Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, October 4, 2023
TIME: 6:30PM Regular Session
PLACE: Bourne High School Media Center, 75 Waterhouse Rd., Bourne, MA

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Chair Emily Berry; Maureen Fuller; Kendellynn Gagne; Paul McMaster; Kerrie Scofield; Student Representative MacKenzie McMaster

SCHOOL COMMITTEE MEMBERS ABSENT: Donel Beals; Kari MacRae

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Jordan Geist, Director of Business Services; Kristin Donahue, Director of Special Education and Student Services

1. CALL TO ORDER

Chair Emily Berry calls the meeting to order at 6:30 PM.

2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance.

3. PUBLIC INPUT

No public comments are made.

4. REPORTS AND PRESENTATIONS

- **STUDENT ADVISORY REPORT,** *MacKenzie McMaster, School Committee Student Representative*
  - **Presentation/Report: Student Spotlight: Bourne High School-**Ms. McMaster introduces new members of the Student Advisory Board: Seniors, Anna Conlon and Sophia Sheehy, Juniors Addie Dion and Claire Koosa, and Sophomores Zoe Noonan and Mikayla Noonan. She then shares a presentation on the new BHS chapter of DECA (Distributive Education Clubs of America).
    - Emily Berry asks what grades can participate in DECA and Ms. McMaster says Grades 9-12.
    - Jordan Geist asks if the group does fundraising. Ms. McMaster says she isn't sure but knows they have discussed the possibility of opening a school store as part of the entrepreneurship cluster.
    - Maureen Fuller asks if members can choose different career clusters or if they all have to focus on one. Ms. McMaster says students can go into whichever interests them but only 2 students can represent each career cluster at events.
- **CHAIRPERSON'S REPORT,** *Emily Berry, School Committee Chair*
  - Announcements/Correspondence:
    - Invitation from the Selectboard to a joint meeting with the School Committee and Finance Committee on November 14th to discuss the proposed budget for FY25.
    - MASC is hosting a virtual learning lunch on October 6th to discuss new resolutions.
- **SUPERINTENDENT'S REPORT**, *Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools*
  - Announcements:
    - Dr. Zhou says the school year is off to a great start and thanks Lisa Dix for a successful Community Resource Fair. Chair Berry thanks her as well and says it seemed well-attended despite traffic issues. Kerrie Scofield adds that she feels it worked better at BHS where all the vendors were in one place.
    - District learning walks have begun and are scheduled throughout the year.
    - Dr. Zhou says she has been appointed to the state's Shelter Task Force between the DESE and Mass. Association of Superintendents.
    - Two groups will be visiting BPS this week: Whitman-Hanson will visit BHS to learn about the Innovation Pathways and Commissioner Reilly will tour schools to see how newcomers have been welcomed and integrated into classrooms.
  - Presentation: Dr. Zhou shares a presentation on Accountability and MCAS 2023.
  - Budget and Facilities Update
    - Jordan Giest says they are looking to engage with Trane to get a price from BMS roof replacement which would be an Annual Town Meeting request.
    - Facilities will be purchasing signs for playgrounds and athletic fields to remind the public that they are closed when school is in session.
  - Technology Update

        - Mr. Geist reports that new interactive touch panels are up at BES, the new phone system is up and operating, and the new wifi points project is working out a few issues but nearing completion.
    - Student Services and Special Education Update
        - Kristin Donahie says Allan Blume held a PD session with preschool staff on implementing the new IEP specific to PreK changes. She has also partnered with Chris Oliver and IT Department to onboard all Special Ed staff to Allan Blume's app which will help them get oriented to the new IEP and have some data collection tools. She adds that SEPAC continues to work with the Federation For Children.
    - Past and Upcoming Events Preview
        - BES-Liz Carpenito highlights upcoming events at BES including Fire Prevention Week October 10th-13th, first round of WIN starting October 10, Booster Danceathon on October 13th, STEM Week the week of October 16th, Spirit Week October 16th-20th, Title One Night and Fall Into Reading Literacy NIght on October 17th, and Bourne Recreation Truck or Treat on October 26th.
        - BIS-Jane Norton shares upcoming events at BIS including Fire Prevention Week October 10th-13th, first round of WIN starting October 10th, field trips to Cataumet Schoolhouse, after school clubs and music groups, Healthy Action Team line dancing night, Title One Monster Mash Night, and One School, One Book Kickoff. She says it's important to remember that the level of quality of the afterschool programs is because teachers apply for grants in order to enhance the programs so it's not just a matter of running the program and monitoring the students, it's all they do beforehand to make sure the experience is positive for the kids.
        - BMS-Christine Borning shares events at BMS including: Grade 8 field trip to the Kennedy Center, after school activities, late buses and Drama Club production of Willy Wonka have started, PTA Fundraiser ends on Friday, Picture Day on October 10th, BHS Showcase on October 12th, Band student will be participating with BHS Band at the football game on October 13th, Spirit Week October 16th-20th, Coffeehouse Fundraiser for BMS Theater on October 19th, Anti-vaping assembly for 7th and 8th grade students on October 23rd, virtual author visit with Kwame Alexander on October 24th, PTA Spaghetti Supper and Book Fair on October 26th.
        - BHS-Lisa Maguire highlights BHS events including: Grades 9-11 students will take SATs and Grade 12 students will take School Day SATs on October 11th, College and Career Exploration Day, and Bourne Advantage Showcase on October 12th, Spirit Week October 16-20th with hallway decorating on Thursday evening, Pep Rally and Homecoming football game on October 20th, Homecoming Dance on October 21st, last home game for Unified Basketball on October 24th, and National Honor Society will be inviting students to apply after Quarter 1 report cards.

- **SCHOOL COMMITTEE SUB COMMITTEE & DISTRICT COMMITTEE REPORTS**
    - Curriculum Subcommittee

- Maureen Fuller says that the subcommittee met and heard about all the professional development planned for the year, WIN groups starting, September benchmarking, and an overview of the success of the summer programs.

- Policy Subcommittee
  - Emily Berry reports that the subcommittee met last week and discussed some policies that were already being worked on in the Spring and they are now recommending for approval.
    - **Policy JIC** was updated to match language in the Student Handbooks.

Maureen Fuller motions to accept Policy JIC as presented; Seconded by Paul McMaster; Voice vote passes 6-0-0

- P**olicy AC** was updated last Spring by the previous Policy Subcommittee and is recommended to the full School Committee for approval.

Paul McMaster motions to accept Policy AC as presented; Seconded by Maureen Fuller; Voice vote passes 6-0-0

- **Policy AC-R** was updated last Spring by the previous Policy Subcommittee and is recommended to the full School Committee for approval.

Maureen Fuller motions to accept Policy AC-R as presented; Seconded by Kerrie Scofield; Voice vote passes 6-0-0

- **Policy KCD** regarding gifts was discussed by the Policy subcommittee and Chair Berry would like feedback from the full School Committee before a vote is taken. She asks members to share any thoughts with her and she will take them to the next Policy Subcommittee meeting to come up with a recommendation for approval at the next meeting.

- Budget and Facilities Subcommittee
  - Paul McMaster says Budget and Facilities Subcommittee met this evening and reviewed, and recommend for approval by the full School Committee, the following items:
    - **FY23 close out**-Jordan Geist introduces a close out letter summarizing money in and money out as well as list of encumbrances and line item transfers.

Paul McMaster motions to approve the FY23 fiscal year close out, line item close out and encumbrances; Seconded by Maureen Fuller; Roll call vote passes 5-0-0 (MacKenzie McMcaster not eligible to vote)

- **Fall Town Meeting Capital requests-** Jordan Geist says they would like to request $20k of Community Preservation Act funds to repair irrigation wells at athletic fields and $35k of capital funds to replace radios across the district and provide radios to district-level staff to be able to communicate by radio to all buildings.

Paul McMaster motions to approve the Fall Town Meeting Capital requests; Seconded by Kerrie Scofield; Roll call vote passes 6-0-0

- **2023-24 Fees-**Jordan Geist shares proposed fee changes including eliminating athletic fees, eliminating transportation fees for Bourne residents, increasing preschool fees and eliminating drama fees.

Paul McMaster motions to approve the Fall Town Meeting Capital requests; Seconded by Kerrie Scofield; Roll call vote passes 6-0-0

- **Activity Accounts FY24-**Jordan Geist recommends closing out defunct Students Activities Accounts and turning over their remaining balances to the General Activity Account, and approving the remaining Student Activity Accounts for the SY23-24 (31 at BHS, 26 at BMS, 2 at BIS, and 1 at BES)

Kerrie Scofield motions to approve the Student Activity Accounts for FY24; Seconded by Kendellynn Gagne; Voice vote passes 6-0-0

- Cape Cod Collaborative
  - Maureen Fuller reports that Waypoint opened in their new school in South Yarmouth and STAR opened in Osterville with a new playground. She says the Collaborative will host a virtual All-Cape Professional Development Day aimed at Unified Arts educators with full and half day sessions on October 6th.
- District Diversity, Belonging, Equity and Inclusion Committee
  - Dr. Zhou says the Administrative team is going through a yearlong PD on DEI with Tonya Fewell but she was not able to make it to their first meeting so they are behind on planning.
- District Technology Committee
  - Technology Committee will meet later this month.

5. DISCUSSION ITEMS

- MASC Discussion and vote on delegate packet

- Chair Berry shares a report from the MASC Resolution Committee introducing 8 resolutions put forth. The School Committee will vote on whether to support approval of the resolutions at the MASC Delegate Assembly. She notes that Resolution 3 is not applicable to Bourne.

  - RESOLUTION 1: FULL, STABLE FUNDING FOR METCO

Maureen Fuller motions to approve Resolution 1: Full Stable Funding for METCO; Seconded by Kendellynn Gagne; Voice vote passes 6-0-0

  - RESOLUTION 2: REGARDING INVESTIGATIONS AND RECOMMENDATIONS FOR TRANSPORTATION BIDDING PROCEDURES

Kendellynn Gagne motions to approve Resolution 2: Regarding Investigations and Recommendations for Transportation Bidding Procedures; Seconded by Kerrie Scofield; Voice vote passes 6-0-0

  - RESOLUTION 4: DIVERSITY, EQUITY, AND INCLUSION

Emily Berry motions to support Resolution 4: Diversity, Equity and Inclusion in principle without having to hire a new staff member; Seconded by Kerrie Scofield; Voice vote passes 6-0-0

  - RESOLUTION 5: MA SCHOOL BUILDING AUTHORITY

Paul McMaster motions to support Resolution 5: MA School Building Authority; Seconded by Kendellynn Gagne; Voice vote passes 6-0-0

  - RESOLUTION 6: SCHOOL BUS STOP ARM SURVEILLANCE ACT AND ENFORCEMENT AND PENALTIES

Emily Berry motions to support Resolution 6: School Bus Stop Arm Surveillance Act and Enforcement Aid and Penalties; Seconded by Paul McMaster; Voice vote passes 6-0-0

  - RESOLUTION 7: RELATED TO MCAS

Emily Berry motions to NOT support Resolution 7: Related to MCAS; Seconded by Paul McMaster; Voice vote passes 6-0-0

  - RESOLUTION 8: SAFE STORAGE OF FIREARMS

Paul McMaster motions to support Resolution 8: Safe Storage of Firearms; Seconded by Kerrie Scofield; Voice vote passes 5-1-0 (Emily Berry opposed)

6. ACTION ITEMS

a. Vote to approve Warrants and Payroll

Paul McMaster motions to approve Warrants and Payroll; Seconded by Maureen Fuller; Roll call vote passes 5-0-0 (MacKenzie McMaster not eligible to vote)

b. Vote to approve regular session minutes of: September 6, 2023; September 20, 2023

Paul McMaster motions to approve regular session minutes from 9/6/23 and 9/20/23; Seconded by Kendellynn Gagne; Voice call vote passes 6-0-0

7. FUTURE AGENDA ITEMS

a. Capital Requests for FY25
b. Student Spotlight: BMS (November)
c. C & I Spotlight on WIN & Benchmarks (November)
d. Student Spotlight: BIS (December)
e. Preliminary discussions on FY25 Operating Budget (December)

8. ADJOURN-*PAUL McMASTER MOTIONS TO ADJOURN; KENDELLYNN GAGNE SECONDS; ROLL CALL VOTE PASSES 6-0-0*

Meeting ended at 8:53PM

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
0	School Committee Agenda

RESPECTFULLY SUBMITTED,

Jessica Moerman
Recording Secretary