WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees
Bob Dack, President
Mark Aguilar, Clerk

Gary Chavez, Member
Liz Faccinto, Member
Pete Mathew, Member

Secretary
Jesus Cruz, Superintendent/Principal

Regular Meeting AGENDA

Tuesday, October 11, 2016, 6:30 p.m.

Washington Colony School, Room M-5
130 E. Lincoln Avenue
Fresno, CA 93706

Persons wishing to address the Board of Trustees on a subject to be considered at this meeting, including any matter that may be designated for public hearing, are asked to notify the Washington Colony Elementary School District Office (see telephone/fax numbers below) by noon of the third working day before the scheduled meeting/hearing, stating the subject they wish to address, the organization they represent (if any), and the nature of their testimony. Time is set aside for individuals so desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

REASONABLE ACCOMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Washington Colony Elementary School District Board of Trustees, may request assistance by contacting the WCESD Office, 130 E. Lincoln Avenue, Fresno, CA 93706; telephone (559) 233-0706; fax (559) 233-9583.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Routine Items

A. Approve Agenda

Approve agenda for the October 11, 2016 Regular Board Meeting.

B. Adopt Minutes

1. September 13, 2016 Regular Board Meeting

C. Public Comment/Board Comment

An opportunity for the public and/or the Board to address matters related to school district business which are not on the agenda. Although the item(s) may be discussed, no action may be taken on the item(s). Please see the *Welcome!* Pamphlet for additional information.

D. Correspondence

V. Reports/Discussion/Information

A. Administration/Business/Governance

1. Board History – J. Cruz

2. Financial Report(s)*

3. Fiscal Report(s)**

4. 2016 Biennial Notice on Conflict of Interest Code update**

5. Quarterly Report On Williams Uniform Complaints*

6. Building Project for Washington Colony Update**

7. Superintendent's Report**

a) Reading Lab Update**

b) Water Pump replacement update**

8. FCOE Educator of the Year Event Information**

B. Personnel/Students

1. ADA/Enrollment Report*

2. Suspension Report* - E. Diaz

****Denotes written information/report of a routine nature which will be addressed upon request of the Board***
***** Denotes an oral report which may or may not include written back-up.***

VI. Action Items

A. Administration/Business/Governance

1. Review of Candidate Information and Interview

Review and Interview Board candidate for vacant Board seat for Trustee area 2.

2. Consideration of Candidate and Appointment to Vacant Board Seat

Appointment of Board candidate for Trustee Area 2 to fill the vacant seat due to an insufficient number of candidates running for this seat.

3. Form J-13A ADA Emergency Conditions and Affidavit

Approve the form J-13A ADA Emergency Conditions and Board Affidavit.

4. Warrants

Review and Ratify Warrants paid for the period September 1 – September 30, 2016.

5. Contract/Service Agreements

a) FCSS California Healthy Youth Act Revised Services Agreement, 2016-17

b) Emergency Water Pump Service Proposal

Ratify the Emergency Water Pump Service contract between Gleim-Crown Pump Inc. and Washington Colony Elementary SD.

6. Authorized Signature For WESTAMERICA Bank Account

Remove Gina Daniels, from the Washington Colony Student Body Fund: Account # 628-77388-9 and Washington Colony Revolving Fund 628: Account# 628-77353-3.
Approve Revisions to District's Authorized Signatories, Pursuant to Education Code section 42632; update WEST AMERICA Bank Accounts to Authorize Evelyn Diaz, Assistant Principal to the Washington Colony Student Body Fund: Account # 628-77388-9 and Washington Colony Revolving Fund 628: Account# 628-77353-3.

7. Fresno County SELPA Local Plan for Special Education

Approve and adopt the revised/proposed Fresno County Elements of the Local Plan for Special Education.

8. Conference Attendance

Consider authorizing attendance participation for Superintendent/Principal Mr. Cruz to attend the ACSA 2017 Superintendents' Symposium Annual Education Conference at Indian Wells, California February 8 - 10, 2017.

B. Personnel/Students

1. Offer of Employment for Instructional Aide

Ratify offer of employment for Lorena Maravilla - Instructional Aide – (Part-time 5hrs)

2. Offer of Employment for Instructional Aide

Ratify offer of employment for Melissa Ibarra - Instructional Aide - (Part-time 5hrs)

3. Ratify Offer of Employment for Library Aide

Ratify offer of employment for Nancy Alvarez - Library Aide - (part-time 4.5hrs)

4. Interdistrict Attendance Permits

Ratify action on Interdistrict Attendance Permit for the 2016-17 school year.

C. Curriculum/Instruction/Assessment

1. Renaissance Learning Inc. Proposal

Ratify the Service Proposal Accelerated Reader (AR)/STAR Data Integration fee between Washington Colony Elementary School District and Renaissance Learning Inc.

VII. Closed Session

The Board will meet in closed session pursuant to:

Government Code section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS,
District Negotiator: Superintendent/Principal, Jesus Cruz
Employee Organization: Washington Colony Teachers Association
Unrepresented Employee(s): District Classified Employees
Unrepresented Employee(s): Classified Management

VIII. Reconvene

IX. Adjournment

WCESD BOARD OF TRUSTEES

ITEM NO. IV.B.1
DATE: October 11, 2016

SUBJECT TITLE: ADOPT MINUTES

Action √ Discussion _____ Information _____

RECOMMENDATION

Adopt minutes of the September 13, 2016 Regular Board Meeting.

BACKGROUND

The secretary of the Governing Board keeps minutes and records all official Board actions. (Education Code 35145, 35163)

Copies of the minutes of each regular or special meeting are distributed to all Board members with the agenda for the next regular meeting.

Moved by L.F. Second G.C.

Vote:
Ayes: 5 Noes 0 Abstentions: 0 Absent: 0

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Regular Meeting MINUTES

Tuesday, September 13, 2016, 6:30 p.m.

Washington Colony School, Room M-5
130 E. Lincoln Avenue
Fresno, CA 93706

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I. Call to Order

The September 13, 2016 Regular Board meeting was called to order at 6:30 p.m. by Bob Dack, Board President.

II. Roll Call

Members Present: Bob Dack, Pete Mathew, Gary Chavez, Liz Faccinto; member(s) absent: Mark Aguilar.

III. Pledge of Allegiance

The Pledge of Allegiance was led by Gary Chavez.

IV. Routine Items

A. Approve Agenda

The agenda for the September 13, 2016 Regular Board Meeting was approved on a motion by Pete Mathew, seconded by Liz Faccinto. (Ayes: Dack, Mathew, Chavez, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

B. Adopt Minutes

1. August 9, 2016 Regular Board Meeting

The minutes of the August 9, 2016 Regular Board Meeting, were adopted on a motion by Pete Mathew, seconded by Gary Chavez (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

C. Public Comment/Board Comment

Pete Mathew: made a comment congratulating Mark Aguilar for running unopposed to the Washington Unified School District.

D. Correspondence

Mr. Cruz: provided the FCOE Foundation Invitation correspondence and provided the 2016-17 LCAP/Budget Approval given by FCOE Superintendent of schools.

V. Reports/Discussion/Information

A. Administration/Business/Governance

1. Board History – J. Cruz

The Board reviewed excerpts from the minutes of meetings held September 13, 1966; and September 10, 1991.

2. Financial Report(s)*

Cash and County Treasury Report for August 2016 – Written Report

3. Healthy Youth Act Training Presentation by FCOE**

Presenter Kayla Wilson from FCOE gave the Healthy Youth Act Training to the Board and mentioned the importance of the state mandates (Ed Code 51930 – 51939) starting in January 2016 for HIV prevention and sex education in Middle Schools and High Schools. Parents will be given notification and will have the opportunity to opt out. The classes will be given to 7th grade boys and girls.

4. Building Project for Washington Colony Update**

Guest: Scott Parish from Mangini's Associates Inc.
Scott Parish: was present and joined the Board with the discussion pertaining to the Kindergarten Building project pending funding from the State. Scott mentioned that if Prop 51 the State Bond passes during the 2016 November elections, the WCESD would be eligible to receive funding. Therefore, the district will have 90 days to act on it for a possible bid in the Spring. Scott also mentioned that Lease-Lease-Back can be a good option and an advantage for Washington Colony in contrast with Normal Hard Bid process that includes also a general contractor and eventually chooses another subcontractor. Scott also added that low bidder not always trusted with a number or change orders. On the other hand LLB not always has the lowest bid. He added that it is a good idea for the district to contact an attorney and legal counsel in order to determine if the LLB is the best option for the district.

Bob Dack: added that Low Bid is at the mercy of the contractor with change orders included; in comparison to LLB where you know the contractor directly.
Scott Parish: indicated that under LLB some changes occur but contractor deals with it.
Pete Mathew: added that a Hardship project is a benefit to the district and it is important to stay within the cost of the project and understand the process and to work within the budget. He recommends to ask SchoolWorks for advise.

Bob Dack: indicated the importance to stay within the cost range and decide who will be the district's legal counsel for the building project whether is Lozano Smith or other Legal firm.

Mr. Cruz: mentioned the visit to SchoolWorks on September 22 in order to discuss the future funding for the building project. Mr. Cruz added that the district had a meeting on September 7th with Mangini's Architects and AECOM Project Engineers for a discussion on the Easton Community Water System Authority and JPA project. There was a discussion regarding the pipes location and water Hydrants implementation in order to avoid the proposed water tank.

Bob: discussed that perhaps the Easton Community Water System Authority water project will be funded about the same time as the WC Kindergarten Building project. AECOM engineers would be able to determine the water flow figures and estimated calculations for the pipelines in order to have an amendment to the initial submitted WC Building project to DSA and to avoid building the water tank. The proposed idea is to install water hydrants along Lincoln avenue in front of the school.

Mr. Cruz: indicated that it will be wise not to over spend on a water tank.

Scott Parish: mentioned that with water hydrants the water tank cost is eliminated.

Pete Mathew: The proposed water tank takes a lot of maintenance and takes a lot of space for the soccer field.
Bob Dack: Try to eliminate the fire sprinklers with water hydrants as well to eliminate the big water tank.

5. Superintendent's Report*

a) Prop 39 Preliminary Financial Analysis*

Chris Bristow: presented the Prop 39 Preliminary Financial Analysis report in order to request the report submission to the California Energy Commission. The projects include the HVAC electronic controls, light retrofits, Wi-Fi thermostats, all reporting cost and the district's contribution of $11,041. The district applied for a 2-year funding and this year is the 3rd year of funding; therefore, the district will obtain all funding this fiscal year by February 2017. Chris added that the energy savings are solid around $522,486 in return over a period of 25yrs.

6. LOCAL CONTROL AND ACCOUNTABILITY PLAN Update*

Mr. Cruz: provided information to the Board indicating that 2016-17 LCAP/Budget are approved by FCOE Fiscal and School Services.

7. California Assessment of Students Performance and Progress (CAASPP) Report**

Mr. Cruz: provided a PowerPoint presentation to the Board indicating the CAASPP assessment results for Spring 2016. Mr. Cruz also provided a SBAC test results comparison from 2015 through 2016. Data shows that Washington Colony has made progress for all students towards ELA/MATH academic achievement. It was also mentioned that the school will focus on our EL subgroup in order to target ELA/ELD growth through the implementation of the new standards based curriculum, new AR Reading programs, Teachers' PD/PLC collaboration and the new support through the Reading Lab with (2) highly qualified Intervention Teachers and (2) Instructional Aides.

B. Personnel/Students

1. ADA/Enrollment Report*

Enrollment for the period ending September 9, 2016 was 419.

2. Suspension Report* - E. Diaz

No suspensions to report

Denotes written information/report of a routine nature which will be addressed upon request of the Board
***** Denotes an oral report which may or may not include written back-up.***

VI. Action Items

A. Administration/Business/Governance

1. 2015-2016 Unaudited Actuals Financial Report

The Board approved the 2015-16 Unaudited Actuals Report on a motion by Liz Faccinto, seconded by Gary Chavez (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

2. Resolution for the Gann Amendment

The Board Adopted Resolution No. 16/17-02 *Resolution for the Gann Amendment* on a motion by Pete Mathew, seconded by Liz Faccinto (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

3. Consideration of Resolution Board Member Appointment

The Board Adopted Resolution No. 16/17-03 for Board Member Appointment and authorized Liz Faccinto and Gary Chavez to screen

Board candidates applications on September 30th, 2016 on a motion by Gary Chavez, seconded by Pete Mathew (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

4. Warrants

The Board Reviewed and Ratified Warrants paid for the period August 1 – August 31, 2016 on a motion by Gary Chavez, seconded by Liz Faccinto (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

5. Contract/Service Agreements

a) FCSS Digital Portal Services Agreement, 2016-17

b) FCSS District Library Services Agreement, 2016-17

c) GoodFellow Independent Contractor, Occupational Therapy Services Agreement, 2016-17

d) Illuminate Education, Student Data and Assessment Management Services Agreement, 2016-17

e) OMNI, Administration of 403B Plans Service Agreement, 2016-17

f) Family Leadership, Parent Involvement Program Services Agreement, 2016-17

g) TCOE, ELD Coaching & Professional Development Services Agreement, 2016-17

h) Self-Insured Schools OSS JPA Agreement, 2016-17

i) Self-Insurance Group FCSIG Agreement, 2016-17

The Board ratified Contract/Service Agreements as a group 5(a) – 5(i) on a motion by Liz Faccinto, seconded by Gary Chavez (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

6. Prop 39 Preliminary Financial Analysis

The Board approved the submission of the Prop 39 Preliminary Financial Analysis on a motion by Pete Mathew, seconded by Gary Chavez (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

7. Conference Attendance

The Board approved and authorized attendance participation to Board Trustee Dack, Trustee Mathew, Trustee Chavez and Superintendent/Principal Mr. Cruz to attend the CSBA Annual Education Conference 2016 in San Francisco, California December 1 - 3, 2016 on a motion by Pete Mathew, seconded by Liz Faccinto (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

B. Personnel/Students

1. Offer of Employment for Teacher (Classroom Teacher 8th Grade ELA/SS)

The Board ratified the Offer of Employment to Laura Galleano – Teacher (8thELA/SS) on a motion by Liz Faccinto, seconded by Gary Chavez (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

2. Offer of Employment for Classified Employee

The Board ratified Offer of Employment to Sara Villegas – Administrative Secretary (FTE 8hrs) on a motion by Gary Chavez, seconded by Pete Mathew (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

3. Resignation

The Board ratified Superintendent's acceptance of resignation from Manjit Kaur, Administrative Secretary on a motion by Pete Mathew, seconded by Gary Chavez (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

4. Job Description

The Board approved the Job description for the Part-time Library Aide position on a motion by Gary Chavez, seconded by Liz Faccinto (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

5. Interdistrict Attendance Permits

The Board ratified action on Interdistrict Attendance Permit for the 2016-17 school year on a motion by Liz Faccinto, seconded by Gary Chavez (Ayes: Dack, Chavez, Mathew, Faccinto; Noes: None; Abstentions: None; Absent: Aguilar)

C. Curriculum/Instruction/Assessment

1. Annual Public Hearing and Resolution on Sufficiency of Instructional Materials

Adopt Resolution No. 16/17-04 *Resolution Regarding Sufficiency or Insufficiency of Instructional Materials*

Board President, Bob Dack opened public hearing at 9:18pm; Mr. Cruz indicated that Washington Colony has sufficient instructional materials and added that a Williams visit from FCOE was performed to verify sufficiency of materials. The public gave no comments. Board president closed public hearing at 9:19pm. The Board adopted Resolution No. 16/17-04 Resolution Regarding Sufficiency or Insufficiency of Instructional Materials on a motion by Liz Faccinto, seconded by Gary Chavez (Ayes: Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: Aguilar)

VII. Closed Session

The Board met in closed session beginning at 9:20p.m. on a motion by Pete Mathew, seconded by Gary Chavez (Ayes: Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: Aguilar) pursuant to:

Government Code section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS,
District Negotiator: Superintendent/Principal, Jesus Cruz
Employee Organization: Washington Colony Teachers Association

Government Code section 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Superintendent

VIII. Reconvene

The Board reconvened at 11:01 p.m. on a motion by Pete Mathew, seconded by Liz Faccinto (Ayes: Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: Aguilar)
None to Report

IX. Adjournment

The meeting was adjourned at 11:02p.m. on a motion by Gary Chavez, seconded by Liz Faccinto (Ayes: Chavez, Dack, Faccinto, Mathew; Noes: None; Abstentions: None; Absent: Aguilar)

Robert E. Dack, President

Mark Aguilar, Clerk