ROUTINE ITEMS

WCESD BOARD OF TRUSTEES

ITEM NO. IV.A
DATE: June 23, 2015

SUBJECT TITLE: APPROVE AGENDA

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Approve agenda for the June 23, 2015 Regular Board Meeting

BACKGROUND

Governing Board meeting agendas state the meeting time and place and briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

The agenda provides members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda also provides members of the public the opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

The Superintendent, as Secretary to the Board, in consultation with the Board president, prepares the agenda for each regular and special meeting.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees
Bob Dack, President
Mark Aguilar, Clerk

Gary Chavez, Member
Liz Faccinto, Member
Pete Mathew, Member

Secretary
Dale Drew, Interim Superintendent

Regular Meeting AGENDA

Tuesday, June 23, 2015, 6:30 p.m.

Washington Colony School, Room M-5
130 E. Lincoln Avenue
Fresno, CA 93706

Persons wishing to address the Board of Trustees on a subject to be considered at this meeting, including any matter that may be designated for public hearing, are asked to notify the Washington Colony Elementary School District Office (see telephone/fax numbers below) by noon of the third working day before the scheduled meeting/hearing, stating the subject they wish to address, the organization they represent (if any), and the nature of their testimony. Time is set aside for individuals so desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

REASONABLE ACCOMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Washington Colony Elementary School District Board of Trustees, may request assistance by contacting the WCESD Office, 130 E. Lincoln Avenue, Fresno, CA 93706; telephone (559) 233-0706; fax (559) 233-9583.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Routine Items

A. Approve Agenda

Approve agenda for the June 23, 2015 Regular Board Meeting

B. Adopt Minutes

1. **May 12, 2015 Special Board Meeting**
2. **May 27, 2015 Regular Board Meeting**
3. **May 29, 2015 Special Board Meeting**

C. Public Comment/Board Comment

An opportunity for the public and/or the Board to address matters related to school district business which are not on the agenda. Although the item(s) may be discussed, no action may be taken on the item(s). Please see the *Welcome!* Pamphlet for additional information.

D. Correspondence

V. Reports/Discussion/Information

A. Administration/Business/Governance

1. Board History – D. Drew

2. Financial Report(s)*

3. Policy Review

BP/AR 0460 *Local Control and Accountability Plan*; BP/AR 4157, 4257, 4357 *Employee Safety;* BP/AR/E 6161.1 *Selection and Evaluation of Instructional Materials*; BP 6161.11 *Supplementary Instructional Materials*

4. Superintendent's Report**

B. Personnel/Students

1. Student Dress Code – G. Daniels

2. ADA/Enrollment Report*

3. Suspension Report*

Denotes written information/report of a routine nature which will be addressed upon request of the Board
***** Denotes an oral report which may or may not include written back-up.***

VI. Action Items

A. Administration/Business/Governance

1. Local Control and Accountability Plan and Annual Update

Consider adoption of the Local Control and Accountability Plan (LCAP) and Annual Update for 2015-2016

2. 2015-2016 Proposed Budget and 2015-16 Education Protection Account

Consider adoption of proposed budget for the 2015-2016 fiscal year and the 2015-16 Education Protection Account expenditures

3. Appointment of the Initial 2 Directors to the Easton Community Water System Authority

Appoint 2 Directors in accordance with paragraph 3.5.2 of the Joint Exercise of Powers Agreement for the Creation of the Easton Community Water System Authority

4. Policy Adoption

BB 9010 *Public Statements*, BB 9123 *Clerk*, BB 9130 *Board Committees*, BB 9140 *Board Representatives*, BB 9220 *Governing Board Elections*

5. Warrants

Review and Ratify Warrants paid for the period May 1 – May 31, 2015

6. Contract/Service Agreements

a) FCSS Legal Services Agreement, 2015-2016

b) Document Tracing Services Licensing Agreement, 2015-2016

c) Independent Contractor Services Agreement: Goodfellow Occupational Therapy, 2015-2016

d) Contract Agreement: Teen Choices Incorporated (HIV/AIDS Prevention Education and Sexual Health Education Program for 7th and 8th Grade Students; Healthy Respect Program for 6th Grade Students)

e) FCSS Provided Services Agreement (Instructional Technology Coaching Support for 2014-2015)

7. Revised District Calendar for the 2015-2016 School Year

Adopt revised 2015-2016 District Calendar

8. Surplus Equipment/Obsolete Textbooks

Approve disposal of obsolete textbooks and instructional materials

9. Authorized Signature Permit/Mailing Permit

Approve Revisions to District's Authorized Signatories, Pursuant to Education Code section 42632; update District contact/mailing information

B. Personnel/Students

1. Offer of Employment for Physical Education Teacher

Ratify offer of employment for Victor De La Rosa, PE Teacher

2. Offer of Employment for Music Teacher

Ratify offer of employment for Carly Ervin increasing assignment from 0.6 FTE to 1.0 FTE

3. Offer of Employment for Special Day Class Teacher

Ratify offer of employment for Stephanie Taylor, Special Day Class Teacher

4. Interdistrict Attendance Permits

Ratify action on Interdistrict Attendance Permit for the 2015-16 school year.

5. Approval of Fresno County Plan for Providing Educational Services to Expelled Youth

Adopt Resolution No. 14/15/-13: A Resolution to Approve the Fresno County Plan for Providing Educational Services to Expelled Youth for the Years 2015-2018

6. Resignation

Ratify Superintendent's acceptance of resignation from Sarah Crantz, RSP Teacher

C. Curriculum/Instruction/Assessment

1. Adoption of Textbooks/Materials

Consider adoption of K-8 Textbooks/Materials for Mathematics

2. Adoption of Supplementary Instructional Materials

Consider adoption of K-8 Supplementary Instructional Materials in Mathematics

VII. Closed Session

The Board will meet in closed session pursuant to:

PUBLIC EMPLOYMENT: *Superintendent/Principal, Government Code* section 54957

CONFERENCE WITH LABOR NEGOTIATOR, *Government Code* section 54957.6
Agency Representative: Interim Superintendent
Unrepresented Employee(s): District Classified Employees
Unrepresented Employee(s): District Management and Supervisory Employees
Unrepresented Employee(s): District Certificated Management Employees

VIII. Reconvene

IX. Adjournment

WCESD BOARD OF TRUSTEES

ITEM NO. IV.B.1, 2, & 3
DATE: June 23, 2015

SUBJECT TITLE: ADOPT MINUTES

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Adopt minutes of the May 12, 2015 Regular Board Meeting; May 27, 2015 Special Board Meeting; May 29, 2015 Special Board Meeting

BACKGROUND

The secretary of the Governing Board keeps minutes and records all official Board actions. (Education Code 35145, 35163)

Copies of the minutes of each regular or special meeting are distributed to all Board members with the agenda for the next regular meeting.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees
Bob Dack, President
Mark Aguilar, Clerk

Gary Chavez, Member
Liz Faccinto, Member
Pete Mathew, Member

Secretary
Dale Drew, Interim Superintendent

Regular Meeting MINUTES

Tuesday, May 12, 2015, 6:30 p.m.

Washington Colony School, Room M-5
130 E. Lincoln Avenue
Fresno, CA 93706

I. Call to Order

The meeting was called to order at 6:30 p.m. by Bob Dack, Board President.

II. Roll Call

Members present: Mark Aguilar, Gary Chavez, Bob Dack, Liz Faccinto, and Pete Mathew; member(s) absent: None

III. Pledge of Allegiance

The Pledge of Allegiance was led by Gary Chavez.

IV. Routine Items

A. Approve Agenda

The agenda for the May 12, 2015 Regular Board Meeting was approved on a motion by Member Faccinto, seconded by Member Chavez. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

B. Adopt Minutes

1. April 9, 2015 Special Board Meeting

2. April 14, 2015 Regular Board Meeting

3. April 27, 2015 Special Board Meeting

The minutes of the April 9, 2015 Special Board Meeting, the April 14, 2015 Regular Board Meeting, and the April 27, 2015 Special Board Meeting were approved on a motion by Member Aguilar, seconded by Member Faccinto. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

C. Public Comment/Board Comment

Gary Chavez wished those present a Happy Mothers' Day. He also requested that we not lose sight of the need for playground equipment for Kindergarten and insuring that the library becomes a fully functioning resource. Kim Davis emphasized the need for Kindergarten playground equipment and the need to add slats to the chain link fence on western border of the campus for safety purposes.

D. Correspondence

Letter from Jamie D. Perry, Senior Director, District Financial Services to Mr. Robert Dack, Board President, dated April 29, 2015; Subject: 2014-15 Second Interim Report Certification

V. Reports/Discussion/Information

A. Administration/Business/Governance

1. Board History – D. Drew

Minutes from meetings held May 15, 1940, May 11, 1965, and May 15, 1990 were presented.

2. Financial Report(s)

Written report

3. Policy Review

The following Board Bylaws were reviewed for subsequent adoption: BB 9010 *Public Statements*, BB 9123 *Clerk*, BB 9130 *Board Committees*, BB 9140 *Board Representatives*, BB 9220 *Governing Board Elections*

4. Superintendent's Report

a. P2 ADA was certified at 409.03.
b. Based on survey results there appears to be insufficient interest to justify offering a summer school program
c. The State Board of Education is considering approval of a California waiver of the requirement to provide Supplemental Education Services for schools in Program Improvement Year 2 and beyond. CDE staff argues that while LEAs have spent over $500 million in SES programs, there is little evidence to illustrate that students participating in the programs have achieved significant academic gains.

B. Personnel/Students

1. ADA/Enrollment Report

Enrollment for the period ending April 24, 2015 was 429.

C. Curriculum/Instruction/Assessment

1. Agency Annual Report – P. Dack

Mrs. Dack presented the Washington Colony Preschool Program Self-Evaluation results for the Board's consideration.

VI. Action Items

A. Administration/Business/Governance

1. District Calendar for the 2015-16 School Year

The Board adopted the 2015-16 District Calendar on a motion by Member Aguilar, seconded by Member Mathew. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

2. Warrants

The Board reviewed and ratified Warrants paid for the period April 1 – April 30, 2015, on a motion by Member Faccinto, seconded by Member Aguilar. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

3. Contract/Service Agreements

a) Fresno Recreation Enrichment and Scholastic Help program ("FRESH")

The Board approved a Service Agreement with the Fresno County Office of Education to provide an after-school enrichment program that supports the regular education program and provides safe, constructive alternatives for students on a motion by Member Mathew, seconded by Member Chavez. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

4. Regular Board Meetings for June and July 2015

The Board took action to reschedule the June 9, 2015 Regular Board Meeting to June 23, 2015 and to cancel July 14, 2015 Regular Board Meeting on a motion by Member Faccinto, seconded by Member Aguilar. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

5. Mosquito, Vector and Disease Control Assessment

The Board approved the proposed new annual assessment for improved mosquito, vector and disease control services on a motion by Member Faccinto, seconded by Member Chavez. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

B. Personnel/Students

1. Adoption of Collective Bargaining Agreement

Following disclosure of the major provisions of the collective bargaining agreement, including the costs that would be incurred by the district under the agreement for the current and subsequent fiscal years, the Board adopted the Collective Bargaining Agreement with the Washington Colony Teachers Association on a motion by Member Mathew, seconded by Member Chavez. (Ayes: Aguilar, Chavez, Faccinto, Mathew; Noes: None; Abstentions: Dack; Absent: None)

2. Resignation

The Board ratified the acceptance of resignation of Sarina Iniguez-De La Rosa, Instructional Aide (SDC) on a motion by Member Faccinto, seconded by Member Aguilar (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

3. Offer of Employment

The Board ratified an offer of employment for Michael Bell, Substitute Custodian on a motion by Member Aguilar, seconded by Member Faccinto. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

4. Interdistrict Attendance Permits

The Board ratified action on an Interdistrict Attendance Permit for the 2014-15 school year on a motion by Member Mathew, seconded by Member Aguilar. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

VII. Closed Session

The Board met in closed session beginning at 7:46 p.m. pursuant to:

PUBLIC EMPLOYMENT: *Superintendent/Principal, Government Code* section 54957

The Board returned to open session at 8:19 p.m.

VIII. Adjournment

The meeting was adjourned at 8:19 p.m. on a motion by Member Chavez, seconded by Member Mathew. (Ayes: Aguilar, Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

Bob Dack, President

Mark Aguilar, Clerk

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees
Bob Dack, President
Mark Aguilar, Clerk
Gary Chavez, Member
Liz Faccinto, Member
Pete Mathew, Member

Secretary
Dale Drew, Interim Superintendent

SPECIAL Meeting Minutes

Wednesday, May 27, 2015; 6:30 p.m.

Washington Colony School, Room M-5
130 E. Lincoln Avenue
Fresno, CA 93706

I. Call to Order

The meeting was called to order at 6:30 p.m. by Bob Dack, Board President.

II. Roll Call

Members present: Bob Dack, Mark Aguilar, Gary Chavez, Liz Faccinto and Pete Mathew; Member(s) absent: None

III. Pledge of Allegiance

The Pledge of Allegiance was led by Mark Aguilar.

IV. Routine Items

A. *Approve Agenda*

The agenda for the May 27, 2015, Special Board Meeting was approved on a motion by Mark Aguilar, seconded by Liz Faccinto. (Ayes: Dack, Aguilar, Chavez, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

B. *Public Comment/Board Comment*

None

V. Closed Session

The Board met in closed session beginning at 6:31 p.m. pursuant to:

PUBLIC EMPLOYMENT: *Superintendent/Principal, Government Code* section 54957

The Board returned to open session at 8:06 p.m.

VI. Adjournment

The meeting was adjourned at 8:06 p.m. on a motion by Gary Chavez, seconded by Mark Aguilar. (Ayes: Dack, Aguilar, Chavez, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

Bob Dack, President

Mark Aguilar, Clerk

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees
Bob Dack, President
Mark Aguilar, Clerk
Gary Chavez, Member
Liz Faccinto, Member
Pete Mathew, Member

Secretary
Dale Drew, Interim Superintendent

SPECIAL Meeting Minutes

Friday, May 29, 2015; 8:00 a.m.

Washington Colony School, Room 11
130 E. Lincoln Avenue
Fresno, CA 93706

I. Call to Order

The meeting was called to order at 8:05 a.m. by Bob Dack, Board President.

II. Roll Call

Members present: Bob Dack, Mark Aguilar (arrived at 2:10 p.m.), Gary Chavez, Liz Faccinto, Pete Mathew; Member(s) Absent: None

III. Pledge of Allegiance

The Pledge of Allegiance was led by Bob Dack.

IV. Routine Items

A. *Approve Agenda*

The agenda for the May 29, 2015, Special Board Meeting was approved on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: Dack, Chavez, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: Aguilar)

B. *Public Comment/Board Comment*

None

V. Closed Session

The Board met in closed session beginning at 8:06 a.m. pursuant to:

PUBLIC EMPLOYMENT: *Superintendent/Principal, Government Code* section 54957 (Interview Candidates for Superintendent/Principal)

The Board returned to open session at 4:57 p.m.

VI. Adjournment

The meeting was adjourned at 4:58 p.m. on a motion by Gary Chavez, seconded by Mark Aguilar. (Ayes: Dack, Aguilar, Chavez, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: None)

Bob Dack, President

Mark Aguilar, Clerk

WCESD BOARD OF TRUSTEES

ITEM NO. IV.C
DATE: June 23, 2015

SUBJECT TITLE: PUBLIC COMMENT/BOARD COMMENT

Action _____ Discussion ___√___ Information _____

BACKGROUND

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings are not asked to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. Individuals who require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent in writing.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. Members of the public shall have an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.
2. At a time so designated on the agenda, members of the public may bring before the Board, at a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but may not take action at that time. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.
3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities.

   Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.
4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the

committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard it, the Board will provide an opportunity for the public to speak.

5. A person wishing to be heard by the Board will first be recognized by the president and may then proceed to comment as briefly as the subject permits.

   Individual speakers are allowed three minutes to address the Board on each agenda or nonagenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

6. The Board president may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

   The Board may not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. In addition, the Board may not prohibit public criticism of district employees.

   Whenever a member of the public initiates specific complaints or charges against an employee, the Board president will inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957.

7. The Board president will not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group will be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary. Individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings will concern only matters appearing on the agenda.

REPORTS
DISCUSSION
INFORMAITON

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.1
DATE: June 23, 2015

SUBJECT TITLE: BOARD HISTORY

Action _____ Discussion _____ Information ___√___

BACKGROUND

The maintenance of accurate minutes of Board meetings provides a record of Board actions for use by district staff and the public. The secretary of the Board keeps minutes and records all official Board actions.

CONSIDERATION

History teaches everything including the future. ~Alphonse de Lamartine

Excerpts from the minutes of meetings held June 1, 1965; and June19, 1990 follow for your review.

WASHINGTON COLONY SCHOOL
BOARD OF TRUSTEES

MINUTES OF REGULAR BOARD MEETING - June 1, 1965

Meeting was called to order in the library of the Washington Colony School at 8:00 p. m. by President of the Board, John Moran. All members were present except Bruce Blacksill (Henry Salwasser arrived late) Others present were James Massie, Secretary to the Board and Alfred Tomasini, school employee.

MINUTES OF MAY 11 REGULAR MEETING were read and approved by motion of John Pylman, seconded by Bud Barberich.

MAINTENANCE REGISTER Page 44 and Warrants no 601-617 were approved and signed by the Board members.

STATUS OF PART-TIME CLASSIFIED EMPLOYEE, ALFRED TOMASINI: Mr. Tomasine informed the board that he would not work here next year. Therefore, his resignation was accepted by motion of Bud Barberich and seconded by Henry Salwasser. The motion was unanimously carried. Mr. Massie had also infomred the Board of Mr. Tomasini's lack of cooperation with other employees of the school and with the administration.

RESIGNATION OF JAMES GRANZOW: Mr. Granzow's resignation as 7th/8th grade teacher was read by James Massie, and after due deliberation, it was accepted on motion of John Pylman and seconded by Bud Barberigh. Motion carried.

STATE AID ACCEPTANCE ELECTION RESULTS: Mr. Massie explained to the board that the vote on this election held on May 25 was 163 Yes and 17 No .

LIABILITY INSURANCE POLICY: The Liability Insurance coverage as outlined by Mr. Cecil Cooper, Insurance Agent was explained by Mr. Massie (Information attached.) This policy was accepted by the Board on motion of Henry Salwasser, seconded by John Pylman. The Board instructed Mr. Massie to contact Mr. Cooper in regards to obtaining a floater policy for all equipment not covered under the present $500.00 theft policy.

FOREIGN LANGUAGE TEACHER: Mr. Massie reported to the board that Mrs. Mary Roberta Richardson had been offered a contract as a Foreign Language Teacher for the forthcoming school term at a salary of $2600.00 for 1/2 time teaching.

TEACHERS INTERVIEWED FOR REPLACEMENT OF 7/8 GRADE POSITION: Mr. Massie informed the Board that he had begun interviewing teacher applicants as a replacement for Mr. Granzow.

SCHOOL CALENDAR: On motion of Bud Barberich, seconded by Henry Salwasser, the Board accepted the school calendar for 1965-66 as presented (copy attached)

NOTICE OF HEARING FOR REZONING OF AREA ON S. CHERRYAND E. LINCOLN FOR FIRE STATION: Mr. Massie explained that there is to be a hearing on this rezoning matter in the Fresno County Schools Building on Thrusday, June 10, 1965.

NEXT YEAR'S EXPECTED CLASS ENROLLMENTS: This matter was discussed by the board, and it was felt that, due to the expected increase in primary grades enrollments, Mr. Massie should look into the possibility of using the west end of the Cafeteria as a temporary classroom if no other feasible means of obaining a classroom presented itself, and that another teacher will have to be hired.

ARCHITECT'S CONTRACT: The board directed Mr. Massie to contact Mr. William Hastrup and set up a meeting with him and the Board so that all details of the porposed building program could be thoroughly discussed. The Board proposed to award Mr. Hastrup the contract to act as architect at this proposed meeting.

ANNUAL ORGANIZATIONAL MEETING; To conform with Education Code Section 964, the Board agreed to hold its annual organizational meeting at Washington Colony School on July 13, 1965 at 7:30 p. m.

Adjournment was by motion of Bud Barberich, seconded by John Pylman.

Respectfully submitted:

James G. Massie,
Secretary to the Board

Approved by:

John D. Moran President
(John Moran)

Henry L. Salwasser Clerk
(Henry Salwasser - Temporary Acting Clerk)

WASHINGTON COLONY SCHOOL DISTRICT
Board of Trustees
MINUTES OF REGULAR MEETING

June 19, 1990

I. CALL TO ORDER

The meeting was called to order in the school library at 7:40 p.m. by board president, Frank Butterfield. A closed session was held prior to the regular session.

II. ROLL CALL

Members present: Mike Aguilar, Frank Butterfield, Pete Mathew, John Rothenfluh and Olin Mosher. Members absent: Joyce Quiroz (Due to injuries from a recent automobile accident, Joyce was present at the closed session only) Others present: Marcie Miller, Raymond S. Marta, Helen Cunha, Charlene Pestorich, Paul Cruz, Mrs. Paul Cruz, Becky Mitchell, Harriet Lichti, Priscilla Dack, Doyal Thompson, Linda Dubsick and Liz Faccinto

III. ROUTINE BUSINESS

A. AGENDA

Mr. Mosher asked that Action Item H (Set Special Board Meeting) be added to the agenda. The revised agenda was approved on a motion by Pete Mathew, seconded by Mike Aguilar. Motion carried.

B. MAY 15, 1990 REGULAR MEETING MINUTES

The minutes of the May 15, 1990 regular meeting were approved on a motion by Mike Aguilar, seconded by John Rothenfluh. Motion carried.

C. WARRANTS

Warrant #33-603007 to 33-603052 dated May 21, 1990 were approved on a motion by Pete Mathew, seconded by Mike Aguilar. Motion carried.

D. DISTRIBUTION OF MATERIALS

Materials were distributed to respective board members.

E. CORRESPONDENCE
Frank Butterfield read a Thank You note from Joyce Quiroz for flowers she received while hospitalized with injuries from an automobile accident.

F. PUBLIC PRESENTATIONS
There were no public presentations at this meeting.

G. TEACHER PRESENTATION
Teacher presentations were done by first grade teachers, Mrs. Pestorich and Mrs. Cunha. Mrs. Pestorich told about the newly adopted "Whole Language" reading curriculum and showed samples of the students' work. Mrs. Cunha showed a video of square dancing perfomed by students in grades 1, 2, and 3 and told how the square dancing is being incorporated into the P. E. program.

IV. CLOSED SESSION

The board met in closed session prior to the regular session to discuss certificated negotiations.

V. ACTION ITEMS

A. 1990-91 INSTRUCTIONAL MEDIA SERVICE AGREEMENT
The IMS Service Agreement for the 1990-91 school year was approved by the board on a motion by Pete Mathew, seconded by Mike Aguilar. Motion carried.

B. CHAPTER I CRITERIA
Mrs. Miller informed the board of the revised criteria for establishing eligibility for Chapter I students. Under the new criteria, first grade students will no longer be eligible based on standardized tests. Students will now be eligible for Chapter I services based on teacher recommendation. Approval for the new Chapter I criteria was made by Pete Mathew, seconded by John Rothenfluh. Motion carried.

C. INTERDISTRICT TRANSFERS
Interdistrict transfers for the 1990-91 school year were approved for Monica and Maria Mirelez (from Caruthers Elementary to Washington Colony), Karrie Katanik (Fowler Unified to Washington Colony), Brandon Marta (Orange Center to Washington Colony), Andrea Navarro, Ryan and Brandon Jacobsen (Washington Colony

to American Union). The transfers were approved on a motion by Pete Mathew, seconded by Mike Aguilar. Motion carried.

D. RESTRICT ENDING BALANCE
A resolution to restrict the 1989-90 ending balance was approved by the board on a motion by Pete Mathew, seconded by Mike Aguilar. Motion carried. Resolution 8990-6-2

E. 1989-90 CERTIFICATED SALARY RETROACTIVE PAY
The board approved a motion stating that pending the finalization of teacher negotiations, the earliest possible date for retroactive payment of salary increase will be September 30, 1990. The motion was made by Pete Mathew, seconded by Mike Aguilar. Motion carried.

F. TAX OVERRIDE FUND BUDGET
The board approved the 1990-91 budget and the 1989-90 projected actuals for the Tax Override Fund on a motion by Mike Aguilar, seconded by John Rothenfluh. Motion carried.

G. PUBLIC HEARING - ADOPT 90-91 BUDGET
RESOLUTION ALLOWING COUNTY OFFICE TO MAKE BUDGET TRANSFERS
Board President, Frank Butterfield opened the Public Hearing to adopt the 1990-91 district budget. The board approved the budget as submitted on a motion by Mike Aguilar, seconded by John Rothenfluh. The board also approved a resolution allowing the Fresno County Office of Education to make end-of-the-year budget transfers as necessary. Motion carried.
Resolution 8990-6-3

H. SET SPECIAL BOARD MEETING
The board set Thursday, June 21, 1990 at 6:00 p.m. for a special board meeting to discuss personnel and a closed session for an Interdistrict Transfer. The motion was made by Pete Mathew, seconded by John Rothenfluh. Motion carried.

V. DISCUSSION/INFORMATION

A. ENROLLMENT
Washington Colony School's enrollment was 455 students as of June 8, 1990.

B. QUALITY REVIEW
Report of Findings
Marcie Miller reviewed the "Report of Findings" from the Quality Review held May 1, 2, and 3, 1990. She stated that our district received a favorable review. Copies of the review will be distributed to board members.

C. COMMUNICATIONS UPDATE
Mr. Mosher informed the board of a letter sent to parents regarding ways to inform communications between the board, parents, and community. He read some of the responses we received from parents and stated that several of the items listed are already being accomplished.

VI. SUPERINTENDENT'S REPORT

A. Cash Flow
Mr. Mosher reviewed the General Ledger Trial Balance with the board.

B. EXPENSES - CURRENT AND PROPOSED
Expenses are being processed as scheduled.

C. GENERAL REPORT
1. Mr. Mosher informed the board of an Environmental Education Grant that is being pursued by Mr. Carl Alemania, next year's Science teacher.

2. The school painting is in progress in accordance with the district's five year plan for Deferred Maintenance.

VII. ADJOURNMENT

The meeting was adjourned at 9:25 p.m. on a motion by Pete Mathew, seconded by Mike Aguilar. Motion carried.

Frank O. Butterfield Jr.
Frank Butterfield, Board President

Joyce Quiroz
Joyce Quiroz, Clerk

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.2
DATE: June 23, 2015

SUBJECT TITLE: FINANCIAL REPORTS

Action _____ Discussion _____ Information ___√___

BACKGROUND

The Governing Board is committed to ensuring accountability to the public for the fiscal health of the district. The Board adopts sound fiscal policies and oversees the district's financial condition. The Superintendent or designee regularly keeps the Board informed about the district's finances and submits timely reports so that the Board can take appropriate action to ensure the district's financial stability. The Superintendent or designee recommends amendments to the district's budgeted revenues and expenditures as may be necessary to maintain a balanced budget.

CONSIDERATION

The *Cash in County Treasury Report* for May 2015 follows for your review.

Cash In County Treasury
Aggregate

From 5/1/2015 thru 5/31/2015
Fund: 0100 (6150 60001) General Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 5/1/2015							$1,720,389.66
5/4/2015	TF -151810	2014/15 One Time Distribution Mental Health Funds	$7,829.00	$0.00	$5,969,857.72	$4,241,639.06	$1,728,218.66
5/4/2015	TF -151811	JV# 1211 2014/15 Fund 10 Interest Distribution	$306.76	$0.00	$5,970,164.48	$4,241,639.06	$1,728,525.42
5/4/2015	TF -151814	#1212 STRS-DIST P&I CHARGES MARCH 2015 F	$0.00	$3.40	$5,970,164.48	$4,241,642.46	$1,728,522.02
5/4/2015	TF -151816	JV# 1207 2014-15 MANDATE CLAIMS & COM	$2,662.00	$0.00	$5,972,826.48	$4,241,642.46	$1,731,184.02
5/8/2015	APY -20155	Accounts Payable 5/8/2015	$0.00	$26.13	$5,972,826.48	$4,241,668.59	$1,731,157.89
5/13/2015	CA -31954	349988 8th gr trip	$75.00	$0.00	$5,972,901.48	$4,241,668.59	$1,731,232.89
5/13/2015	CA -31954	349988 apr ins	$12,998.60	$0.00	$5,985,900.08	$4,241,668.59	$1,744,231.49
5/13/2015	CA -31954	349988 benefit ck	$293.78	$0.00	$5,986,193.86	$4,241,668.59	$1,744,525.27
5/13/2015	CA -31954	349988 class trip	$111.16	$0.00	$5,986,305.02	$4,241,668.59	$1,744,636.43
5/13/2015	CA -31954	349988 maa reimb	$14,041.72	$0.00	$6,000,346.74	$4,241,668.59	$1,758,678.15
5/13/2015	CA -31954	349988 save mrt	$19.60	$0.00	$6,000,366.34	$4,241,668.59	$1,758,697.75
5/13/2015	CA -31954	349988 sum academy	$200.00	$0.00	$6,000,566.34	$4,241,668.59	$1,758,897.75
5/13/2015	CA -31954	349988 supply reimb	$73.58	$0.00	$6,000,639.92	$4,241,668.59	$1,758,971.33
5/15/2015	TF -151866	#1232 2014/15 BTSA STIPENDS	$925.00	$0.00	$6,001,564.92	$4,241,668.59	$1,759,896.33
5/20/2015	APY -20155	Accounts Payable 5/20/2015	$0.00	$15,996.40	$6,001,564.92	$4,257,664.99	$1,743,899.93
5/26/2015	TF -151887	#1245 FICA CHARGES FOR 5/31/2015 PAYROLL	$0.00	$2,747.65	$6,001,564.92	$4,260,412.64	$1,741,152.28
5/26/2015	TF -151888	#1246 MEDICARE CHRGS FOR 05/31/2015 PAYR	$0.00	$4,039.92	$6,001,564.92	$4,264,452.56	$1,737,112.36
5/26/2015	TF -151889	#1248 PERS DIST CHRGS FOR 5/31/2015 PAYRO	$0.00	$3,818.26	$6,001,564.92	$4,268,270.82	$1,733,294.10
5/26/2015	TF -151893	#1247 STRS DIST CONT- 05/31/2015 PAYROLL	$0.00	$18,825.90	$6,001,564.92	$4,287,096.72	$1,714,468.20
5/27/2015	TF -151909	JV#1256 MAY 2015 FIRST PRINCIPAL APPORTI	$224,267.00	$293.00	$6,225,831.92	$4,287,389.72	$1,938,442.20
5/27/2015	TF -151918	JV#1257 2014-15 MAY STATE APPORTIONMEN	$11,708.00	$0.00	$6,237,539.92	$4,287,389.72	$1,950,150.20
5/28/2015	TF -151928	JV#0001688157 REVERSE ERAF FOR TRIPLE-F	$0.00	$28,806.91	$6,237,539.92	$4,316,196.63	$1,921,343.29
5/29/2015	PAY -52915	PAYROLL 5/29/2015	$98,901.55	$365,596.82	$6,336,441.47	$4,681,793.45	$1,654,648.02
	Total Activity		$374,412.75	$440,154.39			
	Ending Balance				$6,336,441.47	$4,681,793.45	$1,654,648.02

Cash In County Treasury
Aggregate

From 5/1/2015 thru 5/31/2015
Fund: 1200 (6150 60012) Child Development Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 5/1/2015							$33,046.13
5/13/2015	CA -31954	349988 prsc aptmnt	$10,687.00	$0.00	$177,204.53	$133,471.40	$43,733.13
5/20/2015	APY -20155	Accounts Payable 5/20/2015	$0.00	$133.06	$177,204.53	$133,604.46	$43,600.07
5/26/2015	TF -151889	#1248 PERS DIST CHRGS FOR 5/31/2015 PAYRO	$0.00	$106.86	$177,204.53	$133,711.32	$43,493.21
5/26/2015	TF -151893	#1247 STRS DIST CONT- 05/31/2015 PAYROLL	$0.00	$46.62	$177,204.53	$133,757.94	$43,446.59
5/29/2015	PAY -52915	PAYROLL 5/29/2015	$409.20	$7,460.89	$177,613.73	$141,218.83	$36,394.90
	Total Activity		$11,096.20	$7,747.43			
	Ending Balance				$177,613.73	$141,218.83	$36,394.90

Cash In County Treasury
Aggregate

From 5/1/2015 thru 5/31/2015
Fund: 1300 (6150 60008) Cafeteria Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 5/1/2015							$129,784.31
5/8/2015	APY -20155	Accounts Payable 5/8/2015	$0.00	$7,701.09	$368,762.05	$246,678.83	$122,083.22
5/13/2015	CA -31951	349983 ad meal 5/4	$63.75	$0.00	$368,825.80	$246,678.83	$122,146.97
5/13/2015	CA -31951	349983 st meal 5/4	$422.50	$0.00	$369,248.30	$246,678.83	$122,569.47
5/13/2015	CA -31952	349985 ad meal 4/20	$5.50	$0.00	$369,253.80	$246,678.83	$122,574.97
5/13/2015	CA -31952	349985 st meal 4/20	$937.25	$0.00	$370,191.05	$246,678.83	$123,512.22
5/13/2015	CA -31953	349986 ad meal 4/27	$21.50	$0.00	$370,212.55	$246,678.83	$123,533.72
5/13/2015	CA -31953	349986 st meal 4/27	$485.00	$0.00	$370,697.55	$246,678.83	$124,018.72
5/13/2015	CA -31954	349988 adlt may mls	$101.75	$0.00	$370,799.30	$246,678.83	$124,120.47
5/13/2015	CA -31954	349988 torr may mls	$1.60	$0.00	$370,800.90	$246,678.83	$124,122.07
5/20/2015	APY -20155	Accounts Payable 5/20/2015	$0.00	$5,734.67	$370,800.90	$252,413.50	$118,387.40
5/22/2015	APY -20155	Accounts Payable 5/22/2015	$0.00	$4,274.70	$370,800.90	$256,688.20	$114,112.70
5/22/2015	CA -32004	350518 ad meals 5/11	$119.75	$0.00	$370,920.65	$256,688.20	$114,232.45
5/22/2015	CA -32004	350518 st. meal 5/11	$491.00	$0.00	$371,411.65	$256,688.20	$114,723.45
5/26/2015	TF -151889	#1248 PERS DIST CHRGS FOR 5/31/2015 PAYRO	$0.00	$827.51	$371,411.65	$257,515.71	$113,895.94
5/27/2015	APY -20155	Accounts Payable 5/27/2015	$0.00	$461.27	$371,411.65	$257,976.98	$113,434.67
5/29/2015	PAY -52915	PAYROLL 5/29/2015	$2,251.22	$10,759.51	$373,662.87	$268,736.49	$104,926.38
	Total Activity		$4,900.82	$29,758.75			
	Ending Balance				$373,662.87	$268,736.49	$104,926.38

Cash In County Treasury
Aggregate

From 5/1/2015 thru 5/31/2015
Fund: 1400 (6150 60005) Deferred Maintenance Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 5/1/2015							$22,797.22
		Total Activity	$0.00	$0.00			
		Ending Balance			$33,697.22	$10,900.00	$22,797.22

Cash In County Treasury
Aggregate

From 5/1/2015 thru 5/31/2015
Fund: 1500 (6150 60010) Pupil Transportation Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 5/1/2015							$6,838.65
		Total Activity	$0.00	$0.00			
		Ending Balance			$6,838.65	$0.00	$6,838.65

Cash In County Treasury
Aggregate

From 5/1/2015 thru 5/31/2015
Fund: 1700 (6150 60020) Special Reserve Fund for Other Than Capital Outlay Projects

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 5/1/2015							$102,097.25
		Total Activity	$0.00	$0.00			
		Ending Balance			$102,097.25	$0.00	$102,097.25

Cash In County Treasury
Aggregate

From 5/1/2015 thru 5/31/2015
Fund: 2000 (6150 60078) Special Reserve Fund for Postemployment Benefits

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 5/1/2015							$105,275.72
		Total Activity	$0.00	$0.00			
		Ending Balance			$105,275.72	$0.00	$105,275.72

Cash In County Treasury Aggregate

From 5/1/2015 thru 5/31/2015
Fund: 2100 (6150 65069) Building Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 5/1/2015							$306.57
		Total Activity	$0.00	$0.00			
		Ending Balance			$306.57	$0.00	$306.57

Cash In County Treasury
Aggregate

From 5/1/2015 thru 5/31/2015
Fund: 2500 (6150 60006) Capital Facilities Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 5/1/2015							$4,142.09
		Total Activity	$0.00	$0.00			
		Ending Balance			$7,142.09	$3,000.00	$4,142.09

Cash In County Treasury
Aggregate

From 5/1/2015 thru 5/31/2015
Fund: 3500 (6150 60066) County School Facilities Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 5/1/2015							$13,956.36
		Total Activity	$0.00	$0.00			
		Ending Balance			$16,477.16	$2,520.80	$13,956.36

Cash In County Treasury
Aggregate

From 5/1/2015 thru 5/31/2015
Fund: 4000 (6150 60015) Special Reserve Fund for Capital Outlay Projects

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 5/1/2015							$1,445.19
		Total Activity	$0.00	$0.00			
		Ending Balance			$1,445.19	$0.00	$1,445.19

Cash In County Treasury
Aggregate

From 5/1/2015 thru 5/31/2015
Fund: 5100 (6150 65070) Bond Interest and Redemption Fund

Date	Reference	Description	Debit	Credit	Total Debits	Total Credits	Balance
Balance Forward as of 5/1/2015							$27,298.91
		Total Activity	$0.00	$0.00			
		Ending Balance			$64,452.67	$37,153.76	$27,298.91

WCESD BOARD OF TRUSTEES

ITEM NO. V.A.3
DATE: JUNE 23, 2015

SUBJECT TITLE: POLICY REVIEW

Action _____ Discussion ___√___ Information _____

BACKGROUND

The governing board adopts written policies to convey its expectations for actions that will be taken in the district, clarify roles and responsibilities of the board and superintendent, and communicate board philosophy and positions to the students, staff, parents/guardians and the community. Board policies are binding on the district to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements.

The Board recognizes the importance of maintaining a policy manual that is up to date and reflects the mandates of law. Policies are to be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

The Policy Development and Adoption Process is described in Board Bylaw 9310 *Board Policies.*

CONSIDERATION

BP/AR 0460 *Local Control and Accountability Plan* – Policy updated to reflect NEW TITLE 5 REGULATIONS (Register 2015, No. 2) which (1) present a template for the local control and accountability plan (LCAP), (2) define and give examples of the means by which districts may consult with students when developing the LCAP, (3) address the composition of the parent advisory committee and English learner parent advisory committee, and (4) require the County Superintendent of Schools to review district descriptions, if any, of districtwide or schoolwide services provided with local control funding formula (LCFF) supplemental or concentration funds. Regulation adds new section which addresses requirement for districts receiving LCFF supplemental or concentration funds to increase or improve services for "unduplicated students" and reflects NEW TITLE 5 REGULATIONS (Register 2015, No. 2) which specify the method for determining the percentage by which services for unduplicated students must be increased or improved above services provided to all students.

BP/AR 4157/4257/4357 *Employee Safety* – Policy and regulation updated to reflect NEW TITLE 8 REGULATIONS which require all employers to make provisions in advance to ensure that employees receive prompt medical treatment for serious injury or illness. Policy also deletes material on eye protection devices which is covered in AR. Regulation also deletes requirement to keep records of steps taken to implement the district's injury and illness prevention program (not applicable to

public agencies) and expands section on "Hearing Protection" to include major components of hearing conservation program.

BP/AR/E 6161.1 *Selection and Evaluation of Instructional Materials* – Policy, regulation, and exhibit updated to reflect NEW LAW (AB 1246) which allows the district to adopt instructional materials for grades K-8 that have not been approved by the State Board of Education (SBE), provided that the materials are aligned with state academic content standards or Common Core Standards and have been reviewed by a group consisting mostly of teachers assigned to the subject area or grade level for which the materials will be used. Policy and regulation also delete material related to the Instructional Materials Funding Realignment Program, repealed by AB 1246.

BP 6161.11 *Supplementary Instructional Materials* – Policy updated to reflect NEW LAW (AB 1719) as well as SB 140 (2011), which require the SBE to approve and publicize lists of supplementary materials aligned with the state's Common Core Standards in English language arts, mathematics, and English language development. Policy also revised to reflect the definition of supplementary instructional materials in law and to address the selection process, criteria, and funding.

Board Policy
Local Control And Accountability Plan

BP 0460(a)

Philosophy, Goals, Objectives and Comprehensive Plans

~~***Note: The following policy is optional. Education Code 52060-52077 require the Governing Board to adopt and annually update, on or before July 1, a local control and accountability plan (LCAP). A template for the plan and related requirements for LCAP development are contained in 5 CCR 15494-15497.5, as amended by Register 2015, No. 2.***~~

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A community-based, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions and to facilitate continuous improvement of district practices.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)

~~***Note: Pursuant to Education Code 52060, the LCAP must include goals and actions aligned with eight state priorities related to (1) the degree to which teachers are appropriately assigned and fully credentialed, students have sufficient access to standards-based instructional materials, and facilities are maintained in good repair; (2) implementation of and student access to state academic content and performance standards; (3) parent/guardian involvement; (4) student achievement; (5) student engagement; (6) school climate; (7) student access to and enrollment in a broad course of study, including programs and services provided to benefit low-income students, English learners, and/or foster youth (i.e., "unduplicated students" for purposes of the local control funding formula); and (8) student outcomes in the specified course of study. The LCAP template in 5 CCR 15497.5, as added by Register 2015, No. 2, presents guiding questions to consider in plan development and groups these priorities into categories of Conditions of Learning, Pupil Outcomes, and Engagement. See the accompanying administrative regulation for further information about the required content of the LCAP.***~~

~~***Note: Education Code 52060 provides that, in addition to addressing the state priorities in the LCAP, the district may establish and address local priorities. Examples include priorities for student wellness and other conditions of children, professional development, community involvement, and effective governance and leadership.***~~

The Board shall adopt a districtwide local control and accountability plan (LCAP), following the template provided in 5 CCR 15497.5, that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and subsequent two fiscal years. (Education Code 52060; 5 CCR 15497.5)

(cf. 3100 - Budget)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" and other underperforming students.

Unduplicated students include students who are eligible for free or reduced-price meals,

English learners, and foster youth and are counted only once for purposes of the local control funding formula. (Education Code 42238.02)

(cf. 3553 - Free and Reduced Price Meals)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6174 - Education for English Language Learners)

~~***Note: Education Code 52062 requires the district to ensure that the specific actions included in the LCAP are consistent with strategies in the single plan for student achievement (SPSA) submitted by each school pursuant to Education Code 64001; see BP/AR 0420 - School Plans/Site Councils for SPSA requirements. In addition, the LCAP template in 5 CCR 15497.5 allows for the LCAP to be supplemented with information contained in other plans, including the Title I local educational agency plan required by 20 USC 6312 (see BP/AR 6171 - Title I Programs).***~~

The Superintendent or designee shall review the single plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

(cf. 0420 - School Plans/Site Councils)

The LCAP shall also be aligned with other district and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

(cf. 0400 - Comprehensive Plans)
(cf. 0440 - District Technology Plan)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 5030 - Student Wellness)
(cf. 6171 - Title I Programs)
(cf. 7110 - Facilities Master Plan)

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

(cf. 1312.3 - Uniform Complaint Procedures)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in various student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

~~***Note: Education Code 52060 requires consultation on plan development with all of the groups listed below. The Board may delegate responsibility for arranging meetings and other input opportunities to the Superintendent or designee. ***~~

~~***Note: 5 CCR 15495, as amended by Register 2015, No. 2, defines what it means to consult with students, including unduplicated students and other numerically significant student subgroups, and gives examples of methods that may be used for this consultation. Pursuant to Education Code 52052, a numerically significant subgroup includes ethnic subgroups, students with disabilities, socioeconomically disadvantaged students, English learners, and foster youth, when there are at least 30 students in the subgroup (or 15 foster youth) in the school or district. For schools or districts with 11-99 students, numerically significant student subgroups are defined by the Superintendent of Public Instruction (SPI) with approval of the State Board of Education (SBE). ***~~

~~***Note: State regulations do not provide examples of consultation with groups other than students, but consultations might include the establishment of an advisory committee consisting of representatives of all the specified groups, solicitation of feedback from the groups after a draft plan is available, discussion of the LCAP at staff meetings, and communication with parent organizations, student councils, school site councils, or other established committees or organizations. ***~~

~~***Note: The district may expand the following paragraph to reflect district practice. ***~~

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

(cf. 1220 - Citizen Advisory Committees)
(cf. 4140/4240/4340 - Bargaining Units)
(cf. 6020 - Parent Involvement)

Public Review and Input

~~***Note: Pursuant to Education Code 52063 and 5 CCR 15495, as amended by Register 2015,~~

~~No. 2, the Board is required to establish a parent advisory committee that is composed of a majority of parents/guardians and includes at least one parent/guardian of an unduplicated student. In addition, if district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board is required to establish an English learner parent advisory committee which, pursuant to 5 CCR 15495 as amended, must include a majority of parents/guardians of English learners. The district may use existing parent advisory committees for these purposes if the committee composition complies with Education Code 52063 and 5 CCR 15945. However, the district should consider whether such opportunities need to be expanded to achieve significant levels of stakeholder involvement in the planning process as intended by the law. ***~~

The Board shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include at least one parent/guardian of an unduplicated student as defined above. (Education Code 52063; 5 CCR 15495)

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

~~***Note: Education Code 52062 requires notification to the public of the opportunity to submit written comments on the proposed LCAP, including notification in the primary language of parents/guardians when required by Education Code 48985. Pursuant to Education Code 48985, whenever 15 percent or more of the students in a school speak a single primary language other than English, notifications sent to parents/guardians of such students must be written in the primary language as well as in English; see BP 5145.6 - Parental Notifications. ***~~

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

(cf. 5145.6 - Parental Notifications)

~~***Note: Pursuant to Education Code 42127, the Board cannot adopt a district budget until the LCAP is in place for the budget year; see BP 3100 - Budget. The budget must include the expenditures necessary to implement the plan that is effective during the subsequent fiscal year.~~

~~If it does not, the County Superintendent of Schools will disapprove the district's budget. ***~~

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

(cf. 9320 - Meetings and Notices)

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing.

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

~~***Note: Education Code 52070 requires the district to submit the LCAP to the County Superintendent. The County Superintendent may seek written clarification of the contents of the plan and may submit recommendations for amendments as provided below. He/she is required to approve the LCAP on or before October 8 if he/she determines that (1) the LCAP adheres to the template in 5 CCR 15497.5 as added by Register 2015, No. 2; (2) the district budget includes expenditures sufficient to implement the specific actions in the LCAP; and (3) the LCAP adheres to supplemental and concentration grant expenditure requirements specified in Education Code 42238.07 for unduplicated students. In determining whether the district has fully demonstrated that it will use supplemental and concentration funds to increase or improve services for unduplicated students, 5 CCR 15497, as added by Register 2015, No. 2, requires the County Superintendent to review any descriptions of districtwide or schoolwide services provided. ***~~

Not later than five days after adoption of the LCAP, the Board shall file the LCAP with the County Superintendent of Schools. (Education Code 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

Monitoring Progress

~~***Note: The following optional paragraph may be revised to reflect the district's timeline for reviewing evaluations of the progress and effectiveness of strategies included in the LCAP. Such reports should be provided to the Board in sufficient time to allow for any necessary changes in the annual update to the LCAP by July 1 of each year, as required by Education Code 52060-52061. ***~~

~~***Note: Pursuant to Education Code 52064.5, the SBE is required to adopt evaluation rubrics by October 1, 2015, to assist districts in evaluating their strengths, weaknesses, and areas that require improvement. The rubrics will include all of the state priorities described in Education Code 52060, SBE standards for district and school performance, and SBE expectations for improvement in regard to those state priorities. ***~~

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by him/her and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

(cf. 0500 - Accountability)

Technical Assistance/Intervention

~~***Note: Pursuant to Education Code 52071, the Board may, at its discretion and at the district's expense, request technical assistance as described in items #1-3 below. In addition, the County Superintendent is required to provide such technical assistance whenever he/she does not approve the district's LCAP and/or the district fails to improve student achievement across more than one state priority described in Education Code 52060, as determined using the SBE evaluation rubric. ***~~

When it is in the best interest of the district, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52071)

1. Assistance in the identification of district strengths and weaknesses in regard to state priorities and review of effective, evidence-based programs that apply to the district's goals

2. Assistance from an academic expert, team of academic experts, or another district in the county in identifying and implementing effective programs to improve the outcomes for student subgroups

3. Advice and assistance from the California Collaborative for Educational

Excellence established pursuant to Education Code 52074

In the event that the County Superintendent requires the district to receive technical assistance pursuant to Education Code 52071, the Board shall review all recommendations received from the County Superintendent or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52062.

~~***Note: Education Code 52072 provides that the SPI, with approval of the SBE, may intervene when a district meets both of the following criteria: (1) the district did not improve the outcomes for three or more student subgroups identified pursuant to Education Code 52052, or all of the student subgroups if the district has fewer than three subgroups, in regard to more than one state or local priority in three out of four consecutive school years; and (2) the California Collaborative for Educational Excellence (CCEE) has provided advice and assistance to the district and submits a finding that the district failed or is unable to implement the CCEE's recommendations or that the district's inadequate performance is so persistent or acute as to require intervention. For any district identified as needing intervention, the SPI or an academic trustee appointed by the SPI may, with approval of the SBE, take one or more of the actions listed in items #1-3 below. ***~~

If the Superintendent of Public Instruction (SPI) identifies the district as needing intervention pursuant to Education Code 52072, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following:

1. Revision of the district's LCAP

2. Revision of the district's budget in accordance with changes in the LCAP

3. A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement

Legal Reference:
EDUCATION CODE
305-306 English language education
17002 State School Building Lease-Purchase Law, including definition of good repair
41020 Audits
42127 Public hearing on budget adoption
42238.01-42238.07 Local control funding formula
44258.9 County superintendent review of teacher assignment
48985 Parental notices in languages other than English
51210 Course of study for grades 1-6
51220 Course of study for grades 7-12
52052 Academic Performance Index; numerically significant student subgroups
52060-52077 Local control and accountability plan

52302 Regional occupational centers and programs
52372.5 Linked learning pilot program
54692 Partnership academies
60119 Sufficiency of textbooks and instructional materials; hearing and resolution
60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission
60811.3 Assessment of language development
64001 Single plan for student achievement
99300-99301 Early Assessment Program
CODE OF REGULATIONS, TITLE 5
15494-15497.5 Local control and accountability plan and spending requirements
UNITED STATES CODE, TITLE 20
6312 Local educational agency plan
6826 Title III funds, local plans

Management Resources:
CSBA PUBLICATIONS
Impact of Local Control Funding Formula on Board Policies, November 2013
Local Control Funding Formula 2013, Governance Brief, August 2013
State Priorities for Funding: The Need for Local Control and Accountability Plans, Fact Sheet, August 2013
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
California School Accounting Manual
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov

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Administrative Regulation
Local Control And Accountability Plan

AR 0460(a)

Philosophy, Goals, Objectives and Comprehensive Plans

~~***Note: Education Code 52060-52077 require the Governing Board to adopt and annually update, on or before July 1, a three-year local control and accountability plan (LCAP). See the accompanying Board policy for information about plan development and monitoring. ***~~

Goals and Actions Addressing State and Local Priorities

~~***Note: Education Code 52060 requires that the LCAP include annual goals, aligned with specified state priorities, to be achieved for all students and for each numerically significant subgroup as defined in Education Code 52052. Pursuant to Education Code 52052, a numerically significant subgroup includes ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth, when there are at least 30 students in the subgroup (or at least 15 foster youth) in the school or district. For schools or districts with 11-99 students, numerically significant student subgroups are defined by the Superintendent of Public Instruction (SPI) with approval by the State Board of Education (SBE). ***~~

~~***In addition, several state priorities address programs and services for "unduplicated students." For purposes of supplemental and concentration grants allocated through the local control funding formula (LCFF), "unduplicated students" are defined by Education Code 42238.02 as students eligible for free or reduced-price meals, English learners, and foster youth; see the accompanying Board policy. ***~~

The district's local control and accountability plan (LCAP) shall include, for the district and each district school: (Education Code 52060)

1. A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth. The LCAP shall identify goals for each of the following state priorities:

    a. The degree to which district teachers are appropriately assigned in accordance with Education Code 44258.9 and fully credentialed in the subject areas and for the students they are teaching; every district student has sufficient access to standards-aligned instructional materials as determined pursuant to Education Code 60119; and school facilities are maintained in good repair as specified in Education Code 17002

(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3517 - Facilities Inspection)
(cf. 4112.2 - Certification)
(cf. 4113 - Assignment)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

b. Implementation of the academic content and performance standards adopted by the State Board of Education (SBE), including how the programs and services will enable English learners to access the Common Core State Standards and the English language development standards for purposes of gaining academic content knowledge and English language proficiency

(cf. 6011 - Academic Standards)
(cf. 6174 - Education for English Language Learners)

c. Parent/guardian involvement, including efforts the district makes to seek parent/guardian input in district and school site decision making and how the district will promote parent/guardian participation in programs for unduplicated students, as defined in Education Code 42238.02 and Board policy

(cf. 3553 - Free and Reduced Price Meals)
(cf. 6020 - Parent Involvement)
(cf. 6173.1 - Education for Foster Youth)

d. Student achievement, as measured by all of the following as applicable:

(1) Statewide assessments of student achievement

(2) Academic Performance Index

~~(3) The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study that satisfy specified requirements and align with SBE-approved career technical education standards and frameworks, including, but not limited to, those described in Education Code 52302, 52372.5, or 54692~~

(4) The percentage of English learners who make progress toward English proficiency as measured by the SBE-certified assessment of English proficiency

(5) The English learner reclassification rate

~~(6) The percentage of students who have passed an Advanced Placement examination with a score of 3 or higher~~

~~(7) The percentage of students who participate in and demonstrate college preparedness in the Early Assessment Program pursuant to Education Code 99300-99301~~

(cf. 0500 - Accountability)
(cf. 6141.5 - Advanced Placement)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - State Academic Achievement Tests)
(cf. 6178 - Career Technical Education)

e. Student engagement, as measured by school attendance rates, chronic absenteeism rates, and middle school dropout rates~~, high school dropout rates, and high school graduation rates, as applicable~~

~~*(cf. 6146.1 - High School Graduation Requirements)*~~
(cf. 5113.1 - Chronic Absence and Truancy)
(cf. 5147 - Dropout Prevention)

f. School climate, as measured by student suspension and expulsion rates and other local measures, including surveys of students, parents/guardians, and teachers on the sense of safety and school connectedness, as applicable

(cf. 5137 - Positive School Climate)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

g. The extent to which students have access to and are enrolled in a broad course of study that includes all of the subject areas described in Education Code 51210 and 51220, as applicable, including the programs and services developed and provided to unduplicated students and students with disabilities, and the programs and services that are provided to benefit these students as a result of supplemental and concentration funding pursuant to Education Code 42238.02 and 42238.03

(cf. 6143 - Courses of Study)
(cf. 6159 - Individualized Education Program)

h. Student outcomes, if available, in the subject areas described in Education Code 51210 and 51220, as applicable

~~***Note: In addition to goals aligned with the state priorities described in item #1 above, Education Code 52060 provides that the LCAP may include goals for local priorities established by the Board; see the accompanying Board policy. Optional item #2 below may be revised to reflect local priorities. ***~~

2. Any goals identified for any local priorities established by the Board.

(cf. 0200 - Goals for the School District)

3. A description of the specific actions the district will take during each year of the LCAP to achieve the identified goals, including the enumeration of any specific actions necessary for that year to correct any deficiencies in regard to the state and local priorities specified in items #1-2 above. Such actions shall not supersede provisions of existing collective bargaining agreements within the district.

~~***Note: Pursuant to Education Code 52060, in developing goals and actions for the LCAP, the Board may consider qualitative information, including, but not limited to, the results of school quality reviews conducted pursuant to Education Code 52052. Education Code 52052 authorizes the SPI, with approval of the SBE and conditional upon an appropriation in the state budget, to develop and implement a program of school quality reviews that features locally convened panels to visit schools, observe teachers, interview students, and examine student work. ***~~

For purposes of the descriptions required by items #1-3 above, the Board may consider qualitative information, including, but not limited to, findings that result from any school quality reviews conducted pursuant to Education Code 52052 or any other reviews. (Education Code 52060)

For any local priorities addressed in the LCAP, the Board and Superintendent or designee shall identify and include in the LCAP the method for measuring the district's progress toward achieving those goals. (Education Code 52060)

To the extent practicable, data reported in the LCAP shall be reported in a manner consistent with how information is reported on a school accountability report card. (Education Code 52060)

(cf. 0510 - School Accountability Report Card)

Increase or Improvement in Services for Unduplicated Students

~~***Note: The following section is for use by districts that receive LCFF supplemental and/or concentration funds. Such districts are required to increase or improve services for unduplicated~~

~~students in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students; see BP 3100 - Budget. 5 CCR 15494-15496, as amended by Register 2015, No. 2, specify the method for determining the percentage by which services for unduplicated students must be increased or improved above services provided to all students in the fiscal year. ***~~

The LCAP shall demonstrate how the district will increase or improve services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students. (5 CCR 15494-15496)

~~***Note: Whenever a district chooses to expend supplemental or concentration funds on a districtwide or schoolwide basis, it is required pursuant to 5 CCR 15496, as amended by Register 2015, No. 2, to include the following components in its LCAP. ***~~

When the district expends supplemental and/or concentration funds on a districtwide or schoolwide basis during the year for which the LCAP is adopted, the district's LCAP shall: (5 CCR 15496)

1. Identify those services that are being funded and provided on a districtwide or schoolwide basis

2. Describe how services are principally directed towards, and are effective in, meeting the district's goals for unduplicated students in the state priority areas and any local priority areas

3. If the enrollment of unduplicated students is less than 55 percent of district enrollment or less than 40 percent of school enrollment, describe how these services are the most effective use of the funds to meet the district's goals for its unduplicated students in the state priority areas and any local priority areas. The description shall provide the basis for this determination, including, but not limited to, any alternatives considered and any supporting research, experiences, or educational theory. (5 CCR 15496)

Annual Updates

On or before July 1 of each year, the LCAP shall be updated using the template in 5 CCR 15497.5 and shall include all of the following: (Education Code 52061)

1. A review of any changes in the applicability of the goals described in the existing LCAP pursuant to the section "Goals and Actions Addressing State and Local Priorities" above

2. A review of the progress toward the goals included in the existing LCAP, an assessment of the effectiveness of the specific actions described in the existing LCAP toward achieving the goals, and a description of changes to the specific actions the district will make as a result of the review and assessment

~~***Note: Pursuant to Education Code 52061, the annual update to the LCAP must include expenditures for specific actions included in the LCAP and expenditures serving unduplicated students. Education Code 52061 requires that the expenditures specified in items #3-4 below be classified in accordance with the California School Accounting Manual. ***~~

3. A listing and description of the expenditures for the fiscal year implementing the specific actions included in the LCAP and the changes to the specific actions made as a result of the reviews and assessment required by items #1-2 above

4. A listing and description of expenditures for the fiscal year that will serve unduplicated students and students redesignated as fluent English proficient

Availability of the Plan

~~***Note: Education Code 52065 requires the district to post its LCAP and annual update or revisions to the LCAP on the district web site. In addition, the County Superintendent of Schools is required to post all district LCAPs, or links to those plans, on the county office of education web site and to transmit all such plans to the SPI, who will then post links to all plans on the California Department of Education web site. ***~~

The Superintendent or designee shall post the LCAP and any updates or revisions to the LCAP on the district's web site. (Education Code 52065)

(cf. 1113 - District and School Web Sites)

Board Policy

Personnel

BP 4157(a)
4257,4357

EMPLOYEE SAFETY

~~***Note: The following optional policy and accompanying administrative regulation may be subject to collective bargaining agreements and should be modified to reflect district practice. Pursuant to Government Code 3543.2, safety conditions of employment are within the scope of bargaining.***~~

The Governing Board is committed to maximizing employee safety and believes that workplace safety is every employee's responsibility. Working conditions and equipment shall comply with standards prescribed by federal, state, and local laws and regulations.

(cf. 0450 - Comprehensive Safety Plan)

No employee shall be required or permitted to be in any place of employment which is unsafe or unhealthful. (Labor Code 6402)

The Board expects all employees to use safe work practices and, to the extent possible, correct any unsafe conditions which may occur. If an employee is unable to correct an unsafe condition, he/she shall immediately report the problem to the Superintendent or designee.

The Superintendent or designee shall promote safety and correct any unsafe work practices through education and enforcement.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

~~***Note: Labor Code 6401.7 requires every employer to establish, implement, and maintain an effective injury prevention program. See the accompanying administrative regulation for required program elements.***~~

The Superintendent or designee shall establish and implement a written injury and illness prevention program in accordance with law. (Labor Code 6401.7)

(cf. 3514 - Environmental Safety)
(cf. 3514.1 - Hazardous Substances)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 4119.41/4219.41/4319.41 - Employees with Infectious Disease)
(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)
(cf. 4119.43/4219.43/4319.43 - Universal Precautions)
(cf. 4157.2/4257.2/4357.2 - Ergonomics)
(cf. 4158/4258/4358 - Employee Security)

EMPLOYEE SAFETY

~~***Note: 8 CCR 3400, as amended by Register 2009, No. 35, requires all employers to make provisions in advance to ensure that employees receive prompt medical treatment for serious injury or illness. See the accompanying administrative regulation for specific requirements.***~~

The Superintendent or designee shall ensure the ready availability of first aid materials at district workplaces and shall make effective provisions, in advance, for prompt medical treatment in the event of an employee's serious injury or illness. (8 CCR 3400)

No employee shall be discharged or discriminated against for making complaints, instituting proceedings, or testifying with regard to employee safety or health or for participating in any occupational health and safety committee established pursuant to Labor Code 6401.7. (Labor Code 6310)

Legal Reference:
EDUCATION CODE
32030-32034 Eye safety
32225-32226 Communications devices in classrooms
32280-32289 School safety plans
44984 Required rules for industrial accident and illness leave of absence
GOVERNMENT CODE
3543.2 Scope of bargaining
LABOR CODE
3300 Definitions
6305 Occupational safety and health standards; special order
6310 Retaliation for filing complaint prohibited
6400-6413.5 Responsibilities and duties of employers and employees, especially:
6401.7 Injury and illness prevention program
CODE OF REGULATIONS, TITLE 8
3203 Injury and illness prevention program
3400 Medical services and first aid
5095-5100 Control of noise exposure
CODE OF FEDERAL REGULATIONS, TITLE 29
1910.95 Noise standards

Management Resources:
DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS
Guide to Developing Your Workplace Injury and Illness Prevention Program, rev. August 2005
WEB SITES
California Department of Industrial Relations, Occupational Safety and Health: http://www.dir.ca.gov/occupational_safety.html
Centers for Disease Control and Prevention: http://www.cdc.gov
National Hearing Conservation Association: http://www.hearingconservation.org
National Institute for Occupational Safety and Health: http://www.cdc.gov/niosh
U.S. Department of Labor, Occupational Safety and Health Administration: http://www.osha.gov

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Administrative Regulation

Personnel

AR 4157(a)
4257,4357

EMPLOYEE SAFETY

The Superintendent or designee shall provide and implement safety devices, safeguards, methods, and processes that are reasonably adequate to render the employment and place of employment safe and healthful. (Labor Code 6401)

(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)
(cf. 4157.2/4257.2/4357.2 - Ergonomics)
(cf. 4161.11/4361.11 - Industrial Accident/Illness Leave)
(cf.4261.1 - Industrial Accident/Illness Leave)

Injury and Illness Prevention Program

~~***Note: The following section reflects the requirements of Labor Code 6401.7 and 8 CCR 3203 for a written injury and illness prevention program. When developing such a program, districts are encouraged to review the Department of Industrial Relations' Guide to Developing Your Workplace Injury and Illness Prevention Program.***~~

The district's injury and illness prevention program shall cover all district employees and all other workers whom the district controls or directs and directly supervises on the job to the extent that the workers are exposed to hazards specific to their worksite and job assignment. The obligation of contractors or other employers who control or direct and supervise their own employees on the job shall not be affected by the district's injury and illness prevention program. (Labor Code 6401.7)

The district's injury and illness prevention program shall include: (Labor Code 6401.7; 8 CCR 3203)

1. The name/position of the person(s) with authority and responsibility for implementing the program.

2. A system for ensuring that employees comply with safe and healthful work practices, which may include, but not be limited to:

    a. Recognition of employees who follow safe and healthful work practices

(cf. 4156.2/4256.2/4356.2 - Awards and Recognition)

    b. Training and retraining programs

EMPLOYEE SAFETY (continued)

c. Disciplinary actions

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 4118 - Suspension/Disciplinary Action)

~~***Note: Pursuant to 8 CCR 3203, districts with fewer than 10 employees may fulfill the communication requirements of item #3 below by providing oral instruction in general safe work practices and the hazards unique to the employees' assignments.***~~

3. A system for communicating with employees, in a form readily understandable by all employees, on matters related to occupational health and safety, including provisions designed to encourage employees to report hazards at the worksite without fear of reprisal. The communications system may include, but not be limited to:

a. Meetings

b. Training programs

c. Posting

d. Written communications

e. A system of anonymous notification by employees about hazards

~~***Note: Districts may use a labor/management safety and health committee to communicate the contents of the injury and illness prevention program, as long as the committee satisfies the requirements specified below in the section on "Labor/Management Safety and Health Committee."***~~

f. A labor/management safety and health committee

4. Procedures for identifying and evaluating workplace hazards, including scheduled periodic inspections to identify unsafe conditions and work practices. Such inspections shall be made:

~~***Note: Pursuant to 8 CCR 3203, districts should have identified and evaluated workplace hazards when the program was first established in 1991. Hazards should be reevaluated under the conditions specified below.***~~

a. Whenever new substances, processes, procedures, or equipment that represents a new occupational safety or health hazard is introduced into the workplace

b. Whenever the district is made aware of a new or previously

EMPLOYEE SAFETY (continued)

unrecognized hazard

(cf. 3514 - Environmental Safety)
(cf. 3514.1 - Hazardous Substances)

5. A procedure for investigating occupational injury or illness.

6. Methods and/or procedures for correcting unsafe or unhealthful conditions, work practices, and work procedures in a timely manner, based on the severity of the hazard, when the hazard is observed or discovered.

When an imminent hazard exists which cannot be immediately abated without endangering employee(s) and/or property, these procedures shall call for the removal of all exposed staff from the area except those necessary to correct the hazardous condition. Employees needed to correct the condition shall be provided necessary safeguards.

7. Provision of training and instruction as follows:

~~***Note: Pursuant to 8 CCR 3203, districts should have provided training and instruction when the program was first established in 1991. Additional training and instruction should be provided under the conditions specified below.***~~

a. To all new employees

b. To all employees given new job assignments for which training has not previously been received

c. Whenever new substances, processes, procedures, or equipment is introduced into the workplace and represents a new hazard

d. Whenever the district is made aware of a new or previously unrecognized hazard

e. To supervisors, to familiarize them with the safety and health hazards to which employees under their immediate direction and control may be exposed

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Labor/Management Safety and Health Committee

EMPLOYEE SAFETY (continued)

~~***Note: The following optional section is for use by districts that choose to use a labor/management safety and health committee to comply with the requirements of 8 CCR 3203 regarding communication with employees as specified in item #3 above in the section title "Injury and Illness Prevention Program." Pursuant to 8 CCR 3203, if the committee adheres to the following practices, the district shall be deemed to be in substantial compliance with the communications requirements of the law.***~~

The district's labor/management safety and health committee shall: (8 CCR 3203)

1. Meet regularly, but not less than quarterly.

2. Prepare and make available to affected employees written records of the safety and health issues discussed at committee meetings and maintained for review by the California Department of Industrial Relations' Division of Occupational Safety and Health (Cal/OSHA) upon request. These records shall be maintained for at least one year.

3. Review results of the periodic, scheduled worksite inspections.

4. Review investigations of occupational accidents and causes of incidents resulting in occupational injury or illness or exposure to hazardous substances. As appropriate, the committee may submit suggestions to the Superintendent or designee regarding the prevention of future incidents.

5. Review investigations of alleged hazardous conditions brought to the attention of any committee member. When determined necessary by the committee, it may conduct its own inspection and investigation to assist in remedial solutions.

6. Submit recommendations to assist in the evaluation of employee safety suggestions.

7. Upon request of Cal/OSHA, verify abatement action taken by the district to abate citations issued by Cal/OSHA.

Hearing Protection

Whenever employee noise exposure equals or exceeds the standards specified in law, the Superintendent or designee shall implement a hearing conservation program in accordance with state and federal regulations, including, when required, monitoring of sound levels, audiometric testing of affected employees, the provision of hearing protectors, and employee training. (8 CCR 5095-5100; 29 CFR 1910.95)

EMPLOYEE SAFETY (continued)

Eye Safety Devices

Eye safety devices shall be worn by employees whenever they are engaged in or observing an activity involving hazards or hazardous substances likely to cause injury to the eyes. (Education Code 32030-32034)

First Aid and Medical Services

~~***Note: The following optional section reflects requirements of 8 CCR 3400, as amended by Register 2009, No. 35.***~~

The Superintendent or designee shall ensure the ready availability of medical personnel for advice and consultation on matters of industrial health or injury. Whenever a workplace is not in close proximity to an infirmary, clinic, or hospital where all injured employees may be treated, the Superintendent or designee shall ensure that at least one employee is adequately trained to provide first aid. (8 CCR 3400)

The Superintendent or designee shall make adequate first aid materials readily available for employees at every worksite. Such materials shall be approved by a consulting physician and shall be kept in a sanitary and usable condition. The Superintendent or designee shall frequently inspect all first aid materials and replenish them as necessary. (8 CCR 3400)

~~***Note: 8 CCR 3400, as amended by Register 2009, No. 35, requires all employers to make provisions in advance, using one or a combination of the provisions specified in items #1-3 below, to ensure that employees receive prompt medical treatment for serious injury or illness. The district should select the provision(s) that will be used by the district.***~~

To avoid unnecessary delay in medical treatment in the event of an employee's serious injury or illness, the Superintendent or designee shall use one or more of the following: (8 CCR 3400)

1. A communication system for contacting a physician or emergency medical service, such as access to 911 or equivalent telephone system. The communication system or the employees using the system shall have the ability to direct emergency services to the location of the injured or ill employee.

2. Readily accessible and available on-site treatment facilities suitable for treatment of reasonably anticipated injury and illness.

(cf. 5141.6 - School Health Services)

EMPLOYEE SAFETY (continued)

3. Proper equipment for prompt medical transport when transportation of injured or ill employees is necessary and appropriate.

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Board Policy
SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

Instruction

~~***Note: Pursuant to Education Code 60200 and 60400, the Governing Board is responsible for the adoption of textbooks and other instructional materials, as defined in Education Code 60010, for use in district schools. See the accompanying administrative regulation for required and optional criteria for the selection of instructional materials. See BP 6161.11 - Supplementary Instructional Materials and BP 6163.1 - Library Media Centers for selection processes regarding supplementary materials. ***~~

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect society's diversity, and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and that the materials meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with academic content standards and the district's curriculum to ensure that they effectively support the district's adopted courses of study.

(cf. 0440 - District Technology Plan)
(cf. 6000 - Concepts and Roles)
(cf. 6011 - Academic Standards)
(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6143 - Courses of Study)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6161.11 - Supplementary Instructional Materials)
(cf. 6162.5 - Student Assessment)
(cf. 6163.1 - Library Media Centers)

~~***Note: The following paragraph is for use by districts that maintain any of grades K-8 and may be revised to reflect grade levels offered by the district. Pursuant to Education Code 60200, the State Board of Education (SBE) is required to adopt basic instructional materials in specified subjects that districts may select for use in grades K-8. AB 1246 (Ch. 668, Statutes of 2012) amended Education Code 60200, 60203, 60207, and 60209 to revise the process and timelines used by the state to adopt such materials. ***~~

~~***Note: AB 1246 also added Education Code 60210, which authorizes the Board to select materials that have not been approved by the SBE, provided they are aligned with state academic content standards or Common Core Standards. In addition, if the district uses materials not adopted by the SBE, the majority of participants in the review process must be teachers assigned to the subject area or grade level for which the materials will be used; see section below entitled "Review Process." ***~~

The Board shall select instructional materials for use in grades K-8 that have been approved by the State Board of Education (SBE) or have otherwise been determined to be aligned with the state academic content standards adopted

pursuant to Education Code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8. (Education Code 60200, 60210)

~~***Note: The following paragraph is for use by districts that maintain high schools. ***~~

~~The Board shall adopt instructional materials for grades 9-12 upon determining that the materials meet the criteria specified in law and administrative regulation. (Education Code 60400)~~

~~Note: The following optional paragraph is consistent with priorities established in Education Code 60119 to ensure that each student is provided with sufficient standards-aligned instructional materials in four core curriculum areas: English/language arts, mathematics, science, and history-social science. The Instructional Materials Funding Realignment Program (Education Code 60420-60424), which had provided a block grant for instructional materials with a priority on materials that are aligned to state standards in those core courses, was repealed by AB 1246 (Ch. 668, Statutes of 2012).~~

The Board's priority in the selection of instructional materials is to ensure that all students are provided with standards-aligned instructional materials in the core curriculum areas of English/language arts, mathematics, science, and history-social science.

Review Process

~~***Note: The following optional section may be revised to reflect district practice. ***~~

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. Toward that end, he/she may establish an instructional materials review committee to evaluate and recommend instructional materials.

(cf. 1220 - Citizen Advisory Committees)

~~***Note: Pursuant to Education Code 60002, the Board must provide for "substantial" teacher involvement in the selection of instructional materials and must promote the involvement of parents/guardians and other members of the community in the selection of instructional materials. The Education Code does not define "substantial." ***~~

The review process shall involve teachers in a substantial manner and shall encourage the participation of parents/guardians and community members. (Education Code 60002)

In addition, the instructional materials review committee may include administrators, other staff who have subject-matter expertise, and students as

appropriate.

~~***Note: The following paragraph is for use by districts that maintain any of grades K-8. Education Code 60210, as added by AB 1246 (Ch. 668, Statutes of 2012), adds the following requirement for the review of K-8 materials that have not been adopted by the SBE. ***~~

If the district chooses to use instructional materials for grades K-8 that have not been adopted by the SBE, the Superintendent or designee shall ensure that a majority of the participants in the district's review process are classroom teachers who are assigned to the subject area or grade level of the materials. (Education Code 60210)

Individuals who participate in the selection or review of instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed.

(cf. 9270 - Conflict of Interest)

The committee shall review instructional materials using criteria provided in law and administrative regulation, and shall provide the Board with documentation supporting its recommendations.

All recommended instructional materials shall be available for public inspection at the district office.

(cf. 5020 - Parent Rights and Responsibilities)

~~***Note: SBE Policy on Guidelines for Piloting Textbooks and Instructional Materials provides a sample process for piloting instructional materials that addresses the selection of materials to pilot, a chronology of the process, and additional considerations, such as conflict of interest, contacts with publishers, and consideration of standards maps. ***~~

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

Public Hearing on Sufficiency of Instructional Materials

~~***Note: As a condition of receiving funds for instructional materials from any state source, Education Code 60119 requires the Board to annually hold a public hearing to determine whether each student in the district has sufficient standards-aligned textbooks or instructional materials in~~

~~English/language arts, mathematics, science, and history-social science that are consistent with the content and cycles of the curriculum framework adopted by the SBE. ***~~

~~***Note: Education Code 1240 requires the County Superintendent of Schools to review the textbooks or instructional materials of schools ranked in deciles 1-3 of the Academic Performance Index (API). If the County Superintendent determines that a school does not have sufficient materials, he/she must prepare a report outlining the noncompliance and give the district a chance to remedy the deficiency. If the deficiency is not remedied by the second month of the school year, the County Superintendent may request that the California Department of Education (CDE) purchase textbooks or materials for the district, and the cost must be repaid by the district. The CDE will issue a public statement at an SBE meeting indicating the district's failure to provide instructional materials. ***~~

The Board shall annually conduct one or more public hearings on the sufficiency of the district's textbooks and other instructional materials. (Education Code 60119)

~~***Note: Education Code 60119 specifies that the hearing must be held within eight weeks of the beginning of the school year. Option 1 is for use by districts without any schools on a multitrack year-round calendar. Option 2 is for use by districts with schools on a multitrack year-round calendar. ***~~

~~OPTION 1:~~ The hearing shall be held on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

~~OPTION 2: The hearing shall be held on or before the end of the eighth week from the first day of the school year of any district school that operates on a multitrack year-round calendar that begins its school year in August or September. (Education Code 60119)~~

~~***Note: The remainder of this policy applies to all districts. ***~~

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. Ten days prior to the hearing, the Superintendent or designee shall post a notice in three public places within the district containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

(cf. 9322 - Agenda/Meeting Materials)

~~***Note: Education Code 60119 requires the Board to adopt a resolution indicating whether or not each student in each school has sufficient standards-aligned textbooks or instructional materials. AB 1246 (Ch. 668, Statutes of 2012) amended Education Code 60119 to provide that the materials may be aligned to either state content standards adopted pursuant to Education~~

~~Code 60605 or Common Core Standards adopted pursuant to Education Code 60605.8. See the accompanying Exhibit for a sample resolution.***~~

~~***Note: Pursuant to Education Code 60119, the determination of the sufficiency of textbooks or instructional materials for mathematics, science, history-social science, and English/language arts is a condition for receipt of state instructional materials funding. The Board must also make a written determination during the hearing as to the sufficiency of textbooks or instructional materials in foreign language and health courses, as well as science laboratory equipment in science laboratory courses, although the provision of the materials or the equipment in these courses is not a condition for receipt of state instructional materials funding. ***~~

At the hearing(s), the Board shall determine, through a resolution, whether each student in each school, including each English learner, has sufficient textbooks or instructional materials which are aligned to the state content standards adopted pursuant to Education Code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8 and which are consistent with the content and cycles of the state's curriculum frameworks. Sufficiency of instructional materials shall be determined in each of the following subjects: (Education Code 60119)

1. Mathematics

(cf. 6142.92 - Mathematics Instruction)

2. Science

(cf. 6142.93 - Science Instruction)

3. History-social science

(cf. 6142.94 - History-Social Science Instruction)

4. English language arts, including the English language development component of an adopted program

(cf. 6142.91 - English/Language Arts Instruction)
(cf. 6174 - Education for English Language Learners)

5. Foreign language

(cf. 6142.2 - World/Foreign Language Instruction)

6. Health

(cf. 6142.8 - Comprehensive Health Education)

~~***Note: The following paragraph is for use by districts that maintain any of grades 9-12. ***~~

~~The Board shall also determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)~~

In making these determinations, the Board shall consider whether each student has sufficient textbooks and/or instructional materials to use in class and to take home. However, this does not require that each student have two sets of materials. The materials may be in a digital format as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district and has the ability to use and access them at home. However, the materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

~~***Note: Education Code 1240.3 and 42605 specify that, for the 2008-09 through 2014-15 fiscal years, "sufficiency" means that all students in the district who are enrolled in the same course have "identical" standards-aligned textbooks and instructional materials from the same adoption cycle. However, Education Code 1240.3 does not require districts to purchase all of the instructional materials included in an adoption cycle if the materials that are purchased are made available to all the students for whom they are intended in all of the schools within the district.~~

~~For example, fourth-grade students at all district schools must have instructional materials from the same SBE science adoption cycle, though fourth-grade students at different schools could be using materials from different publishers within the same adoption cycle. However, the district may use materials from different adoption cycles for grades K-3 and grades 4-8 since those students are not in the same "course." ***~~

The Board shall also make a determination that all students within the district who are enrolled in the same course have "identical" standards-aligned textbooks or instructional materials from the same adoption cycle, as defined in Education Code 1240.3 and 60119. (Education Code 1240.3, 42605)

~~***Note: The following paragraph is optional. Education Code 1240.3 authorizes the district, until July 1, 2015, to purchase the newest adopted instructional materials for the neediest schools in the district without incurring a duty to purchase these materials for students in other district schools. This provision will be used by the County Superintendent through fiscal year 2014-15 whenever he/she visits schools ranked in deciles 1-3 of the API to determine the sufficiency of instructional materials pursuant to Education Code 1240. ***~~

However, the district may purchase the newest adopted instructional materials for students in district schools ranked in deciles 1-3 of the base Academic Performance Index in any one of the past three school years without necessarily purchasing these materials for use in other district schools. (Education Code 1240.3)

~~***Note: Pursuant to Education Code 60119, if the Board makes a determination that there are insufficient textbooks or instructional materials, the Board must take action to ensure that the materials are provided within two months of the beginning of the school year. The CDE's Instructional Materials FAQ states that, if a district has submitted purchase orders to the publisher to purchase materials to remedy the insufficiency, these materials should be received and made available to students by the end of the second month of the school year. Thus, districts are strongly encouraged to hold the public hearing as early in the school year as possible in order to provide sufficient time to correct any deficiencies. ***~~

If the Board determines that there are insufficient textbooks or instructional materials, it shall provide information to classroom teachers and to the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each student does not have sufficient textbooks or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

Complaints

~~***Note: Complaints regarding the contents of instructional materials are addressed in BP/AR 1312.2 - Complaints Concerning Instructional Materials. See AR 1312.4 - Williams Uniform Complaint Procedures for language regarding complaints about deficiencies in instructional materials. ***~~

Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation.

(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.4 - Williams Uniform Complaint Procedures)

Legal Reference:
EDUCATION CODE
220 Prohibition against discrimination
1240 County superintendent, general duties

1240.3 Definition of sufficiency for categorical flexibility
33050-33053 General waiver authority
33126 School accountability report card
35272 Education and athletic materials
42605 Tier 3 categorical flexibility
44805 Enforcement of course of studies; use of textbooks, rules and regulations
49415 Maximum textbook weight
51501 Nondiscriminatory subject matter
60000-60005 Instructional materials, legislative intent
60010 Definitions
60040-60052 Instructional requirements and materials
60060-60062 Requirements for publishers and manufacturers
60070-60076 Prohibited acts (re instructional materials)
60110-60115 Instructional materials on alcohol and drug education
60119 Public hearing on sufficiency of materials
60200-60210 Elementary school materials
60226 Requirements for publishers and manufacturers
60350-60352 Core reading program instructional materials
60400-60411 High school textbooks
60510-60511 Donation for sale of obsolete instructional materials
60605 State content standards
60605.8 Common Core Standards
60605.86-60605.88 Supplemental instructional materials aligned with Common Core Standards
CODE OF REGULATIONS, TITLE 5
9505-9530 Instructional materials

Management Resources:
CSBA PUBLICATIONS
Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance Teams, Budget Advisory, March 2009
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
01-05 Guidelines for Piloting Textbooks and Instructional Materials, September 2001
Standards for Evaluating Instructional Materials for Social Content, 2000
WEB SITES
CSBA: http://www.csba.org
Association of American Publishers: http://www.publishers.org
California Academic Content Standards Commission, Common Core Standards: http://www.scoe.net/castandards
California Department of Education: http://www.cde.ca.gov

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Administrative Regulation

Selection and Evaluation of Instructional Materials

Instruction

Criteria for Selection and Adoption of Instructional Materials

In recommending textbooks or other instructional materials for adoption by the Governing Board, the Superintendent or designee shall ensure that such materials:

1. Are aligned to any applicable academic content standards adopted by the State Board of Education (SBE) pursuant to Education Code 60605 and/or Common Core Standards adopted pursuant to Education Code 60605.8

(cf. 6011 - Academic Standards)

~~***Note: The following paragraph is for use by districts that offer any of grades K-8. Pursuant to Education Code 60200, the State Board of Education (SBE) is responsible for adopting at least five basic instructional materials for grades K-8 in specified core subjects and any other subject for which the SBE determines that the adoption of instructional materials is necessary or desirable. AB 1246 (Ch. 668, Statutes of 2012) amended Education Code 60200, 60203, 60207, and 60209 to revise the process and timelines used by the state to adopt such materials. Although Education Code 60200.7 prohibits the SBE from adopting instructional materials until the 2015-16 school year, an exception established in Education Code 60207, as amended by AB 1246, authorizes the SBE to adopt K-8 instructional materials in mathematics by March 30, 2014.***~~

~~***Note: Education Code 60210, as added by AB 1246, authorizes the Governing Board to select instructional materials for grades K-8 that have not been approved by the SBE, provided they are aligned with state academic content standards adopted by the SBE pursuant to Education Code 60605 or Common Core Standards adopted pursuant to Education Code 60605.8 and have been reviewed through a process that requires a majority of the participants in the process to be classroom teachers who are assigned to the subject area or grade level for which the materials will be used; also see the accompanying Board policy.***~~

~~***Note: Because state adoptions of instructional materials are postponed, Education Code 60605.86, as added by SB 140 (Ch. 623, Statutes of 2011), and Education Code 60605.87-60605.88, as added by AB 1719 (Ch. 636, Statutes of 2012), require the California Department of Education (CDE) to recommend and the SBE to approve lists of K-8 supplementary instructional materials aligned with the Common Core Standards in English language arts by September 30, 2012, mathematics by July 30, 2013, and English language development by June 30, 2014. See BP 6161.11 - Supplementary Instructional Materials.***~~

For grades K-8, the Superintendent or designee shall select instructional materials from among the list of materials adopted by the SBE and/or other materials that have not been adopted by the SBE but are aligned with the state academic content standards and/or the Common Core Standards. (Education Code 60200, 60210)

(cf. 6161.11 - Supplementary Instructional Materials)

~~***Note: The following optional paragraph is for use by districts offering any of grades 9-12 and may be revised to reflect district practice. One way to ensure that instructional materials in core courses for grades 9-12 are aligned to state standards is through a review of standards maps created by the CDE. A template of the standards map is available on the CDE's web site.***~~

~~For grades 9-12, the Superintendent or designee shall review instructional materials in history-social science, mathematics, English/language arts, and science using a standards map in order to determine the extent to which the materials are aligned to state academic content standards.~~

~~***Note: Item #2 below is for use by districts that offer any of grades 9-12.***~~

~~2. For grades 9-12, are provided by publishers that comply with the requirements of Education Code 60040-60052, 60060-60062, and 60226 (Education Code 60400)~~

3. Do not reflect adversely upon persons because of their race or ethnicity, gender, religion, disability, nationality, sexual orientation, occupation, or other characteristic listed in Education Code 220, nor contain any sectarian or denominational doctrine or propaganda contrary to law (Education Code 51501, 60044)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

4. To the satisfaction of the Board, are accurate, objective, current, and suited to the needs and comprehension of district students at their respective grade levels (Education Code 60045)

5. With the exception of literature and trade books, use proper grammar and spelling (Education Code 60045)

~~***Note: Education Code 60048 and 60200 require that the Board not adopt basic instructional materials that provide unnecessary exposure to a commercial brand name, product, or corporate or company logo, unless it makes specific findings that the use has an educational purpose or is incidental to the general nature of an illustration, as provided in item #6 below. The SBE publication Standards for Evaluating Instructional Materials for Social Content details standards for the use of brand names and corporate logos in instructional materials.***~~

6. Do not expose students to a commercial brand name, product, or corporate or company logo unless the Board makes a specific finding that the use is appropriate based on one of the following: (Education Code 60048, 60200)

a. The commercial brand name, product, or corporate or company logo is used in text for an educational purpose as defined in guidelines or frameworks adopted by the SBE.

b. The appearance of a commercial brand name, product, or corporate or company logo in an illustration is incidental to the general nature of the illustration.

(cf. 1325 - Advertising and Promotion)

7. If the materials are technology-based materials, are both available and comparable to other, equivalent instructional materials (Education Code 60052)

~~***Note: Education Code 60040-60043 require that specific subject matter be included in the district's instructional materials. Education Code 60040 requires that instructional materials include accurate portrayals of the cultural and racial diversity of society as specified. Education Code 60041 requires (1) accurate portrayal of humanity's place in ecological systems and the need to protect the environment and (2) the effects of tobacco, alcohol, and other drug use on the human system. Education Code 60042 requires the Board to adopt materials as it deems necessary to encourage thrift, fire prevention, and the humane treatment of animals and people. Education Code 60043 requires that the Board, when appropriate to the comprehension of students, adopt textbooks for social science, history, or civics classes that contain the Declaration of Independence and the Constitution of the United States. If desired, the district may expand item #8 below to list these specific requirements.***~~

8. Meet the requirements of Education Code 60040-60043 for specific subject content

~~***Note: Items #9-18 below are optional and may be revised to reflect district practice. The district may choose to develop subject-specific criteria as well as general criteria.***~~

9. Support the district's adopted courses of study and curricular goals

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6142.2 - World/Foreign Language Instruction)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6142.91 - English/Language Arts Instruction)
(cf. 6142.92 - Mathematics Instruction)
(cf. 6142.93 - Science Instruction)
(cf. 6142.94 - History-Social Science Instruction)
(cf. 6143 - Courses of Study)
~~*(cf. 6146.1 - High School Graduation Requirements)*~~

10. Contribute to a comprehensive, balanced curriculum

11. Demonstrate reliable quality of scholarship as evidenced by:

    a. Accurate, up-to-date, and well-documented information

    b. Objective presentation of diverse viewpoints

    c. Clear, concise writing and appropriate vocabulary

    d. Thorough treatment of subject matter

12. Provide for a wide range of materials at all levels of difficulty, with appeal to students of varied interests, abilities, and developmental levels

13. Include materials that stimulate discussion of contemporary issues and improve students' thinking and decision-making skills

14. Contribute to the proper articulation of instruction through grade levels

15. As appropriate, have corresponding versions available in languages other than English

16. Include high-quality teacher's guides

17. Meet high standards in terms of the quality, durability, and appearance of paper, binding, text, and graphics

~~***Note: 5 CCR 9517.2 sets the following maximum weight standards for each student textbook: three pounds for grades K-4, four pounds for grades 5-8, and five pounds for grades 9-12. 5 CCR 9517.2 requires publishers submitting textbooks to the SBE that exceed those weight standards to provide lighter weight alternatives, such as split volumes or electronic editions, soft cover editions, or other alternate physical formats. For materials for grades 9-12, publishers must disclose the availability of lighter weight alternatives. Item #18 below includes textbook weight as one of the criteria for Board consideration.***~~

18. When available, include options for lighter weight materials in order to help minimize any injury to students by the combined weight of instructional materials

Conflict of Interest

~~***Note: The following optional section is for use by districts that choose to require individuals who will participate in the review process to first complete a disclosure statement which provides an opportunity to disclose any conflict of interest or appearance of conflict of interest.***~~

~~***Note: The following conflict of interest rules are not applicable to "public officials" (including Board members and designated staff) who are subject to the district's conflict of interest code pursuant to the Political Reform Act. Such persons who are making decisions concerning instructional materials must comply with the more stringent conflict of interest requirements described in BB 9270 - Conflict of Interest.***~~

To ensure integrity and impartiality in the evaluation and selection of instructional materials, any district employee who is participating in the evaluation of instructional materials and not otherwise designated in the district's conflict of interest code shall sign a disclosure statement indicating that he/she:

~~***Note: Education Code 60061 requires publishers to provide instructional materials free of charge within California to the same extent that they provide free materials to other states or school districts; see Price List of Adopted Instructional Materials on the CDE web site. However, Education Code 60071 forbids publishers from offering "valuable thing(s)" to school officials for the purpose of influencing the purchase of instructional materials. The CDE's Instructional Materials FAQ clarifies that, in accordance with the definition of "technology-based materials" in Education Code 60010, districts may accept electronic equipment necessary to make use of technology-based materials provided that such equipment is used by students and teachers as a learning resource, not to replace computers or related equipment in an existing computer lab or to establish a new computer lab.***~~

1. Shall not accept any emolument, money, or other valuable thing or inducement to directly or indirectly introduce, recommend, vote for, or otherwise influence the adoption or purchase of any instructional material (Education Code 60072)

   Sample copies of instructional materials are excepted from this prohibition. (Education Code 60075)

~~***Note: Items # 2-4 below are optional and should be modified to reflect district practice.***~~

2. Is not employed by nor receives compensation from the publisher or supplier of the instructional materials or any person, firm, organization, subsidiary, or controlling entity representing it

3. Does not have and will not negotiate a contractual relationship with the publisher or supplier of the instructional materials or any person, firm, organization, subsidiary, or controlling entity representing it

4. Does not have an interest as a contributor, author, editor, or consultant in any textbook or other instructional material submitted to the district

(cf. 9270 - Conflict of Interest)

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Exhibit
Selection and Evaluation of Instructional Materials

Instruction

RESOLUTION ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS

~~***Note: As a condition of receiving instructional materials funding from any state source, Education Code 60119 requires that the Governing Board hold an annual public hearing regarding the sufficiency of textbooks or other instructional materials and determine through a resolution whether each student has sufficient materials; see the accompanying Board policy. "Sufficient textbooks or instructional materials," as defined in Education Code 60119, means that each student in the district, including each English learner, has a standards-aligned textbook or instructional materials, which may include materials in a digital format under specified conditions, to use in class or to take home.***~~

~~***Note: The following sample resolution is based on the 2008 sample resolution developed by the California Department of Education (CDE) but has been updated to reflect new law. This resolution may be used to certify compliance with Education Code 60119.***~~

Whereas, the Governing Board of the (name of school district/county office of education), in order to comply with the requirements of Education Code 60119, held a public hearing on (date), at (time) o'clock, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which sufficient textbooks or instructional materials were provided to all students, including English learners, in the (name of school district/county office of education), and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each student, including each English learner, has a standards-aligned textbook or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

~~***Note: Education Code 1240.3 and 42605 specify that, for the 2008-09 through 2014-15 fiscal years, "sufficiency" means that all students in the district who are enrolled in the same "course" have standards-aligned textbooks and instructional materials from the same adoption cycle; see the accompanying Board policy.***~~

Whereas, the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the (name of school district/county office of education), have standards-aligned textbooks or instructional materials from the same adoption cycle, and;

~~***Note: Pursuant to Education Code 60119, as amended by AB 1246 (Ch. 668, Statutes of 2012), a determination as to whether the instructional materials are "standards-aligned" may be based on alignment to either state academic content standards adopted by the State Board of Education pursuant to Education Code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8.***~~

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards adopted by the State Board of Education pursuant to Education Code 60605 and/or the Common Core Standards adopted pursuant to Education Code 60605.8;

Finding of Sufficient Textbooks or Instructional Materials

~~***Note: The following section is for use when the Board is making a finding that the district has "sufficient" materials. According to the CDE, Education Code 60119 requires documentation of sufficiency of textbooks or instructional materials to be presented at the public hearing. Survey forms are available on the CDE's web site which may be used as a self-study and county office validation tool for grades K-12.***~~

Whereas, sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner, in the following subjects:

~~***Note: To provide complete information about the basis for the Board's determination of sufficiency, the district may wish to include the names of the textbooks or instructional materials provided to students, as well as the applicable state adoption cycle.***~~

*Mathematics: (List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)

_____

_____

*Science: (List adopted textbooks or instructional materials for this subject for

each grade level or school as well as applicable state adoption cycle.)

_____

_____

*History-social science: (List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)

_____

_____

*English language arts, including the English language development component of an adopted program: (List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)

_____

_____

~~***Note: Pursuant to Education Code 60119, the Board must also include a written determination for the following subject areas, although these determinations are not a condition for receipt of state instructional materials funds.***~~

*Foreign language: (List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)

_____

_____

*Health: (List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle.)

_____

_____

~~***Note: The following paragraph is for use by districts that maintain grades 9-12. The Board may provide a list of the science laboratory classes offered in grades 9-12 and details on the science laboratory equipment available for these classes.***~~

~~Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;~~

Therefore, it is resolved that for the (year) school year, the (name of school district/county office of education) has provided each student with sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks.

Finding of Insufficient Textbooks or Instructional Materials

~~***Note: The following section is for use when the Board is making a finding of "insufficient"~~

~~materials. Education Code 60119 requires that the Board's resolution list, for each school for which an insufficiency exists, the percentage of students at each grade level who lack sufficient materials in each of the subject areas listed below. The provision of sufficient foreign language and health materials is not a condition of receipt of instructional materials funds.***~~

Whereas, information provided at the public hearing and to the Board at the public meeting detailed that insufficient standards-aligned textbooks or instructional materials were provided to students in the following subjects and grade levels at district schools: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in mathematics, science, history-social science, English language arts, foreign language, and health.)

_____

_____

Whereas, sufficient textbooks or instructional materials were not provided at each school listed above due to the following reasons: (For each school at which there is an insufficiency, list the reasons that each student does not have sufficient instructional materials in each subject and grade level listed above.)

_____

_____

Therefore, it is resolved, that for the (year) school year, the (name of school district/county office of education) has not provided each student with sufficient textbooks or instructional materials that are consistent with the cycles and content of the curriculum framework, and;

Be it further resolved, that the following actions will be taken to ensure that all students have sufficient standards-aligned textbooks or instructional materials in all subjects that are consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which this determination is made. (List actions to be taken to resolve insufficiency. See Education Code 60119(a)(2)(B) for other funds that may be used to ensure sufficient instructional materials.)

_____

_____

_____

_____

PASSED AND ADOPTED THIS _____ day of _____, _____ at a meeting, by the following vote:

AYES:_____ NOES:_____ ABSENT:_____

Attest:

_____ _____

Secretary President

(11/10 11/11) 11/12

Board Policy
Supplementary Instructional Materials

BP 6161.11(a)

Instruction

~~***Note: The following optional policy addresses the selection of instructional materials that are used to supplement the basic textbooks and other instructional materials adopted by the Governing Board for use in grades K-8 pursuant to Education Code 60200 or for grades 9-12 pursuant to Education Code 60400. See BP/AR 6161.1 - Selection and Evaluation of Instructional Materials for requirements pertaining to the selection of those basic instructional materials.***~~

The Governing Board encourages the use of supplementary instructional materials to enrich the curriculum and enhance student learning. Such materials shall be aligned with district goals, curriculum objectives, and academic standards and shall supplement and not supplant the use of Board-adopted basic instructional materials that serve as the primary learning resources.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 6011 - Academic Standards)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6163.1 - Library Media Centers)

Supplementary instructional materials include, but are not limited to, instructional materials that are designed to serve one or more of the following purposes: (Education Code 60010)

1. To provide more complete coverage of one or more subjects included in a given course

2. To meet the various learning ability levels of students in a given age group or grade level

3. To meet the diverse educational needs of students with a language disability in a given age group or grade level

4. To meet the diverse educational needs of students reflective of a condition of cultural pluralism

5. To use current, relevant technology that further engages interactive learning in the classroom and beyond

(cf. 6142.91 - English/Language Arts Instruction)
(cf. 6142.92 - Mathematics Instruction)
(cf. 6142.93 - Science Instruction)
(cf. 6142.94 - History-Social Science Instruction)

Supplementary instructional materials may be selected by the Superintendent or designee, school administrators, or teachers, as applicable, and obtained through donations to the district and/or available funding sources designated for these purposes.

(cf. 1260 - Educational Foundation)
(cf. 3290 - Gifts, Grants and Bequests)
(cf. 4132/4232/4332 - Publication or Creation of Materials)

~~***Note: In McCarthy v. Fletcher, a California appellate court clarified that the Board may exclude materials from classroom teaching because they are educationally unsuitable and unrelated to the goals specified in Education Code 233.5, but not simply because the materials contain ideas to which Board or community members object.***~~

As appropriate, supplementary instructional materials shall meet the criteria developed for the selection and evaluation of basic instructional materials as described in AR 6161.1 - Selection and Evaluation of Instructional Materials. Supplementary instructional materials shall be directly related to the course of study in which they are being used and shall be appropriate for the age and maturity level of the students.

The use or reproduction of supplementary instructional materials shall be in accordance with federal copyright law.

(cf. 6162.6 - Use of Copyrighted Materials)

Supplementary Materials Aligned with Common Core Standards

~~***Note: The following optional section is for use by districts that maintain any of grades K-8. Pursuant to Education Code 60605.8, the State Board of Education (SBE) has adopted Common Core Standards in English language arts and mathematics; see BP 6011 - Academic Standards. In November 2012, the SBE adopted updated English language development standards for English learners which are aligned to the Common Core Standards. However, the SBE has not yet adopted K-8 textbooks and instructional materials aligned to the Common Core Standards because Education Code 60200.7 suspended state adoptions of instructional materials until the 2015-16 school year. To bridge the gap, Education Code 60605.86, as added by SB 140 (Ch. 623, Statutes of 2011), and Education Code 60605.87-60605.88, as added by AB 1719 (Ch. 636, Statutes of 2012), require the California Department of Education (CDE) to recommend and the SBE to approve lists of supplementary instructional materials aligned with the Common Core Standards in English language arts by September 30, 2012, mathematics by July 30, 2013, and English language development by June 30, 2014. These lists of supplementary materials will be available on the CDE's web site and are informational only; districts are not required to purchase any of the supplementary materials.***~~

To prepare district students to achieve the Common Core Standards in English language arts and mathematics and the English language development

standards, as applicable, the Board may select supplementary instructional materials from the lists of materials determined by the State Board of Education (SBE) to be aligned with those standards. (Education Code 60605.86-60605.88)

~~***Note: Pursuant to Education Code 60605.86-60605.88, as added by SB 140 (Ch. 623, Statutes of 2011) and AB 1719 (Ch. 636, Statutes of 2012), the district may select supplementary materials that are not on the SBE-approved lists. Such materials must be reviewed and recommended by content review experts who are selected by the Board, meet specified qualifications, and serve without compensation. The Board must ensure that the selected materials comply with SBE-approved evaluation criteria, which are available on the CDE's web site, and specified legal requirements for instructional materials, including social content review requirements.***~~

The Board may approve supplementary instructional materials that are not on the lists approved by the SBE but which are aligned with the Common Core Standards provided that the materials comply with the evaluation criteria established by the SBE and Education Code 60050, 60060-60062, and 60226. The Board shall select content review experts who possess the qualifications specified in law to review and recommend such supplementary materials. The majority of the content review experts shall be teachers who are credentialed and/or authorized in the subject area they are reviewing and the remainder shall include appropriate persons from postsecondary educational institutions, school and district curriculum administrators, and other persons who are knowledgeable in the subject area. (Education Code 60605.86-60605.88)

Appropriateness of Materials

~~***Note: The following optional section may be revised to reflect district practice, including any district criteria for the appropriateness of supplementary instructional materials and/or circumstances under which materials should be submitted to the principal or other designee for review prior to their use (e.g., when materials relate to controversial issues or are presented in a controversial manner or context, such as when materials contain nudity, sexual content, graphic violence, or extensive profanity). The district is encouraged to consult legal counsel prior to adopting such criteria or processes or when banning films, electronic resources, or other materials solely on the basis of industry ratings.***~~

Whenever a district employee proposes to use a supplementary resource which is not included in the approved learning resources of the district, he/she shall preview the material to determine whether, in his/her professional judgment, it is appropriate for the grade level taught and is consistent with district criteria for the selection of supplementary instructional materials.

The employee shall confer with the Superintendent or designee as necessary to determine the compliance of the material with district criteria. The primary considerations should be the educational value, appropriateness, and relevance

of the materials as well as the ages and maturity of the students.

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6144 - Controversial Issues)

Legal Reference:
EDUCATION CODE
233.5 Duty regarding instruction in morals, manners, and citizenship
18111 Exclusion of books by governing board
51510 Prohibited study or supplemental materials
51511 Religious matters properly included
51933 Sex education materials
60010 Definitions
60050 Social content review of instructional materials
60060-60062 Requirements of publishers
60200.7 Suspension of state instructional materials adoptions
60226 Learner verification of instructional materials
60400 Adoption of high school instructional materials
60605.8 Common Core Standards
60605.86-60605.88 Supplemental instructional materials aligned with Common Core Standards
60811.3 English language development standards
COURT DECISIONS
McCarthy v. Fletcher, (1989) 207 Cal. App. 3d 130
Fowler v. Board of Education of Lincoln County, (1978) 819 F.2d 657

Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Standards for Evaluating Instructional Materials for Social Content, 2000
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov

(12/90 10/95) 11/12

WCESD BOARD OF TRUSTEES

ITEM NO. V.B.1
DATE: JUNE 23, 2015

SUBJECT TITLE: STUDENT DRESS CODE

Action _____ Discussion ___√___ Information _____

BACKGROUND

At the September 9, 2014 Regular Board Meeting a discussion was held regarding the section of the Standardized Dress Code dealing with collared shirts. Mrs. Daniels observed that shirts with collars are more expensive while T-shirts are more reasonably priced. It was also noted that requiring collared shirts creates a hardship for many families moving into the District after the start of the school year. Mr. Aguilar, Mr. Chavez, Mr. Dack, and Mr. Mathew all expressed support for loosening the requirement for collared shirts. The minutes of the meeting indicate that formal action regarding the shirt collar section would be considered at a subsequent Board meeting and that a more thorough review of the dress code would be undertaken. It does not appear that this item was brought back for action.

CONSIDERATION

If the consensus of the Board is to loosen the requirement for collared shirts and allow T-shirts, we can proceed on that consensus and reflect the change in the Student Handbook and in our summer communications with parents. The more thorough review of the dress code can be delayed until after July 1 when the new Superintendent/Principal will be onboard.

The following Student Regulations apply to all students attending Washington Colony School.

General Guidelines:

- **Standardized Dress Code is in effect during all times at school, on the way to school, on the way home from school and at any school functions or activities regardless of location.**
- **Students may not wear any apparel, hairstyle, or cosmetic, even if not specifically mentioned below, that creates a safety concern.**

1. **Draws undue attention to the wearer**
2. **Detracts from the learning process**
3. **Causes disturbances among other students**
4. **Is considered gang related**
5. **Is college or professional sports apparel**
6. **Is deemed inappropriate or offensive by the administration**

GARMENT TYPE	STYLES	COLORS	FABRICS	REQUIREMENTS	PROHIBITED
Tops (must be long enough to stay tucked in at all times) Sleeveless tops are not allowed	Polo Shirts Dress Shirt Turtleneck/Mock Shirt Blouses colors	All colors and Patterns are allowed **Exception: 6th-8th grades are not allowed to wear RED**	Cotton Cotton Blend Poly-Blend	Tops must have fold down collars or turtlenecks** **Exception: Girls may wear tops or dresses without collars provided all other requirements are met. Untucked shirts must be no longer than the wrist. **Please see Prohibited Apparel Column 6**	Shirts without a fold down collar** Oversized Tops Sleeveless Tee Shirts(crew neck, i.e Hanes, BVD) Tops that are revealing (Neckline cannot be more than two fingers below the collarbone) Untucked shirts that are longer than the wrist. The color RED (6th-8th grades only) Tops with words, pictures (site administrators decision will be final) Camouflage
Bottoms *Must fit and be worn at the waist	Pants Walking Shorts Skirts Shorts Jumpers Culottes Capri's	All colors and patterns are allowed **Exception: 6th-8th grades are not allowed to wear RED**	Cotton Twill Cotton Blend Poly-Blend Corduroy	Not too big or too small Hemmed at least one inch off the ground Shorts must be no shorter than the fingertips when standing straight with arms to sides.* Sweatpants may be worn year round in grades K-3 **Please see Prohibited Apparel Column 6**	Oversized, saggy, wide legs The color RED (6th-8th grades only) Torn, worn, or frayed bottoms Tight, form fitting bottoms Camouflage Overalls, Workpants (i.e. Dickies, or Ben Davis) Pants that drag on the ground Shorts that are not hemmed Shorts that are rolled up Shorts that are too short* Bottoms with words, pictures Sweats in grades 4-8

WCESD BOARD OF TRUSTEES

ITEM NO. V.B.2
DATE: JUNE 23, 2015

SUBJECT TITLE: ADA/ENROLLMENT REPORT (For the period ending 5/22/15)

Action _____ Discussion _____ Information ___√___

Teacher	Grade Level(s)	# of Students	Yearly Average
Davis	K	23	22.51
Smith	K	14	13.36
Schaffer	K	20	20.14
Dack	1	26	24.60
Pallas	1	27	24.60
Doyle	2	21	20.34
Garcia	2	21	19.69
Martinez	3	25	24.59
Sweet	3	24	23.01
Brotnov	4	22	22.29
Lyles	4	19	18.01
Barker	5	15	15.83
Hawkins	5	13	13.54
Habib	6	20	19.41
McCabe	6	21	19.51
Huffmon	7	23	21.54
Showalter	7	21	20.94
Marquez	8	30	28.36
Jennings	8	31	28.58
Martinez	K-8 SDC	8	7.97
TOTALS:		424	408.82

WCESD BOARD OF TRUSTEES

ITEM NO. V.B.3
DATE: JUNE 23, 2015

SUBJECT TITLE: SUSPENSION REPORT

Action _____ Discussion _____ Information ___√___

BACKGROUND

The Governing Board has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend a student from regular classroom instruction.

Suspended students are excluded from all school-related extracurricular activities during the period of suspension.

All requests for student suspension are processed by the principal or designee. The principal or designee reports the suspension, including the name of the student and the cause for the suspension, to the Superintendent and the Board.

CONSIDERATION

The Suspension Report is distributed separately as it contains confidential information.

ACTION ITEMS

WCESD BOARD OF TRUSTEES

ITEM NO. V1.A.1
DATE: JUNE 23, 2015

SUBJECT TITLE: LOCAL CONTROL AND ACCOUNTABILITY PLAN ANNUAL UPDATE

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Adopt the Local Control Accountability Plan Annual Update

BACKGROUND

The Governing Board desires to ensure the most effective use of available funding to improve outcomes for all students. A community-based, comprehensive, data-driven planning process is used to identify annual goals and specific actions and to facilitate continuous improvement of district practices.

The Board adopts a districtwide local control and accountability plan (LCAP), following the template provided in 5 CCR 15497.5, that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP is updated on or before July 1 of each year and, like the district budget, covers the next fiscal year and subsequent two fiscal years.

The LCAP focuses on improving outcomes for all students, particularly those who are "unduplicated students."

There are eight State priorities that must be addressed in the LCAP. (County offices of education have two additional priorities.) The priorities are grouped into three categories: Conditions for Learning, Engagement, and Pupil Outcomes. Each LCAP goal may include more than one priority.

CONSIDERATION

A public hearing to solicit recommendations and comments of the public regarding the specific actions and expenditures proposed to be included in the LCAP was held on Tuesday, June 16, 2015. The budget hearing required pursuant to Education Code 42127 and AR 3100 *Budget* was held at the same meeting.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

LOCAL CONTROL ACCOUTABILITY PLAN SUMMARY

Goals & Actions

Goal #1: All students will increase achievement and proficiency levels in ELA, Math and ELD; increase levels of English Proficiency for English Learners. (State Priorities: Basic, Implementation of State Standards, Course Access, Pupil Achievement)

Expected Annual Measurable Outcome: All students and subgroups will have access to standards aligned curriculum and materials.

a) Hire/Retain Highly Qualified Staff for all core, elective, and special education classes. Hire/Retain 1 FTE Music teacher and 1 FTE Physical Education teacher.

b) Provide additional instructional support personnel at early primary grades.

c) Provide furnishings, equipment, materials, supplies and staffing for school library/learning commons.

d) Provide standards aligned core and supplemental curriculum. Replenish/replace or update educational resources, materials and supplies

e) Provide professional development, additional academic coaching, materials and supplies to support the full implementation of CCSS. Provide substitutes and extra time.

f) Provide additional contracted staff time for professional development focused on ELD.

g) Monitor progress of all students using benchmark assessments and state assessments. Provide data system licenses and contracts, professional development, materials, supplies, and staff time to input data.

h) Hire/Retain District Intervention Coordinator/Teacher to provide research based instructional strategies, interventions and progress monitoring. Provide supplemental curriculum, professional development, progress monitoring system, materials, supplies, substitutes, extra time for instructional and support staff to provide direct services, analyze data and identify next steps.

i) Provide 21st Century learning skills and environment. Update, upgrade and replace technology; e.g. chromebook carts, computers, Promethean Boards, wireless access and security. Hire/Retain and/or contract for District Technology Instructional Coach to assist classroom teachers with embedding technology in lesson design, lesson delivery and student demonstration of learning.

Anticipated Expenditures: $2,098,729

LOCAL CONTROL ACCOUTABILITY PLAN SUMMARY

Goal #2: Increase positive school climate and maintain facilities in good repair. (State Priorities: Other Pupil Outcomes, Pupil Engagement, School Climate)

Expected Annual Measurable Outcome: Focus on activities designed to maintain/improve actual attendance rate, chronic absenteeism, middle school dropout rate, suspension/expulsion rate, and overall facility conditions rating.

a) Continue to contract with FCOE Truancy Intervention Program and to provide support staff, materials, supplies and attendance incentives.

b) Provide support staff, materials and supplies to implement behavior improvement and character education programs. Begin implementation of Positive Behavior Interventions and Supports (PBIS) to allow all students to achieve social, emotional and academic success.

c) Increase the quantity and quality of student curricular and extracurricular activities to improve positive school climate and culture.

d) Replace/upgrade classroom furniture to support 21st Century learning skills and environment.

e) Add noontime supervisor to improve cafeteria/playground supervision; add part-time custodial personnel to insure cleanliness of student bathrooms and other facilities.

f) Maintain playgrounds and provide additional playground supplies and equipment.

g) Provide, update and replace security/safety resources; e.g. cameras, radios, and alarm systems.

h) Provide home-to-school transportation within District boundaries for students and school related events (excludes cost of staff).

Anticipated Expenditures: $1,313,596

Goal #3: Increase stakeholder engagement and parent education opportunities. (State Priorities: Parent Involvement)

Expected Annual Measurable Outcome: Increase stakeholder engagement; increase parent education program offerings.

a) Provide interpreter/translator services for district-wide activities

b) Increase District/Site parent communication and involvement in District-wide activities. Improve accessibility to websites, grading and attendance systems. Purchase student planners to increase communication from school to home regarding academic assignments and progress. Replace static marquee with digital messaging marquee.

c) Provide educational parenting services and English classes. Execute parent education contracts; provide materials, supplies, supplemental staff hours and childcare.

Anticipated Expenditures: See School-wide Plan and EL Master Plan

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.2
DATE: JUNE 23, 2015

SUBJECT TITLE: 2015-2016 PROPOSED BUDGET AND 2015-2016 EDUCATION PROTECTION ACCOUNT

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Adopt the 2015-2016 Proposed Budget including EPA revenues and expenditures

BACKGROUND

The Governing Board recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with the district's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The district budget guides decisions and actions throughout the year and serves as a tool for monitoring the fiscal health of the district.

The district budget shows a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year. The budget also includes the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914.

The Superintendent oversees the preparation of a proposed district budget for approval by the Board and involves appropriate staff in the development of budget projections. The Board encourages public input in the budget development process and holds public hearings and meetings in accordance with Education Code 42103 and 42127.

CONSIDERATION

At a public meeting held on a date after the public hearing on the budget, the Board adopts the budget following its adoption of the annual update to the LCAP at the same meeting. The budget includes the expenditures necessary to implement the annual update to the LCAP and an accounting of Education Protection Account (EPA) revenues and expenditures.

The Board adopts the district budget on or before July 1 of each year.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT
2015-16 PROPOSED BUDGET
June 23, 2015 ADOPTION

UNRESTRICTED REVENUES:

1. LCFF Calculation (see attachment)

   2015-16 TARGET = $ 4,198,570
   FLOOR = $ 3,184,928
   GAP = $ 1,013,642 : 53.08% FUNDING = $538,041

2. Lottery estimate = $128 ADA = $ 52,825

3. Interest on Cash in Treasury = $ 17,000

4. Mandated Cost Reimbursement $28 per ADA = $11,555

5. One Time $601/ADA funding = $248,032

6. No Local income budgeted- will revise when received

7. Supplemental/Concentration Grant: 86.36% Need to increase Services to identified pupils by 24.66% or $724,033

TOTAL UNRESTRICTED REVENUES:	14-15 Estimated Actuals	$ 3,315,286
	15-16 Proposed Budget	$ 4,052,381
		$ 737,095

LCFF Calculation $514,108;
One Time $601/ADA = $248,032
EPA = $23,933
2015 PY = $(29,435)
Local Income = $(22,222)

UNRESTRICTED EXPENSES:

1. CERTIFICATED SALARIES:

14-15 Estimated Actuals	$ 1,502,284
15-16 Proposed Budget	$ 1,503,004
	$ 720

Step/Year adjustments, deleted Interim Supt contract and former Superintendent's final compensation

2. CLASSIFIED SALARIES:

14-15 Estimated Actuals	$ 265,253
15-16 Proposed Budget	$ 272,182
	$ 6,929

Step adjustments; omitted substitute costs

3. STATUTORY BENEFITS:

14-15 Estimated Actuals	$ 584,429
15-16 Proposed Budget	$ 617,939
	$ 33,510

Increasing STRS/PERS employer rates added $28,000+ to STRS budget
Health insurance capped at $11,766 for Certificated; $12,366 for Classified

4. SUPPLIES:

14-15 Estimated Actuals	$ 177,381
15-16 Proposed Budget	$ 191,400
	$ 14,019

Increase for Textbook adoption and computer carts

5. OPERATIONS:

14-15 Estimated Actuals	$ 404,998
15-16 Proposed Budget	$ 422,980
	$ 17,982

Increase budget for FCOE contracts(budgeted in S/C Grant)offset by one time expenses(Supt search),Preschool transportation

6. CAPITAL OUTLAY:

14-15 Estimated Actuals	$ 37,847
15-16 Proposed Budget	$ 0
	$-37,847

Will revise budget when expense approved

7. OTHER OUTGO:

14-15 Estimated Actuals	$ 31,523
15-16 Proposed Budget	$ 32,000
	$ 477

8. TOTAL UNRESTRICTED EXPENSES:

14-15 Estimated Actuals	**$ 3,003,715**
15-16 Proposed Budget	**$ 2,985,505**
	$ 18,210

EXCESS OF UNRESTRICTED REVENUES OVER EXPENSES:			$ 1,012,876
OTHER SOURCES/USES(ESTIMATES):			
A.	Transfer to Post Employee Fund 20	$- 32,974	
B.	Contribution to Special Education AB602 decrease	$- 65,820	
C.	Contribution to RRM (Mtc/Op)	$- 307,000	
		$- 405,794	
NET INCREASE TO FUND BALANCE: (Includes One Time $601/ADA=$248,032)			$ 607,082

COMPONENTS OF ENDING FUND BALANCE:

7-01-15	Estimated Beginning Bal	$1,078,408
	Estimated Increase	$ 607,082
6-30-15	Estimated Ending Balance	$1,685,490
	8% Reserve	$- 315,520
	Assigned for:	
	$601/ADA One Time	$- 248,032
	SSC recommended 1 YR GAP	$- 200,381
	Lottery	$- 11,357
	UNDESIGNATED AMOUNT	$ 910,200

Estimated Ending Balance June 30, 2016:

1200 Preschool	$ 7,468
1300 Cafeteria	$ 129,805
1400 Deferred Maintenance	$ 81,826
1500 Bus Replacement	$ 6,969
1700 Special Reserve Fund	$ 102,606
2000 Post-employee Benefits	$ 312,948
2500 Capital Facilities	$ 1,352
3500 County School Facilities Fund	$ 14,262
4000 Special Reserve (CAP)	$ 1,475
5100 Bond Interest/Redemption	$ 26,828

cription	Resource Codes	Object Codes	2014-15 Estimated Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2015-16 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
EVENUES									
LCFF Sources		8010-8099	3,184,928.00	0.00	3,184,928.00	3,722,969.00	0.00	3,722,969.00	16.9%
Federal Revenue		8100-8299	0.00	322,893.00	322,893.00	0.00	341,824.00	341,824.00	5.9%
Other State Revenue		8300-8599	91,136.00	120,915.00	212,051.00	312,412.00	14,032.00	326,444.00	53.9%
Other Local Revenue		8600-8799	39,222.00	175,838.00	215,060.00	17,000.00	146,356.00	163,356.00	-24.0%
TOTAL, REVENUES			3,315,286.00	619,646.00	3,934,932.00	4,052,381.00	502,212.00	4,554,593.00	15.7%
XPENDITURES									
Certificated Salaries		1000-1999	1,502,284.00	218,629.00	1,720,913.00	1,503,004.00	256,251.00	1,759,255.00	2.2%
Classified Salaries		2000-2999	265,253.00	133,591.00	398,844.00	272,182.00	143,695.00	415,877.00	4.3%
Employee Benefits		3000-3999	584,429.00	113,795.91	698,224.91	617,939.00	144,860.00	762,799.00	9.2%
Books and Supplies		4000-4999	177,381.28	136,515.70	313,896.98	191,400.00	58,203.00	249,603.00	-20.5%
Services and Other Operating Expenditures		5000-5999	404,997.99	379,373.00	784,370.99	422,980.00	268,491.00	691,471.00	-11.8%
Capital Outlay		6000-6999	37,847.00	21,727.85	59,574.85	0.00	0.00	0.00	-100.0%
Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	31,523.00	0.00	31,523.00	32,000.00	0.00	32,000.00	1.5%
Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			3,003,715.27	1,003,632.46	4,007,347.73	3,039,505.00	871,500.00	3,911,005.00	-2.4%
XCESS (DEFICIENCY) OF REVENUES VER EXPENDITURES BEFORE OTHER NANCING SOURCES AND USES (A5 - B9)			311,570.73	(383,986.46)	(72,415.73)	1,012,876.00	(369,288.00)	643,588.00	-988.7%
THER FINANCING SOURCES/USES									
Interfund Transfers a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	172,563.00	0.00	172,563.00	32,974.00	0.00	32,974.00	-80.9%
Other Sources/Uses a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions		8980-8999	(369,221.00)	369,221.00	0.00	(372,820.00)	372,820.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES			(541,784.00)	369,221.00	(172,563.00)	(405,794.00)	372,820.00	(32,974.00)	-80.9%

scription	Resource Codes	Object Codes	2014-15 Estimated Actuals Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	2015-16 Budget Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	% Diff Column C & F
NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(230,213.27)	(14,765.46)	(244,978.73)	607,082.00	3,532.00	610,614.00	-349.3%
FUND BALANCE, RESERVES									
) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	1,308,621.56	261,429.04	1,570,050.60	1,078,408.29	246,663.58	1,325,071.87	-15.6%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,308,621.56	261,429.04	1,570,050.60	1,078,408.29	246,663.58	1,325,071.87	-15.6%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,308,621.56	261,429.04	1,570,050.60	1,078,408.29	246,663.58	1,325,071.87	-15.6%
?) Ending Balance, June 30 (E + F1e)			1,078,408.29	246,663.58	1,325,071.87	1,685,490.29	250,195.58	1,935,685.87	46.1%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	246,663.58	246,663.58	0.00	250,195.58	250,195.58	1.4%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	127,914.20	0.00	127,914.20	617,530.98	0.00	617,530.98	382.8%
Additional 4% for REU	0000	9780				*157,760.00*		*157,760.00*	
$601/ADA	0000	9780				*248,032.00*		*248,032.00*	
SSC\x27s 1 YR Recommended GAP Fu	0000	9780				*200,381.00*		*200,381.00*	
Lottery	1100	9780				*11,357.98*		*11,357.98*	
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	382,100.00	0.00	382,100.00	157,760.00	0.00	157,760.00	-58.7%
Unassigned/Unappropriated Amount		9790	568,394.09	0.00	568,394.09	910,199.31	0.00	910,199.31	60.1%

District: Washington Colony
CDS #: 62513

Adopted Budget
2015-16 Budget Attachment
Balances in Excess of Minimum Reserve Requirements

Reasons for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

Combined Assigned and Unassigned/unappropriated Fund Balances			
Form	Fund	2015-16 Budget	Objects 9780/9789/9790
01	General Fund/County School Service Fund	$1,685,490.00	Form 01
17	Special Reserve Fund for Other Than Capital Outlay Projects	$102,605.00	Form 17
	Total Assigned and Unassigned Ending Fund Balances	$1,788,095.00	
	District Standard Reserve Level	8%	Form 01CS Line 10B-4
	Less District Minimum Reserve for Economic Uncertainties	$315,520.00	Form 01CS Line 10B-7
	Remaining Balance to Substantiate Need	$1,472,575.00	

Reasons for Fund Balances in Excess of Minimum Reserve for Economic Uncertainties

Form	Fund		2015-16 Budget	Description of Need
01	General Fund/County School Service Fund	Spe	$248,032.00	$601/ADA
			$442,305.00	Net OPEB(Retirees') Obligation - Unfunded
			$0.00	2015-16 $691/ADA One Time Funds to be budgeted
			$679,633.00	
				There typically tends to be financial issues that need to be addressed that may be out of the District's control. The following are examples of these areas: Cash Flow, Affordable Care Act costs, Minimum Wage increases, future STRS/PERS employer rate increases, sick leave for part-time employees, instructional material costs(textbook adoptions), increase in Special Education costs, unplanned/unkown reductions in State and Federal revenues, additional State Mandates, litigation and other unexpected costs.
17	Special Reserve Fund for Other Than Capital Outlay Projects		$102,605.00	
				There typically tends to be financial issues that need to be addressed that may be out of the District's control. The following are examples of these areas: Cash Flow, Affordable Care Act costs, Minimum Wage increases, future STRS/PERS employer rate increases, sick leave for part-time employees, instructional material costs(textbook adoptions), increase in Special Education costs, unplanned/unkown reductions in State and Federal revenues, additional State Mandates, litigation and other unexpected costs.
	Insert Lines above as needed			
	Total of Substantiated Needs		$1,472,575.00	
	Remaining Unsubstantiated Balance		**$0.00**	**Balance should be Zero**

Education Code Section 42127 (d)(1) requires a county superintendent to either conditionally approve or disapprove a school district budget if the district does not provide for EC 42127 (a)(2)(B) public review and discussion at its public budget hearing.

Minimum Proportionality Percentage (MPP)

Summary Supplemental & Concentration Grant

	2013-14	2014-15	2015-16	2016-17**	2017-18**	2018-19**	2019-20**
1. LCFF Target Supplemental & Concentration Grant Funding *from Calculator tab*		**1,015,132**	**1,025,143**	**1,035,295**	**1,060,979**	**1,091,454**	**1,091,454**
2. Prior Year (estimated) Expenditures for Unduplicated Pupils above what was spent on services for all pupils		**107,171**	**383,391**			-	-
Prior Year EIA expenditures 2014-15 py exp (2013-14 exp) must >= 2012-13 EIA exp	**93,334** TRUE						
3. Difference *[1] less [2]*		907,961	641,752	1,035,295	1,060,979	1,091,454	1,091,454
4. Estimated Additional Supplemental & Concentration Grant Funding		272,116	340,642	387,200	389,379	229,205	-
GAP funding rate		*29.97%*	*53.08%*	*37.40%*	*36.70%*	*21.00%*	*0.00%*
5. Estimated Supplemental and Concentration Grant Funding *[2] plus*		**379,287**	**724,033**	**387,200**	**389,379**	**229,205**	-
6. Base Funding *LCFF Phase-In Entitlement less [5], excludes Targeted Instructional Improvement & Transportation*		**2,743,233**	**2,936,528**	**3,457,869**	**3,616,842**	**3,861,229**	**4,090,435**
LCFF Phase-In Entitlement		***3,184,928***	***3,722,969***	***3,907,477***	***4,068,629***	***4,152,842***	***4,152,843***
7/8. Minimum Proportionality Percentage* *[5] / [6]*							
LCAP Section 3, Part B		13.83%	24.66%	11.20%	10.77%	5.94%	0.00%

**percentage by which services for unduplicated students must be increased or improved over services provided for all students in the LCAP*
If Step 3a <=0, then calculate the minimum proportionality percentage at Estimated Supplemental & Concentration Grant Funding, step 5.
***Regulations only require an LEA to demonstrate how it is meeting the proportionality percentage in the LCAP year, not across all three yea*

SUMMARY SUPPLEMENTAL & CONCENTRATION GRANT & MPP

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Current year estimated supplemental and concentration grant funding in the LCAP year	$ 379,287	$ 724,033	$ 387,200	$ 389,379	$ 229,205	$ -
Current year Minimum Proportionality Percentage (MPI	13.83%	24.66%	11.20%	10.77%	5.94%	0.00%

LCFF Calculator Universal Assumptions

Washington Colony Elementary (62513) - Washington Colony 2016 Proposed Budget per May 2015 Revise

Summary of Funding

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Target	$ 4,103,826	$ 4,156,869	$ 4,198,570	$ 4,242,873	$ 4,346,585	$ 4,469,635	$ 4,469,635
Floor	2,581,655	2,768,976	3,184,928	3,707,096	3,907,476	4,068,631	4,152,843
Applied Formula: Target or Floor	FLOOR	FLOOR	FLOOR	FLOOR	FLOOR	FLOOR	FLOOR
Remaining Need after Gap (informational only	*1,339,485*	*971,941*	*475,601*	*335,396*	*277,956*	*316,793*	*316,792*
Current Year Gap Funding	182,686	415,952	538,041	200,381	161,153	84,211	-
Economic Recovery Target	-	-	-	-	-	-	-
Additional State Aid	-	-	-	-	-	-	-
Total Phase-In Entitlement	$ 2,764,341	$ 3,184,928	$ 3,722,969	$ 3,907,477	$ 4,068,629	$ 4,152,842	$ 4,152,843

Components of LCFF By Object Code

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
8011 - State Aid	$ 1,475,846	$ 2,103,496	$ 2,495,204	$ 3,017,020	$ 3,225,022	$ 3,407,290	$ 3,713,228	$ 3,934,953
8011 - Fair Share	-	-	-	-	-	-	-	-
8311 & 8590 - Categoricals	463,927	-	-	-	-	-	-	-
8012 - EPA	458,815	447,326	471,834	488,059	464,565	443,449	221,724	-
Local Revenue Sources:								
8021 to 8048 - Property Taxes		213,519	217,890	217,890	217,890	217,890	217,890	217,890
8096 - In-Lieu of Property Tax		-	-	-	-	-	-	-
Property Taxes net of in-lieu	*197,725*	*213,519*	*217,890*	*217,890*	*217,890*	*217,890*	*217,890*	*217,890*
TOTAL FUNDING	$ 2,596,313	$ 2,764,341	$ 3,184,928	$ 3,722,969	$ 3,907,477	$ 4,068,629	$ 4,152,842	$ 4,152,843
Excess Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EPA in excess to LCFF Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Summary of Student Population

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Unduplicated Pupil Population							
Agency Unduplicated Pupil Count	364.00	370.00	370.00	370.00	370.00	370.00	370.00
COE Unduplicated Pupil Count	-	-	-	-	-	-	-
Total Unduplicated pupil Count	364.00	370.00	370.00	370.00	370.00	370.00	370.00
Rolling %, Supplemental Grant	86.4500%	86.3800%	86.3600%	86.3100%	86.3100%	86.3100%	86.3100%
Rolling %, Concentration Grant	86.4500%	86.3800%	86.3600%	86.3100%	86.3100%	86.3100%	86.3100%
FUNDED ADA							
Adjusted Base Grant ADA	*Prior Year*	*Current Year*	*Prior Year*	*Current Year*	*Current Year*	*Current Year*	*Current Year*
Grades TK-3	184.74	194.99	194.99	194.10	194.10	194.10	194.10
Grades 4-6	143.21	119.21	119.21	118.59	118.59	118.59	118.59
Grades 7-8	83.92	98.50	98.50	98.00	98.00	98.00	98.00
Grades 9-12	-	-	-	-	-	-	-
Total Adjusted Base Grant ADA	***411.87***	***412.70***	***412.70***	***410.69***	***410.69***	***410.69***	***410.69***
Necessary Small School ADA	*Current year*	*Current year*	*Current year*	*Current year*	*Current year*	*Current year*	*Current year*
Grades TK-3	-	-	-	-	-	-	-
Grades 4-6	-	-	-	-	-	-	-
Grades 7-8	-	-	-	-	-	-	-
Grades 9-12	-	-	-	-	-	-	-
Total Necessary Small School ADA	-	-	-	-	-	-	-
Total Funded ADA	**411.87**	**412.70**	**412.70**	**410.69**	**410.69**	**410.69**	**410.69**
ACTUAL ADA *(Current Year Only)*							
Grades TK-3	192.51	194.99	194.10	194.10	194.10	194.10	194.10
Grades 4-6	119.02	119.21	118.59	118.59	118.59	118.59	118.59
Grades 7-8	93.80	98.50	98.00	98.00	98.00	98.00	98.00
Grades 9-12	-	-	-	-	-	-	-
Total Actual ADA	**405.33**	**412.70**	**410.69**	**410.69**	**410.69**	**410.69**	**410.69**
Funded Difference (Funded ADA less Actual A	*6.54*	-	*2.01*	-	-	-	-

Minimum Proportionality Percentage (MPP)

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
Current year estimated supplemental and concentration grant fur	$ 379,287	$ 724,033	$ 387,200	$ 389,379	$ 229,205	$ -	
Current year Minimum Proportionality Percentage (MPP)	13.83%	24.66%	11.20%	10.77%	5.94%	0.00%	

ANNUAL BUDGET REPORT:
July 1, 2015 Budget Adoption

Insert "X" in applicable boxes:

[x] This budget was developed using the state-adopted Criteria and Standards. It includes the expenditures necessary to implement the Local Control and Accountability Plan (LCAP) or annual update to the LCAP that will be effective for the budget year. The budget was filed and adopted subsequent to a public hearing by the governing board of the school district pursuant to Education Code sections 33129, 42127, 52060, 52061, and 52062.

[x] If the budget includes a combined assigned and unassigned ending fund balance above the minimum recommended reserve for economic uncertainties, at its public hearing, the school district complied with the requirements of subparagraphs (B) and (C) of paragraph (2) of subdivision (a) of Education Code Section 42127.

Budget available for inspection at:

Place: 130 E Lincoln, Fresno CA 93706
Date: June 11, 2015

Public Hearing:

Place: 130 E Lincoln, Fresno CA 93706
Date: June 16, 2015
Time: 06:30 PM

Adoption Date: June 23, 2015

Signed: _____
Clerk/Secretary of the Governing Board
(Original signature required)

Contact person for additional information on the budget reports:

Name: Maria Rodriguez
Telephone: 559-233-0706

Title: Financial Secretary
E-mail: mrodriguez@washingtoncolony.k12.

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review (Form 01CS). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern for fiscal solvency purposes and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Budgeted (funded) ADA has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Enrollment has not been overestimated by more than the standard for the prior fiscal year, or two or more of the previous three fiscal years.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio is consistent with historical ratios for the budget and two subsequent fiscal years.	X	
4	Local Control Funding Formula (LCFF)	Projected change in LCFF is within the standard for the budget and two subsequent fiscal years.		X
5	Salaries and Benefits	Projected ratios of total unrestricted salaries and benefits to total unrestricted general fund expenditures are consistent with historical ratios for the budget and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (e.g., federal, other state, and other local) are within the standard for the budget and two subsequent fiscal years.		X
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies, and services and other operating) are within the standard for the budget and two subsequent fiscal years.		X
7	Ongoing and Major Maintenance Account	If applicable, required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account) is included in the budget.	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard for two or more of the last three fiscal years.	X	
9	Fund Balance	Unrestricted general fund beginning balance has not been overestimated by more than the standard for two or more of the last three fiscal years.	X	
10	Reserves	Projected available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the budget and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Are there known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures in excess of one percent of the total general fund expenditures that are funded with one-time resources?	X	
S3	Using Ongoing Revenues to Fund One-time Expenditures	Are there large non-recurring general fund expenditures that are funded with ongoing general fund revenues?	X	
S4	Contingent Revenues	Are any projected revenues for the budget or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed by more than the standard for the budget or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the budget or two subsequent fiscal years increased over prior year's (2014-15) annual payment?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, are they lifetime benefits?	X	
		• If yes, do benefits continue beyond age 65?	X	
		• If yes, are benefits funded by pay-as-you-go?	X	
S7b	Other Self-insurance Benefits	Does the district provide other self-insurance benefits (e.g., workers' compensation)?		X
S8	Status of Labor Agreements	Are salary and benefit negotiations still open for:		
		• Certificated? (Section S8A, Line 1)	X	
		• Classified? (Section S8B, Line 1)	X	
		• Management/supervisor/confidential? (Section S8C, Line 1)	n/a	
S9	Local Control and Accountability Plan (LCAP)	• Did or will the school district's governing board adopt an LCAP or approve an update to the LCAP effective for the budget year?		X
		• Approval date for adoption of the LCAP or approval of an update to the LCAP:	Jun 23, 2015	
S10	LCAP Expenditures	Does the school district's budget include the expenditures necessary to implement the LCAP or annual update to the LCAP as described in the Local Control and Accountability Plan and Annual Update Template, Section 3: Actions, Services, and Expenditures?		X

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the budget year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior fiscal year and budget year?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior fiscal year or budget year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the budget or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	

ADDITIONAL FISCAL INDICATORS (continued)			No	Yes
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

ANNUAL CERTIFICATION REGARDING SELF-INSURED WORKERS' COMPENSATION CLAIMS

Pursuant to EC Section 42141, if a school district, either individually or as a member of a joint powers agency, is self-insured for workers' compensation claims, the superintendent of the school district annually shall provide information to the governing board of the school district regarding the estimated accrued but unfunded cost of those claims. The governing board annually shall certify to the county superintendent of schools the amount of money, if any, that it has decided to reserve in its budget for the cost of those claims.

To the County Superintendent of Schools:

( ) Our district is self-insured for workers' compensation claims as defined in Education Code Section 42141(a):

Total liabilities actuarially determined:	$
Less: Amount of total liabilities reserved in budget:	$
Estimated accrued but unfunded liabilities:	$ 0.00

(X) This school district is self-insured for workers' compensation claims through a JPA, and offers the following information:
FCSIG

( ) This school district is not self-insured for workers' compensation claims.

Signed _____
Clerk/Secretary of the Governing Board
(Original signature required)

Date of Meeting: Jun 23, 2015

For additional information on this certification, please contact:

Name: Maria Rodriguez

Title: Financial Secretary

Telephone: 559-233-0706

E-mail: mrodriguez@washingtoncolony.k12.ca.us

Description	Object Codes	2015-16 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	3,722,969.00	4.96%	3,907,477.00	4.12%	4,068,629.00
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	312,412.00	-79.39%	64,380.00	0.00%	64,380.00
4. Other Local Revenues	8600-8799	17,000.00	0.00%	17,000.00	0.00%	17,000.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(372,820.00)	8.63%	(405,000.00)	6.42%	(431,000.00)
6. Total (Sum lines A1 thru A5c)		3,679,561.00	-2.60%	3,583,857.00	3.77%	3,719,009.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				1,503,004.00		1,533,064.00
b. Step & Column Adjustment				30,060.00		30,661.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	1,503,004.00	2.00%	1,533,064.00	2.00%	1,563,725.00
2. Classified Salaries						
a. Base Salaries				272,182.00		277,626.00
b. Step & Column Adjustment				5,444.00		5,553.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	272,182.00	2.00%	277,626.00	2.00%	283,179.00
3. Employee Benefits	3000-3999	617,939.00	6.67%	659,162.00	6.87%	704,427.00
4. Books and Supplies	4000-4999	191,400.00	1.88%	195,000.00	1.03%	197,000.00
5. Services and Other Operating Expenditures	5000-5999	422,980.00	1.66%	430,000.00	1.16%	435,000.00
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	32,000.00	0.00%	32,000.00	0.00%	32,000.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	32,974.00	0.00%	32,974.00	0.00%	32,974.00
b. Other Uses	7630-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		3,072,479.00	2.84%	3,159,826.00	2.80%	3,248,305.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		607,082.00		424,031.00		470,704.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		1,078,408.29		1,685,490.29		2,109,521.29
2. Ending Fund Balance (Sum lines C and D1)		1,685,490.29		2,109,521.29		2,580,225.29
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	617,530.98		1,004,731.00		1,394,110.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	157,760.00		162,015.00		166,591.00
2. Unassigned/Unappropriated	9790	910,199.31		942,775.29		1,019,524.29
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,685,490.29		2,109,521.29		2,580,225.29

Description	Object Codes	2015-16 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	157,760.00		162,015.00		166,591.00
c. Unassigned/Unappropriated	9790	910,199.31		942,775.29		1,019,524.29
(Enter reserve projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		1,067,959.31		1,104,790.29		1,186,115.29

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

LCFF revenues projected with latest FCMAT posted LCFF calculator. ADA projections at 410. Will be revised as ADA reports are submitted to CDE. 2015 One Time $601/ADA revenue excluded from next 2 years and balance assigned as part of the Ending Fund Balances until budgeted in line items. Local revenues include interest earned by Cash Balances at FC Auditors' office. Contributions to Restricted increases for Special Education and Maintenance programs due to increase in costs for salaries andbenefits. Unrestricted salaries/benefits include estimated average of 2% increase for Step/column. Employer rates for STRS/PERS increases for next 2 years. Health insurance capped. Supplies/operations include slight increase for COLA. $601/ADAone time funds remains unbudgeted($248,032). Continue transfer from General Fund to Fund 20 for Unfunded Post Retirement benefits. Amount will be revised when new Actuarial study completed for 2015. Reserve for Economic Uncertainties at 8%.

Description	Object Codes	2015-16 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	341,824.00	-4.99%	324,765.00	0.00%	324,765.00
3. Other State Revenues	8300-8599	14,032.00	0.00%	14,032.00	0.00%	14,032.00
4. Other Local Revenues	8600-8799	146,356.00	0.00%	146,356.00	0.00%	146,356.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	372,820.00	8.63%	405,000.00	6.42%	431,000.00
6. Total (Sum lines A1 thru A5c)		875,032.00	1.73%	890,153.00	2.92%	916,153.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				256,251.00		261,375.00
b. Step & Column Adjustment				5,124.00		5,227.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	256,251.00	2.00%	261,375.00	2.00%	266,602.00
2. Classified Salaries						
a. Base Salaries				143,695.00		146,568.00
b. Step & Column Adjustment				2,873.00		2,925.00
c. Cost-of-Living Adjustment						
d. Other Adjustments						
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	143,695.00	2.00%	146,568.00	2.00%	149,493.00
3. Employee Benefits	3000-3999	144,860.00	6.03%	153,593.00	7.66%	165,357.00
4. Books and Supplies	4000-4999	58,203.00	1.37%	59,000.00	1.69%	60,000.00
5. Services and Other Operating Expenditures	5000-5999	268,491.00	0.56%	270,000.00	1.85%	275,000.00
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		871,500.00	2.18%	890,536.00	2.91%	916,452.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		3,532.00		(383.00)		(299.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		246,663.58		250,195.58		249,812.58
2. Ending Fund Balance (Sum lines C and D1)		250,195.58		249,812.58		249,513.58
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	250,195.58		249,812.58		249,513.58
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		250,195.58		249,812.58		249,513.58

Description	Object Codes	2015-16 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
(Enter reserve projections for subsequent years 1 and 2						
in Columns C and E; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Federal/State revenues projected at same level as 2015 without carryover and prior year adjustments. Contribution to restricted increases for STRS/PERS employer rates for next 2 years. Health insurance currently capped at 2016 level. Salaries andbenefits projected with average 2% Step/column with STRS/PERS increases. Supplies/operations estimated with slight COLA for inflation.

Description	Object Codes	2015-16 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	3,722,969.00	4.96%	3,907,477.00	4.12%	4,068,629.00
2. Federal Revenues	8100-8299	341,824.00	-4.99%	324,765.00	0.00%	324,765.00
3. Other State Revenues	8300-8599	326,444.00	-75.98%	78,412.00	0.00%	78,412.00
4. Other Local Revenues	8600-8799	163,356.00	0.00%	163,356.00	0.00%	163,356.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		4,554,593.00	-1.77%	4,474,010.00	3.60%	4,635,162.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				1,759,255.00		1,794,439.00
b. Step & Column Adjustment				35,184.00		35,888.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	1,759,255.00	2.00%	1,794,439.00	2.00%	1,830,327.00
2. Classified Salaries						
a. Base Salaries				415,877.00		424,194.00
b. Step & Column Adjustment				8,317.00		8,478.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	415,877.00	2.00%	424,194.00	2.00%	432,672.00
3. Employee Benefits	3000-3999	762,799.00	6.55%	812,755.00	7.02%	869,784.00
4. Books and Supplies	4000-4999	249,603.00	1.76%	254,000.00	1.18%	257,000.00
5. Services and Other Operating Expenditures	5000-5999	691,471.00	1.23%	700,000.00	1.43%	710,000.00
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	32,000.00	0.00%	32,000.00	0.00%	32,000.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	32,974.00	0.00%	32,974.00	0.00%	32,974.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		3,943,979.00	2.70%	4,050,362.00	2.82%	4,164,757.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		610,614.00		423,648.00		470,405.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01, line F1e)		1,325,071.87		1,935,685.87		2,359,333.87
2. Ending Fund Balance (Sum lines C and D1)		1,935,685.87		2,359,333.87		2,829,738.87
3. Components of Ending Fund Balance						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	250,195.58		249,812.58		249,513.58
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	617,530.98		1,004,731.00		1,394,110.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	157,760.00		162,015.00		166,591.00
2. Unassigned/Unappropriated	9790	910,199.31		942,775.29		1,019,524.29
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		1,935,685.87		2,359,333.87		2,829,738.87

Description	Object Codes	2015-16 Budget (Form 01) (A)	% Change (Cols. C-A/A) (B)	2016-17 Projection (C)	% Change (Cols. E-C/C) (D)	2017-18 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	157,760.00		162,015.00		166,591.00
c. Unassigned/Unappropriated	9790	910,199.31		942,775.29		1,019,524.29
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		1,067,959.31		1,104,790.29		1,186,115.29
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		27.08%		27.28%		28.48%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00		0.00		0.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form A, Estimated P-2 ADA column, lines A6 and C4; enter projections)		411.03		410.00		410.00
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		3,943,979.00		4,050,362.00		4,164,757.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		3,943,979.00		4,050,362.00		4,164,757.00
d. Reserve Standard Percentage Level (Refer to Form 01CS, Criterion 10 for calculation details)		4%		4%		4%
e. Reserve Standard - By Percent (Line F3c times F3d)		157,759.16		162,014.48		166,590.28
f. Reserve Standard - By Amount (Refer to Form 01CS, Criterion 10 for calculation details)		65,000.00		65,000.00		65,000.00
g. Reserve Standard (Greater of Line F3e or F3f)		157,759.16		162,014.48		166,590.28
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Budget Report

From 07/01/2015 thru 07/01/2015

Fu: 0100 General Fund Resource: 14000 Education Protectio

Fu---Re----P-Gl---Fn---Ob-----Si--Id	Working	Actuals Current	Actuals Year To Date	%	Encumbered	Unencumbered Balance	%
801200 Education Protection Account State Aid - Current Yea							
0100-14000-0-0000-0000-801200-000-00	488,059.00	0.00	0.00	0.00	0.00	488,059.00	100.00
Totals:	488,059.00	0.00	0.00	0.00	0.00	488,059.00	100.00
****** 8000 Totals**	$488,059.00	$0.00	$0.00	0.00	$0.00	$488,059.00	100.00
****** Total Income & Beginning Balance**	$488,059.00	$0.00	$0.00	0.00	$0.00	$488,059.00	100.00
110000 Teachers Salaries							
0100-14000-0-1110-1000-110000-000-73	426,327.00	0.00	0.00	0.00	0.00	426,327.00	100.00
Totals:	426,327.00	0.00	0.00	0.00	0.00	426,327.00	100.00
****** 1000 Totals**	$426,327.00	$0.00	$0.00	0.00	$0.00	$426,327.00	100.00
310100 State Teachers Retirement System, certificated							
0100-14000-0-1110-1000-310100-000-73	45,745.00	0.00	0.00	0.00	0.00	45,745.00	100.00
Totals:	45,745.00	0.00	0.00	0.00	0.00	45,745.00	100.00
332100 Medicare, Certificated							
0100-14000-0-1110-1000-332100-000-73	6,182.00	0.00	0.00	0.00	0.00	6,182.00	100.00
Totals:	6,182.00	0.00	0.00	0.00	0.00	6,182.00	100.00
350100 State Unemployment Insurance, certificated							
0100-14000-0-1110-1000-350100-000-73	213.00	0.00	0.00	0.00	0.00	213.00	100.00
Totals:	213.00	0.00	0.00	0.00	0.00	213.00	100.00
360100 Workers Comp, certificated							
0100-14000-0-1110-1000-360100-000-73	9,592.00	0.00	0.00	0.00	0.00	9,592.00	100.00
Totals:	9,592.00	0.00	0.00	0.00	0.00	9,592.00	100.00
****** 3000 Totals**	$61,732.00	$0.00	$0.00	0.00	$0.00	$61,732.00	100.00
****** 1000 - 5000**	$488,059.00	$0.00	$0.00	0.00	$0.00	$488,059.00	100.00

Budget Report

From 07/01/2015 thru 07/01/2015

Summary — **Note this summary includes only the account lines that were included on this report**

Fu: 0100 General Fund — **Resource: 14000 Education Protectio**

	Working	Actuals Current	Actuals Year To Date	%	Encumbered	Unencumbered Balance	Unencumbered %
Revenues							
Total: 8000 Revenues	$488,059.00	$0.00	$0.00	0.00	$0.00	$488,059.00	100.00
Expenditures							
Total: 1000 Certificated	426,327.00	0.00	0.00	0.00	0.00	426,327.00	100.00
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 3000 Benefits	61,732.00	0.00	0.00	0.00	0.00	61,732.00	100.00
Total: 1000 - 3000	488,059.00	0.00	0.00	0.00	0.00	488,059.00	100.00
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 5000	488,059.00	0.00	0.00	0.00	0.00	488,059.00	100.00
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 7000	488,059.00	0.00	0.00	0.00	0.00	488,059.00	100.00
Total: Net Increase/(Decrease) in Fund Balance	**0.00**	**0.00**	**0.00**	**0.00**			
Total: Beginning Balance	0.00	0.00	0.00	0.00			
Total: Ending Balance (9790)	$0.00	$0.00	$0.00	0.00			
Components of Ending Balance							
Total: Reserves (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Designated (9770 - 9780)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	0.00	0.00	0.00			

Budget Report

From 07/01/2015 thru 07/01/2015

Fund Summary **Note this summary includes only the account lines that were included on this report**

Fd 01 01 General Fund

		Actuals				Unencumbered	
	Working	Current	Year To Date	%	Encumbered	Balance	%
Revenues							
Total: 8000 Revenues	$488,059.00	$0.00	$0.00	0.00	$0.00	$488,059.00	100.00
Expenditures							
Total: 1000 Certificated	426,327.00	0.00	0.00	0.00	0.00	426,327.00	100.00
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 3000 Benefits	61,732.00	0.00	0.00	0.00	0.00	61,732.00	100.00
Total: 1000 - 3000	488,059.00	0.00	0.00	0.00	0.00	488,059.00	100.00
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 5000	488,059.00	0.00	0.00	0.00	0.00	488,059.00	100.00
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total: 1000 - 7000	488,059.00	0.00	0.00	0.00	0.00	488,059.00	100.00
Total: Net Increase/(Decrease) in Fund Balance	**0.00**	**0.00**	**0.00**	**0.00**			
Total: Beginning Balance	0.00	0.00	0.00	0.00			
Total: Ending Balance (9790)	$0.00	$0.00	$0.00	0.00			
Components of Ending Balance							
Total: Reserves (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Designated (9770 - 9780)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	0.00	0.00	0.00			

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.3
DATE: JUNE 23, 2015

SUBJECT TITLE: APPOINTMENT OF THE INITIAL 2 DIRECTORS TO THE EASTON COMMUNITY WATER SYSTEM AUTHORITY

Action ___√___ Discussion _____ Information _____

BACKGROUND

Washington Colony and Washington Unified each own and operate a public water system serving their respective campuses. The community of Easton has no community water system west of State Route 41 and each parcel of property must provide its own potable water. Washington Colony and Washington Unified have determined that it is in the public interest for them to establish a Joint Powers Authority as a legal entity that can work with State Agencies, members of the Easton community, with the Easton Community Services District is that District is amenable, and others to develop, own, and operate a joint public community water system capable of serving both of their respective school campuses, as well as residential and non-residential parcels in the Easton community in need of potable water for drinking, irrigation, and fire protection purposes. The Joint Exercise of Powers Act (California Government Code sections 6500, *et seq.)* authorizes public agencies to enter into agreements to jointly exercise powers common to the contracting parties. The intent and purpose of the Agreement is for Washington Colony and Washington Unified to exercise their common powers under the law to secure funding for, construct, own and operate the Easton Community Water System.

CONSIDERATION

Paragraph 3.5.2 of the Joint Exercise of Powers Agreement for the Creation of the Easton Community Water System Authority states:

"3.5.2 Directors; Terms; Vacancies; No compensation. The initial Directors shall consist of the following Washington Colony and Washington Unified representatives: 2 Directors appointed by the Washington Colony Board of Trustees, who shall be members of the Washington Colony Board of Trustees, the Washington Colony Superintendent/Principal, or another officer or employee of Washington Colony, and 2 Directors appointed by the Board of Trustees of the Washington Unified, who shall be members of the Board of Trustees, the Washington Unified Superintendent, or another officer or employee of Washington Unified. These 4 Directors shall select another person residing in the Easton Community to be the fifth Director, who may, but need not be, an office or employee of a Party."

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.4
DATE: JUNE 23, 2015

SUBJECT TITLE: POLICY ADOPTION

Action ___√___ Discussion _____ Information _____

BACKGROUND

The governing board adopts written policies to convey its expectations for actions that will be taken in the district, clarify roles and responsibilities of the board and superintendent, and communicate board philosophy and positions to the students, staff, parents/guardians and the community. Board policies are binding on the district to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements.

The Board recognizes the importance of maintaining a policy manual that is up to date and reflects the mandates of law. Policies are to be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

The Policy Development and Adoption Process is described in Board Bylaw 9310 *Board Policies.*

CONSIDERATION

BB 9010 *Public Statements* – Bylaw updated to add concepts related to communicating the district's message in a manner that promotes public confidence in the Board's leadership, refraining from disclosing confidential information, and adhering to the same standards and protocols established for other Board communications when participating on social networking sites, blogs, or other electronic media.

BB 9123 *Clerk* – Bylaw updated to add additional duty of notifying Board members and members-elect of the date and time for the annual organizational meeting.

BB9130 *Board Committees* – Bylaw updated to clarify applicability of the Brown Act to Board-created committees, describe the circumstances under which committees may meet in closed session, and reflect an Attorney General opinion that a committee created through a collective bargaining agreement is not a committee created by the board and thus is not necessarily subject to open meeting requirements. Bylaw also revised to specify decisions that will be made at the time a committee is established, address who is responsible for appointing committee members, and delete material re: board not obligated to provide for public comment at board meeting on matters that were open to public comment during meeting of board subcommittees (now addressed in BB 9322 - Agenda/Meeting Materials).
BB 9140 *Board Representatives* – Bylaw revised to reflect current references.

BB 9220 *Governing Board Elections* – Bylaw updated to reflect NEW LAW (AB 2410, 2012) which provides that a person is ineligible to hold public office if he/she has been convicted of a felony involving bribery, offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any of these crimes. Bylaw also adds section which addresses the methods of electing board members (i.e., by trustee area, at-large election, or at-large election but candidate resides in trustee area) and reflects the California Voting Rights Act which prohibits the use of the at-large voting method when its use prevents members of a protected class (voters of a minority race, color, or language group) from being elected to the board

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.5
DATE: JUNE 23, 2015

SUBJECT TITLE: WARRANTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Review and ratify warrants paid for the period May 1 – May 31, 2015

BACKGROUND

The Governing Board recognizes the importance of developing a system of internal control procedures in order to help fulfill its obligation to monitor and safeguard district resources. To facilitate warrant processing, the Superintendent or designee ensures that purchasing, receiving, and payment functions are kept separate. He also ensures that invoices are paid expeditiously so that the district may, to the extent possible, take advantage of available discounts and avoid finance charges.

CONSIDERATION

The Superintendent signs all warrants and ensures that warrants have appropriate documentary support verifying that all goods and services to be paid for have been delivered or rendered in accordance with the purchase agreement.

The Board must approve all warrants at a regularly scheduled Board meeting.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Paid Date(s) From: 5/1/2015 To: 5/31/2015

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
387-AMERIPRIDE UNIFORM SERVICE IN	511833304	PO-150037	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	65.56
		PO-150037	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	47.32
		PO-150037	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	45.57
		PO-150037	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-550005-000-00	65.56
				Warrant Total:	**224.01**
				Vendor Total:	**224.01**
1391-APPLE INC.	511833305	PO-150286	MF 839LL/A MACBOOK PRO 13	0100-09000-0-1110-1000-440000-000-00	1,483.62
		PO-150286	MF 839LL/A MACBOOK PRO 13	0100-09000-0-1110-1000-440000-000-00	31.39
				Warrant Total:	**1,515.01**
				Vendor Total:	**1,515.01**
523-AT&T	511833306	PO-150244	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-590004-000-00	176.76
				Warrant Total:	**176.76**
				Vendor Total:	**176.76**
529-AXIOM ADVISORS & CONSULTANT	511833307	PO-150299	SARCBULIDER TRANSLATION	0100-31500-0-0000-2700-580000-000-00	100.00
		PO-150299	SARCBULIDER TRANSLATION	0100-31500-0-0000-2700-580000-000-00	299.00
				Warrant Total:	**399.00**
				Vendor Total:	**399.00**
1301-B FRESH PRODUCE INC.	511829582	PO-150105	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	11.30
		PO-150270	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	324.20
		PO-150270	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	126.50
		PO-150270	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	550.75
		PO-150270	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	483.40
				Warrant Total:	**1,496.15**
	511833308	PO-150296	OPEN PURCHASE ORDER FOR (	1300-53100-0-0000-3700-470001-000-07	58.25
		PO-150270	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	242.75
		PO-150270	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	130.25
		PO-150296	OPEN PURCHASE ORDER FOR (	1300-53100-0-0000-3700-470001-000-07	137.00
				Warrant Total:	**568.25**
	511833964	PO-150296	OPEN PURCHASE ORDER FOR (	1300-53100-0-0000-3700-470001-000-07	45.50
		PO-150296	OPEN PURCHASE ORDER FOR (	1300-53100-0-0000-3700-470001-000-07	69.50
		PO-150270	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	16.50
		PO-150270	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	147.75
				Warrant Total:	**279.25**
	511834596	PO-150270	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	161.00

Paid Date(s) From: 5/1/2015 To: 5/31/2015

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
	511834596	PO-150270	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	69.50
				Warrant Total:	**230.50**
				Vendor Total:	**2,574.15**
1183-BLACKBOARD CONNECT INC	511833309	PO-150300	CONNECT SERVICE FEE FOR 2	0100-00000-0-0000-2700-580000-000-00	2,102.00
				Warrant Total:	**2,102.00**
				Vendor Total:	**2,102.00**
314-CALIFORNIA DEPARTMENT OF	511829583	PO-150163	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	130.00
				Warrant Total:	**130.00**
				Vendor Total:	**130.00**
1216-CENTRAL VALLEY SUPPORT SERV	511833310	PO-150107	2014-2015 OPEN PURCHASE OR	0100-00000-0-0000-7200-580010-000-00	15.00
				Warrant Total:	**15.00**
				Vendor Total:	**15.00**
544-CIT TECHNOLOGY FINANCIAL INC.	511833311	PO-150052	2014-2015 LEASE PAYMENT FO	0100-00000-0-1110-1000-560008-100-82	798.70
				Warrant Total:	**798.70**
				Vendor Total:	**798.70**
915-CRYSTAL CREMERY	511829584	PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	198.75
		PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	191.87
		PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	114.81
		PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	201.08
		PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	42.32
		PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	190.82
				Warrant Total:	**939.65**
	511833312	PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	80.82
		PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	222.47
		PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	232.78
		PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	173.87
				Warrant Total:	**709.94**
	511833965	PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	270.82
		PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	193.86
				Warrant Total:	**464.68**
	511834597	PO-150106	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	93.18
				Warrant Total:	**93.18**
				Vendor Total:	**2,207.45**

Paid Date(s) From: 5/1/2015 To: 5/31/2015

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
1208-CULLIGAN INC.	511829585	PO-150004	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-8100-560000-000-00	97.62
				Warrant Total:	**97.62**
	511833313	PO-150004	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-8100-560000-000-00	50.00
				Warrant Total:	**50.00**
				Vendor Total:	**147.62**
1462-CULLINAN EDUCATION CENTER I	511833314	PO-150265	SES TUTORING SERVICES FOR	0100-30100-0-1110-1000-580000-000-00	70.00
				Warrant Total:	**70.00**
				Vendor Total:	**70.00**
101-DREW, DALE	511833315	PV-150265	APRIL	0100-11000-0-0000-2700-520000-000-76	383.98
		PV-150265	APRIL	0100-11000-0-0000-7150-520000-000-76	164.57
		PV-150266	PROP 39 MTG	0100-11000-0-0000-2700-520000-000-76	4.20
		PV-150266	PROP 39 MTG	0100-11000-0-0000-7150-520000-000-76	1.80
				Warrant Total:	**554.55**
				Vendor Total:	**554.55**
755-DRONYK, JEFF	511833316	PO-150038	2014-2015 OPEN PURCHASE OR	0100-00000-0-0000-8100-590006-000-00	66.00
				Warrant Total:	**66.00**
				Vendor Total:	**66.00**
122-FOCUS PACKAGING AND SUPPLY I	511833317	PV-150267	CUSTODIAL SUPPLIES	0100-81500-0-0000-8100-430006-000-00	129.87
				Warrant Total:	**129.87**
				Vendor Total:	**129.87**
131-FRESNO OXYGEN INC.	511833318	PO-150078	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-560000-000-00	44.40
				Warrant Total:	**44.40**
				Vendor Total:	**44.40**
220-MISSION LINEN SUPPLY INC.	511829586	PO-150079	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	63.34
		PO-150079	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	63.34
		PO-150079	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	63.34
				Warrant Total:	**190.02**
	511833319	PO-150079	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	63.34
		PO-150079	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	63.34
				Warrant Total:	**126.68**
	511833966	PO-150079	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	63.34
				Warrant Total:	**63.34**
	511834598	PO-150079	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-8100-550005-000-00	63.34

Paid Date(s) From: 5/1/2015 To: 5/31/2015

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
				Warrant Total:	**63.34**
				Vendor Total:	**443.38**
744-MUSICIANS FRIEND INC	511833320	PV-150268	SUPPLIES	0100-09000-0-1155-1000-430000-000-00	40.42
				Warrant Total:	**40.42**
				Vendor Total:	**40.42**
377-OFFICE DEPOT	511833321	PO-150301	OFFICE SUPPLIES	0100-11000-0-1110-1000-430000-000-00	87.24
		PO-150301	OFFICE SUPPLIES	0100-00000-0-0000-7150-430013-000-00	48.73
		PO-150301	OFFICE SUPPLIES	0100-00000-0-0000-7150-430013-000-00	16.22
		PO-150301	OFFICE SUPPLIES	0100-00000-0-0000-7150-430013-000-00	113.63
		PO-150301	OFFICE SUPPLIES	0100-00000-0-0000-7300-430014-000-45	29.86
				Warrant Total:	**295.68**
	511833322	PO-150301	OFFICE SUPPLIES	1300-53100-0-0000-3700-430008-000-00	123.93
				Warrant Total:	**123.93**
				Vendor Total:	**419.61**
1280-P & R PAPER SUPPLY COMPANY I	511829587	PO-150272	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00	280.91
		PO-150272	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00	38.83
		PO-150272	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00	234.49
		PO-150272	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00	327.14
		PO-150272	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00	343.04
				Warrant Total:	**1,224.41**
	511833323	PO-150272	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-430008-000-00	175.59
		PO-150295	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-430008-000-00	157.82
				Warrant Total:	**333.41**
				Vendor Total:	**1,557.82**
385-PACIFIC GAS & ELECTRIC INC	511833324	PO-150054	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	1,434.97
		PO-150054	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	1,418.92
		PO-150054	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	112.15
		PO-150054	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	880.61
		PO-150054	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-550001-000-00	79.69
				Warrant Total:	**3,926.34**
				Vendor Total:	**3,926.34**
1471-PANERA LLC	511833325	PV-150269	STAFF WORKSHOP	0100-40350-0-1110-1000-520000-000-00	96.15
				Warrant Total:	**96.15**

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
				Vendor Total:	**96.15**
248-PITNEY BOWES	511833326	PO-150302	POSTAGE METER SUPPLIES	0100-00000-0-0000-7150-430013-000-00	132.45
				Warrant Total:	**132.45**
				Vendor Total:	**132.45**
1312-ROBERT V. JENSEN INC.	511833327	PO-150042	2014-2015 OPEN PURCHASE OR	0100-07230-0-0000-3600-430009-000-00	933.78
				Warrant Total:	**933.78**
				Vendor Total:	**933.78**
279-SAN JOAQUIN PEST CONTROL INC	511833328	PO-150125	2014-2015 PEST CONTROL SER	0100-81500-0-0000-8100-550006-000-00	65.00
				Warrant Total:	**65.00**
				Vendor Total:	**65.00**
1362-SCHOOL FOOD CONSULTANTS GR(	511829588	PO-150176	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-580000-000-00	2,571.25
				Warrant Total:	**2,571.25**
				Vendor Total:	**2,571.25**
1263-SPARKLETTS	511833329	PO-150126	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-550009-000-00	164.44
				Warrant Total:	**164.44**
				Vendor Total:	**164.44**
308-SPURR	511833330	PO-150112	2014-2015 OPEN PURCHASE OR	0100-81500-0-0000-8100-550003-000-00	690.89
				Warrant Total:	**690.89**
				Vendor Total:	**690.89**
316-STATE OF CALIFORNIA	511833331	PO-150303	CAFETERIA SUBSTITUTE FIN	0100-81500-0-0000-8100-580015-000-00	32.00
				Warrant Total:	**32.00**
	511833332	PO-150303	CAFETERIA SUBSTITUTE FIN	1300-53100-0-0000-3700-580015-000-00	128.00
				Warrant Total:	**128.00**
				Vendor Total:	**160.00**
203-SYSCO FOOD SERVICE OF CENTRA	511829589	PO-150249	2014-2015 OPEN PURCHASE OR	0100-60100-0-0000-2495-430000-000-00	26.13
				Warrant Total:	**26.13**
	511829590	PO-150082	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	251.99
		PO-150271	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	191.51
		PO-150271	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	336.06
		PO-150271	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	21.88
		PO-150271	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	189.09
		PO-150271	2014-2015 OPEN PURCHASE OR	1300-53100-0-0000-3700-470001-000-00	61.46

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
				Warrant Total:	**1,051.99**
	511833333	PO-150249	2014-2015 OPEN PURCHASE OR	0100-60100-0-0000-2495-430000-000-00	268.54
				Warrant Total:	**268.54**
	511833334	PO-150294	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-470001-000-00	1,927.50
		PO-150294	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-470001-000-07	337.94
		PO-150294	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-470001-000-00	1,134.35
		PO-150294	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-470001-000-07	154.61
				Warrant Total:	**3,554.40**
	511833967	PO-150294	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-470001-000-07	369.00
		PO-150294	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-470001-000-07	277.46
		PO-150294	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-470001-000-07	91.40
		PO-150294	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-470001-000-00	2,517.69
		PO-150294	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-470001-000-00	113.23
		PO-150294	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-470001-000-00	43.09
		PO-150294	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-470001-000-00	55.56
				Warrant Total:	**3,467.43**
	511834599	PO-150294	OPEN PURCHASE ORDER FOR	1300-53100-0-0000-3700-470001-000-00	74.25
				Warrant Total:	**74.25**
				Vendor Total:	**8,442.74**
392-TERMINAL AIR BRAKE SUPPLY INC	511833335	PV-150270	BUS 3 REPAIR	0100-07230-0-0000-3600-560005-000-00	1,154.23
				Warrant Total:	**1,154.23**
				Vendor Total:	**1,154.23**
1283-THOMPSON, BETTY W	511833336	PO-150055	2014-2015 OPEN PURCHASE OR	0100-00000-0-0000-7300-580000-000-00	756.00
				Warrant Total:	**756.00**
				Vendor Total:	**756.00**
1472-VASQUEZ, RUTH	511833337	PV-150271		1300-53100-0-0000-3700-520000-000-00	4.00
		PV-150271		1300-53100-0-0000-3700-520000-000-00	3.00
				Warrant Total:	**7.00**
				Vendor Total:	**7.00**
1377-VERIZON WIRELESS	511833338	PO-150115	2014-2015 OPEN PURCHASE OR	0100-00000-0-0000-8100-590006-000-00	1.91
				Warrant Total:	**1.91**
				Vendor Total:	**1.91**
967-WASTE MANAGEMENT/USA WAST	511833339	PO-150012	14-15 OPEN PURCHASE ORDE	0100-81500-0-0000-8100-550008-000-00	391.52

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Id	Amount
				Warrant Total:	**391.52**
				Vendor Total:	**391.52**
785-WELLS FARGO FINANCIAL LEASIN	511833340	PO-150083	LEASE PAYMENT ON TOSHIB	0100-00000-0-1110-1000-560008-100-82	155.25
		PO-150083	LEASE PAYMENT ON TOSHIB	0100-65000-0-5770-1110-560008-000-00	133.06
				Warrant Total:	**288.31**
	511833341	PO-150083	LEASE PAYMENT ON TOSHIB	1200-61050-0-0001-1000-560008-000-00	133.06
				Warrant Total:	**133.06**
	511833342	PO-150083	LEASE PAYMENT ON TOSHIB	1300-53100-0-0000-3700-560008-000-00	133.06
				Warrant Total:	**133.06**
				Vendor Total:	**554.43**
373-ZOOM IMAGING SOLUTIONS INC	511833343	PO-150046	2014-2015 OPEN PURCHASE OR	0100-00000-0-1110-1000-430000-200-84	317.36
		PO-150304	OPEN PURCHASE ORDER FOR (	0100-00000-0-1110-1000-430000-100-82	346.08
				Warrant Total:	**663.44**
				Vendor Total:	**663.44**

Paid Date(s) From: 5/1/2015 To: 5/31/2015

Total # of Warrants: **57** **Grand Total:** **34,327.32**

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.6.a
DATE: JUNE 23, 2015

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Ratify Legal Services Agreement between the Fresno County Superintendent of Schools ("FCSS") and the Washington Colony Elementary School District ("District")

BACKGROUND

As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION

The Governing Board recognizes the complex legal environment in which districts operate and desires reliable, high-quality legal advice at reasonable rates. In order to meet the district's legal needs, the Board may contract with county counsel, attorneys in private practice, or appoint legal counsel as a district employee or independent contractor. The Board also supports pursuing collaborative legal efforts with other agencies and districts as appropriate.

FINANCIAL IMPACT:

$125.00 per hour, billable in one-tenth of an hour increments

FUNDING SOURCE:

General Fund (0100)

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

LEGAL SERVICES AGREEMENT

(Business & Professions Code § 6148)

"Contract Term": July 1, 2015 – June 30, 2016

This Legal Services Agreement **("Agreement")** is entered into between the following parties (separately referred to as **"Party"** and collectively as **"Parties"**):

Washington Colony Elementary School District **("District")**
Attn: Dale Drew, Interim Superintendent
130 E. Lincoln Avenue
Fresno, California 93706
Phone: 559-233-0706
Email: daledrew@washingtoncolony.org

Fresno County Superintendent of Schools **("FCSS")**
Attn: Maiya Yang, General Counsel
1111 Van Ness Avenue
Fresno, CA 93721
Phone: (559) 265-3003
Email: myang@fcoe.org

ARTICLE 1 SCOPE OF LEGAL SERVICES

1.1 LEGAL SERVICES

FCSS hereby agrees that the Legal Services Department within the Fresno County Office of Education **("FCOE Legal Services")** will render, during the Contract Term and when requested by District and accepted by FCOE Legal Services, legal services to District that may include, but are not limited to, administrative and governance matters, student issues, construction and non-construction bidding and contracting, real property and facilities, personnel and labor, school business, special education and charter schools, but excluding the Excluded Areas stated below. FCOE Legal Services reserves the right to decline to provide legal services and representation to District where, in FCOE Legal Services' sole opinion, a matter requires resources that are beyond its capacity, involve any subject matter that is not within its competency, and/or will likely result in or proceed to litigation. Except for the Excluded Areas stated below, FCOE Legal Services will render legal services and representation to District only through the administrative hearing level.

1.2 MATTERS EXCLUDED FROM LEGAL SERVICES TO DISTRICT AND REPRESENTATION OF FCOE AND FCOE-RELATED ENTITIES THEREIN

FCOE Legal Services hereby informs District that the attorneys and staff of FCOE Legal Services are employees of FCSS. FCOE Legal Services also hereby informs District that FCOE Legal Services renders from time to time legal services to and representation of the FCOE Entities in the following areas (collectively **"Excluded Areas"**):

1.2.1 FCSS, the Fresno County Board of Education **("FCBOE")**, the Foundation@FCOE **("Foundation")**, and the Fresno County Committee on School District Organization **("FCCSDO")**, all of which are collectively referred to as **"FCOE Entities,"** in the preparation of various contracts and handling of contract-related transactions and/or matters.

1.2.2 FCBOE in appeals of student expulsions and interdistrict transfer permit denials.

1.2.3 FCSS and FCCSDO in matters relating to the organization of school districts under their jurisdiction.

1.2.4 FCSS and FCCSDO in matters relating to school district trustees, election methods, and trustee areas.

1.2.5 FCBOE in countywide charter school petition authorization determinations and appeals of charter petitions denied by school districts.

1.2.6 FCSS as labor negotiator with respect to collective bargaining units.

As to these Excluded Areas, FCOE Legal Services will not render legal services or represent District except with the written consent of District in a matter where no actual conflict exists between one or more FCOE Entities and District. District hereby agrees and provides its informed consent that FCOE Legal Services may render legal services to and representation of the FCOE Entities in the Excluded Areas where District is a party and/or has or

may have any interest therein, and District agrees not to assert or seek to disqualify FCOE Legal Services from representing the FCOE Entities in the Excluded Areas.

1.3 FCSS NON-ACCESS TO LEGAL SERVICES RECORDS

Except as required by applicable laws or a valid court order, FCSS agrees that he shall have no right to inspect or have access to any information or records relating to legal services that FCOE Legal Services provides to District under this Agreement and that all privileges, protections, and laws that apply to the attorney-client relationship shall apply as between FCOE Legal Services and District, and the attorney work-product doctrine shall apply with respect to any attorney work-product prepared by FCOE Legal Services in connection with legal work performed on behalf of District.

ARTICLE 2 HOURLY RATE AND PAYMENT

District will be billed for the actual time that legal services are rendered by FCOE Legal Services' attorneys and for reasonable travel time at $125.00 per hour, to be billed in one-tenth of an hour increments, plus exceptional costs, such as private investigator fees, process service fees, forensic data retrieval fees, and lodging and meal costs incurred for overnight stays necessary for FCOE Legal Services to render legal services to District. FCOE Legal Services shall notify District of the need and anticipated cost of such exceptional costs and District shall agree to such costs before FCOE Legal Services incurs such costs on behalf of District, unless legal services are rendered or costs are incurred in an emergency to avoid prejudice to District. Time charged will include the time FCOE Legal Services' attorneys spend on telephone calls relating to the District's legal matters, including calls with District's staff. District agrees to pay FCOE Legal Services for legal services provided during the previous quarter (3-month period) within 30 days of the date on which District receives FCOE Legal Services' invoice.

ARTICLE 3 TERM AND TERMINATION OF AGREEMENT

This Agreement is effective for the Contract Term stated on page 1 and thereafter automatically renews each year for a one-year period starting on the date immediately following the last day of the Contract Term, unless the Parties enter into a different agreement for legal services or a Party provides written notice to the other Party to terminate this Agreement, such notice to be provided at least 30 days before the effective termination date. During the Contract Term, District may terminate this Agreement by giving FCOE Legal Services written notice at least 30 days before the date on which termination of this Agreement is effective. Upon termination of this Agreement, District shall pay FCOE Legal Services for legal services, including costs and expenses that FCOE Legal Services rendered or incurred before the effective date of termination. Unless specifically agreed by FCOE Legal Services and District, FCOE Legal Services will provide no further services and will advance no further costs on District's behalf after receipt of District's notice of termination, unless FCOE Legal Services is required by ethical or legal reasons to continue representing District. FCOE Legal Services may withdraw at any time from representing District as permitted under the Rules of Professional Conduct of the State Bar of California **("Rules")**. The circumstances under which the Rules permit such withdrawal include, but are not limited to, the following: (a) District consents to withdrawal; (b) District's conduct renders it unreasonably difficult for FCOE Legal Services to carry out the employment effectively; or (c) District fails to pay attorneys' fees or costs as required by this Agreement.

ARTICLE 4 INDEPENDENT CONTRACTOR; NON-EXCLUSIVE-RELATIONSHIP, SEVERABILITY

FCOE Legal Services is an independent contractor under this Agreement and is not an employee, partner or agent of District, and therefore, FCOE Legal Services shall not be subject to District's conflict of interest code. This Agreement does not create an exclusive relationship between the Parties for legal services, and District retains the right to engage other legal counsel of its choosing at any time and FCOE Legal Services retains the right to provide legal services to other clients. If a court of competent jurisdiction holds any provision of this Agreement void, illegal, or unenforceable, this Agreement shall remain in full force and effect and shall be interpreted as though such invalidated provision is not a part of this Agreement and the remaining provisions shall be construed to preserve the Parties' intent in this Agreement.

ARTICLE 5 DISPUTE RESOLUTION

The Parties shall meet and confer in good faith to resolve any dispute between them arising out of, resulting from, or relating to this Agreement, including any dispute relating to this Agreement that arises or occurs after the termination of this Agreement. Except for an action to preserve the status quo and/or prevent irreparable harm, a Party shall not commence any cause of action, action, lawsuit, or proceeding arising out of, resulting from, or

relating to this Agreement until after the Party has complied with the provisions of this Article. The provisions of this Article shall survive the termination of this Agreement. Disputes regarding legal fees arising under this Agreement shall be submitted initially to mediation pursuant to California Business & Professions Code §6200 et seq., and if the dispute is not resolved thereby, then to non-binding arbitration, pursuant to California Business & Professions Code §6200 et seq. Disputes submitted to such non-binding arbitration will follow such rules regarding motions, discovery, admissibility of evidence and appeals as have been promulgated by the board of trustees of the State Bar of California for such purposes. The provisions of this Article shall survive the termination of this Agreement.

ARTICLE 6 DISTRICT CLIENT FILES

If District does not request return of District's file upon the conclusion of District's matter, FCOE Legal Services shall retain the file for five years, after which FCOE Legal Services may have District's file destroyed. If District desires to have its file maintained beyond the five years, District must make separate arrangements with FCOE Legal Services. The provisions of this Article shall survive the termination of this Agreement.

ARTICLE 7 WARRANTIES AND REPRESENTATIONS

7.1 This Agreement contains the entire and exclusive agreement of the Parties under Code of Civil Procedure section 1856. No other agreement, statement or promise made on or before the effective date of this Agreement will be binding on the Parties. The Parties may execute this Agreement and any amendment in counterparts such that each Party's signature is on a separate page. A copy or an original of this Agreement or an amendment with the Parties' signatures, whether original or transmitted by electronic means, shall be deemed a fully executed contract. The Parties may amend or waive any provision of this Agreement only by a writing executed by them.

7.2 District agrees that it has had a reasonable opportunity to consult with an independent legal counsel regarding this Agreement, whether or not it has actually chosen to do so. If there is uncertainty regarding language in this Agreement, the Parties agree that Civil Code section 1654 shall not apply to interpret the uncertainty. The language of this Agreement shall be interpreted according to its fair meaning and not strictly for or against any Party and under California laws without giving effect to California's choice of law provisions that may result in the application of the laws of another jurisdiction.

7.3 District acknowledges it has duties of veracity, candor, cooperation and timely payment of its legal bills to FCOE Legal Services. District acknowledges it has received no guarantees of result or estimates of costs from FCOE Legal Services as inducements to enter into this Agreement.

7.4 Except as may be stated otherwise in this Agreement, in which case such provision shall govern to the extent provided therein, each Party shall give any notices, demands and all other communications required or permitted under this Agreement in writing and by one of the following methods to the other Party at its address and/or email stated on page 1, delivery to be effective upon receipt thereof by the other Party: (A) hand delivery; (B) sent by a reputable overnight courier service that tracks the delivery; (C) sent by certified mail, return receipt requested, postage prepaid; or (D) sent by regular mail *and* transmitted by email. A Party may change its contact person and/or contact information stated on page 1 by notifying the other Party of the particular change and the effective date thereof in accordance with this Section 7.4. The provisions of this Section 7.4 shall survive the termination of this Agreement.

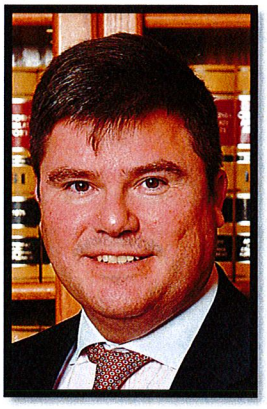
Each person executing this Agreement on behalf of a Party represents that he/she is authorized to execute on behalf of and to bind the Party to this Agreement.

DISTRICT	FCSS
By: _____	By: _____
Print Name: Dale Drew	Jim A. Yovino, Superintendent
Title: Interim Superintendent	or Authorized Designee

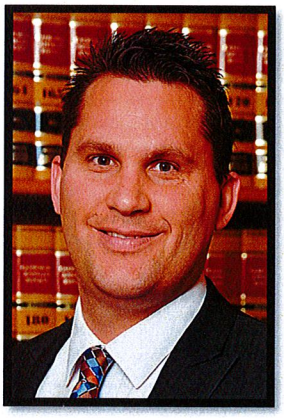
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Maiya Yang is the General Counsel. She joined FCOE Legal Services in 2010. Maiya has over 17 years of experience representing and advising school districts and other public and private agencies. Her practice and expertise include general education laws; transactions and litigations involving public works projects, real estate and facilities, procurement of goods and services, and bidding and contract awards; charter schools; and school district reorganization. Maiya has presented at state, regional, and local conferences on a variety of topics. She received her J.D. and a M.A. from the University of California, Berkeley, and holds a B.A. from the University of California, Davis. She joined the State Bar in 1998.



Chris Lozano joined FCOE Legal Services in 2013. Chris represents and advises school districts on a variety of matters, including certificated dismissals, third party lawsuits, California Public Records Act, contract negotiation and preparation, and board policies. Chris has provided training on Section 504 of the Rehabilitation Act of 1973. Prior to joining FCOE Legal Services, Chris was in private practice for over 15 years with the law firm of McCormick Barstow as a member of its Insurance Coverage and Bad Faith Practice Group and served from 1994 to 1998 as a lieutenant in the U.S. Navy's Judge Advocate General's Corps. Chris received his J.D. from California Western School of Law and holds a B.A. from The Johns Hopkins University. He joined the State Bar in 1995.



Jason C. Parkin joined FCOE Legal Services in 2009. Jason advises and assists school districts in all aspects of school labor and employment matters, including classified and certificated disciplinary actions, leave issues, claims of harassment, discrimination, and retaliation, workplace investigations, classified and certificated layoffs, PERB cases, and collective bargaining. Jason has conducted many workshops for school districts on education law topics, including school personnel and student issues. Prior to joining FCOE Legal Services, Jason's practice focused on employment litigation, and labor and employment law. Jason received his J.D. from the University of the Pacific, McGeorge School of Law in 2000 and holds a B.A. degree from Brigham Young University. He joined the State Bar in 2000.



Robert V. Piacente joined FCOE Legal Services in 2007. He has over 27 years of education law experience. His practice and expertise includes general education law with a focus on personnel issues. Rob has worked extensively with school districts regarding all employment matters, including PERB cases, grievance proceedings, harassment investigations, discrimination claims, classified and certificated disciplinary actions, and staff reductions. He has thorough, in-depth knowledge regarding California Education Code and all other legal requirements affecting public school employment. Rob received his J.D. from San Joaquin College of Law in 1992 and holds a B.A. degree from California State University, Fresno. He joined the State Bar in 1992.

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.6.b
DATE: JUNE 23, 2015

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION
Ratify Licensing Agreement between Document Tracking Services (DTS) and Washington Colony Elementary School District

BACKGROUND
As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION
Document Tracking Services (DTS) is a web-based application that allows school districts to streamline how they complete and update a wide array of school and district-level reports, including the Single Plan for Student Achievement, the Local Education Agency Plan, the School Safety Plan and the Local Control Accountability Plan.

FINANCIAL IMPACT:
$395.00

FUNDING SOURCE:
General Fund (0100) – Schoolwide Program

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

DOCUMENT TRACKING SERVICES

LICENSING AGREEMENT

This Agreement effective **July 1, 2015**, is made and entered into by **Washington Colony Elementary School District** as Licensee and Document Tracking Services (DTS) as Licensor each a "Party" and collectively the "Parties".

Licensee desires that DTS provide a license to use DTS proprietary web-based application in accordance with the following provisions:

A. License. DTS hereby grants to Licensee a non-exclusive license to use DTS application in order to create, edit, update, print and track specific documents as described in Exhibit **A** of this agreement.

   (i) DTS retains all rights, title and interest in DTS application and any registered trademarks associated with the license.

   (ii) Licensee retains all rights, title and interest in the documents as described in Exhibit **A** of this agreement.

B. Internet Areas. All parties including third party licensees shall not be permitted to establish any "pointers" or links between the Online Area and any other area on or outside of the DTS login without the prior written approval.

C. Term of License. The term of the Agreement is for **one (1) year** from the effective date (as noted in paragraph one) of the license agreement.

D. Personnel. DTS will assign the appropriate personnel to represent DTS in all aspects of the license including but not limited to account set up and customer license inquiries.

E. Content. DTS will be solely responsible for loading the content supplied by Licensee into DTS secure server and provide complete access to Licensee and its representatives.

F. Security of Data. DTS at all times will have complete security of Licensee documents on dedicated servers that only authorized DTS personnel will have access to; all login by DTS authorized will be stored and saved as to time of log-in and log-out.

   (i) Licensee may request DTS to only store Licensee documents for the period of time that allows Licensee and its authorized personnel to create, edit and update their documents.

G. Management of Database. DTS shall allow Licensee to review, edit, create, update and otherwise manage all content of Licensee available through the Secure Login of DTS.

H. Customer License. DTS shall respond promptly and professionally to questions, comments, complaints and other reasonable requests regarding any aspect of DTS application by Licensee. DTS business hours are Monday-Friday 8AM PST to 5PM PST except for national/state holidays.

DOCUMENT TRACKING SERVICES

I. License Fee. Licensee shall pay a fee of **$395**.

J. Document Set Up Fee. The one-time set up fee for documents as described in Exhibit A and made a part of this Agreement is **$0**.

K. Payment Terms. Licensee shall pay the annual licensing fee upon execution of the Agreement between parties and the electronic submittal of the invoice to Licensee.

L. Number of Documents. The maximum number of documents per school district is limited to **five (5)**.

M. Warranty. Licensee represents and warrants that all information provided to DTS, including but not limited to narratives, editorials, information regarding schools, is owned by Licensee and Licensee has the right to use and allow use by DTS as called for hereunder and that no copyrights, trademark rights or intellectual property rights of any nature of any third party will be infringed by the intended use thereof. In the event any claim is brought against DTS based on an alleged violation of the rights warranted herein, Licensee agrees to indemnify and hold DTS harmless from all such claims, including attorney fees and costs incurred by DTS in defending such claims.

N. Definitions.

(i) Document. A document is defined as **a**) a specific template provided by CDE or; **b**) any specific word document or forms that have different fields or school references such as elementary, middle or high schools* submitted by District or CDE; or **c**) individual inserts submitted by District or CDE that are integrated into existing documents or are offered as supplemental and/or addendums to other report documents.

* Licensee submits a SPSA template for their elementary, middle and high schools, which is counted as three (3) separate documents.

(ii) Customized Documents. Any document that is not a standard CDE template is considered a custom document and as such may be subject to additional setup fees; DTS shall provide an estimated cost of these additional fees prior to the execution of this agreement.

O. Document Setup Fee. DTS will charge a one-time setup fee of $200 per standard document up to a maximum of $850 for customized documents.

P. Additional Fees. Licensee shall pay additional fees if Licensee exceeds the number of documents as described in section L of this agreement. The fee for each additional document is $39 per document times the number of schools in the district. The fee shall be payable within thirty (30) days from DTS invoice.

Q. Additional Services. DTS can also provide Data Transfer and Document Translation services to Licensee for an additional fee. The fee for each additional service would be agreed upon between the parties and invoiced at the time the services were requested. The fee shall be payable within thirty (30) days from DTS invoice.



The Parties hereto have executed this Agreement as of the Effective Date.

Document Tracking Services, LLC

By: Aaron Tarazon, Director
Document Tracking Services
10225 Barnes Canyon Road, Suite A200
San Diego, CA 92121
858-784-0967 - Phone
858-587-4640 - Corporate Fax

Date: June 1, 2015

Licensee

By: _____

Date: _____

Washington Colony Elementary School District



Exhibit A

The following are standard documents to be used in conjunction with the license.

1. 2015 Single Plan for Student Achievement
2. 2015 Local Education Agency Plan
3. 2015 School Safety Plan
4. Others to be identified as needed.

DOCUMENT TRACKING SERVICES

June 1, 2015

Washington Colony Elementary School District
130 E. Lincoln Ave.
Fresno, CA 93706

Re: Document Tracking Services

INVOICE #9370603

Pursuant to the licensing agreement between Washington Colony Elementary School District and Document Tracking Services (DTS):

Document Tracking Services

Document Tracking Services [7/1/15 to 7/1/16]: **Single School District** **License Agreement includes up to 5 documents**	$395
Total Balance Due:	**$395**

Please Make Checks Payable To: Document Tracking Services

Send to:

Aaron Tarazon, Director
Document Tracking Services
10225 Barnes Canyon Road, Suite A200
San Diego, CA 92121
858-784-0967 - Phone
858-587-4640 - Corporate Fax

Thank you!

Approved Per Payment (Signature)

Name/Role (Printed)

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.6.c
DATE: JUNE 23, 2015

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION
Ratify Independent Contractor Services Agreement between Goodfellow Occupational Therapy and Washington Colony Elementary School District

BACKGROUND
As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION
The District is required to provide special education services, including occupational therapy (OT), to students in accordance with their IEPs. Goodfellow Occupational Therapy employees posses special expertise in occupational therapy and have met all applicable federal and state licensing and registration requirements.

FINANCIAL IMPACT:
$100.00 per hour

FUNDING SOURCE:
General Fund (0100) – Special Education

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

Goodfellow Occupational Therapy

INDEPENDENT CONTRACTOR SERVICES AGREEMENT

This contract, entered into for the 2015/2016 School Year provides as follows:

General Information:

School District:	Washington Colony School District
Department:	Special Education
Contact Person	
Contract Approved by:	_____

Contractor:	Goodfellow Occupational Therapy	
Local Contact Person:	John Goodfellow, MOT, OTR/L CEO	Susanna Ortiz, MBA Chief Operating Officer
Phone Numbers:	(559) 228-9100	(559) 228-9100 x 218
Billing Address:	Goodfellow Occupational Therapy 2505 W. Shaw Ave., Building A Fresno, CA 93711	

This agreement for occupational therapy services is entered into between Washington Colony School District (District) and Goodfellow Occupational Therapy (Contractor), agreed upon in the signature block below.

RECITALS

This agreement is based on the following facts and understandings of the parties:

1. District provides special education services, including occupational therapy (OT), to students enrolled in public schools located within Fresno County, CA.

2. Contractor's employees possess special expertise in occupational therapy and have met all applicable federal and state licensing and registration requirements.

3. Contractor possesses a "Notice of Nonpublic, Nonsectarian Agency Certification" provided by the California Department of Education.

4. Contractor will supply District with occupational therapy services for a number of hours per week determined by the number of students receiving occupational therapy services and number of assessments. Occupational therapist will service up to 9 students for every 8 work hours, with 1 FTE occupational therapist servicing up to 45 students.

5. District agrees to fund 0.2 FTE OTR during the 2015/2016 school year, with service time determined by number of students receiving occupational therapy at any given time for therapy, consultations, assessment plans, and other duties required for the practitioner to perform the job.
    a. Contractor will provide occupational therapy for a maximum of 1 day per week, during the 2015/2016 School Year.

6. District understands that Contractor's ability to provide occupational therapy services is subject to the availability of occupational therapists. Unforeseen circumstances (i.e. maternity leave, medical leave) can impact availability of a therapist. Contractor will do best to ensure that these

unforeseen circumstances are covered, but cannot guarantee to do so based on the shortage of occupational therapists in California.

7. Contractor understands that District may seek reimbursement for occupational therapy services from various funding sources, with the OTR providing appropriate documentation for District to secure this funding.

8. This Agreement is intended to be the written agreement between the parties related to the services to be provided during the referenced term.

TERMS

1. CONTRACTOR SERVICES. Contractor agrees to provide occupational therapy services by an occupational therapist registered (OTR) as requested by Washington Colony School District.

2. CONTRACTOR QUALIFICATOINS. Contractor represents that it has in effect all licenses, permissions, and otherwise all legal qualifications to perform this agreement. Contractor will provide copy of professional licenses from the California Board of Occupational Therapy for John E. Goodfellow, MOT, OTR and employees who provide services for District.
    a. OTRs have graduated from an accredited school; possess certification in good standing with the National Board for Certification in Occupational Therapy (NBCOT), and licensure pursuant to the provisions of California Business and Professions Code Section 2570 et seq.
    b. Providers are fully apprised of their child abuse reporting duties as set forth in California Penal Code Section 11166, have never been convicted of or entered a plea of nolo contender to charges of any sex offense as defined in California Education Code 44010, or to a felony that would disqualify a provider from employment pursuant to Education Code Section 44327, and have received California Department of Justice (DOJ) clearance.

3. TERM. The initial term of this agreement will be for twelve months and begin effective August 1, 2015 and shall end on June 30, 2016. The parties may extend the agreement beyond its initial term as mutually agreed in writing.

4. PAYMENT FOR SERVICES.
    a. HOURLY RATE.
        i. District will pay Contractor $100 per hour for services provide by an OTR. The parties understand that OTRs are employees of Contractor and not employee of District.
    b. INVOICES. Contractor shall submit invoices to District for services rendered. Contractor shall submit invoices one time per month on the last day of each month. Invoices will include dates of services, number of hours provided, and rates.
    c. PAYMENT. District shall make payment within 30 business days of receipt of an invoice from Contractor and receipt of funding from District. Invoices may be transmitted by US postal service and / or e-mail addresses approved by District.
    d. District will only be charged for days and hours worked (i.e. not charged for sick days, holidays).

5. WORK TIME of occupational therapists consists of:

a. Direct Time (OTR): Individual Treatment, Group Treatment, Consultation, Assessment, Assessment Reports, Progress Reports, IEP Meetings.
b. Indirect Time: Travel to/from the District, travel between school sites, phone calls, set-up, treatment planning, and staff training.

6. NON-COMPETE CLAUSE. Washington Colony School District agrees that during the term of this Agreement and for one (1) year thereafter, it shall not, without the prior consent of Contractor, hire or attempt to hire as an employee or leased employee or engage as in independent contractor for any reason whatsoever any person who was an employee or lease employee of contractor assigned to District.

7. CONFLICT OF INTEREST. Contractor does not have, or anticipates having, any interest in real property, investments, business interest in or income from sources which would provide Contractor, with personal financial gain as a result of any recommendation, advice or any other action taken by Contractor during the rendition of services under this Agreement.

8. INDEPENDENT CONTRACTOR STATUS: When engaged in carrying out the terms and conditions of the contract, Goodfellow Occupational Therapy represents themselves as an independent contractor, and not an officer, employee, agent, partner, or joint venturer of the District. Contractor shall assume full responsibility for payment on account of Goodfellow Occupational Therapy and all its employees of federal, state, and local taxes or contributions imposed or required under the Social Security, Worker's Compensation and applicable income and employment tax laws. Nothing contained herein shall be construed as creating the relationship of employer/employee or principal/agent as between Goodfellow Occupational Therapy and Washington Colony School District.

9. CIVIL RIGHTS: Contractor shall comply with Title VI of the Civil Right Acts of 1964 and all requirements thereunder.

AGREED:

John Goodfellow MOT, OTR/C — Dale H Drew

John Goodfellow, MOT, OTR
CEO

Designated Representative
Washington Colony School District

5/20/2015 — DALE H. DREW Interim Superintendent

Date

Print Name and Title of Representative

77-0583951 — 6-3-15

EIN

Date

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.6.d
DATE: JUNE 23, 2015

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Ratify Contract Agreement with Teen Choices Incorporated to provide HIV/AIDS Prevent Education and Sexual Health Education (Teen Pregnancy Prevention) for 7th and 8th Grade Students and Healthy Respect Program for 6th Grade Students

BACKGROUND

As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION

The Governing Board recognizes that the purpose of the district's sexual health and HIV/AIDS prevention instruction is to provide students with the knowledge and skills necessary to protect them from unintended pregnancy and sexually transmitted diseases and to encourage students to develop healthy attitudes concerning adolescent growth and development, body image, gender roles, sexual orientation, dating, marriage, and family. The Board therefore desires to provide a well-planned sequence of instruction on comprehensive sexual health and HIV/AIDS prevention.

A parent/guardian may request in writing that his/her child be excused from participating in HIV/AIDS prevention or sexual health education. Students so excused by their parents/guardian are given an alternative educational activity.

FINANCIAL IMPACT:

HIV/AIDS Prevention Education and Sexual Health Education - $1,100 per class section x 4 sections = $4,400

Healthy Respect Program - $1,100 per class section x 2 sections = $2,200

FUNDING SOURCE:

General Fund (0100)

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

JUN 04 2015

WASHINGTON COLONY SCHOOL DISTRICT
130 E. Lincoln Avenue
Fresno, California 93706

CONTRACT AGREEMENT

TEEN CHOICES INCORPORATED
10976 East Egret Point
Clovis, California 93619
(559) 834-1791

The above independent contractor/consultant has been appointed to provide:

HIV/AIDS Prevention Education and Sexual Health Education (Teen Pregnancy Prevention) in accordance with California Education Code 51934 and 51933 using *Positive Prevention* and *Positive Prevention PLUS* curriculum*

**The curriculum being used is in compliance with both of the above California education codes.*

SCHOOL TO BE SERVED:

Washington Colony School District 7th and 8th Grade Students

COMMITMENT DATES:

September 21 – October 2, 2015

It is agreed that you will be compensated for these services as follows:

FEE:

$ 1,100 per class section x 4 sections (2 7th and 2 8th): $ 4,400

Note: Teen Choices Incorporated requests that payments be made upon the receipt of periodic invoices provided to the District by the corporation as the work is completed at the various school sites.

Budget Category Information (District Use Only): _____

Date Submitted by Teen Choices Incorporated: 6/2/2015

Signature Marc Haws
President, Teen Choices Incorporated

Date Received/Approved by School District: June 23, 2015

Signature Dale Drew
School District Representative

ATTENTION: Please send a copy of this contract to Teen Choices Incorporated after it has been approved and signed. (Important: There is a *new address* for Teen Choices Incorporated.)

WASHINGTON COLONY SCHOOL DISTRICT
130 East Lincoln Avenue
Fresno, California 93606

CONTRACT AGREEMENT

TEEN CHOICES INCORPORATED
10976 East Egret Point
Clovis, California 93619
(559) 834-1791

The above independent contractor/consultant has been appointed to provide:

HEALTHY RESPECT Program for 6th Grade Students
Topics: Respect for others and oneself, bullying, healthy/unhealthy relationships, refusal skills, and decision-making

COMMITMENT DATES:

October 5 - 16, 2015

It is agreed that you will be compensated for these services as follows:

Fee: $ 1,100 per class section of 6th Grade Students x 2

Actual/necessary expenses not to exceed: $ 2,200

NOTE: Payment will be made upon receipt of an invoice provided by Teen Choices Incorporated after the instruction has been completed.

Budget Category Information: _____

Date Submitted by Teen Choices Incorporated: 6/2/2015

Signature Mac Mower
President, Teen Choices Incorporated

Date Received/Approved by School District: June 23, 2015

Signature Dale Drew
School District Representative

NOTE: Please send a copy of this contract to Teen Choices Incorporated after it has been approved and signed. (Important: There is a *new address* for Teen Choices Incorporated.)

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.6.e
DATE: JUNE 23, 2015

SUBJECT TITLE: CONTRACTS/SERVICE AGREEMENTS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION
Ratify FCSS-Provided Services Agreement for Instructional Technology Coaching Support (Revised for 2014-2015)

BACKGROUND
As specified in law, the power to contract is invested in the Governing Board, and, by Board action, the Superintendent has been delegated the power to enter into contracts on behalf of the district. However, to be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Governing Board. (Education Code 17604).

CONSIDERATION
The Governing Board believes that, in order to maximize student learning and achievement, certificated staff members must be continuously learning and improving their skills. The District' staff development program assists certificated staff in developing knowledge and skills, including the use of technology to enjance instruction.

FINANCIAL IMPACT:
$6,000 for the 2014-2015 school year

FUNDING SOURCE:
General Fund (0100) – Supplemental and Concentration Grants

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

FCSS-PROVIDED SERVICES AGREEMENT ("Agreement")

Legal Doc. No. of this Signed Agreement *(FCOE Legal use only)*:_____

COVER

Program/Event: Instructional Technology Coaching Support

AGENCY	FCSS
Washington Colony Elementary **("Agency")** **Attn:** Dale Drew, Interim Superintendent 130 E. Lincoln Avenue Fresno, CA 93706 **Phone:** (559) 233-0706 **Email:** daledrew@washingtoncolony.org	**Fresno County Superintendent of Schools ("FCSS")** **Attn:** Mark Archon, Director **Dept.:** Instructional Technology Services **Fresno County Office of Education** 1111 Van Ness Avenue, 4th Floor Fresno, CA 93721 **Phone:** (559) 497-3787 **Email:** marchonl@fcoe.org
CONTRACT TERM (see § 3.1) **"Effective Date":** July 01, 2014 **"Termination Date":** June 30, 2015	TERMINATION DURING CONTRACT TERM (see § 3.2) Ground for termination *(mark one)*: _ With cause X_ With or without cause **"Notice Period":** At least 30 days before the effective date of termination of this Agreement

CONTRACT AMOUNT AND PAYMENT SCHEDULE (see Art. 2). Agency shall pay FCSS the Contract Amount stated below pursuant to the following **"Payment Schedule"** *(mark one and complete as indicated)*:

_ PAYMENT SCHEDULE 1 – FIXED INSTALLMENT PAYMENT: $_____ per month/quarter/year, the sum of all payments shall *equal* the **"Contract Amount"** of $_____. FCSS shall submit each invoice for payment monthly/quarterly/annually to Agency.

_ PAYMENT SCHEDULE 2 – RATE/NOT TO EXCEED CONTRACT AMOUNT: $_____ per hour to be billed in 15 minute increment **OR** pursuant to the schedule attached as Exhibit 1, the sum of all payments shall *not exceed* the **"Contract Amount"** of $_____. FCSS shall submit each invoice for payment monthly/quarterly/annually to Agency.

X PAYMENT SCHEDULE 3 – ENTIRE CONTRACT AMOUNT/COMPLETION OF ALL SERVICES: Entire **"Contract Amount"** of $6,000.00, the invoice for payment of which FCSS shall submit to Agency after FCSS has completed all Services.

_ PAYMENT SCHEDULE 4 – OTHER: The **"Contract Amount"** of $_____, each invoice for payment of which FCSS shall submit to Agency monthly/quarterly/annually and the payment of each invoice of which FCSS shall make to Agency within 30 days after: (A) FCSS has completed the Services required of FCSS for the period for which FCSS requests payment; and (B) Agency has received FCSS' invoice requesting payment for such Services.

FCSS OBLIGATIONS. Unless specifically stated otherwise on this Cover, FCSS shall provide all labor, materials, equipment, and transportation necessary to perform the following **"Services"**:

WHAT SERVICES WILL FCSS PROVIDE: FCSS will provide Instructional Technology Coaching and Training to assist with integration of technology for teachers and staff, as it relates to the implementation of the California Common Core Standards.

WHEN WILL FCSS PROVIDE THE SERVICES: Not to exceed 8 duty days of service from July 1, 2014 – June 30, 2015. The scheduling of days may adjust based on district training needs; to be decided by contact person: Dale Drew, Interim Superintendent and designated FCSS Staff.

WHERE WILL FCSS PROVIDE THE SERVICES: In Fresno, California at Washington Colony Elementary and to be coordinated and designated by the Agency's staff.

AGENCY OBLIGATIONS. Agency shall perform all obligations required of Agency as set forth elsewhere in this Agreement and the following ***(leave blank if no additional obligations)***:

RECITALS/OTHER TERMS AND CONDITIONS ***(leave blank if none)***:

REQUIRED DOCUMENT. Each Party shall maintain the following insurance in effect throughout the Contract Term and, upon the other Party's request, provide written proof thereof, such proof referred to as **"Required Document"** (see Art. 4):

1. Commercial general liability 2. Commercial automobile liability 3. Workers comp. and employer's liability

In consideration of the covenants, conditions, and promises in and for good and valuable consideration and the mutual benefits to be derived from this Agreement, Agency and FCSS, separately referred to as a **"Party"** and collectively as the **"Parties,"** have reviewed and understand and hereby enter into this Agreement. Unless the context requires otherwise, any reference to a Party in this Agreement includes its governing body and members thereof, officers, employees, and agents. Each person executing this Agreement on behalf of a Party represents that he/she is authorized to execute on behalf of and to bind the Party to this Agreement.

AGENCY

By: Dale Drew
Print Name: Dale Drew
Title: Interim Superintendent
//

FCSS

By: _____
Jim A. Yovino, Superintendent
or Authorized Designee

GENERAL TERMS AND CONDITIONS

These General Terms and Conditions contain the following Articles:

Article 1	Scope of Services and Obligations
Article 2	Payment
Article 3	Term and Termination of Agreement
Article 4	Insurance
Article 5	Indemnity
Article 6	Dispute Resolution
Article 7	General Provisions

Terms with initial capital letter shall have the respective meanings set forth in this Agreement.

ARTICLE 1 SCOPE OF SERVICES AND OBLIGATIONS.

SECTION 1.1 PURPOSE. By this Agreement, the Parties desire to set forth the terms and conditions upon which FCSS shall provide, and Agency shall compensate FCSS for, performance of those obligations required of FCSS under this Agreement and to set forth the Parties' rights and obligations relating to this Agreement.

SECTION 1.2 COMPLIANCE WITH APPLICABLE LAW AND GRANT. Each Party shall comply with all laws and related regulations applicable to its performance of this Agreement, and all laws and related regulations for which it agreed to comply under this Agreement (collectively and separately referred to as **"Applicable Law"** and shall include any amendment thereto, and laws and related regulations that are effective as of the Effective Date or that become effective during the Contract Term). Each Applicable Law is deemed inserted herein; however, if any conflict or inconsistency exists between a provision in this Agreement and a provision in an Applicable Law, the provision in this Agreement shall govern except where the provision in this Agreement is specifically prohibited or void by the Applicable Law in which case the provision in the Applicable Law shall govern to the extent provided in the Applicable Law. If any federal funds are used to pay for this Agreement, each Party shall comply with federal suspension and debarment regulations, including Executive Order 12549 (29 C.F.R. Part 98). Each Party shall comply with the terms and conditions of each grant (if any) that provides funding for this Agreement and all applicable laws, regulations, and requirements.

SECTION 1.3 WORK PRODUCTS AND RIGHTS THERETO. The provisions in this Section shall survive the termination of this Agreement and apply to any Work that a Party prepares for or provides to the other Party pursuant to this Agreement. Each Party's Work shall remain its property and that Party shall have all interests and rights thereto. Each Party grants to the other Party a limited license during the Contract Term to use and reproduce those portions of the other Party's Work necessary for the Party's performance of this Agreement. Upon termination of this Agreement and upon a Party's request, the other Party shall return any or all Work that belongs to the requesting Party. **"Work"** means any data, document, display, drawing, report, material, invention, work, and discovery, including any copyright, right, and interest therein or thereto and whether written, recorded, or electronically stored.

SECTION 1.4 CONFIDENTIAL RECORDS AND INFORMATION. If any document and/or information (for example and not as a limitation, employee or student record) that is subject to nondisclosure or protection under federal and/or California laws (collectively and separately **"Confidential Material"**) are provided to or created by a Party for or pursuant to this Agreement, each Party shall: (A) not release, disseminate, publish, or disclose the Confidential Material except as required by law or a court order, as this Agreement may permit, or as FCSS, through its contact person listed on the Cover or other designated FCSS staff, may authorize in writing; (B) unless specifically permitted by applicable laws, not use the Confidential Materials for any purpose not related to a Party's performance of this Agreement; and (C) protect and secure the Confidential Material, including Confidential Material saved or stored in an electronic form, to ensure that it is safe from theft, loss, destruction, erasure, alteration, and unauthorized viewing, duplication, and use. The provisions of this Section shall survive the termination of this Agreement.

ARTICLE 2 PAYMENT.

As full consideration and compensation for FCSS' performance of this Agreement, Agency shall pay FCSS the Contract Amount. If ***Payment Schedule 1 or 2*** is marked on the Cover, Agency shall pay FCSS within 30 days after: (A) FCSS has completed the Services required of FCSS for the period for which FCSS requests payment; and (B) Agency has received FCSS' invoice requesting payment. If ***Payment Schedule 3*** is marked on the Cover, Agency shall pay FCSS within 30 days after: (A) FCSS has completed *all* Services required of FCSS under this Agreement; and (B) Agency has received FCSS' invoice requesting payment. If ***Payment Schedule 4*** is marked on the Cover, Agency shall pay FCSS in accordance with the provisions stated on the Cover relating to Payment Schedule 4.

ARTICLE 3 TERM AND TERMINATION OF AGREEMENT.

SECTION 3.1 CONTRACT TERM. This Agreement is effective on the Effective Date and continues in full force and effect thereafter until and including the Termination Date and any extension thereto **("Contract Term")** and, unless

terminated during the Contract Term in accordance with Subsection 3.2.1 below, shall terminate at 12:00 midnight on the last day of the Contract Term without any notice or action by either Party. Any extension of the Contract Term shall be set forth in an amendment executed by the Parties.

SECTION 3.2 TERMINATION DURING CONTRACT TERM.

3.2.1 TERMINATION FOR CAUSE/WITHOUT CAUSE. During the Contract Term, a Party may terminate this Agreement as marked on the Cover: (A) *With or Without Cause* – A Party, with or without cause, may terminate this Agreement by giving the other Party written notice for the Notice Period stated on the Cover; or (B) *With Cause* – A Party may terminate this Agreement only upon the other Party's material breach of one or more provisions of this Agreement and after the non-breaching Party has given the breaching Party written notice for the Notice Period stated on the Cover and an opportunity, within 30 days of the date on which the non-breaching Party received the breaching Party's notice, to cure the material breach and to notify the other Party in writing when such cure has been completed; if the breaching party has not cured the material breach upon expiration of the 30 days or any extension thereof agreed upon by the Parties, this Agreement shall terminate effective 12:00 midnight on the 30th day or the last day of the extension (if any) without any further notice or action by any Party.

3.2.2 RIGHTS AND OBLIGATIONS UPON TERMINATION. Upon termination of this Agreement, Agency shall pay FCSS for all Services that FCSS performed before the effective date of termination of this Agreement, such payment to be made within 30 days of the effective date of termination of this Agreement and Agency's receipt of FCSS' invoice. The provisions of this Subsection shall survive the termination of this Agreement.

SECTION 3.3 FORCE MAJEURE. A Party is not liable for failing or delaying performance of its obligations under this Agreement due to events that are beyond the Party's reasonable control and occurring without its fault or negligence, for example, acts of God such as tornadoes, lightning, earthquakes, hurricanes, floods, or other natural disasters (collectively **"Force Majeure"**), provided that the Party has promptly notified the other Party in writing of the occurrence of the Force Majeure, except that a Force Majeure shall not excuse Agency's payment to FCSS of any portion of the Contract Amount that is due to FCSS.

ARTICLE 4 INSURANCE.

Each Party, at its cost and throughout the Contract Term, shall maintain in effect insurance or self-insurance providing coverage that complies, at a minimum, with the following requirements, and shall provide written proof of such insurance to the other Party upon the other Party's request: (A) *commercial general liability* with limits of not less than $1,000,000 per occurrence and $2,000,000 general aggregate and with coverage for property damage, bodily injury, and personal and advertising injury; (B) w*orkers compensation* with limits of not less than $1,000,000 or as required by California laws, whichever is greater; and *employer's liability insurance* of not less than $1,000,000; and (C) c*ommercial automobile liability* covering, at a minimum, non-owned and hired autos and, if there are any autos owned by the Party, then also covering owned autos, with a combined single limit of not less than $1,000,000 per accident.

ARTICLE 5 INDEMNITY.

Except as stated on the Cover in which case such provisions shall govern to the extent provided therein, each Party's indemnity, defense, and hold harmless obligations to the other Party under or related to this Agreement shall be governed solely by this Article. A Party **("Indemnitor")** shall: (A) indemnify and hold harmless the other Party **("Indemnitee")** to the full extent permitted by California laws for any Loss sustained by Indemnitee or a Third Party only in proportion to Indemnitor's liability based on a Final Determination; and (B) defend and pay for all of Indemnitor's attorney's fees and litigation costs related to any Claim or Loss without any right against or from the Indemnitee for indemnity and/or hold harmless of such costs and fees, or any right for defense. A Party who intends to seek or seeks indemnity and/or hold harmless for any Loss from the other Party shall notify the other Party in writing and within a reasonable time after the Party knows or becomes aware of any Claim that may or will result in a Loss, describing, if known or determinable, the pertinent circumstances, all entities and persons involved, and the amount being claimed. A Party's obligations under this Article are not limited to or by any insurance that it maintains or the lack of insurance but apply to the full extent permitted by California laws, and shall survive the termination of this Agreement. **"Claim"** means any claim, demand, lawsuit, cause of action, action, cross-complaint, cross-action, and/or proceeding arising out of, resulting from, or relating to this Agreement where there has been no Final Determination. **"Loss"** means any bodily injury, property damage, personal injury, advertising injury, liability, loss, damage, judgment, expense, and/or cost (excluding attorney's fees and litigation costs that a Party or a Third Party incurred or paid related to a Loss or Claim) arising out of, resulting from, or relating to this Agreement and for which there has been a Final Determination that a Party is or both Parties are liable. **"Third Party"** means a person who or an entity that is *not* any of the following: (A) a Party; (B) an owner, director, officer, employee, or agent of Agency; (C) an officer, employee, or agent of FCSS; or (D) contracted with (whether directly or through a subcontract of any level) or otherwise retained by a Party to act for or on the Party's behalf. **"Final Determination"** means any judgment, order, or decision, each a **"Determination,"** by a court

of competent jurisdiction or a governmental entity with jurisdiction to render the Determination where the Determination is not subject to appeal or the period for an appeal has expired.

ARTICLE 6 DISPUTE RESOLUTION.

The Parties shall meet and confer in good faith to resolve any dispute between them arising out of, resulting from, or relating to this Agreement, including any Claim or Loss for which a Party seeks indemnity pursuant to Article 5 and any dispute relating to this Agreement that arises or occurs after the termination of this Agreement. During a dispute regarding payment under this Agreement, Agency shall pay FCSS the portion of the Contract Amount that is undisputed and due to FCSS; if a disputed portion of the Contract Amount is determined in a Final Determination to be due to FCSS, Agency shall pay such amount to FCSS within 30 days of the date of the Final Determination, unless a different date is stated in the Final Determination or in an agreement executed by the Parties, in which case, Agency shall pay FCSS in accordance therewith. Except for an action to preserve the status quo and/or prevent irreparable harm, a Party shall not commence any cause of action, action, lawsuit, or proceeding arising out of, resulting from, or relating to this Agreement until after the Party has complied with the provisions of this Article. The provisions of this Article shall survive the termination of this Agreement.

ARTICLE 7 GENERAL PROVISIONS.

SECTION 7.1 ENTIRE AGREEMENT, CONFLICT, EXECUTION, AMENDMENT, AND WAIVER. This Agreement is a complete and exclusive statement of the Parties' agreement under Code of Civil Procedure section 1856. This Agreement consists of, and any conflict or inconsistency in this Agreement shall be resolved by giving precedence as follows: Cover, General Terms and Conditions, exhibit or attachment stated in this Agreement as being a part of this Agreement, and the Required Documents. The Parties may execute this Agreement and any amendment in counterparts such that each Party's signature is on a separate page. A copy or an original of this Agreement or an amendment with the Parties' signatures, whether original or transmitted by electronic means, shall be deemed a fully executed contract. The Parties may amend or waive any provision of this Agreement only by a writing executed by them.

SECTION 7.2 INTERPRETATION; APPLICABLE LAWS AND TIME ZONE; VENUE; SEVERABILITY; AND SURVIVAL OF TERMINATION. If there is uncertainty of any language in this Agreement, the Parties agree that Civil Code section 1654 shall not apply to interpret the uncertainty. The language of this Agreement shall be interpreted according to its fair meaning and not strictly for or against any Party and under California laws without giving effect to California's choice of law provisions that may result in the application of the laws of another jurisdiction. All dates and times stated in this Agreement shall be according to Pacific Time. All causes of action, actions, lawsuits, and proceedings arising out of, resulting from, or relating to this Agreement shall be adjudicated in state or federal court in Fresno County, California, provided that each Party does not hereby waive any immunity to suit. If a court of competent jurisdiction holds any provision of this Agreement void, illegal, or unenforceable, this Agreement shall remain in full force and effect and shall be interpreted as though such invalidated provision is not a part of this Agreement and the remaining provisions shall be construed to preserve the Parties' intent in this Agreement. Any provision in this Agreement that by its nature applies after, or is specifically stated to survive, the termination of this Agreement shall survive the termination of this Agreement.

SECTION 7.3 INDEPENDENT CONTRACTOR, ASSIGNMENT, AND TRANSFER. Each Party is an independent contractor, and it and its officers, employees, and agents are not, and shall not represent themselves as, officers, employees, or agents of the other Party. This Agreement does not and shall not be construed to create an employment or agency relationship, partnership, or joint venture between the Parties. Each Party shall not assign or transfer any or all of its obligations and/or rights under this Agreement, including by operation of law or change of control or merger, without the other Party's prior written consent, the Parties agreeing that this provision shall not prohibit FCSS from contracting with one or more third parties to perform the Services on behalf of FCSS.

SECTION 7.4 NOTICES. Except as may be stated otherwise in this Agreement in which case such provision shall govern to the extent provided therein, each Party shall give any notices, demands, and all other communications required or permitted under this Agreement in writing and by one of the following methods to the other Party at its address and/or email stated on the Cover, delivery to be effective upon receipt thereof by the other Party: (A) hand delivery; (B) sent by a reputable overnight courier service that tracks the delivery; (C) sent by certified mail, return receipt requested, postage prepaid; or (D) sent by regular mail *and* transmitted by e-mail; and, ***if to FCSS, a copy of any notice and demand by email to***: FCOE Legal Services at legalservices@fcoe.org. A Party may change its contact person and/or contact information stated on the Cover by notifying the other Party of the particular change and the effective date thereof in accordance with this Section. The provisions of this Section shall survive the termination of this Agreement.

/ /

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.7
DATE: JUNE 23, 2015

SUBJECT TITLE: REVISED DISTRICT CALENDAR FOR THE 2015-16 SCHOOL YEAR

Action ___√___ Discussion _____ Information _____

RECOMMENDATION
Adopt the revised 2015-16 District Calendar

BACKGROUND
Board Policy requires the Governing Board to adopt a school calendar that meets the requirements of law as well as the needs of the community, students, and the work year as negotiated with the district's employee organization(s).

CONSIDERATION
School calendar issues related to the work of employees such as beginning and ending dates, summer vacations, and school holidays are negotiable. Additionally, in accordance with Board policy, the calendar must show legal and local holidays, staff development days, orientation days, minimum days, and other pertinent dates. The 2015-16 District Calendar was adopted at the May 12, 2015 Regular Board Meeting. Subsequent to the adoption, I met with representatives of the Washington Colony Teachers Association and discussed the possibility of adding an additional professional development day to the calendar to accommodate the need for math and ELD professional development training during preservice. All parties are in agreement that Wednesday, August 12, 2015 be added to the District calendar and that for 2015-16 only the certificated work year will be 185 days.

FINANCIAL IMPACT:
$10,000

FUNDING SOURCE:
General Fund (0100) – Supplemental and Concentration Grants

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT
DISTRICT CALENDAR
2015 – 2016

JULY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

0

AUGUST

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

10

SEPTEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

21

OCTOBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

22

NOVEMBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

15

DECEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

14

JANUARY

S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

14

FEBRUARY

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

19

MARCH

S	M	T	W	T	F	S
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20	21	22	23	24	25	26
27	28	29	30	31		

17

APRIL

S	M	T	W	T	F	S
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

21

MAY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21

JUNE

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6

VACATIONS AND HOLIDAYS

Independence Day	July 3, 2015
Labor Day	September 7, 2015
Veteran's Day	November 11, 2015
Thanksgiving Break	November 23 – 27, 2015
Winter Break	December 21, 2015 – January 8, 2016
Martin Luther King's Day	January 18, 2016
Lincoln's Birthday	February 8, 2016
President's Day	February 15, 2016
Spring Break	March 21 – 28, 2016
Memorial Day	May 30, 2016

MINIMUM DAYS (Dismissal time – 1:15 PM)

Tuesday 11/17 – Friday 11/20	Conference Week
Friday, December 18, 2015	
Tuesday 3/15 – Friday 3/18	Conference Week
Friday, March 18, 2016	
Wednesday, June 8, 2016	Last day of school

EVERY MONDAY is "early-out" for Staff Professional Development. Dismissal times are as follows:

Kindergarten	1:30 PM
Grades 1 – 3	1:30 PM
Grades 4 – 8	2:15 PM

GRADING PERIODS

1st Trimester
Progress Report: Friday, October 2, 2015
End of Trimester: Friday, November 6, 2015
Parent/Teacher Conferences: November 17 – 20, 2015

2nd Trimester
Progress Report: Friday, January 22, 2016
End of Trimester: Friday, March 4, 2016
Parent/Teacher Conferences: March 15 – 18, 2016

3rd Trimester
Progress Report: Friday, April 29, 2016
End of Trimester (Report Card): Wednesday, June 8, 2016

	First & Last Day of 2015/2016
	Vacations & Holidays
	Teacher Pre/Post-service Days

Board Adopted: May 12, 2015
Revised: June 23, 2015

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.8
DATE: JUNE 23, 2015

SUBJECT TITLE: SURPLUS EQUIPMENT/OBSOLETE TEXTBOOKS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Approve the Superintendent's recommendation for disposition of obsolete textbooks and instructional materials.

BACKGROUND

When any district-owned instructional materials, equipment, supplies, or other personal property becomes unusable, obsolete, or no longer needed, the Superintendent is required to notify the Governing Board and recommend the manner of disposal in accordance with one of the methods prescribed by law and administrative regulation.

CONSIDERATION

The instructional materials listed on the following Surplus Equipment/Obsolete Textbook Forms are being replaced by new materials selected by the Board and have no foreseeable value in other instructional areas.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

K Davis

WASHINGTON COLONY SCHOOL DISTRICT
Surplus Equipment/Obsolete Textbook Form

Date 6/9/15 Site Washington Colony

Form Completion Instruction. In Description block provide the following:

- Textbooks: Title, publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Kindergarten

	Description	Recommended Disposition
1.	Math TE - (2) (Harcourt) California HSP Math 2009 getting new Curriculum	Toss
2.	TE - various supplements (6) to Harcourt California 2009 getting new curriculum	Toss

_____For additional items, check here and attach list.

Site Administrator Approval _____ 6-10-15
Signature Date

Superintendent/Board Approval _____
Signature Date

Disposition:

_____

_____

_____

Rev. 02/22/2007

WASHINGTON COLONY SCHOOL DISTRICT
Surplus Equipment/Obsolete Textbook Form

Date June 2015 Site W.C. Room 14

Form Completion Instruction. In Description block provide the following:

- Textbooks: Title, publisher, copyright date, quantity and reason for withdrawal.
- Equipment: Name, estimated value, quantity and reason for surplus.

Description	Recommended Disposition
Harcourt - CA HSP Math-G5 ©2009 - 32 books	out of date Standards discard
Harcourt - Fast Forward Math ©2009 - 15th grade set	out of date Standards discard
Harcourt 3-in-One Practice Book @ 2009 - 13 P.B.	"

_____For additional items, check here and attach list.

Site Administrator Approval _____ 6-10-15
Signature Date

Superintendent/Board Approval _____
Signature Date

Disposition:

_____

_____

_____

Rev. 02/22/2007

WCESD BOARD OF TRUSTEES

ITEM NO. VI.A.9
DATE: JUNE 23, 2015

SUBJECT TITLE: AUTHORIZED SIGNATURE PERMIT/MAILING PERMIT

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Authorize the President of the Board, the Clerk of the Board, and the Superintendent/Principal to sign orders in the name of the governing board. Update mailing permit to allow all routine district finance mail to be directed to the Superintendent/Principal.

BACKGROUND

The Governing Board may authorize one or more officers and/or employees of the district to sign orders in the name of the governing board. Following the authorization of these individuals, a majority of the remaining members of the governing board are authorized to sign orders in the name of the governing board.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

fresno county
office of education

Jim A. Yovino
Superintendent

Authorized Signature Permit

Return to: Jamie Perry, Senior Director
District Financial Services
Fresno County Office of Education
1111 Van Ness Avenue
Fresno, CA 93721-2000

Dear Ms. Perry:

Pursuant to Education Code Sections 42632 and 42633, at a regular meeting of the Governing Board of the Washington Colony Elementary School District, held on 23 day of June, 20 15:

1. The following person(s) who is/are an officer(s) or employee(s) of the above-referenced school district and whose signature(s) appear(s) opposite of his/her name below, was/were authorized to sign orders in the name of the said governing board:

Type or print here:	Signature:
1. Robert E. Dack	1.
2. Mark Aguilar	2.
3. Jesus Cruz	3. Jesus A. Cruz
4.	4.

2. A majority of the following members of the governing board of the above-referenced school district and whose signatures appear opposite of the corresponding names were authorized to sign orders in the name of the said governing board.

Type or print here:	Signature:
1. Gary Chavez	1.
2. Liz Faccinto	2.
3. Pete Mathew	3.
4.	4.
5.	5.
6.	6.
7.	7.

Rubber stamp signatures or machine signatures authorized for use on maintenance checks and/or registers Yes ___ No ___. Only such facsimile signatures may be used, which have met the requirements of Government Code 5501 (copy enclosed). I certify this requirement has been met.

Sample(s) of such signature: _____

By order of the Governing Board of _____ School District of Fresno County, California.

_____ Clerk of the Board

_____ Date

07/03/13

fresno county
office of education

Jim A. Yovino
Superintendent

Mailing Permit

All routine district finance mail will be directed to the district office at the address listed in the *Fresno County Schools Directory*, unless otherwise specified on a Mailing Permit. Mailing Permits remain valid until replaced with updated versions. Updated contact and mailing information may be submitted at any time during the school year.

If your district's contact or mailing information needs to be updated, please fill out the form below and mail the original to the District Financial Services Department, Fresno County Office of Education, 1111 Van Ness Avenue, Fresno, CA 93721. This form may also be downloaded at www.fcoe.org/dfsdocs.

Please Send District Financial Mail to:

Jesus Cruz — Name

Washington Colony Elementary — District

130 E. Lincoln Ave. — Address

Fresno — City

93706 — Zip Code

Governing Board Action Taken on: June 23, 2015 — Date

Signed: _____ — Clerk of the Board

07/03/13

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.1
DATE: JUNE 23, 2015

SUBJECT TITLE: OFFER OF EMPLOYMENT FOR PHYSICAL EDUCATION TEACHER

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Ratify offer of employment to Victor De La Rosa, Physical Education Teacher

BACKGROUND

The Governing Board is committed to employing suitable, qualified individuals to carry out the district's mission to provide high-quality education to its students and to ensure the efficiency of district operations.

The district's selection procedures include screening processes, interviews, and recommendations from previous employers as necessary to identify the best possible candidate for a position.

For each position, the Superintendent presents to the Board one candidate who meets all qualifications established by law and the Board for the position. In accordance with Board policy, no person shall be employed by the Board without the recommendation or endorsement of the Superintendent.

CONSIDERATION

I am recommending for employment Victor De La Rosa who meets all qualifications established by law and the Board for the position of Physical Education Teacher.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.2
DATE: JUNE 23, 2015

SUBJECT TITLE: OFFER OF EMPLOYMENT FOR MUSIC TEACHER

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Ratify offer of employment for Carly Ervin increasing her assignment from 0.6 FTE to 1.0 FTE

BACKGROUND

The Governing Board is committed to employing suitable, qualified individuals to carry out the district's mission to provide high-quality education to its students and to ensure the efficiency of district operations.

The district's selection procedures include screening processes, interviews, and recommendations from previous employers as necessary to identify the best possible candidate for a position.

For each position, the Superintendent presents to the Board one candidate who meets all qualifications established by law and the Board for the position. In accordance with Board policy, no person shall be employed by the Board without the recommendation or endorsement of the Superintendent.

CONSIDERATION

I am recommending increasing Carly Ervin's assignment from 0.6 FTE to 1.0 FTE.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.3
DATE: JUNE 23, 2015

SUBJECT TITLE: OFFER OF EMPLOYMENT FOR SPECIAL DAY CLASS TEACHER

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Ratify offer of employment for Stephanie Taylor, Special Day Class Teacher

BACKGROUND

The Governing Board is committed to employing suitable, qualified individuals to carry out the district's mission to provide high-quality education to its students and to ensure the efficiency of district operations.

The district's selection procedures include screening processes, interviews, and recommendations from previous employers as necessary to identify the best possible candidate for a position.

For each position, the Superintendent presents to the Board one candidate who meets all qualifications established by law and the Board for the position. In accordance with Board policy, no person shall be employed by the Board without the recommendation or endorsement of the Superintendent.

CONSIDERATION

I am recommending for employment Stephanie Taylor who meets all qualifications established by law and the Board for the position of Special Day Class Teacher.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.4
DATE: MAY 12, 2015

SUBJECT TITLE: INTERDISTRICT ATTENDANCE PERMITS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Ratify action on Interdistrict Attendance Permit request for the 2015-16 school year.

BACKGROUND

The Governing Board recognizes that parents/guardians of students who reside in one district may, for a variety of reasons, choose to enroll their child in a school in another district. The Board may enter into an agreement with any other school district for the interdistrict attendance of students who are residents of the districts. The agreement shall specify the terms and conditions under which interdistrict attendance is to be permitted or denied. Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

The district is not required to provide transportation beyond any school attendance area. However, upon request, the Superintendent or designee may authorize transportation for students living outside an attendance area to and from designated bus stops with the attendance area ifs space is available.

CONSIDERATION

The Superintendent or designee may approve an interdistrict attendance permit for a student for any of the following reasons when stipulated in the agreement:

1. When the student has been determined by staff of either the district of residence or district of proposed attendance to be a victim of an act of bullying as defined in Education Code 48900(r)
2. To meet the child care needs of the student
3. To meet the student's special mental or physical health needs as certified by a physician, school psychologist, or other appropriate school personnel
4. When the student has a sibling attending school in the receiving district, to avoid splitting the family's attendance
5. To allow the student to complete a school year when his/her parents/guardians have moved out of the district during that year
6. To allow the student to remain with his/her 8th grade graduating class
7. When the parent/guardian provide written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district

8. When the student will be living out of the district for one year or less
9. When recommended by the School Attendance Review Board or by county child welfare, probation, or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.
10. When there is valid interest in a particular educational program not offered in the district of residence.
11. To provide a change in school environment for reasons of personal and social adjustment.

The Superintendent or designee may deny initial requests for interdistrict attendance permits due to limited district resources, overcrowding of school facilities at the relevant grade level or other considerations that are not arbitrary.

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.5
DATE: JUNE 23, 2015

SUBJECT TITLE: APPROVAL OF FRESNO COUNTY PLAN FOR PROVIDING EDUCATIONAL SERVICES TO EXPELLED YOUTH

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Adopt Resolution No. 14/15-13: A Resolution to Approve the Fresno County Plan for Providing Educational Services to Expelled Youth for the Years 2015-2018

BACKGROUND

Per Education Code section 48926, in any county where the county superintendent operates a community school, the county superintendent must, in conjunction with the school districts in the county, develop a plan for providing education services to expelled youth. The triennial update of Fresno County's plan is due to the State on June 30, 2015. The plan must be approved by the governing board of each school district in Fresno County and by the Fresno County Board of Education.

CONSIDERATION

Resolution No. 14/15-13 resolves that the District adopt the Fresno County Plan for Providing Educational Services to Expelled Youth for years 2015-2018

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

BEFORE THE GOVERNING BOARD OF THE

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

OF FRESNO COUNTY, CALIFORNIA

A Resolution by the Governing Board of the Washington Colony Elementary School District to Approve the Fresno County Plan for Providing Educational Services to Expelled Youth for Years 2015-2018.

RESOLUTION NO. 14/15-13

WHEREAS, Education Code § 48926 requires that in any county where the county superintendent operates a community school, the county superintendent must, in conjunction with the school districts in the county, develop a plan for providing education services to expelled youth; and

WHEREAS, the Fresno County Superintendent operates a community and community day school; and

WHEREAS, the Fresno County Superintendent contacted all county school districts and formed a committee to complete the triennial update of the countywide plan; and

WHEREAS, the District representatives in collaboration with the County Superintendent have completed the Fresno County Plan for Providing Educational Services to Expelled Youth for Years 2015-2018; and

WHEREAS, the Fresno County Plan for Providing Educational Services to Expelled Youth for Years 2015-2018 must be approved by the governing boards of Fresno County school districts and the Fresno County Board of Education prior to its being filed with the State Superintendent of Schools no later than June 30, 2015;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Washington Colony Elementary School District approves the Fresno County Plan for Providing Educational Services to Expelled Youth for Years 2015-2018.

The foregoing RESOLUTION was adopted this 23rd day of June, 2015, at a regular meeting of the Governing Board of the Washington Colony Elementary School District by the following vote, to-wit:

AYES: _____

NOES: _____

ABSENT: _____

Dated: June 23, 2015.

Robert E. Dack
President, Governing Board
Washington Colony Elementary School District

CERTIFICATION

I, Mark Aguilar, Clerk to the Governing Board of the Washington Colony Elementary School District, do hereby certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its meeting held on June 23, 2015.

Dated: June 23, 2015

Mark Aguilar
Clerk, Governing Board
Washington Colony Elementary School District

WCESD BOARD OF TRUSTEES

ITEM NO. VI.B.6
DATE: JUNE 23, 2015

SUBJECT TITLE: RESIGNATION

Action ___√___ Discussion _____ Information _____

RECOMMENDATION:

Ratify Superintendent's acceptance of Sarah Crantz's resignation effective June 30, 2015.

BACKGROUND:

Any district employee who desires to resign his/her position must submit, in writing, a letter of resignation which indicates the date which the employee intends as his/her last day at work. The Governing Board encourages employees to provide advance notice that is appropriate for the position they hold.

Per Board Policy 4117.2 *Resignation* the Board has authorized the Superintendent or designee to accept an employee's written resignation and to set its effective date. Once the Superintendent or designee has accepted and set an effective date for this resignation, the resignation may not thereafter be withdrawn by the employee.

CONSIDERATION:

Sarah Crantz, Resource Specialist Teacher, is resigning her position effective June 30, 2015, in order to accept a position in another district as a Program Specialist.

Sarah Crantz
898 E. Locust Avenue
Fresno, CA 93720

June 16, 2015

Dale Drew
Jesus Cruz
130 E. Lincoln Avenue
Fresno, CA 93706

Dear Mr. Drew and Mr. Cruz;

It is with a mixture of sadness and excitement that I am writing to let you know of my resignation from Washington Colony Elementary School District. I have recently accepted a position as a Program Specialist with another school.

I want to thank both the School Board and Mr. Drew for all the professional and personal development that you provided for me while I was in your employ. I have enjoyed the past three years and this decision was very difficult. I will always cherish the time I spent with students, colleagues, and this community.

Please let me know what further steps or duties must be completed. Thank you again for all your support.

Sincerely,

Sarah Crantz
Resource Specialist

WCESD BOARD OF TRUSTEES

ITEM NO. VI.C.1
DATE: JUNE 23, 2015

SUBJECT TITLE: ADOPTION OF TEXTBOOKS/MATERIALS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Adopt K-8 Textbooks/Materials for Mathematics as follows:

K-5: Math Expressions Common Core (Houghton Mifflin Harcourt)
6-8: CPM Core Connections (CPM Educational Program)

BACKGROUND

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect society's diversity, and enhance the use of multiple teaching strategies and technologies. The Board adopts instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and that the materials meet criteria specified in law.

The Board selects instructional materials for use in grades K-8 that have been approved by the State Board of Education or have otherwise been determined to be aligned with the state academic content standards adopted pursuant to Education Code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8.

The Board's priority in the selection of instructional materials is to ensure that all students are provided with standards-aligned instructional materials in the core curriculum areas of English/language arts, mathematics, science, and history-social science.

CONSIDERATION

I am recommending adoption of the above listed K-8 Textbooks/Materials for adoption by the Governing Board. I certify that they are aligned to applicable academic content standards adopted by the State Board of Education pursuant to Education Code 60605 and/or Common Core Standards adopted pursuant to Education Code 60605.8 and meet all requirements for materials as specified in AR 6161.1 *Selection and Evaluation of Instructional Materials.*

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____

WCESD BOARD OF TRUSTEES

ITEM NO. VI.C.2
DATE: JUNE 23, 2015

SUBJECT TITLE: ADOPTION OF SUPPLEMENTARY INSTRUCTIONAL MATERIALS

Action ___√___ Discussion _____ Information _____

RECOMMENDATION

Adopt K-5 Supplementary Instructional Materials for Mathematics as follows:

Number Talks: Helping Children Build Mental Math and Computation Strategies, Grades K 5, Updated with Common Core Connections

BACKGROUND

The Governing Board encourages the use of supplementary instructional materials to enrich the curriculum and enhance student learning. Such materials must be aligned with district goals, curriculum objectives, and academic standards and must supplement – not supplant – the use of Board-adopted basic instructional materials that serve as the primary learning resources.

CONSIDERATION

I am recommending adoption of the above listed K-5 Instructional Materials for adoption by the Governing Board. I certify that they meet the criteria developed for the selection and evaluation of basic instructional materials as described in AR 6161.1 *Selection and Evaluation of Instructional Materials.*

Moved by _____ Second _____

Vote:
Ayes:_____ Noes_____ Abstentions:_____ Absent:_____