



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

SCHOOL BOARD MEETING
Spring Lake Park Schools School Board
Spring Lake Park, MN
December 12, 2023

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Easter called the meeting to order at 7:00p.m. Board members present were Amy Hennen, Melody Skelly, Marilynn Forsberg, Sarah Bowe, Tony Easter, and Kelly McClellan, along with Superintendent Dr. Jeff Ronneberg and student representatives Evan Jefferson, and Harper Mack.

B. AGENDA APPROVAL

Motion by Hennen seconded by Vilella, to approve the agenda as presented. Motion carried unanimously with all members present voting yes. (6-0)

C. OATH OF OFFICE

Chair Easter administered the oath of office to board member Kelly McClellan, who was elected to the board in the November 2023 school board special election, starting her 2-year term December 2023.

D. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Friday, December 22, 2023 - Monday, January 1, 2024, No School; DSC and Childcare hours listed on the District Website
- Tuesday, January 9, 2024, School Board Organizational and Regular Meeting, 7:00 p.m. - with Communication to the Board and Administration at 6:45 p.m.

E. CONSENT AGENDA

Motion by Forsberg, seconded by Skelly, to approve the following items of the consent agenda:

1. Minutes of the:
November 14, 2023, Regular School Board Meeting
2. Bills Paid for October 2023

BILLS PAID OCTOBER 2023	
Fund	Total Payments
General	\$ 4,041,794
Food Service	347,934

Community Education	159,493
Debt Service	-
Internal Service Funds	63,131
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$ 4,612,352

3. Personnel Items – including employments, terminations/resignations/non-renewal of contract, leaves of absence, and lane change for teachers.

EMPLOYMENTS

Name	Location	Position	Start Date	New, Growth or Replace
Olivia Brandes	CV	SPED EBD Paraprofessional	11/13/2023	Replace
Heather Crosswell	WW	Nutrition Services Associate	12/5/2023	Replace
Amber Eller	NP	Academic Specialist (SPED)	12/18/2023	Replace
Paola Erramouspe	WCSI	Academic Specialist (SPED)	11/20/2023	Growth
Sofia Falagan	WW	Paraeducator	11/27/2023	Replace
Elizabeth Ingberg	PT	Behavior Specialist Paraprofessional	11/27/2023	Replace
Brittany Kulla	NP	Educator Apprentice	11/20/2023	Replace
Breanna Peterson	CV	Functional Paraprofessional	12/05/2023	Replace

TERMINATIONS/RESIGNATIONS/SEPARATIONS FROM EMPLOYMENT

Name	Location	Employee Group	Notes
Kyle Fleury	NP	Educator Apprentices	Resignation as of November 17, 2023
Shiloh Foster	NP	Educator Apprentices	Resignation as of November 3, 2023
Debra Nielsen	CV	Nutrition Services	Resignation as of November 17, 2023
Kristi Peltier	LH	Paraprofessionals	Resignation as of November 30, 2023
Maria Soto Vargas	WCSI	Teacher	Resignation as of November 24, 2023

LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Jessica DeGennaro	SLPHS	Teachers	December 6, 2023 to February 23, 2024
Danielle Marcella	NP	Teachers	April 24, 2024 to August 23, 2024
Kairsten Nelson	WW	Teachers	February 7, 2024 to May 1, 2024
Erin Raymond	CV	Nutrition Services	November 28, 2023 to January 1, 2024
Kelsey Urness	PT	Teachers	February 29, 2024 to May 16, 2024

Motion carried unanimously with all members present voting yes (7-0).

F. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS

1. **2023 Budget and Property Taxes Payable 2024 Presentation (Truth in Taxation Hearing)** - Ms. Amy Schultz, Executive Director of Business Services reviewed the current year budget for Spring Lake Park

Schools and the proposed property tax levy, highlighting the various funds and any proposed changes, reviewing the budget review process along with the levy calendar, giving an overview of the various levy components and sharing MN property tax programs and support available to residents. Time was allowed for public comment and questions. No member of the public came forward.

G. DISCUSSION, REPORTS, INFORMATION ITEMS

- 1. Engaged and Enthusiastic Learners** – Dr. Hope Rahn, Executive Director of Learning and Innovation, presented an update under the Deepen Innovative and Personalized Learning project on Competency Based Learning: Recording and Reporting. Dr. Rahn shared that Competency Based Learning is one of the core components of innovative and personalized learning and part of it is recording and reporting of student learning progress using competencies and support for teachers and families. For K-6 grade levels, parents will continue to receive report cards at the end of each trimester. The report cards will include learning progress for each academic competency. For 7-12 grade levels, parents will also continue to receive report cards at the end of each trimester and the grades will continue to be A, B, C, D, NY (Not Yet), or NE (No Evidence) for each course. For the 7-12 grade levels, the shift to competency-based learning does not impact letter grades or transcripts. There are several courses that have or will be transitioning to a competency-based learning approach.
- 2. Effective Operations** - Ms. Amy Schultz, Executive Director of Business Services, presented the monthly financial report for the month of October. Ms. Schultz shared the cash basis financial report including the treasurer's report, revenue, and expenditures.
- 3. Superintendent's Report** – Superintendent Dr. Jeff Ronneberg highlighted in his report different activities taking place throughout the district. He also reported on upcoming events that will be taking place like Live on 65.

H. ACTION ITEMS

1. Certification of Final 2023 Payable 2024 Property Tax Levy

Motion by Hennen, seconded by Bowe, to adopt the Final 2023 Payable 2024 Property Tax Levy and to certify the amounts to the Anoka County Department of Property Tax Administration.

Fund	Certified 2024 Levy
General	\$ 13,448,051.50
Community Services	\$ 497,489.83
General Debt Service	\$ 10,913,221.56
OPEB Debt Service	\$ 257,006.20
Total	\$ 25,115,769.09

Motion carried unanimously (7-0).

1. Resolution Establishing Combined Polling Places for School District Elections Not Held on the Day of a Statewide Election

Motion by Forsberg, seconded by Skelly, to adopt the following resolution:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES FOR SCHOOL DISTRICT ELECTIONS NOT
HELD ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Spring Lake Park Independent School District #16, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place comprised of several municipal precincts for school elections not held on the day of a statewide election. The combined polling places are to be established annually, prior to December 31, to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. Those combined polling places are listed below:

Precinct 1: Encompasses all territory in Spring Lake Park ISD #16 located in the Cities of Fridley and Spring Lake Park.

Precinct 2: Encompasses all territory in Spring Lake Park ISD #16 located in the City of Blaine.

3. Pursuant to Minnesota Statutes, Section 205A.11, the following polling places are hereby designated for said combined precincts for all special and general elections not held on the same day as a statewide election:

Precinct 1: Woodcrest Elementary School

880 Osborne Road NE
Fridley, MN

Precinct 2: National Sports Center - The Welcome Center

1750 105th Ave NE
Blaine, MN

4. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections between the hours of 7:00 a.m. and 8:00 p.m.
5. The Clerk shall also file a certified copy of this resolution with said County Auditor.

Roll Call: Bowe, Hennen, Easter, Skelly, McClellan, Forsberg, and Villella. Nays: None.

Resolution was adopted (7-0)

2. Acknowledgment of Gifts

Motion by McClellan, seconded by Villella, to approve the following resolution:

WHEREAS School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members.

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown.

Roll Call: Bowe, Hennen, Villella, Skelly, Forsberg, Easter, and McClellan. Nays: None

Resolution was adopted. (7-0).

3. Resolution Honoring Departing School Board Member Sarah Bowe

Motion by Hennen, seconded by Villella, to adopt the following resolution:

WHEREAS, Sarah Bowe has served on the School Board of Independent School District 16 for a total of 4 years, from 2020 to 2023; and

WHEREAS, she has unselfishly given herself to represent the students, staff, parents, and the residents of District 16 honestly and fairly; and

WHEREAS, we, Sarah's Board and staff colleagues wish to give our heartfelt thanks to her for her work and dedication to making District 16, Spring Lake Park Schools, a better place to learn and work.

NOW THEREFORE BE IT RESOLVED, the School Board of Independent School District 16 extends the district's gratitude to Sarah Bowe for her selfless work for the district, and our best wishes to her good health, happiness, and rewarding future.

Roll Call: Bowe, Hennen, Villella, Easter, Skelly, McClellan, and Forsberg. Nays: None

Resolution was adopted. (7-0).

I. **BOARD FORUM AND REPORTS (IF ANY)**

Student representatives Jefferson, and Mack shared updates on recent activities and athletics taking place at the high school. Member Forsberg shared that she attended a 916 meeting, and the Park Terrace PTO meeting. Member McClellan attended the Westwood PTO meeting. Member Villella attended a band concert, and a Panther Foundation meeting.

J. CLOSED SESSION

Motion by Forsberg, seconded by Villella to enter into Closed Session to discuss employee negotiations at 8:24pm. Motion carried unanimously (7-0).

Motion by Hennen, seconded by Skelly to reconvene the meeting at 8:49pm. Motion carried unanimously (7-0).

H. ACTION ITEMS (continuation)

5. Approval of Spring Lake Park Teacher's Master Agreement for 2023-2025

Motion by Villella seconded by Bowe, to approve the 2023-2025 Master Agreement between Independent School District 16 and Spring Lake Park Teachers United as recommended.

Motion carried unanimously (7-0).

K. ADJOURNMENT

Motion by Bowe, seconded by Skelly, to adjourn the meeting at 8:51pm. Motion carried unanimously (7-0).

Date

Marilynn Forsberg, Clerk
Spring Lake Park Schools
Independent School District 16