ROUTINE ITEMS

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees
Bob Dack, President
Mark Aguilar, Clerk

Gary Chavez, Member
Liz Faccinto, Member
Pete Mathew, Member

Secretary
Jesus Cruz, Superintendent/Principal

Regular Meeting AGENDA

Tuesday, December 13, 2016, 6:30 p.m.

Washington Colony School, Room M-5
130 E. Lincoln Avenue
Fresno, CA 93706

Persons wishing to address the Board of Trustees on a subject to be considered at this meeting, including any matter that may be designated for public hearing, are asked to notify the Washington Colony Elementary School District Office (see telephone/fax numbers below) by noon of the third working day before the scheduled meeting/hearing, stating the subject they wish to address, the organization they represent (if any), and the nature of their testimony. Time is set aside for individuals so desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

REASONABLE ACCOMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Washington Colony Elementary School District Board of Trustees, may request assistance by contacting the WCESD Office, 130 E. Lincoln Avenue, Fresno, CA 93706; telephone (559) 233-0706; fax (559) 233-9583.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

A. Seating of New Board member

New Board Member Oath of Office

IV. Annual Organizational Meeting

A. Election of the Board President

Nominations and Election of the Board President

B. Election of Board Clerk

Nominations and Election of Board Clerk

C. Appointment of Secretary to the Board

Appoint Superintendent as Secretary to the Board

D. Authorized Signature Permit

Authorize officer/member/employees/to sign orders in the name of the Governing Board.

E. Regular Meeting Schedule for 2017

Schedule Day, Time, and Place of Regular Meetings for 2017.

F. Voting Representative – Fresno County Committee on School District Organization

Appoint Board member as a "Voting Representative" for the Fresno County Committee on School District Organization

V. Routine Items

A. Approve Agenda

Approve agenda for the December 13, 2016 Regular Board Meeting

B. Adopt Minutes

1. November 8, 2016 Regular Board Meeting

C. Public Comment/Board Comment

An opportunity for the public and/or the Board to address matters related to school district business which are not on the agenda. Although the item(s) may be discussed, no action may be taken on the item(s). Please see the *Welcome!* Pamphlet for additional information.

D. Correspondence

VI. Reports/Discussion/Information

A. Administration/Business/Governance

1. Preschool Staff Recognition – J. Cruz

2. Board History – J. Cruz

3. Financial Report(s)*

4. Policy Review **

Board Bylaw 9322

5. Superintendent's Report*

a) CSBA 2016 Conference Update**
b) LCAP Update*

B. Personnel/Students

1. ADA/Enrollment Report*

2. Suspension Report* – E. Diaz

Denotes written information/report of a routine nature which will be addressed upon request of the Board
***** Denotes an oral report which may or may not include written back-up.***

VII. Action Items

A. Administration/Business/Governance

1. 1st Interim Budget Report

Approve 1st Interim Budget Report for the period ending October 31st, 2016.

2. Policy Adoption

BP 5030 Student Wellness

3. Appointment of the 2 Directors to the Easton Community Water System Authority

Appoint 2 Directors in accordance with paragraph 3.5.2 of the Joint Exercise of Powers Agreement for the Creation of the Easton Community Water System Authority

4. Warrants

Review and Ratify Warrants paid for the period November 1 – November 30, 2016

5. Nominations for CSBA Delegate Assembly

Consider nominating one or more board members within geographical subregion 10-B.

6. Request of Extension of Time to Supply Form 1095-C

Approve request of extension to of time to supply Form 1095-C

7. Contract/Service Agreements

a) SchoolWorks Inc. Service Agreement

Ratify renewal agreement between SchoolWorks Inc. and Washington Colony Elementary School District.

B. Personnel/Students

1. Adoption of Salary Increase Agreement (Classified Employees)

Consider adoption of the Classified Salary Increase Agreement between WCESD and the Washington Colony Classified Employees.

2. Adoption of Salary Increase Agreement (Classified Management)

Consider adoption of the Classified Management Salary Increase Agreement between WCESD and the Washington Colony Classified Management Employees.

3. Adoption of Salary Increase Agreement (Preschool Management/Classified Employees)

Consider adoption of the Preschool Management/Classified Employees Increase Agreement between WCESD and the Washington Colony Classified Employees.

4. Job Description

Approve the job description for the Full-time Preschool Teacher/Site Supervisor position.

5. Interdistrict Attendance Permits

Ratify action on Interdistrict Attendance Permit for the 2016-17 school year.

C. Curriculum/Instruction/Assessment

1. Single Plan For Student Achievement (SPSA) 2016-17

Approve the Washington Colony's Single Plan for Student Achievement (SPSA) as recommended by School Site Council.

VIII. Closed Session

The Board will meet in closed session pursuant to:

Government Code section 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent

Education Code section 35146.
Consideration for Readmission
Student #1,
Student#2,

IX. Reconvene

X. Adjournment

WCESD BOARD OF TRUSTEES

ITEM NO. III. A.
DATE: DECEMBER 13, 2016

SUBJECT TITLE: New Board Member Oath of Office

Action _____ Discussion _____ Information ___√___

BACKGROUND

Seating of a New Board Member. New Board Member will take the Oath of Office and the annual organizational meeting within the time limits prescribed by law. (Education Code 35143)

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. IV
DATE: DECEMBER 13, 2016

SUBJECT TITLE: ANNUAL ORGANIZATIONAL MEETING

Action _____ Discussion _____ Information ___√___

BACKGROUND

The Board shall hold an annual organizational meeting within the time limits prescribed by law. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk from its members. *Superintendent Jesus Cruz presides at the organization meeting and accepts nominations for the position of President of the Board. After the President is elected, the President presides and accepts nominations for Clerk of the Board.*
2. Appoint a secretary to the Board
3. Authorize signatures
4. Develop a schedule of regular meetings for the year
5. Designate Board representatives

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. IV.A
DATE: DECEMBER 13, 2016

SUBJECT TITLE: ELECTION OF BOARD PRESIDENT

Action ___√___ Discussion _____ Information _____

BACKGROUND

The president shall preside at all Board meetings. He/she shall:

1. Call the meeting to order at the appointed time
2. Announce the business to come before the Board in its proper order
3. Enforce the Board's policies relating to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference
5. Explain what the effect of a motion would be if it is not clear to every member
6. Restrict discussion to the question when a motion is before the Board
7. Rule on issues of parliamentary procedure
8. Put motions to a vote, and state clearly the results of the vote
9. Be responsible for the orderly conduct of all Board meetings

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts and orders necessary to carry out state requirements and the will of the Board
2. Consulting with the Superintendent or designee on the preparation of the Board's agendas
3. Working with the Superintendent to ensure that Board members have necessary materials and information
4. Subject to Board approval, appointing and dissolving all committees
5. Calling such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law
6. Representing the district as governance spokesperson, in conjunction with the Superintendent

Nominee: _____

Nominated by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. IV.B
DATE: DECEMBER 13, 2016

SUBJECT TITLE: ELECTION OF BOARD CLERK

Action ___√___ Discussion _____ Information _____

BACKGROUND

1. The duties of the clerk shall be to:
2. Certify or attest to actions taken by the Board when required
3. Maintain such other records or reports as required by law
4. Sign the minutes of Board meetings following their approval
5. Sign documents on behalf of the district as directed by the Board
6. Serve as presiding officer in the absence of the president
7. Perform any other duties assigned by the Board

Nominee: _____

Nominated by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. IV.C
DATE: DECEMBER 13, 2016

SUBJECT TITLE: APPOINTMENT OF SECRETARY TO THE BOARD

Action ___√___ Discussion _____ Information _____

BACKGROUND

The Governing Board shall appoint the Superintendent to serve as secretary to the Board. The secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings and shall:

1. Prepare, distribute and maintain the Board agenda
2. Record, distribute and maintain the Board minutes
3. Maintain Board records and documents
4. Conduct official correspondence for the Board
5. As directed by the Board, sign and execute official papers
6. Perform other duties as assigned by the Board

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. IV.D
DATE: DECEMBER 13, 2016

SUBJECT TITLE: AUTHORIZED SIGNATURE PERMIT

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Authorize the President of the Board, the Clerk of the Board, and the District Superintendent to sign orders in the name of the governing board.

BACKGROUND

The Governing Board may authorize one or more officers and/or employees of the district to sign orders in the name of the governing board. Following the authorization of these individuals, a majority of the remaining members of the governing board are authorized to sign orders in the name of the governing board.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

fresno county
office of education

Jim A. Yovino
Superintendent

Authorized Signature Permit

Return to: Jamie Perry, Senior Director
District Financial Services
Fresno County Office of Education
1111 Van Ness Avenue
Fresno, CA 93721-2000

Dear Ms. Perry:

Pursuant to Education Code Sections 42632 and 42633, at a regular meeting of the Governing Board of the Wasington Colony Elementary School District, held on 13 day of December, 20 16:

1. The following person(s) who is/are an officer(s) or employee(s) of the above-referenced school district and whose signature(s) appear(s) opposite of his/her name below, was/were authorized to sign orders in the name of the said governing board:

Type or print here:	**Signature:**
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____

2. A majority of the following members of the governing board of the above-referenced school district and whose signatures appear opposite of the corresponding names were authorized to sign orders in the name of the said governing board.

Type or print here:	**Signature:**
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____
5. _____	5. _____
6. _____	6. _____
7. _____	7. _____

Rubber stamp signatures or machine signatures authorized for use on maintenance checks and/or registers Yes ___ No ___. Only such facsimile signatures may be used, which have met the requirements of Government Code 5501 (copy enclosed). I certify this requirement has been met.

Sample(s) of such signature: _____

By order of the Governing Board of Washington Colony Elementary School District of Fresno County, California.

_____ _____
Clerk of the Board Date

07/03/13

EDUCATION CODE 42632

Each order drawn on the funds of a school district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name. No person other than an officer or employee of the district shall be authorized to sign orders.

EDUCATION CODE 42633

The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of schools unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

GOVERNMENT CODE 5501

Any authorized officer may, after filing with the Secretary of State his manual signature certified by him under oath, execute or cause to be executed with a facsimile signature in lieu of his manual signature:

(a) Any public security, provided that at least one signature required or permitted to be placed thereon shall be manually subscribed; and
(b) Any instrument of payment.

Upon compliance with this section by the authorized officer, his facsimile signature has the same legal effect as his manual signature.

Fresno County Office of Education

Jim A. Yovino
Superintendent

Authorized Signature Permit

Return to: Jamie Perry, Senior Director
District Financial Services
Fresno County Office of Education
1111 Van Ness Avenue
Fresno, CA 93721-2000

Dear Ms. Perry:

Pursuant to Education Code Sections 42632 and 42633, at a regular meeting of the Governing Board of the Washington Colony Elementary School District, held on 8 day of December, 2015:

1. The following person(s) who is/are an officer(s) or employee(s) of the above-referenced school district and whose signature(s) appear(s) opposite of his/her name below, was/were authorized to sign orders in the name of the said governing board:

Type or print here:	Signature:
1. Robert E Dack	1. Robert E Dack
2. Mark Aguilar	2. Mark Aguilar
3. Jesus Cruz	3. Jesus A. Cruz
4.	4.

2. A majority of the following members of the governing board of the above-referenced school district and whose signatures appear opposite of the corresponding names were authorized to sign orders in the name of the said governing board.

Type or print here:	Signature:
1. Gary Chavez	1.
2. Liz Faccinto	2. Liz Faccinto
3. Pete Mathew	3. Pete Mathew
4.	4.
5.	5.
6.	6.
7.	7.

Rubber stamp signatures or machine signatures authorized for use on maintenance checks and/or registers Yes ___ No ___. Only such facsimile signatures may be used, which have met the requirements of Government Code 5501 (copy enclosed). I certify this requirement has been met.

Sample(s) of such signature: _____

By order of the Governing Board of Washington Colony Elementary School District of Fresno County, California.

Clerk of the Board

12-8-2015
Date

07/03/13

WCESD BOARD OF TRUSTEES

ITEM NO. IV.E
DATE: DECEMBER 13, 2016

SUBJECT TITLE: REGULAR MEETING SCHEDULE FOR 2017

Action √ Discussion _____ Information _____

RECOMMENDATION

Schedule the day, time and place of regular meetings for 2017.

Day: 2nd Tuesday of each month

Time: 6:30 p.m.

Place: Washington Colony Elementary School, Room M-5

BACKGROUND

As part of the Annual Organizational Meeting, the Board must establish a schedule of regular meetings for the year. Board Bylaws currently establish regular meetings as follows: "The Board shall hold one (1) regular meeting each month. Regular meetings shall be held at 6:30 p.m. on the 2nd Tuesday of each month in Room M-5 at Washington Colony School, 130 East Lincoln Avenue, Fresno (Easton).

It is also recommended to hold an additional regular board meeting the last Tuesday of June 2017 for Budget/LCAP adoption. The meeting shall be held at 6:30 p.m. on Tuesday June 27, 2017 at 6:30 p.m. in Room M-5 at Washington Colony School.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. IV.F
DATE: DECEMBER 13, 2016

SUBJECT TITLE: VOTING REPRESENTATIVE – FRESNO COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

Action √ Discussion _____ Information _____

BACKGROUND

As part of the Annual Organizational Meeting, the Board must appoint one of its members as a "Voting Representative" for the Fresno County Committee on School District Organization. Additionally, the Board has the option to appoint an "Alternate Representative."

Nominee: _____

Nominated by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

fresno county
superintendent of schools

Jim A. Yovino
Superintendent

Via Email

To: School District and Community College District Governing Boards
c/o Superintendents and Chancellors

From: Benjamin C. Rosenbaum, Legal Counsel

Date: October 24, 2016

Re: Appointment of Board Member Voting Representative for Fresno County Committee on School District Organization Elections

This memorandum is sent on behalf of the Fresno County Superintendent of Schools and serves as a courtesy reminder regarding your governing board's duty to appoint one of its members to be a voting representative who will vote on behalf of the district in the next Fresno County Committee on School District Organization ("FCCSDO") election. California Education Code section 35023 applies to a school district and section 72403 applies to a community college district. A copy of these statutes is attached for your information.

Based on the above-listed statutes, **at your annual organizational meeting** your district's governing board must select a board member to be your district's voting representative who will represent the district in the next election of FCCSDO members. Additionally, pursuant to FCCSDO policy, your board may also select a second governing board member to serve as your district's alternate representative should your selected representative be unable to perform the task of voting. Attached, please find voting representative certificates for your use. The selection of your voting representative(s) should be done by a nomination and vote of your board as an action item during your annual organizational meeting.

The role of your voting representative will be to attend the Fresno County School Trustees' Association dinner meeting in October and vote, on behalf of the district, for persons seeking election to the FCCSDO. The failure of your designated voting representative or the designated alternate to attend the meeting will prevent the district from participating in the election.

Immediately following your annual organizational meeting, please complete and return both of the enclosed voting certificates to:

Fresno County Superintendent of Schools
Attn: Public Relations/Communications Department
1111 Van Ness Avenue
Fresno, CA 93721

If you have any questions, please contact FCCSDO staff at (559) 497-3798.

Enclosures: Voting Representative Certificates
California Education Code sections 35023 and 72403
\\legal\Legal Services\wdocs\lgldocs\00600\107\00080190.DOCX

VOTING REPRESENTATIVE CERTIFICATE

Representative _____

District Name _____

(The above board member will vote on Fresno County Committee on School District Organization candidates at the next election that will be held in the Fall of 2017 - Ed. Code §§ 35023, 72403)

Signature _____
(Clerk)

ALTERNATE VOTING REPRESENTATIVE CERTIFICATE

Alternate
Representative _____

District Name _____

(Should the District's Voting Representative not be available, the board member named above will vote on Fresno County Committee on School District Organization candidates at the next election that will be held in the Fall of 2017 - Ed. Code §§ 35023, 72403)

Signature _____
(Clerk)

State of California

EDUCATION CODE

Section 35023

35023. The governing board of each school district of every kind or class shall annually at its initial meeting select one of its members as its representative who shall have one vote for each member to be elected to the county committee provided by Article 1 (commencing with Section 4000) of Chapter 1 of Part 3. The secretary or clerk of the district shall furnish the county superintendent of schools with a certificate naming the representative selected by the board.

(Amended by Stats. 1987, Ch. 1452, Sec. 183.)

State of California

EDUCATION CODE

Section 72403

72403. The governing board of each community college district shall annually at its initial meeting select one of its members to serve as its representative for purposes of Article 1 (commencing with Section 4000) of Chapter 1 of Part 3. The representative selected pursuant to this section shall have one vote for each member to be elected to the county committee pursuant to Article 1 (commencing with Section 4000) of Chapter 1 of Part 3.

(Added by Stats. 1983, Ch. 1095, Sec. 5. Effective September 27, 1983.)

WCESD BOARD OF TRUSTEES

ITEM NO. V.A
DATE: DECEMBER 13, 2016

SUBJECT TITLE: APPROVE AGENDA

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Approve agenda for the December 13, 2016, Regular Board Meeting

BACKGROUND

Governing Board meeting agendas state the meeting time and place and briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

The agenda provides members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda also provides members of the public the opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

The Superintendent, as Secretary to the Board, in consultation with the Board president, prepares the agenda for each regular and special meeting.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. V.B.1
DATE: DECEMBER 13, 2016

SUBJECT TITLE: ADOPT MINUTES

Action √ Discussion _____ Information _____

RECOMMENDATION

Adopt minutes of the November 8, 2016 Regular Board Meeting.

BACKGROUND

The secretary of the Governing Board keeps minutes and records all official Board actions. (Education Code 35145, 35163)

Copies of the minutes of each regular or special meeting are distributed to all Board members with the agenda for the next regular meeting.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees
Bob Dack, President
Mark Aguilar, Clerk

Gary Chavez, Member
Liz Faccinto, Member
Pete Mathew, Member

Secretary
Jesus Cruz, Superintendent/Principal

Regular Meeting MINUTES

Tuesday, November 08, 2016, 6:30 p.m.

Washington Colony School, Room M-5
130 E. Lincoln Avenue
Fresno, CA 93706

Persons wishing to address the Board of Trustees on a subject to be considered at this meeting, including any matter that may be designated for public hearing, are asked to notify the Washington Colony Elementary School District Office (see telephone/fax numbers below) by noon of the third working day before the scheduled meeting/hearing, stating the subject they wish to address, the organization they represent (if any), and the nature of their testimony. Time is set aside for individuals so desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

REASONABLE ACCOMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Washington Colony Elementary School District Board of Trustees, may request assistance by contacting the WCESD Office, 130 E. Lincoln Avenue, Fresno, CA 93706; telephone (559) 233-0706; fax (559) 233-9583.

I. Call to Order

The November 8, 2016 Regular Board meeting was called to order at 6:30 p.m. by Bob Dack, Board President.

II. Roll Call

Members Present: Bob Dack, Pete Mathew, Gary Chavez, Liz Faccinto, Mark Aguilar; member(s) absent: None.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Anthony Aguilar (6th grade student).

IV. Routine Items

A. Approve Agenda

The agenda for the November 8, 2016 Regular Board Meeting was approved on a motion by Pete Mathew, seconded by Liz Faccinto. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

B. Adopt Minutes

1. October 11, 2016 Regular Board Meeting

The minutes of the October 11, 2016 Regular Board Meeting, were adopted on a motion by Liz Faccinto, seconded by Pete Mathew (Ayes: Dack, Chavez, Mathew, Aguilar, Faccinto; Noes: None; Abstentions: None; Absent: None)

C. Public Comment/Board Comment

Mr. Cruz: Acknowledged Mark Aguilar for the good job he has done during his years of service as Board member at Washington Colony.

Bob Dack: Thanked Mark Aguilar for all of his 14 years of service at Washington Colony as Board member and wished him the best for years to come.

Gary Chavez: mentioned that Mark Aguilar will be a great help at Washington Unified as Board member. Gary indicated that Mark is making the right step and wished him the best for him and family
Liz Faccinto: congratulated Mark Aguilar and indicated that knows Mark for many years since he was in 4th grade and going school with her son.
Pete Mathew: wished Mark Aguilar the best on his new district WUSD as board member.
Mark Aguilar: added that he was very appreciative of all the kind comments by the Board. He indicated that there were some tough times and hard decisions made such as layoffs and also deferrals during recession. However, the board was able to stick together and he is glad he was part of this team and made good decisions such as keeping the music program. Mark indicated that he had good mentors "Bob and Pete" during his tenure as board member in Washington Colony school board. He also thanked the Washington Colony staff and Mr. Cruz for putting together the fall carnival and making the families feel welcomed. Mark also added that he appreciates Maria's work. Mark thanked his family for being patience waiting for him during all the late nights at board meetings.

Maria Rodriguez: thanked Mark Aguilar for all of his support these 14 years.

D. Correspondence

Mr. Cruz: provided the Board with correspondence to attend the Fresno County Schools Trustees Association dinner meeting in January 17, 2017.

V. Reports/Discussion/Information

A. Administration/Business/Governance

1. Board Recognition** – J. Cruz

Mr. Cruz: presented on behalf of the Washington Colony Elementary School District and school board a plaque of appreciation to Mark Aguilar for his 14 years of service as Board Member. The Board extended sincere whishes for

success to Mark Aguilar in his future professional career and board service at WUSD.

2. Board History – J. Cruz

The Board reviewed excerpts from the minutes of meetings held November 8, 1966; and November 12, 1991.

3. Financial Report(s)*

Cash and County Treasury Report for October 2016 – Written Report

4. Policy Review

The Board Policy 5030 Student Wellness was presented to the board for discussion and review as per recommendation by the cafeteria staff as a result of the compliance review during Spring 2016. The Board Policy 5030 Student Wellness policy has been adapted to the district guidelines for Nutritional and Health Education Standards.

5. Superintendent's Report**

a) Instructional Technology Update**

Mr. Cruz: announced to the school board that this year there has been great improvements with instructional technology in the classrooms. Mr. Cruz indicated that the district purchased 3 Chromebook carts early this year and 4 other were ordered already. This is a total of 210 chromebooks units for daily use in the classrooms (1^{st} – 8^{th}) and the ratio to chromebook carts to each classroom would be 1:1 before the Winter Break.

b) Prop 39 Project update**

Mr. Cruz: informed the board that upon approval of the Prop 39 project agreements and constructions with IES, IES will send the final detailing/engineering to make sure all the correct parts are ordered. Chris Bristow (IES): added that within the next 3 – 4 weeks IES will hold a meeting with the district to discuss logistics, site requirements, live scan & DIR requirements, etc. Chris also indicated that the lighting installation would be done after hours in order to minimize disruptions. After this initial process, IES will be on site approximately 30-45 days and the project will be completed within 4 – 5 months. He added that once they are on site for the scope of work (Lighting & HVAC) the installation would be fairly quick and would not intrude on instructional time.

Pete Mathew: added that work should be done after school hours.

Bob Dack: was wondering if most of the work would be done during winter break.

Chris Bristow (IES): added that there should not be any issues during this time. He also mentioned that all funding would be available this fiscal year 2016-17. The last two years of funding were given at front and that all of the wish list of work provided by Jeff Dronyk was included in the entire project.
Pete Mathew: Indicated that Jeff takes lot of pride of the school.
Chris Bristow (IES): indicated that Jeff knows his work all around.

6. FCOE Early Stars Program for Preschool**

Mr. Cruz: presented to the Board the purpose and the benefits for the Preschool to join the Fresno County Early Stars Quality Rating and Improvement System (QRIS). The program provides Official CLASS and ECERS assessments, ongoing support and training for quality improvement. It includes meeting guidelines for licensing requirements, site ratings and classroom observations.

B. Personnel/Students

1. ADA/Enrollment Report*

Enrollment for the period for October and ending November 4, 2016 was 432.

2. Suspension Report*

None were reported.

Denotes written information/report of a routine nature which will be addressed upon request of the Board
***** Denotes an oral report which may or may not include written back-up.***

VI. Action Items

A. Administration/Business/Governance

1. Annual Organizational Meeting of the Governing Board

The Board adopted Resolution No. 16/17-05 in the Matter of Setting the Date of the Annual Organizational Meeting of the Board on a motion by Pete Mathew, seconded by Mark Aguilar. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

2. Public Hearing and Resolution of Findings for Proposition 39, Approval of Facility Solutions

Board President, Bob Dack opened public hearing at 7:16p.m. Bob Dack commented on Prop 39 funding source that was given at once for the 5 yr. period. Public Hearing closed at 7:18p.m. The Board adopted Resolution No.16/17-06 for approval of findings for Proposition 39, approval of Facility Solutions Agreement Between the WCESD "District"

And IES for the purpose of construction, installation of Energy Efficiency Measures on selected district sites on a motion by Gary Chavez, seconded by Liz Faccinto. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

3. Preschool Emergency Conditions ADA Resolution

The Board adopted Resolution No. 16/17-07 regarding the Preschool Emergency Conditions for ADA credit on a motion by Pete Mathew, seconded by Liz Faccinto. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

4. Warrants

The Board reviewed and ratified Warrants paid for the period October 1 – October 31, 2016 on a motion by Mark Aguilar, seconded by Liz Faccinto. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

5. Contract/Service Agreements

a) Proposition 39/4217 Facility Solutions Agreement

The Board approved the Proposition 39/4217 Facility Solutions Agreement on a motion by Gary Chavez, seconded by Mark Aguilar. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

b) Proposal/Agreement to Provide Prop 39 District Energy Reporting Services

The Board approved the Proposal/Agreement to provide Prop 39 District Energy Reporting Services between WCESD and Indoor Environmental Services (IES) on a motion by Pete Mathew, seconded by Liz Faccinto. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

c) FCOE Early Stars Program 2016-17 Cooperation and Shared Responsibility Agreement

The Board ratified the FCOE Early Stars Program 2016-17 Cooperation and Shared Responsibility Agreement on a motion by Mark Aguilar, seconded by Gary Chavez. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

6. Revised District Calendar for the 2016-2017 School Year

The Board adopted revised 2016-2017 District Calendar on a motion by Liz Faccinto, seconded by Pete Mathew. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

B. Personnel/Students

1. Adoption of Tentative Agreement and Budget Disclosure

The Board adopted the Certificated Tentative Agreement between WCESD and the Washington Colony Teachers Association on a motion by Gary Chavez, seconded by Liz Faccinto. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

2. Retirement

The Board ratified the Superintendent's acceptance of retirement from Charlotte Bison Preschool Teacher on a motion by Gary Chavez, seconded by Pete Mathew. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

3. Interdistrict Attendance Permits

The Board ratified action on Interdistrict Attendance Permit for the 2016-17 school year on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

C. Curriculum/Instruction/Assessment

1. Fresno Pacific University, School Of Education/District Intern Agreement

The Board ratified the Fresno Pacific University, School Of Education/District Intern Agreement on a motion by Pete Mathew, seconded by Gary Chavez. (Ayes: Dack, Mathew, Aguilar, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: None)

VII. Closed Session

The Board met in closed session beginning at 7:35p.m. on a motion by Pete Mathew, seconded by Liz Faccinto (Ayes: Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: Aguilar) pursuant to:

Government Code section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS,
District Negotiator: Superintendent/Principal, Jesus Cruz
Employee Organization: Washington Colony Teachers Association
Unrepresented Employee(s): District Classified Employees

Unrepresented Employee(s): Classified Management
Unrepresented Employee(s): Preschool Management/Classified Employees

VIII. Reconvene

The Board reconvened at 8:30 p.m. on a motion by Pete Mathew, seconded by Liz Faccinto (Ayes: Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: Aguilar)

None to Report

IX. Adjournment

The meeting was adjourned at 8:32p.m. on a motion by Mark Aguilar, seconded by Gary Chavez (Ayes: Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: Aguilar)

Robert E. Dack, President

Mark Aguilar, Clerk

WCESD BOARD OF TRUSTEES ITEM NO. V.C

DATE: DECEMBER 13, 2016

SUBJECT TITLE: PUBLIC COMMENT/BOARD COMMENT

Action _____ Discussion ___√___ Information _____

BACKGROUND

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings are not asked to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. Individuals who require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent in writing.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. Members of the public shall have an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.
2. At a time so designated on the agenda, members of the public may bring before the Board, at a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but may not take action at that time. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities.

   Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.
4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the

committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard it, the Board will provide an opportunity for the public to speak.

5. A person wishing to be heard by the Board will first be recognized by the president and may then proceed to comment as briefly as the subject permits.

   Individual speakers are allowed three minutes to address the Board on each agenda or nonagenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

6. The Board president may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

   The Board may not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. In addition, the Board may not prohibit public criticism of district employees.

   Whenever a member of the public initiates specific complaints or charges against an employee, the Board president will inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957.

7. The Board president will not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group will be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary. Individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings will concern only matters appearing on the agenda.

REPORTS
DISCUSSION
INFORMATION

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.2
DATE: DECEMBER 13, 2016

SUBJECT TITLE: BOARD HISTORY

Action _____ Discussion _____ Information ___√___

BACKGROUND

The maintenance of accurate minutes of Board meetings provides a record of Board actions for use by district staff and the public. The secretary of the Board keeps minutes and records all official Board actions.

CONSIDERATION

"ALL GREAT ACHIEVEMENTS REQUIRE TIME."
—MAYA ANGELOU

Excerpts from the minutes of meetings held December 13, 1966; December 10, 1991 follow for your review.

WASHINGTON COLONY SCHOOL
BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING - December 13, 1966

Meeting was called to order in the library of Washington Colony School at 7:30 p.m. by President of the Board, Henry L. Salwasser, with all members present and James G. Massie, Secretary to the Board.

MINUTES OF REGULAR MEETING OF NOVEMBER 8 were read and approved by motion of John Moran, seconded by John Pylman.

MAINTENENACE REGISTERS Nos. 25 and 26 and Warrants Nos 833-866 were approved for payment after a motion by John Pylman, seconded by Bud Barberich.

SIGNING OF LEASE-PURCHASE AGREEMENT OF GILLIG BUS (No. 3): Motion was made by John Moran, sesonded by Mr. Barberich that the Lease-Purchase Agreement with Gillig Bus Company be signed for the purchase of Bus #3.

UNIFICATION ELECTION: It was the feeling of the Board that the school should send notices home to all students reminding them of the election which will be held on January 10th remindeing them of the election with no favoritism for or against unification.

NSBA CONFERENCE: It was agreed by the Board that Mr. Barberich, Mr. Pylman and Mr. Salwasser, and anyone else who will be able to attend, be authorized to attend the NSBA Conference in April, 1967.

SALE OF PICKUP: The Board agreed to advertise for bids on the 1950 Chevrolet Pickup to be sold at a price of no less than $250.00. Mr. Massie was instructed to post notices advertising the sale of the pickup and that bids will be opened at the Regular Board Meeting of January 10th at 8:00 p.m.

INSPECTION: The members of the Board inspected the cupboards in the new building which were recently installed by Educator's, Inc.

TRAFFIC SAFETY PATROL REPORT: Mr. Massie explained to the Board that Mr. Art Christensen, who has been recently employed for assisting students across Elm Avenue at Lincoln ave. is assisting approximately 30 students across the street in the mornings, but that there were no Kindergarten students to be assisted at 11:00 a.m. to date.

Meeting was adjourned on motion of Bud Barberich, seconded by John Moran.

Respectfully submitted:
James G. Massie,
Secretary to the Board

Approved by:

Henry L. Salwasser, President
(Henry L. Salwasser)

John G. Moran, Clerk
(John G. Moran)

WASHINGTON COLONY SCHOOL DISTRICT

BOARD OF TRUSTEES

Minutes of Regular Meeting

December 10, 1991

I. CALL TO ORDER

The meeting was called to order in the school library at 7:32 p.m. by board president, John Rothenfluh.

II. FLAG SALUTE

The flag salute was led by the Washington Colony Cheerleaders.

III. ROLL CALL

Members present: Mike Aguilar, Frank Butterfield, Pete Mathew, Joyce Quiroz, John Rothenfluh, and LaVerne Carlson. Members absent; none. Others present; Ted Davis, Paul Demant, Barbara Steele, Priscilla Dack, Elaine Scheppegrell, Harriet Lichti, Kimberly Davis, Sid McCammond, Kay McCammond, John Franich, Dee Vasquez, Michael Vasquez, Susan Lucero, Chris Potzernitz, Richard Carstens, and Liz Faccinto.

IV. ROUTINE BUSINESS

A. AGENDA
John Rothenfluh asked that action items E. (1st Grade Teacher Aide) and F. (Set Special Board Meeting) be added to the agenda. The revised agenda was approved on a motion by Joyce Quiroz, seconded by Frank Butterfield. Motion carried.

B. MINUTES
NOVEMBER 12, 1991 REGULAR MEETING
The revised minutes of the November 12, 1991 regular meeting were approved on a motion by Frank Butterfield, seconded by Joyce Quiroz. Motion carried.

C. WARRANTS
Warrants #710700 to #710739 dated November 8, 1991 and warrants #714608 to 714369 dated November 26. 1991 were approved on a motion by Pete Mathew, seconded by Mike Aguilar. Motion carried.

D. DISTRIBUTION OF MATERIALS
Materials were distributed to respective board members.

E. CORRESPONDENCE
1. Dr. Carlson read an invitation from Pete Mehas regarding the Fresno County Office of Education's Hospitality Room at the C.S.B.A. conference in San Francisco on December 13.
2. A News Advisory from the State Department of Education regarding a new assessment system for students in California schools was distributed to the board.
3. Dr. Carlson presented a flyer from local Chevrolet/Geo dealerships regarding "Driving for Education". This is a program set up to allow schools to earn computer equipment or encyclopedias based on parents, staff, and community members test driving a new vehicle during a designated week.

F. PUBLIC PRESENTATION
There was no public presentation at this board meeting.

G. TEACHER PRESENTATION - Mrs. McCammond
A brass quartet under the direction of Music Teacher, Kay McCammond, played Christmas music for the board. The quartet consisted of students Nicole Lucero, Jason Koslan, Amy Cisneros, and Jacob Cisneros.

V. CLOSED SESSION

The board met in closed session at the end of the regular session to discuss negotiations and personnel.

VI. ACTION ITEMS

A. OATH OF OFFICE - NEW BOARD MEMBERS
Dr. Carlson administered the Oath of Office to new board members Ted Davis and Paul Demant. Dr. Carlson and the new board members signed the Oath of Office forms that will be filed with the County Clerk.

B. ANNUAL ORGANIZATIONAL MEETING

Pete Mathew nominated Mike Aguilar for board president for the upcoming year. The motion was seconded by Joyce Quiroz. Motion carried.

Joyce Quiroz nominated Pete Mathew for clerk to the board. The motion was seconded by Mike Aguilar. Motion carried.

Joyce Quiroz will be the Legislative Representative and Paul Demant will be the Voting Representative to the Fresno County Schools Trustees Association. This was on a motion by Ted Davis, seconded by Pete Mathew. Motion carried.

The board meeting will remain on the second Tuesday of each month.

C. BOARD POLICY REVISIONS - 1st READING
BP/AR 5141.33

Board Policy and Administrative Regulation #5141.33 regarding Head Lice was read to the board. After discussion and revisions, the first reading was approved by the board on a motion by Joyce Quiroz, seconded by Pete Mathew. Motion carried.

D. INTERDISTRICT TRANSFERS

After review and discussion, the board voted to deny interdistrict transfers for Elizabeth Kinsley, Donald Arnold and Betty Jo Arnold (Fresno Unified to Washington Colony). This was on a motion by Pete Mathew, seconded by Joyce Quiroz. Motion carried.

Interdistrict transfers for Juan, Adriana, and Jorge Castro (Washington Colony to Pacific Union) were approved by the board on a motion by Pete Mathew, seconded by Joyce Quiroz. Motion carried.

E. 1st GRADE TEACHER'S AIDE

The board approved the hiring of Wallene Hawkins as the teacher aide for Mrs. Cunha's first grade classroom. Her position will be until the end of the current school year and is contingent on funding for the position. This was on a motion by Joyce Quiroz, seconded by Pete Mathew. Motion carried.

F. SET SPECIAL MEETING FOR INTERIM BUDGET

The board set Monday, December 16, 1991 at 6:00 p.m. for a special meeting to review the first Interim Budget Report for 1991-92. This was on a motion by Pete Mathew, seconded by Joyce Quiroz. Motion carried.

VII. DISCUSSION/INFORMATION

A. ENROLLMENT

The school enrollment was 452 students as of December 5, 1991.

VIII. SUPERINTENDENT'S REPORT

A. CASH FLOW

Cash flow information on all funds was distributed to the board.

B. GENERAL REPORT

1. Dr. Carlson showed copies of the *High School Writer*, a Minnesota based national student newspaper, to the board. Students Michael Gardner and Jason Mattos have articles printed in the November edition. James Dack has an article printed in the December edition of the newspaper.

2. Dr. Carlson showed the board some of the software the school received from the Von's Apple for the Students program. The software was received for receipts collected last year. The district is currently collecting Von's receipts for this year's program.

3. Dr. Carlson read a statement from Jeff Dronyk regarding the storage cabinets that are being built for the Science room. Ron Potter is in the process of constructing the cabinets and there was some confusion on the price that was approved at the October board meeting. The price of $1380.00 was for cabinets (both student and equipment storage) without doors. The price for cabinets with doors on the equipment storage only will be $1680.00.

4. Dr. Carlson informed the board about a memo that district superintendents received from Al Baum of the Fresno County Office of Education regarding "Home Schooling" and Correspondence Schools.

5. Dr. Carlson said that according to the state architect, the portable special education buildings should be placed on campus within a couple of months.

6. The Washington Colony Christmas Program will be presented on Thursday, December 19, 1991 at 7:00 p.m. in the Washington Union High School auditorium.

IX. ADJOURNMENT

The meeting was adjourned on a motion by Pete Mathew, seconded by Joyce Quiroz. Motion carried.

Mike Aguilar
Board President

Pete Mathew
Board Clerk

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.3
DATE: DECEMBER 13, 2016

SUBJECT TITLE: FINANCIAL REPORTS

Action _____ Discussion _____ Information √

BACKGROUND

The Governing Board is committed to ensuring accountability to the public for the fiscal health of the district. The Board adopts sound fiscal policies and oversees the district's financial condition. The Superintendent or designee regularly keeps the Board informed about the district's finances and submits timely reports so that the Board can take appropriate action to ensure the district's financial stability. The Superintendent or designee recommends amendments to the district's budgeted revenues and expenditures as may be necessary to maintain a balanced budget.

CONSIDERATIO1

The *Cash in County Treasury Report* for November 2016.

Cash In County Treasury
Aggregate

From 11/1/2016 thru 11/30/2016
Fund: 0100 (6150 60001) General Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 11/1/2016							$1,812,048.57
11/2/2016	APY -20161	Accounts Payable 11/2/2016	$0.00	$80,729.62	$3,590,077.29	$1,858,758.34	$1,731,318.95
11/2/2016	TF -170670	JV#0001752569 17 SECURED SUPPLEMENTAL	$398.13	$0.00	$3,590,475.42	$1,858,758.34	$1,731,717.08
11/7/2016	TF -170637	JV#0438 16/17 ME HLTH 1ST APPORT	$3,264.00	$0.00	$3,593,739.42	$1,858,758.34	$1,734,981.08
11/9/2016	TF -170748	JV#0001753468 2015-16 2ND SECURED INTERE	$230.82	$0.00	$3,593,970.24	$1,858,758.34	$1,735,211.90
11/10/2016	TF -170655	JV#0456 2015-16 STUDENT IDENTIFIER MAINT	$103.29	$0.00	$3,594,073.53	$1,858,758.34	$1,735,315.19
11/15/2016	TF -170667	JV#0462 15-16 ME HLTH ALLOC	$6,527.00	$0.00	$3,600,600.53	$1,858,758.34	$1,741,842.19
11/16/2016	APY -20161	Accounts Payable 11/16/2016	$0.00	$18,046.43	$3,600,600.53	$1,876,804.77	$1,723,795.76
11/17/2016	CA -35888	379202 att reim	$2.39	$0.00	$3,600,602.92	$1,876,804.77	$1,723,798.15
11/17/2016	CA -35888	379202 chave ins	$583.20	$0.00	$3,601,186.12	$1,876,804.77	$1,724,381.35
11/17/2016	CA -35888	379202 dack ins	$583.20	$0.00	$3,601,769.32	$1,876,804.77	$1,724,964.55
11/17/2016	CA -35888	379202 FIELD TR 5TH	$225.00	$0.00	$3,601,994.32	$1,876,804.77	$1,725,189.55
11/17/2016	CA -35888	379202 oct ins	$16,388.46	$0.00	$3,618,382.78	$1,876,804.77	$1,741,578.01
11/17/2016	CA -35888	379202 sep ins	$16,361.79	$0.00	$3,634,744.57	$1,876,804.77	$1,757,939.80
11/18/2016	TF -170700	JV#489 2016-17 1ST APPT. MANDATE BLOCK G	$11,587.00	$0.00	$3,646,331.57	$1,876,804.77	$1,769,526.80
11/22/2016	TF -170698	#0481 STRS DIST CONT-NOV 30, 2016 PAYROL	$0.00	$19,045.19	$3,646,331.57	$1,895,849.96	$1,750,481.61
11/22/2016	TF -170701	#0482 PERS DIST CHRGS-NOV 30, 2016 PAYROI	$0.00	$5,894.17	$3,646,331.57	$1,901,744.13	$1,744,587.44
11/22/2016	TF -170704	#0476 FICA CHRGS-NOV 30, 2016 PAYROLL	$0.00	$3,876.57	$3,646,331.57	$1,905,620.70	$1,740,710.87
11/22/2016	TF -170706	#0477 MEDICARE CHRGS -NOV 30, 2016 PAYRC	$0.00	$2,850.73	$3,646,331.57	$1,908,471.43	$1,737,860.14
11/22/2016	TF -170743	JV#0505 2013-14 CALIFORNIA CLEAN ENERG	$55,640.00	$0.00	$3,701,971.57	$1,908,471.43	$1,793,500.14
11/22/2016	TF -170744	JV#0506 2015-16 CALIFORNIA CLEAN ENERG	$54,552.00	$0.00	$3,756,523.57	$1,908,471.43	$1,848,052.14
11/28/2016	TF -170715	JV#0495 16-17 STATE APPORT. NOV. 2016	$10,259.00	$0.00	$3,766,782.57	$1,908,471.43	$1,858,311.14
11/28/2016	TF -170717	JV#0493 ADV. PRIN. APPORT. NOV. 2016	$287,076.00	$0.00	$4,053,858.57	$1,908,471.43	$2,145,387.14
11/30/2016	PAY -11301	PAYROLL 11/30/2016	$93,877.82	$278,511.25	$4,147,736.39	$2,186,982.68	$1,960,753.71
Total Activity			$557,659.10	$408,953.96			
Ending Balance					$4,147,736.39	$2,186,982.68	$1,960,753.71

Cash In County Treasury
Aggregate

From 11/1/2016 thru 11/30/2016
Fund: 1200 (6150 60012) Child Development Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 11/1/2016							$75,160.31
11/2/2016	APY -20161	Accounts Payable 11/2/2016	$0.00	$2,133.69	$118,641.52	$45,614.90	$73,026.62
11/17/2016	CA -35888	379202 OCT aptmnt	$14,213.00	$0.00	$132,854.52	$45,614.90	$87,239.62
11/17/2016	CA -35888	379202 oct bis ins	$937.20	$0.00	$133,791.72	$45,614.90	$88,176.82
11/17/2016	CA -35888	379202 sep bis ins	$937.20	$0.00	$134,728.92	$45,614.90	$89,114.02
11/17/2016	TF -170683	JV#0478 FROM CAFETERIA TO CHILD DEVEL(	$36,586.00	$0.00	$171,314.92	$45,614.90	$125,700.02
11/17/2016	TF -170684	JV#0479 FROM CHILD DEVELOPMENT TO CA	$0.00	$8,757.06	$171,314.92	$54,371.96	$116,942.96
11/22/2016	TF -170701	#0482 PERS DIST CHRGS-NOV 30, 2016 PAYROI	$0.00	$160.75	$171,314.92	$54,532.71	$116,782.21
11/30/2016	PAY -11301	PAYROLL 11/30/2016	$477.78	$9,795.10	$171,792.70	$64,327.81	$107,464.89
Total Activity			$53,151.18	$20,846.60			
Ending Balance					$171,792.70	$64,327.81	$107,464.89

Cash In County Treasury
Aggregate

From 11/1/2016 thru 11/30/2016
Fund: 1300 (6150 60008) Cafeteria Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 11/1/2016							$165,456.63
11/2/2016	APY -20161	Accounts Payable 11/2/2016	$0.00	$10,281.18	$256,211.27	$101,035.82	$155,175.45
11/16/2016	APY -20161	Accounts Payable 11/16/2016	$0.00	$7,017.86	$256,211.27	$108,053.68	$148,157.59
11/17/2016	CA -35888	379202 aug fed bkfst	$3,275.10	$0.00	$259,486.37	$108,053.68	$151,432.69
11/17/2016	CA -35888	379202 aug fed lun	$12,764.30	$0.00	$272,250.67	$108,053.68	$164,196.99
11/17/2016	CA -35888	379202 aug fed snack	$1,584.98	$0.00	$273,835.65	$108,053.68	$165,781.97
11/17/2016	CA -35888	379202 aug st bkfst	$366.31	$0.00	$274,201.96	$108,053.68	$166,148.28
11/17/2016	CA -35888	379202 aug st lun re	$891.37	$0.00	$275,093.33	$108,053.68	$167,039.65
11/17/2016	CA -35888	379202 oct adlt mls	$202.75	$0.00	$275,296.08	$108,053.68	$167,242.40
11/17/2016	CA -35888	379202 sep fed bkfst	$5,784.69	$0.00	$281,080.77	$108,053.68	$173,027.09
11/17/2016	CA -35888	379202 sep fed lun	$20,492.17	$0.00	$301,572.94	$108,053.68	$193,519.26
11/17/2016	CA -35888	379202 sep fed snack	$2,623.88	$0.00	$304,196.82	$108,053.68	$196,143.14
11/17/2016	TF -170683	JV#0478 FROM CAFETERIA TO CHILD DEVEL(	$0.00	$36,586.00	$304,196.82	$144,639.68	$159,557.14
11/17/2016	TF -170684	JV#0479 FROM CHILD DEVELOPMENT TO CA	$8,757.06	$0.00	$312,953.88	$144,639.68	$168,314.20
11/22/2016	TF -170701	#0482 PERS DIST CHRGS-NOV 30, 2016 PAYROI	$0.00	$1,051.57	$312,953.88	$145,691.25	$167,262.63
11/28/2016	CA -35927	379657 ads mls 11/29	$72.25	$0.00	$313,026.13	$145,691.25	$167,334.88
11/28/2016	CA -35927	379657 st mls 11/29/	$1,194.80	$0.00	$314,220.93	$145,691.25	$168,529.68
11/28/2016	CA -35928	379662 ad mls 11/29	$79.75	$0.00	$314,300.68	$145,691.25	$168,609.43
11/28/2016	CA -35928	379662 st mls 11/29	$786.50	$0.00	$315,087.18	$145,691.25	$169,395.93
11/28/2016	CA -35929	379660 ad mls 11/29	$23.75	$0.00	$315,110.93	$145,691.25	$169,419.68
11/28/2016	CA -35929	379660 st mls 11/29	$485.25	$0.00	$315,596.18	$145,691.25	$169,904.93
11/28/2016	CA -35930	379659 ad mls 11/29	$27.75	$0.00	$315,623.93	$145,691.25	$169,932.68
11/28/2016	CA -35930	379659 st mls 11/29	$1,201.30	$0.00	$316,825.23	$145,691.25	$171,133.98
11/30/2016	PAY -11301	PAYROLL 11/30/2016	$2,613.83	$11,931.88	$319,439.06	$157,623.13	$161,815.93
Total Activity			$63,227.79	$66,868.49			
Ending Balance					$319,439.06	$157,623.13	$161,815.93

Cash In County Treasury
Aggregate

From 11/1/2016 thru 11/30/2016
Fund: 1400 (6150 60005) Deferred Maintenance Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 11/1/2016							$99,816.53
		Total Activity	$0.00	$0.00			
		Ending Balance			$99,816.53	$0.00	$99,816.53

Cash In County Treasury
Aggregate

From 11/1/2016 thru 11/30/2016
Fund: 1500 (6150 60010) Pupil Transportation Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
		Balance Forward as of 11/1/2016					$45,758.97
		Total Activity	$0.00	$0.00			
		Ending Balance			$45,758.97	$0.00	$45,758.97

Cash In County Treasury
Aggregate

From 11/1/2016 thru 11/30/2016
Fund: 1700 (6150 60020) Special Reserve Fund for Other Than Capital Outlay Projects

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 11/1/2016							$104,212.09
		Total Activity	$0.00	$0.00			
		Ending Balance			$104,212.09	$0.00	$104,212.09

Cash In County Treasury
Aggregate

From 11/1/2016 thru 11/30/2016
Fund: 2000 (6150 60078) Special Reserve Fund for Postemployment Benefits

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 11/1/2016							$281,038.09
		Total Activity	$0.00	$0.00			
		Ending Balance			$281,038.09	$0.00	$281,038.09

Cash In County Treasury
Aggregate

From 11/1/2016 thru 11/30/2016
Fund: 2100 (6150 65069) Building Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 11/1/2016							$312.91
		Total Activity	$0.00	$0.00			
		Ending Balance			$312.91	$0.00	$312.91

Cash In County Treasury
Aggregate

From 11/1/2016 thru 11/30/2016
Fund: 2500 (6150 60006) Capital Facilities Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 11/1/2016							$7,683.62
		Total Activity	$0.00	$0.00			
		Ending Balance			$10,683.62	$3,000.00	$7,683.62

Cash In County Treasury
Aggregate

From 11/1/2016 thru 11/30/2016
Fund: 3500 (6150 60066) County School Facilities Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 11/1/2016							$13,991.22
11/2/2016	APY -20161	Accounts Payable 11/2/2016	$0.00	$12.79	$14,245.44	$267.01	$13,978.43
	Total Activity		$0.00	$12.79			
	Ending Balance				$14,245.44	$267.01	$13,978.43

Cash In County Treasury
Aggregate

From 11/1/2016 thru 11/30/2016
Fund: 4000 (6150 60015) Special Reserve Fund for Capital Outlay Projects

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 11/1/2016							$13,232.80
		Total Activity	$0.00	$0.00			
		Ending Balance			$13,232.80	$0.00	$13,232.80

Cash In County Treasury
Aggregate

From 11/1/2016 thru 11/30/2016
Fund: 5100 (6150 65070) Bond Interest and Redemption Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 11/1/2016							$1,247.57
11/2/2016	TF -170670	JV#0001752569 17 SECURED SUPPLEMENTAL	$9.19	$0.00	$29,398.64	$28,141.88	$1,256.76
11/9/2016	TF -170748	JV#0001753468 2015-16 2ND SECURED INTERE	$30.11	$0.00	$29,428.75	$28,141.88	$1,286.87
	Total Activity		$39.30	$0.00			
	Ending Balance				$29,428.75	$28,141.88	$1,286.87

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.4
DATE: DECEMBER 13, 2016

SUBJECT TITLE: POLICY REVIEW

Action _____ Discussion ___√___ Information _____

BACKGROUND

The governing board adopts written policies to convey its expectations for actions that will be taken in the district, clarify roles and responsibilities of the board and superintendent, and communicate board philosophy and positions to the students, staff, parents/guardians and the community. Board policies are binding on the district to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements.

The Board recognizes the importance of maintaining a policy manual that is up to date and reflects the mandates of law. Policies are to be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

The Policy Development and Adoption Process is described in Board Bylaw 9310 *Board Policies.*

CONSIDERATION

BB 9322 Agenda/Meeting Materials – Bylaw updated to clarify agenda dissemination to Board Members. Governing Board meeting agendas shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2) The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5; Government Code 54954.3)

Board Bylaw
Agenda/Meeting Materials

BB 9322

Board Bylaws

Agenda Content

~~***Note: Government Code 54954.2 requires Governing Board meeting agendas to briefly describe each item to be discussed, including closed session items, and states that a brief general description of an item generally need not exceed 20 words. For information regarding the different types of meetings and meeting location requirements, see BB 9320 - Meetings and Notices. For agenda requirements regarding closed session agenda items, see BB 9321 - Closed Session Purposes and Agendas.***~~

Governing Board meeting agendas shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

(cf. 9320 - Meetings and Notices)
(cf. 9321- Closed Session Purposes and Agendas)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5; Government Code 54954.3)

(cf. 9323 - Meeting Conduct)

~~***Note: Pursuant to Government Code 54957.5, when agenda materials are distributed to the Board less than 72 hours before a meeting, the agenda must include the address of the location where the public can inspect those agenda materials. Also see section below entitled "Agenda Dissemination to Members of the Public."***~~

Each meeting agenda shall list the address designated by the Superintendent or designee for public inspection of agenda documents that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

~~***Note: Government Code 54954.2 requires that the agenda include information regarding how, when, and to whom a request for a disability-related accommodation or modification may be made. See BB 9320 - Meetings and Notices. The following paragraph should be modified to reflect district practice as to when and to whom such a request should be made.***~~

The agenda shall specify that an individual should contact the Superintendent or designee if he/she requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting. (Government Code 54954.2)

Agenda Preparation

~~***Note: Education Code 35145.5 mandates that the Board adopt reasonable regulations to ensure that members of the public can place matters directly related to school district business on Board meeting agendas. In Mooney v. Garcia, a California appeals court reaffirmed boards' discretion in determining what agenda items are related to school district matters.***~~

~~***Note: The following section, including the timelines, should be revised to reflect district practice. Districts are free to establish their own timelines for placing an item on the agenda, taking into account staff time and resources, as long as the established timeline is a reasonable one. In Caldwell v. Roseville Joint Union High School District, a federal district court upheld a district bylaw requiring members of the public to submit a written request in order to place items on a meeting agenda. The plaintiff had alleged that his First Amendment rights were violated when the district did not place his item on the agenda in response to his oral request because the district disagreed with his religious beliefs. However, the court held that the district's bylaw requiring that requests first be made in writing was content-neutral and thus a reasonable restriction.***~~

The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting. Each agenda shall reflect the district's vision and goals and the Board's focus on student learning.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 9121 - President)
(cf. 9122 - Secretary)

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with

supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board president and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation.

The Board president and Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote, an information item that does not require immediate action, or a consent item that is routine in nature and for which no discussion is anticipated.

Any Board action that involves borrowing $100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

(cf. 9323.2 - Actions by the Board)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3320 - Claims and Actions Against the District)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Consent Agenda/Calendar

~~***Note: The following optional section is for boards that use the consent agenda or calendar to take action on matters of a routine nature for which discussion may not be necessary. It is important for such boards to limit the use of the consent agenda to noncontroversial matters and to establish rules that help ensure that any use of the consent agenda does not reduce transparency in the board's conduct of district business or result in violation of the open meeting laws. In addition, boards should be aware that, by law, certain items may not be placed on the consent agenda. For example, pursuant to Government Code 54960.2,~~

~~as added by SB 1003 (Ch. 732, Statutes of 2012), a board's decision to approve or rescind its unconditional commitment to refrain from taking certain actions in violation of the Brown Act must be made as a separate item and not on the consent agenda. See BB 9323.2 - Actions by the Board.***~~

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent agenda items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval.

When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item that has not been previously considered. However, the agenda need not provide an opportunity for public comment when the consent agenda item has previously been considered at an open meeting of a committee comprised exclusively of all the Board members provided that members of the public were afforded an opportunity to comment on the item at that meeting, unless the item has been substantially changed since the committee considered it. (Government Code 54954.3)

Agenda Dissemination to Board Members

~~***Note: The following section is optional and should be modified to reflect district practice. Pursuant to Government Code 6252.7, when the Board, in the conduct of its duties, is authorized by law to access any writing of the district, including agenda and supporting documents, the district is prohibited from discriminating between or among Board members as to when and which records will be made available.***~~

~~***Note: CSBA's Agenda Online, an electronic board meeting agenda service for use by districts and county offices of education, allows development of and access to Board meeting agendas, supporting documents, and minutes from any computer that has Internet access. Further information can be found on CSBA's web site.***~~

At least three days before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, citizens, and others; and other available documents pertinent to the meeting.

When special meetings are called, the Superintendent or designee shall make every effort to distribute the agenda and supporting materials to Board members as soon as possible before the meeting.

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

(cf. 9012 - Board Member Electronic Communications)

Agenda Dissemination to Members of the Public

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

~~***Note: Government Code 54957.5 requires that when agenda materials are distributed to the Board less than 72 hours before a regular meeting, the district must also make the documents available for public inspection, as specified below. However, only those documents that are "public records" under the Public Records Act and which relate to an agenda item scheduled for the open session portion of a regular meeting need to be made available for inspection.***~~

If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board, provided the document is a public record under the Public Records Act. The Superintendent or designee may also post the document on the district's web site in a position and manner that makes it clear that the document relates to an agenda item for an upcoming meeting. (Government Code 54957.5)

(cf. 1113 - District and School Web Sites)
(cf. 1340 - Access to District Records)

Any document prepared by the district or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any

document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54957.5)

~~***Note: Pursuant to Government Code 54954.1, upon request, the agenda and supporting documentation must be made available in appropriate alternative formats to persons with a disability, as required under the Americans with Disabilities Act (42 USC 12132). Examples of alternative formats, also referred to as "auxiliary aids and services," are listed in 28 CFR 36.303 and include audio recordings or Braille materials.***~~

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

~~***Note: The following optional paragraph is for use by districts that charge a fee for mailing the agenda or agenda packet. Government Code 54954.1 authorizes districts to charge a fee for mailing the agenda or agenda packet as long as the fee does not exceed the cost of providing the service. Pursuant to Government Code 54957.5, a surcharge may not be imposed for providing the agenda and other public record documents in alternative formats to persons with disabilities.***~~

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Legal Reference:
EDUCATION CODE
35144 Special meetings
35145 Public meetings
35145.5 Right of public to place matters on agenda
GOVERNMENT CODE
6250-6270 Public Records Act
53635.7 Separate item of business
54954.1 Mailed agenda of meeting

54954.2 Agenda posting requirements; board actions
54954.3 Opportunity for public to address legislative body
54954.5 Closed session item descriptions
54956.5 Emergency meetings
54957.5 Public records
54960.2 Challenging board actions; cease and desist
UNITED STATES CODE, TITLE 42
12101-12213 Americans with Disabilities Act
CODE OF FEDERAL REGULATIONS, TITLE 28
35.160 Effective communications
36.303 Auxiliary aids and services
COURT DECISIONS
Mooney v. Garcia, (2012) 207 Cal.App.4th 229
Caldwell v. Roseville Joint Union High School District, 2007 U.S. Dist. LEXIS 66318

Management Resources:
CSBA PUBLICATIONS
Call to Order: A Blueprint for Great Board Meetings, 2010
The Brown Act: School Boards and Open Meeting Laws, rev. 2009
ATTORNEY GENERAL PUBLICATIONS
The Brown Act: Open Meetings for Legislative Bodies, rev. 2003
WEB SITES
CSBA, Agenda Online: http://www.csba.org
California Attorney General's Office: http://www.oag.ca.gov

(11/02 3/08) 11/12

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.5
DATE: DECEMBER 13, 2016

SUBJECT TITLE: Superintendent's Report

Action _____ Discussion ___√___ Information _____

BACKGROUND

As part of the Governing Board's responsibility to set direction for the school district, the Board shall adopt long-term goals focused on the achievement of all district students. The district's goals shall be aligned with the district's vision, mission, philosophy, and priorities. (BP 0200)

CONSIDERATION

In developing goals and identifying strategies to achieve those goals, the Board and Superintendent shall solicit input and review from key stakeholders. The Board shall also review and consider quantitative and/or qualitative data, including data disaggregated by student subgroup and school site, to ensure that district goals are aligned with student needs. Superintendent will discuss the District Goals and Objectives with the Board of Education. The Superintendent's report on specific objectives and activities follow for your review.

a) CSBA 2016 Conference Update**
b) LCAP Update*

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.1
DATE: DECEMBER 13, 2016

SUBJECT TITLE: ADA/ENROLLMENT REPORT (report generated 12/02/16)

Action _____ Discussion _____ Information ___√___

BACKGROUND

Washington Colony Elementary School ADA/Enrollment Report for the school year 2016-2017.

CONSIDERATION

The WCESD report for the November ADA 2016-17 school year follows for your review.

Enrollment by Teacher
Period Ending 12/02/2016
Month 4

Teacher	*Grade Level(s)*	*# of Students*	*YTD ADA*
Davis	K	29	27.89
Smith	TK	12	10.65
Smith	K	17	16.01
Partlow	1	23	22.26
Schaffer	1	25	22.99
Pallas	2	21	20.07
Sweet	2	21	18.66
Espinosa	3	20	18.54
Hefley	3	20	19.14
Owens	3	19	18.39
Brotnov	4	25	22.93
Lyles	4	25	22.07
Barker	5	23	22.07
Hawkins	5	23	21.81
Martinez	6	22	20.40
Gray	6	22	20.74
Green	7	18	15.28
Showalter	7	17	15.63
Marquez	8	21	20.04
Galleano	8	22	20.47
Taylor	K-8 SDC	10	9.39
TOTALS:		435	405.43

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.2
DATE: DECEMBER13, 2016

SUBJECT TITLE: SUSPENSION REPORT

Action _____ Discussion _____ Information ___√___

BACKGROUND

The Governing Board has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend a student from regular classroom instruction.

Suspended students are excluded from all school-related extracurricular activities during the period of suspension.

All requests for student suspension are processed by the principal or designee. The principal or designee reports the suspension, including the name of the student and the cause for the suspension, to the Superintendent and the Board.

CONSIDERATION

The Suspension Report is distributed separately as it contains confidential information.

ACTION ITEMS

WCESD BOARD OF TRUSTEES ITEM NO. VII.A.1
DATE: DECEMBER 13, 2016

SUBJECT TITLE: FIRST INTERIM BUDGET REPORT

Action √ Discussion _____ Information _____

RECOMMENDATION:

Certify that based upon current projections the district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

BACKGROUND

The Superintendent or designee is required to submit two interim fiscal reports to the Governing Board, the first report covering the district's financial and budgetary status for the period ending October 31 and the second report covering the period ending January 31. The reports and supporting data must also be made available by the district for public review.

****Note: Education Code 42131 requires the Board to use the interim reports to assess whether the district will be able to meet its fiscal obligations for the remainder of the fiscal year and for subsequent fiscal years, based on consideration of the state standards and criteria adopted pursuant to Education Code 33127.****

Within 45 days after the close of the period reported, the Board must assess the interim report on the basis of criteria adopted by the State Board of Education pursuant to Education Code 33127 and on current information regarding the adopted state budget, district property tax revenues if any, and ending balances for the preceding year. The Board must approve the fiscal report and send it to the County Superintendent of Schools in a format or on forms prescribed by the Superintendent of Public Instruction. In addition, the Board must submit its certification of the district's financial status based on current projections, in accordance with the following: (Education Code 42130, 42131; 5 CCR 15453-15463)

1. "Positive certification" indicating that the district will meet its financial obligations for the current fiscal year and two subsequent fiscal years
2. "Qualified certification" indicating that the district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years
3. "Negative certification" indicating that the district will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year

If the second interim report of the fiscal year is accompanied by a qualified or negative certification as determined by the Board or subsequently by the County

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Superintendent, the Superintendent or designee MUST, no later than June 1, provide to the County Superintendent, the Controller, and the Superintendent of Public Instruction a financial statement that reports data for the period ending April 30 and projects the district's fund and cash balances as of June 30. (Education Code 42131)

Whenever the district has a qualified or negative certification, it shall allow the county office of education at least 10 working days to review and comment on any proposed agreement with exclusive representatives of employees. The district shall provide the County Superintendent with all information relevant to provide an understanding of the financial impact of any final collective bargaining agreement. (Government Code 3540.2)

CONSIDERATION:

The First Interim Report for FiscalYear 2016-2017 is based upon and reviewed using the state-adopted Criteria and Standards pursuant to Education Code sections 33129 and 42130 and provides a "Positive Certification" indicating that the district will meet its financial obligations for the current fiscal year and two subsequent fiscal years.

You will note that total unrestricted revenues are projected to increased by $72,191. over the projection in the 1st Interim Report, while expenditures are projected to increase by $135,598. This results in an excess of unrestricted revenues over expenses of $553,842. After deducting for Other Sources/Uses there is a projected net increase to the Fund Balance of $67,378.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT
2016-17 1st Interim
As of October 31, 2016

UNRESTRICTED REVENUES:

1. LCFF Calculation (see attachment)

   2015-16 P2 ADA = 407.70 = 2017 Budget ADA Minimum

2016-17 TARGET(100% Funding)	=	$ 4,177,740	
FLOOR(Est. Funding)	=	$ 3,688,234	
Remaining GAP	=	$ 489,506	= 11.7%

   2016-17 Est. Funding per ADA = $9,062

2. Lottery estimate = $140/ADA = $ 57,120

3. Mandated Cost Reimbursement $28/ADA = $11,587

4. One Time $214/ADA funding = $87,312

5. Interest on Cash in Treasury = $17,00

6. Other Local income $8,000

7. Supplemental/Concentration Grant: 87.57%
   MPP(Minimum Proportionality Percentage) = 28.95% or $873,494

TOTAL UNRESTRICTED REVENUES: 16-17 Proposed Budget		$ 4,135,540
16-17 1st Interim		$ 4,207,731
		$ 72,191

LCFF calculation $62,832; Prior year Lottery Adjustment $1,291; Local income $8,000

UNRESTRICTED EXPENSES:

1. CERTIFICATED SALARIES:

16-17 Proposed Budget	$ 1,613,016
16-17 1st Interim	$ 1,613,929
	$ 913

2. CLASSIFIED SALARIES:

16-17 Proposed Budget	$ 286,629
16-17 1st Interim	$ 292,629
	$ 6,000

Increase budget for clerical substitutes

3. STATUTORY BENEFITS:

16-17 Proposed Budget	$ 679,529
16-17 1st Interim	$ 679,771
	$ 242

4. SUPPLIES:

16-17 Proposed Budget	$ 407,003
16-17 1st Interim	$ 483,720
	$ 76,717

Increased instructional supply budget for Supplemental/Concentration $62,553; Non capitalized computers $14,000

5. OPERATIONS:

16-17 Proposed Budget	$ 494,114
16-17 1st Interim	$ 516,363
	$ 22,249

Increase budget for Other Insurance $2,841; Parent Participation $4,500; FCOE contracts (Teen Choices $6,600; Truancy $6,721); Audit $700;

6. CAPITAL OUTLAY:

16-17 Proposed Budget	$ 31,000
16-17 1st Interim	$ 39,000
	$ 8,000

Valley Wrought Iron

7. OTHER OUTGO:

16-17 Proposed Budget	$ 7,000
16-17 1st Interim	$ 28,477
	$ 21,477

Prior year 4th quarterr Tuition for FCOE operated Special Ed ADA $ 12,677; increase Special Ed transportation 2 students

8. TOTAL UNRESTRICTED EXPENSES:

16-17 Proposed Budget	$ 3,518,291
16-17 1st Interim	$ 3,653,889
	$ 135,598

EXCESS OF UNRESTRICTED REVENUES OVER EXPENSES: $ 553,842

OTHER SOURCES/USES(ESTIMATES):

A.	Tfr to Post Employee Fund 20	$-	32,974
B.	Tfr to Deferred Mtc Fund 14	$-	42,000
C.	Tfr to Bus Replacement Fund 15	$-	38,605
D.	Transfer to Spec Res Cap Fund 40	$-	11,705
E.	Contribution to Special Education	$-	23,180
F.	Contribution to RRM (Mtc/Op)	$-	338,000
		$-	486,464

NET INCREASE TO FUND BALANCE: $ 67,378

COMPONENTS OF ENDING FUND BALANCE:

7-01-16	Unaudited Beginning Bal	$ 1,648,991	
	Estimated Increase	$ 67,378	
6-30-17	Estimated Ending Balance	$ 1,716,369	31%
	8% Reserve	$- 371,300	
	One Time $214/ADA	$- 87,312	
	SSC recommended 1 YR GAP	$- 204,092	
	UNDESIGNATED AMOUNT	$ 1,053,665	16%

Estimated Ending Balance June 30, 2017:

1200 Preschool	$ 8,368
1300 Cafeteria	$ 131,852
1400 Deferred Maintenance	$ 142,287
1500 Bus Replacement	$ 84,451
1700 Special Reserve Fund	$ 105,182
2000 Post-employee Benefits	$ 348,904
2500 Capital Facilities	$ 10,881
3500 County School Facilities Fund	$ 14,391
4000 Special Reserve (CAP)	$ 25,084

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:
This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 13, 2016 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

_X_ POSITIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

____ QUALIFIED CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

____ NEGATIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Maria Rodriguez Telephone: 559-233-0706

Title: Financial Secretary E-mail: mrodriguez@washingtoncolony.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	

LCFF Calculator Universal Assumptions

Washington Colony Elementary (62513) - 2017 1st Interim Report

Summary of Funding

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Target	$ 4,099,784	$ 4,144,042	$ 4,193,937	$ 4,177,740	$ 4,233,064	$ 4,326,515
Floor	2,581,655	2,756,823	3,174,351	3,688,234	3,953,447	4,151,197
Applied Formula: Target or Floor	FLOOR	FLOOR	FLOOR	FLOOR	FLOOR	FLOOR
Remaining Need after Gap (informational only)	*1,335,928*	*968,832*	*483,716*	*224,292*	*75,525*	*104,560*
Current Year Gap Funding	182,201	418,387	535,870	265,214	204,092	70,758
Economic Recovery Target	-	-	-	-	-	-
Additional State Aid	-	-	-	-	-	-
Total Phase-In Entitlement	**$ 2,763,856**	**$ 3,175,210**	**$ 3,710,221**	**$ 3,953,448**	**$ 4,157,539**	**$ 4,221,955**

Components of LCFF By Object Code

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
8011 - State Aid	$ 1,475,846	$ 2,103,476	$ 2,384,702	$ 2,912,559	$ 3,158,769	$ 3,404,785	$ 3,721,152
8011 - Fair Share	-	-	-	-	-	-	-
8311 & 8590 - Categoricals	463,927	-	-	-	-	-	-
EPA (for LCFF Calculation purposes)	458,815	447,326	565,117	542,789	524,072	482,146	230,196
Local Revenue Sources:							
8021 to 8089 - Property Taxes		213,054	225,391	254,873	270,608	270,608	270,608
8096 - In-Lieu of Property Taxes		-	-	-	-	-	-
Property Taxes net of in-lieu	*197,725*	*213,054*	*225,391*	*254,873*	*270,608*	*270,608*	*270,608*
TOTAL FUNDING	$ 2,596,313	$ 2,763,856	$ 3,175,210	$ 3,710,221	$ 3,953,448	$ 4,157,539	$ 4,221,955
Less: Excess Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Less: EPA in Excess to LCFF Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Phase-In Entitlement		**$ 2,763,856**	**$ 3,175,210**	**$ 3,710,221**	**$ 3,953,448**	**$ 4,157,539**	**$ 4,221,955**
8012 - EPA Receipts (for budget & cashflow)	*$ 456,110*	*$ 448,099*	*$ 564,869*	*$ 544,969*	*$ 524,072*	*$ 482,146*	*$ 230,196*

Summary of Student Population

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Unduplicated Pupil Population						
Agency Unduplicated Pupil Count	362.00	370.00	372.00	375.00	375.00	375.00
COE Unduplicated Pupil Count	2.00	2.00	1.00	-	-	-
Total Unduplicated pupil Count	364.00	372.00	373.00	375.00	375.00	375.00
Rolling %, Supplemental Grant	86.2600%	86.7100%	87.1300%	87.5700%	88.0100%	88.0300%
Rolling %, Concentration Grant	86.2600%	86.7100%	87.1300%	87.5700%	88.0100%	88.0300%

FUNDED ADA

Adjusted Base Grant ADA	*Prior Year*	*Current Year*	*Prior Year*	*Current Year*	*Prior Year*	*Current Year*
Grades TK-3	184.74	194.42	194.32	198.95	198.95	198.00
Grades 4-6	143.21	116.48	116.02	118.73	118.73	119.00
Grades 7-8	83.92	99.71	100.14	90.02	90.02	90.00
Grades 9-12	-	-	-	-	-	-
Total Adjusted Base Grant ADA	***411.87***	***410.61***	***410.48***	***407.70***	***407.70***	***407.00***

Necessary Small School ADA	*Current year*	*Current year*	*Current year*	*Current year*	*Current year*	*Current year*
Grades TK-3	-	-	-	-	-	-
Grades 4-6	-	-	-	-	-	-
Grades 7-8	-	-	-	-	-	-
Grades 9-12	-	-	-	-	-	-
Total Necessary Small School ADA	-	-	-	-	-	-
Total Funded ADA	**411.87**	**410.61**	**410.48**	**407.70**	**407.70**	**407.00**

ACTUAL ADA *(Current Year Only)*

Grades TK-3	192.51	194.42	198.95	198.95	198.00	198.00
Grades 4-6	119.02	116.48	119.75	118.73	119.00	119.00
Grades 7-8	93.80	99.71	90.45	90.02	90.00	90.00
Grades 9-12	-	-	-	-	-	-
Total Actual ADA	**405.33**	**410.61**	**409.15**	**407.70**	**407.00**	**407.00**
Funded Difference (Funded ADA less Actual ADA)	*6.54*	-	*1.33*	-	*0.70*	-

Minimum Proportionality Percentage (MPP)

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Current year estimated supplemental and concentration grant funding in the LCAP year	$ 306,812	$ 544,782	$ 873,494	$ 774,212	$ 437,829	
Current year Minimum Proportionality Percentage (MPP)	10.93%	17.56%	28.95%	23.31%	11.76%	

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	3,962,684.00	3,962,684.00	1,036,236.33	4,025,516.00	62,832.00	1.6%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	155,856.00	155,856.00	1,024.08	157,147.00	1,291.00	0.8%
4) Other Local Revenue		8600-8799	17,000.00	17,000.00	3,561.88	25,068.00	8,068.00	47.5%
5) TOTAL, REVENUES			4,135,540.00	4,135,540.00	1,040,822.29	4,207,731.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	1,613,016.00	1,613,016.00	305,753.75	1,613,929.00	(913.00)	-0.1%
2) Classified Salaries		2000-2999	286,629.00	286,629.00	84,428.54	292,629.00	(6,000.00)	-2.1%
3) Employee Benefits		3000-3999	679,529.00	679,529.00	128,086.51	679,771.00	(242.00)	0.0%
4) Books and Supplies		4000-4999	407,003.00	407,003.00	106,993.68	483,720.00	(76,717.00)	-18.8%
5) Services and Other Operating Expenditures		5000-5999	494,114.00	494,114.00	112,031.03	516,363.00	(22,249.00)	-4.5%
6) Capital Outlay		6000-6999	31,000.00	31,000.00	54,810.78	39,000.00	(8,000.00)	-25.8%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	7,000.00	7,000.00	12,677.00	28,477.00	(21,477.00)	-306.8%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,518,291.00	3,518,291.00	804,781.29	3,653,889.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			617,249.00	617,249.00	236,041.00	553,842.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	125,284.00	125,284.00	0.00	125,284.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(333,180.00)	(333,180.00)	0.00	(361,180.00)	(28,000.00)	8.4%
4) TOTAL, OTHER FINANCING SOURCES/USES			(458,464.00)	(458,464.00)	0.00	(486,464.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			158,785.00	158,785.00	236,041.00	67,378.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,239,654.72	1,239,654.72		1,648,990.64	409,335.92	33.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,239,654.72	1,239,654.72		1,648,990.64		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,239,654.72	1,239,654.72		1,648,990.64		
2) Ending Balance, June 30 (E + F1e)			1,398,439.72	1,398,439.72		1,716,368.64		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	472,330.00	472,330.00		477,054.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	177,500.00	177,500.00		185,650.00		
Unassigned/Unappropriated Amount		9790	748,609.72	748,609.72		1,053,664.64		

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2017-18 Projection (C)	% Change (Cols. E-C/C) (D)	2018-19 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	4,025,516.00	3.28%	4,157,539.00	1.55%	4,221,955.00
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	157,147.00	-55.46%	70,000.00	0.00%	70,000.00
4. Other Local Revenues	8600-8799	25,068.00	-0.27%	25,000.00	0.00%	25,000.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(361,180.00)	-11.12%	(321,000.00)	8.72%	(349,000.00)
6. Total (Sum lines A1 thru A5c)		3,846,551.00	2.21%	3,931,539.00	0.93%	3,967,955.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				1,613,929.00		1,646,207.00
b. Step & Column Adjustment				32,278.00		32,924.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	1,613,929.00	2.00%	1,646,207.00	2.00%	1,679,131.00
2. Classified Salaries						
a. Base Salaries				292,629.00		298,481.00
b. Step & Column Adjustment				5,852.00		5,969.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	292,629.00	2.00%	298,481.00	2.00%	304,450.00
3. Employee Benefits	3000-3999	679,771.00	8.57%	738,044.00	5.84%	781,177.00
4. Books and Supplies	4000-4999	483,720.00	1.30%	490,000.00	2.04%	500,000.00
5. Services and Other Operating Expenditures	5000-5999	516,363.00	0.70%	520,000.00	0.96%	525,000.00
6. Capital Outlay	6000-6999	39,000.00	2.56%	40,000.00	0.00%	40,000.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	28,477.00	1.84%	29,000.00	3.45%	30,000.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	125,284.00	0.00%	125,285.00	0.00%	125,285.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		3,779,173.00	2.85%	3,887,017.00	2.52%	3,985,043.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		67,378.00		44,522.00		(17,088.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		1,648,990.64		1,716,368.64		1,760,890.64
2. Ending Fund Balance (Sum lines C and D1)		1,716,368.64		1,760,890.64		1,743,802.64
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	477,054.00		294,535.00		194,714.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	185,650.00		189,975.00		194,714.00
2. Unassigned/Unappropriated	9790	1,053,664.64		1,276,380.64		1,354,374.64
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,716,368.64		1,760,890.64		1,743,802.64

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2017-18 Projection (C)	% Change (Cols. E-C/C) (D)	2018-19 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	185,650.00		189,975.00		194,714.00
c. Unassigned/Unappropriated	9790	1,053,664.64		1,276,380.64		1,354,374.64
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		1,239,314.64		1,466,355.64		1,549,088.64

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

LCFF revenues based on 2016 P2 ADA until 2017 P1 ADA reported. State revenues excludes One Time $214/ADA for 2017. Local revenues projected at same level. Contributions increase for Restricted Program salary Step/column and STRS/PERS rates. Health insurance capped. Supplies/operation budget includes small increase for inflation. Transfers to other funds continue in subsequent years. Capital outlay will be budgeted when approved annually.

WCESD BOARD OF TRUSTEES ITEM NO. VII.A.2

DATE: December 13, 2016

SUBJECT TITLE: POLICY ADOPTION

Action ___√___ Discussion _____ Information _____

BACKGROUND

The governing board adopts written policies to convey its expectations for actions that will be taken in the district, clarify roles and responsibilities of the board and superintendent, and communicate board philosophy and positions to the students, staff, parents/guardians and the community. Board policies are binding on the district to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements.

The Board recognizes the importance of maintaining a policy manual that is up to date and reflects the mandates of law. Policies are to be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

The Policy Development and Adoption Process is described in Board Bylaw 9310 *Board Policies.*

CONSIDERATION

BP 5030 Student Wellness - The Governing Board recognizes link between student health and learning and desires to provide a comprehensive program promoting healthy eating and physical activity to all the students in the district. The Governing Board recognizes that students need adequate, nourishing food in order to grow, learn and maintain good health. The Board desires to provide students with adequate space and time to eat meals. Students should have a minimum of 20 minutes to eat lunch and 10 minutes to eat breakfast, when provided.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. VII.A.3
DATE: DECEMBER 13, 2016

SUBJECT TITLE: APPOINTMENT OF THE 2 DIRECTORS TO THE EASTON COMMUNITY WATER SYSTEM AUTHORITY

Action ___√___ Discussion _____ Information _____

BACKGROUND

Washington Colony and Washington Unified each own and operate a public water system serving their respective campuses. The community of Easton has no community water system west of State Route 41 and each parcel of property must provide its own potable water. Washington Colony and Washington Unified have determined that it is in the public interest for them to establish a Joint Powers Authority as a legal entity that can work with State Agencies, members of the Easton community, with the Easton Community Services District is that District is amenable, and others to develop, own, and operate a joint public community water system capable of serving both of their respective school campuses, as well as residential and non-residential parcels in the Easton community in need of potable water for drinking, irrigation, and fire protection purposes. The Joint Exercise of Powers Act (California Government Code sections 6500, *et seq.)* authorizes public agencies to enter into agreements to jointly exercise powers common to the contracting parties. The intent and purpose of the Agreement is for Washington Colony and Washington Unified to exercise their common powers under the law to secure funding for, construct, own and operate the Easton Community Water System.

CONSIDERATION

Paragraph 3.5.2 of the Joint Exercise of Powers Agreement for the Creation of the Easton Community Water System Authority states:

"3.5.2 Directors; Terms; Vacancies; No compensation. The initial Directors shall consist of the following Washington Colony and Washington Unified representatives: 2 Directors appointed by the Washington Colony Board of Trustees, who shall be members of the Washington Colony Board of Trustees, the Washington Colony Superintendent/Principal, or another officer or employee of Washington Colony, and 2 Directors appointed by the Board of Trustees of the Washington Unified, who shall be members of the Board of Trustees, the Washington Unified Superintendent, or another officer or employee of Washington Unified. These 4 Directors shall select another person residing in the Easton Community to be the fifth Director, who may, but need not be, an office or employee of a Party." Washington Colony Board of Trustees will consider appointing the 2 Directors for 1year term starting December 14, 2016 until the next Annual Board Organizational meeting on December 12, 2017.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. VII.A.4
DATE: DECEMBER 13, 2016

SUBJECT TITLE: WARRANTS

Action √ Discussion _____ Information _____

RECOMMENDATION

Review and ratify warrants paid for the period November 1 – November 30, 2016

BACKGROUND

The Governing Board recognizes the importance of developing a system of internal control procedures in order to help fulfill its obligation to monitor and safeguard district resources. To facilitate warrant processing, the Superintendent or designee ensures that purchasing, receiving, and payment functions are kept separate. He also ensures that invoices are paid expeditiously so that the district may, to the extent possible, take advantage of available discounts and avoid finance charges.

CONSIDERATION

The Superintendent signs all warrants and ensures that warrants have appropriate documentary support verifying that all goods and services to be paid for have been delivered or rendered in accordance with the purchase agreement.

The Board must approve all warrants at a regularly scheduled Board meeting.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Paid Date(s) From: 11/1/2016 To: 11/30/2016

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
655-ALL VALLEY ENVIRONMENTAL IN	511969300	PO-170122	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-8100-550008-000-00	195.00
				Warrant Total:	**195.00**
				Vendor Total:	**195.00**
387-AMERIPRIDE UNIFORM SERVICE IN	511969301	PO-170080	2016-2017 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	65.11
		PO-170080	2016-2017 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	87.65
				Warrant Total:	**152.76**
				Vendor Total:	**152.76**
523-AT&T	511969302	PO-170085	2016-2017 OPEN PURCHASE OR	0100-81500-0-0000-8100-590004-000-00	37.77
		PO-170085	2016-2017 OPEN PURCHASE OR	0100-81500-0-0000-8100-590004-000-00	73.66
				Warrant Total:	**111.43**
				Vendor Total:	**111.43**
1265-ATKINSON ANDELSON LOYA RUU	511969303	PO-170181	ATTORNEY FEES FOR SEPTE	0100-00000-0-0000-7200-580018-000-00	8,235.94
				Warrant Total:	**8,235.94**
				Vendor Total:	**8,235.94**
1301-B FRESH PRODUCE INC.	511969304	PO-170120	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	424.25
		PO-170120	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	56.50
		PO-170120	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	450.00
		PO-170120	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	80.25
				Warrant Total:	**1,011.00**
	511972781	PO-170120	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	340.75
		PO-170120	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	26.75
		PO-170120	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	358.00
		PO-170120	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	59.50
				Warrant Total:	**785.00**
				Vendor Total:	**1,796.00**
375-CALIFORNIA'S VALUED TRUST	511969305	PV-170086	CERTIFICATED	0100-00010-0-0000-0000-951400-000-00	36,752.90
		PV-170086	MANAGMENT	0100-00010-0-0000-0000-951400-000-00	1,583.02
		PV-170086	TRUSTEE	0100-00010-0-0000-0000-951400-000-00	6,197.04
		PV-170086	CLASSIFIED	0100-00010-0-0000-0000-951400-000-00	7,034.40
				Warrant Total:	**51,567.36**
	511969306	PV-170086	PRESCHOOL	1200-00010-0-0000-0000-951400-000-00	1,761.51
		PV-170086	PRESCHOOL	1200-00010-0-0000-0000-951400-000-00	7.56
				Warrant Total:	**1,769.07**
	511969307	PV-170086	CAFETERIA	1300-00010-0-0000-0000-951400-000-00	885.18

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
				Warrant Total:	**885.18**
				Vendor Total:	**54,221.61**
1295-CHAVEZ, GARY	511972782	PV-170098	CSBA 11/30-12/3	0100-11000-0-0000-7110-520000-000-00	107.50
				Warrant Total:	**107.50**
				Vendor Total:	**107.50**
544-CIT TECHNOLOGY FINANCIAL INC.	511969308	PO-170149	2016-2017 OPEN PURCHASE OR	0100-00000-0-1110-1000-560008-100-82	798.71
				Warrant Total:	**798.71**
				Vendor Total:	**798.71**
915-CRYSTAL CREMERY	511969309	PO-170119	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	362.19
		PO-170119	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	241.46
		PO-170119	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	198.94
				Warrant Total:	**802.59**
	511972783	PO-170119	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	129.36
		PO-170119	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	293.52
		PO-170119	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	217.24
		PO-170119	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	281.92
				Warrant Total:	**922.04**
				Vendor Total:	**1,724.63**
1208-CULLIGAN INC.	511969310	PO-170182	STENNER - CHLORINATOR FO	1300-53100-0-0000-3700-440000-000-00	1,550.00
				Warrant Total:	**1,550.00**
				Vendor Total:	**1,550.00**
88-DACK, ROBERT	511972784	PV-170097	CSBA 11/30-12/3	0100-11000-0-0000-7110-520000-000-00	107.50
				Warrant Total:	**107.50**
				Vendor Total:	**107.50**
127-FRESNO COUNTY OFFICE OF EDUC.	511972785	PO-170190	2016-2017 OPEN PURCHASE OR	0100-09000-0-0000-2420-580010-000-92	1,287.00
		PO-170190	2016-2017 OPEN PURCHASE OR	0100-09000-0-0000-2420-580010-000-92	2,200.00
		PO-170190	2016-2017 OPEN PURCHASE OR	0100-09000-0-0000-2420-580010-000-92	3,740.00
				Warrant Total:	**7,227.00**
				Vendor Total:	**7,227.00**
829-GLEIM-CROWN PUMP INC.	511969311	PO-170183	REPLACE PUMP AND MOTOR	0100-81500-0-0000-8500-650000-000-00	9,739.12
				Warrant Total:	**9,739.12**
				Vendor Total:	**9,739.12**

Paid Date(s) From: 11/1/2016 To: 11/30/2016

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
1497-HERNANDEZ, JESUS C	511972786	PV-170095	CSBA 11/30- 12/3	0100-11000-0-0000-2700-520000-000-76	219.65
		PV-170095	CSBA 11/30-12/3	0100-11000-0-0000-7150-520000-000-76	94.13
				Warrant Total:	**313.78**
				Vendor Total:	**313.78**
996-HOUGHTON MIFFLIN	511972787	PO-170006	9780030934438 EARTH STANDA	0100-00000-0-1110-1000-410001-000-00	2,019.91
		PV-170087	160292 collections trng	0100-31500-0-1110-1000-520000-000-00	2,950.00
				Warrant Total:	**4,969.91**
				Vendor Total:	**4,969.91**
205-MANGINI ASSOCIATES	511969312	PO-170184	ARCHITECT FEES FOR NEW G	3500-77100-0-0000-8500-620002-000-18	12.79
				Warrant Total:	**12.79**
				Vendor Total:	**12.79**
958-MATHEW, PETE	511972788	PV-170096	CSBA 11/30-12/3	0100-11000-0-0000-7110-520000-000-00	313.78
				Warrant Total:	**313.78**
				Vendor Total:	**313.78**
1553-MENDOZA, RENE	511972789	PV-170099	CSBA 11/29-12/3	0100-11000-0-0000-7110-520000-000-00	333.78
				Warrant Total:	**333.78**
				Vendor Total:	**333.78**
220-MISSION LINEN SUPPLY INC.	511969313	PO-170121	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	68.86
				Warrant Total:	**68.86**
	511972790	PO-170121	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	68.86
		PO-170121	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	68.86
				Warrant Total:	**137.72**
				Vendor Total:	**206.58**
918-NIMCO INC	511969314	PO-170170	NE-STICK7-DR34 ROLLS OF 10	0100-11000-0-1110-1000-430000-000-00	387.60
				Warrant Total:	**387.60**
				Vendor Total:	**387.60**
1280-P & R PAPER SUPPLY COMPANY I	511969315	PO-170117	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00	321.97
				Warrant Total:	**321.97**
	511972791	PO-170117	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00	402.16
				Warrant Total:	**402.16**
				Vendor Total:	**724.13**
385-PACIFIC GAS & ELECTRIC INC	511969316	PO-170079	2016-2017 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	140.00

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
	511969316	PO-170079	2016-2017 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	1,748.86
		PO-170079	2016-2017 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	2,343.17
		PO-170079	2016-2017 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	328.44
		PO-170079	2016-2017 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	2,652.18
				Warrant Total:	**7,212.65**
				Vendor Total:	**7,212.65**
1442-RENAISSANCE LEARNING INC	511969317	PO-170061	AR BOOK LABELING KIT ROLL	0100-09000-0-0000-2420-430000-000-00	453.31
				Warrant Total:	**453.31**
				Vendor Total:	**453.31**
279-SAN JOAQUIN PEST CONTROL INC	511969318	PO-170106	2016-2017 OPEN PURCHASE OR	0100-81500-0-0000-8100-550006-000-00	65.00
				Warrant Total:	**65.00**
				Vendor Total:	**65.00**
203-SYSCO FOOD SERVICE OF CENTRA	511969319	PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00	42.60
		PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	236.49
		PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	1,776.43
		PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	43.88
		PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	2,617.72
		PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	364.84
				Warrant Total:	**5,081.96**
	511972792	PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	1,537.55
		PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	14.84
		PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	120.77
		PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	31.02
		PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	325.35
		PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	2,614.06
		PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	65.37
		PO-170116	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	61.98
				Warrant Total:	**4,770.94**
				Vendor Total:	**9,852.90**
331-THE HERMITAGE ART COMPANY I	511969320	PV-170084	GRAD SUPPLIES	0100-00000-0-0000-2700-430013-000-00	22.05
				Warrant Total:	**22.05**
				Vendor Total:	**22.05**
332-THE HOME DEPOT CREDIT SERVICE	511969321	PV-170085	MAINT SUPPLIES	0100-81500-0-0000-8100-430018-000-00	61.59
		PV-170083	MAINT SUPPLIES	0100-81500-0-0000-8100-430018-000-00	66.57

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
				Warrant Total:	**128.16**
				Vendor Total:	**128.16**
136-TOSHIBA AMERICA BUSINESS SOLU	511969322	PO-170103	2016-2017 OPEN PURCHASE OR	0100-09000-0-1110-1000-560008-200-84	738.09
				Warrant Total:	**738.09**
				Vendor Total:	**738.09**
1129-U.S. BANK NATIONAL ASSOCIATIO	511972793	PV-170091	number talks	0100-11000-0-1110-1000-430000-000-00	70.10
		PV-170092	martinez science conf	0100-31500-0-1110-1000-520000-000-00	594.50
		PV-170094	CRUZ MENTORING CONF	0100-11000-0-0000-7150-520000-000-76	39.67
		PV-170094	CRUZ AGENDA CONSULT	0100-11000-0-0000-2700-520000-000-76	17.74
		PV-170094	CRUZ AGENDA CONSULT	0100-11000-0-0000-7150-520000-000-76	7.60
		PV-170089	cruz csba	0100-11000-0-0000-7150-520000-000-76	180.60
		PV-170090	csba dack	0100-11000-0-0000-7110-520000-000-00	729.00
		PV-170094	MARQUEZ SCIENCE CONF	0100-31500-0-1110-1000-520000-000-00	594.50
		PV-170094	CRUZ MENTORING CONF	0100-11000-0-0000-2700-520000-000-76	92.57
		PV-170088	chavez csba reg	0100-11000-0-0000-7110-520000-000-00	602.00
		PV-170089	cruz csba	0100-11000-0-0000-2700-520000-000-76	421.40
		PV-170090	csba mathew	0100-11000-0-0000-7110-520000-000-00	729.00
		PV-170093	SHOWALTER SCIENCE CONF	0100-31500-0-1110-1000-520000-000-00	594.50
				Warrant Total:	**4,673.18**
				Vendor Total:	**4,673.18**
967-WASTE MANAGEMENT/USA WAST	511969323	PO-170035	OPEN PURCHASE ORDER FOR	0100-81500-0-0000-8100-550008-000-00	388.20
				Warrant Total:	**388.20**
				Vendor Total:	**388.20**
373-ZOOM IMAGING SOLUTIONS INC	511969324	PO-170114	2016-2017 OPEN PURCHASE OR	0100-09000-0-1110-1000-430000-100-82	364.62
		PO-170114	2016-2017 OPEN PURCHASE OR	0100-09000-0-5770-1110-430000-000-82	364.62
				Warrant Total:	**729.24**
	511969325	PO-170114	2016-2017 OPEN PURCHASE OR	1200-61050-0-0001-1000-430000-000-82	364.62
				Warrant Total:	**364.62**
	511969326	PO-170114	2016-2017 OPEN PURCHASE OR	1300-53100-0-0000-3700-430000-000-82	364.62
				Warrant Total:	**364.62**
				Vendor Total:	**1,458.48**

Paid Date(s) From: 11/1/2016 To: 11/30/2016

Total # of Warrants: **40** **Grand Total:** **118,221.57**

WCESD BOARD OF TRUSTEES

ITEM NO. VII.A.5
DATE: DECEMBER 13, 2016

SUBJECT TITLE: NOMINATIONS FOR CSBA DELEGATE ASSEMBLY

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Consider nominating for CSBA Delegate Assembly one or more board members within geographical subregion 10-B

BACKGROUND

CSBA's Delegate Assembly is a vital link in the Association's governance structure. The Delegate Assembly sets the general policy direction for the Association. Working with local districts, county offices, the Board of directors and Executive Committee, Delegates ensure that the Association reflects the interests of school districts and county office of education throughout the state.

The Delegate Assembly is made up of approximately 270+ Delegates who are elected by local board members in 21 geographic regions throughout the state. Some geographic regions have been further divided into subregions.

Delegates serve two-year terms beginning April 1, 2017 through March 31, 2019. They meet twice a year to conduct business, and may also meet with the other Delegates and the Director within their region. Furthermore, they participate in CSBA events and they maintain contact with local boards in their region.

CSBA's Region 10 includes the counties of Fresno, Kings, and Madera.

CONSIDERATION

Any CSBA member board is eligible to nominate board members within their geographical region or subregion. Each board may nominate as many individuals as it chooses by using the nomination form or submitting a letter of nomination. All nominees must submit a biographical sketch along with their nomination form; an optional one-page, one-sided resume may also be submitted, but cannot be substituted for the sketch. All nomination materials must be postmarked no later than Saturday, January 7, 2017.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

csba
California School Boards Association

October 24, 2016

DEADLINE: Saturday, January 7, 2017
BOARD ACTION REQUIRED
Please deliver to all governing board members.

MEMORANDUM

To: All Board Presidents, Superintendents of CSBA Member Boards of Education

From: Chris Ungar, President

Re: Call for Nominations for CSBA Delegate Assembly

Each year, member boards elect representatives from 21 geographic regions to CSBA's Delegate Assembly. The Delegate Assembly is a vital link in the association's governance and sets the general policy direction for the association. Working with local districts, county offices, the Board of Directors, and Executive Committee, Delegates ensure that the association promotes the interests of school districts and county offices of education throughout the state. There are two required Delegate Assembly meetings each year. In 2017, the first meeting will be May 20-21 in Sacramento and the second one will be November 29-30 in San Diego preceding CSBA's Annual Education Conference and Trade show.

Nomination and candidate biographical sketch forms for CSBA's Delegate Assembly are now being accepted until **Saturday, January 7, 2017**. Nomination instructions are listed below:

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion and may nominate as many individuals as it chooses by submitting a nomination form for each nominee.
- All nominees must serve on CSBA member boards and give their approval prior to being nominated.
- All nominees must submit a **one-page, single-sided,** candidate biographical sketch form. An optional one-page, one-sided résumé may also be submitted but cannot be substituted for the biographical sketch form.
- All nomination materials must be postmarked by the U.S.P.S., faxed or emailed no later than **Saturday, January 7**. It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office by this due date. Late submissions will not be accepted.
- Ballots will be mailed by Wednesday, February 1, 2017 and are due Wednesday, March 15, 2017.
- Elected Delegates serve a two-year term beginning April 1, 2017 through March 31, 2019.

The enclosed nomination materials related to the nomination process are available to download at https://www.csba.org/About/Leadership/ElectionToCsbaOffice/ElectiontotheDelegateAssembly.aspx. For more information about the Delegate Assembly, please contact the Executive Office or Charlyn Tuter at ctuter@csba.org or (800) 266-3382, ext. 3281. Thank you.

California School Boards Association

Delegate Assembly Nomination Form

DUE: Saturday, January 7, 2017

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

CSBA Region/subregion #_____

The Board of Education of the _____ wishes to
(Nominating District)

nominate _____. The nominee is a member of the
(Nominee)

_____, which is a member of the California
(Nominee's District)

School Boards Association.

☐ The nominee has consented to this nomination.

☐ Attached is the nominee's required one-page, single-sided, candidate biographical sketch form and optional one-page, single-sided résumé.

☐ The nominee's required one-page, single-sided, candidate biographical sketch form and optional one-page, single-sided résumé will be sent by Saturday, January 7, 2017.

_____ _____

Board Clerk or Board Secretary (signed) *Date*

_____

Board Clerk or Board Secretary (printed)

PLEASE NOTE: The nomination and candidate biographical sketch forms may be emailed to nominations@csba.org, faxed to (916) 371-3407 or mailed to CSBA, Attn: Executive Office, 3251 Beacon Blvd., West Sacramento, CA 95691, postmarked by the U.S.P.S. no later than **Saturday, January 7, 2017**. ***It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office by the due date. Late submissions cannot be accepted.*** If you have any questions, please contact the Executive Office at (800) 266-3382 or Charlyn Tuter at ctuter@csba.org. Thank you.

csba
California School Boards Association

2016 CSBA DELEGATE ASSEMBLY ROSTER

DELEGATES (Year = term expiration; ◈ = appointed by district) (As of October 14, 2016)

REGION 1 – *4 Delegates (4 elected)*
Director: Jennifer Owen (Fort Bragg USD)

Subregion 1-A (Del Norte, Humboldt)
Annelia Hillman (Klamath-Trinity Joint USD), 2017
Lisa Ollivier (Eureka City SD), 2018
Subregion 1-B (Lake, Mendocino)
Taja Odom (Kelseyville USD), 2018
County: Frances Costello (Del Norte Cnty. & USD), 2017

REGION 2 – *4 Delegates (4 elected)*
Director: Sherry Crawford (Siskiyou COE)

Subregion 2-A (Modoc, Siskiyou, Trinity)
Gregg Gunkel (Siskiyou Union HSD), 2017
Subregion 2-B (Shasta)
James (Jim) Schwerdt (Shasta Union HSD), 2017
Subregion 2-C (Lassen, Plumas)
Dwight Pierson (Plumas County & USD), 2018
County: Brenda Duchi (Siskiyou COE), 2018

REGION 3 – *8 Delegates (8 elected)*
Director: A.C. (Tony) Ubalde (Vallejo City USD)

Subregion 3-A (Sonoma)
Dianna MacDonald (Cloverdale USD), 2017
Casandra Maitlen-Jones (Bennett Valley Un. SD), 2018
Subregion 3-B (Napa)
Indira Lopez (Calistoga Joint USD), 2017
Subregion 3-C (Solano)
Michele (Shelley) Dally (Vacaville USD), 2018
David Isom (Fairfield-Suisun USD), 2017
Vacant, 2017
Subregion 3-D (Marin)
Barbara (Barb) Owens (Tamalpais Union HSD), 2018
County: Herman Hernandez (Sonoma COE), 2017

REGION 4 – *8 Delegates (8 elected)*
Director: Paige K. Stauss (Roseville Joint Union HSD)

Subregion 4-A (Glenn, Tehama)
Rod Thompson (Red Bluff Jt. Union HSD), 2018
Subregion 4-B (Butte)
Judith Peters (Paradise USD), 2017
Subregion 4-C (Colusa, Sutter, Yuba)
Jim Flurry (Marysville Joint USD), 2018
Sharman Kobayashi (Yuba City USD), 2017
Subregion 4-D (Nevada, Placer, Sierra)
Julann Brown (Auburn Union ESD), 2017
Trish Gerving (Nevada City SD), 2017
Renee Nash (Eureka Union SD), 2018
County: Suzanne Jones (Placer COE), 2018

REGION 5 – *10 Delegates (7 elected/3 appointed ◈)*
Director: Jill Wynns (San Francisco County & USD)

Subregion 5-A (San Francisco)
Emily Murase (San Francisco County & USD)◈, 2017
Rachel Norton (San Francisco County & USD)◈, 2017
Shamann Walton (San Francisco County & USD)◈, 2018
Subregion 5-B (San Mateo)
Davina Drabkin (Burlingame ESD), 2017
Carrie Du Bois (Sequoia Union HSD), 2017
Marc Friedman (San Mateo Union HSD), 2018
Alisa MacAvoy (Redwood City ESD), 2018
Kevin Martinez (San Bruno Park ESD), 2017
Kalimah Salahuddin (Jefferson Union HSD), 2018
County: Beverly Gerard (San Mateo COE), 2017

REGION 6 – *19 Delegates (12 elected/7 appointed ◈)*
Director: Darrel Woo (Sacramento City USD)

Subregion 6-A (Yolo)
Susan Lovenburg (Davis Joint USD), 2018
Subregion 6-B (Sacramento)
Michael A. Baker (Twin Rivers USD)◈, 2017
Ellen Cochrane (Sacramento City USD)◈, 2018
Pam Costa (San Juan USD)◈, 2017
Craig DeLuz (Robla ESD), 2018
John Gordon (Galt Joint Union ESD), 2017
Jay Hansen (Sacramento City USD)◈, 2017
James Hendricks (Arcohe Union ESD), 2018
Susan Heredia (Natomas USD), 2017
Lisa Kaplan (Natomas USD), 2017
Lucinda Luttgen (San Juan USD)◈, 2018
Crystal Martinez-Alire (Elk Grove USD)◈, 2017
Michael McKibbin (San Juan USD), 2017
Edward Short (Folsom-Cordova USD), 2017
Bobbie Singh-Allen (Elk Grove USD)◈, 2018
Vacant, 2018
Subregion 6-C (Alpine, El Dorado, Mono)
Misty DiVittorio (Placerville Union ESD), 2018
Suzanna George (Rescue Union ESD), 2017
County: Greg Geeting (Sacramento COE), 2018

csba
California School Boards Association

2016 CSBA DELEGATE ASSEMBLY ROSTER

REGION 12 – *13 Delegates (11 elected/2 appointed ◈)*
Director: Bill Farris (Sierra Sands USD)

Subregion 12-A (Tulare)
Peter Lara, Jr. (Porterville USD), 2018
Cathy Mederos (Tulare Joint Union HSD), 2017
Dean Sutton (Exeter USD), 2017
Lucia Vazquez (Visalia USD), 2018

Subregion 12-B (Kern)
Pam Baugher (Bakersfield City SD), 2017
Jeff Flores (Kern Union HSD)◈, 2017
Tim Johnson (Sierra Sands USD), 2017
Phillip Peters (Kern Union HSD)◈, 2018
Elizabeth Naty Santana-Garibaldo (Lamont ESD), 2017
Scott Starkey (Southern Kern USD), 2018
Wesley Thomas (Kernville Union ESD), 2018
Vacant, 2017

County: Donald P. Cowan (Kern COE), 2018

REGION 15 – *27 Delegates (18 elected/9 appointed ◈)*
Director: Meg Cutuli (Los Alamitos USD)

County: Orange
Ginny Aitkens (Saddleback Valley USD)◈, 2017
Valerie Amezcua (Santa Ana USD)◈, 2018
Dana Black (Newport-Mesa USD), 2018
Lauren Brooks (Irvine USD), 2018
Bonnie Castrey (Huntington Beach Union HSD), 2017
Gina Clayton-Tarvin (Ocean View SD), 2017
Jeff Cole (Anaheim ESD), 2017
Ian Collins (Fountain Valley ESD), 2017
Debbie Cotton (Ocean View SD), 2017
Lynn Davis (Tustin USD), 2018
Judy Franco (Newport-Mesa USD), 2018
Karin Freeman (Placentia-Yorba Linda USD), 2017
Bob Harden (Garden Grove USD)◈, 2017
Gila Jones (Capistrano USD)◈, 2018
Candice (Candi) Kern (Cypress ESD), 2018
Martha McNicholas (Capistrano USD)◈, 2018
Lan Q. Nguyen (Garden Grove USD)◈, 2018
Annemarie Randle-Trejo (Anaheim Union HSD)◈, 2018
Rob Richardson (Santa Ana USD)◈, 2017
Rosemary Saylor (Huntington Beach City ESD), 2018
Francine Scinto (Tustin USD), 2018
Michael Simons (Huntington Beach Union HSD), 2018
Robert A. Singer (Fullerton Joint Union HSD), 2017
Suzie R. Swartz (Saddleback Valley USD), 2017
Sharon Wallin (Irvine USD)◈, 2018
Dolores Winchell (Saddleback Valley ESD), 2017

County: John W. Bedell (Orange COE), 2017

REGION 16 – *20 Delegate (15 elected/5 appointed ◈)*
Director: Karen Gray (Silver Valley USD)

Subregion 16-A (Inyo)
Susan Patton (Lone Pine USD), 2017

Subregion 16-B (San Bernardino)
Jesse Armendarez (Fontana USD)◈, 2018
Christina Cameron-Otero (Needles USD), 2017
Niccole Childs (Hesperia USD), 2018
Lorena Corona (Fontana USD)◈, 2017
Tom Courtney (Lucerne Valley USD), 2017
Barbara J. Dew (Victor Valley Union HSD), 2018
Barbara Flores (San Bernardino City USD)◈, 2018
Cathline Fort (Etiwanda ESD), 2018
Margaret Hill (San Bernardino City USD)◈, 2017
Sylvia Orozco (Chino Valley USD)◈, 2017
Caryn Payzant (Alta Loma ESD), 2018
Barbara Schneider (Helendale SD), 2018
Jane D. Smith (Yucaipa-Calimesa Joint USD), 2018
Wilson So (Apple Valley USD), 2017
Eric Swanson (Hesperia USD), 2017
Kathy A. Thompson (Central ESD), 2017
Charles Uhalley (Chaffey Joint Union HSD), 2017
Donna West (Redlands USD), 2018

County: Mark A. Sumpter (San Bernardino COE), 2018

REGION 17 – *24 Delegates (18 elected/6 appointed ◈)*
Director: Carol Skiljan (Encinitas Union ESD)

County: San Diego
Elvia Aguilar (South Bay Union SD), 2018
Barbara Avalos (National SD), 2018
Kevin Beiser (San Diego USD)◈, 2017
Brian Clapper (National SD), 2018
Katie Dexter (Lemon Grove SD), 2018
Twila Godley (Lakeside Union SD), 2017
Adrianne Hakes (Oceanside USD), 2018
Beth Hergesheimer (San Dieguito Union HSD), 2017
Elizabeth Jaka (Vista USD), 2018
Claudine Jones (Carlsbad USD), 2018
Michael McQuary (San Diego USD)◈, 2018
Janet W. Mulder (Jamul-Dulzura Union ESD), 2017
Tamara Otero (Cajon Valley Union SD), 2017
Dawn Perfect (Ramona USD), 2017
Eduardo Reyes (Chula Vista ESD), 2018
Barbara Ryan (Santee SD), 2017
Debra Schade (Solana Beach ESD), 2018
Priscilla Schreiber (Grossmont Union HSD), 2017
Nicholas Segura (Sweetwater Union HSD)◈, 2018
Charles Sellers (Poway USD)◈, 2017
Arturo Solis (Sweetwater Union HSD)◈, 2017
Sharon Whitehurst-Payne (San Diego USD)◈, 2017
Vacant, 2018

County: Mark C. Anderson (San Diego COE), 2017

WCESD BOARD OF TRUSTEES

ITEM NO. VII.A.6
DATE: DECEMBER 13, 2016

SUBJECT TITLE: Request of Extension of Time to Supply Form 1095-C

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Approve the Request of Extension of Time to Supply Form 1095-C.

BACKGROUND

According to FCOE Letter dated December 6, 2016, Health Care Reform has been greatly impacted by the results of the November Election. On Monday, November 28, 2016, the Fresno and Madera County Offices of Education held a joint meeting for all o the school districts that use the FCOE Everest Financial System and have their Form 1095-C processed through the system. It was also stated that Health Care Consultant presented timely information on the current and future status of the Affordable Care Act. His belief is that many if not all mandates including penalties will be eliminated by the end of January. Therefore, because of the amount of time and effort to enter and process the Form 1095-C for distribution to the employees, it was recommended that all schools districts affected by the Affordable Care Act request an extension of the time for providing the Form.

CONSIDERATION

Consider approval of the request of extension of time to supply Form 1095-C in order to be mailed to the Internal Revenue Service Office.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

130 E. LINCOLN AVENUE, FRESNO, CA 93706
PHONE: (559) 233-0706 FAX: (559) 233-9583

December 13, 2016

Internal Revenue Service
Information Returns Branch
Attn: Extension of Time Coordinator
240 Murall Drive, Mail Stop 4360
Kearneysville, WV 25430

Subject: Request for Extension of Time to Supply Form 1095-C

Dear Sir/Madam:

We hereby request an extension of time to provide Form 1095-C and/or 1095-B to one or more recipients to whom we are required by Internal Revenue Code section(s) 6056 and/or 6056 to provide such statements.

Filer/Employer Name:	Washington Colony Elementary School District
Filer EIN:	77-0559690
Filer Address:	130 East Lincoln Avenue Fresno CA 93706
Type of Return:	Form 1095-C and/or 1095-B
Reason for Request;	The administrative burden brought on at the same time with other scholastic requirements.

Thank you for your consideration.

Sincerely,

Governing Board President

Superintendent

Jesus Cruz, Superintendent/Principal ~ Evelyn Diaz, Assistant Principal
Jeff Dronyk, Transportation & Maintenance Supervisor ~ Sara Villegas, Administrative Assistant ~ Maria C. Rodriguez, Financial Manager
Board of Trustees: Robert E. Dack ~ Mark A. Aguilar ~ Gary Chavez ~ Liz Faccinto ~ Peter L. Mathew

December 13, 2016

Internal Revenue Service
Information Returns Branch
Attn: Extension of Time Coordinator
240 Murall Drive, Mail Stop 4360
Kearneysville, WV 25430

Subject: Request for Extension of Time to Supply Form 1095-C

Dear Sir/Madam:

We hereby request an extension of time to provide Form 1095-C and/or 1095-B to one or more recipients to whom we are required by Internal Revenue Code section(s) 6056 and/or 6056 to provide such statements.

Filer/Employer Name:	Washington Colony Elementary School District
Filer EIN:	77-0559690
Filer Address:	130 East Lincoln Avenue Fresno CA 93706
Type of Return:	Form 1095-C and/or 1095-B
Reason for Request:	The administrative burden brought on at the same time with other scholastic requirements.

Thank you for your consideration.

Sincerely,

Governing Board President

Superintendent

WCESD BOARD OF TRUSTEES

ITEM NO. VII.A.7
DATE: DECEMBER 13, 2016

SUBJECT TITLE: SchoolWorks Inc. Service Agreement

Action ___√___ Discussion _____ Information _____

RECOMMENDATION:

Ratify renewal agreement between SchoolWorks and the Washington Colony School District for District/School Annual Eligibility Service/Financial Hardship Assistance from November 30, 2016 – November 30, 2017.

BACKGROUND:

As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION:

SchoolWorks, Inc. performs tasks chargeable to the District Capital Facilities Fund. Such services include, but are not limited to, the following:

1. Enrollment Projection Updates;
2. Modernization Eligibility Updates;
3. Prepare Applications;
4. Meetings with OPSC in Sacramento.

FINANCIAL IMPACT:

The Contract Annual Base Fee shall be $3,000 from November 30, 2016, to November 30, 2017. (included in the following contract).

FUNDING SOURCE:

Resource Code 2500 (Capital Facilities)
Resource Code 0000 (Unrestricted)

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Professional Services Agreement

SchoolWorks, Inc.
8331 Sierra College Blvd., #221
Roseville, CA 95661
Ph: (916) 733-0402
www.SchoolWorksGIS.com

Facility Problem Solvers

2016-2017 Annual Eligibility

SchoolWorks, Inc. will contract to perform the tasks enumerated below for the prices indicated. Washington Colony Elementary School District is authorized to enter into this agreement by Government Code 53060. These services are chargeable to the District Capital Facility Funds.

Date:	Services Performed By:	Services Performed For:
December 7, 2016	SchoolWorks, Inc. 8331 Sierra College Blvd., #221 Roseville, CA 95661 Ph: (916) 733-0402 www.SchoolWorksGIS.com	Washington Colony Elementary School District 130 East Lincoln Avenue Fresno, CA 93706 Ph: (559) 233-0706

Scope of Work

A. Consulting:

Assistance and guidance will be provided to the District in understanding the submittal requirements and for determining the best application submittal strategies and options for maximizing School Facilities Program Eligibility and State Funding within the State School Building Program.

B. Application Documents

Prepare the qualification documents and supporting documentation which are necessary for the District to qualify in the State School Facility Program for maximum project state funding potential under the School Facilities Program Funding Act of 1998. (A complete turn-key operation.)

Each district is unique in maximizing School Facilities Program Eligibility and State Funding within the State School Building Program. Because of these specific issues, different methods are utilized for accomplishing this goal. Following is a listing of the many services offered by SchoolWorks that may or may not be a necessary component of the application process:

- » Enrollment Projection Update - SAB 50-01
- » Establish Baseline Capacity - SAB 50-02
- » Modernization Eligibility Updates - SAB 50-03
- » Additional Buildings
- » Increased Enrollment
- » Prepare Project Applications - SAB 50-04
- » Prepare Fund Releases - SAB 50-05
- » Assist with Expenditure Reports - SAB 50-06
- » Representation at SAB Meetings
- » Representation at Implementation Committee Meetings
- » Monthly notes on SAB and Imp Committee actions
- » Annual Meeting with Personal Consultant to review:
  - ✓ Eligibility Opportunities
  - ✓ Study Scenarios and Impact on Eligibility
  - ✓ Estimated Future Eligibility
  - ✓ Project Funding Calculations
  - ✓ Impact of Regulation Changes
- » Meetings with OPSC in Sacramento
- » Monitor Project Status
- » Assistance with CDE Plan Approvals (4.07 & 4.08)

Client Responsibilities

1. CBEDS/CSIS/CALPADS, Non-Severe and/or Severe Special Education Enrollment and/or other enrollment data necessary to complete Application(s). This information should be broken down by school site and then by grade level for each school site.

2. Facilities and/or Financial information needed to complete Application(s)

3. Written Confirmation that the need for Vocational and Career Technical Education Facilities is being met relative to the new construction and/or modernization project (Note: not applicable for elementary schools or elementary school districts, but an explanation letter may be required).

4. Campus maps, provided by the District, will need to illustrate up-to-date information to be fine-tuned and labeled appropriately by SchoolWorks staff per SFP Application submittal requirements.

Pricing

Prices quoted are contingent upon authorization of SchoolWorks to complete applications for which the District is eligible per applicable OPSC regulations and policies.

Fees for forms to be completed as needed:

Item Description	Cost
Annual Base Fee	$3,000
SAB 50-01 (Per Form)	$1,500
SAB 50-02	$1,500
SAB 50-03	$1,500
SAB 50-04 (Per Project)	
Design Funding	$1,500
Construction Phase	$3,000
SAB 50-05 (Per Project)	$500
SAB 50-06 (Per Form)	$500
CDE 4.07 or 4.08	$2,000
PIW – Project Information Worksheet	$500
Facility Hardship – SAB Appeal Item	$3,000
Financial Hardship Checklists and Applications	
Design Funding	$7,500
Construction Phase	$7,500
Financial Hardship Rereview	$3,500

1. If SchoolWorks presence is requested at school board meetings, OPSC site visits or other meetings, the District will be billed at $140 per hour, plus travel time and expenses.

2. This agreement may be terminated by either party with thirty (30) days notice, in writing, and the client will only be billed for work completed.

Fee Schedule

1. **Annual Eligibility Service:** The base fee will be billed upon receipt of the signed contract and each year thereafter, as long as this Contract remains in place. The amount is due within thirty days of the date of the invoice. Any amount due for form(s) completed during the contract period will be billed upon submittal of the form(s) to OPSC. The amount is due within thirty days of the date of the invoice.

2. **District Guarantee:** If the Office of Public School Construction (OPSC) or the State Allocation Board (SAB) disapproves an application for the District per the conditions stated herein below, there is no charge from SchoolWorks for that application. Any monies already paid by the District for an application which is disapproved will be completely refunded.

3. For purposes of this Agreement, the term "disapproved" means action has been taken by the OPSC or SAB to turn down or reject the application as not meeting OPSC or SAB requirements for approval because the application was not considered by OPSC as a "complete" application. If any 15-day letter or other pertinent notices are sent from the OPSC to the District regarding any application or project SchoolWorks submitted, SchoolWorks needs to receive a copy of the correspondence immediately via fax or email in order to expediently supply additional information to OPSC if requested and in order for the District to still qualify for this District Guarantee. Funding by the State, of course, cannot be guaranteed by SchoolWorks and the approval of a Special Appeal Request submitted by SchoolWorks to the OPSC and the SAB cannot be guaranteed by SchoolWorks.

Conditions and Requirements

1. The Application documents will be completed to satisfy the requirements of OPSC. The Application documents will be audited by SchoolWorks to ensure their mathematical accuracy. Responsibility for the accuracy of data supplied by the District lies with the District.

2. This portion of the agreement does not include the preparation of any of the documents necessary for the purchase of a new school site unless otherwise herein specified. However, if SchoolWorks is submitting SAB 50-04 funding request forms on behalf of the District, the SchoolWorks staff may assist the Architect towards the submission of the required forms to CDE for requesting Architectural Plan and Site Approval from CDE.

Acceptance of Proposal &Notification to Proceed

1. (If or when applicable) The Board of Trustees of the School District took action to approve this agreement between SchoolWorks Inc. and the District, effective:

   1. 12/13/16 (date of approval)

2. (If, or when needed) SchoolWorks is authorized to contact the OPSC, CDE, DSA, DTSC and/or SAB on the District's behalf and the District grants permission for OPSC to release and provide to SchoolWorks any needed SAB Forms and historical documents.

Washington Colony Elementary School District	SchoolWorks, Inc.
Jesus A. Cruz	Ken Reynolds
Signature	**Signature**
JESUS CRUZ	Ken Reynolds
Name	**Name**
Superintendent	President - SchoolWorks, Inc.
Title	**Title**
December 7, 2016	December 7, 2016
Date	**Date**

WCESD BOARD OF TRUSTEES

ITEM NO. VII.B.1
DATE: DECEMBER 13, 2016

SUBJECT TITLE: ADOPTION OF SALARY INCREASE AGREEMENT WITH WASHINGTON COLONY CLASSIFIED EMPLOYEES

Action ___√___ Discussion _____ Information _____

RECOMMENDATION:

Consider adoption of the Classified Salary Increase Agreement between WCESD and the Washington Colony Classified Employees.

BACKGROUND:

The Board and its bargaining team have negotiated in good faith with the exclusive classified employee representatives on salaries, salary schedules, and benefits and have carefully considered how the proposed provisions affect the district's short- and long-term fiscal, programmatic, instructional, and personnel goals.

The final terms of the agreement have been ratified by the membership of the Washington Colony Classified Employees and is now presented to the Board for acceptance.

CONSIDERATION:

Before entering into a written agreement covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the district under the agreement for the current and subsequent fiscal years must be disclosed.

Government Code 3547.5 requires the Superintendent and chief business official to certify that the costs under the agreement can be met by the district during the term of the agreement and to itemize any budget revision necessary to meet the costs of the agreement in each year of its term.

FISCAL IMPACT:

See ***WASHINGTON COLONY SCHOOL CLASSIFIED SALARY SCHEDULE*** **2016-2017**.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

AGREEMENT for Classified Employees

November 4, 2016

Time: 10:10 a m

1. The District to provide the equivalent of six percent (6%) increase to the base hourly wage amounts on Classified Salary Schedule for the 2016-2017 school year and maintain longevity bonuses status quo. The district has determined how the "total amount" will be applied to hourly wage amounts, health and welfare benefits, or a combination of both. The District's maximum employer contribution toward health and welfare benefits for Full-time employees is increased to Thirteen Thousand Six Hundred Sixty-Seven Dollars and 00/100 ($13,600.00).

2. Should the District agree to a salary increase with Certificated Employee Bargaining Unit greater than what is currently proposed, the higher amount would be applied to the Classified Employee agreement automatically (per the assumed "me too clause" that has historically existed in District).

(Attached sample schedule with percentages applied for reference)

Jesus B. Cruz

Jesus Cruz,

Superintendent, Washington Colony Elementary School

Chuck Vivenzi

Chuck Vivenzi

Classified Employee, Washington Colony Elementary School

WASHINGTON COLONY SCHOOL CLASSIFIED SALARY SCHEDULE
2016-2017 SCHOOL YEAR 6% INCREASE

Description	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
District/School Office										
Administrative Secretary	20.83	21.19	21.56	21.93	22.29	22.66	23.01	23.38	23.75	24.12
Receptionist Clerk	16.76	17.12	17.49	17.85	18.22	18.59	18.95	19.32	19.67	20.04
Accounts Payable/Cafeteria Clerk	12.48	12.85	13.21	13.57	13.94	14.30	14.67	15.04	15.40	15.77
Transportation/Maintenance										
Bus Driver/Maintenance Person	17.14	17.50	17.86	18.23	18.60	18.96	19.33	19.71	20.06	20.43
Custodian	14.62	14.98	15.34	15.71	16.07	16.44	16.81	17.17	17.54	17.89
Bus Driver (Substitute/Part Time)	16.35									
Cafeteria										
Cafeteria Manager/Head -Cook	18.84	19.20	19.57	19.94	20.30	20.66	21.02	21.39	21.76	22.12
Cook	14.37	14.73	15.11	15.48	15.84	16.21	16.57	16.94	17.30	17.66
Food Service Assistant	12.48	12.85	13.21	13.57	13.94	14.30	14.67	15.04	15.40	15.77
Substitute Cook	14.37									
Library										
Library Aide	12.84	13.19	13.56	13.93	14.29	14.66	15.03	15.39	15.76	16.11
Instructional Aides										
NCLB Compliant (48 Units/AA/Exam)	13.19	13.56	13.93	14.29	14.66	15.03	15.39	15.76	16.11	16.48
NCLB Compliant (60 Units)	13.55	13.92	14.28	14.65	15.01	15.38	15.74	16.10	16.47	16.84
NCLB Compliant (90 Units)	13.92	14.28	14.65	15.01	15.38	15.74	16.10	16.47	16.84	17.20
NCLB Compliant (BA/BS Degree)	14.28	14.65	15.01	15.38	15.74	16.10	16.47	16.84	17.20	17.57

*Confidential Employee

Longevity

Commencing with 11th year of service, add 6.75% bonus to Step 10
Commencing with 15th year of service, add 9.75% bonus to Step 10
Commencing with 20th year of service, add 12.75% bonus to Step 10

Differential pay: .28 per hour for hours worked outside of each classification's defined workday

BOARD APPROVAL DATE: 12/13/2016

WCESD BOARD OF TRUSTEES

ITEM NO. VII.B.2
DATE: DECEMBER 13, 2016

SUBJECT TITLE: ADOPTION OF SALARY INCREASE AGREEMENT WITH WASHINGTON COLONY CLASSIFIED MANAGEMENT

Action ___√___ Discussion _____ Information _____

RECOMMENDATION:

Consider adoption of the Classified Management Salary Increase Agreement between WCESD and the Washington Colony Classified Management Employees.

BACKGROUND:

The Board and its bargaining team have negotiated in good faith with the exclusive classified management employee representatives on salaries, salary schedules, and benefits and have carefully considered how the proposed provisions affect the district's short- and long-term fiscal, programmatic, instructional, and personnel goals.

The final terms of the agreement have been ratified by the membership of the Washington Colony Classified Management Employees and is now presented to the Board for acceptance.

CONSIDERATION:

Before entering into a written agreement covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the district under the agreement for the current and subsequent fiscal years must be disclosed.

Government Code 3547.5 requires the Superintendent and chief business official to certify that the costs under the agreement can be met by the district during the term of the agreement and to itemize any budget revision necessary to meet the costs of the agreement in each year of its term.

FISCAL IMPACT:

See ***WASHINGTON COLONY SCHOOL CLASSIFIED MANAGEMENT AND SUPERVISORY EMPLOYEES SALARY SCHEDULE*** **2016-2017**.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

AGREEMENT for Classified Management Employees

November 4, 2016

Time: 10:10 AM

1. The District to provide the equivalent of six percent (6%) increase to the base hourly wage amounts on Classified Salary Schedule for the 2016-2017 school year and maintain longevity bonuses status quo. The district has determined how the "total amount" will be applied to hourly wage amounts, health and welfare benefits, or a combination of both. The District's maximum employer contribution toward health and welfare benefits for full-time employees is increased to Thirteen Thousand Six Hundred Sixty-Seven Dollars and 00/100 ($13,600.00).

2. Should the District agree to a salary increase with Certificated Employee Bargaining Unit greater than what is currently proposed, the higher amount would be applied to the Classified Employee agreement automatically (per the assumed "me too clause" that has historically existed in District).

(Attached sample schedule with percentages applied for reference)

Jesus Cruz,

Superintendent, Washington Colony Elementary School

Jeff Dronyk

Maria Rodriguez

Classified Management, Washington Colony Elementary School

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT
2016-17 Classified Management and Supervisory Employees
Salary Schedule (12-Month Employees) 6%INCREASE

Description	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
Management Employees					
Director, Fiscal Services	55220	56323	57451	58600	59771
Supervisory Employees					
Director, Maintenance, Operations & Transportation	55220	56323	57451	58600	59771

Longevity
Commencing with 6th year of service, add 3.75%
Commencing with 11th year of service, add 6.75%
Commencing with 16th year of service, add 9.75%
Commencing with 21st year of service, add 12.75%

BOARD APPROVAL DATE: 12/13/2016

WCESD BOARD OF TRUSTEES

ITEM NO. VII.B.3
DATE: DECEMBER 13, 2016

SUBJECT TITLE: ADOPTION OF SALARY INCREASE AGREEMENT WITH WASHINGTON COLONY PRESCHOOL MANAGEMENT/ CLASSIFIED EMPLOYEES

Action ___√___ Discussion _____ Information _____

RECOMMENDATION:

Consider adoption of the Preschool Management/Classified Employees Increase Agreement between WCESD and the Washington Colony Preschool Management/Classified Employees.

BACKGROUND:

The Board and its bargaining team have negotiated in good faith with the exclusive Preschool classified employee representative on salaries, salary schedules, and benefits and have carefully considered how the proposed provisions affect the district's short- and long-term fiscal, programmatic, instructional, and personnel goals.

The final terms of the agreement have been ratified by the membership of the Washington Colony Preschool Classified Employees and is now presented to the Board for acceptance.

CONSIDERATION:

Before entering into a written agreement covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the district under the agreement for the current and subsequent fiscal years must be disclosed.

Government Code 3547.5 requires the Superintendent and chief business official to certify that the costs under the agreement can be met by the district during the term of the agreement and to itemize any budget revision necessary to meet the costs of the agreement in each year of its term.

FISCAL IMPACT:

See ***WASHINGTON COLONY SCHOOL PRESCHOOL SALARY SCHEDULE*** **2016-2017.**

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

AGREEMENT for Preschool Employees

November 4, 2016

Time: 11:50 am

1. The District to provide the equivalent of six percent (6%) increase to the base hourly wage amounts on Preschool Salary Schedule for the 2016-2017 school year and maintain longevity bonuses status quo. The district has determined how the "total amount" will be applied to hourly wage amounts, health and welfare benefits, or a combination of both. The District's maximum employer contribution toward health and welfare benefits for full-time employees is increased to Thirteen Thousand Six Hundred Sixty-Seven Dollars and 00/100 ($13,600.00).

2. Should the District agree to a salary increase with Certificated Employee Bargaining Unit greater than what is currently proposed, the higher amount would be applied to the Classified Employee agreement automatically (per the assumed "me too clause" that has historically existed in District).

(Attached sample schedule with percentages applied for reference)

Jesus H. Cruz

Jesus Cruz,

Superintendent, Washington Colony Elementary School

Maria Menchaca

Preschool Classified Employee, Washington Colony Elementary School

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT
PRESCHOOL SALARY SCHEDULE 6% INCREASE
2016-2017

DESCRIPTION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10
AIDE										
HIGH SCHOOL DIPLOMA	$10.60	$11.02	$11.47	$11.94	$12.40	$12.90	$13.41	$13.95	$14.51	$15.09
ASSISTANT										
HIGH SCHOOL DIPLOMA + 6 ECE/CD UNITS WITH CERTIFICATE	$11.52	$11.98	$12.44	$12.94	$13.45	$14.00	$14.55	$15.15	$15.75	$16.38
ASSOCIATE TEACHER										
HIGH SCHOOL DIPLOMA + 12 ECE/CD UNITS WITH CERTIFICATE	$12.47	$12.96	$13.49	$14.02	$14.60	$15.17	$15.78	$16.41	$17.08	$17.76
TEACHER										
24 ECE/CD UNITS + 16 GE UNITS WITH CERTIFICATE	$13.55	$14.09	$14.64	$15.22	$15.85	$16.47	$17.13	$17.82	$18.53	$19.27
MASTER TEACHER										
24 ECE/CD + 16 GE + 6 SPECIALIZATION + 2 AD SUPERVSN / CERTIFICATE	$14.71	$15.31	$15.92	$16.54	$17.21	$17.89	$18.62	$19.36	$20.12	$20.83
SITE SUPERVISOR										
AA OR 60 UNITS + 24ECE/CD + 6ADMIN+2ADULT SUPERVISON/CERTIFICATE	$23.72	$24.66	$25.64	$26.68	$27.74	$28.85	$30.01	$31.21	$32.45	$33.74

Longevity:

Commencing with 11th year of service add 6.75% bonus to Step 10
Commencing with 15th year of service add 9.75% bonus to Step 10
Commencing with 20th year of service add 12.75% bonus to Step 10

BOARD APPROVAL DATE: 12/13/2016

WCESD BOARD OF TRUSTEES

ITEM NO. VII.B.4
DATE: DECEMBER 13, 2016

SUBJECT TITLE: Job Description

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Approve the job description for the Full-time Preschool Teacher/Site Supervisor position.

BACKGROUND:

Consider approval of the Job description for the Full-time Preschool Teacher/Site Supervisor position. The Preschool Teacher/Site Supervisor Job Description is attached for your review.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Washington Colony Elementary School District Preschool

Job Description for Preschool Teacher/Site Supervisor

Position: State Preschool Program (CSPP) Teacher/Site Supervisor

Reports to: District Superintendent - serving as Preschool Director

Evaluated by: District Superintendent – serving as Preschool Director

Work Year: 184 days, matching district school year

Salary Range: (benefited position)

Summary:

The Washington Colony Elementary School District State Preschool Program offers students a safe, positive, and nurturing transition from home to preschool. Under the direction of the Director, the Site Supervisor/Teacher fulfills the duties and responsibilities as defined by Title 22 and Title 5 of the California Code of Regulations, California Early Education and Support Division, district policies, and upholds the California State Preschool Part-Day Program requirements. The Washington Colony Elementary School District Preschool Teacher/Site Supervisor is responsible for supporting the education, supervision and management of children between the ages of three and five years of age who are attending the State Preschool Program. The program operates 184 days a year with a morning and an afternoon session of up to 24 students in each class (2 classes on the one site). The Teacher/Site Supervisor is responsible for the overall implementation and operation of the preschool program under the direction of the Director. The person selected for this position must have a professional back ground in the field of early childhood education and development.

Duties & Responsibilities:

- Supports the implementation of the preschool program in accordance with the policies and philosophy of the district.

- Develop and implement a program that meets the needs of individual children, specifically developing activities that focus on children's interests, special needs and levels of development. Work on developing all aspects of the children's growth to ensure the development of competent and confident students.

- Ensure and maintain a safe, orderly and appropriate learning environment outdoors and indoors in accordance with Community Care Licensing regulations, Cal OSHA guidelines (SB 198), and ECERS.

- Ensure that all children are well supervised at all times and ensure the health and safety of the staff.
- Follow universal health precautions and implement the district's emergency plan.
- Treat children, parents, and staff with dignity and respect.
- Ensure staff is following the mandate to report suspected child abuse.
- Identify special needs of children and/or families and make referrals to relevant resources.
- Participate in recommended training programs, conferences, courses and other aspects of professional growth.
- Plan and implement methods to establish a positive relationship with parents and school site staff.
- Promote the preschool program in the community and complete the enrollment process for incoming students.
- Participate in recommended training programs, conferences, courses and other aspects of professional growth.
- Keep accurate attendance records, anecdotal progress reports, DRDP documents, and portfolio support documentation on individual children. Completes other forms and reports as needed.
- Attend IEP meetings, and other meetings as needed.
- Present staff training as needed, develop action plans, and track/control inventory.
- Effectively communicate with State Licensing Agency personnel and State Preschool Consultant.
- Communicate regularly with parents; provide opportunities for parent involvement and training.
- Maintain excellent work habits (attendance, punctuality, time management, team work, professional appearance, etc).
- Other duties as assigned.

Qualifications

- Minimum AA/AS degree in ECE/CD (or closely related field) OR AA/AS in any field plus 24 units of ECE/CD OR Site Supervisor Permit AND 21 hours PD annually.
- Preferred BA in ECE/CD (or closely related field) OR BA/BS in any field plus/with 24 units of ECE/CD (or Master's Degree in ECE/CD) OR Program Director Permit AND 21 hours PD annually.
- Minimum of two years experience working in an adult supervisory/teaching capacity in child care programs.
- Submit and pass physical examination, pass criminal record and negative TB test.
- Possession of a valid driver's license issued by State DMV and adequate automobile insurance.
- Certificate in EMSA approved Pediatric CPR, Pediatric First Aid/Health and Safety Training Certification.
- Ability to work successfully with economically disadvantaged bilingual and minority children.
- Ability to guide, direct, and interact with parents and experience in developing parent or volunteer training programs.
- Experience with preschool age children with special needs and/or disabilities.
- Computer skills, knowledge of databases and word processing, graphics programs and data analysis software.
- Must be a US citizen or legal US residency (INS form 1551).
- Ability to work with diverse ethnic, gender, age, and cultural groups.
- Strong and effective communication skills (verbal and written).

- Familiarity with Desired Results Developmental Profiles (DRDPtech), Early Childhood Environment Rating Scale (ERS), California State Preschool Program Part-Day (CSPP), Title 5, & Title 22.

- Pass District Basic Skills Examination at District discretion.

Application Procedure

- Application (apply on Edjoin.org)

- Cover letter indicating qualifications and reasons for applying

- Résumé

- Three current letters of recommendation

- Copies of appropriate credential(s), transcripts, and certificates (CPR, TB, etc)

WCESD BOARD OF TRUSTEES

ITEM NO. VII.B.5
DATE: DECEMBER 13, 2016

SUBJECT TITLE: INTERDISTRICT ATTENDANCE PERMIT REQUESTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Ratify action on Interdistrict Attendance Permit request for the 2016-17 school year.

BACKGROUND

The Governing Board recognizes that parents/guardians of students who reside in one district may, for a variety of reasons, choose to enroll their child in a school in another district. The Board may enter into an agreement with any other school district for the interdistrict attendance of students who are residents of the districts. The agreement shall specify the terms and conditions under which interdistrict attendance is to be permitted or denied. Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

The district is not required to provide transportation beyond any school attendance area. However, upon request, the Superintendent or designee may authorize transportation for students living outside an attendance area to and from designated bus stops with the attendance area ifs space is available.

CONSIDERATION

The Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

1. When the student has been determined by staff of either the district of residence or district of proposed attendance to be a victim of an act of bullying as defined in Education Code 48900(r)
2. To meet the child care needs of the student
3. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel
4. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance
5. To allow the student to complete a school year when his/her parents/guardians have moved out of the district during that year
6. To allow the student to remain with his/her 8th grade graduating class
7. When the parent/guardian provide written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

district

8. When the student will be living out of the district for one year or less
9. When recommended by the School Attendance Review Board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.
10. When there is valid interest in a particular educational program not offered in the district of residence.
11. To provide a change in school environment for reasons of personal and social adjustment.

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level or other considerations that are not arbitrary.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. VII.C.1
DATE: DECEMBER 13, 2016

SUBJECT TITLE: CURRICULUM/INSTRUCTION/ASSESSMENT

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Approve the Washington Colony Elementary School's Single Plan for Student Achievement (SPSA) 2016-17 as recommended by the School Site Council.

BACKGROUND

A school may operate a Title I schoolwide program in order to upgrade the entire educational program of the school when at least 40 percent of the students in the school attendance area, or at least 40 percent of the students enrolled in the school, are from low-income families. The superintendent or designee shall inform any such eligible school and the school's parents/guardians of the school's eligibility and its ability to consolidate funds from federal, state and local sources for program purposes. (Title I Programs AR 6171(a)) (20 USC 6312, 6314)

Any participating school shall develop, annually review, and update a single plan for student achievement which incorporates the plan required by 20 USC 6314 for reforming school's total instructional program and plans required by other categorical programs included in the state's consolidated application. (Education Code 64001; 20 USC 6314)

CONSIDERATION

In order to improve the academic achievement of students from economically disadvantaged families, the district shall use federal Title I funds to provide supplementary services that reinforce the core curriculum and assist students in attaining proficiency on state academic standards and assessment. Washington Colony's school site council has met on December 8, 2016 and approved the Single Plan for Student Achievement (SPSA) 2016-17.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

The Single Plan for Student Achievement

School: Washington Colony Elementary School

CDS Code: 10625136007405

District: Washington Colony Elementary School District

Principal: Jesus Cruz

Revision Date: December 8, 2016

The Single Plan for Student Achievement (SPSA) is a plan of actions to raise the academic performance of all students. California Education Code sections 41507, 41572, and 64001 and the federal Elementary and Secondary Education Act (ESEA) require each school to consolidate all school plans for programs funded through the ConApp and ESEA Program Improvement into the SPSA.

For additional information on school programs and how you may become involved locally, please contact the following person:

Contact Person: Jesus Cruz

Position: Superintendent/Principal

Phone Number: (559) 233-0706

Address: 130 East Lincoln Ave.
Fresno, CA 93706-6043

E-mail Address: jesuscruz@washingtoncolony.org

The District Governing Board approved this revision of the SPSA on 12/13/2016.

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School Vision and Mission

Washington Colony Elementary School's Vision and Mission Statements

MISSION STATEMENT

Our mission, in partnership with students, parents and community, is to deliver high quality learning experiences which promote lifelong success for all our students and parents with educational choices consistent with our core values of a commitment to learning, an atmosphere of respect, community involvement, effective communication, and accountability.

BELIEFS

We believe...

- The school environment should be safe, respectful, loving, caring and supportive.
- We should offer a positive learning environment and experiences that lead to success for our students.
- The school should be challenged to their potential.
- Every student, by name, can and will succeed.
- Every student has a right to an education and every student has a responsibility for learning; this right can be forfeited by failure to accept this responsibility.
- Students, staff and parents form a community of learners where learning never ends.
- That in addition to educating children, the school serves the broader community with its facilities and resources.
- There is no "single" program or solution which will work for all students.
- Relevant curriculum leads to motivated students.
- In being respectful of cultural differences.

School Profile

The Washington Colony School District was organized May 15, 1879. It is located in a rural region southeast of Fresno in the community of Easton. Washington Colony has gone through many changes over the years. It started as a combination high school and grammar school. As enrollment increased, the high school was separated from the grammar school and new buildings were constructed.

A Superintendent/Principal heads the staff. A full time Assistant Principal completes the administrative staff. The full time instructional staff is comprised of nineteen classroom teachers, a band/classroom music teacher, two district Resource Specialist Program (RSP) teachers and one Special Day Class (SDC) teacher (with aide).The support staff includes one Fresno County of Education psychologist and online speech therapist, 2 part time classroom aides support the instructional staff in the TK/Kindergarten classrooms . Finally, our state funded pre-school is staffed with a teacher and four instructional aides, two of whom are bilingual. Also a reading lab to increase reading level, with two credential teachers and two aides who help with reading lab,

All members of the Washington Colony teaching staff meet the No Child Left Behind requirement of being highly qualified. All classroom teachers possess either CLAD or SDAIE certification.

Our program begins with a state funded pre-school with an enrollment of 48 students. The program is housed in a portable and provides two sessions a day, one in the morning and one in the afternoon. There are approximately two classrooms per grades Kindergarten through 8th grade, one of the Kindergarten classes is a combination class of Transitional Kindergarten, with a total of 412 regular education students. There are 8 students in our SDC class. Other classrooms include music/band room, library, one special education classrooms, and a large portable shared by the RSP staff. An After School Program is provided daily in the cafeteria and various classrooms.

Mobility rate is very low at Washington Colony with the attendance rate averaging about 95%. Approximately eighty-five percent of our K-8 students receive free or reduced breakfast and/or lunches. There are approximately 154 EL students. Among these are Hmong and Spanish speaking students. English Language Development instruction is delivered daily for a minimum of 30 minutes by classroom teachers. Instructional aides, under the supervision of a certificated teacher, work with EL students daily by providing supplemental English Language Development (ELD) instruction and academic support in the primary language as needed.

Washington Colony is a School-wide school. Funding is composed of Title I Part A, Basic Grant, LCFF, and Title II Part A Teacher

Quality. Instructional aides in K classrooms provide additional help with basic skills for students requiring assistance. Our aides provide daily assistance in the area of language arts and math for students requiring supplementary help beyond the core curriculum to meet the grade level objectives.

Special Education programs are run by Washington Colony and the Special Education staff works closely with each regular education teacher to ensure the best possible educational setting for our Special Education students. Washington Colony operates one Special Day classes and two Resource Special Program. These programs work closely with the student study team in identifying and serving students with special needs per the students Individualized Education Program (IEP) Additionally, Washington Colony contracts for the services of nursing, speech therapy, occupational therapy and psychological time.

Comprehensive Needs Assessment Components

Data Analysis

Please refer to the School and Student Performance Data section where an analysis is provided.

Surveys

This section provides a description of surveys (i.e., Student, Parent, Teacher) used during the school-year, and a summary of results from the survey(s).

A survey will be available at the beginning of the school year and during each spring for parents, students, teachers, and community members to provide input regarding programs and services at Washington Colony School.

Classroom Observations

This section provides a description of types and frequency of classroom observations conducted during the school-year and a summary of findings.

Classrooms are visited by administration, teachers, and academic coaches throughout the year.

Analysis of Current Instructional Program

The following statements are derived from the Elementary and Secondary Education Act (ESEA) of 1965 and Essential Program Components (EPCs). In conjunction with the needs assessments, these categories may be used to discuss and develop critical findings that characterize current instructional practice for numerically significant subgroups as well as individual students who are:

- Not meeting performance goals
- Meeting performance goals
- Exceeding performance goals

Discussion of each of these statements should result in succinct and focused findings based on verifiable facts. Avoid vague or general descriptions. Each successive school plan should examine the status of these findings and note progress made. Special consideration should be given to any practices, policies, or procedures found to be noncompliant through ongoing monitoring of categorical programs.

Standards, Assessment, and Accountability

1. Use of state and local assessments to modify instruction and improve student achievement (ESEA)

   Statewide assessments are used to identify areas of need. The data is used to guide instruction and to plan for professional development to improve student achievement.

2. Use of data to monitor student progress on curriculum-embedded assessments and modify instruction (EPC)

   Teachers use data during their PLC (Professional Learning Community) collaboration to monitor student progress and plan for instruction.

Staffing and Professional Development

3. Status of meeting requirements for highly qualified staff (ESEA)

   Teachers participate in monthly staff meetings, monthly multi-district PLC collaboration, and regular grade level/grade span/content specific PLC's.

4. Sufficiency of credentialed teachers and teacher professional development (e.g., access to instructional materials training on SBE-adopted instructional materials) (EPC)

   Teachers have appropriate credentials, are involved in professional development, and have access to instructional materials.

5. Alignment of staff development to content standards, assessed student performance, and professional needs (ESEA)

   Professional development activities of Washington Colony are aligned with the state academic content standards, state assessment results, the curricula and programs tied to the standards. The district conducts on-going evaluations of the staff development needs and establishes goals and professional development activities to assist staff in increasing students learning of content standards. Professional development activities are selected and designed based on staff strengths and needs in relation to student achievement results. These activities are funded through various sources including Title II, Part A.

   Taking into consideration current research on effective professional development activities, a Professional Development Calendar is developed that is coherent and differentiated based on teachers' effectiveness and assignment. The plan includes strategies to ensure all students will meet or exceed state content and academic standards as well as placing an emphasis on EL Learners and strategies to increase their mastery of English.

6. Ongoing instructional assistance and support for teachers (e.g., use of content experts and instructional coaches) (EPC)

   Teachers are are provided coaching and support from Fresno County Office of Education and Tulare County Office of Education. In addition, teachers attend various workshops and training.

7. Teacher collaboration by grade level (kindergarten through grade eight [K–8]) and department (grades nine through twelve) (EPC)

   Teachers regularly collaborate during their PLC as well as their students attend PE and Music time.

Teaching and Learning

8. Alignment of curriculum, instruction, and materials to content and performance standards (ESEA)

   The district adopted CA standards will be the guide for a comprehensive curriculum to guide instruction. District adoption and purchase of CA state approved materials will assist in aligning instruction to the standards. Additionally, professional development activities will include work in alignment of instruction with the standards. District assessments will be designed to evaluate students' mastery of standards. Washington Colony recently adopted new math curriculum that is aligned to current state standards. K-5 has adopted HM Math Expressions and 6-8 grades are using CPM. We are updating our school library and classrooms to provide 21st century learning opportunities (creativity, communication, critical thinking, and collaboration) by increasing the number of digital devices (chrome-books), adding a promethean board, and increasing computer based assessments.

9. Adherence to recommended instructional minutes for reading/language arts and mathematics (K–8) (EPC)

   The current schedule adheres to the recommended instructional minutes for ELA and Math.

10. Lesson pacing schedule (K–8) and master schedule flexibility for sufficient numbers of intervention courses (EPC)

    The master schedule allows flexibility for intervention courses.

11. Availability of standards-based instructional materials appropriate to all student groups (ESEA)

    Appropriate standards-based instructional materials in each core academic subject are available to all student groups K-8th grades. We recently adopted math curriculum that is standards based. Washington Colony is planning on adopting ELA curriculum for the 2016/2017 school year.

12. Use of SBE-adopted and standards-aligned instructional materials, including intervention materials, and for high school students, access to standards-aligned core courses (EPC)

    Standards based instructional materials are being updated.

Opportunity and Equal Educational Access

13. Services provided by the regular program that enable underperforming students to meet standards (ESEA)

    The regular program at Washington Colony provides numerous services to assist underperforming students to meet standards. On-going careful analysis of student assessment data is used to plan intentional instruction based on student need. Teachers will provide differentiated instruction for individual and small groups based on needs determined through data evaluation/analysis. Classroom teachers are available to provide before school, after school, and recess tutoring for students as needed. Parents are regularly included in Student Study Team meetings with suggestions for helping students' achievement being discussed and shared between parents and staff. Parent volunteers participate in classrooms; and special education referrals are made when deemed appropriate. Recommendation to the After School Program, which provides homework help as well as tutoring at least twice a week, is also made for these students. A summer school program offered through our after school program is available.

14. Research-based educational practices to raise student achievement

    Researched based professional development is provided for teachers.

Parental Involvement

15. Resources available from family, school, district, and community to assist under-achieving students (ESEA)

    Parent workshops and support are provided. Some parent workshop opportunities for the 2016/2017 school year include: Parenting Partners, CLAS Program, and FCOE Parent Workshops. Parent workshops are based upon feedback provided from the parent surveys. FCOE will be providing a 12 week technology workshop for parents. We will be providing the necessary digital devises for parent use at the training.

16. Involvement of parents, community representatives, classroom teachers, other school personnel, and students in secondary schools, in the planning, implementation, and evaluation of ConApp programs (5 California Code of Regulations 3932)

    School Site Council, ELAC/DLAC, Stakeholder Public Meetings

Funding

17. Services provided by categorical funds that enable underperforming students to meet standards (ESEA)

Various services to assist underperforming students to meet standards are provided by categorical funds. Title I, Part A, Economic Impact Aid (EIA), and Title III LEP funds.
Use of state and local assessments to modify instruction and improve students' achievement:
Washington Colony Elementary School District uses the following assessments in addition to the STAR testing program to:
a. determine the success of students in meeting the State student academic achievement standards and provide information to teachers, parents, and students on the progress being made toward meeting student academic achievement standards;
b. assist in diagnosis, teaching, and learning in the classroom in ways that best enable low-achieving students to meet State student achievement academic standards and do well in the local curriculum;
c. determine what revisions are needed to projects under this part so that such children meet the State student achievement academic standards; and
d. effectively identify students who may be at risk for reading failure or who are having difficulty reading, through the use of screening, diagnostic, and classroom- based instructional reading assessments.

18. Fiscal support (EPC)

Description of Barriers and Related School Goals

We currently updated reading and math curriculum, have a reading lab also in the process of starting the AR reading, school purchased new library books this is to increase reading levels

School and Student Performance Data

CAASPP Results (All Students)

English Language Arts/Literacy

Overall Participation for All Students								
Grade Level	# of Students Enrolled		# of Students Tested		# of Students with Scores		% of Enrolled Students Tested	
	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16
Grade 3	50	44	50	44	50	43	100.0	100
Grade 4	42	47	41	47	41	47	97.6	97.9
Grade 5	32	42	32	42	32	42	100.0	100
Grade 6	43	36	43	36	43	36	100.0	100
Grade 7	47	46	47	46	47	46	100.0	100
Grade 8	61	46	61	46	61	46	100.0	100
All Grades	275	261	274	261	274	260	99.6	99.6

* The "% of Enrolled Students Tested" showing in this table is not the same as "Participation Rate" for federal accountability purposes.

Overall Achievement for All Students										
Grade Level	Mean Scale Score		% Standard Exceeded		% Standard Met		% Standard Nearly Met		% Standard Not Met	
	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16
Grade 3	2349.2	2375.4	0	14	14	9	32	21	54	56
Grade 4	2383.6	2405.0	2	0	7	21	20	23	71	55
Grade 5	2457.1	2425.6	6	5	31	10	16	26	47	60
Grade 6	2460.7	2505.3	0	11	21	31	26	33	53	25
Grade 7	2479.4	2498.5	2	4	19	33	30	20	49	43
Grade 8	2520.2	2528.9	2	0	31	28	33	48	34	24
All Grades	N/A	N/A	2	5	21	22	27	28	50	44

Reading Demonstrating understanding of literary and non-fictional texts						
Grade Level	% Above Standard		% At or Near Standard		% Below Standard	
	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16
Grade 3	4	7	26	42	70	51
Grade 4	2	4	32	43	66	53
Grade 5	13	10	38	17	50	74
Grade 6	2	11	42	47	56	42
Grade 7	4	11	49	43	47	46
Grade 8	8	9	54	59	38	33
All Grades	5	8	41	42	54	50

Writing Producing clear and purposeful writing						
Grade Level	% Above Standard		% At or Near Standard		% Below Standard	
	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16
Grade 3	0	12	44	26	56	63
Grade 4	0	0	49	49	51	51
Grade 5	16	5	31	45	53	50
Grade 6	7	19	47	53	47	28
Grade 7	11	15	45	52	45	33
Grade 8	3	7	62	63	34	30
All Grades	5	9	48	48	47	43

Listening Demonstrating effective communication skills						
Grade Level	% Above Standard		% At or Near Standard		% Below Standard	
	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16
Grade 3	6	12	56	58	38	30
Grade 4	0	9	61	66	39	26
Grade 5	6	10	63	55	31	36
Grade 6	7	11	63	67	30	22
Grade 7	6	2	43	65	51	33
Grade 8	2	4	77	76	21	20
All Grades	4	8	61	65	35	28

Research/Inquiry Investigating, analyzing, and presenting information						
Grade Level	% Above Standard		% At or Near Standard		% Below Standard	
	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16
Grade 3	0	14	60	44	40	42
Grade 4	2	6	56	49	41	45
Grade 5	16	10	59	52	25	38
Grade 6	5	25	63	47	33	28
Grade 7	4	11	55	46	40	43
Grade 8	10	9	59	54	31	37
All Grades	6	12	59	49	35	39

Conclusions based on this data:

1. Last year was the first year all students taking the SBAC test. These scores can not be compared with STAR scores from previous years.
2. In the areas of Listening and Research, 65% are at or near the standard and 59% are at or near the standard. This shows that our students are stronger in research and listening.
3. When analyzing the overall ELA achievement, 43% of students in grades 3-8 met or exceeded the standard. In addition, the data shows more than 44% of students in grades 3-8 are performing below the standard in reading, with the great need being in 3rd and 4th grade.

School and Student Performance Data

CAASPP Results (All Students)

Mathematics

Overall Participation for All Students								
Grade Level	# of Students Enrolled		# of Students Tested		# of Students with Scores		% of Enrolled Students Tested	
	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16
Grade 3	50	44	50	44	50	44	100.0	100
Grade 4	42	47	41	47	41	47	97.6	100
Grade 5	32	42	32	42	32	42	100.0	100
Grade 6	43	36	43	36	43	36	100.0	100
Grade 7	47	46	47	46	47	46	100.0	100
Grade 8	61	46	61	46	61	46	100.0	100
All Grades	275	261	274	261	274	261	99.6	100

* The "% of Enrolled Students Tested" showing in this table is not the same as "Participation Rate" for federal accountability purposes.

Overall Achievement for All Students										
Grade Level	Mean Scale Score		% Standard Exceeded		% Standard Met		% Standard Nearly Met		% Standard Not Met	
	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16
Grade 3	2379.8	2393.5	2	5	14	23	32	27	52	45
Grade 4	2393.2	2422.3	0	2	10	13	27	43	63	43
Grade 5	2459.1	2419.9	13	5	6	2	38	24	44	69
Grade 6	2439.2	2485.8	2	6	5	17	33	44	60	33
Grade 7	2464.4	2489.7	2	2	9	22	32	35	57	41
Grade 8	2483.9	2553.6	0	13	10	30	33	24	57	33
All Grades	N/A	N/A	3	5	9	18	32	33	56	44

Concepts & Procedures Applying mathematical concepts and procedures						
Grade Level	% Above Standard		% At or Near Standard		% Below Standard	
	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16
Grade 3	2	11	40	34	58	55
Grade 4	2	6	24	26	73	68
Grade 5	22	7	28	14	50	79
Grade 6	5	8	21	33	74	58
Grade 7	9	11	23	39	68	50
Grade 8	2	20	34	41	64	39
All Grades	6	11	29	31	65	58

Problem Solving & Modeling/Data Analysis Using appropriate tools and strategies to solve real world and mathematical problems						
Grade Level	% Above Standard		% At or Near Standard		% Below Standard	
	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16
Grade 3	2	11	30	48	68	41
Grade 4	2	4	32	51	66	45
Grade 5	9	2	47	26	44	71
Grade 6	2	8	40	58	58	33
Grade 7	4	7	32	43	64	50
Grade 8	2	9	66	61	33	30
All Grades	3	7	42	48	55	45

Communicating Reasoning Demonstrating ability to support mathematical conclusions						
Grade Level	% Above Standard		% At or Near Standard		% Below Standard	
	2014-15	2015-16	2014-15	2015-16	2014-15	2015-16
Grade 3	6	9	54	64	40	27
Grade 4	5	6	27	34	68	60
Grade 5	13	0	31	29	56	71
Grade 6	2	6	44	69	53	25
Grade 7	2	7	72	65	26	28
Grade 8	7	22	48	61	46	17
All Grades	5	8	47	53	47	38

Conclusions based on this data:

1. Last year was the first year for all students taking the SBAC test. These scores can not be compared with STAR scores from previous years.
2. In grades 3-8, the overall average for students meeting or exceeding the standard was 18%.
3. When analyzing by claim, Concepts and Procedures is the area of need that requires the most focus, with 58% of the students performing below the standard. More than half of our students are at, near, or above the standard in Communicating Reasoning.

School and Student Performance Data

CELDT (Annual Assessment) Results

Grade	Percent of Students by Proficiency Level on CELDT Annual Assessment														
	Advanced			Early Advanced			Intermediate			Early Intermediate			Beginning		
	13-14	14-15	15-16	13-14	14-15	15-16	13-14	14-15	15-16	13-14	14-15	15-16	13-14	14-15	15-16
K				20	75	50	60		25	10	25	25	10		
1	9	10	7	64	38	50	27	38	29		10	14		3	
2			3	13	20	23	33	47	43	46	33	30	8		
3		4		14	17	8	45	54	69	36	17	23	5	8	
4	11			33	11	53	44	56	32		17	11	11	17	5
5				43	33	7	43	33	80	7	17	13	7	17	
6				25	21	20	63	57	40		7	20	13	14	20
7	8	8	7	42	50	40	42	25	40		8	13	8	8	
8		14	25	55	43	33	45	43	25			8			8
Total	2	5	5	31	29	31	43	44	44	17	15	18	7	8	2

Conclusions based on this data:

1. We have an ELD plan in place to support our Early Advanced and Advanced students with re-designation.
2. Teachers are receiving training and materials to address the needs of our Intermediate students.

School and Student Performance Data

CELDT (All Assessment) Results

Grade	Percent of Students by Proficiency Level on CELDT All Assessments (Initial and Annual Combined)														
	Advanced			Early Advanced			Intermediate			Early Intermediate			Beginning		
	13-14	14-15	15-16	13-14	14-15	15-16	13-14	14-15	15-16	13-14	14-15	15-16	13-14	14-15	15-16
K				7	20	10	34	12	37	28	36	33	31	32	20
1	8	10	7	58	38	47	33	38	33		10	13		3	
2			3	13	20	23	33	47	45	46	33	29	8		
3		4		14	17	7	45	54	73	36	17	20	5	8	
4	10			30	11	45	40	56	32		17	14	20	17	9
5				43	29	13	43	43	75	7	14	13	7	14	
6				25	21	25	63	57	50		7	13	13	14	13
7	8	8	6	42	50	38	42	25	44		8	13	8	8	
8		14	23	55	43	31	45	43	23			15			8
Total	2	4	4	26	26	25	40	40	45	20	18	20	12	12	6

Conclusions based on this data:

1. Problematic is the stall at the intermediate level and at the Early Advanced and Advanced levels are not being reclassified because of academic achievement.

School and Student Performance Data

Title III Accountability (School Data)

AMAO 1	Annual Growth		
	2013-14	2014-15	2015-16
Number of Annual Testers	121	129	127
Percent with Prior Year Data	96.7%	100%	100.0%
Number in Cohort	117	129	127
Number Met	57	75	70
Percent Met	48.7%	58.1%	55.1%
NCLB Target	59.0	60.5	62.0%
Met Target	No	No	No

AMAO 2	Attaining English Proficiency					
	2013-14		2014-15		2015-16	
	Years of EL instruction		Years of EL instruction		Years of EL instruction	
	Less Than 5	5 Or More	Less Than 5	5 Or More	Less Than 5	5 Or More
Number in Cohort	97	44	109	40	111	51
Number Met	19	17	24	15	28	17
Percent Met	19.6%	38.6%	22.0%	37.5%	25.2%	33.3%
NCLB Target	22.8	49.0	24.2	50.9	25.4%	52.8%
Met Target	No	No	No	No	No	No

AMAO 3	Adequate Yearly Progress for English Learner Subgroup		
	2013-14	2014-15	2015-16
English-Language Arts			
Met Participation Rate		Yes	
Met Percent Proficient or Above		--	
Mathematics			
Met Participation Rate		Yes	
Met Percent Proficient or Above		--	

Conclusions based on this data:

1. Students are not meeting the NCLB Target for making Annual Growth. (AMAO 1) However, the gap between percent met and the target is increasing .
2. Students are not meeting the NCLB Target for attaining English Proficiency. (AMAO 2)
3. AYP is not available.

School and Student Performance Data

Title III Accountability (District Data)

AMAO 1	Annual Growth		
	2013-14	2014-15	2015-16
Number of Annual Testers	121	129	127
Percent with Prior Year Data	96.7		100
Number in Cohort	117	129	127
Number Met	57	75	70
Percent Met	48.7	58.1	55.1
NCLB Target	59.0	60.5	62.0%
Met Target	No	No	N/A

AMAO 2	Attaining English Proficiency					
	2013-14		2014-15		2015-16	
	Years of EL instruction		Years of EL instruction		Years of EL instruction	
	Less Than 5	5 Or More	Less Than 5	5 Or More	Less Than 5	5 Or More
Number in Cohort	97	44	109	40	111	51
Number Met	19	17	24	15	28	17
Percent Met	19.6	38.6	22.0	37.5	25.2	33.3
NCLB Target	22.8	49.0	24.2	50.9	25.4%	52.8%
Met Target	No	No	No	No	N/A	N/A

AMAO 3	Adequate Yearly Progress for English Learner Subgroup at the LEA Level		
	2013-14	2014-15	2015-16
English-Language Arts			
Met Participation Rate	Yes	99	
Met Percent Proficient or Above	No	N/A	
Mathematics			
Met Participation Rate	Yes	99	
Met Percent Proficient or Above	No	N/A	
Met Target for AMAO 3	No		N/A

Conclusions based on this data:

1. The percent of students that met AMAO 1 has increased, and so has the AMAO target. The gap between the percent met and the target has decreased. However AMAO 1 has not been met.
2. Our target for AMAO 2 was not met. Fewer students have met the AMAO 2 target.
3. AYP data for AMAO 3 in not available.

Planned Improvements in Student Performance

School Goal #1

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index (API) and adequate yearly progress growth (AYP) targets. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

SUBJECT: English Language Development/ELD
LEA GOAL:
Close the Achievement Gap. All English Learners will continue to make academic progress towards English Language Proficiency.
SCHOOL GOAL #1:
All English Learners will meet or exceed the Annual Measurable Achievement Objectives as measured by the California English Language Development Test (CELDT)..
Data Used to Form this Goal:
2012/13 CELDT Data 2013/14 CELDT Data 2014/15 CELDT Data 2014/14 CAASPP Data 2015/2016
Findings from the Analysis of this Data:
EL students have not met the AMAO 1 target. There has been a decline in the number of EL students meeting AMAO 2 for attaining English Proficiency. Early Advanced and Advanced EL students have not been reclassified due to academic achievement. The trend in CAASPP data shows a significant number of overall students reading and writing below the standard.
How the School will Evaluate the Progress of this Goal:
CELDT Data Benchmark Assessments/Formative Assessments ELD Curriculum Assessments CAASPP/SBAC State Assessment Writing Samples

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
1. Alignment of instructional material with state standards: a. District adopted State Standards will be the guide for a comprehensive curriculum to guide instruction and professional development for all staff. b. State aligned ELA and Math materials will be made available. Purchase ELA and Math materials that are aligned with the state standards. Additionally, begin reviewing materials for NGSS. c. A variety of assessments will be used to evaluate student mastery of standards. d. ELD will be provided through the use of state adopted embedded materials as well as stand alone materials. e. The District will provide a state approved English Language Development supplemental program for students identified as ELL that will enable them to develop English proficiency while meeting state academic standards and/or will conduct staff development in research based English Language Development instructional strategies across the curriculum. f. All EL students will receive daily ELD instruction at a minimum of 30 minutes using state approved, supplemental materials.	Ongoing	District Admin.	ELD Materials & Curriculum	4000-4999: Books And Supplies	School Wide Program (SWP)	1200

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
2. Improvement of science based instructional strategies, professional development to improve academic achievement, and collaborative time for teachers to make instructional decisions based upon student need and data. a. District administrators and academic coaches will observe classrooms to encourage/ensure instructional strategies are being implemented. b. Planning and instruction will continue to be centered on use of state standards, data, and student need. c. Teachers and District Administration will continue to regularly examine & analyze student work samples at grade level meetings to ensure grade level standards are being implemented and to monitor student progress. d. Teachers will participate in professional development to increase academic achievement. e. Understanding of the connection between ELD and ELA standards. f. The District will continue to provide high quality, research based professional development opportunities in instructional strategies that best meet the needs of EL students.	Ongoing	District Admin, Mitchell	Certificated Salary	1000-1999: Certificated Personnel Salaries	School Wide Program (SWP)	85800
			English Language Development Training and Professional Development	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	3334

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
Extended Learning Opportunities: a. Teacher may provide tutoring before and after school. b. The After School Program will provide academic tutoring, homework support, and a summer school program.	Ongoing	a. Teachers, Admin.	Hourly Rate for tutoring	1000-1999: Certificated Personnel Salaries	School Wide Program (SWP)	3880
Increase opportunities to increase reading fluency, reading comprehension, and literacy. a. Our library program with the support of FCOE Library Media Specialists will support literacy through book talks, comprehension activities, concepts of print discussions, Accelerated Reader, etc. all of which will help to develop reading and academic language. b. Provide an Intervention Teacher to support at risk students.	Ongoing	District Admin.	Books	4000-4999: Books And Supplies	School Wide Program (SWP)	
			Learning Commons Aide	2000-2999: Classified Personnel Salaries	School Wide Program (SWP)	
			21 Century technology	4000-4999: Books And Supplies	School Wide Program (SWP)	
			21 Century furniture	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	
			FCOE Library Support	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	
			Computer Programs: AR, Destiny/ Follett	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
Involvement of staff, parents and community to increase student achievement: a. Parent training offered at least once per year. b. Various school wide activities will be scheduled during the school year such as Open House, Parent Teacher Conferences, Grandparents Day, Christmas Program, 8th Grade Promotion, and School Carnival. c. Parents will be advised of grade level standards, student scores on Statewide Assessments, and CELDT. The School Accountability Report Card (SARC) will be available online. d. Increased effort will be made to provide an interpreter at all meetings and school events. e. Maintain an active DELAC f. The District will maintain bilingual office staff g. Translation of information for parents and translators for parent teacher conferences, meetings, and other events.	Ongoing	District Administration, SSC, DELAC	Aides/Interpreting	2000-2999: Classified Personnel Salaries	School Wide Program (SWP)	3711
			Materials	4000-4999: Books And Supplies	School Wide Program (SWP)	5798
			Child Care	2000-2999: Classified Personnel Salaries	School Wide Program (SWP)	
			Doc Tracking	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	198
			SARC SPSA Builder	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	
			Interpreter svcs; Axiom Translations	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	3097

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
Staff development and professional collaboration: Tutoring Services provided to at risk students Continued high quality professional development for teachers and administrators is necessary to meet the needs of ELL students. The District is committed to providing this professional development to ensure the staff is equipped with the skills to provide an exemplary program of instruction for El students enabling this group to meet yearly AMAO's. a. Extensive, on-going training for all teachers at all levels on the Reading/Language Arts and ELD standards, including appropriate standards based instructional strategies. b. Training in scientifically, research based strategies meeting the needs of EL students such as: SDAIE, cultural diversity, and use of adopted ELA/ELD materials, effective instructional strategies, communicating with culturally and linguistically diverse students and parents. c. Understanding of the connection between ELD and ELA standards		District Admin., Mitchell	Summer School	1000-1999: Certificated Personnel Salaries	Title I	8740
			Print handbooks / send home	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	3,846
			ELD Coaching	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	
			SST subs	1000-1999: Certificated Personnel Salaries	School Wide Program (SWP)	
			Subs	1000-1999: Certificated Personnel Salaries	School Wide Program (SWP)	2000

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
Monitoring program implementation and results: a. A comprehensive needs assessment will be conducted yearly. This will include gathering data and information from a variety of sources such as, but not limited to: CELDT scores, State Assessments, school-wide assessments, benchmarks, report cards, attendance, and discipline reports. b. Analysis of student data will be conducted at the beginning of each school year. Results will be disaggregated, analyzed, and reports prepared and shared with attention being paid to noted strengths and weaknesses. Information will be used to determine program effectiveness and to drive instructional decisions. c. Throughout each school year, district school-wide assessments will be given and analyzed. These include, but are not limited to: publisher tests, writing samples, publisher leveled reading passages, formative assessments and District Benchmarks for ELA & Math. Results of assessments will be used for on-going monitoring of program effectiveness and professional development. e. Classrooms will be visited regularly by District administration and coaches to monitor the use of high quality, research based ELD instructional strategies in daily classroom instruction.		District Admin., Mitchell	Testing	None Specified	None Specified	
			Certificated Salaries	1000-1999: Certificated Personnel Salaries	School Wide Program (SWP)	45000

Planned Improvements in Student Performance

School Goal #2

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index (API) and adequate yearly progress growth (AYP) targets. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

SUBJECT: Mathematics
LEA GOAL:
All pupils, including all subgroups and students with disabilities, will make continued academic progress with the intent of meeting or exceeding a year's growth in all core subject content areas.
SCHOOL GOAL #2:
All pupils, including all subgroups and students with disabilities, will make continued academic progress with the intent of meeting or exceeding a year's growth in all core subject content areas.
Data Used to Form this Goal:
2015 CAASPP Data
Findings from the Analysis of this Data:
The CAASPP data is baseline data. According to the data, the mean average for students performing below the standard is below the statewide average. In grades 3-8, 12% of our students met the standard for overall math. When analyzing by each claim, the greatest need was in the area of Concepts and Procedures.
How the School will Evaluate the Progress of this Goal:
Teacher Designed Assessments Formative/Benchmark Assessments CAASPP/SBAC Assessments

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
Alignment of instruction with content standards: a. The District will provide CA state aligned materials and curriculum in all core content areas. b. District adopted State Standards will be the guide for a comprehensive curriculum to guide instruction and professional development for all staff. Purchase math materials that are aligned with the state standards. c. A variety of assessments will be used to evaluate student mastery of standards.	Ongoing	Dist. Admin	Materials and Assessments	4000-4999: Books And Supplies	School Wide Program (SWP)	1000

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
2. Improvement of science based instructional strategies, professional development to improve academic achievement, and collaborative time for teachers to make instructional decisions based upon student need and data. a. Planning and instruction will continue to be based upon state standards, data, and student need. Instructional materials that incorporate strategies based on scientifically based research will be integrated and implemented. b. Teachers will continue to analyze and examine student work samples at grade level meetings to ensure that grade level standards are being mastered c. District administrators and academic coaches will observe classrooms to encourage/ensure instructional strategies are being implemented. d. Teachers and District Administration will continue to regularly examine & analyze student work samples at grade level meetings and to monitor student progress. e. Teachers will participate in professional development to increase academic achievement.	Ongoing	District Admin.	TCOE math coaching and training. Math Expressions math training	5000-5999: Services And Other Operating Expenditures 5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP) School Wide Program (SWP)	3500

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
Extended Learning Time: a. Teacher may provide tutoring before and after school.	Ongoing	District Admin. Teachers	Hourly tutoring stipend	1000-1999: Certificated Personnel Salaries	School Wide Program (SWP)	

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
Monitoring program implementation and results: a. A comprehensive needs assessment will be conducted yearly. This will include gathering data and information from a variety of sources such as, but not limited to: CELDT scores, State Assessments, school-wide assessments, benchmarks, report cards. b. Analysis of student data will be conducted at the beginning of each school year. Results will be disaggregated, analyzed, and reports prepared and shared with attention being paid to noted strengths and weaknesses. Information will be used to determine program effectiveness and to drive instructional decisions. c. Throughout each school year, district school-wide assessments will be given and analyzed. These include, but are not limited to: publisher tests, writing samples, publisher leveled reading passages, formative assessments and District Benchmarks for ELA & Math. Results of assessments will be used for on-going monitoring of program effectiveness and professional development. d. Classrooms will be visited regularly by District administration and academic coaches to monitor the use of high quality, research based math instructional strategies in daily classroom instruction.	Ongoing	District Admin.				

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
Involvement of staff, parents and community: a. Parent training offered at least once per year. c. Parents will be advised of student scores on Statewide Assessments and CELDT assessments as soon as available. d. Increased effort will be made to provide an interpreter at all meetings, parent conferences, and school events. e. Maintain an active DELAC f. The District will maintain bilingual office staff	Ongoing	District Admin. Mitchell	Interpreter	2000-2999: Classified Personnel Salaries	School Wide Program (SWP)	

Planned Improvements in Student Performance

School Goal #3

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index (API) and adequate yearly progress growth (AYP) targets. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

SUBJECT: English Language Arts
LEA GOAL:
All pupils, including all subgroups and students with disabilities, will make continued academic progress with the intent of meeting or exceeding a year's growth in all core subject content areas, including the integration of ELA in science and social studies.
SCHOOL GOAL #3:
All pupils, including all subgroups and students with disabilities, will make continued academic progress with the intent of meeting or exceeding a year's growth in all core subject content areas, including the integration of ELA in science and social studies.
Data Used to Form this Goal:
2015CAASPP Data
Findings from the Analysis of this Data:
According the the CAASPP data, Washington Colony has more students that are not meeting the standard when compared with the state average of students not meeting the standard in overall ELA. When analyzing the areas of weakness, it is noted that reading and writing are the areas of the greatest need for support. In grades 3-8, 53% of students are reading below the standard and 47% are writing below the standard.
How the School will Evaluate the Progress of this Goal:
ESGI BPST (Basic Phonics Skills Test) Teacher Designed Assessments Writing Samples Fluency Assessments Formative/Benchmark Assessments CAASPP/SBAC Statewide Assessments

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	**Type**	**Funding Source**	**Amount**
				5000-5999: Services And Other Operating Expenditures	Title I	10000.00

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
Increase opportunities to increase reading fluency, reading comprehension, and literacy. a. Our library program with the support of FCOE Library Media Specialists will support literacy through book talks, comprehension activities, concepts of print discussions, Accelerated Reader, etc. all of which will help to develop reading and academic language. b. Provide an Intervention Teacher to support at risk students.	On- Going	District Administration J. Dronyk Nancy Alvarez	Books	4000-4999: Books And Supplies	School Wide Program (SWP)	3000
			Computer Library/School-wide Programs and Services: Accelerated Reader, Destiny/Follett	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	2600
			FCOE Library Support	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	1000
			21 Century Technology	4000-4999: Books And Supplies	School Wide Program (SWP)	5000
			21 Century Furniture	4000-4999: Books And Supplies	School Wide Program (SWP)	
			Library/Learning Commons Aide	2000-2999: Classified Personnel Salaries	School Wide Program (SWP)	

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
1. Alignment of instructional material with state standards: a. District adopted State Standards will be the guide for a comprehensive curriculum to guide instruction and professional development for all staff. b. State aligned ELA and Math materials will be made available. Purchase ELA and Math materials that are aligned with the state standards. Additionally, begin reviewing materials for NGSS. c. A variety of assessments will be used to evaluate student mastery of standards. d. ELD will be provided through the use of state adopted embedded materials as well as stand alone materials. e. Teachers will attend Professional Learning Communities to collaborate with other professionals regarding the integration of ELA and other content areas such as science. Teachers will also participate in conferences and professional development opportunities to review and plan for the integration and adoption of NGSS.	Ongoing	District Admin. Mitchell, Teachers	State Aligned Materials	4000-4999: Books And Supplies	School Wide Program (SWP)	3000
			Subs for ELA/ELD Curriculum Review	1000-1999: Certificated Personnel Salaries	School Wide Program (SWP)	1000

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
2. Improvement of science based instructional strategies, professional development to improve academic achievement, student engagement, and collaborative time for teachers to make instructional decisions based upon student need and data. a. District administrators and academic coaches will observe classrooms to encourage/ensure instructional strategies are being implemented. b. Planning and instruction will continue to be centered on use of state standards, data, and student need. c. Teachers and District Administration will continue to regularly examine & analyze student work samples at grade level meetings to ensure grade level standards are being implemented and to monitor student progress. d. Teachers will participate in professional development to increase student engagement and academic achievement.	Ongoing	District Admin. Mitchell	Sub/Conferences/PD	1000-1999: Certificated Personnel Salaries	School Wide Program (SWP)	3000
			SST Subs	1000-1999: Certificated Personnel Salaries	School Wide Program (SWP)	1000
			Professional Development, Workshops, Training	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	6000

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
Extended Learning Opportunities: a. Teacher may provide tutoring before and after school. b. The After School Program will provide academic tutoring, homework support, and a summer school program.	2015/2016	Teachers, Admin.	Tutoring	1000-1999: Certificated Personnel Salaries	School Wide Program (SWP)	2000
Involvement of staff, parents and community to increase student achievement: a. Parent training offered at least once per year. b. Various school wide activities will be scheduled during the school year such as Open House, Parent Teacher Conferences, Grandparents Day, Christmas Program, 8th Grade Promotion, and School Carnival. c. Parents will be advised of grade level standards, student scores on Statewide Assessments, and CELDT. The SARC will be available to parents and community. d. Increased effort will be made to provide an interpreter at all meetings and school events.			Doc Tracking License Agreement	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	
			Axiom Translation	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	1500
			AXIOM SARC	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount
Monitoring program implementation and results: a. A comprehensive needs assessment will be conducted yearly. This will include gathering data and information from a variety of sources such as, but not limited to: CELDT scores, State Assessments, school-wide assessments, benchmarks, report cards, attendance, and discipline reports. b. Analysis of student data will be conducted at the beginning of each school year. Results will be disaggregated, analyzed, and reports prepared and shared with attention being paid to noted strengths and weaknesses. Information will be used to determine program effectiveness and to drive instructional decisions. c. Throughout each school year, district school-wide assessments will be given and analyzed. These include, but are not limited to: publisher tests, writing samples, publisher leveled reading passages, formative assessments and District Benchmarks for ELA & Math. Results of assessments will be used for on-going monitoring of program effectiveness and professional development. e. Classrooms will be visited regularly by District administration to monitor the use of high quality, research based instructional strategies in daily classroom instruction.			Illuminate Training & Support	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	
			ESGI Teacher License	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	550
			Illuminate Data Assessment Management System	5000-5999: Services And Other Operating Expenditures	School Wide Program (SWP)	3125

Planned Improvements in Student Performance

School Goal #4

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index (API) and adequate yearly progress growth (AYP) targets. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

SUBJECT:
LEA GOAL:
SCHOOL GOAL #4:
Data Used to Form this Goal:
Findings from the Analysis of this Data:
How the School will Evaluate the Progress of this Goal:

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount

Planned Improvements in Student Performance

School Goal #5

The School Site Council has analyzed the academic performance of all student groups and has considered the effectiveness of key elements of the instructional program for students failing to meet academic performance index (API) and adequate yearly progress growth (AYP) targets. As a result, it has adopted the following school goals, related actions, and expenditures to raise the academic performance of students not yet meeting state standards:

SUBJECT:
LEA GOAL:
SCHOOL GOAL #5:
Data Used to Form this Goal:
Findings from the Analysis of this Data:
How the School will Evaluate the Progress of this Goal:

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount

Centralized Services for Planned Improvements in Student Performance

The following actions and related expenditures support this site program goal and will be performed as a centralized service. Note: the total amount for each categorical program in this section must be aligned with the Consolidated Application.

Centralized Service Goal #1

SUBJECT: Centralized Services for Planned Improvements in Student Performance in
SCHOOL GOAL #1:

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount

Centralized Services for Planned Improvements in Student Performance

Centralized Service Goal #2

SUBJECT: Centralized Services for Planned Improvements in Student Performance in
SCHOOL GOAL #2:

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount

Centralized Services for Planned Improvements in Student Performance

Centralized Service Goal #3

SUBJECT: Centralized Services for Planned Improvements in Student Performance in
SCHOOL GOAL #3:

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount

Centralized Services for Planned Improvements in Student Performance

Centralized Service Goal #4

SUBJECT: Centralized Services for Planned Improvements in Student Performance in
SCHOOL GOAL #4:

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount

Centralized Services for Planned Improvements in Student Performance

Centralized Service Goal #5

SUBJECT: Centralized Services for Planned Improvements in Student Performance in
SCHOOL GOAL #5:

Actions to be Taken to Reach This Goal	Timeline	Person(s) Responsible	Proposed Expenditure(s)			
			Description	Type	Funding Source	Amount

Summary of Expenditures in this Plan

Total Expenditures by Object Type and Funding Source

Object Type	Funding Source	Total Expenditures
1000-1999: Certificated Personnel Salaries	School Wide Program (SWP)	143,680.00
2000-2999: Classified Personnel Salaries	School Wide Program (SWP)	3,711.00
4000-4999: Books And Supplies	School Wide Program (SWP)	18,998.00
5000-5999: Services And Other Operating	School Wide Program (SWP)	28,750.00
1000-1999: Certificated Personnel Salaries	Title I	8,740.00
5000-5999: Services And Other Operating	Title I	10,000.00

Summary of Expenditures in this Plan

Total Expenditures by Funding Source

Funding Source	Total Expenditures
School Wide Program (SWP)	195,139.00
Title I	18,740.00

Summary of Expenditures in this Plan

Total Expenditures by Goal

Goal Number	Total Expenditures
Goal 1	166,604.00
Goal 2	4,500.00
Goal 3	42,775.00

School Site Council Membership

California Education Code describes the required composition of the School Site Council (SSC). The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of pupils attending the school selected by such parents; and, in secondary schools, pupils selected by pupils attending the school. The current make-up of the SSC is as follows:

Name of Members	Principal	Classroom Teacher	Other School Staff	Parent or Community Member	Secondary Students
Jesus Cruz	X				
Evelyn Diaz			X		
Loni Kozera			X		
Wallene Hawkins		X			
Laura Galleano		X			
Diana Owens		X			
Stephanie Morris				X	
Jennifer Aguilar				X	
Ana Morales				X	
Adam Knudson				X	
Melissa Galindo				X	
Crystal Gutierrez				X	
Numbers of members of each category:	**1**	**3**	**2**	**6**	

At elementary schools, the school site council must be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel, and (b) parents of students attending the school or other community members. Classroom teachers must comprise a majority of persons represented under section (a). At secondary schools there must be, in addition, equal numbers of parents or other community members selected by parents, and students. Members must be selected by their peer group.

Recommendations and Assurances

The school site council (SSC) recommends this school plan and Proposed Expenditure(s)s to the district governing board for approval and assures the board of the following:

1. The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.

2. The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the Single Plan for Student Achievement (SPSA) requiring board approval.

3. The SSC sought and considered all recommendations from the following groups or committees before adopting this plan **(Check those that apply):**

	State Compensatory Education Advisory Committee	Signature
X	English Learner Advisory Committee	Signature
	Special Education Advisory Committee	Signature
	Gifted and Talented Education Program Advisory Committee	Signature
	District/School Liaison Team for schools in Program Improvement	Signature
	Compensatory Education Advisory Committee	Signature
	Departmental Advisory Committee (secondary)	Signature
	Other committees established by the school or district (list):	Signature

4. The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.

5. This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.

6. This SPSA was adopted by the SSC at a public meeting on 12-08-2016.

Attested:

Jesus Cruz	Jesus A. Cruz	12/08/16
Typed Name of School Principal	Signature of School Principal	Date
Adam Knudson	Adam D. Knudson	12/8/16
Typed Name of SSC Chairperson	Signature of SSC Chairperson	Date