soliciting bids, provided however:

(1) If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

Section _____. Award of Contracts

The County Purchasing Agent and the Director of Public Works are each authorized to award informal contracts pursuant to this Section.

SECTION 2
This Ordinance shall take effect and be in force thirty (30) days from the date of its passage, and before the expiration of fifteen (15) days after its passage, it or a summary of it, shall be published once, with the names of the members of the Board of Supervisors voting for and against the same in the _____, a newspaper of general circulation published in the County of _____.

PASSED, APPROVED and ADOPTED by the Board of Supervisors of the County of _____, State of California, this____ day of _____,_____, by the following vote:

AYES:
NOES:
ABSENT:

Procedure for Establishment and Maintenance of List of Registered Contractors

1.04 Procedure for Establishment and Maintenance of List of Registered Contractors Per Section 22034 of the Public Contract Code

Section 22034 of the Public Contract Code specifies the requirements for mailing, faxing, or emailing notices to contractors for work to be bid under the Act. As specified therein, an agency shall provide notices by electing a), b) or both methods listed as follows:

a) In lieu of a contractors list, mailing, faxing, or emailing notices to all construction trade journals specified in section 22036

b) Mailing, faxing, or emailing notices to all contractors on the list established by the agency for the work being paid

c) Both (a) and (b) pursuant to section 22034(a)(1)

In the event an agency elects to provide notice by mailing, faxing, or emailing notices to all contractors on the list established by the agency for the work being bid, the agency shall utilize the following procedure to establish and maintain the list of registered contractors outlined in section 22034 (a)(1):

a) Notice to contractors shall be provided in accordance with either paragraph (1) or (2), or both.

   1) The public agency shall maintain a list of qualified contractors, identified according to categories of work. Minimum criteria for development and maintenance of the contractors list shall be determined by the commission. All contractors on the list for the category of work being bid shall be mailed, faxed, or emailed a notice inviting informal bids unless the product or service is proprietary. All mailing of notices to contractors pursuant to this subdivision shall be completed not less than 10 calendar days before bids are due.

   2) The public agency may elect to mail, fax, or email a notice inviting informal bids to all construction trade journals specified in section 22036.

b) The notice inviting informal bids shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for the submission of bids.

c) The governing body of the public agency may delegate the authority to award informal contracts to the public works director, general manager, purchasing agent, or other appropriate person.

d) If all bids received are in excess of one hundred seventy-five thousand dollars ($175,000), the governing body of the public agency may, by adoption of a resolution by a four-fifths vote, award the contract, at one hundred eighty-seven thousand five hundred dollars ($187,500) or less, to the lowest responsible bidder, if it determines the cost estimate of the public agency was reasonable.

   (Amended by Stats. 2015, Ch. 269, Sec. 29. Effective January 1, 2016.)

fresno county
superintendent of schools

Jim A. Yovino
Superintendent

Dear School Principals, Supervisors and Superintendents

Just a reminder that this year's Educator of the Year Awards Ceremony will be held on November 16, 2017 at 7:00 PM in the William Saroyan Theatre. Your attendance is much appreciated and we hope that you encourage others in your leadership team to join you that evening. Enclosed please find posters for your site as well as, "general admission" tickets (gold) that are for you to give to anyone interested in attending the November 16th event. (General Admission tickets are not required for entrance). The "black" VIP invitation and ticket is for you and a guest to attend the reception before the show.

A separate invitation has been mailed to your nominee and/or finalist with their own set of VIP Reception and Awards Ceremony tickets. Additional general admission tickets are available at your local Educational Employees Credit Union at no charge.

Please call Jennifer Quinn-Yovino at (559) 265-3014 if you have any questions or need additional tickets mailed to you.

Thank you for your support of this event. I look forward to seeing you on November 16th!

Jennifer Quinn-Yovino
Special Projects Coordinator
Fresno County Superintendent of Schools

Washington Colony Elementary School District

Español



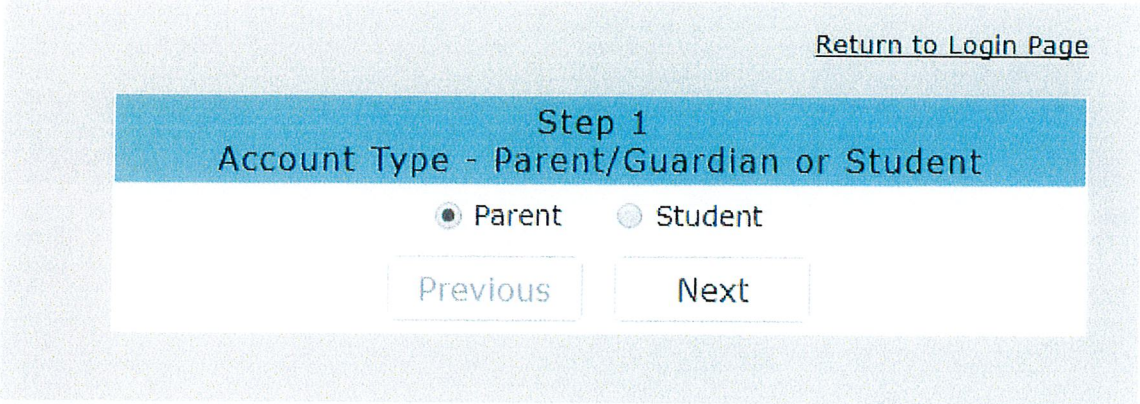
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SIGUIENTE

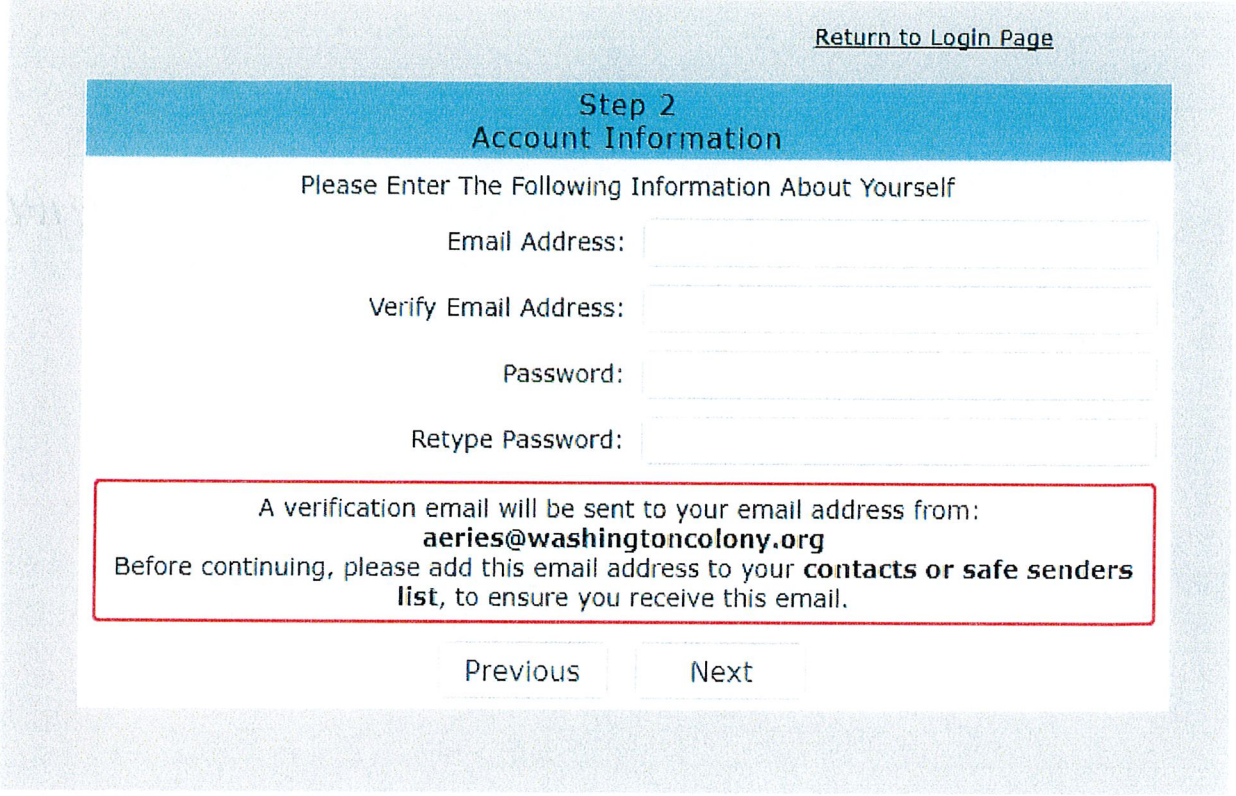
¿Olvidó su contraseña? (LostPassword.aspx)

Crear una cuenta nueva
(CreateNewPortalAccount.aspx)

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Enter an existing e-mail address and create a password, this password can be different than that used to log into your e-mail account.



Log into the e-mail account provided, from a different browser windows or tab, and open the account verification e-mail from aeries@washingtoncolony.org Click on the Confirm This Email Address or copy the e-mail code and paste it in the Aeries e-mail verification page.

Thank you for registering for an Aeries account. In order to ensure the account was requested by you, please click on the appropriat

If you can, please click on the following links to confirm or reject this account:

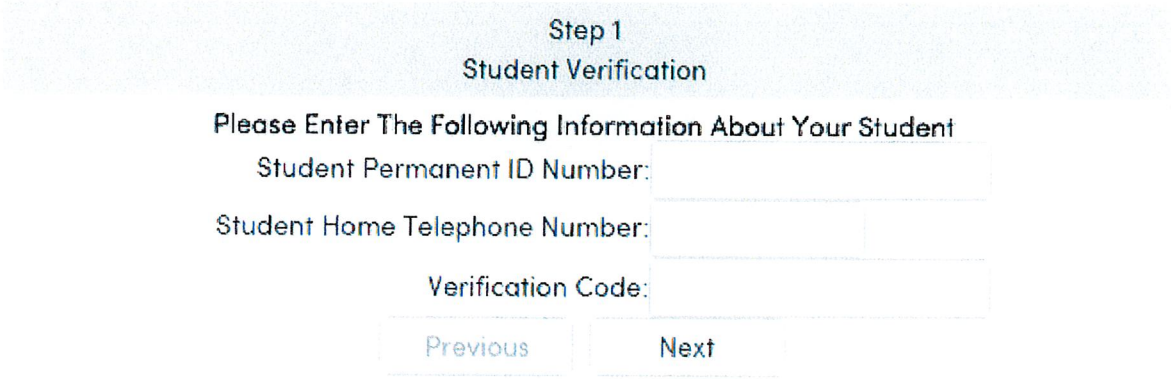
Confirm This Email Address

Reject This Email Address

If you are unable to click the links above, you need to copy and paste the following URL into your web browser's Address bar.
https://washingtoncolonyesd.asp.aeries.net/Student/ConfirmEmail.aspx

You will then be prompted for the following information which you can copy and paste into the page:
Email Address: [redacted]
Email Code: TV7E2W4G8YVR85542NMJ

Return to the Aeries login page and login using the e-mail address and password specified in the previous steps. Enter the information for your student (provided by the district)



WCESD BOARD OF TRUSTEES

ITEM NO. V.A.6
DATE: November 14, 2017

SUBJECT TITLE: FCOE Innovation Grant Award Recognition update

Action _____ Discussion _____ Information ___√___

BACKGROUND

Ms. Gray, 6th grade teacher is the recipient for the 2017 – 2018 FCOE Innovation Grant Award for Washington Colony Elementary School.

CONSIDERATION

Mrs. Gray submitted a project proposal "Photography Expression" for the FCOE Innovation Grant and she was awarded the $1000 to purchase digital cameras. "Photography Expression will introduce students to photography, editing, and digital cameras and their use. They will learn technical terms associated with photography and proper usage of digital cameras. Students will learn the elements of art, the rule of thirds, depth of field, etc. related to taking quality photograph. The students will use the knowledge and skills they developed to take photos and explore those concepts in theories that make a great photo. The goal of this project is to expose students to creative expression through photography and help them build an understanding of terms associated with photography editing, and digital camera use."

WCESD BOARD OF TRUSTEES

ITEM NO. V.B.1
DATE: November 9, 20117

SUBJECT TITLE: ADA/ENROLLMENT REPORT (report generated 11/09/17)

Action _____ Discussion _____ Information ___√___

BACKGROUND

Washington Colony Elementary School ADA/Enrollment Report for the school year 2017-2018.

CONSIDERATION

The WCESD report for the October ADA 2017-18 school year follows for your review.

Enrollment by Teacher
Period Ending 11/14/2017
Month 4

Teacher	*Grade Level(s)*	*# of Students*	*YTD ADA*
Davis	K	23	22.12
Smith	TK	16	15.08
Morales	K	24	23.62
Partlow	1	26	25.24
Schaffer	1	24	25.17
Pallas	2	23	22.68
Sweet	2	22	21.79
Espinosa	3	20	19.73
Hefley	3	21	20.29
Owens	4	30	29.74
Obeid	4	29	27.80
Smith, B.	5	25	24.29
Hawkins	5	25	23.77
Martinez	6	23	22.35
Gray	6	23	22.70
Green	7	23	22.83
Showalter	7	23	22.58
Marquez	8	19	18.27
Silva	8	14	13.82
Taylor	K-8 SDC	8	7.67
TOTALS:		441	431.54

WCESD BOARD OF TRUSTEES

ITEM NO. V.B.2
DATE: November 14, 2017

SUBJECT TITLE: Suspension Report

Action _____ Discussion _____ Information ___√___

BACKGROUND

The Governing Board has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend a student from regular classroom instruction.

Suspended students are excluded from all school-related extracurricular activities during the period of suspension.

All requests for student suspension are processed by the principal or designee. The principal or designee reports the suspension, including the name of the student and the cause for the suspension, to the Superintendent and the Board.

CONSIDERATION

The Suspension Report is distributed separately as it contains confidential information.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

ACTION ITEMS

WCESD BOARD OF TRUSTEES ITEM NO. VI.A.1

DATE: November 14, 2017

SUBJECT TITLE: Annual Organizational Meeting of the Governing Board

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Adopt Resolution No. 17/18-04 In the Matter of Setting the Date of the Annual Organizational Meeting of the Board.

BACKGROUND

California Education Code section 35143 requires that school district governing boards select an annual organizational meeting date. The selected meeting date must fall within a 15-day period commencing on the day a new member's term begins or would begin, i.e. the same 15-day period applies to election and non-election years. California Education Code section 5017(a) mandates that new member terms begin on the first Friday of December. Therefore, the 2017 annual organizational meeting date must fall between December 1, 2017, and December 15, 2017. Unless the District's policy states otherwise, the annual meeting shall be selected at the regular board meeting held immediately prior to the first day of the 15-day period; i.e. our regular board meeting prior to December 1, 2017. All governing board members, members-elect, and the county superintendent must be notified of the selected annual organizational meeting date. Should the board fail to set the annual organizational meeting, the county superintendent of schools shall designate the day and time of the annual meeting within the 15-day period.

CONSIDERATION

Following is a Resolution establishing December 12, 2017, at 6:30 p.m., as the day and time of the Annual Organizational Meeting of the Washington Colony Elementary School District Board of Trustees.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

BEFORE THE BOARD OF TRUSTEES
OF THE WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT,
COUNTY OF FRESNO, STATE OF CALIFORNIA

RESOLUTION NO. 17/18-04

Date of the Annual Organizational Meeting of the Board

WHEREAS, pursuant to Section 35143 of the Education Code of the State of California, the governing board of each school district shall hold an annual organizational meeting on a day with a 15-day period which commences on the first Friday in December; and

WHEREAS, section 35143 requires that the annual organizational meeting date be selected at the regular meeting immediately before the 15-day period.; and

NOW, THEREFORE, BE IT RESOLVED that the 12th day of December, 2017, at 6:30 p.m., is the day and time ordered as the day of the annual organizational meeting for the above-named school governing board.

BE IT FURTHER RESOLVED that the clerk/secretary of the governing board hereof is directed to notify the Fresno County Superintendent of Schools by sending an executed copy of this Resolution and the attached Certification to the Fresno County Superintendent of Schools; and

BE IT FURTHER RESOLVED the clerk/secretary shall within 15 days prior to the date of the annual meeting notify all members and members-elect, if any, of the date and time selected for the annual meeting of this governing board, in writing.

The foregoing Resolution was adopted this 14th day of November, 2017, at a regular board meeting of the governing board hereof by the following vote:

Board Member_____: __Yes __No __Abstain __Absent
Board Member_____: __Yes __No __Abstain __Absent
Board Member_____: __Yes __No __Abstain __Absent
Board Member_____: __Yes __No __Abstain __Absent
Board Member_____: __Yes __No __Abstain __Absent

Dated: November 14, 2017

_____
Robert E. Dack, Board President (signature)

_____
(Printed Name)

CERTIFICATION

Board of Trustees of the Washington Colony Elementary School District
State of California, County of Fresno

I, the undersigned, hereby certify that the above is a true and correct copy of a Resolution setting the date of the annual organizational meeting of the above-named school district governing board adopted on the 14th day of November, 2017, at a regular meeting of the board, and that such Resolution appears in the official minutes of the governing board under that date.

Dated: November 14, 2017

_____
Gary Chavez, Clerk (signature)

_____
(Printed Name)

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.2
DATE: November 14, 2017

SUBJECT TITLE: WARRANTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Review and ratify warrants paid for the period October 1 – October 31, 2017.

BACKGROUND

The Governing Board recognizes the importance of developing a system of internal control procedures in order to help fulfill its obligation to monitor and safeguard district resources. To facilitate warrant processing, the Superintendent or designee ensures that purchasing, receiving, and payment functions are kept separate. He also ensures that invoices are paid expeditiously so that the district may, to the extent possible, take advantage of available discounts and avoid finance charges.

CONSIDERATION

The Superintendent signs all warrants and ensures that warrants have appropriate documentary support verifying that all goods and services to be paid for have been delivered or rendered in accordance with the purchase agreement.

The Board must approve all warrants at a regularly scheduled Board meeting.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
387-AMERIPRIDE UNIFORM SERVICE IN	512058283	PO-180065	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	66.97
		PO-180065	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	80.97
		PO-180065	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	66.97
		PO-180065	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	88.97
				Warrant Total:	**303.88**
				Vendor Total:	**303.88**
1391-APPLE INC.	512058284	PO-180208	MPXT2LL/A 13 INCH MACBOO	0100-09000-0-1110-1000-430000-000-00	1,040.66
		PO-180208	MPXT2LL/A 13 INCH MACBOO	0100-09000-0-1110-1000-440000-000-00	796.00
		PO-180208	MPXT2LL/A 13 INCH MACBOO	0100-09000-0-1110-1000-440000-000-00	6,278.23
				Warrant Total:	**8,114.89**
				Vendor Total:	**8,114.89**
1265-ATKINSON ANDELSON LOYA RUU	512054435	PO-180203	LEGAL BILLING FOR AUGUST	0100-00000-0-0000-7200-580018-000-00	149.63
				Warrant Total:	**149.63**
				Vendor Total:	**149.63**
314-CALIFORNIA DEPARTMENT OF	512058285	PO-180119	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	202.80
		PO-180119	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	202.80
				Warrant Total:	**405.60**
				Vendor Total:	**405.60**
375-CALIFORNIA'S VALUED TRUST	512058286	PV-180073	CERTIFICATED	0100-00010-0-0000-0000-951400-000-00	35,544.06
		PV-180073	CLASSIFIED	0100-00010-0-0000-0000-951400-000-00	7,023.12
		PV-180073	TRUSTEES	0100-00010-0-0000-0000-951400-000-00	6,315.24
		PV-180073	MANAGEMENT	0100-00010-0-0000-0000-951400-000-00	1,603.62
				Warrant Total:	**50,486.04**
	512058287	PV-180073	PRESCHOOL	1200-00010-0-0000-0000-951400-000-00	1,584.81
		PV-180073	PRESCHOOL AIDE	1200-00010-0-0000-0000-951400-000-00	6.84
				Warrant Total:	**1,591.65**
	512058288	PV-180073	CAFETERIA	1300-00010-0-0000-0000-951400-000-00	892.94
				Warrant Total:	**892.94**
				Vendor Total:	**52,970.63**
614-CDW GOVERNMENT LLC	512054436	PO-180182	4056085 EREPLACEMENTS ECC	0100-11000-0-1110-1000-430000-000-00	66.50
		PO-180181	4075128 HP OFFICEJET PRO 87	0100-11000-0-1110-1000-430000-000-00	134.40
				Warrant Total:	**200.90**
	512058289	PO-180205	4075128 HP OFFICEJET PRO 87	0100-11000-0-1110-1000-430000-000-00	134.40
		PO-180206	3954280 HP COLOR LASRJET P	0100-81500-0-0000-8100-430018-000-00	256.11

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
				Warrant Total:	**390.51**
	512058290	PO-180209	4114918 CANNON POWERSHO	1200-61050-0-0001-1000-430000-000-00	102.10
				Warrant Total:	**102.10**
				Vendor Total:	**693.51**
428-CHILDS AND COMPANY INC	512054437	PV-180059	MAINT SUPPLIES	0100-81500-0-0000-8100-430018-000-00	52.22
				Warrant Total:	**52.22**
				Vendor Total:	**52.22**
544-CIT	512054438	PO-180125	2017-2018 OPEN PURCHASE OR	0100-00000-0-0000-7200-560008-000-86	616.54
				Warrant Total:	**616.54**
				Vendor Total:	**616.54**
1594-CLEAR	512054439	PO-180178	REGISTRATION FEE FOR JESU	0100-11000-0-0000-2700-520000-000-76	105.00
		PO-180178	REGISTRATION FEE FOR JESU	0100-11000-0-0000-7150-520000-000-76	45.00
				Warrant Total:	**150.00**
				Vendor Total:	**150.00**
1487-COMMITTEE FOR CHILDREN	512058291	PO-180191	000870 SECOND STEP KINDER(	0100-90140-0-1110-1000-430000-000-00	439.00
				Warrant Total:	**439.00**
				Vendor Total:	**439.00**
1208-CULLIGAN INC.	512058292	PO-180070	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-8100-560000-000-00	74.00
				Warrant Total:	**74.00**
				Vendor Total:	**74.00**
1363-DOCUMENT TRACKING SERVICES	512058293	PO-180215	TRANSLATION FEE FOR THE T	0100-31500-0-0000-2700-580000-000-00	1,253.75
				Warrant Total:	**1,253.75**
				Vendor Total:	**1,253.75**
1065-EDUCATIONAL DATA SYSTEMS IN	512058294	PO-180177	CELDT PRE IDENTIFICATION P	0100-42030-0-1110-3160-580039-000-00	180.71
				Warrant Total:	**180.71**
				Vendor Total:	**180.71**
1592-EPS LITERACY AND INTERVENTIO	512058295	PO-180131	3250 SOUND SENSIBLE KINDEI	0100-65000-0-5770-1120-410001-000-00	307.19
				Warrant Total:	**307.19**
				Vendor Total:	**307.19**
127-FRESNO COUNTY OFFICE OF EDUC.	512058296	PO-180194	CONFIRMATION NUMBER SH	0100-31500-0-1110-1000-520000-000-00	320.00
		PO-180192	REGISTRATION FEE FOR BECK	0100-42030-0-1110-1000-520000-000-00	250.00

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
	512058296	PO-180192	REGISTRATION FEE FOR BECK	0100-42030-0-1110-1000-520000-000-00	250.00
		PO-180193	CONFIRMATION NUMBER MA	0100-31500-0-1110-1000-520000-000-00	360.00
		PO-180185	2017-2018 OPEN PURCHASE OR	0100-09000-0-0000-2420-580010-000-92	210.00
		PO-180185	2017-2018 OPEN PURCHASE OR	0100-09000-0-0000-2420-580010-000-92	4,400.00
				Warrant Total:	**5,790.00**
				Vendor Total:	**5,790.00**
131-FRESNO OXYGEN INC.	512058297	PO-180073	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-560000-000-00	46.80
				Warrant Total:	**46.80**
				Vendor Total:	**46.80**
587-FRESNO PRODUCE INC	512054440	PO-180121	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	105.34
		PO-180121	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	65.00
				Warrant Total:	**170.34**
	512058298	PO-180121	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	280.99
		PO-180121	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	298.08
		PO-180121	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	59.80
		PO-180121	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	151.50
				Warrant Total:	**790.37**
				Vendor Total:	**960.71**
1427-GOODYEAR COMMERCIAL TIRE	512058299	PV-180068	BUS 1 REPAIR	0100-07230-0-0000-3600-560005-000-00	1,204.12
				Warrant Total:	**1,204.12**
				Vendor Total:	**1,204.12**
1368-GOTTSCHALK MUSIC CENTER	512058300	PO-180132	DWCP3700 DW 3000 SERIES B	0100-09000-0-1155-1000-430000-000-75	80.00
				Warrant Total:	**80.00**
				Vendor Total:	**80.00**
1288-HARRIS ELECTRIC INC	512054441	PO-180021	PROVIDE AND INSTALL CAT 5	0100-09000-0-0000-8100-440000-000-00	3,389.00
				Warrant Total:	**3,389.00**
				Vendor Total:	**3,389.00**
996-HOUGHTON MIFFLIN	512054442	PV-180060	160292 collections prof dev	0100-40350-0-1110-1000-520000-000-00	2,950.00
				Warrant Total:	**2,950.00**
	512058301	PO-180199	3017095 9780545899208 ENGLIS	0100-42030-0-1110-1000-430000-000-00	2,735.79
		PO-180199	3017095 9780545899208 ENGLIS	0100-42030-0-1110-1000-430000-000-00	99.90
		PO-180198	3026707 9780545889773 ENGLIS	0100-42030-0-1110-1000-520000-000-00	2,950.00
				Warrant Total:	**5,785.69**

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
				Vendor Total:	**8,735.69**
1595-IPEVO INC	512054443	PO-180180	5-868-3-08-00 ZIGGI HD PLUS H	0100-11000-0-1110-1000-430000-000-00	203.10
				Warrant Total:	**203.10**
				Vendor Total:	**203.10**
180-JONES SCHOOL SUPPLY INC.	512058302	PO-180213	SST08G0 AB HONOR ROLL SUP	0100-90140-0-1110-1000-430000-000-00	751.80
				Warrant Total:	**751.80**
				Vendor Total:	**751.80**
1447-KAMRAN AND COMPANY INC	512054444	PO-180049	KETTLE GAS STATIONARY GR	1300-53100-0-0000-3700-650000-000-00	13,737.83
		PO-180050	KETTLE GAS STATIONARY TU	1300-53100-0-0000-3700-650000-000-00	1,500.00
				Warrant Total:	**15,237.83**
				Vendor Total:	**15,237.83**
1597-KIKO ENTERPRISES INC	512058303	PO-180197	PEDIATRIC FIRST AIDE AND C	1200-61050-0-0001-1000-520000-000-00	420.00
				Warrant Total:	**420.00**
				Vendor Total:	**420.00**
427-LEISLE ELECTRIC INC	512058304	PV-180069	REPAIR	0100-07230-0-0000-3600-560005-000-00	1,026.17
				Warrant Total:	**1,026.17**
				Vendor Total:	**1,026.17**
195-LINGER PETERSON & SHRUM	512058305	PO-180075	2017-2018 AUDIT FEE	0100-00000-0-0000-7191-580005-000-00	2,540.00
				Warrant Total:	**2,540.00**
				Vendor Total:	**2,540.00**
1264-MARQUEZ, MARK	512054445	PV-180066	CSTA 10/12-15 SACRAMENTO	0100-31500-0-1110-1000-520000-000-00	308.32
				Warrant Total:	**308.32**
				Vendor Total:	**308.32**
1400-MARTINEZ, OSA	512054446	PV-180067	CSTA CONF SACRAMENTO 10	0100-31500-0-1110-1000-520000-000-00	308.32
				Warrant Total:	**308.32**
				Vendor Total:	**308.32**
1330-METEOR	512058306	PV-180070	FURNITURE	0100-09000-0-1110-1000-440000-000-00	14,831.55
		PV-180071	FURNITURE	0100-09000-0-1110-1000-440000-000-00	40,291.38
		PO-180022	STP4 STEPS FOR 32 H STAGE	0100-90120-0-1110-1000-640003-000-00	8,657.47
				Warrant Total:	**63,780.40**
				Vendor Total:	**63,780.40**

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
220-MISSION LINEN SUPPLY INC.	512054447	PO-180122	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	73.83
		PO-180122	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	73.83
		PO-180122	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	73.83
				Warrant Total:	**221.49**
	512058307	PO-180122	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	73.83
		PO-180122	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	73.83
		PO-180122	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	73.83
				Warrant Total:	**221.49**
				Vendor Total:	**442.98**
1280-P & R PAPER SUPPLY COMPANY I	512054448	PO-180118	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00	298.33
		PO-180118	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00	395.83
				Warrant Total:	**694.16**
				Vendor Total:	**694.16**
385-PACIFIC GAS & ELECTRIC INC	512054449	PO-180058	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	152.64
		PO-180058	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	2,749.91
		PO-180058	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	3,001.98
		PO-180058	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	361.34
		PO-180058	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	3,289.45
				Warrant Total:	**9,555.32**
				Vendor Total:	**9,555.32**
258-PRODUCERS DAIRY FOOD INC.	512054450	PO-180120	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	456.20
		PO-180120	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	547.44
				Warrant Total:	**1,003.64**
	512058308	PO-180120	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	346.20
		PO-180120	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	554.09
				Warrant Total:	**900.29**
				Vendor Total:	**1,903.93**
1312-ROBERT V. JENSEN INC.	512054451	PO-180187	2017-2018 OPEN PURCHASE OR	0100-07230-0-0000-3600-430009-000-00	412.48
				Warrant Total:	**412.48**
	512058309	PO-180187	2017-2018 OPEN PURCHASE OR	0100-07230-0-0000-3600-430009-000-00	780.96
				Warrant Total:	**780.96**
				Vendor Total:	**1,193.44**
591-SAN JOAQUIN COUNTY OFFICE OF	512058310	PO-180214	2017-2018 EDJOIN ACCOUNT F	0100-00000-0-0000-7200-580000-000-00	450.00

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
				Warrant Total:	**450.00**
				Vendor Total:	**450.00**
279-SAN JOAQUIN PEST CONTROL INC	512058311	PO-180082	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550006-000-00	95.00
				Warrant Total:	**95.00**
				Vendor Total:	**95.00**
283-SCHAFFER, STAN	512054452	PV-180061	CLASSROOM	0100-00000-0-1110-1000-430000-100-21	45.67
		PV-180061	CLASSROOM	0100-00000-0-1110-1000-430000-100-21	10.79
				Warrant Total:	**56.46**
				Vendor Total:	**56.46**
1459-SCHOLASTIC INC	512058312	PO-180044	008 LETS FIND OUT GRADE K -	0100-00000-0-1110-1000-410001-000-00	363.00
		PO-180045	014 SCHOLASTIC NEWS GRAD	0100-63000-0-1110-1000-410001-000-00	302.50
				Warrant Total:	**665.50**
				Vendor Total:	**665.50**
1362-SCHOOL FOOD CONSULTANTS GR(	512058313	PO-180057	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-580000-000-85	1,314.50
				Warrant Total:	**1,314.50**
				Vendor Total:	**1,314.50**
296-SHOWALTER, BRAD	512054453	PV-180065	CSTA CONF 10/12-15 SACRAME	0100-31500-0-1110-1000-520000-000-00	308.32
				Warrant Total:	**308.32**
				Vendor Total:	**308.32**
1596-SMITH, BARBARA	512054454	PV-180062	CLASSROOM	0100-00000-0-1110-1000-430000-100-65	9.82
		PV-180062	CLASSROOM	0100-00000-0-1110-1000-430000-100-65	8.74
		PV-180062	CLASSROOM	0100-00000-0-1110-1000-430000-100-65	13.06
		PV-180063	CLASSROOM	0100-00000-0-1110-1000-430000-100-65	12.94
				Warrant Total:	**44.56**
				Vendor Total:	**44.56**
304-SONITROL	512058314	PV-180072	BATTERY REPAIR	0100-81500-0-0000-8100-580029-000-00	109.00
		PO-180189	2017-2018 QUARTERLY MONIT	0100-81500-0-0000-8100-580029-000-00	306.00
		PO-180189	2017-2018 QUARTERLY MONIT	0100-81500-0-0000-8100-580029-000-00	51.00
		PO-180189	2017-2018 QUARTERLY MONIT	0100-07230-0-0000-3600-580029-000-00	297.00
		PO-180189	2017-2018 QUARTERLY MONIT	0100-11000-0-0000-2700-580029-000-00	1,050.00
				Warrant Total:	**1,813.00**
				Vendor Total:	**1,813.00**

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
1263-SPARKLETTS	512058315	PO-180084	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550009-000-00	66.12
				Warrant Total:	**66.12**
				Vendor Total:	**66.12**
308-SPURR	512058316	PO-180111	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550003-000-00	396.26
				Warrant Total:	**396.26**
				Vendor Total:	**396.26**
1598-SUBWAY	512058317	PO-180207	2 CLASSIC AND 2 FLAVOR CRA	0100-40350-0-1110-1000-430000-000-00	160.00
				Warrant Total:	**160.00**
				Vendor Total:	**160.00**
203-SYSCO FOOD SERVICE OF CENTRA	512054455	PO-180087	2017-2018 OPEN PURCHASE OR	0100-00000-0-0000-7110-430014-000-00	52.64
		PO-180087	2017-2018 OPEN PURCHASE OR	0100-00000-0-0000-7110-430014-000-00	121.21
				Warrant Total:	**173.85**
	512054456	PO-180088	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	233.77
		PO-180088	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	2,423.16
		PO-180088	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	247.37
		PO-180088	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	2,112.13
				Warrant Total:	**5,016.43**
	512058318	PO-180087	2017-2018 OPEN PURCHASE OR	0100-00000-0-0000-7110-430014-000-00	39.34
		PO-180087	2017-2018 OPEN PURCHASE OR	0100-00000-0-0000-7110-430014-000-00	421.97
				Warrant Total:	**461.31**
	512058319	PO-180088	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	260.12
		PO-180088	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	16.98
		PO-180088	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	2,047.24
		PO-180088	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	155.77
		PO-180088	2017-2018 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	2,175.19
				Warrant Total:	**4,655.30**
				Vendor Total:	**10,306.89**
332-THE HOME DEPOT CREDIT SERVICE	512054457	PV-180064	MAINT SUPPLIES	0100-81500-0-0000-8100-430018-000-00	355.24
				Warrant Total:	**355.24**
				Vendor Total:	**355.24**
1283-THOMPSON, BETTY W	512058320	PO-180089	2017-2018 OPEN PURCHASE OR	0100-00000-0-0000-7300-580000-000-00	756.00
				Warrant Total:	**756.00**
				Vendor Total:	**756.00**

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
1284-TULARE COUNTY OFFICE OF ED	512058321	PO-180196	REGISTRATION FEE FOR JESU	0100-42030-0-1110-1000-520000-000-00	250.00
		PO-180196	REGISTRATION FEE FOR JESU	0100-42030-0-1110-1000-520000-000-00	250.00
		PO-180196	REGISTRATION FEE FOR JESU	0100-42030-0-1110-1000-520000-000-00	250.00
		PO-180196	REGISTRATION FEE FOR JESU	0100-42030-0-1110-1000-520000-000-00	250.00
				Warrant Total:	**1,000.00**
				Vendor Total:	**1,000.00**
1568-VALERO FLEET SERVICES	512058322	PO-180112	2017-2018 OPEN PURCHASE OR	0100-07230-0-0000-3600-430009-000-00	6.83
				Warrant Total:	**6.83**
				Vendor Total:	**6.83**
967-WASTE MANAGEMENT/USA WAST	512058323	PO-180091	2017-2018 OPEN PURCHASE OR	0100-81500-0-0000-8100-550008-000-00	518.92
				Warrant Total:	**518.92**
				Vendor Total:	**518.92**
785-WELLS FARGO FINANCIAL LEASIN	512058324	PO-180092	2017-2018 OPEN PURCHASE OR	0100-11000-0-1110-1000-560008-100-82	553.15
				Warrant Total:	**553.15**
				Vendor Total:	**553.15**
373-ZOOM IMAGING SOLUTIONS INC	512054458	PO-180095	2017-2018 OPEN PURCHASE OR	0100-11000-0-1110-1000-430000-100-82	946.15
		PO-180096	2017-2018 OPEN PURCHASE OR	0100-11000-0-1110-1000-430000-100-82	825.43
		PO-180094	2017-2018 OPEN PURCHASE OR	0100-00000-0-0000-7200-430014-000-86	362.45
				Warrant Total:	**2,134.03**
	512058325	PO-180128	2017-2018 OPEN PURCHASE OR	0100-11000-0-1110-1000-430000-200-84	279.20
				Warrant Total:	**279.20**
				Vendor Total:	**2,413.23**

Total # of Warrants: **67** **Grand Total:** **205,563.62**

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.3(a)
DATE: November 14, 2016

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION
Approve the CSBA Policy Development Workshop Agreement between Washington Colony Elementary School District and California School Boards Association.

BACKGROUND
As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION
The Board recognizes the importance of maintaining a policy manual that is up to date and reflects the mandates of law. Policies are to be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

The Policy Development and Adoption Process is described in Board Bylaw 9310 *Board Policies.*

The Policy Development Workshop is designed to develop a new policy manual and have comprehensive updates to the existing policy manual to help address new issues and achieve compliance with state and federal law. The PDW is a 2 – 3 day workshop that pairs district administrators and/or board members with expertise of a CSBA consultant to generate a clear, user-friendly district policy manual that complies with state and federal law and meets local needs.

FINANCIAL IMPACT:
CSBA Charge: $3,815.00

FUNDING SOURCE:
General Fund (0100)

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

CALIFORNIA SCHOOL BOARDS ASSOCIATION

Policy Services

CSBA TRANSITION AGREEMENT[1]

I. CSBA RESPONSIBILITIES

CSBA agrees to produce a policy manual for the WASHINGTON COLONY ESD. The following services will be provided as part of the basic cost structure:

A. Up to three (3) copies of workbook containing CSBA's model policies and regulations which reflect requirements of state and federal law.[2]

B. On-site consultation not to exceed three (3) days at a location provided by the District.

C. Consultant guidance in selection of optional language (provided in the models referred to in A above) and incorporating district language to best represent the philosophy, goals, objectives and mandates of the district.

D. Typing, editing, proofreading, and producing one (1) draft of the policy manual developed at the workshop.

E. Typing and producing one (1) final camera ready copy which contains adoption date(s) and corrections, if adopted within one year of workshop.

F. CD-Rom containing the manual referred to in E above, or if manual is not adopted within one year of workshop, manual referred to in (D) above.

II. DISTRICT RESPONSIBILITIES

Under the direction of the policy consultant, the district will develop a custom policy manual based on the CSBA developmental services manual and local school district philosophy and operation. To be eligible for this developmental services program the district must be a member in good standing of CSBA.

With CSBA consultant assistance, the district agrees to:

A. Identify policy statements contained in district documents (and areas where district lacks policies). Edit them for consistent language and compliance with current law.

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[1] TRANSITION SERVICE - the process of developing a local policy manual based on the CSBA policy system. With assistance from the Policy Services Consultant, district representatives incorporate selected CSBA policies and local policy-related materials, appropriate to the specific district.

[2] Cases and laws on which the policies and regulations are based are constantly changing and are frequently subject to more than one interpretation. Technical points of law and similar matters may receive only partial reference or may be omitted altogether for the sake of administrative convenience or for other reasons not appearing on the face of the CSBA policies and regulations. Since subtle variations in facts and underlying circumstances from case to case can produce divergent results under the law, the district is cautioned to seek the advice of its legal counsel when confronted with particular situations as this service is not intended to be a substitute for legal advice.

B. Where necessary, revise district policy to conform to current law and collective bargaining agreements.

C. Review and modify or delete CSBA model policies from the developmental services manual and incorporate district policies when appropriate.

D. Present draft manual to Board for adoption.

III. COST

The CSBA charge is $3,815.00 for this Transition Agreement. In addition, district agrees to pay CSBA consultant travel expenses (transportation, lodging, food) and a $7.00 per page typing fee for inclusion of local material in excess of 50 pages. Signature of a district official on this agreement signifies district's authorization to CSBA to carry out this agreement. Any additional services performed by a CSBA consultant after the workshop will be charged separately at the rate of $75 per hour.

The full amount of the contract is payable upon completion of the workshop.

IV. COPYRIGHT

All electronic copies created from and including the CD-Rom are for the sole use of the school district and shall not be made available for use outside of the school district.

SIGNATURES FOR:

California School Boards Association	Washington Colony ESD
By: _____	By: _____
Signature	Signature
Robert Tuerck	_____
Name (print)	Name (print)
Assistant Executive Director, Policy & Governance Technology Services	_____
Title of Official	Title of Official
Date: _____	Date: _____

Please sign both copies of this Agreement. One copy is to be retained by the district and one copy is to be returned to CSBA Policy Services, 3251 Beacon Blvd., West Sacramento, CA 95691.

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.3(b)
DATE: November 14, 2016

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION
Approve the CSBA Manual Maintenance Service Agreement between Washington Colony Elementary School District and California School Boards Association.

BACKGROUND
As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION
The Board recognizes the importance of maintaining a policy manual that is up to date and reflects the mandates of law. Policies are to be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

The Policy Development and Adoption Process is described in Board Bylaw 9310 *Board Policies.*

As for ESSA and LCFF, they are such a large part of our current education system that they are referenced throughout many polices and regulations in the manual. It will take few months in advance to schedule a Policy Development Workshop this year. With the new CSBA Manual Maintenance Services, the district will maintain a current digital or electronic copy of District Manual, including any adopted revisions of the District policies, regulations, or bylaws provided by CSBA. With this service CSBA will provide the district with regular "Policy Update Packets" that include revised, updated, and/or new CSBA sample policies, regulations, and bylaws for District use.

FINANCIAL IMPACT:
CSBA Charge: $2,080.00

FUNDING SOURCE:
General Fund (0100)

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

CALIFORNIA SCHOOL BOARDS ASSOCIATION
MANUAL MAINTENANCE SERVICE AGREEMENT

This Manual Maintenance Agreement (Agreement) is entered into between the California School Boards Association (CSBA) and Washington Colony ESD of Fresno, California (District) and shall be effective on the date executed by District.

WHEREAS CSBA is a statewide membership association for California school districts and county offices of education.

WHEREAS California school districts and county offices of education, including District, are required by law to establish policies and procedures for the governance and operations of educational programs and other activities for which they are responsible.

WHEREAS CSBA has written or developed, and as necessary, updates, a reference policy manual, including sample policies, regulations, bylaws, and exhibits, based on applicable state and federal law.

WHEREAS subject to the terms and conditions of the GAMUT Online Service Agreement, CSBA grants school districts and county offices of education which are CSBA members in good standing a nontransferable and nonassignable access to its reference policy manual.

WHEREAS subject to the terms and conditions of this Agreement, CSBA provides limited word processing and consulting services in relation to the access it permits to its reference policy manual.

NOW THERFORE, CSBA and District in consideration of the covenants herein contained, and other good and valuable consideration, agree as follows:

I. CSBA RESPONSIBILITIES

CSBA agrees to the following:

a. Maintain a current digital or electronic copy of District Manual, including any adopted revisions of the District policies, regulations, or bylaws provided to CSBA.

b. Host District Manual on GAMUT, CSBA's web-based policy hosting platform

c. Permit District online access to District Manual on GAMUT in accordance with this Agreement.

d. Provide District with regular "Policy Update Packets" that include revised, updated, and/or new CSBA sample policies, regulations, and bylaws for District use.

e. Upon District request, update District Manual to reflect modified, revised, or newly adopted or approved District policies, regulations, and bylaws.

f. Provide District with a public user access web-link to District Manual on GAMUT.

g. Permit District limited access to policies, regulations, and bylaws adopted by other local educational agencies and hosted on GAMUT.

h. Make a CSBA Policy Services Consultant available during regular CSBA business hours to assist District on policy issues relating to District Manual. Consultation under this Agreement may include suggestions regarding policy procedures and placement of policies within District Manual and/or review of and suggestions regarding proposed District policies, regulations and bylaws, but shall not include drafting of original policy language for the District Manual. Consulting services are not intended to constitute legal advice and shall not be considered a substitute for advice from District legal counsel.

II. DISTRICT RESPONSIBILITIES

District accepts responsibility for updating and maintaining District Manual consistent with applicable laws and agrees to the following:

a. For the duration of this Agreement, enter into a GAMUT Online Service Agreement with CSBA for a nontransferable, nonassignable access to the CSBA reference policy manual.

b. Designate a member of its administrative staff to serve as the District Liaison ("Liaison") to CSBA. Liaison shall be responsible for all contacts with CSBA, including the Policy Services Consultant, and for timely submitting to CSBA all information and documents to be provided by District under this Agreement. If Liaison is not designated, the official who signs this Agreement on behalf of District shall be deemed the Liaison.

c. Upon adoption or approval of District policies, regulations, or bylaws, immediately forward copy to CSBA for inclusion in District Manual.

d. Adhere to CSBA requirements for formatting and/or protocols for submitting policies for posting on the GAMUT webpage.

e. This Agreement automatically renews and the fees therefor are due on July 1 each year.

f. The Manual Maintenance service is intended for updating individual policies or small batches of policies, not an entire policy manual, or sections thereof.

g. CSBA reserves the right to recommend that District undergo a CSBA policy development workshop or other policy development service whenever CSBA determines, due to the number or size of the policies, regulations, and bylaws, included

in a single request submitted by District, that District needs to develop a new District Manual.

h. The CSBA samples policies, regulations, bylaws, and exhibits to which District is given access are CSBA's proprietary materials, they are provided for the District's sole use, and they may not be transmitted, reproduced, or distributed to others, in whole or in parts, without CSBA's written consent.

III. FEES AND PAYMENT SCHEDULE

a. In consideration for the services provided by CSBA under this Agreement, District shall pay an annual fee of $2,080.00 to CSBA, based on the CSBA payment schedule for Manual Maintenance Service.

b. CSBA shall have the right to adjust the annual fee to reflect changes in the cost of providing services described in this Agreement. CSBA, through its regular billing process, shall provide notice of any such change by June 1 each year, and District shall have the right to cancel this Agreement in accordance with the terms and provisions contained herein.

c. The annual fee shall be due and payable on July 1 each year and CSBA reserves the right to suspend any services of this Agreement if payment is not received by August 31 of that year.

IV. TERM

a. The term of this Agreement shall commence upon the mutual execution of this Agreement by the undersigned agents of CSBA and District and shall remain in effect and be deemed automatically renewed July 1 of each year unless terminated by either District or CSBA in a written notice delivered to the other party no later than June 15.

b. In the event District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement, CSBA shall have no obligation to perform any services under this Agreement.

V. COPYRIGHT

a. All copies of CSBA's sample policies, regulations, bylaws, and exhibits, including electronic, digital, or other data storage device containing such materials, as well as the materials made available through CSBA's GAMUT website, are for District's sole use and shall not be made available for use outside of District.

b. District shall comply with the GAMUT End User License Agreement attached to the District's GAMUT Online Service Agreement with CSBA.

VI. DISCLAIMER OF WARRANTY

a. District acknowledges that by providing the services described in this Agreement, CSBA, its employees, agents, representatives and consultants are neither acting as District's legal counsel nor providing legal advice or counsel to District.

b. CSBA sample policies, administrative regulations, bylaws, and exhibits are provided as a resource for school districts and county offices of education in developing their local policy manual and are not intended for exact replication or as a substitute for legal advice.

c. CSBA's samples are a reflection of current law and do not necessarily express the personal or political opinions or viewpoints of CSBA, its Board of Directors, or its employees.

d. Although CSBA's sample policies, regulations, bylaws and exhibits have been carefully crafted and thoroughly reviewed, they contain no warranty as to their sufficiency for addressing District's specific situations. District is cautioned to seek the advice of its legal counsel when confronted with legal questions or situations requiring legal advice.

VII. MISCELLANEOUS

a. This Agreement and any attachments hereto contain all of the terms and conditions agreed upon by CSBA and District relating to the matters covered by this Agreement, and supersede any and all prior and contemporaneous agreements, negotiations, correspondence, understandings, and communications between CSBA and District, whether oral or written, respecting the matters covered by this Agreement.

b. This Agreement may be modified or amended only by a writing signed by the CSBA and District, or their authorized representatives.

c. The language in all parts of this Agreement, unless otherwise stated, shall be construed according to its plain and ordinary meaning. This Agreement shall be construed pursuant to California law, without regard to conflict of law principles.

d. This Agreement may be executed in one or more counterparts which, taken together, shall be deemed to constitute one and the same document. An executed copy of this Agreement shall be valid as an original. Signatures of the Parties transmitted by facsimile or email shall be deemed binding.

CALIFORNIA SCHOOL BOARDS ASSOCIATION
MANUAL MAINTENANCE SERVICE AGREEMENT

VIII. CANCELLATION

a. Either CSBA or District may terminate this Agreement at any time by providing at least thirty (30) days notice in writing to the other party.

b. CSBA may terminate this contact if District fails to maintain its membership in CSBA or to timely pay the annual fees described in Section III of this Agreement.

c. District understands and acknowledges that no refunds of any fees described in Section III of this Agreement will be given by CSBA if District cancels this Agreement after September 1 of the fiscal year.

California School Boards Association	Washington Colony ESD
_____	_____
Robert Tuerck	Name of Official
Assistant Executive Director, Policy & Governance Technology Services	_____
Title of Official	Title of Official
_____	_____
Date	Date

Please sign both copies of this Agreement. One copy is to be retained by the district and one copy is to be returned to CSBA Policy Services, 3251 Beacon Blvd., West Sacramento, CA 95691.

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.4
DATE: November 14, 2017

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION:

Ratify the amended Child Development Contract for 2017 - 2018.

BACKGROUND:

As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION:

The Governing Board has entered into transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2017-18. It is considered to ratify the amended amounts for the Child Development Contract.

FINANCIAL IMPACT:

Reimbursement at a rate not to exceed $45.73 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of $203,544.00 (2017-18 initial rate of $40.45 and MRA was of $180,036.00)

Preschool Fund

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

CALIFORNIA DEPARTMENT OF EDUCATION
1430 N Street
Sacramento, CA 95814-5901

F.Y. 17 - 18

Amendment 01

DATE: July 01, 2017

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES
Budget Act/Rate Increase

CONTRACT NUMBER: CSPP-7095
PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM
PROJECT NUMBER: 10-6251-00-7

CONTRACTOR'S NAME: WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

This agreement with the State of California dated July 01, 2017 designated as number CSPP-7095 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to $180,036.00 and inserting $203,544.00 in place thereof.

The Maximum Rate per child day of enrollment payable pursuant to the provisions of this agreement shall be amended by deleting reference to $40.45 and inserting $45.73 in place thereof.

SERVICE REQUIREMENTS

The minimum Child Days of Enrollment (CDE) Requirement shall be 4,451.0. (No change)

Minimum Days of Operation (MDO) Requirement shall be 180. (No change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

STATE OF CALIFORNIA	CONTRACTOR
BY (AUTHORIZED SIGNATURE)	BY (AUTHORIZED SIGNATURE) Jesus H. Cruz
PRINTED NAME OF PERSON SIGNING VALARIE BLISS,	PRINTED NAME AND TITLE OF PERSON SIGNING JESUS CRUZ / Superintendent
TITLE CONTRACT MANAGER	ADDRESS 130 E. Lincoln Ave Fresno CA. 93706

AMOUNT ENCUMBERED BY THIS DOCUMENT $ 23,508	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE General	Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT $ 180,036	(OPTIONAL USE) 0656 23038-6251			
TOTAL AMOUNT ENCUMBERED TO DATE $ 203,544	ITEM 30.10.010. 6100-196-0001	CHAPTER B/A	STATUTE 2017	FISCAL YEAR 2017-2018
	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590			

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

SIGNATURE OF ACCOUNTING OFFICER	T.B.A. NO.	B.R. NO.
	DATE OCT 24 2017	

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.5
DATE: November 14, 2017

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Approve the master agreement between Infinity Communications & Consulting, Inc. and Washington Colony ESD for Professional Services with the Category One E-Rate program for the term of 3 years with expiration of June 30, 2020.

BACKGROUND

As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION

Infinity agrees to perform Consulting and Professional Services on behalf of Washington Colony School district. Infinity will be available to the client by phone, email, or in person to address client related E-rate Funding issues. Infinity will update the client on changes in the E-rate and CTF process and help staff to take advantage of newly eligible products and services. Infinity will assist the client to verify USAC rules are being followed and, if necessary, provide guidance on new processes or procedures to ensure program compliance, in regards to Bid evaluations, Procurement, Technology Plans, CIP compliance, Technology Budget and Document Retention.

FINANCIAL IMPACT:

Annual Flat Rate Fee = $3,500.00

FUNDING SOURCE:

General Fund (0100)

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

COMMUNICATIONS AND CONSULTING

INFINITY COMMUNICATIONS & CONSULTING, INC.
MASTER AGREEMENT FOR PROFESSIONAL SERVICES

Client No: 0046

This Agreement for Professional Services ("Agreement") is entered as of this day, October 16, 2017, between Infinity Communications & Consulting, Inc. hereinafter referred to as "Infinity," and Washington Colony Elementary School District hereinafter referred to as the "Client." The parties agree as follows:

1. SERVICES
   Infinity agrees to perform Consulting and Professional Services ("Services") on behalf of the Client as set forth in this agreement and attachments. Infinity's responsibilities and determination of reimbursable cost for said Services are set forth in the project attachment(s), which include the Infinity/Client Responsibilities, Terms, Payment Schedule(s) (if applicable) and Reimbursable Expenses Schedule.

2. BASIS OF COMPENSATION
   Infinity will invoice for services performed under the scope of work for each of the project attachment(s). The client will render payment to Infinity upon receipt of invoices.

3. TERM AND TERMINATION OF SERVICE
   Infinity's services are provided on a term commitment basis as specified in the project attachments The term commences on the signed acceptance of the project attachment(s).

   The Client and/or Infinity may terminate this Agreement, without cause, at any time by submitting written notice to the other party. The written Notice of Termination must be received no less than Thirty (30) days prior to the desired date of Termination.

   In the event that the Client terminates this Agreement without cause, the Client agrees to compensate Infinity for all work, Service Fees, and reimbursable expenses completed prior to the date of termination, and release Infinity from all liability, claims and causes of action resulting from negligent acts or omissions of the Client, its agents and/or employees performed after the date of termination.

   In the event that the Agreement is terminated; Infinity shall deliver copies of all data and files related to this Agreement to the Client within Thirty (30) days.

4. CLIENT'S RESPONSIBILITY
   The Client agrees to comply with the responsibilities as specified in the project attachments to ensure the successful completion of services covered in this Agreement.

5. RECORDS
   Infinity will maintain full and accurate records in connection with this Agreement and will make them available to the Client for inspection during normal business hours, Monday to Friday, 8am to 5pm.

6. STATUS OF INFINITY
   The Client and Infinity agree that Infinity, in performing the services specified in this Agreement, shall act as an independent contractor and shall have control of all work and the manner in which it is performed. Infinity shall be free to contract for similar service to be performed for other parties while under contract with the Client. Infinity is not entitled to participate in any pension plan, insurance, bonus or similar benefits the Client provides for its employees.

PO BOX 999, BAKERSFIELD, CA. 93302 • PHONE: 661.716.1840 FAX: 661.716.1841 • WWW.INFINITYCOMM.COM

INFINITY
COMMUNICATIONS AND CONSULTING

7. COPYRIGHTS AND LICENSES

The Client and Infinity agree that in transmitting "Instruments of Services", or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for the use of this project.

Infinity and/or its Consultants shall be deemed the authors and owners of their respective "Instruments of Service", including, but not limited to Infinity's, Erate Template Forms, Bid Documents, Drawings and Specifications, and Infinity shall retain all common law, statutory and other reserved rights, including copy rights. The Submission or distribution of these "Instruments of Service" to meet the requirement of this Agreement shall not be construed as a publication in derogation of the reserved rights of Infinity and/or its consultants.

Upon execution of this Agreement, Infinity grants the Client a nonexclusive limited license to use Infinity's "Instrument of Service" solely and exclusively for the purposes of constructing, using, maintaining, altering and adding to the projects associated to this Agreement, provided that the Client substantially performs its obligation, including prompt payment of all fees due to Infinity, under this Agreement. If Infinity rightfully terminates this Agreement for cause the license granted to the Client shall terminate.

In the event that the Client uses the "Instruments of Service" without obtaining Infinity's written consent, the Client releases Infinity from all liability, claims and causes of action arising from such use.

8. HOLD HARMLESS & LIMITATION OF LIABILITY

Infinity and Client agree to hold the other party, its officers, agents, and employees harmless, from all suits, claims and liabilities resulting from negligent acts or omissions of the other party, its officers, agents or employees under this Agreement. In the event Infinity is found in breach of this Agreement and/or negligent, the parties agree that the maximum amount of damages the Client may receive from Infinity shall not exceed the aggregate payment(s) Infinity has actually received from Client under this Agreement during the particular year of the breach and/or negligence.

9. COMPLIANCE WITH LAWS

Infinity shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.

10. MODIFICATION, ASSIGNMENT & ATTORNEY'S FEES

This Agreement may not be assigned by either party without the express written consent of the other. No modification shall be effective unless approved/acknowledge by both parties under a writing Addendum. If any action is brought concerning this Agreement, the prevailing party will be entitled to reasonable attorney's fees.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date written below.

Infinity Communications & Consulting, Inc.		**Washington Colony Elementary School District**	
Signature	Date: 10/16/2017	Signature	Date
Martin Skiby	Chief Operating Officer		
Name	Title	Name	Title
P.O. Box 999, Bakersfield, Ca. 93302			
Address/City/Sate/Zip		Address/City/Sate/Zip	
82-0573429			
Federal Tax ID#		Federal Tax ID#	

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COMMUNICATIONS AND CONSULTING

PROJECT ATTACHMENT #0046-17A

Master
Agreement No: 0046

SERVICES: CATEGORY ONE E-RATE CONSULTING SERVICES

INFINITY'S RESPONSIBILITIES

Infinity shall perform the following tasks for our **Category One E-rate Consulting Services**:

E-rate and California Teleconnect Fund (CTF) Consulting Service

1. Client Access – Infinity will be available to the Client by phone, email, or in person to address Client related E-rate Funding issues. Client will provide Infinity with a minimum of 72 hours' notice of a request for onsite service.
2. Program Updates – Infinity will update the Client on changes in the E-rate and CTF process and help staff to take advantage of newly eligible products and services.
3. Program Compliance – Infinity will assist the Client to verify that USAC rules are being followed and, if necessary, provide guidance on new processes or procedures to ensure program compliance, in regards to Bid Evaluations, Procurement, Technology Plans, CIPA compliance, Technology Budget, and Document Retention.

E-rate Application Management

1. Needs Assessment and Strategic Planning – Infinity will assist the Client to determine a Filing Strategy that best meets the Client's needs to maximize the Client's E-rate funding opportunities.
2. Determination of Funding Request Amount – Infinity will prepare the required "Item 21 Attachment Sheet", by; review one (1) month of the Client's bills from eligible Service Providers to determine an estimated annual funding request, review of Client's current annual contract(s) for eligible services, and/or review of new contract(s) for eligible services.
3. File Forms – Infinity will prepare and file the following forms required by USAC's School and Library Division to receive E-rate Category One Telecommunications and Internet Access funding: Form 470, Form 471, and Form 486.
4. Administration of PIA Process – Infinity will assist the Client in responses to and delivery of the required documentation for USAC's "Program Integrity Assurance" (PIA) information requests.
5. Service Provider Collections – Infinity will prepare the Service Provider's required forms ("Discount Grids") to have the Client's eligible discounts added to the monthly Service Provider Bills (SPI Method), or prepare and file the Form 472 (BEAR Method) to have a reimbursement check issued for the eligible discount amount.
6. Application Status – Infinity will provide the Client with progress status on applications, reviews, and modifications, for the Client's open funding requests.

Request for Proposal (RFP) Management Services

1. Develop RFP Documents – Infinity will develop a Request for Proposal (RFP) for Category One Services in compliance with the Client's Local/State and the E-rate Program's procurement requirements. If newspaper publication is required, Infinity will assist the Client with compliance at least 20 days prior to receipt of responses to the Form 470.
2. RFP Tracking – Infinity will distribute and track, in electronic form only, the "RFP Documents" to prospective bidders thru Infinity's "Projects" website.
3. Administration of RFP Process – Infinity will prepare and distribute project clarification(s) and/or addenda(s) to address questions from prospective bidders.
4. Bid Opening – Infinity will conduct the opening of bid response(s). All bid openings will be held at Infinity's offices, unless otherwise agreed upon between the Client and Infinity.
5. Bid Evaluation - Infinity will evaluate the bid responses based on the E-rate Program's requirements for the "Evaluation of Bids", and provide the Client with recommendations for the award of contract(s).
6. Contract Administration – Infinity will collect the documents necessary for the award of contract from the successful bidder and coordinate the delivery to the Client for execution.

Audit Assistance

1. Document Retention – Infinity will maintain a copy of the documents required for E-rate Program's "Document Retention Policy", including; "Pre-bidding Process", "Bidding Process", "Award of Contracts", "Application Process", "Purchase and Delivery of Service", "Invoicing", "Inventory", and "Forms and Rules Compliance", for up to 10 years from the last date of service.
2. Document Assistance – Infinity will assist the Client in the preparation and delivery of the Auditor requested documentation.
3. Support Services –Infinity will represent the Client during all Erate Audits.

PO BOX 999, BAKERSFIELD, CA. 93302 • PHONE: 661.716.1840 FAX: 661.716.1841 • WWW.INFINITYCOMM.COM

CLIENT'S RESPONSIBILITIES

The Client's responsibilities, for the successful completion of our **Category One E-rate Consulting Services**, shall include:

1. Appointing a representative to act on their behalf, with respect to this agreement and the subsequent projects, who has the authority to render decisions and approve Requests from Infinity, in a timely manner as not to cause unreasonable delay in the progress of Infinity's service.
2. Provide Infinity with reasonable access to the site, if applicable, to allow Infinity the ability to perform the work detailed in this agreement.
3. Provide Infinity all information, required for the successful completion of the agreed service, within 10 days, after the receipt of a request from Infinity. This includes at a minimum, but not limited to; Copies of Monthly Service Provider Bills, Copies of Service Provider Contracts, Approved Free & Reduced Lunch numbers, Budget Information, Copy of Approved Technology Plan, Copy of CIPA Compliance, and "Authorized Contact" information.
4. Provide a Letter of Authorization (LOA), authorizing Infinity, to act on the Client's behalf to file E-rate forms and respond to the USAC's request for information.
5. Sign and certify the E-rate forms required for the Client's application for funding, in a timely manner, as not to cause a failure to comply with the E-rate Program's time sensitive deadlines.
6. For New Contracted Services or Month to Month Services, ***only***
   a. Conduct an "Open and Competitive" bid process, to comply with all applicable Local/State/Federal/E-rate Program procurement requirements, and biding laws for all "new" requested services and contracts: including, but not limited to, publication of notice of the request for proposal in a newspaper of general circulation twice at least 10 days prior to receipt of the responses.
   b. Conduct a non-bias bid evaluation, per the E-rate Program's "Evaluations of Bid" requirements, for all bid responses received as the result of posting a Form 470 (RFP).
   c. Comply with all Local/State/Federal/E-rate Program requirements for the Award of Contract(s), including waiting a minimum of 28 days (after the filing of the Form 470 or RFP, whichever comes later) to execute contracts and/or to submit a Form 471 for the requested service.
   d. Provide Infinity copies of all documents pertaining to an award of contract for each funding request, to comply with the E-rate Program's "Document Retention Policy", including but not limited to: Bidding Documents, Evaluation of responses, Board Meeting Minutes, Copies of the winning bidder's response, and Bidder's Item 21 Attachment Sheet.
7. Require the Service Provider, for the eligible services the Clients is entitled to receive California Teleconnect Fund (CTF) support, to invoice USAC by the SPI Method (Form 474).
8. Maintain and update an "Equipment Asset Register" (EAR). The EAR shall detail the make, model, serial number, and location of all equipment purchased with the support of the Universal Services Fund (E-rate Program). The Client will provide Infinity a copy of the EAR for compliance with the "Inventory" section of E-rate's "Document Retention Policy".
9. Maintain and update a "Service Provider Reimbursement Reconciliation" (SPRR) spread sheet. The SPRR shall include, by FRN(s), the total amount of funds associated with each reimbursement, and/or the total amount of discounts (in the form of discounted bills, checks, or credits) received from the Service Provider. The Client will provide Infinity a copy of the SPRR for compliance with the "Invoicing" section of E-rate's "Document Retention Policy".
10. Retain documents, for each funding request, related to the "Pre-bidding Process", "Bidding Process", "Award of Contracts", Application Process", "Purchase and Delivery of Service", "Invoicing", "Inventory", and "Forms and Rules Compliance" for a period of at least 10 years from the last date of service.

*** In the event, something unforeseen happens that is not covered under PROJECT ATTACHMENT #0046-17A with this contract, an additional fee will be negotiated before any additional services are provided.**

PO BOX 999, BAKERSFIELD, CA. 93302 • PHONE: 661.716.1840 FAX: 661.716.1841 • WWW.INFINITYCOMM.COM

INFINITY
COMMUNICATIONS AND CONSULTING

TERM OF CONTRACT:

This Agreement is for a term of 3 years, with an expiration date of June 30, 2020. This agreement may be extended for two (2) additional one (1) year terms with written acknowledgement from both parties.

Infinity's fee will be an annual flat rate fee of $3,500.00, for existing services Category One services.

* Existing services are for services currently being requested through the Erate program.

**Additional or new services may require and additional fee. This fee must be agreed to prior to billing.

Standard Hourly Rates Schedule

For additional works that is required outside the scope of the original project, the hourly rates listed will be charged. Standard Hourly Rates are subject to review and adjustment. The hourly rates effective on the date of the Agreement are:

Principal	$175.00/hour
Sr. Systems Designer	$145.00/hour
Systems Designer	$105.00/hour
CAD Operator	$58.00/hour
Sr. Construction Manager	$125.00/hour
Construction Manager	$95.00/hour
Contracts Administrator	$61.00/hour
Erate Consultant	$140.00/hour
Erate Specialist, III	$90.00/hour
Erate Specialist, II	$72.00/hour
Erate Specialist, I	$51.00/hour
Support Staff	$48.00/hour

Reimbursable Expenses Schedule

Reimbursable Expense rates are subject to annual review and adjustment. The rates effective on the date of the Agreement are:

Newspaper Advertisement	at cost + 15%
8"x11" Copies/Impression	$0.05/sheet
Blue Print Copies	at cost + 15%
Reproducible Copies (Mylar)	at cost + 15%
Reproducible Copies (Paper)	at cost + 15%
Long Distance Phone Calls	at cost + 15%
Legal Counsel	at cost + 15%
Travel Expenses:	
Mileage (auto)	$0.535/mile
Airfare	at cost + 15%
Meals	at cost + 15%
Lodging	at cost + 15%
Standard Labor Rate	See Hourly Rate Schedule Above

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date written below

.

Infinity Communications & Consulting, Inc.

Signature	Date: 10/16/2017
Martin Skiby	Chief Operating Officer
Name	Title
P.O. Box 999, Bakersfield, Ca. 93302	
Address/City/Sate/Zip	
82-0573429	
Federal Tax ID#	

Washington Colony Elementary School District

Signature	Date
Name	Title
Address/City/Sate/Zip	
Federal Tax ID#	

PO BOX 999, BAKERSFIELD, CA 93302 • PHONE: 661.716.1840 FAX: 661.716.1841 • WWW.INFINITYCOMM.COM

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.6
DATE: November 14, 2017

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Approve the Gas and Electric Extension Agreement with Pacific Gas and Electric Company relating to the Washington Colony Pump project.

BACKGROUND

As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

According to PG&E an application to replace the service on the S/E corner of the property was submitted in 2012. The jobs to remove the existing service, and replace with a new, larger service to feed the existing 100 HP pump, add a fire pump, and sports field lighting. Therefore, the district has already paid PG&E $26,275.64. If the district chooses to cancel the project, PG&E will keep the engineering deposit amount to cover its expenses ($5000) and refund the balance. If the district plans to proceed, PG&E will have to re-run the contract to update the costs and credit monies already paid toward the new contract.

CONSIDERATION:

The Superintendent has been in contact with PG&E and has asked to re-run and re-execute the contract in order to update the cost and credit the monies already paid. In addition, FCOE Legal Counsel has reviewed the old PG&E Contract, cancelation documents for the old contract and the new proposed PG&E contract with the scope of electrical work. Consideration of Approval of Gas and Electric Extension Agreement with Pacific Gas and Electric Company relating to Washington Colony Pump Project with a Non-Refundable 50 percent Discount Option for Gas and Electric. The attached information follows for your review.

FINANCIAL IMPACT:

Electric: $25,357.43 minus Advance: $26,275.64 **Total Due: -$918.21**

FUNDING SOURCE:

General Fund (0100)

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Customer Payment Coupon

For Internal Use	
Notification #	106581476
Contract #	1158520
E-PM #	30987321
G-PM #	-
E-Prior MLX/PM#	1960
G-Prior MLX/PM#	
Customer #	1004299

WASHINGTON COLONY SCHOOL DISTRICT, A Government Agency

130 E LINCOLN AVE
FRESNO CA 93706

Customer Payment Summary

130 E LINCOLN AVE PMP METER# 100386, FRESNO, 93706

Please pay the total amount due that corresponds to the option you select on page two of the enclosed extension agreement and enclose payment.

Payment Options		Total Due
10-Year Refundable Advance Option Gas and Electric	$22,359.44	**$22,359.44**
Non-Refundable 50 percent Discount Option for Gas and Electric	-$918.21	**-$918.21**
10-Year Refundable Advance Option for Gas and Non-Refundable 50 percent Discount Option for Electric	-$918.21	**-$918.21**
Non-Refundable 50 percent Discount Option for Gas and 10-Year Refundable Advance Option for Electric	$22,359.44	**$22,359.44**

Please pay the total amount due that corresponds to the option you select on page two of the enclosed extension agreement.

Important Payment Information

To complete your contract ONLINE

- Follow the instructions provided with your electronic contract
- Submit payment at **pge.com/contractpayments**

To complete your contract BY MAIL

- Please make check payable to: **PG&E** or **Pacific Gas and Electric**
- Complete, sign and return the enclosed agreement(s), the SACAC form and this customer payment coupon with your payment
- **Remit payment and SACAC form to**:
  PG&E CFM/PPC Department
  PO BOX 997340
  Sacramento, CA 95899-7340

IMPORTANT MESSAGE

Please review the enclosed information and total due.

If you complete your contract ONLINE, a copy will be saved to your Customer Connections Online (CCO) account at **pge.com/cco**.

To learn more about PG&E's gas and electric safety initiatives and resources please visit **pge.com/safety.**

Have Questions?
Please Call 1-800-422-0436

106581476E

Gas and Electric Extension Agreement*

For Internal Use	
Notification #	106581476
Contract #	1158520
E-PM #	30987321
G-PM #	
E-Prior MLX/PM#	1960
G-Prior MLX/PM	
Customer #	1004299

June 21, 2017

WASHINGTON COLONY SCHOOL DISTRICT, A Government Agency

130 E LINCOLN AVE
FRESNO CA 93706

Re: 130 E LINCOLN AVE PMP METER# 100386, FRESNO, 93706

Dear JESUS CRUZ

We are writing to let you know Pacific Gas and Electric Company (PG&E) will extend its facilities to provide the requested gas and electric service to the project address listed above. PG&E's costs have been developed based on the choices and information provided in your application and may change if you make changes. This letter, including PG&E's tariffs, which are incorporated by reference below, will serve as our contract. As required by the California Public Utilities Commission (CPUC), special facilities will be handled in a separate contract. Please complete the following four steps to execute this contract.

1 Review the following work responsibilities and cost information.

Work To Be Done By	GAS MAIN		GAS SERVICE		ELECTRIC DISTRIBUTION			ELECTRIC SERVICE		
	Trench	Pipe	Trench	Pipe	Trench	Substr.	Facilities	Trench	Substr.	Facilities
PG&E										X
Customer								X	X	

		GAS		ELECTRIC
Total non-refundable project costs		**$0.00**		**$2,079.78**
Refundable extension costs		**$0.00**		**$51,049.62**
Allowances (credit)	-	$0.00	-	$4,494.31
Net refundable amount	=	**$0.00**	=	**$46,555.30**
10 YEAR REFUNDABLE OPTION				
Net refundable amount		**$0.00**		**$46,555.30**
Credit for value of design and/or facilities provided by applicant	-	$0.00	-	$0.00
Total non-refundable project costs	+	**$0.00**	+	**$2,079.78**
Total (if you select this option)	=	**$0.00**	=	**$48,635.08**
NON-REFUNDABLE 50% DISCOUNT OPTION				
Net refundable amount		**$0.00**		**$46,555.30**
Discount: 50% of Net refundable amount	-	$0.00	-	$23,277.65
Credit for value of design and/or facilities provided by applicant	-	$0.00	-	$0.00
Total non-refundable project costs	+	**$0.00**	+	**$2,079.78**
Total (if you select this option)	=	**$0.00**	=	**$25,357.43**

Potential refund per residential lot/unit	**$0.00**	**$0.00**
Potential reimbursement per service completion		
Pressurized or energized system	$0.00	$0.00
Not pressurized or energized system	$0.00	$0.00
Reimbursement for other work performed	**$0.00**	**$0.00**

All amounts include the Income Tax Component of Contribution (ITCC) PG&E is required to charge customers, where applicable.

DEFINITIONS AND EXPLANATION OF TERMS

(For more detail see rules 15 and 16):

Total non-refundable project costs include costs for work such as electric trench and excavation, conduits, inspections, streetlights, conversion from overhead to underground and contract processing.

Refundable extension costs include costs for facilities such as electric conductor, transformers and poles; gas pipe, gas share of distribution trench and regulators; and meters.

Allowances are a credit against refundable extension costs. They are based upon the number of residential units expected to be connected within the first six months and the expected annual non-residential net (distribution) revenue from your project.

Allowances granted under either option are subject to **deficiency billing** if the number of residential units connected or the annual non-residential net revenue falls below the forecast used to calculate the allowances.

Net refundable amount is the portion of overall costs eligible for refund to you based upon additional residential meters being set or upon increases in non-residential annual net (distribution) revenue. A cost-of-ownership charge is assessed against the Net refundable amount (except for individual residential applicants) per Rule 15.

Potential refund per residential lot/unit is for those lots/units for which you did not already receive an allowance (i.e., units not expected to be connected in the first six months). Any refunds may be decreased or eliminated by cost-of-ownership charges assessed under the provisions of Rule 15.

Potential reimbursement per service completion is the amount to which a customer may be entitled for performing certain service connection work PG&E would otherwise perform when installing service extensions and are not to be confused with refunds.

Reimbursement for other work performed is the amount to which a customer may be entitled for performing certain work (other than service completions) that normally is PG&E's responsibility.

106581476E

* Automated document, Preliminary Statement, Part A

Form 79-1169
Advice 3579-G/4607-E
March 2015

Gas and Electric Extension Agreement*

2 Select one of the following payment options.

	Gas		Electric		Advance		Total Due
☐ 10-Year Refundable Option for Gas and Electric	$0.00	+	$48,635.08	-	$26,275.64	=	$22,359.44
☒ Non-Refundable 50 Percent Discount Option for Gas and Electric	$0.00	+	$25,357.43	-	$26,275.64	=	-$918.21
N/A 10-Year Refundable Option for Gas and Non-Refundable 50 Percent Discount Option for Electric	N/A	+	N/A	-	N/A	=	N/A
N/A Non-Refundable 50 Percent Discount Option for Gas and 10-Year Refundable Option for Electric	N/A	+	N/A	-	N/A	=	N/A

3 Review these important terms and conditions.

This Gas and Electric Extension Agreement is controlled by, and incorporates by reference, PG&E's tariffs, including Gas and Electric rules 2, 15, and 16; the Distribution and Service Extension Agreement-Provisions (Form 62-0982) and the General Terms & Conditions for Gas and Electric Extension & Service Construction by Applicant (Form 79-716), all as approved and authorized by the CPUC. This agreement at all times shall be subject to such modifications as the CPUC may direct from time to time in the exercise of its jurisdiction.

You can view PG&E's tariffs online at pge.com/tariffs or contact the PG&E representative listed below. Additional details underlying the amounts shown in this agreement, as well as the calculation of allowances, refunds or deficiency bills can also be provided by your local PG&E representative.

4 After completing steps 1, 2 and 3 and having checked one, but only one, of the four payment options above, please complete and return the following items to PG&E.

- Sign and return this contract as indicated below.
- Submit the Payment Coupon with Total Due based on your option selected.
- Sign and return the enclosed Statement of Applicant's Contract Anticipated Costs (SACAC) [Form 79-1003] (explanation in box to the right).

Please provide your payment and required forms within 90 days from 21-JUN-17.

PG&E is not bound by the costs set forth above if payment and the signed forms are not received by PG&E within 90 days.

If you have any questions, please contact Robert J. Howard at **263-7543** or by email at **R3HD@pge.com**

ADDITIONAL INFORMATION

What is the SACAC form

Under PG&E's rules 15 and 16 you have a choice:you can perform the work yourself, hire a qualified contractor to perform the work or hire PG&E to do the work. We are required by the CPUC to provide you with PG&E's costs.

This form identifies our cost for the refundable service that is PG&E's responsibility to install. PG&E's costs were developed based on your choices within the application and may change if you change that choice.

How do I fill out the SACAC?

If you want to do this work yourself or have a qualified contractor do this work, please enter your estimated costs in the section of the SACAC form entitled "Applicant Costs" or check the box in the section entitled "Applicant's Election Not To Provide Costs," sign and return to PG&E. PG&E will send you a revised agreement by return mail only if you choose to provide your estimated costs.

If you want PG&E to do this work, please check the section "Applicant's Election Not to Provide Costs," sign and return the SACAC form along with a check for the Total Due based on the option you selected above.

You must return the completed SACAC form to PG&E regardless of who you choose to do the work.

Please follow payment instructions found on your Payment Coupon.

Pacific Gas and Electric Company

This contract has been reviewed and approved by:

BRIAN KIRCHNER

BRIAN KIRCHNER
Service Planning Supervisor

Customer

Agreed and accepted by:

WASHINGTON COLONY SCHOOL DISTRICT, A Government Agency

Authorized Signatory JESUS CRUZ

Title SUPERINTENDENT

Signature _____

Date _____

106581476E

* Automated document, Preliminary Statement, Part A

Form 79-1169
Advice 3579-G/4607-E
March 2015

STATEMENT OF APPLICANT'S CONTRACT ANTICIPATED COSTS.*

Project Name: WASHINGTON COLONY PUMP

Project Location: 130 E LINCOLN AVE PMP METER# 100386, FRESNO, 93706

Notification Number: 106581476

PM Number(s): (Gas) (Electric) 30987321

APPLICANT COSTS

The following statement must only include the contracted anticipated installed costs of facilities installed by the Applicant that are refundable and that are PG&E's responsibility under its tariffs.

The costs provided by the Applicant must be taken from the Applicant's contract with its contractor. If the Applicant will be performing the work itself, the Applicant must also complete and sign this form.

The Applicant's statement of costs will be compared with PG&E's estimated installed costs of the same facilities, the lower of which will be used to determine the amount subject to allowances and refunds in accordance with the provisions of PG&E's Gas and Electric Rules 15 and 16.

If the Applicant chooses not to provide its costs, it must complete the last section of this form. Until the Applicant either provides the refundable cost from its contract with its contractor (or its own cost, if applicable), or returns this form indicating that it will not do so, PG&E will not proceed with any work on the Applicant's project.

GAS	ELECTRIC
Residential Service Facilities:	**Residential Service Facilities:**
Applicant: $ _____	**Applicant: $** _____
PG&E: $0.00	**PG&E:** $0.00
Number of gas service: 0 **Stubs:** 0	**Number of Electric service:** 0

- Applicant's statement of costs include: overhead or underground service conductors, poles, service transformers, connection fittings, service pipe, valves, service connections, and other PG&E-owned service equipment, as detailed in Gas and Electric Rule 16.
- Applicant's statement of costs DOES NOT include: inspection fees, nonresidential service costs, regulators, or PG&E-owned metering equipment.

106581476E

Form 79- 1003
Tariffs and Compliance
Advice 2458- G- C/2379- E
Decision 03- 03- 032
Effective: July 1, 2004

* Automated document, Preliminary Statement, Part A

GAS

Gas Distribution Facilities and Non-Residential Service Services:

Applicant: $ _____

PG&E: **$0.00**

ELECTRIC

Electric Distribution Facilities and Non-Residential Service Services:

Applicant: $ _____

PG&E: **$20,184.49**

GAS DISTRIBUTION TRENCH

Applicant: $ _____

PG&E: **$0.00**

- Applicant's statement of costs include: cables, switches, transformers, distribution main, valves, regulators, nonresidential service costs, and other distribution facilities required to complete the distribution line extension, as detailed in Gas and Electric Rule 15 as PG&E's responsibility.
- Applicant's statement of costs DOES NOT include: inspection fees, tie-in of system by PG&E, distribution substructures, electric trench, conduits, feeder conduits, or protective structures, as detailed in Gas and Electric Rule 15.

I declare under penalty of perjury that the foregoing is true and correct.

☐ **APPLICANT'S ELECTION NOT TO PROVIDE COSTS:** (if this option selected, box must be checked)

I choose not to provide to the utility my refundable costs for this project as taken from my contract with my contractor, or as performed by myself, and acknowledge that PG&E will use its estimate of the refundable costs for this project in the contract between it and me.

Executed on #signDateSACAC# _____ (Date) at **FRESNO, CA** (City)

By:

Print Applicant Name: **JESUS CRUZ**

Signed: #sigSACAC# _____

Title: **SUPERINTENDENT**

106581476E

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.1
DATE: November 14, 2017

SUBJECT TITLE: APPROVAL OF FRESNO COUNTY PLAN FOR PROVIDING EDUCATIONAL SERVICES TO EXPELLED YOUTH

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Adopt Resolution No. 17/18-05: A Resolution to Approve the Fresno County Plan for Providing Educational Services to Expelled Youth for the Years 2018-2021.

BACKGROUND

Per Education Code section 48926, in any county where the county superintendent operates a community school, the county superintendent must, in conjunction with the school districts in the county, develop a plan for providing education services to expelled youth. The triennial update of Fresno County's plan is due to the State on June 30, 2018. The plan must be approved by the governing board of each school district in Fresno County and by the Fresno County Board of Education.

CONSIDERATION

Resolution No. 17/18-05 resolves that the District adopt the Fresno County Plan for Providing Educational Services to Expelled Youth for years 2018-2021.

BEFORE THE GOVERNING BOARD OF THE

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

OF FRESNO COUNTY, CALIFORNIA

A Resolution by the Governing Board of the Washington Colony Elementary School District to Approve the Fresno County Plan for Providing Educational Services to Expelled Youth for Years 2018-2021.

RESOLUTION NO. 17/18-05

WHEREAS, Education Code § 48926 requires that in any county where the county superintendent operates a community school, the county superintendent must, in conjunction with the school districts in the county, develop a plan for providing education services to expelled youth; and

WHEREAS, the Fresno County Superintendent operates a community and community day school; and

WHEREAS, the Fresno County Superintendent contacted all county school districts and formed a committee to complete the triennial update of the countywide plan; and

WHEREAS, the District representatives in collaboration with the County Superintendent have completed the Fresno County Plan for Providing Educational Services to Expelled Youth for Years 2018-2021; and

WHEREAS, the Fresno County Plan for Providing Educational Services to Expelled Youth for Years 2018-2021 must be approved by the governing boards of Fresno County school districts and the Fresno County Board of Education prior to its being filed with the State Superintendent of Schools no later than December 1, 2017;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Washington Colony Elementary School District approves the Fresno County Plan for Providing Educational Services to Expelled Youth for Years 2018-2021.

The foregoing RESOLUTION was adopted this 14th day of November, 2017, at a regular meeting of the Governing Board of the Washington Colony Elementary School District by the following vote, to-wit:

AYES: _____

NOES: _____

ABSENT: _____

Dated: November 14, 2017.

Robert E. Dack
President, Governing Board
Washington Colony Elementary School District

CERTIFICATION

I, Gary Chavez, Clerk to the Governing Board of the Washington Colony Elementary School District, do hereby certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its meeting held on November 14, 2017.

Dated: November 14, 2017

Gary Chavez
Clerk, Governing Board
Washington Colony Elementary School District

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.2
DATE: November 14, 2017

SUBJECT TITLE: RESIGNATION

Action ___√___ Discussion _____ Information _____

RECOMMENDATION:

Ratify Superintendent's acceptance of Nancy Lopez's resignation effective October, 23, 2017.

BACKGROUND:

Any district employee who desires to resign his/her position must submit, in writing, a letter of resignation that indicates the date which the employee intends as his/her last day at work. The Governing Board encourages employees to provide advance notice that is appropriate for the position they hold.

Per Board Policy 4117.2 *Resignation* the Board has authorized the Superintendent or designee to accept an employee's written resignation and to set its effective date. Once the Superintendent or designee has accepted and set an effective date for this resignation, the resignation may not thereafter be withdrawn by the employee.

CONSIDERATION:

Nancy Lopez, Part-time 6 hours Instructional RSP Aide, is resigning her position effective October 23, 2017, (Last day of work 11/06/17) in order to accept a full time position with FCOE Home Based Learning Program.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Mr. Cruz J.C 10/23/17

This is my letter of resignation, effective Mon., 10/23/17. My time here has been a growing and rewarding experience, every step of the way. I will never forget being given the opportunity to join this team and will forever be grateful to all who have taught and supported me throughout my time here. My last day will be Mon., 11/6/17.
Again thank you and I wish you all nothing but luck, success and growth.

Sincerely,



Nancy Lopez

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.3
DATE: November 14, 2017

SUBJECT TITLE: INTERDISTRICT ATTENDANCE PERMITS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Ratify action on Interdistrict Attendance Permit request for the 2017-18 school year.

BACKGROUND

The Governing Board recognizes that parents/guardians of students who reside in one district may, for a variety of reasons, choose to enroll their child in a school in another district. The Board may enter into an agreement with any other school district for the interdistrict attendance of students who are residents of the districts. The agreement shall specify the terms and conditions under which interdistrict attendance is to be permitted or denied. Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

The district is not required to provide transportation beyond any school attendance area. However, upon request, the Superintendent or designee may authorize transportation for students living outside an attendance area to and from designated bus stops with the attendance area ifs space is available.

CONSIDERATION

The Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

1. When the student has been determined by staff of either the district of residence or district of proposed attendance to be a victim of an act of bullying as defined in Education Code 48900(r)
2. To meet the child care needs of the student
3. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel
4. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance
5. To allow the student to complete a school year when his/her parents/guardians have moved out of the district during that year
6. To allow the student to remain with his/her 8th grade graduating class
7. When the parent/guardian provide written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

district

8. When the student will be living out of the district for one year or less
9. When recommended by the School Attendance Review Board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.
10. When there is valid interest in a particular educational program not offered in the district of residence.
11. To provide a change in school environment for reasons of personal and social adjustment.

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level or other considerations that are not arbitrary

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____