Bourne Public Schools

BOURNE SCHOOL COMMITTEE

Regular Meeting Minutes

DATE: Wednesday, December 6, 2023
TIME: 6:30PM Regular Session
PLACE: Bourne High School Media Center, 75 Waterhouse Rd., Bourne, MA

ATTENDANCE

SCHOOL COMMITTEE MEMBERS PRESENT: Donel Beals; Maureen Fuller; Kendellynn Gagne; Paul McMaster; Kerrie Scofield; Student Representative MacKenzie McMaster

SCHOOL COMMITTEE MEMBERS ABSENT: Emily Berry; Kari MacRae

OTHER ATTENDEES PRESENT: Dr. Kerri Anne Quinlan-Zhou, Superintendent; Dr. Barbara Starkie, Assistant Superintendent of Learning and Teaching; Jordan Geist, Director of Business Services; Kristin Donahue, Director of Special Education and Student Services; Chris Oliver, Director of Technology

1. CALL TO ORDER

Vice-Chair Paul McMaster calls the meeting to order at 6:30 PM.

2. PLEDGE TO THE FLAG

All stand for the Pledge of Allegiance.

3. PUBLIC INPUT

No public comments are made.

4. REPORTS AND PRESENTATIONS

- **SPECIAL TOPICS:** John and Abigail Adams Scholarship recipients
    - Mr. McMaster takes the item out of order due to student obligations. Dr. Zhou introduces the recipients of the John and Abigail Adams Scholarship, a merit-based program that provides a credit toward tuition for up to eight semesters of undergraduate education at a Massachusetts state college or university. For this scholarship merit is based on student scores on the 10th grade MCAS test. This year's recipients are Leah Barlow, Trevor Billard, Logan Broadway, Zoey Cardinal, Andy Chen, Ryan Collins, Kristin Collyer, Maya Delancey, Madison Doyle, Corynn Fader, Joseph Gary, Gemma Gray, Courtney Greene, Maya Kapuscinski, Scott Lafleur, Aspen Langley, MacKenzie McMaster, Jadyn Morrell, Heer Patel, Sonja Poley, Bodie Redmond, Aiden Sansoucie, Jacob Semple, and Sophia Sheehy.
- **STUDENT ADVISORY REPORT,** *MacKenzie McMaster, School Committee Student Representative*
    - **Presentation/Report:** Student Spotlight: Bourne Intermediate School**-** Student Adviser member Zoe Noonan presents the BIS Spotlight on the One School, One Book reading program. She says One School, One Book was organized by Media Specialist Mary Weatherby and every student received a copy of *Wishtree* by Katherine Applegate to read along with their families and participated in various school activities related to the book's themes of friendship, diversity, belonging, and acceptance. Mrs. Weatherby discusses the program and introduces BIS students, Aislyn Meade, Evie Holland, Mahalah Jones, Bodhi Schumacher, and Luca Bagdonas to share the themes they discovered in *Wishtree*. BIS students, Luca Gomez Bagdonas, Aislyn Meade, William Curtis, Harper Monahan, Dorian Pilet, Bodhi Schuhmacher, Olivia Tanguay, Mahala Jones, Hannah Moll, Kiara Traver and Henry Canfield and perform an original song about *Wishtree* written by music teacher, Dr. Smith. Mrs. Norton finishes the presentation by thanking the students, families, Mrs. Weatherby and Dr. Smith. Mr. McMaster also thanks Mrs. Weatherby and Dr. Smith on behalf of the School Committee.
- **CHAIRPERSON'S REPORT,** *Paul McMaster, School Committee Vice-Chair*
    - Announcements/Correspondence:
        - Mr. McMaster asks if any members would like to share any insights from the MASC conference workshops they attended.
            - Maureen Fuller says she attended the "Toward a Better MCAS" workshop presented by Chief Officer for Data Assessment and Accountability, Rob Curtin, who discussed the MCAS changes they are hoping to try including, a new innovative science test in grades 5 and 8 using simulated experiments, a Civics assessment, including performance task as a part 2 if they can get some consistency in calibrating across the state. He said they need to do better meeting the needs of students at their language level as the test isn't translated for students who don't speak English as their first language. He also hopes to turn around results more quickly, move the ELA testing window to later in the year, and bring testing time down to 90 minutes by reducing essays. He mentioned that MCAS

preparation practices need to be more realistic and said they may limit access to practice tests saying a solid day of instruction is in the best interest of students.

- Kendellynn Gagne attended a workshop on SEPACs and says most of the districts that were there face the same challenges with their SEPACs mostly including parental involvement. She says they got some good ideas on moving forward with an interim board, creating bylaws and reaching out for feedback.

- **SUPERINTENDENT'S REPORT**, *Dr. Kerri Anne Quinlan-Zhou, Superintendent of Schools*
  - Special topics: Superintendent Goals 24-25
    - Dr. Zhou presents the Superintendent's Performance Goals for June 2023 to January of 2025. The goals include a professional practice goal, a student learning goal and two district improvement goals.
      - Paul McMaster asks if a district improvement goal #2 includes evaluating how well all stakeholders are engaged in an effort to make re-leveling a community decision. Dr. Zhou says evaluation should include that.
      - Maureen Fuller asks how heavy the coursework is for goal #1. Dr. Zhou says she has completed 3 onsite sessions with 3 more half day virtual sessions still to come.
      - Mr. McMaster says a vote on the Superintendent's Goals will be added to the agenda for the next meeting.
  - Teaching and Learning Update
    - Dr. Starkie recognizes Hana Walsh, Rachel Sellers, Brittney Robinson, Michele Maia for hosting the first annual ELL/MLL Parent Night. She also thanks Lisa Dix, Mrs. Carpenito, Abby Downing, Bethany Magnata, and Mariella Gomez for their help with the event.
    - Dr. Starkie says BPS has been selected by DESE to engage in a tiered-focus monitoring review of the ESL program next year.
    - Dr. Starkie reviews the proposed 24-25 school calendar. She notes some adjustments made include an additional full PD day at the start of the school year, the full PD day typically held in January moved to October 11 to align with all-Cape day, and the March half day moved to a Friday to avoid any conflict with MCAS testing days. Maureen Fuller asks if the BEA has seen the proposed calendar and Dr. Starkie says they have.

Maureen Fuller motions to accept SY24-25 calendar; Seconded by Donel Beals; Voice vote passes 6-0-0

  - Budget and Facilities Update
    - Jordan Geist presents a budget update for FY24. He says that 5 months into the fiscal year, 28.67% of the budget has been spent which is on par with the last several years.
      - Maureen Fuller asks if the large encumbrance for textbooks and supplies is for a couple of things or many things. Mr. Geist says it's for various things including new textbooks for the new ASL class at the high school.
  - Technology Update

- Chris Oliver reports that the federal government has approved the change order for the new Chromebooks and they should be arriving later this week and will start to be distributed after the holiday break. The Technology Committee meets tomorrow and he will be proposing some changes to the long range technology plan under action steps and will bring that to the School Committee for a vote at a later meeting.

- Student Services and Special Education Update
  - Kristin Donahue says she and district speech pathologists attended the American Speech, Hearing and Language Association conference and participated in professional development in a variety of areas. The Level Up program, in collaboration with the Bourne Substance Council, participated in a sticker campaign visiting area businesses to put stickers on bags to educate people on the dangers of substance abuse. Special Ed Service Directors participated in a training session regarding mediation and facilitating IEP meetings with the practice changes that will come with the new IEP. Mrs. Donahue acknowledges the Special Ed Administrative Assistant Kathy Anderson who is retiring after 23 years with BPS.
- Past and Upcoming Events Preview
  - BES-Dr. Starkie highlights past and upcoming events at BES including PTA Santa's Workshop and Holiday Fair, Stuff-a-Bus, Grade 2 dental presentation by Dr. Julie Gelnett, report cards on 12/8, PTA Family Fun NIght on 12/14, 2nd grade Student Council, and 2nd grade Career Fair with BHS interns to enhance the Jobs in the Community ARC unit.
  - BIS-Jane Norton shares past and upcoming events at BIS including report cards on 12/8, Hat Day Fundraiser for Stuff-a-Bus, Friendly Fridays, 5th grade planetarium field trips, Jingle Jog on 12/15, music concert on 12/18, and retirement recognition celebration for Kathy Anderson and Linda Eldridge on 12/19, PTA Bingo NIght on 12/19, BHS/BIS Pajama Day on 12/19, Champions Holiday Family Night on 12/19, and upcoming WIN cycle dedicated to traditions around the world.
  - BMS-Christine Borning shares past and upcoming events at BMS including 8th grade Spanish students study of Día de Muertos, 8th grade science student study of the weather using instruments they built, 7th grade art students study of pottery, Unified bocce team match against Bridgewater, Military Student breakfast, Turkey Trot, Grade 6 PE Night, Honor Roll and B2B student recognition breakfast, PTA Jersey Mike's fundraiser, BHS's *A Christmas Caro*l preview, BMS Band concert on 12/19, BMS Chorus concert on 12/20 and Spirit Week leading up to school vacation.
  - BHS-Lisa Maguire highlights BHS events including receiving a grant to bring Hope Squad, a peer to peer suicide prevention program, to the high school, Thanksgiving Bonfire, NHS induction ceremony, band and chorus winter concert, *A Christmas Carol* previews for BIS and BMS, Winter Wonderland door decorating contest, Winter Spirit Week, and planning for upcoming 8th grade transition events including Program of Studes Night, course selection workshops, Smores and Converstion with BHS student leaders, and shadow days.

- **SCHOOL COMMITTEE SUB COMMITTEE & DISTRICT COMMITTEE REPORTS**

- Curriculum Subcommittee
  - Maureen Fuller says the subcommittee met yesterday and had a follow up on the benchmarking presentation from last month, got a preview of the January PD day, and reviewed a policy on instructional materials that they have sent to the policy subcommittee for their input.
- Policy Subcommittee
  - Policy Subcommittee did not meet.
- Budget and Facilities Subcommittee
  - Paul McMaster reports that some adjustments to the approved 5 year capital plan are needed for FY25 regarding the wastewater treatment plant. Mr. Geist directs the committee to the capital requests for two new rotating biological contactors after they were found to be damaged and need to be replaced asap. He says they need to ask the town for 2.1 million dollars for all the work necessary to remove and replace the RBCs. Mr. McMaster says the Selectboard attended the subcommittee meeting because of the large outlay request and are aware of what it will be. The BOS will meet on 12/12 to vote on the request.

Maureen Fuller motions to amend the 5-Year Capital Plan to add a 2.1 million dollar request for FY25 to repair the wastewater treatment plant; Seconded by Kendellynn Gagne; Voice vote passes 6-0-0

  - Mr. McMaster notes that they were supposed to vote on disposal of surplus materials according to policy but realized there was no policy in place. He says they reviewed a draft policy and voted in favor of recommending it to the policy subcommittee for consideration.
- SEPAC
  - Kristin Donahue reports that, with the help of the Federation for Children, they were able to start to recruit for an interim SEPAC which met today and is in the very early stages but in alignment with what Mrs. Gagne learned at the MASC conference. She says they focused on reviewing updated bylaws, finalizing times for the next meeting, and thinking about Spring projects including an informational session and flyer.
- Cape Cod Collaborative
  - Maureen Fuller reports that the Collaborative met in person during the MASC conference and notes that they are always in need of speech pathologists, bus drivers, and staff members especially ESPs.
- District Diversity, Belonging, Equity and Inclusion Committee
  - Dr. Zhou says the subcommittee has not met but the admin team continues their DEIB PD so they can make a plan.
- District Technology Committee
  - Chris Oliver says the District Technology Committee will meet tomorrow.

5. DISCUSSION ITEMS

- No additional discussion items

6. ACTION ITEMS

a. Vote to approve Warrants and Payroll

Paul McMaster motions to approve Warrants and Payroll; Seconded by Kerrie Scofield; Voice vote passes 5-0-0 (MacKenzie McMaster not eligible to vote)

7. FUTURE AGENDA ITEMS

a. Student Spotlight: BES (January)
b. FY25 Budget Preview (February)

8. ADJOURN-*MAUREEN FULLER MOTIONS TO ADJOURN; KENDELLYNN GAGNE SECONDS; ROLL CALL VOTE PASSES 6-0-0*

Meeting ended at 7:45PM

List of documents and exhibits used (GL c.30A, sect 22(a))

Agenda Item	Document
0	School Committee Agenda

RESPECTFULLY SUBMITTED,

Jessica Moerman
Recording Secretary