

WASHINGTON COLONY ELEMENTARY SCHOOL DISTRICT

Board of Trustees

Pete Mathew, President
Gary Chavez, Clerk

Mark Aguilar, Member
Bob Dack, Member
Liz Faccinto, Member

Secretary

Craig Bowden, Superintendent

Regular Meeting MINUTES

Tuesday, November 18, 2014, 6:30 p.m.

Washington Colony School, Cafeteria
130 E. Lincoln Avenue
Fresno, CA 93706

Persons wishing to address the Board of Trustees on a subject to be considered at this meeting, including any matter that may be designated for public hearing, are asked to notify the Washington Colony Elementary School District Office (see telephone/fax numbers below) by noon of the third working day before the scheduled meeting/hearing, stating the subject they wish to address, the organization they represent (if any), and the nature of their testimony. Time is set aside for individuals so desiring to speak on any topic NOT otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits on presentations as may be necessary to ensure that the agenda is completed.

REASONABLE ACCOMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Washington Colony Elementary School District Board of Trustees, may request assistance by contacting the WCESD Office, 130 E. Lincoln Avenue, Fresno, CA 93706; telephone (559) 233-0706; fax (559) 233-9583.

I. Call to Order

The meeting was called to order at Pete Mathew, Board President.

II. Roll Call

Present: MA, PM, LF, GC

Absent: BD

III. Pledge of Allegiance

The Pledge of Allegiance was led by Pete Mathew.

IV. Routine Items (Yellow Section)

A. Approve Agenda

The agenda for the November 18, 2014, Regular Board Meeting was approved on a motion by Mark Aguilar, seconded by Gary Chavez. (Ayes: MA, GC, LF, PM; Noes: 0; Abstentions: 0; Absent: BD)

B. Adopt Minutes

The Minutes of the October 14, 2014, Regular Board Meeting were adopted on a motion by Liz Faccinto, seconded by Mark Aguilar. (Ayes: MA, GC, LF, PM; Noes: 0; Abstentions: 0; Absent: BD)

C. Public Comment/Board Comment**Public**

- Elaine Merhten – Congratulated the board and administration on the district website and for keeping the minutes and agendas
- Rene Mendoza – Expressed interest in working with other parents to organize a Parent Teacher Club with the boards blessing. Mr. Bowden asked Mr. Mendoza to contact him to get more detailed information about the board policy for school connected organizations and the process for presenting to the board for approval.

Board - none

D. Correspondence

A letter from Ted Davis was presented to the board calling into question the process the board used to appoint a member on October 14, 2014 due to an insufficient number of candidates. He calls attention to the notification requirements in Ed Code section 5328.5 and questions why the district did not, “in a timely manner, inform its staff or publicly notify the community of this appointment”.

V. Reports/Discussion/Information (Blue Section)**A. Administration/Business/Governance****1. Board History – C. Bowden**

Written report

2. Financial Report(s)*

Written report

3. Unification Procedure and Process**

Oral report – Pete Mathew stated that board member Bob Dack relayed that he wants to get negotiations settled prior to the board taking action on a unification decision. He noted that he is not ready to make a decision as he is waiting to receive additional information from the high school regarding the performance and participation of students from Washington Colony.

Liz Faccinto stated that she has received information showing 7 teachers from American Union resigned last year. She talked personally with one of the 7 who stated her displeasure with the unified district, which led to her resigning from the district. Liz also stated the a former board member from American Union, who was subsequently elected as a board member in the unified district, resigned his board position and removed his children from the district due to his displeasure with the operation of the unified district.

The board will continue to individually research and gather information and will take up further discussion at the December board meeting.

4. Cafeteria/Food Service Program**

Mr. Bowden reported new, more restrictive, regulations and requirements in the cafeteria program as a result of a nationwide audit of cafeteria programs. No longer can districts recover indirect support cost from the cafeteria program. The new regulations also place a 3-month limit on excess operating expenses. Due to the district's high percentage of free and reduced students (greater than 86%), the district historically generates an excess of 3 months operating expenses. To address this, Mr. Bowden proposed to hire a 6 hour employee to take over duties currently covered by Ms. Rodriguez and Mrs. Yamagiwa, who each spend a substantial amount of their day supporting the cafeteria program.

Duties of the new position will include, but not be limited to: breakfast and lunch point of sale, eligibility verification, monthly reimbursements, payables, daily deposits, student account reminders, preparation of information packets during the summer, lunch applications and oversight of the "etrition" reporting database. This plan has been given verbal approval from Fresno County Office of Education and our local cafeteria auditor. It will not only ensure that all expenses related to food preparation and serving are contained in the program itself, it will add additional hours in the district office as Ms. Rodriguez and Mrs. Yamagiwa will dedicate the time saving to other areas of their job descriptions, finance and student database. The board granted permission for Mr. Bowden to move forward with posting and interviewing to fill the position.

5. Superintendent's Report**

Superintendent Bowden informed the board that the creation of the Joint Powers Agreement between the Washington Unified School

District and the Washington Colony Elementary School District is moving forward. Each district is reviewing the agreement in order to create the Easton Community Water System Authority. This body will oversee the joint water project between the two districts and will allow others in the community the option to join in order to receive water from the system. Mr. Butterfield, Washington Unified board member, stated that a secondary well is being explored at the corner of Lincoln and Clara as a potential source of additional water.

B. Personnel/Students

1. **ADA/Enrollment Report***
Written report
2. **Suspension Report***
None

*Denotes written information/report of a routine nature which will be addressed upon request of the Board

** Denotes an oral report which may or may not include written back-up.

VI. Action Items (Green Section)

A. Administration/Business/Governance

1. **Annual Organizational Meeting of the Governing Board**
Resolution No. 14/15-09 *In the Matter of Setting the Date of the Annual Organizational Meeting of the Board* was adopted on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: MA, GC, LF, PM; Noes: 0; Abstentions: 0; Absent: BD)
2. **Consideration of Resolution No. 14/15-10 RE: Board Member Appointment**
Resolution No. 14/15-10 to rescind board action taken in October to appoint board member (Ed Code 5328) to fill the Area 5 seat due to an insufficient number of candidates running for this seat and subsequently call for applicants to interview for the open position was adopted on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: MA, GC, LF, PM; Noes: 0; Abstentions: 0; Absent: BD)

3. Warrants

Warrants paid for the period October 1 – October 31, 2014, were ratified on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: MA, GC, LF, PM; Noes: 0; Abstentions: 0; Absent: BD)

B. Contracts/Service Agreements**1. Fresno County Superintendent of Schools**

The “Agreement” between Fresno County Superintendent of Schools and Washington Colony District for Curriculum and Instruction Professional Learning and Coaching, for the 2014 - 2015 school year, was ratified on a motion by Liz Faccinto, seconded by Mark Aguilar. (Ayes: MA, GC, LF, PM; Noes: 0; Abstentions: 0; Absent: BD)

2. SchoolWorks

The Agreement between SchoolWorks and Washington Colony Elementary School District for Annual Eligibility Service/Financial Hardship Assistance from October 1, 2014 – September 30, 2015, was ratified on a motion by Gary Chavez, seconded by Liz Faccinto. (Ayes: MA, GC, LF, PM; Noes: 0; Abstentions: 0; Absent: BD)

3. Clovis Unified School District

The “Agreement” between Clovis Unified School District and Washington Colony District for 6th Grade attendance at the Sierra Outdoor School camp facility in January, 2015, was ratified on a motion by Mark Aguilar, seconded by Gary Chavez. (Ayes: MA, GC, LF, PM; Noes: 0; Abstentions: 0; Absent: BD)

C. Personnel / Students**1. Interdistrict Attendance Permits**

Action on Interdistrict Attendance Permit for the 2014-2015 school year was ratified on a motion by Liz Faccinto, seconded by Gary Chavez. (Ayes: MA, GC, LF, PM; Noes: 0; Abstentions: 0; Absent: BD)

VII. Closed Session

The board entered closed session at 7:30 p.m. on a motion by Gary Chavez, seconded by Mark Aguilar. (Ayes: MA, GC, LF, PM; Noes: 0, Abstentions: 0; Absent: BD)

The board came out of closed session at 8:45 p.m. on a motion by Mark Aguilar, seconded by Liz Faccinto. (Ayes: MA, GC, LF, PM; Noes: 0, Abstentions: 0: Absent: BD)

VIII. Adjournment

The meeting was adjourned at 8:45 p.m. on a motion by Gary Chavez, seconded by Mark Aguilar. (Ayes: MA, GC, LF, PM; Noes: 0, Abstentions: 0: Absent: BD)

Board President,

Clerk,