ROUTINE ITEMS

WCESD BOARD OF TRUSTEES

ITEM NO. IV.A
DATE: February 9, 2016

SUBJECT TITLE: APPROVE AGENDA

Action ___√___ Discussion _____ Information _____

RECOMMENDATION
Approve agenda for the February 9, 2016 Regular Board Meeting

BACKGROUND
Governing Board meeting agendas state the meeting time and place and briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

The agenda provides members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda also provides members of the public the opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

The Superintendent, as Secretary to the Board, in consultation with the Board president, prepares the agenda for each regular and special meeting.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees
Bob Dack, President
Mark Aguilar, Clerk

Gary Chavez, Member
Liz Faccinto, Member
Pete Mathew, Member

Secretary
Jesus Cruz, Superintendent/Principal

Regular Meeting AGENDA

Tuesday, February 9, 2016, 6:30 p.m.

Washington Colony School, Room M-5
130 E. Lincoln Avenue
Fresno, CA 93706

Persons wishing to address the Board of Trustees on a subject to be considered at this meeting, including any matter that may be designated for public hearing, are asked to notify the Washington Colony Elementary School District Office (see telephone/fax numbers below) by noon of the third working day before the scheduled meeting/hearing, stating the subject they wish to address, the organization they represent (if any), and the nature of their testimony. Time is set aside for individuals so desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

REASONABLE ACCOMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Washington Colony Elementary School District Board of Trustees, may request assistance by contacting the WCESD Office, 130 E. Lincoln Avenue, Fresno, CA 93706; telephone (559) 233-0706; fax (559) 233-9583.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Routine Items

A. Approve Agenda

Approve agenda for the February 9, 2016 Regular Board Meeting

B. Adopt Minutes

1. January 12, 2016 Regular Board Meeting

C. Public Comment/Board Comment

An opportunity for the public and/or the Board to address matters related to school district business which are not on the agenda. Although the item(s) may be discussed, no action may be taken on the item(s). Please see the *Welcome!* Pamphlet for additional information.

D. Correspondence

V. Reports/Discussion/Information

A. Administration/Business/Governance

1. 6th Grade Camp presentation*

2. Board History – J. Cruz

3. Financial Report(s)*

4. Budget Report

a) 2015-16 Fund Transfer Proposals*

5. Superintendent's Report**

a) Prop 39 RFP Template update* (Maiya Yang)

b) Furniture & Technology upgrade**

B. Personnel/Students

1. ADA/Enrollment Report*

2. Suspension Report*

3. 7th and 8th grade MathCounts competition at CSU, Fresno**

****Denotes written information/report of a routine nature which will be addressed upon request of the Board***

***** Denotes an oral report which may or may not include written back-up.***

VI. Action Items

A. Administration/Business/Governance

1. Request For Proposal for Clean Energy Efficiency Prop39

Approve Request for Proposal (RFP) template for Clean Energy Efficiency: Consultation, Audit and Project Support Services under Proposition 39.

2. Warrants

Review and Ratify Warrants paid for the period January 1 – January 31, 2016

3. 2016 CSBA Delegate Assembly Election

Complete 2016 CSBA Delegate Assembly Ballot for Subregion 10-B (Fresno County)

4. Contract/Service Agreements

a) Dellavalle Laboratory, Inc. – Distribution Operator Service

Ratify agreement with Dellavalle Laboratory, Inc. to perform the duties of Distribution Operator for the period beginning January 1, 2016 and ending December 31, 2016.

5. Surplus Equipment/Obsolete Instructional Equipment

Approve removal of obsolete library books to be relocated and donated.

6. Conference Attendance

Consider authorizing attendance to Board Trustee Dack & Board Trustee Mathew to attend the SSDA Conference in Sacramento CA, March 9 – 11, 2016.

B. Personnel/Students

1. Resignation

Ratify Superintendent's acceptance of resignation from Randi McCabe 6th grade teacher.

2. Interdistrict Attendance Permits

Ratify action on Interdistrict Attendance Permit for the 2015-16 school year.

C. Curriculum/Instruction/Assessment

1. Blackboard Connect Services

Ratify the Blackboard Connect annual renewal fee proposal.

VII. Closed Session

The Board will meet in closed session pursuant to:

Government Code section 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent

VIII. Reconvene

IX. Adjournment

WCESD BOARD OF TRUSTEES

ITEM NO. IV.B.1
DATE: February 9, 2016

SUBJECT TITLE: ADOPT MINUTES

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Adopt minutes of the January 12, 2016 Regular Board Meeting.

BACKGROUND

The secretary of the Governing Board keeps minutes and records all official Board actions. (Education Code 35145, 35163)

Copies of the minutes of each regular or special meeting are distributed to all Board members with the agenda for the next regular meeting.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees
Bob Dack, President
Mark Aguilar, Clerk

Gary Chavez, Member
Liz Faccinto, Member
Pete Mathew, Member

Secretary
Jesus Cruz, Superintendent/Principal

Regular Meeting MINUTES

Tuesday, January 12, 2016, 6:30 p.m.

Washington Colony School, Room M-5
130 E. Lincoln Avenue
Fresno, CA 93706

Persons wishing to address the Board of Trustees on a subject to be considered at this meeting, including any matter that may be designated for public hearing, are asked to notify the Washington Colony Elementary School District Office (see telephone/fax numbers below) by noon of the third working day before the scheduled meeting/hearing, stating the subject they wish to address, the organization they represent (if any), and the nature of their testimony. Time is set aside for individuals so desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

REASONABLE ACCOMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Washington Colony Elementary School District Board of Trustees, may request assistance by contacting the WCESD Office, 130 E. Lincoln Avenue, Fresno, CA 93706; telephone (559) 233-0706; fax (559) 233-9583.

I. Call to Order

The January 12, 2016 Regular Board meeting was called to order at 6:30 p.m. by Bob Dack, Board President.

II. Roll Call

Members Present: Bob Dack, Mark Aguilar, Pete Mathew, Liz Faccinto, Gary Chavez; member(s) absent: None

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mark Aguilar.

IV. Routine Items

A. Approve Agenda

The agenda for the January 12, 2016 Regular Board Meeting was approved on a motion by Liz Faccinto, seconded by Mark Aguilar. (Ayes: Dack, Aguilar, Chavez, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

B. Adopt Minutes

1. December 8, 2015 Regular Board Meeting

The minutes of the December 8, 2015 Regular Board Meeting, were adopted on a motion by Pete Mathew, seconded by Gary Chavez (Ayes: Dack, Aguilar, Chavez, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

C. Public Comment/Board Comment

None

D. Correspondence

Fresno County School Trustees Association Dinner invitation for January 19

V. Reports/Discussion/Information

A. Administration/Business/Governance

1. Board History – J. Cruz

The Board reviewed excerpts from the minutes of meetings held January 11, 1966; and January 8, 1991.

2. Financial Report(s)*

Cash in County Treasury Report for December 2015 – Written Report

3. Quarterly Report on Williams Uniform Complaints*

Written Report was presented to the Board. No Complaints were reported.

4. Superintendent's Report**

a) Prop 39 RFQ**

Mr. Cruz: presented the Draft RFQ that has all of the components for prop 39. Once the money is received, there will be required reports. This draft shows the process of selection.
Mr. Cruz: indicated that he can run RFQ through legal counsel.
Bob: suggested sending it to Scott Parish or legal counsel.
Pete: will verify with Kevin Flanagan's contact number for Mr. Cruz.
Bob: Suggested, "Have legal review it and then bring it back as an action item."
Pete: Commented that we don't want to wait too long due to the competitive bid.
Bob: "Keep in touch. We might be able to meet sooner to approve."

b) Sub Bus Driver**

Mr. Cruz: informed the Board that Chuck was hospitalized. In the event one is out, we will be short a bus driver. It may not be suitable for Chuck to drive. We may need a substitute bus driver. Fresno, Selma, and Kerman may have drivers

available for us to hire to sub as needed. Jeff and Mr. Cruz are working on the process. (Share employee program is also an option)

5. FCOE Teacher of the Year Nominee 2015**

Tami Smith was presented with the poster recognition for this honorable nomination. Tami received a big THANK YOU from the Board.

B. Personnel/Students

1. ADA/Enrollment Report*

Enrollment for the period ending December 25, 2015 was 425.

2. Suspension Report*

None to report.

3. 6th Grade Camp update**

Mr. Cruz: announced that a Charter Bus was taking students to the 6th grade camp.
Pete and Mark: indicated that they have sleeping bags available if needed, extra Socks if Snow or Rain, outstanding program, maybe we can do something special for 7th/8th.

Mr. Cruz: added that 8th grade is going to the Museum of Tolerance and Six flags. Seventh grade has science field trip too.

Bob: recommended taking a grade to the Aquarium possible 1st and/or 2nd.

Denotes written information/report of a routine nature which will be addressed upon request of the Board
****Denotes an oral report which may or may not include written back-up.***

VI. Action Items

A. Administration/Business/Governance

1. Audit Report

Gary Shrum: Summarized the Audit Report indicating ;No Findings, PERS/STRS explained, contribution rates are increasing explained, pension/liability explained. No compliance issues or internal control problems.

Bob: Post Employment Benefits Questions, thought it was 11?? Ask Maria to verify #'s. about post employee benefits. Also verify # on page 41, making sure that is what was budgeted. The board discussed allocating the amount that was recommended in prior years report, worked with Mr. Drew on these numbers. Gary, " On page 67, it shows transfer of money". The board can transfer back if needed.

Pete: indicated that Dale went back to actuaries. Also, Craig had an earlier amount.

Gina: would Check notes from March/April.

Bob will check with Maria and will ask if he still has questions.
No other questions on audit report.

The Audit Report for the period July 1, 2014 – June 30, 2015 was approved on a motion by Mark Aguilar, seconded by Pete Mathew. (Ayes: Dack, Aguilar, Chavez, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

2. Warrants

The Board reviewed and Ratified Warrants paid for the period December 1 – December 31, 2015 on a motion by Mark Aguilar, seconded by Liz Faccinto. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

3. Contract/Service Agreements

a) FCOE Fingerprint Consortium Agreement

The Board approved the FCOE Fingerprint Consortium Agreement on a motion by Gary Chavez, seconded by Pete Mathew. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

b) Audit Proposal Agreement

The Board approved the Audit proposal agreement between Linger, Peterson, Shrum & Co. and Washington Colony Elementary School District on a motion by Pete Mathew, seconded by Liz Faccinto. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

4. Surplus Equipment/Obsolete Instructional Equipment

The Board approved the disposal of obsolete overhead projector instructional equipment on a motion by Mark Aguilar, seconded by Pete Mathew. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

B. Personnel/Students

1. Consider ratification for extra duty stipend for additional leadership duties

The board ratified the Teacher-in-Charge additional duties stipend for (15 days) on a motion by Mark Aguilar, seconded by Gary Chavez. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

2. Interdistrict Attendance Permits

None to report.

C. Curriculum/Instruction/Assessment

1. 6th Grade Camp Transportation

The Board approved the Sierra Outdoor School 6th grade Camp transportation cost between Classic Charter and Washington Colony Elementary School District on a motion by Mark Aguilar, seconded by Gary Chavez. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

2. Supplemental Educational Services (SES) Contracts

The Board approved the Supplemental Educational Services (SES) Contracts on a motion by Liz Faccinto, seconded by Pete Mathew. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

VII. Closed Session

The Board met in closed session beginning at 8:00 p.m. on a motion by Pete Mathew, seconded by Mark Aguilar (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None) pursuant to:

Government Code section 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent

VIII. Reconvene

The Board reconvened at 8:33 p.m. on a motion by Mark Aguilar, seconded by Pete Mathew (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)
Nothing to Report.

IX. Adjournment

The meeting was adjourned at 8:34p.m. on a motion by Gary Chavez, seconded by Pete Mathew (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

Robert E. Dack, President

Mark Aguilar, Clerk

WCESD BOARD OF TRUSTEES

ITEM NO. IV.C
DATE: February 9, 2016

SUBJECT TITLE: PUBLIC COMMENT/BOARD COMMENT

Action _____ Discussion ___√___ Information _____

BACKGROUND

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings are not asked to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. Individuals who require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent in writing.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. Members of the public shall have an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.
2. At a time so designated on the agenda, members of the public may bring before the Board, at a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but may not take action at that time. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities.

   Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.
4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the

committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard it, the Board will provide an opportunity for the public to speak.

5. A person wishing to be heard by the Board will first be recognized by the president and may then proceed to comment as briefly as the subject permits.

   Individual speakers are allowed three minutes to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

6. The Board president may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

   The Board may not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. In addition, the Board may not prohibit public criticism of district employees.

   Whenever a member of the public initiates specific complaints or charges against an employee, the Board president will inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957.

7. The Board president will not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group will be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary. Individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings will concern only matters appearing on the agenda.

REPORTS
DISCUSSION
INFORMATION

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.2
DATE: February 9, 2016

SUBJECT TITLE: BOARD HISTORY

Action _____ Discussion _____ Information ___√___

BACKGROUND

The maintenance of accurate minutes of Board meetings provides a record of Board actions for use by district staff and the public. The secretary of the Board keeps minutes and records all official Board actions.

CONSIDERATION

"The farther backward you can look, the farther forward you are likely to see."
Winston S. Churchill

Excerpts from the minutes of meetings held February 16, 1966; and February 12, 1991 follow for your review.

WASHINGTON COLONY SCHOOL
BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING
~~March 8~~ Feb 16, 1966

Meeting was called to order in the cafeteria of Washington Colony School at 7:30 p. m. with all members present and James Massie, Secretary to the Board. Others present were William and Hans Hastrup and Wally Anderson from the office of William Hastrup, Architect; Mr. Ruffus Davis, applicant for the position of building inspector; and representatives from each of the competing construction firms.

MINUTES OF JANUARY 12 meeting were approved and signed after a motion of John Moran, seconded by Bruce Blacksill.

MAINTENANCE REGISTER AND WARRANTS nos. 502-532 were approved for payment by motion of Bruce Blacksill and seconded by John Moran.

OPENING OF BIDS FOR SCHOOL CONSTRUCTION PROGRAM: Bids were opened at 8:00 p. m. Bids submitted were as follows:

	Main Bid	Alternate #1 Sprinklers	TOTAL Main Bid plus Alt. # 1
David Hoff	$148,104.00	$1,582.00	$149,686.00
Bob Long Enterprizes	145,700.00	1,800.00	147,500.00
George Rutledge	152,125.00	1,500.00	153,625.00
George Noricks	158,894.00	1582.00	160,476.00
Chris Jessen	149,979.00	1,600.00	151,579.00
Lewis Nelson	150,700.00	1,575.00	152,275.00

AWARDING OF BID: Upon information received by the Board, it was unanimously agreed upon a motion by John Moran and seconded by Bruce Blacksill, that the Board accept the low bid of Bob Long Enterprizes, Inc. provided that he will change the sub-contractors for the painting and pre-fabricated cabinets contracts. Acceptance also is pending upon approval of the Office of Local Assistance, Department of General Services.

BUILDING INSPECTOR: Bud Barberich made a motion, seconded by John Moran, that Ruffus G. Davis be hired as Building Inspector at a salary of $700.00 per month. Motion was unanimously carried and his contract was signed.

DISPOSITION OF TEMPORARY CLASSROOM: The Board discussed the feasibility of selling the old white frame building which is located on the northwest corner of the school property which lies south of Lincoln Avenue. The building is currently being used as a temporary classroom. By a motion by Bud Barberich, seconded by John Moran, the Board unanimously voted the value of the building to be less than $200.00. Further motion was made by Mr. Barberigh and seconded by Mr. Moran that the building be sold to the Boy Scouts of America of Easton for a price of $25.00 with said property to be moved from the school premises following the end of the present school term and said organization will be repsonsible for all costs and risks involved in moving this building. Motion carried.

DISCUSSION OF CERTIFICATED SALARY ADJUSTMENTS: Mr. Massie discussed with the board the comparative salaries of the schools in this area. It was decided that Mr. Massie should evaluate the budget and recommend to the board at the next board meeting the amount of increase he feels the district can afford to spend in the adjustment of salaries.

PERSONNEL POLICIES: By motion of Henry Salwasser, seconded by John Moran, it was unanimously agreed to adopt the attached set of personnel policies concerning "Personnel Management of the Classified Service", Industrial Accident Leave (Classified and Certificated)", and "Use of Sick Leave for Personal Emergencies: These policies were recommended by the County Administrators Committee on School Business Management.

STANDARD SCHOOL SUPPLY LIST FOR 1966-67: This was approved on motion of John Moran and seconded by Bud Barberich, and was signed by Henry Salwasser, Board Clerk.

STATE TEST RESULTS: Mr. Massie explained the State Test results to the board.

MINIMUM DAYS: Mr. Massie explained to the Board that on each Wednesday in February the 7th and 8th grade students would be released at 2:00 p. m. in order to allow the teachers to attend a Reading Workshop at Fresno Colony School which is being conducted by Dr. Schofield of San Jose Stat College.

MAYDAY COLORS: The Board agreed to accept the recommendation of the School Club that the Mayday Colors be changed from Yellow and White to Lavendar and White.

8th GRADE SACRAMENTO TRIP: Mr. Massie announced to the Board that the 8th grade students will take their annual trip to the legislature in Sacramento on February 23.

NSBA ANNUAL CONFERENCE: Mr. Massie announced to the Board that he had made three reservations for this conference which is to be held in Minneapolis, Minn. on April 22 through 27. On morion of John Moran, seconded by Henry Salwasser, it was unanimously agreed that Mr. Massie be authorized to use one of the reservations if it is possible for him to leave the school at this time.

ADJOURNMENT was by motion of Henry Salwasser, Seconded by Bruce Blacksill.

Respectfully submitted:
James G. Massie,
Secretary to the Board

Approved by:

F. John Pylman, Jr., President
(F. John Pylman, Jr.)

Henry Salwasser, Clerk
(Henry Salwasser)

mr

WASHINGTON COLONY SCHOOL DISTRICT
BOARD OF TRUSTEES
Minutes of Regular Meeting

February 12, 1991

I. CALL TO ORDER

The meeting was called to order in the school library at 7:45 p.m. by board president, John Rothenfluh.

II. ROLL CALL

Members present: Mike Aguilar, Frank Butterfield, Pete Mathew, Joyce Quiroz, John Rothenfluh, and LaVerne Carlson. Members absent: none. Others present: Bridget Lourenco, Debbie Mattos, Barbara Steele, Linda Demant, Harriet Lichti, Raymond Marta, Alice Jamgochian, and Liz Faccinto.

III. ROUTINE BUSINESS

A. AGENDA
The agenda was approved on a motion by Frank Butterfield, seconded by Mike Aguilar. Motion carried.

B. MINUTES
Frank Butterfield stated that Item III C of the January minutes listed Mike Aguilar as making and seconding the motion. This item will be corrected to read "motion by Pete Mathew, seconded by Mike Aguilar." The revised minutes of the January 8, 1991 regular meeting were approved on a motion by Pete Mathew, seconded by Mike Aguilar. Motion carried.

C. WARRANTS
Warrants #648338 to 648370 dated January 10, 1991, and warrants #651616 to 651640 dated January 24, 1991 were approved by the board on a motion by Frank Butterfield, seconded by Joyce Quiroz. Motion carried.

D. DISTRIBUTION OF MATERIALS
Materials were distributed to respective board members.

E. CORRESPONDENCE
There was no correspondence at this meeting.

F. PUBLIC PRESENTATION
There was no public presentation at this meeting.

G. TEACHER PRESENTATION
Miss Jamgochian - Language Arts - Grades 7 and 8
Miss Jamgochian showed sample work and a video demonstrating the "Best Sellers" unit. "Best Sellers" is a new way of presenting book reports. Students read the book, write letters to try to "sell" it to the "publishers" and promote it for the "Best Sellers" list.

IV. CLOSED SESSION
The board met in closed session prior to the regular session to discuss personnel. The board will continue with closed session after the regular meeting.

V. ACTION ITEMS

A. INTERDISTRICT TRANSFERS
An interdistrict transfer for 1990-91 for Angel Rivera was approved by the board on a motion by Pete Mathew, seconded by Mike Aguilar. Motion carried. A semester review of interdistrict transfers for Nick Enochs and Thomas Fleming was done by the board. The board voted to renew transfers for the boys for the second semester of the 1990-91 school year. Letters will be sent to the parents regarding the renewed transfer. This was on a motion by Frank Butterfield, seconded by Joyce Quiroz. Motion carried.

B. BUDGET REVISIONS - FUND TRANSFERS
The board approved budget revision and fund transfers as submitted on a motion by Frank Butterfield, seconded by Mike Aguilar. Motion carried

C. FIRST READING - BOARD POLICY 1340
The board approved the first reading of board policy #1340 on a motion by Frank Butterfield, seconded by Joyce Quiroz. Motion carried. This policy pertains to access to and charge for copies of district records.

D. CENTRAL VALLEY REGIONAL CONSORTIUM
After discussion, the board decided not to join the Central Valley Regional Consortium and the California Technology Project at this time. This will be reviewed by the board next year. This was on a motion by Frank Butterfield, seconded by Joyce Quiroz. Motion carried.

VII. SUPERINTENDENT'S REPORT

A. CASH FLOW
Cash flow information on all funds was distributed to the board.

B. GENERAL REPORT

1. Dr. Carlson and Bill Griffin from W.U.H.S. will be in charge of the Small Schools Institute day to be held in October, 1991 at Washington Colony and Washington Union High School.
2. Dr. Carlson informed the board about the vandalism that occurred on campus. The siding was removed from the pump house on the North campus and there was writing on restroom doors.
3. The School Safety Committee will meet in the school library on February 13 at 3:15 p.m.
4. "The Mountain Man" visited the fifth grade classroom and told the students about life in the mountains.
5. Dr. Carlson informed the board of freeze damage that was done to a tree in the kindergarten play area. A boom will be rented to trim the tree in the play area and to trim other trees on campus.
6. Jeff Dronyk has purchased a used blue-print file for the school for $100.
7. The school will receive an Apple IIe computer from IFS for the fundraiser program that was done in the fall.
8. The fourth grade Astronomy class will have a star watching session on Saturday night February 15 at the school.
9. Several teacher have had their students send valentines and write letters to service men in the Persian Gulf.
10. The school will be purchasing yellow ribbon to signify the safe return of servicemen from the Persian Gulf. The outdoor ribbon has been back-ordered and will be distributed to teachers when it is received.

VIII. ADJOURNMENT

The meeting was adjourned at 9:15 p.m. on a motion by Mike Aguilar, seconded by Joyce Quiroz. Motion carried.

JOHN ROTHENFLUH
Board President

PETE MATHEW
Board Clerk

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.3
DATE: February 9, 2016

SUBJECT TITLE: FINANCIAL REPORTS

Action _____ Discussion _____ Information ___√___

BACKGROUND

The Governing Board is committed to ensuring accountability to the public for the fiscal health of the district. The Board adopts sound fiscal policies and oversees the district's financial condition. The Superintendent or designee regularly keeps the Board informed about the district's finances and submits timely reports so that the Board can take appropriate action to ensure the district's financial stability. The Superintendent or designee recommends amendments to the district's budgeted revenues and expenditures as may be necessary to maintain a balanced budget.

CONSIDERATION

The *Cash in County Treasury Report* for January 2016 follows for your review.

Cash In County Treasury
Aggregate

From 1/1/2016 thru 1/31/2016
Fund: 0100 (6150 60001) General Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 1/1/2016							$1,771,863.11
1/6/2016	TF -160984	JV#679 15-16 1ST APPT. EDUCATOR EFFECTIV	$29,917.00	$0.00	$4,446,962.37	$2,645,182.26	$1,801,780.11
1/6/2016	TF -160992	JV# 0681 2014-15 6TH APPT TITLE III NCLB ENC	$6,372.00	$0.00	$4,453,334.37	$2,645,182.26	$1,808,152.11
1/6/2016	TF -160994	JV# 0680 2015-16 2NS APPT TITLE III NCLB TEA	$7,854.00	$0.00	$4,461,188.37	$2,645,182.26	$1,816,006.11
1/8/2016	APY -20161	Accounts Payable 1/8/2016	$0.00	$58,394.88	$4,461,188.37	$2,703,577.14	$1,757,611.23
1/8/2016	TF -161014	JV# 0703 15-16 2ND APPT ENG LANG ACQ NCL	$5,646.00	$0.00	$4,466,834.37	$2,703,577.14	$1,763,257.23
1/12/2016	TF -161050	JV#0715 CONT NURS SVCS AUG`15-DEC`15	$0.00	$1,590.00	$4,466,834.37	$2,705,167.14	$1,761,667.23
1/12/2016	TF -161056	#0717 WELLS FARGO FEE-TAX DEPO ACCT OC	$0.00	$1.39	$4,466,834.37	$2,705,168.53	$1,761,665.84
1/13/2016	APY -20161	Accounts Payable 1/13/2016	$0.00	$2,260.17	$4,466,834.37	$2,707,428.70	$1,759,405.67
1/13/2016	TF -161063	#0732 SUI CHRGS 4TH QUARTER 2015	$0.00	$337.99	$4,466,834.37	$2,707,766.69	$1,759,067.68
1/15/2016	TF -161079	JV# 0742 2015-+16 2ND APPT ONE TIME MAND	$92,617.00	$0.00	$4,559,451.37	$2,707,766.69	$1,851,684.68
1/20/2016	CA -33535	362645 camp payments	$700.00	$0.00	$4,560,151.37	$2,707,766.69	$1,852,384.68
1/20/2016	CA -33535	362645 dec ins	$13,664.44	$0.00	$4,573,815.81	$2,707,766.69	$1,866,049.12
1/20/2016	TF -161113	JV# 0750 2014-15 6TH APPT TITLE II PART A N	$523.00	$0.00	$4,574,338.81	$2,707,766.69	$1,866,572.12
1/20/2016	TF -161195	JV#0001717650 2nd QTR. 1st INTEREST DIST.	$990.17	$0.00	$4,575,328.98	$2,707,766.69	$1,867,562.29
1/21/2016	TF -161118	2015-16 HOMEOWNERS APPORTIONMENT	$1,403.00	$0.00	$4,576,731.98	$2,707,766.69	$1,868,965.29
1/21/2016	TF -161120	JV#0753 15-16 1ST QTR. LOTTERY K-12	$19,056.78	$0.00	$4,595,788.76	$2,707,766.69	$1,888,022.07
1/22/2016	APY -20161	Accounts Payable 1/22/2016	$136.61	$18,177.90	$4,595,925.37	$2,725,944.59	$1,869,980.78
1/26/2016	TF -161152	#0757 FICA CHRGS FOR 1/31/2016 PAYROLL	$0.00	$3,454.51	$4,595,925.37	$2,729,399.10	$1,866,526.27
1/26/2016	TF -161155	#0758 MEDICARECHRGS FOR 1/31/2016 PAYRO	$0.00	$2,899.12	$4,595,925.37	$2,732,298.22	$1,863,627.15
1/26/2016	TF -161156	#0762 PERS DIST CHRGS-1/31/2016 PAYROLL	$0.00	$4,550.54	$4,595,925.37	$2,736,848.76	$1,859,076.61
1/26/2016	TF -161159	#0764 STRS DIST CONT FOR 1/31/2016 PAYROL	$0.00	$17,251.77	$4,595,925.37	$2,754,100.53	$1,841,824.84
1/27/2016	TF -161186	JV# 0775 15-16 JAN ADV PRINC APPORTIONME	$264,286.00	$0.00	$4,860,211.37	$2,754,100.53	$2,106,110.84
1/27/2016	TF -161189	JV# 0780 2015-16 JAN STATE PRIN APPT - SP E	$12,128.00	$0.00	$4,872,339.37	$2,754,100.53	$2,118,238.84
1/29/2016	TF -161205	#0001718365 Reverse ERAF Triple-Flip & Swap- F	$0.00	$13,586.93	$4,872,339.37	$2,767,687.46	$2,104,651.91
1/29/2016	TF -161213	#0001718704 15-16 Current Secured Supp 5 & 6	$1,066.96	$0.00	$4,873,406.33	$2,767,687.46	$2,105,718.87
1/29/2016	PAY -12916	PAYROLL 1/29/2016	$91,518.23	$272,344.52	$4,964,924.56	$3,040,031.98	$1,924,892.58
	Total Activity		$547,879.19	$394,849.72			
	Ending Balance				$4,964,924.56	$3,040,031.98	$1,924,892.58

Cash In County Treasury
Aggregate

From 1/1/2016 thru 1/31/2016
Fund: 1200 (6150 60012) Child Development Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 1/1/2016							$64,405.26
1/8/2016	APY -20161	Accounts Payable 1/8/2016	$0.00	$1,860.07	$161,711.98	$99,166.79	$62,545.19
1/20/2016	CA -33535	362645 bison ins	$843.60	$0.00	$162,555.58	$99,166.79	$63,388.79
1/20/2016	TF -161195	JV#0001717650 2nd QTR. 1st INTEREST DIST.	$37.79	$0.00	$162,593.37	$99,166.79	$63,426.58
1/22/2016	APY -20161	Accounts Payable 1/22/2016	$0.00	$314.54	$162,593.37	$99,481.33	$63,112.04
1/26/2016	TF -161156	#0762 PERS DIST CHRGS-1/31/2016 PAYROLL	$0.00	$687.58	$162,593.37	$100,168.91	$62,424.46
1/26/2016	TF -161159	#0764 STRS DIST CONT FOR 1/31/2016 PAYROL	$0.00	$42.92	$162,593.37	$100,211.83	$62,381.54
1/29/2016	PAY -12916	PAYROLL 1/29/2016	$2,245.92	$13,825.41	$164,839.29	$114,037.24	$50,802.05
	Total Activity		$3,127.31	$16,730.52			
	Ending Balance				$164,839.29	$114,037.24	$50,802.05

Cash In County Treasury
Aggregate

From 1/1/2016 thru 1/31/2016
Fund: 1300 (6150 60008) Cafeteria Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 1/1/2016							$140,594.85
1/8/2016	APY -20161	Accounts Payable 1/8/2016	$0.00	$3,541.13	$274,190.52	$137,136.80	$137,053.72
1/13/2016	APY -20161	Accounts Payable 1/13/2016	$0.00	$907.34	$274,190.52	$138,044.14	$136,146.38
1/20/2016	CA -33528	362649 ad mi 01/20	$12.25	$0.00	$274,202.77	$138,044.14	$136,158.63
1/20/2016	CA -33528	362649 st me 01/20	$652.00	$0.00	$274,854.77	$138,044.14	$136,810.63
1/20/2016	CA -33535	362645 ad meal dec	$107.50	$0.00	$274,962.27	$138,044.14	$136,918.13
1/20/2016	CA -33535	362645 st meal dec	$10.30	$0.00	$274,972.57	$138,044.14	$136,928.43
1/20/2016	TF -161195	JV#0001717650 2nd QTR. 1st INTEREST DIST.	$104.16	$0.00	$275,076.73	$138,044.14	$137,032.59
1/22/2016	APY -20161	Accounts Payable 1/22/2016	$0.00	$7,895.97	$275,076.73	$145,940.11	$129,136.62
1/26/2016	TF -161156	#0762 PERS DIST CHRGS-1/31/2016 PAYROLL	$0.00	$846.52	$275,076.73	$146,786.63	$128,290.10
1/29/2016	CA -33617	363247 ad mi 01/29	$55.00	$0.00	$275,131.73	$146,786.63	$128,345.10
1/29/2016	CA -33617	363247 st mi 01/29	$751.20	$0.00	$275,882.93	$146,786.63	$129,096.30
1/29/2016	CA -33618	363251 st mi 01/29	$455.35	$0.00	$276,338.28	$146,786.63	$129,551.65
1/29/2016	CA -33618	363251 ad mi 01/29	$68.75	$0.00	$276,407.03	$146,786.63	$129,620.40
1/29/2016	PAY -12916	PAYROLL 1/29/2016	$2,325.93	$11,056.25	$278,732.96	$157,842.88	$120,890.08
	Total Activity		$4,542.44	$24,247.21			
	Ending Balance				$278,732.96	$157,842.88	$120,890.08

Cash In County Treasury
Aggregate

From 1/1/2016 thru 1/31/2016
Fund: 1400 (6150 60005) Deferred Maintenance Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 1/1/2016							$66,777.16
1/20/2016	TF -161195	JV#0001717650 2nd QTR. 1st INTEREST DIST.	$29.05	$0.00	$92,366.00	$25,559.79	$66,806.21
1/22/2016	APY -20161	Accounts Payable 1/22/2016	$0.00	$4,000.00	$92,366.00	$29,559.79	$62,806.21
	Total Activity		$29.05	$4,000.00			
	Ending Balance				$92,366.00	$29,559.79	$62,806.21

Cash In County Treasury
Aggregate

From 1/1/2016 thru 1/31/2016
Fund: 1500 (6150 60010) Pupil Transportation Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 1/1/2016							$6,910.23
1/20/2016	TF -161195	JV#0001717650 2nd QTR. 1st INTEREST DIST.	$4.81	$0.00	$6,915.04	$0.00	$6,915.04
	Total Activity		$4.81	$0.00			
	Ending Balance				$6,915.04	$0.00	$6,915.04

Cash In County Treasury
Aggregate

From 1/1/2016 thru 1/31/2016
Fund: 1700 (6150 60020) Special Reserve Fund for Other Than Capital Outlay Projects

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 1/1/2016							$103,165.93
1/20/2016	TF -161195	JV#0001717650 2nd QTR. 1st INTEREST DIST.	$71.82	$0.00	$103,237.75	$0.00	$103,237.75
	Total Activity		$71.82	$0.00			
	Ending Balance				$103,237.75	$0.00	$103,237.75

Cash In County Treasury
Aggregate

From 1/1/2016 thru 1/31/2016
Fund: 2000 (6150 60078) Special Reserve Fund for Postemployment Benefits

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 1/1/2016							$106,377.67
1/20/2016	TF -161195	JV#0001717650 2nd QTR. 1st INTEREST DIST.	$74.06	$0.00	$106,451.73	$0.00	$106,451.73
	Total Activity		$74.06	$0.00			
	Ending Balance				$106,451.73	$0.00	$106,451.73

Cash In County Treasury Aggregate

From 1/1/2016 thru 1/31/2016
Fund: 2100 (6150 65069) Building Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 1/1/2016							$309.78
1/20/2016	TF -161195	JV#0001717650 2nd QTR. 1st INTEREST DIST.	$0.22	$0.00	$310.00	$0.00	$310.00
	Total Activity		$0.22	$0.00			
	Ending Balance				$310.00	$0.00	$310.00

Cash In County Treasury
Aggregate

From 1/1/2016 thru 1/31/2016
Fund: 2500 (6150 60006) Capital Facilities Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 1/1/2016							$12,059.25
1/20/2016	TF -161195	JV#0001717650 2nd QTR. 1st INTEREST DIST.	$8.41	$0.00	$12,067.66	$0.00	$12,067.66
	Total Activity		$8.41	$0.00			
	Ending Balance				$12,067.66	$0.00	$12,067.66

Cash In County Treasury
Aggregate

From 1/1/2016 thru 1/31/2016
Fund: 3500 (6150 60066) County School Facilities Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 1/1/2016							$14,102.44
1/20/2016	TF -161195	JV#0001717650 2nd QTR. 1st INTEREST DIST.	$9.82	$0.00	$14,112.26	$0.00	$14,112.26
	Total Activity		$9.82	$0.00			
	Ending Balance				$14,112.26	$0.00	$14,112.26

Cash In County Treasury
Aggregate

From 1/1/2016 thru 1/31/2016
Fund: 4000 (6150 60015) Special Reserve Fund for Capital Outlay Projects

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 1/1/2016							$1,460.32
1/20/2016	TF -161195	JV#0001717650 2nd QTR. 1st INTEREST DIST.	$1.02	$0.00	$1,461.34	$0.00	$1,461.34
	Total Activity		$1.02	$0.00			
	Ending Balance				$1,461.34	$0.00	$1,461.34

Cash In County Treasury
Aggregate

From 1/1/2016 thru 1/31/2016
Fund: 5100 (6150 65070) Bond Interest and Redemption Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 1/1/2016							$18,121.60
1/20/2016	TF -161195	JV#0001717650 2nd QTR. 1st INTEREST DIST.	$1.92	$0.00	$46,785.40	$28,661.88	$18,123.52
1/21/2016	TF -161118	2015-16 HOMEOWNERS APPORTIONMENT	$330.32	$0.00	$47,115.72	$28,661.88	$18,453.84
1/29/2016	TF -161089	JV#0001717029 2004 GO BOND PMT.	$0.00	$7,451.88	$47,115.72	$36,113.76	$11,001.96
1/29/2016	TF -161213	#0001718704 15-16 Current Secured Supp 5 & 6	$76.69	$0.00	$47,192.41	$36,113.76	$11,078.65
	Total Activity		$408.93	$7,451.88			
	Ending Balance				$47,192.41	$36,113.76	$11,078.65

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.4
DATE: February 9, 2016

SUBJECT TITLE: Budget Report

Action _____ Discussion ___√___ Information _____

BACKGROUND

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget guides decisions and actions throughout the year and serves as a tool for monitoring the fiscal health of the district.

CONSIDERATION

The Superintendent and the School Board will review and discuss Fund Transfer Proposals for the current 2015-16 school year and subsequent years. The Board considers future obligations of the district included on the transfer proposals.

Fund #1400
Fund #1500
Fund #2000
Fund #4000

Funded Status and Funding Progress

As of July 1, 2012, the most recent actuarial valuation date, the District's unfunded actuarial accrued liability (UAAL) was $840,864. The annual payroll for active employees covered by the plan in the actuarial valuation for the 2014-2015 fiscal year was $2,275,329, for a ratio of the UAAL to covered payroll of 36.96%.
Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about future terminations, mortality, and healthcare cost trends. Actuarially determined amounts are subject to continual revision as actuarial value of plan assets is changing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effect on short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.
In the July 1, 2012 actuarial valuation, the projected unit credit actuarial cost method was used. The calculations were made using the Alternative Measurement Method permitted by GASB 45 for plans with fewer than 100 participants. The actuarial assumptions included a rate of 5.0% to discount expected liabilities to the valuation date, which is the actuaries' best estimate of expected long-term plan experience given the types of assets available for the District for investment purposes. The initial medical and prescription drug trend rates were 8.0%, reduced by decrements to an ultimate rate of 5.0% after three years. Mortality, disability and retirement rates are from the 1994 Group Annuity Mortality. The UAAL is being amortized over 30 years using a discount rate of 5.0%. The future District cap is assumed to increase, on the average, by five percent.

The unfunded net obligation for other postemployment benefits is $843,140. Annual amounts to amortize this debt are as follows:

Year Ending June 30:	Amount
2019	$ 32,974
2020	32,974
2021-2025	164,870
2026-2030	164,870
2031-2035	164,870
2036-2040	164,870
2041-2045	117,712
Total	$ 843,140

12. COMPENSATED ABSENCES

Compensated absences at June 30, 2015 consisted of:

	Compensated Absences	Benefits	Totals
Classified (all due after one year)	$ 4,308	$ 680	$ 4,988

13. LEASES

Operating Leases

The District has entered into various operating leases for copier equipment with lease terms in excess of one year. None of these agreements contain purchase options. All the agreements contain a termination clause providing for cancellation after a specified number of days written notice to lessors, but it is unlikely that the District will cancel any of the agreements prior to the expiration date. The District will receive no sublease rental revenues nor pay any contingent rentals for these operating leases. Operating lease rental expense for the year ended June 30, 2015 under these operating leases was $27,402. Future minimum lease payments under these agreements are as follows:

Year Ending June 30:	Amount
2016	$ 18,441
2017	18,441
2018	8,240
Total	$ 45,122

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT
DEFERRED MAINTENANCE FUND AS OF JANUARY 31, 2016
FUND #1400

	2015-16	2016-17	2017-18	2018-19	2019-20
BEGINNING FUND BALANCE	62,806	104,889	146,972	189,055	231,138
1% OF GENERAL FUND BUDGET	42,083	42,083	42,083	42,083	42,083
2015-16 TOTAL GF EXPENDITURES $4,208,296					
PROJECTED ENDING BALANCE JUNE 30 2016	104,889	146,972	189,055	231,138	273,221

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT
BUS REPLACEMENT FUND AS OF JANUARY 31, 2016
FUND #1500

	1-Jul-15	2015-16	2016-17	2017-18	2018-19	2019-20
BEGINNING FUND BALANCE	**6973**	6,973	45,578	84,183	122,788	161,393
ANNUAL CONTRIBUTION		38,605	38,605	38,605	38,605	38,605
PROJECTED ENDING BALANCE JUNE 30 2016	**6,973**	45,578	84,183	122,788	161,393	199,998
ESTIMATED COST OF A NEW BUS	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**	**200,000**
UNFUNDED LIABILITY	**193,027**	**154,422**	**115,817**	**77,212**	**38,607**	**2**

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT
POST EMPLOYMENT BENEFITS AS OF JANUARY 31, 2016
FUND #2000

	1-Jul-15	2015-16	2016-17	2017-18	2018-19	2019-20
BEGINNING FUND BALANCE	**312994**	312,994	419,023	525,052	631,081	737,110
ANNUAL CONTRIBUTION		106,029	106,029	106,029	106,029	106,029
PROJECTED ENDING BALANCE JUNE 30 2016	**312,994**	419,023	525,052	631,081	737,110	843,139
UNFUNDED LIABILITY PER ACTUARIAL STUDY - 2015 AUDIT REPORT	**843,140**	843,140	843,140	843,140	843,140	843,140
UNFUNDED LIABILITY	**530,146**	**424,117**	**318,088**	**212,059**	**106,030**	**1**

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT
SPECIAL RESERVE FUND AS OF JANUARY 31, 2015
PLAYGROUND
FUND #4000

	1-Jul-15	2015-16	2016-17	2017-18	2018-19	2019-20
BEGINNING FUND BALANCE	**1475**	1,475	13,180	24,885	36,590	48,295
ANNUAL CONTRIBUTION		11,705	11,705	11,705	11,705	11,705
PROJECTED ENDING BALANCE JUNE 30 2016	**1,475**	13,180	24,885	36,590	48,295	60,000
ESTIMATED COST OF A NEW PLAYGROUND	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**	**60,000**
UNFUNDED LIABILITY	**58,525**	**46,820**	**35,115**	**23,410**	**11,705**	**0**

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.5
DATE: February 9, 2016

SUBJECT TITLE: Superintendent's Report

Action _____ Discussion _____ Information ___√___

BACKGROUND

As part of the Governing Board's responsibility to set direction for the school district, the Board shall adopt long-term goals focused on the achievement of all district students. The district's goals shall be aligned with the district's vision, mission, philosophy, and priorities. (BP 0200)

CONSIDERATION

In developing goals and identifying strategies to achieve those goals, the Board and Superintendent shall solicit input and review from key stakeholders. The Board shall also review and consider quantitative and/or qualitative data, including data disaggregated by student subgroup and school site, to ensure that district goals are aligned with student needs. Superintendent will discuss the District Goals and Objectives with the Board of Education. The Superintendent's report on specific objectives and activities follow for your review.

WCESD BOARD OF TRUSTEES

ITEM NO. V.B.1
DATE: February 9, 2016

SUBJECT TITLE: ADA/ENROLLMENT REPORT (report generated 1/22/16)

Action _____ Discussion _____ Information ___√___

BACKGROUND

Washington Colony Elementary School ADA/Enrollment Report for the school year 2015-2016.

CONSIDERATION

The WCESD report for the January ADA 2015-16 school year follows for your review.

Enrollment by Teacher
Period Ending 1/22/2016
Month 6

Teacher	Grade Level(s)	# of Students	YTD ADA
Davis	K	23	21.57
Smith	TK	15	14.69
Schaffer	K	21	21.80
Dack	1	22	21.90
Pallas	1	23	22.04
Doyle	2	29	27.33
Garcia	2	29	27.46
Espinosa	3	22	22.05
Sweet	3	20	20.07
Brotnov	4	24	23.55
Lyles	4	22	22.73
Barker	5	21	20.33
Hawkins	5	21	19.88
Martinez	6	16	15.59
McCabe	6	15	14.81
Huffmon	7	23	22.31
Showalter	7	22	20.41
Marquez	8	24	22.74
Jennings	8	22	21.34
Taylor	K-8 SDC	9	7.76
TOTALS:		423	410.36

WCESD BOARD OF TRUSTEES

ITEM NO. V.B.2
DATE: February 9, 2016

SUBJECT TITLE: Suspension Report

Action _____ Discussion _____ Information ___√___

BACKGROUND

The Governing Board has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend a student from regular classroom instruction.

Suspended students are excluded from all school-related extracurricular activities during the period of suspension.

All requests for student suspension are processed by the principal or designee. The principal or designee reports the suspension, including the name of the student and the cause for the suspension, to the Superintendent and the Board.

CONSIDERATION

The Suspension Report is distributed separately as it contains confidential information.

WCESD BOARD OF TRUSTEES

ITEM NO. V.B.3
DATE: February 9, 2016

SUBJECT TITLE: 7th & 8th grade Math Counts competition at CSU, Fresno, update

Action _____ Discussion _____ Information __√__

BACKGROUND

Provide information regarding the participation of group of 7th & 8th grade students attending a Math Counts competition.

CONSIDERATION

Washington Colony 7th & 8th grade students (15) will be participating on a Math Counts competition at Fresno State University on February 23, 2016. The flyer information follows for your review.

MATHCOUNTS is a national enrichment, coaching and competition program that promotes middle school mathematics achievement in every U.S. state and territory. Students enrolled in the 6th, 7th or 8th grade are eligible to participate in MathCounts competitions.

What happens at a MathCounts competition?

The Sprint Round consists of 30 problems. This round tests accuracy, with time being such that only the most capable students will complete all of the problems. **The Target Round** consists of eight problems presented to competitors in four pairs. This round features multi-step problems that engage Mathletes in mathematical reasoning and problem-solving processes. **The Team Round** consists of 10 problems that team members work together to solve. Team member interaction is permitted and encouraged. **The Countdown Round** is a fast-paced, oral competition for top-scoring individuals. In this round, pairs of Mathletes compete against each other and the clock to solve problems.

What do the students get out of this?

Students have an opportunity to show their mathematical problem solving skills and to represent their schools in academic competition. The winning team will represent this region in the State competition in March. The grand finale is the Lockheed Martin MathCounts National Competition in Orlando Florida, May, 2014.

Date: Tuesday, February 23, 2016
Location: CSU Fresno, Satellite Student Union
Registration: Register directly with MathCounts: info@mathcounts.org
Contacts: Regional Event Coordinator: Eric Crantz, Fresno County Office of Education
Office: 559-265-3098 x3217 E-mail: ecrantz@fcoe.org
Administrative Assistant: Phouvanh Chaimontree
Office: 559-497-3755 E-mail: pchaimontree@fcoe.org
Website: http://www.mathcounts.org

Proudly Sponsored by:

PASSION IN EDUCATION
At the Heart of Teaching.

Supporting Educators, Motivating Students, and Empowering Schools through Coaching, Consulting, and Professional Development

ACTION ITEMS

WCESD BOARD OF TRUSTEES ITEM NO. VI.A.1

DATE: February 9, 2016

SUBJECT TITLE: Request For Proposal for Clean Energy Efficiency: Prop 39

Action ___√___ Discussion _____ Information _____

RECOMMENDATION:

Approve Request For Proposal (RFP) template for Clean Energy Efficiency that includes Consultation, Audit and Project Support Services under Proposition 39.

BACKGROUND

Washington Colony Elementary School District intends to undertake one or more energy projects and/or programs at the above site and expects to receive certain funding from the State of California under Proposition 39. Washington Colony ESD expects to receive funding on an annual basis starting in the 2012-2013 fiscal year and for four fiscal years thereafter until and including 2017-2018. Owner has been allocated the amount of $111,280.00 and anticipates annual funding allocations thereafter until and including 2017-2018, the amounts of which are subject to change and availability of funds from the State of California. WCESD must use such funds in accordance with Proposition 39.

CONSIDERATION:

Consider approval of the RFP template for Clean Energy Efficiency that includes Consultation, Audit and Project Support Services under Proposition 39.

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT
130 E. Lincoln Avenue
Fresno, California 93706

REQUEST FOR PROPOSALS FOR
CLEAN ENERGY EFFICIENCY: CONSULTATION, AUDIT, AND PROJECT SUPPORT SERVICES

ISSUED

February 10, 2016

RFP DOCUMENTS LIST

RFP DOCUMENT A

The following documents and any addenda, whether attached or not, are referred to separately as a **"RFP Document"** and collectively as the **"RFP Documents"** and together form this **"RFP"**. Terms with initial capital letter shall have the respective meanings set forth in this RFP.

No.	RFP Document
A	RFP Documents List
B	Notice Requesting Proposals
C	Project/Program Background and Information
D	Instructions to Respondents
E	Proposal Form

//

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT **("Owner")**
130 E. Lincoln Avenue, Fresno, CA 93706
"Contact Person": Jesus Cruz, Superintendent-Principal
Phone: (559) 233-0706 FAX: (559) 233-9583 Email: jesuscruz@washingtoncolony.org

NOTICE REQUESTING PROPOSALS

RFP DOCUMENT B

CLEAN ENERGY EFFICIENCY: CONSULTATION, AUDIT, AND PROJECT SUPPORT SERVICES

NOTICE IS HEREBY GIVEN that Owner will receive proposals from firms in accordance with this Notice Requesting Proposals and other documents (collectively **"RFP Packet"**). Owner desires to retain an experienced and qualified firm to provide consultation, perform or obtain the performance of an energy survey and/or audit, assist Owner to prepare and submit required documents to the appropriate government agencies for approval of project(s) and fund disbursements, assist Owner to plan for and implement one or more clean energy efficiency projects or programs, and provide other services as set forth in this RFP. The services required of the successful firm will be funded, in part or in whole, by the California Clean Energy Jobs Act, Public Resources Code section 26200 et seq. (referred to herein as **"Proposition 39")**. The successful firm shall comply with, and assist Owner to comply with, Proposition 39 and the implementing statutes, requirements, and guidelines as well as other applicable laws and regulations. The particular services requested of the successful firm are set forth in the RFP Packet.

1. RFP PACKET AVAILABILITY. The **RFP Packet will be available starting February 10, 2016** and may be obtained by contacting the Contact Person listed above.

2. PRE-SUBMITTAL CONFERENCE. An optional pre-submittal conference to acquaint prospective respondents with the RFP Packet and Owner's sites and facilities will be held at **9:00 a.m. on date in Room ___ at the above-stated address**. Whether or not a respondent attends the conference, which may include dissemination of information in response to questions, the respondent shall be deemed to have notice of all information disseminated at the conference.

3. QUESTIONS SUBMISSION. Questions regarding the RFP Packet shall be submitted in writing to, and received by, the Contact Person listed above at the above FAX number or email **before 3:00 p.m. on February 19, 2016**.

4. RESPONSE SUBMITTAL. All responses to this RFP shall be submitted to and received by Owner **before 3:00 p.m. on February 23, 2016 ("Response Deadline")** to District Office Specific location at Owner's address listed above **("Response Location")**.

Advertise: February 10, 2016;

//

PROJECT/PROGRAM BACKGROUND AND INFORMATION

RFP DOCUMENT C

C1.1 OWNER BACKGROUND AND FACILITIES.

Washington Colony Elementary School District **("Owner")** is a public school district located in Fresno County, California. Owner provides educational and related programs for approximately 430 students in grade levels kindergarten through 8th grade. Owner owns and operates the following sites, which includes approximately 8 acres of ground and approximately 34,000 square feet of buildings:

Washington Colony Elementary School and Washington Colony Middle School,
130 E. Lincoln Avenue, Fresno, CA 93706

C1.2 OWNER OBJECTIVES.

Owner intends to undertake one or more energy projects and/or programs at the above site and expects to receive certain funding from the State of California under Proposition 39. Owner expects to receive funding on an annual basis starting in the 2012-2013 fiscal year and for four fiscal years thereafter until and including 2017-2018. Owner has been allocated the amount of $111,280.00 and anticipates annual funding allocations thereafter until and including 2017-2018, the amounts of which are subject to change and availability of funds from the State of California. Owner must use such funds in accordance with Proposition 39.

Owner intends to achieve the following goals and objectives through implementation of the energy projects and/or programs:

1. Improve energy efficiency and expand clean energy generation at Owner's facilities.

2. Implement energy efficiency retrofits and clean energy installations, along with related improvements and repairs that contribute to reduced operating costs and improved health and safety conditions, at Owner's facilities.

3. Reduce the cost of electricity and other energy sources at Owner's facilities.

4. Identify and, at Owner's request, assist Owner to obtain additional funding, including but not limited to, grants, loans, rebates, and incentives, that Owner can use in addition to Proposition 39 funds.

5. Implement projects and/or programs that are cost effective, total benefits greater than the costs of the project or program costs over time.

6. Educate and train students, staff, and the community about energy conservation and efficiency, and the benefits thereof.

7. Improve environmental quality at Owner's facilities and in the community in which Owner operates.

Owner expects that the projects and/or programs that Owner will implement will be funded partially or wholly by Proposition 39. However, Owner reserves the right to implement projects and/or programs that are not funded by Proposition 39 and, upon Owner's request, the selected firm shall provide services to Owner for such projects and/or programs.

//

INSTRUCTIONS TO RESPONDENTS

RFP DOCUMENT D

Each Response submitted to Owner in response to this RFP must be in accordance and comply with the following instructions and the requirements set forth in other RFP Documents.

D1. RESPONDENT QUALIFICATIONS.

To be considered by Owner, the selected firm must have, among others, the following qualifications:

D1.1 Be willing and able to provide consultation relating to, among others, energy efficiency projects and programs, Proposition 39 procedures and requirements, additional funding sources for project planning and implementation, and project/program planning and implementation, and post-construction operations and maintenance; perform or obtain the performance of an energy survey and/or audit; assist Owner to prepare and submit required documents to the appropriate government agencies for approval of project(s)/program(s) and funding disbursements; assist Owner to plan for and implement one or more clean energy efficiency projects and/or programs, including maintenance, operations, and management thereof; and provide such other services as may be agreed upon between the selected firm and Owner (collectively **"Services"**).

D1.2 Be willing and able to provide the Services throughout the period during which Proposition 39 funds are expected to be allocated to Owner and such additional duration thereafter as agreed to between Owner and the selected firm.

D1.3 Have substantial experience in planning for, implementation of, and maintenance and operation of energy programs, energy efficiency/conservation measures, and clean energy, including but not limited to, energy survey and audit, construction management and oversight, and operations, maintenance, and operation of energy systems and infrastructures.

D1.4 Have at least five years of experience working with California school districts on energy efficiency and conservation projects and programs.

D1.5 Have at least five years of experience working with the California Division of the State Architect in regard to plan review and approvals for public works projects of school districts.

D1.6 Have knowledge and understanding of laws applicable to California public school districts relating to the design, construction, and maintenance of school buildings.

D1.7 Have experience in securing project financing, and credits and incentives available through federal, state, local, and utility company programs.

D.1.8 Have knowledge and understanding of California Building Codes, laws, regulations, requirements, and procedures that apply to school district public works projects.

D1.9 Have knowledge and understanding of Proposition 39 statutes, guidelines, and requirements.

D1.10 Be willing and able to work as part of a team to successfully plan for, develop, and implement energy efficiency projects and programs, and comply with Proposition 39 statutes, guidelines and requirements.

D1.11 Be a California business or a foreign corporation registered with the California Secretary of State to do business in California.

D1.12 Have the minimum insurances as stated in Exhibit A, Insurance, attached to this RFP.

D2. ADDENDA.

D2.1 RESPONSE TO QUESTIONS. In its discretion or in response to questions submitted by any respondents or other interested parties and before the Response Deadline, Owner may issue one or more addenda to this RFP, which Owner will provide to each firm that Owner knows has received a copy of this RFP. In no event will Owner be responsible for any failure of a firm to receive any addendum. Any

addendum issued by Owner shall become a part of this RFP, whether or not such addendum is received by a respondent.

D2.2 EXTENSION OF DEADLINES. At Owner's discretion and upon written notice to all potential respondents who Owner knows have received a copy of this RFP, Owner may extend, at any time before the award of the contract, any or all deadlines stated in this RFP to allow for additional time to submit responses to this RFP.

D2.3 MODIFICATION OF RFP. At Owner's discretion and upon written notice to all potential respondents who Owner knows have received a copy of this RFP, Owner may modify, at any time before the deadline for submission of responses to this RFP, any provisions contained in this RFP.

D3. RESPONSE – REQUIREMENTS AND FORMS.

D.3.1 GENERAL REQUIREMENTS.

D3.1.1 COMPLIANCE WITH REQUIREMENTS. Each Response must be in accordance and comply with the requirements of this RFP. Owner may refuse to consider any Response that does not comply with the requirements of this RFP.

D3.1.2 ONE RESPONSE ONLY. A respondent may submit only one Response to this RFP. However, a person who or an entity that has submitted a sub-proposal, or quoted prices of materials, to a respondent on this RFP is not thereby disqualified from submitting a sub-proposal or quoting prices to other respondents or submitting a Response to this RFP.

D3.1.3 NUMBER OF COPIES. A respondent shall submit the original and four hard copies of its Response along with a digital copy.

D3.1.4 LENGTH OF RESPONSE. A Response shall not exceed 25 pages on 8 1/2" x 11" paper, inclusive of resumes, forms, pictures, and any other documents that may be included but excluding: (1) the proposed contract that respondent may submit pursuant to D3.2.3 below and (2) tabs.

D3.1.5 RESPONSE DEADLINE AND LOCATION. Each Response shall be submitted in accordance with the Response Deadline stated in the Notice Requesting Proposals. Each Response shall be hand-delivered, mailed, or delivered by courier or overnight services to the Response Location stated on the Notice Requesting Proposals. **Owner will not accept any Response by facsimile, email, or other electronic means.** Irrespective of how a respondent chooses to deliver its Response to Owner, the respondent is solely responsible for ensuring that Owner **actually receives** the Response at the Response Location in accordance with the Response Deadline. Owner will not accept, and will return unopened, any Response that is not submitted at the Response Location in accordance with the Response Deadline.

D3.1.6 SEALED RESPONSE. Each Response shall be in a sealed envelope or box, clearly identifying on the cover that the Response is to this RFP and the respondent's name.

D3.1.7 COSTS. Each respondent is solely responsible for its costs to respond to this RFP, including costs associated with preparation and submission of the Response, and expenses for travel to the Pre-Submittal Conference, interview, or other meeting(s). In no event will Owner pay or reimburse a respondent or other party for any such costs or expenses.

D.3.1.8 RESPONSE FORM. Each respondent shall use the Proposal Form attached to this RFP. Any Response that does not use the Proposal Form shall not be considered by Owner.

D.3.1.9 EXCEPTIONS OR NEGOTIATIONS. If a respondent has any exceptions, limitations, or reservations to any term or requirement in this RFP or its Response to this RFP, the respondent shall clearly state so in its Response.

D3.2 CONTENT OF RESPONSE TO RFP. Each respondent must submit the documents described below as part of its response to this RFP.

D3.2.1 PROPOSAL FORM. A proposal on the Proposal Form attached as part of this RFP.

D3.2.2 STATEMENT OF QUALIFICATIONS. A Statement of Qualifications that complies with the following:

D3.2.2.1 Is concise, clear, well organized, and demonstrates respondent's qualifications to perform the Services.

D3.2.2.2 Is based on the scope of work stated in this RFP and the information provided at the Pre-Submittal Conference.

D3.2.2.3 Is in the following format and contains the information requested in each category, which shall be separated by a tab that is numbered and labeled as stated in the bold, italicized text below:

1. ***COVER LETTER.*** The cover letter shall be brief (two pages maximum) and contain, at a minimum, the following information:

   1.1 Identify this RFP as stated on the cover page.

   1.2 State respondent's full legal name, business address, date of incorporation or formation, state where incorporated (if applicable), and whether respondent is a corporation, limited liability corporation or partnership, partnership, sole proprietorship, or other form of business. If respondent is a joint venture or partnership, list the full name of each member of the joint venture or partners of the partnership.

   1.3 If respondent is a subsidiary or affiliate of another company or companies, identify such other company or companies.

   1.4 Describe the nature of respondent's business and operations during the last 10 years.

   1.5 Explain any changes to the format or requirements set forth in this RFP or omission of any requested information.

   1.6 State any exceptions, limitations, or reservations to any term or requirement in this RFP or in the Response.

2. ***METHOD/PLAN.***

   2.1 Describe in detail respondent's methods and plan for providing the Services, including but not limited to, description of the particular work that respondent proposes to perform, and a preliminary schedule to develop and implement energy conservation and efficiency projects and programs to meet Owner's objectives and comply with Proposition 39.

   2.2 Describe respondent's approach to the planning, development, and implementation of the Services, including any creative methodology or technology that respondent uses or unique resources that respondent can offer and timeline for performance and completion of the Services.

3. ***FEE SCHEDULE/STRUCTURE.*** Describe in detail respondent's method and process for determining fees and costs that respondent will charge Owner for providing the Services, including, without limitation, an itemization of the fees and costs and time schedule for payment thereof.

4. ***TEAM MEMBER.***

   4.1 List of the names of all key personnel, joint venture partners, and consultants, with titles and their specific task assignment, who will provide the Services if respondent is the selected firm. Owner's evaluation will consider the entire team. Therefore, no changes in the team's composition are allowed without Owner's prior written approval.

4.2 Brief history of team's ability to implement successful energy projects and/or programs.

4.3 Resumes for each member of the team.

5. QUALIFICATION/EXPERIENCE.

5.1 State the number of years that respondent has provided services similar to those Services required by this RFP.

5.2 Describe respondent's experience in California providing services that are similar to the Services required under this RFP and how the experience, technical and professional skills will meet Owner's objectives as stated above in this RFP.

5.3 Describe respondent's experiences for the past 10 years relating to energy conservation and efficiency projects and programs, including for each project or program, the following:

5.3.1 Description of project or program, including a description of the energy measures that were implemented.

5.3.2 Period during which respondent provided services.

5.3.3 Name of the owner, and name and telephone number of owner's representative(s).

6. PAST PERFORMANCE. If any of the following has occurred, please describe in detail the circumstances for each occurrence:

6.1 Failure or refusal to enter into a contract for any energy project and/or program once selected.

6.2 Withdrawal of a proposal on an energy project and/or program as the result of an error.

6.3 Termination or failure to complete a contract on an energy project and/or program.

6.4 Debarment of the respondent or any of its principal officers or owner by any municipal, county, state, federal, or local agency.

6.5 Involvement as a party in any litigation, arbitration, or mediation on any contract for any energy project/program.

6.6 Conviction of respondent or its principal officers or owners for violating any California or federal anti-trust law by bid-rigging, collusion, or restrictive competition between respondents, or conviction of violating any other federal or California law.

6.7 Knowing concealment of any deficiency in the performance of any contract for energy project/program in which respondent is a party.

6.8 Falsification of information or submission of deceptive or fraudulent statements or claims in connection with any contract for energy project/program in which respondent is a party.

6.9 Violation of applicable rules, laws or regulations relating to any public works projects or any contract for energy project/program in which respondent is a party.

6.10 Filing of any claims and/or lawsuits against any public agencies in

connection with any contract for energy project/program in which respondent is a party. If yes, identify the public agency and describe the nature and the outcome of such claim or lawsuit.

7. ***REFERENCES.*** Submit a list of at least five projects and/or programs where respondent provided services similar to the Services required by this RFP within the last 10 years. Respondent authorizes Owner to contact the project owners for purposes of references. The list must state for each project/program, at a minimum, the following information:

   7.1 Description of project/program.

   7.2 Description of energy conservation or efficiency measures, projects, or programs implemented.

   7.3 Location of project/program.

   7.4 Dates on which project/program started and completed.

   7.5 Respondent's role and services provided in the project/program.

   7.6 Name of the owner of the project/program, and the name and phone number of a contact person.

   7.7 Project/program costs (include construction cost and all applicable soft costs).

8. ***INSURANCE.*** Provide letter from insurer(s) admitted in California to transact insurance or other documentation indicating the ability to issue insurance to respondent that complies with the requirements set forth in Exhibit A.

D3.2.3 PROPOSED CONTRACT. If respondent desires to use respondent's contract form, respondent must submit the proposed contract as part of its Response. Owner reserves the right to use respondent's contract form or any other contract form that Owner determines appropriate, and to include therein such terms and conditions as Owner determines appropriate and as may be agreed upon by Owner and the selected firm.

D3.3 WITHDRAWAL OR MODIFICATION OF RESPONSE. A respondent may withdraw its Response by submitting to Owner a written request signed by the respondent's authorized representative. A respondent may modify its Response by submitting the modified Response together with a written request to withdraw the original Response and to replace it with the modified Response. To be effective, Owner must receive the notice of withdrawal or the modified Response and request for modification before the Response Deadline stated in the Notice Requesting Proposals. After the Response Deadline, a respondent shall have no right to withdraw its Response until 90 days after the Response Deadline and shall have no right to modify its Response.

D3.4 OWNERSHIP AND PUBLIC RECORD. All responses to this RFP shall become Owner's property and are public records, and as such, are subject to inspection and production to the public.

D4. EVALUATION OF RESPONSES AND AWARD OF CONTRACT.

D4.1 EVALUATION CRITERIA. Owner will evaluate each respondent based on the information in the respondent's Response, information gathered during the interview of respondent (if one is conducted), and information available to Owner from other sources. The evaluation of each respondent will include, but not be limited to, the following criteria:

D4.1.1 Conformance to the requirements and format set forth in this RFP.

D4.1.2 Organization, presentation, and content of the Response.

D4.1.3 Specialized experience and technical competence of respondent (including principal firms, joint venture-partners, and consultants) considering the types of required Services;

the complexity of the projects/programs; record of performance; and the strength of the key personnel who will be dedicated to provide the Services.

D4.1.4 Proposed equipment, and methods and overall strategic plan to accomplish the Services in a timely and competent manner.

D4.1.5 Knowledge and understanding of the local environment and a local presence for interfacing with Owner.

D4.1.6 Financial resources and stability of the respondent and its designated subcontractors and proposed consultants, if any.

D4.1.7 Ability of respondent to meet the insurance requirements.

D4.1.8 Demonstrated competence and professional qualifications necessary for the satisfactory performance of the Services.

D4.1.9 Qualifications to provide the required labor, equipment, and materials and to perform the Services.

D4.1.10 Experience, qualifications, and ability to meet Owner's objectives and project costs.

D4.2 INTERVIEW. Owner may conduct interview(s) with selected respondent(s). If Owner elects to do so, Owner will notify each respondent who has been selected for an interview.

D4.3 CLARIFICATION AND ADDITIONAL INFORMATION. Throughout the RFP and contracting process, Owner reserves the right to request clarifications and/or additional documents or information from each respondent in order for Owner to properly consider and select the successful respondent. Before the contract is awarded, Owner may, at Owner's sole discretion, require from the successful respondent evidence of its qualifications to faithfully, capably, and reasonably perform the contract and Owner may consider such evidence before deciding on the award of the contract.

D4.4 AWARD OF CONTRACT. After the interviews, if any, and consideration of all responses and other information as Owner determines pertinent, Owner will select the successful respondent. **Owner reserves the right to award the contract to a respondent other than the one who submits the proposal with the lowest fees or charges.** Owner expects that it will decide whether to reject all responses or award the contract within 90 days after the Response Deadline but reserves the right to take longer. If Owner is unable to agree upon the terms and conditions for the contract with the selected respondent, Owner may terminate discussion with that respondent. Owner may then discuss the contract with the next respondent as determined by Owner. If no contract is finalized and entered into with the second respondent, Owner may discuss the contract with a third respondent as Owner determines. The award of any contract to a respondent is subject to approval by Owner's governing board of trustees.

D4.5 REJECTION OF RESPONSES/NO GUARANTEED OF CONTRACT. This RFP does not create any obligation for Owner to award or enter into any contract with any respondent or other party. Moreover, this RFP and any Response thereto shall not constitute or be construed to create a contract between Owner and any respondent, create any obligation for Owner to enter into a contract with any respondent, or serve as the basis for any claim by any respondent for payment or reimbursement for any costs associated with preparation or submission of a Response to this RFP. Owner reserves the right to reject any and all responses, to contract work with whomever and in whatever manner Owner decides, to abandon any program/project and the contract entirely, and/or to waive any informality or irregularity in any Response.

D5. QUESTIONS AND CONTACT.

Any potential respondent that has questions regarding this RFP must submit them in writing by personal delivery, mail, facsimile, or email to Owner's contact person listed on the Notice Requesting Proposals, receipt of which by Owner must be **before the deadline for questions to Owner, which deadline is stated on the Notice Requesting Proposals. The subject heading for any writing containing questions shall be specified:**

"Questions – Clean Energy Efficiency: Consultation, Audit, and Project Support Services." Owner will reply to questions by issuing one or more written addenda. / /

PROPOSAL FORM
RFP DOCUMENT E

Respondent's full legal name:_____

Address:_____

_____

_____

Contact Person Name:_____ Title:_____

Phone: (_____) _____ FAX: (_____) _____ Email:_____

Dear _____ School District **("Owner")**:

The above-listed Respondent understands and agrees that: (1) all items on this Proposal Form must be completed and shall be without interlineations, alterations, or erasures; (2) this Proposal Form must be completed and submitted to Owner in accordance with the instructions contained herein; and (3) when requested by Owner, Respondent shall furnish evidence satisfactory to Owner of the authority of each person executing below on Respondent's behalf. If Respondent is a *partnership*, this Proposal Form must be signed in the partnership's name and by a general partner authorized to bind the partnership, with the name and title of the person signing typed or printed below the signature. If Respondent is a *corporation*, this Proposal Form must be signed in the corporation's legal name and by the chairman of the board, president or any vice president, *and* by the secretary, assistant secretary, the chief financial officer or assistant treasurer, with the name and title of each person signing typed or printed below the signature.

ADDENDA RECEIVED BY RESPONDENT. Addenda issued by Owner during the response period for this RFP are included in this RFP and are part of this RFP. Respondent hereby acknowledges that it has received the following Addenda:

Addendum # _____ Addendum # _____ Addendum # _____ Addendum # _____

Addendum # _____ Addendum # _____ Addendum # _____ Addendum # _____

RESPONSE. Respondent shall submit, and hereby submit, as part of its Response the following documents ***(respondent to mark each that is submitted)***:

__ Proposal

__ Statement of Qualifications

__ Proposed contract (if respondent desires Owner to consider its use)

RESPONDENT STIPULATIONS. Respondent further understands and agrees as follows:

1. Respondent designates the contact person and address listed above as Respondent's office to which Owner may communicate with Respondent if Respondent is the selected firm.
2. Respondent has carefully examined this RFP and all documents describing the scope and requirements for the Services.
3. Respondent checked carefully all information and amount stated in its Response and understands that Owner will not be responsible for any errors or omissions of Respondent in completing this Proposal Form or other documents submitted as part of the Response.
4. If Owner selects Respondent as the successful firm at any time before Respondent withdraws Respondent's Response, which withdrawal must be in accordance with the provisions stated in the RFP Packet, the

following shall apply: (A) Owner will notify Respondent of the selection and provide Respondent with the form of the contract; (B) Respondent shall cooperate in good faith with Owner to agree upon the final terms and conditions, and execute the contract; (C) within seven days of the date on which the contract is finalized, Respondent shall execute the contract and deliver all documents required by the contract to Owner; and (D) if Respondent fails to so execute the contract and deliver the required documents, Owner, in addition to any remedy that Owner has or may have against Respondent, may award the contract to another respondent without any notice, obligation, or liability to Respondent.

Each person executing below declares under penalty of perjury under the laws of the State of California and executes on behalf of the above-named Respondent that the representations made and information provided in this Proposal Form and the other documents submitted herewith are true and correct and that he/she is duly authorized to execute this Proposal Form on behalf of and to bind Respondent to this Proposal Form and Respondent's Response to this RFP.

Signature:_____ Dated:_____

Print Name:_____ Title:_____

Signature:_____ Dated:_____

Print Name:_____ Title:_____

//

EXHIBIT A
INSURANCE

SECTION 1.1 REQUIRED INSURANCE. Consultant, at its cost, shall maintain in effect insurance that complies, at a minimum, with the requirements stated below, and be provided by insurers that are admitted by the State of California to transact insurance and has an A.M. Best rating of at least A-:VII or higher. Owner, in its sole discretion, may waive in writing any of the requirements in this Section. However, Owner's failure to insist or request that Consultant comply with the requirements herein stated shall not constitute a waiver on Owner's part. Owner reserves the right to reject any insurance and/or to require that Consultant obtain insurance through an insurer satisfactory to Owner. **"Consultant"** means the respondent that is selected by Owner and with which a contract has been entered into between the selected respondent and Owner. **"Agreement"** means the contract that is entered into between the selected respondent and Owner. **"Contract Term"** means the term of the Agreement during which Consultant will provide the Services required under the Agreement.

Mark each required:

X 1.1.1 COMMERCIAL GENERAL LIABILITY, in effect throughout the Contract Term, with minimum limits *per project* of $1,000,000 per occurrence and $2,000,000 aggregate for property damage, bodily injury, advertising injury, and personal injury. This insurance shall state that Owner's insurance coverage is excess of Consultant's insurance coverage and will not contribute with Consultant's insurance as to any claims, demands, lawsuits, causes of action, actions, proceedings, damages, liabilities, judgments and expenses, including costs and attorney's fees, arising out of, resulting from, or relating to the Agreement and resulting from, arising out of, or caused by Consultant or its governing body, officers, employees, agents, subcontractors, and/or suppliers. This insurance shall: (1) name or be endorsed to name Owner and its governing board of trustees, officers, employees, agents as an additional insured; and (2) contain or be endorsed to contain a waiver of subrogation by the insurer with respect to Owner and its governing board of trustees, officers, employees, and agents.

X 1.1.2 WORKERS' COMPENSATION, in effect throughout the Contract Term, with limits of not less than $1,000,000 or as required by California laws, whichever is greater; and employer's liability of not less than $1,000,000.

X 1.1.3 COMMERCIAL AUTOMOBILE LIABILITY, in effect throughout the Contract Term, covering, at a minimum, non-owned and hired autos and, if there are any autos owned by Consultant, then also covering owned autos, with a combined single limit of not less than $1,000,000 per accident.

_ 1.1.4 PROFESSIONAL LIABILITY if Consultant will be rendering any architectural and/or engineering services with limits of not less than $1,000,000 per claim and $2,000,000 general aggregate, written on a claims-made basis and remaining in effect and available to Owner during the Contract Term and three years thereafter. Consultant shall provide Owner with written proof of the existence of this insurance during the Contract Term in accordance with Section 1.2 below and, during the three years thereafter, on the anniversary of the Effective Date of the Agreement and as Owner may request. The provisions of this Subsection shall survive the termination of the Agreement.

SECTION 1.2 PROOF AND NOTICE. Consultant shall provide written proof satisfactory to Owner of the existence of the insurance required in Section 1.1 above, including all required endorsements. Upon Owner's request, Consultant shall provide a certified copy of the insurance policy or other document satisfactory to Owner. Consultant shall also provide Owner with proof of renewal of each required insurance, including all required endorsements, at least 15 days before the date on which the insurance expires. Consultant shall also provide Owner with written notice within seven days of the occurrence of any of the following: (A) any required insurance is cancelled or non-renewed, (B) notice from the insurer that the insurer intends to or will cancel or non-renew the insurance, and/or limit, restrict, or reduce Consultant's insurance coverage such that the insurance does not comply with the above requirements, or (C) any required insurance contains policy limits below those required in Section 1.1 above.

SECTION 1.3 DEDUCTIBLE OR SELF-INSURED RETENTION. Consultant shall disclose any deductible or self-insured retention for any of the insurance required in Section 1.1 above. Owner reserves the right to require that such deductible or self-insured retention be eliminated or reduced, that Consultant obtain a bond or other security guaranteeing payment of losses and costs within the limits of the deductible or self-insured

retention, or that Consultant provide other assurances satisfactory to Owner.

SECTION 1.4 INSURANCE OF SUBCONTRACTORS. Consultant shall require each of Consultant's subcontractors to procure and maintain the insurance listed, and with the same coverage and policy limits as stated, in Section 1.1 above. Each subcontractor's commercial general liability insurance shall contain a blanket additional insured endorsement or be endorsed to name Owner and its governing board of trustees, officers, employees, and agents as an additional insured. Consultant shall require each subcontractor to provide Owner with written proof of the required insurance at Owner's request.

//

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.2
DATE: February 9, 2016

SUBJECT TITLE: WARRANTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Review and ratify warrants paid for the period January 1 – January 31, 2016.

BACKGROUND

The Governing Board recognizes the importance of developing a system of internal control procedures in order to help fulfill its obligation to monitor and safeguard district resources. To facilitate warrant processing, the Superintendent or designee ensures that purchasing, receiving, and payment functions are kept separate. He also ensures that invoices are paid expeditiously so that the district may, to the extent possible, take advantage of available discounts and avoid finance charges.

CONSIDERATION

The Superintendent signs all warrants and ensures that warrants have appropriate documentary support verifying that all goods and services to be paid for have been delivered or rendered in accordance with the purchase agreement.

The Board must approve all warrants at a regularly scheduled Board meeting.

Paid Date(s) From: 1/1/2016 To: 1/31/2016

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
1460-ADVANCED EMISSION	511894016	PV-160169	bus 2 repair	0100-09000-0-0000-3600-560005-000-00	485.00
		PV-160170	bus 3 repair	0100-09000-0-0000-3600-560005-000-00	485.00
				Warrant Total:	**970.00**
				Vendor Total:	**970.00**
387-AMERIPRIDE UNIFORM SERVICE IN	511889665	PO-160014	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	62.40
		PO-160014	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	75.28
				Warrant Total:	**137.68**
	511894017	PO-160014	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	75.28
		PO-160014	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	60.65
		PO-160014	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	82.25
		PO-160014	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	60.65
		PO-160014	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	75.28
		PO-160014	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	60.65
				Warrant Total:	**414.76**
				Vendor Total:	**552.44**
523-AT&T	511889666	PO-160012	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-590004-000-00	41.12
		PO-160012	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-590004-000-00	82.35
		PO-160012	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-590004-000-00	314.80
				Warrant Total:	**438.27**
				Vendor Total:	**438.27**
1301-B FRESH PRODUCE INC.	511889667	PO-160111	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	19.50
				Warrant Total:	**19.50**
	511890678	PO-160111	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	584.50
		PO-160111	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	134.75
				Warrant Total:	**719.25**
	511894018	PO-160111	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	726.25
		PO-160111	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	60.00
				Warrant Total:	**786.25**
				Vendor Total:	**1,525.00**
375-CALIFORNIA'S VALUED TRUST	511889668	PV-160167	TRUSTEES	0100-00010-0-0000-0000-951400-000-00	5,506.42
		PV-160167	CLASSIFIED	0100-00010-0-0000-0000-951400-000-00	7,078.40
		PV-160167	CERTIFICATED	0100-00010-0-0000-0000-951400-000-00	34,414.26
		PV-160167	MANAGEMENT	0100-00010-0-0000-0000-951400-000-00	1,520.02
				Warrant Total:	**48,519.10**

Paid Date(s) From: 1/1/2016 To: 1/31/2016

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
	511889669	PV-160167	PRESCH AIDES	1200-00010-0-0000-0000-951400-000-00	7.56
		PV-160167	BISON	1200-00010-0-0000-0000-951400-000-00	1,683.51
				Warrant Total:	**1,691.07**
	511889670	PV-160167	CAFETERIA	1300-00010-0-0000-0000-951400-000-00	849.29
				Warrant Total:	**849.29**
				Vendor Total:	**51,059.46**
845-CCDAA	511889671	PO-160206	REGISTRATION FEE FOR PRIS	1200-61050-0-0001-1000-520000-000-00	169.00
				Warrant Total:	**169.00**
				Vendor Total:	**169.00**
614-CDW GOVERNMENT LLC	511889672	PO-160208	3339649 HP OJ PRO 8610 E AIO	10100-65000-0-5770-1110-430000-000-67	125.54
				Warrant Total:	**125.54**
				Vendor Total:	**125.54**
1510-CENCAL DEMOLITION	511894019	PO-160213	DEMOLITION SERVICES AS P	1400-00000-0-0000-8500-560000-000-00	4,000.00
				Warrant Total:	**4,000.00**
				Vendor Total:	**4,000.00**
1216-CENTRAL VALLEY SUPPORT SERV	511894020	PO-160132	2015-2016 OPEN PURCHASE OR	0100-00000-0-0000-7200-580010-000-00	17.50
				Warrant Total:	**17.50**
				Vendor Total:	**17.50**
544-CIT TECHNOLOGY FINANCIAL INC.	511889673	PO-160017	2015-2016 OPEN PURCHASE OR	0100-00000-0-1110-1000-560008-100-82	798.70
				Warrant Total:	**798.70**
				Vendor Total:	**798.70**
474-CMEA	511890679	PO-160214	REGISTRATION FEE FOR CARL	0100-31500-0-1110-1000-520000-000-00	85.00
				Warrant Total:	**85.00**
				Vendor Total:	**85.00**
915-CRYSTAL CREMERY	511889674	PO-160112	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	21.24
				Warrant Total:	**21.24**
	511890680	PO-160112	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	188.09
				Warrant Total:	**188.09**
	511894021	PO-160112	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	85.40
		PO-160112	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	197.82
		PO-160112	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	174.20
				Warrant Total:	**457.42**

Paid Date(s) From: 1/1/2016 To: 1/31/2016

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
				Vendor Total:	**666.75**
1208-CULLIGAN INC.	511894022	PO-160016	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-8100-560000-000-00	51.00
				Warrant Total:	**51.00**
				Vendor Total:	**51.00**
847-DELLAVALLE LABORATORY INC	511894023	PO-160147	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-580033-000-00	315.00
				Warrant Total:	**315.00**
				Vendor Total:	**315.00**
755-DRONYK, JEFF	511890681	PO-160099	CELL PHONE REIMBURSEMEN	0100-00000-0-0000-8100-590006-000-00	66.00
				Warrant Total:	**66.00**
				Vendor Total:	**66.00**
127-FRESNO COUNTY OFFICE OF EDUC.	511889675	PO-160207	REGISTRATION FEE FOR HEID	0100-31500-0-1110-1000-520000-000-00	50.00
		PO-160207	REGISTRATION FEE FOR HEID	0100-31500-0-1110-1000-520000-000-00	50.00
		PO-160207	REGISTRATION FEE FOR HEID	0100-31500-0-1110-1000-520000-000-00	50.00
		PO-160207	REGISTRATION FEE FOR HEID	0100-31500-0-1110-1000-520000-000-00	50.00
		PO-160207	REGISTRATION FEE FOR HEID	0100-31500-0-1110-1000-520000-000-00	50.00
		PO-160207	REGISTRATION FEE FOR HEID	0100-31500-0-1110-1000-520000-000-00	50.00
		PO-160207	REGISTRATION FEE FOR HEID	0100-31500-0-1110-1000-520000-000-00	50.00
		PO-160145	REGISTRATION FEE FOR MAR	0100-31500-0-1110-1000-520000-000-00	375.00
				Warrant Total:	**725.00**
	511894024	PO-160187	2015-2016 OPEN PURCHASE OR	0100-09000-0-0000-2420-580010-000-92	1,320.00
				Warrant Total:	**1,320.00**
				Vendor Total:	**2,045.00**
131-FRESNO OXYGEN INC.	511894025	PO-160177	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-560000-000-00	45.88
				Warrant Total:	**45.88**
				Vendor Total:	**45.88**
1504-GONZALES, ROSE	511889676	PV-160164	PARKING	1300-53100-0-0000-3700-520000-000-00	3.00
				Warrant Total:	**3.00**
				Vendor Total:	**3.00**
1356-GOODFELLOW OCCUPATIONAL TH	511889677	PO-160210	2015-2016 OPEN PURCHASE OR	0100-33100-0-5770-1190-580000-000-79	725.00
				Warrant Total:	**725.00**
				Vendor Total:	**725.00**
1497-HERNANDEZ, JESUS C	511889678	PV-160163	CRUZ/DACK BOARD CONSULT	0100-11000-0-0000-7150-520000-000-76	6.50

Paid Date(s) From: 1/1/2016 To: 1/31/2016

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
	511889678	PV-160163	CRUZ/DACK BOARD CONSULT	0100-11000-0-0000-2700-520000-000-76	15.15
				Warrant Total:	**21.65**
				Vendor Total:	**21.65**
220-MISSION LINEN SUPPLY INC.	511894026	PO-160117	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	68.86
		PO-160117	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	68.86
				Warrant Total:	**137.72**
				Vendor Total:	**137.72**
377-OFFICE DEPOT	511894027	CM-160011	supply return	0100-11000-0-1110-1000-430000-000-00	(136.61)
		PO-160223	CLASSROOM SUPPLIES FOR M	0100-11000-0-1110-1000-430000-000-00	19.05
		PO-160223	CLASSROOM SUPPLIES FOR M	0100-11000-0-1110-1000-430000-000-00	44.43
		PO-160223	CLASSROOM SUPPLIES FOR M	0100-65000-0-5770-1120-430000-000-72	66.64
		PO-160223	CLASSROOM SUPPLIES FOR M	0100-11000-0-1110-1000-430000-000-00	222.95
		PO-160223	CLASSROOM SUPPLIES FOR M	0100-65000-0-5770-1120-430000-000-72	36.77
		PO-160223	CLASSROOM SUPPLIES FOR M	0100-00000-0-1110-1000-430000-100-57	78.78
		PO-160223	CLASSROOM SUPPLIES FOR M	0100-00000-0-0000-2700-430013-000-00	16.83
		PO-160223	CLASSROOM SUPPLIES FOR M	0100-00000-0-0000-7150-430013-000-00	7.21
		PO-160223	CLASSROOM SUPPLIES FOR M	0100-00000-0-0000-2700-430013-000-00	48.88
		PO-160223	CLASSROOM SUPPLIES FOR M	0100-00000-0-0000-7150-430013-000-00	20.95
		PO-160197	746970 BEST RITE DRY ERASE	0100-11000-0-1110-1000-440000-000-00	1,566.72
				Warrant Total:	**1,992.60**
				Vendor Total:	**1,992.60**
1280-P & R PAPER SUPPLY COMPANY I	511894028	PO-160120	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00	494.78
				Warrant Total:	**494.78**
				Vendor Total:	**494.78**
385-PACIFIC GAS & ELECTRIC INC	511889679	PO-160100	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	169.81
		PO-160100	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	827.59
		PO-160100	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	1,362.48
		PO-160100	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	51.96
		PO-160100	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	1,352.54
				Warrant Total:	**3,764.38**
				Vendor Total:	**3,764.38**
1403-PRESCENCE LEARNING INC	511894029	PO-160181	2015-2016 OPEN PURCHASE OR	0100-65000-0-5770-3150-580000-000-78	3,619.00
				Warrant Total:	**3,619.00**
				Vendor Total:	**3,619.00**

Paid Date(s) From: 1/1/2016 To: 1/31/2016

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
1312-ROBERT V. JENSEN INC.	511889680	PO-160103	2015-2016 OPEN PURCHASE OR	0100-09000-0-0000-3600-430009-000-00	895.88
				Warrant Total:	**895.88**
	511894030	PO-160103	2015-2016 OPEN PURCHASE OR	0100-09000-0-0000-3600-430009-000-00	157.71
		PO-160103	2015-2016 OPEN PURCHASE OR	0100-09000-0-0000-3600-430009-000-00	159.50
				Warrant Total:	**317.21**
				Vendor Total:	**1,213.09**
279-SAN JOAQUIN PEST CONTROL INC	511894031	PO-160034	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550006-000-00	65.00
				Warrant Total:	**65.00**
				Vendor Total:	**65.00**
1362-SCHOOL FOOD CONSULTANTS GR(	511894032	PO-160121	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-580000-000-00	1,190.75
				Warrant Total:	**1,190.75**
				Vendor Total:	**1,190.75**
304-SONITROL SECURITY INC.	511894033	PO-160184	OPEN PURCHASE ORDER FOR (	0100-07230-0-0000-3600-580029-000-00	297.00
		PO-160184	OPEN PURCHASE ORDER FOR (	0100-11000-0-0000-2700-580029-000-00	1,023.00
		PO-160184	OPEN PURCHASE ORDER FOR (	0100-81500-0-0000-8100-580029-000-00	297.00
				Warrant Total:	**1,617.00**
				Vendor Total:	**1,617.00**
1263-SPARKLETTS	511894034	PO-160122	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550009-000-00	41.30
				Warrant Total:	**41.30**
				Vendor Total:	**41.30**
308-SPURR	511894035	PO-160035	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550003-000-00	2,205.07
				Warrant Total:	**2,205.07**
				Vendor Total:	**2,205.07**
815-SUBURBAN PROPANE LP	511894036	PV-160171	MAINT SUPPLIES	0100-81500-0-0000-8100-430018-000-00	36.02
				Warrant Total:	**36.02**
				Vendor Total:	**36.02**
810-SUNBELT RENTALS INC	511889681	PV-160165	PUSH BLOWER	0100-81500-0-0000-8100-560011-000-00	201.55
				Warrant Total:	**201.55**
				Vendor Total:	**201.55**
203-SYSCO FOOD SERVICE OF CENTRA	511889682	PO-160134	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	312.37
		PO-160134	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	2,335.73
				Warrant Total:	**2,648.10**

Paid Date(s) From: 1/1/2016 To: 1/31/2016

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
	511894037	PO-160168	2015-2016 OPEN PURCHASE OR	0100-60100-0-0000-2495-430000-000-00	176.40
		PO-160168	2015-2016 OPEN PURCHASE OR	0100-60100-0-0000-2495-430000-000-00	140.04
				Warrant Total:	**316.44**
	511894038	PO-160134	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	1,289.42
		PO-160134	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	180.89
		PO-160134	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	182.69
		PO-160134	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	47.01
		PO-160134	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	134.40
		PO-160134	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	5.19
		PO-160134	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	2,406.71
		PO-160134	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-07	217.20
				Warrant Total:	**4,463.51**
				Vendor Total:	**7,428.05**
392-TERMINAL AIR BRAKE SUPPLY INC	511889683	PV-160166	BUS 2 REPAIR	0100-09000-0-0000-3600-560005-000-00	166.00
				Warrant Total:	**166.00**
	511894039	PV-160172	BUS REPAIR	0100-09000-0-0000-3600-560005-000-00	178.00
				Warrant Total:	**178.00**
				Vendor Total:	**344.00**
1283-THOMPSON, BETTY W	511889684	PO-160104	2015-2016 OPEN PURCHASE OR	0100-00000-0-0000-7300-580000-000-00	756.00
				Warrant Total:	**756.00**
				Vendor Total:	**756.00**
136-TOSHIBA AMERICA BUSINESS SOLU	511889685	PO-160105	2015-2016 OPEN PURCHASE OR	0100-09000-0-1110-1000-560008-200-84	738.09
				Warrant Total:	**738.09**
				Vendor Total:	**738.09**
1129-U.S. BANK NATIONAL ASSOCIATIC	511890682	PV-160168	csba reg fee cruz	0100-11000-0-0000-2700-520000-000-76	343.00
		PV-160168	csba fee cruz	0100-11000-0-0000-7150-520000-000-76	147.00
		PV-160168	csba fee chavez	0100-11000-0-0000-7110-520000-000-00	490.00
		PV-160168	csba fee dack	0100-11000-0-0000-7110-520000-000-00	490.00
		PV-160168	csba fee mathew	0100-11000-0-0000-7110-520000-000-00	490.00
		PV-160168	alaska airlines cancellation fee agui	0100-11000-0-0000-7110-520000-000-00	125.00
		PV-160168	agenda consultation	0100-11000-0-0000-2700-520000-000-76	15.52
		PV-160168	agenda consultation	0100-11000-0-0000-7150-520000-000-76	6.65
		PV-160168	fee	0100-11000-0-0000-7110-520000-000-00	2.00
				Warrant Total:	**2,109.17**

Paid Date(s) From: 1/1/2016 To: 1/31/2016

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
				Vendor Total:	**2,109.17**
1514-VAN DE POL PETROLEUM	511894040	PV-160173	OIL FOR BUSES	0100-09000-0-0000-3600-430024-000-00	1,014.65
				Warrant Total:	**1,014.65**
				Vendor Total:	**1,014.65**
1377-VERIZON WIRELESS	511894041	PO-160106	2015-2016 OPEN PURCHASE OR	0100-00000-0-0000-8100-590006-000-00	2.16
				Warrant Total:	**2.16**
				Vendor Total:	**2.16**
362-WASHINGTON COLONY	511894042	PV-160174	ELOQUENCE BK MCCABE	0100-11000-0-1110-1000-430000-000-00	39.95
		PV-160175	SMOG VAN	0100-81500-0-0000-8100-560000-000-00	49.75
		PV-160176	CHARTER BUS CAMP	0100-09000-0-1110-1000-580014-000-00	809.00
		PV-160176	CHARTER BUS CAMP	0100-09000-0-1110-1000-580014-000-00	809.00
				Warrant Total:	**1,707.70**
				Vendor Total:	**1,707.70**
967-WASTE MANAGEMENT/USA WAST	511889686	PO-160027	2015-2016 OPEN PURCHASE OR	0100-81500-0-0000-8100-550008-000-00	382.04
				Warrant Total:	**382.04**
				Vendor Total:	**382.04**
785-WELLS FARGO FINANCIAL LEASIN	511894043	PO-160032	2015-2016 OPEN PURCHASE OR	0100-09000-0-5770-1110-560008-000-00	138.63
		PO-160032	2015-2016 OPEN PURCHASE OR	0100-09000-0-1110-1000-560008-100-82	138.60
				Warrant Total:	**277.23**
	511894044	PO-160032	2015-2016 OPEN PURCHASE OR	1200-61050-0-0001-1000-560008-000-00	138.60
				Warrant Total:	**138.60**
	511894045	PO-160032	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-560008-000-00	138.60
				Warrant Total:	**138.60**
				Vendor Total:	**554.43**
373-ZOOM IMAGING SOLUTIONS INC	511894046	PO-160029	2015-2016 OPEN PURCHASE OR	0100-09000-0-1110-1000-430000-100-82	401.45
		PO-160028	2015-2016 OPEN PURCHASE OR	0100-09000-0-1110-1000-430000-200-84	207.65
		PO-160031	2015-2016 OPEN PURCHASE OR	0100-09000-0-1110-1000-430000-100-82	175.94
		PO-160031	2015-2016 OPEN PURCHASE OR	0100-09000-0-5770-1110-430000-000-82	175.92
		PO-160030	2015-2016 OPEN PURCHASE OR	0100-09000-0-0000-7200-430014-000-86	350.04
		PO-160030	2015-2016 OPEN PURCHASE OR	0100-09000-0-0000-7200-430014-000-86	257.77
				Warrant Total:	**1,568.77**
	511894047	PO-160031	2015-2016 OPEN PURCHASE OR	1200-61050-0-0001-1000-430000-000-82	175.94
				Warrant Total:	**175.94**

Paid Date(s) From: 1/1/2016 To: 1/31/2016

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
	511894048	PO-160031	2015-2016 OPEN PURCHASE OR	1300-53100-0-0000-3700-430000-000-82	175.94
				Warrant Total:	**175.94**
				Vendor Total:	**1,920.65**

Paid Date(s) From: 1/1/2016 To: 1/31/2016

Total # of Warrants: **60** **Grand Total:** **97,215.39**

WCESD BOARD OF TRUSTEES ITEM NO. VI.A.3
DATE: February 9, 2016

SUBJECT TITLE: 2016 CSBA Delegate Assembly Election

Action √ Discussion _____ Information _____

RECOMMENDATION:

Vote for no more than 4 candidates

BACKGROUND:

The Delegate Assembly is made up of approximately 270+ Delegates who are elected by local board members in 21 geographic regions throughout the state. Some geographic regions have been further divided into subregions. Ex-officio members of the Delegate Assembly with all privileges of membership include members of CSBA's Board of Directors, past presidents of CSBA and the immediate past president of the California County Boards of Education (CCBE). Delegates serve two-year terms. They meet at least twice a year to conduct business, and may also meet with the other Delegates and the Director within their region. Furthermore, it is expected that they will participate in important CSBA events and that they will devote time to maintaining contact with local boards.

CONSIDERATION:

Following is the ballot material for election of a representative to the CSBA Delegate Assembly from our region.

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are four vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk. Envelopes with the ballots must be postmarked by the U.S. Post Office on or before Tuesday, March 15. *No exceptions are allowed.*

Election results will be available no later than Friday, April 1. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2016 – March 31, 2018.

The names of all Delegates will be available on CSBA's Web site no later than Friday, April 1, 2016.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

csba
California School Boards Association

TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE **Tuesday, March 15, 2016**

FEB 01 2016

January 29, 2016

TRANSMITTAL

To: All Board Presidents and Superintendents
CSBA Member Boards of Education

From: Charlyn Tuter, Program Manager

Re: 2016 CSBA Delegate Assembly Election
U.S. Postmark Deadline – Tuesday, March 15, 2016

Enclosed in this mailing you will find the following:

- Memo from CSBA President Chris Ungar
- Return envelope U.S. Postmark Deadline – Tuesday, March 15, 2016
- Red ballot to be signed by Superintendent or Board Clerk
- List of the current Delegates in your region (reverse side of ballot)
- Copy on white paper of the red ballot for insertion in board packets
- Copies of each candidate's biographical sketch and optional résumé, if provided

Please do not hesitate to contact me at (800) 266-3382 ext. 3281 should you have any questions.

Thank you.

Enclosures

csba
California School Boards Association

TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE **Tuesday, March 15, 2016**

January 29, 2016

MEMORANDUM

To: All Board Presidents and Superintendents
CSBA Member Boards of Education

From: Chris Ungar, President

Re: 2016 CSBA Delegate Assembly Election
U.S. Postmark Deadline – Tuesday, March 15, 2016

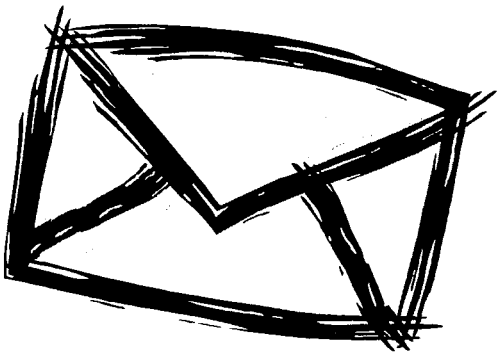
Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region or subregion. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, résumé for each candidate. In addition, we are including a "copy" of the ballot on white paper so that it may be included in board agenda packets, if you choose to do so. **Only the ballot on red paper is to be completed and returned.**

The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's stationery; please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Ballots must be postmarked by the U.S. Post Office on or before Tuesday, March 15, 2016.** ***No exceptions are allowed.***

Election results will be available no later than Friday, April 1. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2016 – March 31, 2018. The next meeting of the Delegate Assembly is on Saturday, May 14 – Sunday, May 15 at the Hyatt Regency in Sacramento.

The names of all Delegates will be available on CSBA's website no later than Friday, April 1. Please do not hesitate to contact Charlyn Tuter in the Leadership Services Department at (800) 266-3382 ext. 3281 should you have any questions. Thank you.



BALLOTS SHOULD BE RETURNED IN THE ENCLOSED ENVELOPE; HOWEVER, SHOULD THE ENVELOPE BECOME MISPLACED; PLEASE USE YOUR STATIONERY AND RETURN TO:

CSBA
DELEGATE ASSEMBLY ELECTIONS
3251 BEACON BLVD.
WEST SACRAMENTO, CA 95691

ON THE BOTTOM LEFT CORNER OF THE ENVELOPE, WRITE THE REGION OR SUBREGION NUMBER (THIS NUMBER APPEARS ON THE BALLOT AT THE TOP).

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **TUESDAY, MARCH 15, 2016**. Only ONE Ballot per Board. Be sure to mark your vote "**X**" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2016 DELEGATE ASSEMBLY BALLOT
SUBREGION 10-B
(Fresno County)

Number of vacancies: 4 (Vote for no more than 4 candidates)

Delegates will serve two-year terms beginning April 1, 2016 – March 31, 2018

**denotes incumbent*

☐ Cynthia Berube (Central USD)

☐ Darrell Carter (Washington USD)

☐ Gilbert F. Coelho (Firebaugh-Las Deltas USD)*

☐ Norman Saude (Sierra USD)*

_____ _____
Provision for Write-in Candidate Name *School District*

_____ _____
Signature of Superintendent or Board Clerk *Title*

_____ _____
School District/COE Name *Date of Board Action*

See reverse side for a current list of all Delegates in your Region.

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **TUESDAY, MARCH 15, 2016**. Only ONE Ballot per Board. Be sure to mark your vote "✕" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

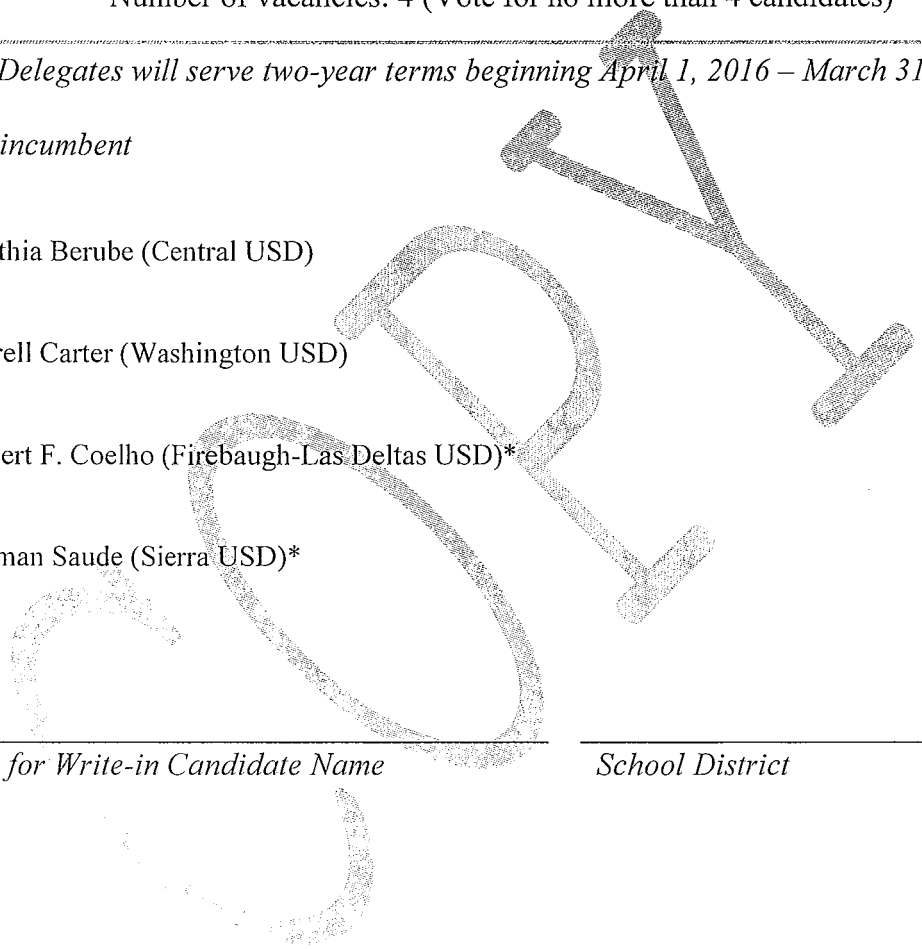
OFFICIAL 2016 DELEGATE ASSEMBLY BALLOT
SUBREGION 10-B
(Fresno County)

Number of vacancies: 4 (Vote for no more than 4 candidates)

Delegates will serve two-year terms beginning April 1, 2016 – March 31, 2018

**denotes incumbent*

- ☐ Cynthia Berube (Central USD)
- ☐ Darrell Carter (Washington USD)
- ☐ Gilbert F. Coelho (Firebaugh-Las Deltas USD)*
- ☐ Norman Saude (Sierra USD)*



_____ _____
Provision for Write-in Candidate Name *School District*

_____ _____
Signature of Superintendent or Board Clerk *Title*

_____ _____
School District/COE Name *Date of Board Action*

See reverse side for a current list of all Delegates in your Region.

csba
California School Boards Association

2016 Delegate Assembly Candidate Biographical Sketch Form

DUE: Thursday, January 7, 2016

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted. If you have any questions, please contact Leadership Services department at (800) 266-3382.

Name: Cynthia L. Berube — CSBA Region-subregion #: 10

District or COE Name: Central Unified School District — Years on board: 25

Profession: Nurse Practioner — Contact Number: (559) 275-0298 — E-mail: mberubeca@aol.com

Are you a continuing Delegate? ☐ Yes ☑ No If yes, how long have you served as a Delegate? _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I believe as a school trustee of the third largest school district in Fresno County, I could bring forth the needs of students of the central valley. With twenty five years of experience as a school board member in Central Unified School District, I have seen how the changes in funding and legislation has affected education. Becoming part of the Delegate Assembly will allow me to advocate and strengthen the value of public education at both the state and local levels.

Please describe your activities and involvement on your local board, community, and/or CSBA.

During the past thirty five years in Central Unified District, I have served as President of school Parent Clubs; FFA and music booster clubs; an advocate for the arts; 4-H Community Club leader and Fresno County 4-H All-Star Advisor; active on my church board; and Fresno County Advocate for Students Educational Rights in CUSD. I have been on the school board since 1990 and have held all officer positions on the board. I have represented CUSD on the Board of Directors for Fresno County Trustee Association since 2009.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The biggest challenges facing school boards is the lack of financial support from the state and federal levels (this includes continuing to mandate programs with little or no funding), overcrowding, and the continued changing of educational standards. I believe that CSBA helps districts by keeping them abreast of new policies and potential legislative changes that may affect public education. Their continued lobbying efforts has benefited California. CSBA continues to offer programs and educational training school for trustees.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Cynthia L Berube *Date:* 11/27/2015

csba
California School Boards Association

2016 Delegate Assembly Candidate Biographical Sketch Form

DUE: Thursday, January 7, 2016

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted. If you have any questions, please contact Leadership Services department at (800) 266-3382.

Name: Darrell Carter — CSBA Region-subregion #: 10-B

District or COE Name: Washington Unified School District — Years on board: 1

Profession: Executive Director — Contact Number: 559-301-1808 — E-mail: dc2@prodigy.net

Are you a continuing Delegate? ☐ Yes ☑ No If yes, how long have you served as a Delegate? _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I previously served as a Delegate during my tenure as a Board Member for West Fresno Elementary School District. Following the unification of West Fresno Elementary and Washington Union High School districts, I once again felt compelled to serve the students and community in which I reside. I have a Bachelors Degree in Theology and a Masters in Human Services with an Executive Leadership prominence. I have served 17 years as an Administrative Assistant to Mt. Zion Assemblies and I am the Executive Director for United Front Ministries. I have completed the Masters in Governance program and have attended numerous CSBA training and events. The primary reason I am interested in serving as a CSBA Delegate is that I believe I bring a wealth of real life experiences to the table and would consider this an opportunity to make a difference for all students throughout the state of California. I want to see quality, effective educational opportunities for children of all races and economic position.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I have participated in the Legislative Day at the State Capitol and visited, along with former counterparts, many legislators to discuss CSBA's position on many of the pertinent issued related to education in California. I am and have been involved in various community based organizations that deal with many social difficulties that are characteristic in low socio-economic communities such as West Fresno. Among the organizations I am involved with are West Fresno Health Care Coalition, United One, Mary Brown Center, Salvation Army, Southwest Police precinct, various food distribution programs, and the Bring Broken Neighborhoods Back to Life initiative. I believe in being an advocate for students and those in our communities who need help the most. I regularly attend events at all schools within our district.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

One of the biggest challenges facing governing boards is understanding the fiduciary responsibilities of the school district; what can and can't be done with funding the school receives. CSBA can assist in this by developing guidelines for board members to follow in understanding the complex school accounting system. Additionally, I would like to see CSBA implement even more policies and guidelines for board member protocol, including it's obligation to the superintendent and staff of the district. I have had more than one occasion when board members were not receptive to input from school staff, many times simply because they did not understand the rationale involved.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Darrell Carter — *Date:* 12/16/15

csba
California School Boards Association

2016 Delegate Assembly Candidate Biographical Sketch Form

DUE: Thursday, January 7, 2016

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted. If you have any questions, please contact Leadership Services department at (800) 266-3382.

Name: Gilbert F. Coelho — CSBA Region-subregion #: 10-b

District or COE Name: Firebuagh-Las Deltas Unified School District — Years on board: 31

Profession: Retiree — Contact Number: _____ — E-mail: gcoelho@fldusd.org

Are you a continuing Delegate? ☑ Yes ☐ No If yes, how long have you served as a Delegate? 14

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

My involvement in CSBA has been in the local and county level. I have served on the CSBA Small Schools Committee. I have served as an executive board member for the Fresno County Trustees Association for many years. I attend the CSBA meetings and conferences, read and research CSBA issues. I have served as a CSBA delegate at the regional level service since May 1, 2002 and am genuinely interested in continuing my service in providing a quality education for all students.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I have served on the local Board of Trustees since 1983 with a 1-1/2 year break. I have served a total of 31 years on the local school board. The district has grown over 40% since my first year and I have been instrumental in the development in moving our district forward. Due to significant increased growth, we have provided many more classrooms, remodeled library media facilities, built a large multi-purpose building on our middle school campus and equipped two weight rooms to condition our athletes for competitive sports. We have numerous state and federal programs for our students. I am committed to increasing high standards for all students and improving teacher practices. In the past few years, we have experienced significant declining enrollment due to economic conditions in our rural agricultural community. We faced those challenging circumstances and made hard decisions with the district's budget, keeping in mind what was best for our students.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

I am involved in all the school related activities involing students, parents and community. I have served as president of the local Lions Club, the Firebaugh Service Club and have served on the St. Joseph Church Finance Council. I am currently a member and past-president of the Firebaugh Rotary Club and member of St Joseph Catholic Church. I volunteer to assist in community affairs such as the Community Harvest Festival and the annual Christmas Dinner. I have also served on the City/School Community Recreation Commission which oversees the communities youth activities. We established a coalition of three neighboring unified school districts with our West Hills College to provide job training for both our high school students and young adults of our rural Westisde. Local jobs require skills specific to the agricultural and state correctional facilties which will provide more employment opportunities in our communities.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Gilbert F. Coelho *Date:* December 11, 2015

csba
California School Boards Association

2016 Delegate Assembly Candidate Biographical Sketch Form

DUE: Thursday, January 7, 2016

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted. If you have any questions, please contact Leadership Services department at (800) 266-3382.

Name: NORMAN SAUDE CSBA Region-subregion #: 10B

District or COE Name: SIERRA UNIFIED Years on board: 20

Profession: GEN. CONTRACTOR Contact Number: (559) 281-6372 E-mail: normansaude@gmail.com

Are you a continuing Delegate? ☒ Yes ☐ No If yes, how long have you served as a Delegate? 14 yrs.

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. I WOULD BE HONORED TO BE RE-ELECTED TO THE DELEGATE ASSEMBLY I HAVE SERVED 20 YRS. AS A TRUSTEE OF THE SIERRA UNIFIED SCHOOL DISTRICT. I HAVE SERVED THE DELEGATE ASSEMBLY FOR 14 YRS AND AS PRESIDENT OF FRESNO CO. TRUSTEE ASSC. FOR 2YRS. CSBA REPRESENTS THE OVERWHELMING MAJORITY OF PUBLIC SCHOOLS IN CALIFORNIA AND IS VITAL TO THE NEED TO DEVELOPE STRONG GOVERNANCE TEAMS, KEEPING ABREST OF CURRENT EDUCATIONAL ISSUES AND LOBBING ON BEHALF OF OUR SCHOOLS. THE DELEGATE ASSEMBLY DEVELOPES AND IS RESPONSIBLE FOR THE DELIVERY OF INFORMATION AND TRAINING FOR CALIFORNIA SCHOOL BOARDS.

Please describe your activities and involvement on your local board, community, and/or CSBA.

SCHOOL BOARD PRESIDENT 4 YRS
FRESNO COUNTY TRUSTEE PRESIDENT 2YRS
MASTERS OF BOARDSMANSHIP 2008
2015 CSBA ANNUAL CONFERENCE COMM. 2015
2016 CSBA AEC CHAIR
BOARD MEMBER CENTRAL SIERRA HISTORICAL SOCIETY
GOLDEN BELL JUDGE
CSBA DELEGATE ASSEMBLY 14 YRS.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

FULL IMPLEMENTATION OF COMMON CORE STRATEGIES
SUCCESS OF LOCAL LCAPS
PRODUCING INNOVATIVE STUDENTS
HIRING AND SUPPORTING QUALITY TEACHERS

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Norman Saude *Date:* 12/14/15

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.4
DATE: February 9, 2016

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION:

Ratify Domestic Water Service Agreement with Dellavalle Laboratory Inc. for the period January 1, 2016 through December 31, 2016.

BACKGROUND:

As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION:

Dellavalle Laboratory will maintain and update water quality testing for the district's well system and schedule future testing. Dellavalle Laboratory will be the primary contact for the Health Department. The service includes an annual visit to examine the water system for any changes in the well seals, plumbing, pressure tank, etc. and will include monthly coliform testing, annual water report summary & CCR, quarterly DBCP, Gorss Alpha, Total Radium, Uranium and DEPH, and annual nitrate testing.

FINANCIAL IMPACT:

$2,414.50

FUNDING SOURCE:

Resource 81500 (General Fund - Ongoing and Major Maintenance)

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

DELLAVALLE®
Laboratory, Inc.
Chemists and Consultants
1910 W. McKinley, Suite 110 • Fresno, CA 93728
(559) 233-6129 • (800) 228-9896

Mr. Cruz
Your copy
For Board meeting
Maria

JAN 13 2016

December 8, 2015

Jesus Cruz
Washington Colony Elem School #14460
103 E Lincoln Ave
Easton, CA 93706

Dear Jesus:

Enclosed is the Domestic Water Service Agreement for January through December 2016.

The contract includes all monitoring requirements due for 2016 with exceptions. For example, not included are Copper/Lead First Draw samples, tests required due to regulations or non-compliant results (e.g. positive coliforms) and costs for system treatment. These items will be billed separately, should they occur.

Please feel free to call or make corrections if you have any concerns about this proposal. If it is acceptable, please sign and return one copy; the other is for your files. An addressed return envelope is enclosed for your convenience.

We look forward to working with you again this coming new year.

Thank You.

Sincerely,

Keith M Backman

Keith M. Backman, CPH, CCA
MS Pomologist
Consultant Manager

KMB: gmp

Enclosures

DELLAVALLE®
Laboratory, Inc.
Chemists and Consultants

1910 W. McKinley, Suite 110 • Fresno, CA 93728
(559) 233-6129 • (800) 228-9896

REQUEST FOR DOMESTIC WATER TESTING SERVICE

The undersigned requests that Dellavalle collect water samples from the water systems listed below at the specified intervals and/or act as their Distribution Operator (DO) for a period beginning **January 1, 2016 and ending December 31, 2016.**

Water Sampling:
Each water sample will be collected by Dellavalle and tested in accordance with your testing requirements per the California Department of Health or other regulatory agency as applicable. Copies of reports will be sent to **Washington Colony Elementary School #14460/21** and **SWRCB – Fresno**.

Distribution Operator Services:
If Dellavalle is specified as Distribution Operator (DO), Dellavalle will be your primary contact for the Health Department. You are **required** to contact the Dellavalle Distribution Operator with all written and verbal communications from your regulatory agency. Your DO must also be notified if your system has any water quality problem, plumbing change or significant pressure loss. The DO will conduct an annual inspection of your facility.

Water Testing Program (January through December 2016)

Distribution Operator Services	$675.00 yr	$675.00
12 Monthly Coliform	$77.00/ea	$924.00
Annual Water Report Summary & CCR	$290.00	$290.00
System #1000285-053 (Primary Well)		
1 Inorganic Scan	$250.00	$250.00
1 EPA 507 (Alachlor, Atrazine, Simazine)	$190.00	$190.00
System #1000285-001 (Standby Well)		
1 Gross Alpha*	$85.00	$85.00
	TOTAL	**$2,414.00**

*Uranium invoiced separately if needed.

Payment Schedule:

The Client agreed to pay Dellavalle Laboratory, Inc. a contract price for its services in the total amount of **$ 2,414.00**. Payment to be made in a lump sum in advance, a payment of **$2,414.00** commencing on the first day of **March 2016**.

Additional tests required due to regulatory changes and/or non-compliant results will be billed separately.

Unless listed above this service does not include the compilation of an annual report or Consumer Confidence Report (CCR).

Liquidated damages by way of a late charge will be computed at a periodic rate of 2% per month, which is an annual percentage rate of 24%, and will be applied to any unpaid balance commencing 30 days after the date of the original invoice.

Agreement Terms:

Dellavalle shall render the services contracted for in good faith and with due diligence. It is expressly understood that the Client assumes the risk of the application or implementation of all recommendations and indemnifies and holds Dellavalle harmless form same. Dellavalle makes no warranties expressed or implied with respect to any services other than those set forth herein, or as to any materials or equipment utilized in connection recommendations of Dellavalle Laboratory Inc.

In the event of a legitimate dispute, we agree to submit the dispute to mediation, and if not resolved by mediation, then submit to binding arbitration. If the mediator declares that no legitimate dispute exists other than the inability, failure or delay in payment, then debtor will pay all the cost of mediation and arbitration and in the event of arbitration Dellavalle Laboratory's reasonable attorney fees and costs.

ACCEPTED BY:

DELLAVALLE LABORATORY, INC

Keith M Backman

BY: Keith M Backman

DATE: December 8, 2015

Pamela Proctor

Pamela F Proctor
Water Distribution Operator, Grade D1, Cert No. 82322

DATE: December 8, 2015

REQUESTED BY:

WASHINGTON COLONY ELEM SCH #14460

BY: Jesus H. Cruz
JESUS CRUZ

DATE: 1/26/16

DELLAVALLE®
Laboratory, Inc.
Chemists and Consultants

Water system name: Washington Colony School # 14460

WATER SYSTEM CONTACT INFORMATION

Please fill in the following information so that we may keep our files up to date.

Date: 1-26-15

Name and Phone number of Person to Notify in case of Positive results:
Jeff Dronyk 559 233 0706

Name and Phone Number of Alternate Person to notify:
Jesus Cruz 559 233 0706

Administrative Contact: Maria Rodriguez

Telephone number of Administrative Contact: (559) 233 0706

Maintenance Contact: Jeff Dronyk

Telephone number of Maintenance Contact: (559) 233 0706

Distribution Operator (other than Dellavalle Operator): _____

Telephone number of Operator above: ( )

1910 W. McKinley, Suite 110 • Fresno, CA 93728-1298 • (559) 233-6129
www.dellavallelab.com

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.5
DATE: February 9, 2016

SUBJECT TITLE: Surplus Equipment/Obsolete Instructional Equipment

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Approve the Superintendent's recommendation for removal of obsolete library books to be relocated to the classroom and donated to students and families.

BACKGROUND

When any district-owned instructional materials, equipment, supplies, or other personal property becomes unusable, obsolete, or no longer needed, the Superintendent is required to notify the Governing Board and recommend the manner of disposal in accordance with one of the methods prescribed by law and administrative regulation.

CONSIDERATION

Consider removal of the obsolete library books listed on the following Surplus Equipment/Obsolete Textbook Form. The obsolete library books are to be relocated to the classrooms and will be given away to students and families. The books are damaged, out of date, irrelevant/not of interest.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.6
DATE: February 9, 2016

SUBJECT TITLE: Conference Attendance

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Consider authorizing participation for Board Trustee Dack & Board Trustee Mathew to attend the SSDA Conference in Sacramento California, March 9 - 11, 2016.

BACKGROUND

The Governing Board believes that, in order to maximize student learning and achievement, certificated staff members must be continuously learning and improving their skills. The District' staff development program assists certificated staff in developing knowledge and skills, including the use of technology to enhance instruction.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

MAR
9
Wed
2016
(http://ssda.org/events/action~oneday/exact_date~3-9-2016/)

SSDA/ACSA 33rd Annual Spring Conference @ McClellan Conference Center

Mar 9 – Mar 11 all-day



(http://ssda.org/event/235/?instance_id=598)
The SSDA Annual Spring Conference "Charting the Course to Success!" is the hub of small school district activities and has delighted members every year since 1983. Typically held in March, the Conference is scheduled to allow small school district superintendents, trustees and chief business officers the most flexibility to attend the Conference without interfering with their school and work responsibilities. The Conference includes education workshops providing insightful, cutting edge information on critical issues affecting small school districts and updates on how current legislation will impact school district operations and financial conditions. It also includes a trade show with over 50 exhibiting Associates who promote a variety of discounted services and products necessary to run an effective district. It is a time for learning, networking and sharing feedback on successful small school district strategies and practices. The 33rd Annual Conference will feature more than 30+ workshops, three pre-conferences, a golf tournament, keynote speakers, a dinner and reception, along with a dessert crawl on opening night. This event will be held at the beautiful McClellan Conference Center in McClellan Park March 9-11, 2016 this is the conference you don't want to miss.

District/COE REGISTRATION

Registration Form (http://ssda.org/wp-content/uploads/2015/05/2016-Spring-Conference-Registration-Form2.pdf) – Printable copy for paying via P.O.
Online Registration (https://ssda.webconnex.com/springconference) – *If paying via credit card there will be a 3% processing fee*

Hotel Accommodations at The Lions Gate Hotel:
Reduced room rates from $95.00-$119.00 per night, please call (916) 643-6222 or (866) 258-5651 and mention you are with Small School Districts' Association (**cutoff date for the reduced room rates is February 16, 2016**). *Shuttle service to and from the Sacramento Airport provided by The Lions Gate Hotel ~ please contact (916) 643-6222 to request service.* Online Hotel Accommodations (https://gc.synxis.com/rez.aspx?Chain=13325&template=LEX_GCFLX&shell=LEX_FLEX&hotel=59015&arrive=03%2f08%2f2016&depart=03%2f11%2f2016&Rooms=1&adult=1&group=SSDA16) – Group Code **SSDA16**

SSDA's 2016 Superintendent of the Year – Charles Binderup Award – CLICK HERE (http://ssda.org/wp-content/uploads/2015/12/Binderup-Nomination-Form.pdf) for a printable nomination form

Every year, SSDA recognizes one special superintendent who has made significant contributions in the field of educational leadership and student learning. We ask that you help us find the most deserving candidate by nominating at least one superintendent from your area. Please complete and return it to us by close of business **Monday, February 1, 2016** for consideration. This is your opportunity to recognize an outstanding and highly respected superintendent in your area.

If you have any questions, don't hesitate to call SSDA Executive Director, Debra Pearson, at (530) 415-1152. We appreciate your prompt attention to this matter and look forward to receiving the nomination of the outstanding superintendent in your area!

2016 STUDENT SCHOLARSHIP GOLF TOURNAMENT

March 9, 2016

Haggin Oaks Golf Club – *MacKenzie Course*

3645 Fulton Avenue

Sacramento, CA 95821

CUTOFF DATE FOR REGISTRATION: Friday, March 4, 2016

SSDA's Student Scholarship Golf Tournament is scheduled for March 9, 2016 at the Haggin Oaks Golf Club in Sacramento, CA. For the past twenty years SSDA has awarded a number of $500 scholarships to deserving students from small districts throughout the State *(proceeds from this tournament benefit the Student Scholarship Fund).*

FEE: $125.00 each or $400.00 for a Foursome – *Fees include: transportation to/from tournament, greens fees, motorized cart, continental breakfast, bag lunch, scholarship fund contribution and raffle/prizes.*

Online Registration (https://ssda.webconnex.com/20th-Annual-Golf-Tournament) – *Please note, there will be a 3% credit card processing fee*

Printable Registration Form (http://ssda.org/wp-content/uploads/2015/12/Golf-Tournament-Registration-Form-2016.pdf) – Please fax completed form to (916) 443-7468 with payment information

Sponsorship Opportunities (https://ssda.webconnex.com/golfsponsor) – Our student scholarship golf tournament has been held successfully for the past twenty years because of our strong and supportive Associate Members. One of the highlights at each Conference is the awarding of scholarships and recognition offered to our sponsors who provide those scholarships (as a sponsor, a company representative may be on stage when scholarships are awarded in you company's name). If you have any questions, please contact the SSDA office at (916) 662-7213 and ask for Shelly.

TRADE SHOW INFORMATION

Trade Show Dates: March 9-10, 2016

Associates – You MUST be a member to exhibit at this event

Exhibitor Online Registration (https://ssda.webconnex.com/ExhibitBootRegistration) – *If paying via credit card there will be a 3% processing fee*

Exhibitor Prospectus (http://ssda.org/wp-content/uploads/2015/12/2016-Spring-Exhibitor-Prospectus.pdf) – Page 3 shows setup and tear-down dates/times

Conference Floor Plan – Printable Copy (http://ssda.org/wp-content/uploads/2015/12/Floorplan-Spring.pdf) – Floor Plan updated on 1/06/16

ONLY **1 Charging Station available – ALL OTHER BOOTHS ARE SOLD OUT!**

(1) **Option 1** Charging Station – $1,750.00 (*includes 4 attendees, company logo on Charging Station, electricity, 6 cubes and a half-page (full color) advertisement in the conference brochure*).

~~**(1) Option 2** Charging Station – $2,500.00 (*includes 4 attendees, company logo on Charging Station, electricity, 1 Marrekesh sofa, 2 Marrekesh Chairs, and a full-page (full color) advertisement in the conference brochure*)~~. SOLD OUT

Sponsorship Opportunities to be posted shortly….

[redacted]

‹ (HTTP://SSDA.ORG/EVENTS/ACTION~AGENDA/PAGE_OFFSET~-1/TIME_LIMIT~1452499199/REQUEST_FORMAT~HTML/)

JANUARY – MARCH 2016

› (HTTP://SSDA.ORG/EVENTS/ACTION~AGENDA/PAGE_OFFSET~1/TIME_LIMIT~1457510401/REQUEST_FORMAT~HTML/)

SSDA and ACSA Present their:

33rd Annual Spring Conference Registration Form

March 9-11, 2016

McClellan Conference Center

5411 Luce Avenue, McClellan, CA 95652

Name _____ Title _____

Please print your name as you would like it to appear on your name badge - Please complete a registration form for each attendee.

District/Company _____ School Site _____ *(IF APPLICABLE)*

City _____ Zip _____

Phone (___)_____ Fax (___) _____

E-mail Address _____

2016 ANNUAL SPRING CONFERENCE DISTRICT/COE REGISTRATION RATES:

Spring Registration Fees Include: Choice of Three Wednesday Pre-Conferences, General Sessions, Workshops, Receptions, Meals and much more!

REGISTER TODAY!

EARLY BIRD discount through December 31, 2015

	Membership Package Plan		Members		Non-Members
	Early Bird Through Dec. 31	Beginning Jan. 1	Early Bird Through Dec. 31	Beginning Jan. 1	Registration Fee
1st Attendee	No Charge	No Charge	$428	$475	$630
2nd Attendee	$383	$425	$383	$425	$630
3rd Attendee	$338	$375	$338	$375	$630
4th Attendee	$293	$325	$293	$325	$630
5th Attendee	**FREE**	**FREE**	**FREE**	**FREE**	$630
6th Attendee	$293	$325	$293	$325	$630

Retired Superintendent $275 ~ $248

SEND YOUR REGISTRATION VIA:

MAIL: Small School Districts' Association
925 L Street, Suite 1200
Sacramento, CA 95814

FAX: (916) 443-7468

EMAIL: shelly@ssda.org

One-Day Rates

Can't attend the entire conference?
Just coming for a day?

	Members	Non-Member
Wednesday, March 9, 2016:	$150	$300
Thursday, March 10, 2016:	$275	$550
Friday, March 11, 2016:	$150	$300
Meal or Reception Only:	$ 45	$ 90

CANCELLATION POLICY - *Cancellations must be received in writing*

By December 31, 2015 ..... Full Refund
Between January 1, 2016 and February 26, 2016 ..... $100.00 Cancellation Fee
Beginning February 27, 2016 ..... No Refund

Notice of cancellation must be written and sent to:
SSDA Annual Conference - Cancellations
925 L Street, Suite 1200, Sacramento, CA 95814
Fax: (916) 443-7468 or Email: shelly@ssda.org

P.O #: _____ **Credit Card:** ☐ **Visa** ☐ **MasterCard** ☐ **AMEX**

Billable Amount: $_____ ☐ **Full Conference** ☐ **One-Day Rate** ☐ **Two-Day Rate**

Credit Card #: _____ **Exp.:** _____

Billing Address: _____

Date: _____ **Signature:** _____

Name as it appears on card: _____

3% credit card processing fee will be applied when paying via credit card

HOTEL ACCOMMODATIONS

The Lions Gate Hotel: Reduced room rates from $95.00-$119.00 per night. please call (916) 643-6222 or (866) 258-5651 and mention you are with Small School Districts' Association (Group Code **SSDA16**) **(cutoff date for the reduced room rates is Tuesday, February 16, 2016).** *Shuttle service to and from the Sacramento Airport provided by The Lions Gate Hotel - please contact (916) 643-6222 to request service.*

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.1
DATE: February 9, 2016

SUBJECT TITLE: RESIGNATION

Action ___√___ Discussion _____ Information _____

RECOMMENDATION:

Ratify Superintendent's acceptance of 6th Grade Teacher; Randi McCabe's resignation effective March 11, 2016.

BACKGROUND:

Any district employee who desires to resign his/her position must submit, in writing, a letter of resignation which indicates the date which the employee intends as his/her last day at work. The Governing Board encourages employees to provide advance notice that is appropriate for the position they hold.

Per Board Policy 4117.2 *Resignation* the Board has authorized the Superintendent or designee to accept an employee's written resignation and to set its effective date. Once the Superintendent or designee has accepted and set an effective date for this resignation, the resignation may not thereafter be withdrawn by the employee.

CONSIDERATION:

Randi McCabe, 6th Grade Teacher, is resigning her position effective March 11, 2016, due to considering another exciting opportunity in her career.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

January 29, 2016

Washington Colony Board Members

Washington Colony School

130 E. Lincoln Ave.

Fresno, CA 93706

Dear Board Members,

Please accept this letter as notice of my resignation from my position as 6th grade teacher. My last day of employment will be March 11, 2016.

I received an offer to teach 6th grade at Quail Lakes Environmental Charter School, and after careful consideration, I realized that this opportunity is too exciting for me to decline. It has been a pleasure working with you and your team over the last three years. One of the highlights of my career was collaborating with the wonderful staff here at Washington Colony. I would like to help with the transition of my teaching duties so that students continue to be at a high level of learning after my departure. I am available to help recruit and train my replacement.

Thank you again for the opportunity to work for Washington Colony. I wish you and your staff all the best, and I look forward to staying in touch with you. You can email me anytime at randidawnmccabe@gmail.com or call me at 559-381-6136.

Sincerely,

Randi McCabe

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.2
DATE: February 9, 2016

SUBJECT TITLE: INTERDISTRICT ATTENDANCE PERMITS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Ratify action on Interdistrict Attendance Permit request for the 2015-16 school year.

BACKGROUND

The Governing Board recognizes that parents/guardians of students who reside in one district may, for a variety of reasons, choose to enroll their child in a school in another district. The Board may enter into an agreement with any other school district for the interdistrict attendance of students who are residents of the districts. The agreement shall specify the terms and conditions under which interdistrict attendance is to be permitted or denied. Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

The district is not required to provide transportation beyond any school attendance area. However, upon request, the Superintendent or designee may authorize transportation for students living outside an attendance area to and from designated bus stops with the attendance area ifs space is available.

CONSIDERATION

The Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

1. When the student has been determined by staff of either the district of residence or district of proposed attendance to be a victim of an act of bullying as defined in Education Code 48900(r)
2. To meet the child care needs of the student
3. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel
4. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance
5. To allow the student to complete a school year when his/her parents/guardians have moved out of the district during that year
6. To allow the student to remain with his/her 8th grade graduating class
7. When the parent/guardian provide written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district

8. When the student will be living out of the district for one year or less
9. When recommended by the School Attendance Review Board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.
10. When there is valid interest in a particular educational program not offered in the district of residence.
11. To provide a change in school environment for reasons of personal and social adjustment.

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level or other considerations that are not arbitrary.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. VI.C.1
DATE: February 9, 2016

SUBJECT TITLE: CURRICULUM/INSTRUCTION/ASSESSMENT

Action ___√___ Discussion _____ Information _____

RECOMMENDATION
Ratify the annual renewal fee proposal agreement between Blackboard Connect Services and the Washington Colony Elementary School District ("District").

BACKGROUND
As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION

Ratify the Blackboard Connect annual renewal fee for support and services. Blackboard connect services include automated phone calls to Washington Colony parents and families in order to maintain the parents informed about upcoming school events and activities.

FINANCIAL IMPACT:
$2,403.46

FUNDING SOURCE:
General Fund (0100) – Supplemental and Concentration Grants
School-wide

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Blackboard

650 Massachusetts Avenue, NW
Washington, DC 20001-3796 USA
T. +1.800.491.0010
F. +1.312.236.7251
operations@blackboard.com

Order Form #: 864933
Customer: WASHINGTON COLONY ELEMENTARY ("Customer")

12/16/2015

Billing Address:
WASHINGTON COLONY ELEMENTARY
ATTENTION ACCOUNTS PAYABLE
130 E LINCOLN AVE
FRESNO, CA 93706
USA

Primary Contact:
WASHINGTON COLONY ELEMENTARY
JESUS CRUZ
130 E LINCOLN AVE
FRESNO, CA 93706
USA

This Blackboard Order Form ("Order Form") by and between Blackboard (as defined below) and WASHINGTON COLONY ELEMENTARY ("Customer") details the terms of Customer 's use of the products and services set forth below ("Product and Pricing Summary"). This Order Form shall become effective on the Effective Date. This Order Form, together with the Blackboard Master Agreement located at http://agreements.blackboard.com/bbinc/blackboardmaster.aspx and incorporated by this reference, form the entire agreement between the parties in respect of the products and services set forth in the Product and Pricing Summary. Notwithstanding anything to the contrary in any purchase order or other document provided by Customer, any product or service provided by Blackboard to Customer in connection with a purchase order related to this Order Form is conditioned upon Customer' s acceptance of this Order Form and the Blackboard Master Agreement . Any additional, conflicting or different terms proffered by Customer in a purchase order or otherwise shall be deemed null and void . Each of the individuals executing this Order Form represent and warrant that he or she is authorized to execute the Agreement on behalf of Customer or Blackboard, as applicable.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

A. Product and Pricing Summary

Quantity	Unit	Product/Service	Start Date	End Date	Price
478	Recipient(s)	Blackboard Connect K-12	2/15/16	2/14/17	
1	Site(s)	Connect Support AF	2/15/16	2/14/17	
1	Standard	Sales Tax (Applicable States)			

Grand Total: **$2,403.46**

B. Term

1. Initial Term: Unless otherwise specified in the Product and Pricing Summary above, the Initial Term shall be twelve months following the Start Date.
2. Effective Date: Upon execution of this Order Form.

1. Initial Term: Unless otherwise specified in the Product and Pricing Summary above, the Initial Term shall be twelve months following the Start Date.
2. Unless otherwise specified in the Product or Service Description above, this Order Form shall be renewed automatically for successive periods of one (1) year (each a "Renewal Term") after the expiration of the Initial Term and any subsequent Renewal Term , unless Customer provides Blackboard, or Blackboard provides Customer, with a written notice to the contrary thirty (30) days prior to the end of the Initial Term or Renewal Term, as applicable.
3. Effective Date: Upon execution of this Order Form.

C. Payment Terms

1. All initial and subsequent payments shall be due Net 30. Unless otherwise specified, all dollars ($) are United States currency.
2. Customer shall be invoiced for amounts due in respect of the first year of the Initial Term upon execution of this Order Form .
3. Sales Tax: If applicable, a copy of your Sales Tax Direct Pay Certificate or your Sales Tax Exemption Certificate must be returned with this Order Form.

D. Special Provisions

All terms and conditions set forth at http://agreements.blackboard.com/bbinc/connectschedule.aspx shall be incorporated herein and shall be applicable to the purchase of all Blackboard Connect products and services. Recipients are defined as parents of enrolled students, administrators, faculty, staff, and board members."

Sites to receive service are listed in Exhibit A of this Order Form.

Blackboard

650 Massachusetts Avenue, NW
Washington, DC 20001-3796 USA
T. +1.800.491.0010
F. +1.312.236.7251
operations@blackboard.com

Order Form #: 864933
Customer: WASHINGTON COLONY ELEMENTARY ("Customer")
For more information, please contact Elicia Anderson at 615-649-3794.

12/16/2015

Customer: WASHINGTON COLONY ELEMENTARY

Signature: Jesus B. Cruz
Name (printed): JESUS CRUZ
Title (printed): Superintendent / Principal
Date: 12/17/15

Blackboard Inc. ("Blackboard")

Signature:
Name (printed):
Title (printed):
Date:

Exhibit A: Proposed Sites/Schools to Receive Service

Product/Service		Start Date	End Date
Blackboard Connect Annual Fee	For WASHINGTON COLONY ELEMENTARY	2/15/16	2/14/17
Blackboard Connect Annual Fee	For WASHINGTON COLONY ELEMENTARY	2/15/16	2/14/17
Connect Support Annual Fee	For WASHINGTON COLONY ELEMENTARY	2/15/16	2/14/17
Connect Support Annual Fee	For WASHINGTON COLONY ELEMENTARY	2/15/16	2/14/17
Sales Tax	For WASHINGTON COLONY ELEMENTARY		
Sales Tax	For WASHINGTON COLONY ELEMENTARY		