

MINUTES of June 22, 2016
MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS
453 Maple Street, Grove City, PA 16127

Members Present: Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Mark Kirkwood, Renee Pitrelli, Richard Rossi, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Laura Urbach, Patricia Connolly, Brenda Marino, Melissa Wyllie, Jill Manczka, Mike Brungo (Solicitor), Cindy Kniess (PSEA) and Deb Nichols.

I. The meeting was called to order by the President.

II. Roll call by the Secretary showed eleven members present.

III. The President called for an Executive Session beginning at 7:02 p.m. and ending at 8:20 p.m. for the discussion of personnel matters, Act 93 and Non-Act 93 Compensation Plans, and legal advice.

Mr. Halle arrived at 7:13 p.m., increasing the number of board members to twelve members present.

IV. Minutes of the May 25, 2016 meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mr. Tucker seconded by Mr. Glass, with all members present voting in favor.

V. ADDITIONS TO AGENDA

On a motion by Mrs. Houk, seconded by Mr. DiTullio, with all members present voting in favor, the Agenda was approved with the following additions:

1. Program Budget – PIIC (16-17)
2. Program Budget – Technology: Coordinator (16-17)
3. Program Budget – Technology: Technicians (16-17)
4. Program Budget – Transition Campus (16-17)
5. Leave Request – Robert Ghering

President

Secretary

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V. ADDITIONS TO AGENDA (continued)

6. Days Beyond Contract – Special Education staff
7. Job Description – Itinerant Physical Education and Safety/Driver Education Teacher
8. Job Description – Secretary to the Directors of Business Services and Human Resources
9. Transfer – Donna Volpe
10. Contract for Approval – Special Education: Bright Beginnings and Beyond
11. Contract for Approval – Special Education: Center for Hearing & Deaf Services, Inc.
12. Contract for Approval – Special Education: Clarissa Rae Cone
13. Contract for Approval – Special Education: Echo International
14. Contract for Approval – Special Education: Interim Health Care, Inc
15. Contract for Approval – Special Education: Leslie Lorow
16. Contract for Approval – Special Education: Sign Language Interpreting Professionals
17. Appointment of Labor Counsel – Mark Wassell
18. Bid Award – Hazardous Waste Program
19. Clarence Brown Community School – IU to retrieve equipment

VI. PUBLIC PARTICIPATION

The President asked if there were any questions or comments from the public. There were none.

VII. NEW BUSINESS

A. Clarence Brown Community School

On a motion by Mr. Butchy, seconded by Mr. Tucker, with all members present voting in favor, it was approved that Midwestern Intermediate Unit IV sever all ties to any equipment or items at Clarence Brown Community School other than those located in the Itinerant Room.

President

Secretary

MINUTES, June 22, 2016

VII. NEW BUSINESS

B.1 Financial Statements and Bills

On a motion by Mr. DiTullio, seconded by Mr. Kirkwood with all members present voting in favor, the following financial statements and bills for the various IU Budgets were accepted:

FINANCIAL STATEMENTS

1.	State and Federal Programs (Pink)	\$ 30,453,259.00
2.	Special Education (Yellow)	\$ 11,862,000.00
3.	Capital Projects (Green)	\$ 485,500.00
4.	Nonpublic Schools (Blue)	\$ 1,828,158.00
5.	IU General Fund (White)	\$ 4,075,793.00
6.	Internal Service Fund – UC/WC	\$ 292,500.00
7.	Internal Service Fund – OPEB	\$ 444.00
8.	OPEB Trust	\$ 35,000.00
	TOTAL	\$ 49,032,654.00

BILLS May 19, 2016 thru June 15, 2016

1.	State and Federal Programs (Pink)	\$ 389,342.74
2.	Special Education (Yellow)	\$ 122,183.91
3.	Capital Projects (Green)	\$ 0
4.	Nonpublic Schools (Blue)	\$ 23,618.28
5.	IU General Fund (White)	\$ 882,816.17
6.	UC/WC	\$ 0
	TOTAL	\$ 1,417,961.10

President

Secretary

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VII. NEW BUSINESS

B.2 Program Budgets

On a motion by Ms. Foltz, seconded by Mr. Kirkwood, with all members present voting in favor except for Mr. DiTullio and Mrs. Ferguson who voted against, the following attached program budgets were approved:

WIN Program Svcs for Older Youth (2016)	\$ 62,844
ELECT (16-17)	\$ 452,282
State Early Intervention / EI Access (15-16)	\$ 5,539,058 – <i>revision</i>
RAST (16-17)	\$ 212,296
ABE / GED Federal (16-17)	\$ 119,675
ABE / GED State (16-17)	\$ 75,000
Education for Homeless Children & Youth (16-17)	\$ 208,172
Special Education IDEA Section 611 (16-17)	\$ 849,555
Special Education Transportation (16-17)	\$ 185,167
Special Education IDEA Section 619 (16-17)	\$ 382,042
IDEA School-Age (16-17)	\$10,897,647
Special Education State EI / EI Access (16-17)	\$ 5,465,759
State Core Special Education (16-17)	\$ 7,847,165
School-Age Access (16-17)	\$ 345,000
PIIC (16-17)	\$ 39,263
Technology: Coordinator (16-17)	\$ 88,416
Technology: Technicians (16-17)	\$ 520,835
Transition Campus (16-17)	\$ 67,929

C.1 NonBargaining Unit Compensation Plan – Act 93

On a motion by Mr. Butchy, seconded by Mr. Rossi, with all members present voting as follows:

In favor (7): Mr. Butchy, Mr. Cimbala, Mr. Glass, Mrs. Houk,
Mr. Kirkwood, Mr. Rossi and Mr. Tucker

Against (5): Ms. Pitrelli, Mr. DiTullio, Mr. Halle, Mrs. Ferguson, and
Ms. Foltz

the 2016-19 Compensation and Benefits Agreement for the Act 93 Group was approved.

President

Secretary

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VII. NEW BUSINESS (continued)

C.2 NonBargaining Unit Compensation Plan – Non-Act 93

On a motion by Mr. Butchy, seconded by Mr. Glass, with all members present voting as follows:

In favor (7): Mr. Cimbala, Mr. Glass, Mrs. Houk,
Mrs. Kirkwood, Mr. Ross, Mr. Tucker, and Mr. Butchy

Against (5): Mr. DiTullio, Mr. Halle, Mrs. Ferguson, Ms. Foltz, and
Ms. Pitrelli

the 2016-19 Compensation and Benefits Agreement for the Non-Act 93 Group was approved.

D.1 Elimination of Staff Positions

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. Tucker, seconded by Mrs. Houk, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV eliminated the following positions effective June 30, 2016, due to declining student enrollment and in order to reallocate the resources of the Intermediate Unit:

- (10) Paraprofessionals

D.2 Support Staff Layoff

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. Kirkwood, seconded by Mr. DiTullio, with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV laid off the following ESPA employees, effective June 30, 2016, due to declining student enrollment and in order to reallocate the resources of the Intermediate Unit:

<u>Paraprofessionals:</u>	<u>Paraprofessionals:</u>
Jill Brown	Risa Eiger
Kay McDowell	Anne Emrick
Joan Weinel	Pamela Esposito
Cindy Malinowski	Deborah Totin
Diane Telega	Brenda McAdams

President

Secretary

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VII. NEW BUSINESS (continued)

D.3 Elimination of Staff Positions

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. Kirkwood, seconded by Mr. DiTullio, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV eliminated the following positions effective June 30, 2016, due to the curtailment of programs:

- (1) Occupational Therapist
- (1) Physical Therapist

D.4 Termination

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. DiTullio, seconded by Mr. Kirkwood, with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV terminated the following occupational therapist and physical therapist effective at the close of work on June 30, 2016 due to curtailment of programs:

<u>Occupational Therapist:</u> Joy Cendrowski
<u>Physical Therapist:</u> Timothy Erson

D.5 Elimination of Staff Positions

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. Kirkwood, seconded by Mr. DiTullio, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV eliminated the following positions effective June 30, 2016, pursuant to Section 1124 (2) of the Public School Code because of curtailment/alteration of educational program as a result of substantial decline in course enrollments and to conform with standards of organization or educational activities required by law or recommended by the Department of Instruction:

- (1) Full Time, Math Educational Consultant
- (1) Full-Time, Science Educational Consultant
- (1) Part-Time, Art Teacher
- (1) Part-Time Music Teacher
- (1) Part-Time, Guidance Counselor

President

Secretary

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VII. NEW BUSINESS (continued)

D.6 Suspension Due to Curtailment / Alteration of Program

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. Kirkwood, seconded by Mr. DiTullio, with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV, displaced and suspended the following named professional employees pursuant to Section 1124(2) of the Public School Code, effective June 30, 2016, due to curtailment/alteration of certain course offerings and due to substantial decline in pupil enrollment, subject to the employee's rights to a hearing before the Board:

- Diane McGaffie Full-Time, Science, Educational Consultant
- Anthony Conti Full-Time, Math, Educational Consultant
- Charles Davies Part-Time Art, Teacher
- Susan Brydon Part-Time, Music Teacher
- Katherine Trepasso Part-Time, Guidance Counselor

E.1 Demotion

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. Tucker, seconded by Mr. Kirkwood, with all members present voting in favor on roll call, the Board of Directors of the Midwestern Intermediate Unit IV reduced the position of Guidance Counselor held by Melissa Henthorn, 146 Staff Road, Slippery Rock, PA 16057 from a full-time to a part-time position, to work no more than 19 hours/week, effective June 30, 2016, subject to her right to a hearing, pursuant to Section 1124(2) of the Public School Code because of curtailment/alteration of educational program as a result of substantial decline in course enrollments and to conform with standards of organization or educational activities required by law or recommended by the Department of Instruction.

E.2 Demotion

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. Kirkwood, seconded by Mr. DiTullio, with all members present voting in favor, the Board of Directors of the Midwestern Intermediate Unit IV, reduced the position of School Psychologist held by Bridget Vissari, 250 Vogel Road, Butler, PA 16002, from a full-time to a part-time position, to work no more than 19 hours/week, effective June 30, 2016, subject to her right to a hearing, pursuant to Section 1124(2) of the Public School Code because of curtailment/alteration of educational program as a result of substantial decline in course enrollments and to conform with standards of organization or educational activities required by law or recommended by the Department of Instruction.

President

Secretary

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VII. NEW BUSINESS (continued)

F. Refusal of Recall

On a motion by Mr. Halle, seconded by Mr. Kirkwood, with all members present voting in favor, the following refusals of recall were accepted:

Special Education

1. Michelle Kent, 408 Gardner Center Road, New Castle, PA 16101, Special Education Teacher, refused recall from furlough and therefore will no longer be considered for employment as a furloughed employee effective August 12, 2016.
2. Gina Girt, 61 South 10th Street, Sharpsville, PA 16150, Speech Therapist, refused recall from furlough and therefore, will no longer be considered for employment as a furloughed employee effective August 12, 2016.
3. Gina Conti, 300 Brest Road, New Castle, PA 16105, Speech Therapist, refused recall from furlough and therefore, will no longer be considered for employment as a furloughed employee effective August 12, 2016.

G. Resignation

On a motion by Mr. Glass, seconded by Mr. Tucker, with all members present voting in favor, the following resignation was accepted:

Nonpublic

1. Christian Lalumia, 29 Valley View, New Wilmington, PA 16142, Nonpublic School Services Resource Teacher, effective at the close of work on June 30, 2016 due to retirement.

President

Secretary

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VII. NEW BUSINESS (continued)

H. Leave Requests

On a motion by Mr. Glass, seconded by Mrs. Houk, with all members present voting in favor, the following leave requests were approved:

Business Office

1. April Kisamore, 163 Campbell Drive, Grove City, PA 16127, ACCESS/ Payroll Coordinator, unpaid leave from June 6, 2016 through August 30, 2016 with coverage of all health benefits as provided by MIU IV Policy 335, Family and Medical Leaves.

Technology

2. Robert Ghering, 905 Liberty Street Apt 1, Meadville, PA 16335, Technician, an extension of unpaid leave from May 27, 2016 through August 12, 2016 with MIU IV coverage of all health benefits as provided by MIU IV Policy 535, Family and Medical Leaves.

I. Days Beyond Contract

On a motion by Mr. DiTullio, seconded by Mr. Kirkwood, with all members present voting in favor, approval was granted for staff to work extra days beyond the 2015-16 contract year at their per diem salary pro-rated for actual time worked:

Special Education: Listing of Special Education staff attached.

J. Tenure

On a motion by Mrs. Houk, seconded by Mr. Glass with all members present voting in favor, it was approved for the minutes of the June 22, 2016 Board Meeting to show that tenure was granted to the following Teachers who were hired after June 1, 1996 and attained 3 years of satisfactory service by the end of June 2016:

- Janine Yager
- Meghan Decker

President

Secretary

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VII. NEW BUSINESS (continued)

K.1 Job Description – Itinerant Physical Education and Safety/Driver Education Teacher

On a motion by Mr. Tucker, seconded by Mr. DiTullio, with all members present voting in favor, the attached job description for an Itinerant Physical Education and Safety/Driver Education Teacher was approved.

K.2 Job Description – Secretary to the Directors of Business Services and Human Resources

On a motion by Mr. Tucker, seconded by Mr. DiTullio, with all members present voting in favor, the attached job description for Secretary to the Directors of Business Services and Human Resources was approved.

L. Transfer

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, the following transfer was approved:

Donna Volpe, 121 Fairway Drive, New Castle, PA 16105, from 260-day Secretary to the Director of Business Services position to 260-day Secretary to the Directors of Business Services and Human Resources position effective July 1, 2016. Her salary will be \$40,000 in accordance with the Board approved Non-Act 93 Nonbargaining Unit Compensation Agreement with all benefits provided in the Board approved Non-Act 93 Nonbargaining Unit Agreement.

M.1 Employment

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, the following persons were employed in the positions as indicated below:

WIN

1. Diann Ruozzo, 96 South Lafayette Street, New Castle, PA 16102, as a part-time Instructor in the WIN Program for Older Youth effective July 1, 2016 to December 31, 2016.
2. Pat Demko, 3459 Nearwood Drive, New Castle, PA 16101, as a part-time Instructor in the WIN program for Older Youth effective July 1, 2016 to December 31, 2016.

President

Secretary

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VII. NEW BUSINESS (continued)

M.1 Employment (continued)

ABE / GED

3. Sam Rauch, 1390 Highland Road, New Castle, PA 16146 as a part-time Instructor in the Adult Basic Education/GED Program effective July 1, 2016 to June 30, 2017.
4. Christine Ekas, 405 Deer Run Road, Slippery Rock, PA 16057 as a part-time Professional Development Specialist in the Adult Basic Education/GED Program effective July 1, 2016 to June 30, 2017.
5. Georgiana Luce, 624 Bedford Road, West Middlesex, PA 16159, as a part-time Administrator in the Adult Basic Education/GED Program effective July 1, 2016 to June 30, 2017.
6. Melissa Bestwick, 118 West Washington Street, Grove City, PA 16127, as a part-time Instructor in the Adult Basic Education/GED Program effective July 1, 2016 to June 30, 2017.
7. Michelle Gagliardi, 80 Hermitage Hills, Hermitage, PA 16148, as a part-time Instructor in the Adult Basic Education/GED Program effective July 1, 2016 to June 30, 2017.

M.2 Employment – Administration Authorization

On a motion by Mr. Kirkwood, seconded by Mr. DiTullio, with all members present voting in favor except for Mrs. Ferguson and Ms. Foltz, who voted against, authorization was granted for the administration to fill staff vacancies that, in the judgment of the Executive Director, must be filled to assure continuity of the program during the period of June 23, 2016 through August 9, 2016. Persons so employed shall be presented to the Board for ratification of action at its next regular monthly meeting on August 10, 2016.

N. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, on a motion by Mr. Tucker, seconded by Mr. Kirkwood, with all members present voting in favor, approval was granted for Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

President

Secretary

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VII. NEW BUSINESS (continued)

O. Contract Authorization – Executive Director

On a motion by Mr. DiTullio, seconded by Mr. Tucker, with all members present voting in favor, the Executive Director was authorized to enter into contractual agreements on behalf of the MIU IV Board of Directors. Any contracts in excess of one hundred dollars (\$100) will continue to be presented to the Board retroactively should due dates not coincide with regularly scheduled Board Meetings for the 2016-17 school year.

P. Updated Listing of Credit Card Corporations and Authorized Employees

On a motion by Mr. Kirkwood, seconded by Mr. Halle, with all members present voting in favor, the attached updated listing of credit cards and authorized employees as shown, was approved in compliance with MIU IV Policy #610.1 – Credit Cards. Each authorized employee will sign the credit card employee usage agreement and it will be made part of the employee's personnel file maintained in the Office of the Director of Human Resources.

Q.1 Appointment of Solicitor

On a motion by Mr. Rossi, seconded by Mr. Glass, with all members present voting in favor, the law firm of Maiello Brungo & Maiello, LLP was reappointed to serve as Solicitor of Midwestern Intermediate Unit IV from July 1, 2016 through June 30, 2017, at the current 2015-16 rate.

Q.2 Appointment of Labor Counsel

On a motion by Mr. Tucker, seconded by Mr. DiTullio, Mark Wassell of Knox, McLaughlin, Gornall & Sennett, P.C., Erie, PA was reappointed as labor counsel for MIU IV from July 1, 2016 through June 30, 2017 at a rate of \$170 per hour. Services on an as-needed basis will include: discipline and discharge, demotions, transfers, performance evaluations; the interpretation and administration of bargaining agreements; grievance processing and arbitration; unfair labor practice litigation; policy review; EEO claims defense and court litigation related to employment matters.

President

Secretary

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VII. NEW BUSINESS (continued)

R. **2015-16 Contribution to Pennsylvania OPEB Trust**

On a motion by Mr. Kirkwood, seconded by Mr. DiTullio, with all members present voting in favor, a Resolution authorizing a contribution of \$334,460 by Midwestern Intermediate Unit IV (MIU IV) to the Pennsylvania Other Post-Employment Benefits (OPEB) Trust was approved. MIU IV participates in the Pennsylvania OPEB Trust for the purpose of pooling its assets for investment to fund retiree benefits other than pensions within the meaning of the Governmental Accounting Standards Board Statements 43 and 45. U.S. Bank serves as trustee for the Pennsylvania OPEB Trust. The amount of contribution is the annual required contribution as determined by Conrad Siegel Actuaries who performed a valuation of MIU IV's post-employment benefits plan as of July 1, 2015 under the following investment options:

- 50% Fixed Income and 50% Equity

A copy of the resolution has been provided.

S. **2016-17 Insurance Package**

On a motion by Mr. DiTullio, seconded by Ms. Pitrelli, with all members present voting in favor, it was approved that Highmark provide 2016-17 worker's compensation coverage at a cost of \$121,588; PSBA provide 2016-17 umbrella insurance coverage at a cost of \$17,702 and cyber liability coverage at a cost of \$8,973; and PSBA provide 2016-17 property, general liability, business auto, boiler and machinery, and errors and omissions coverage at a cost of \$33,028 with Arthur J. Gallagher Risk Management Services as broker, *to include a lower worker's compensation rate investigation*, be approved. A renewal comparison is attached.

President

Secretary

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VII. NEW BUSINESS (continued)

T. Unemployment Compensation Risk and Claims Management

On a motion by Mr. DiTullio, seconded by Mr. Kirkwood, with all members present voting in favor, it was approved that Pennsylvania School Boards Association Insurance Trust (PSBA Better Unemployment Compensation (BUCS) Comprehensive Program) be retained to provide a program for management of unemployment compensation risks and claims and related services for a term commencing July 1, 2016 and ending upon a cancellation notice by either party ninety (90) days before June 30, 2017. Services of the PSBA BUCS Comprehensive program include:

- Claims Control Services
- Administrative Services
- Management Reports and Information Services
- Field Services
- Aggregate Excess Insurance Coverage

The 2016-2017 program premium is projected to be: \$92,837

The recommendation that MIU IV participate in the PSBA BUCS Comprehensive Program which includes the aggregate excess insurance coverage feature is based on a review of MIU IV's prior claims experience.

2008-2009 claims billed and paid	\$ 15,996.96
2009-2010 claims billed and paid	\$ 48,795.57
2010-2011 claims billed and paid	\$ 21,718.64
2011-2012 claims billed and paid	\$ 172,736.17
2012-2013 claims billed and paid	\$ 183,995.22
2013-2014 claims billed and paid	\$ 104,941.10
2014-2015 claims billed and paid	\$ 80,208.02
2015-2016 claims billed to date:	\$ 52,043.85
• 1 st Quarter \$22,516.23	
• 2 nd Quarter \$16,662.28	
• 3 rd Quarter \$13,723.04	
• 4 th Quarter \$_____	

President

Secretary

MINUTES, June 22, 2016

VII. NEW BUSINESS (continued)

U. Budget Transfers

On a motion by Mr. Tucker, seconded by Mr. DiTullio, with all members present voting in favor, the administration was authorized to make any budget transfers necessary to close the 2015-16 fiscal year and effect any budget transfers necessitated by local audit reclassification. A detailed list of the transfers, if made, will be provided to the Board for approval after they have been made.

V. 2016-2017 Health, Dental & Vision Plan Employer Funding Rates

On a motion by Mrs. Houk, seconded by Mr. Kirkwood, with all members present voting in favor, it was approved that the following employer monthly funding rates for health, dental and vision benefit plans for the 2016-2017 fiscal year be approved:

Benefit Plan	ESPA	PSEA	Act 93	Non-Act 93
HEALTH				
Single	\$ 711.12	\$ 711.12	\$ 593.22	\$ 593.22
Parent & Child(ren)	\$ 1,280.04	\$ 1,280.04	\$ 1,067.82	\$ 1,067.82
Employee & Spouse	\$ 1,564.55	\$ 1,564.55	\$ 1,305.14	\$ 1,305.14
Family	\$ 2,133.45	\$ 2,133.45	\$ 1,779.72	\$ 1,779.72
DENTAL				
Single	\$ 36.80	\$ 36.80	\$ 36.80	\$ 36.80
Parent & Child(ren)	\$ 61.45	\$ 61.45	\$ 61.45	\$ 61.45
Employee & Spouse	\$ 73.55	\$ 73.55	\$ 73.55	\$ 73.55
Family	\$ 91.95	\$ 91.95	\$ 91.95	\$ 91.95
VISION				
Single	\$ 6.40	\$ 6.40	\$ 6.40	\$ 6.40
Parent & Child(ren)	\$ 10.62	\$ 10.62	\$ 10.62	\$ 10.62
Employee & Spouse	\$ 12.80	\$ 12.80	\$ 12.80	\$ 12.80
Family	\$ 16.00	\$ 16.00	\$ 16.00	\$ 16.00

W. Naming of Depositories

On a motion by Mrs. Houk, seconded by Mr. Tucker, with all members present voting in favor, it was approved that PNC Bank, First National Bank, PA Local Government Investment Trust/Wells Fargo Bank, PA School District Liquid Asset Fund/PNC Bank, and Pennsylvania Invest/Wells Fargo Bank be named as depositories for MIU IV funds for 2016-17.

President

Secretary

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VII. NEW BUSINESS (continued)

X. Investment of Funds

On a motion by Mr. DiTullio, seconded by Mr. Kirkwood, with all members present voting in favor, the Director of Business Services and/or the Executive Director were authorized to invest MIU IV funds during the 2016-17 year in accordance with the Public School Code of 1949, as amended, federal regulation and Board policy. Investments will be restricted to those institutions that are secured by pledged collateral, secured by FDIC/FSLIC insurance or pooled securities as provided under Act 72 of 1971.

Y. Payment of Accounts Payable

On a motion by Mr. Halle, seconded by Mr. Tucker, with all members present voting in favor, authorization was granted for the administration to make payment when due in 2016-17 on amounts owed under any contracts which shall previously have been approved by the Board and by prompt payment will permit the IU to receive a discount or other advantage for goods and services by the date specified on a contract or within 30 days after the invoice date from independently owned and operated for-profit business concerns including any person engaged in a trade, employing one hundred or fewer employees operating as a contractor with a political subdivision (Act 138) and on obligations to contractors, subcontractors and design professionals within 30 days (Act 142) and on any bill or claim falling due during periods when normal monthly board meetings are not conducted, utility bills, payment on gross salaries to employees of the MIU IV including employer's share of social security and retirement payments, payment of bills bearing discounts, payment of bills to avoid late charges, payments for postage and petty cash funds, advance expenses of MIU IV personnel as provided in Board Policy.

Z. Facsimile Signature Plate

On a motion by Ms. Foltz, seconded by Mr. Kirkwood, with all members present voting in favor, the Board authorized the use of the existing check signing facsimile plate until such a time that a new plate can be prepared showing any changes in Board Officers for 2016-17 should the need arise.

President

Secretary

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VII. NEW BUSINESS (continued)

AA. Executive Director Travel

On a motion by Mrs. Houk, seconded by Mr. Tucker, with all member present voting in favor, authorization was granted to approve job-related travel in accordance with MIU IV Board Policy 331. Job-Related Expenses for the Executive Director from July 1, 2016 through June 30, 2017.

BB. Policy Revisions - #319 / 419 / 519 Outside Activities

On a motion by Mr. DiTullio, seconded by Mr. Kirkwood, with all members present voting in favor, the attached revised Policies #319 / 419 / 519 – Outside Activities were given second reading and final approval.

CC. Policy Proposal - #823 Naloxone

On a motion by Mr. Kirkwood, seconded by Mr. DiTullio, with all members present voting in favor, the attached proposed Policy #823 – Naloxone was given first reading and tentative approval.

DD. MIU IV Conference Room Use Document for 2016-17

On a motion by Mr. Kirkwood, seconded by Mr. Glass, with all members present voting in favor, the attached document showing 2016-17 MIU IV Conference Room Rates (no increase) and a hold harmless agreement statement was approved. This document is in compliance with MIU IV Board Policy #707 Use of Facilities.

President

Secretary

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VII. NEW BUSINESS (continued)

EE. Hazardous Waste Management Program Bid Award

Bids closed on June 20, 2016 at 9:00 a.m. Bids have been tabulated and reviewed for a comprehensive hazardous waste management program for local educational agencies located in Butler, Lawrence, and Mercer Counties for a period from July 1, 2016 through September 30, 2016.

Bids received from: The Environmental Service Group, Inc.
Tradebe Treatment and Recycling, LLC

Bid Award: The Environmental Service Group, Inc. at a projected cost of \$ 3,803.00 based on cost, references, acceptability of removal plan, and adequacy of insurance. On a motion by Mrs. Houk, seconded by Mr. Tucker, with all members present voting in favor, the attached recommended bid award summary was approved.

VIII. BOARD REORGANIZATION FOR 2016-2017

- A.** The President called for nomination of a board member to serve as Temporary Chairperson.

Mr. Glass nominated Mr. Tucker to serve as Temporary Chairperson. Mrs. Houk made a motion to close nominations, seconded by Mr. Kirkwood, with all members present voting in favor.

- B.** Mr. Tucker called for nominations for President.

Mrs. Houk nominated Mr. Butchy. Mr. Glass made a motion to close nominations, seconded by Mr. Kirkwood, with all members present voting in favor.

Mr. Tucker called for nominations for Vice-President.

Mr. Kirkwood nominated Mr. Glass. Ms. Foltz nominated Mr. DiTullio. Mrs. Houk made a motion to close nominations, seconded by Ms. Pitrelli, with all members present voting in favor.

Mr. Tucker called for nominations for Secretary.

President

Secretary

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VIII. BOARD REORGANIZATION FOR 2016-2017 (continued)

Mrs. Houk nominated Laura Urbach. Mr. Glass made a motion to close nominations, seconded by Mr. Kirkwood, with all members present voting in favor.

Mr. Tucker called for nominations for Treasurer.

Mr. Glass nominated Mr. Rossi. Mr. Glass made a motion to close nominations, seconded by Mr. Butchy, with all members present voting in favor.

Mr. Tucker called for nominations for PSBA Liaison.

Mr. Tucker nominated Ms. Foltz. Mr. Butchy made a motion to close nominations, seconded by Mr. Kirkwood, with all members present voting in favor.

Ballots were counted for determination of Vice-President, with the results as follows:

Mr. Glass received seven (7) votes.

Mr. DiTullio received five (5) votes.

- C. Election of Officers: President, Cedric Butchy
Vice-President, Merle Glass
Secretary, Laura Urbach*
Treasurer, Richard Rossi
PSBA Liaison, Lynn Foltz

(*non-voting member)

On a motion by Mr. Halle, seconded by Ms. Pitrelli, with all members present voting in favor on roll call, the above named persons were accepted as elected officers to the Midwestern Intermediate Unit IV Board of Directors for 2016-17.

IX. ADJOURNMENT

On a motion by Mr. Tucker, seconded by Mr. DiTullio, with all members present voting in favor, the meeting was adjourned.

President

Secretary