

**MINUTES of June 27, 2018**  
**MIDWESTERN INTERMEDIATE UNIT IV BOARD OF DIRECTORS**  
453 Maple Street, Grove City, PA 16127

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Members Present: Charles Branca, Cedric Butchy, Matthew Cimbala, Eric DiTullio, J. Dayle Ferguson, Lynn Foltz, Merle Glass, William Halle, Karen Houk, Anna Pascarella, John Tucker, and Dr. Wayde Killmeyer, Executive Director.

Others Present: Charles Sapienza (Solicitor), Laura Urbach, Brenda Marino, Melissa Wylie, Patricia Connolly, Teena Sipos (PSEA), and Steve Sheirer.

- I. The meeting was called to order by the President.
- II. Roll call by the Secretary showed eleven members present.
- III. The President called for an Executive Session beginning at 8:43 p.m. and ending at 10:05 p.m. for the discussion of negotiations, and personnel issues.
- IV. Minutes of the May 23, 2018 meeting and June 4, 2018 special meeting, held at Midwestern Intermediate Unit IV, 453 Maple Street, Grove City, PA 16127 were approved on a motion by Mrs. Houk seconded by Ms. Pascarella, with all members present voting in favor.
- V. On a motion by Mr. Halle seconded by Ms. Pascarella, with all members present voting in favor, the Agenda was approved with the following:
  1. ADDITION: Suspension Due to Curtailment/Alteration of Program – Amanda Smith
  2. ADDITION: Request for Contract Authorization – Ciarra Karnes
  3. DELETION: Smart Contract Bid Award
  4. ADDITION: PSEA Contract Approval
  5. ADDITION: Amendment to Executive Director Contract for base salary

**VI. PUBLIC PARTICIPATION**

The President asked if there were any questions or comments from the public, there were none.

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President

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Secretary

**MINUTES, June 27, 2018**

**VII. OLD BUSINESS**

**A. Martha Street Property:** Update

William Halle, Board Member

**B. Parking Lot Repair:** Update

Patricia Connolly, Director of Business Services

On a motion by Mr. Butchy, seconded by Mr. Halle, with all members present voting in favor, permission was granted to contract with Anthony Medure, 626 Club Drive, New Castle, PA 16105 to create bid specifications, at a cost of \$2,000.00, for asphalt repair for the MIU IV Central Office parking lot in order to advertise for a formal bid for the scope of work.

**VIII. NEW BUSINESS**

**A. Financial Statements and Bills**

On a motion by Mr. Halle, seconded by Mrs. Houk, with all members present voting in favor, the following financial statements and bills for the various IU Budgets were approved.

FINANCIAL STATEMENTS May 1, 2018 through May 31, 2018

1.	State and Federal Programs (Fund 10)	\$ 25,942,583.00
2.	Special Education (Fund 20)	\$ 6,438,101.00
3.	Capital Projects (Fund 30)	\$ 40,000.00
4.	Nonpublic Schools (Fund 10)	\$ 1,957,918.00
5.	IU General Fund (Fund 10)	\$ 4,141,467.00
6.	Internal Service Fund – UC/WC (Fund 70)	\$ 409,192.00
7.	Internal Service Fund – OPEB (Fund 71)	\$ 2,000.00
8.	OPEB Trust (Fund 73)	\$ 236,000.00
	TOTAL	\$ 39,167,261.00

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President

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Secretary

**MINUTES, June 27, 2018**

**VIII. NEW BUSINESS** (continued)

**A. Financial Statements and Bills** (continued)

<u>BILLS</u>	<u>May 1, 2018 through May 31, 2018</u>
1. General Fund (Fund 10)	\$ 1,877,363.99
• State and Federal Programs	
• Nonpublic School Services	
• General Fund	
2. Special Education (Fund 20)	\$ 585,409.18
	TOTAL \$ 2,462,773.17

**B. Program Budgets**

On a motion by Mr. Tucker, seconded by Mr. DiTullio, with all members present voting in favor, the following attached program budgets were approved:

<u>Budget</u>	<u>Amount</u>
IDEA (17-18)	\$ 10,935,765 - <i>revision</i>
ELECT (17-18)	\$ 481,739 - <i>revision</i>
Title I Nonpublic (17-18)	\$ 257,815 - <i>revision</i>
Act 89 Nonpublic (17-18)	\$ 1,944,867 - <i>revision</i>
Title I Nonpublic (18-19)	\$ 274,892
Act 89 Nonpublic (18-19)	\$ 1,968,433
Education for Children & Youth	
Experiencing Homelessness (18-19)	\$ 212,453
CCIS (18-19)	\$ 21,889
PA Institute for Instructional Coaching (18-19)	\$ 40,609
ELECT (18-19)	\$ 483,027
Martha Street Campus (18-19)	\$ 15,144
IDEA Section 619 (18-19)	\$ 379,352
IDEA Section 611 (18-19)	\$ 995,187
State Early Intervention / EI Access (18-19)	\$6,714,380
Special Education: Transportation (18-19)	\$ 89,871
Special Education: Access (18-19)	\$ 409,600
Special Education: State Core (18-19)	\$6,991,297
IDEA (18-19)	\$10,911,143

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President

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Secretary

## MINUTES, June 27, 2018

### VIII. NEW BUSINESS (continued)

#### C.1 Elimination of Staff Positions

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. Branca, seconded by Mr. Halle, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, eliminated the following positions effective June 29, 2018, due to the closing of the Child Care Information Services Program:

- Coordinator of Eligibility (Act 93)
- Coordinator of Fiscal (Act 93)
- Coordinator of Outreach (Act 93)

#### C.2 Termination

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, terminated the following staff members effective June 29, 2018, due to the closing of the Child Care Information Services Program:

- Krista Peak (resigned)
- Terry Warren (retired)
- Allyson Williamson

#### C.3 Abolishment of Job Descriptions

In order to comply with MIU IV Board Policy #310, on a motion by Ms. Foltz, seconded by Ms. Pascarella, with all members present voting in favor, the following positions were abolished effective June 29, 2018:

- Coordinator of Eligibility (Act 93)
- Coordinator of Fiscal (Act 93)
- Coordinator of Outreach (Act 93)

#### D.1 Elimination of Staff Position

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. DiTullio, seconded by Mr. Halle, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, eliminated the following position effective June 29, 2018, due to the closing of the Child Care Information Services Program:

- (1) Liaison

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President

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Secretary

**MINUTES, June 27, 2018**

**VIII. NEW BUSINESS (continued)**

**D.2 Support Staff Layoff**

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, laid off the following ESPA employee effective June 29, 2018, due to the closing of the Child Care Information Services Program:

- Leslie Gonsalves

**E. Suspension Due to Curtailment / Alteration of Program**

BE IT RESOLVED, that upon recommendation of the Executive Director, on a motion by Mr. Halle, seconded by Ms. Pascarella, with all members present voting in favor, the Board of Directors of Midwestern Intermediate Unit IV, suspended the following named professional employees pursuant to Section 1124 (1) and (2) of the Public School Code, effective June 29, 2018 due to curtailment/alteration of certain course offerings and due to a substantial decline in pupil enrollment at the school, subject to the employee's rights to a hearing before the Board:

- Lyndsay Ward
- Amanda Smith

**F. Resignations**

On a motion by Mr. Glass, seconded by Ms. Foltz, with all members present voting in favor, the following resignation was accepted:

IU

1. Teresa Beatty, 5509 Perry Hwy, Volant, PA 16156, Secretary/Clerk, effective at the close of work on August 31, 2018 due to retirement.
2. Kenneth Davis, 367 Clark Street, Sharon, PA 16146, Secretary/Clerk, effective at the close of work on June 4, 2018.
3. Lisa Peduzzi, 614 Cheshire Drive, Seven Fields, PA 16046, Coordinator of Educational Services, effective at the close of work on September 30, 2018 due to retirement.

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President

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Secretary

**MINUTES, June 27, 2018**

**VIII. NEW BUSINESS (continued)**

**F. Resignations (continued)**

Nonpublic School Services

4. Connie McRill, 702 Breckland Drive, Seven Fields, PA 16046, Nonpublic Services Resource Teacher, effective at the close of work on June 6, 2018 due to retirement.

**G. Leave Requests**

On a motion by Mr. Glass, seconded by Ms. Pascarella, with all members present voting in favor, the following leave requests were approved.

Special Education

1. Valerie Corini, 518 Hawthorne Place, Sharon, PA 16146, Speech/Language Therapist, an unpaid leave from August 6, 2018 through November 2, 2018 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435 Family and Medical Leaves.
2. Melissa Hogue, 2174 Westview Circle, Harmony, PA 16037, Special Education Teacher, an unpaid intermittent leave from May 24, 2018 through November 11, 2018 with MIU IV coverage of all health benefits as provided by MIU IV Policy 435 Family and Medical Leaves.

**H. Transfers**

On a motion by Ms. Foltz, seconded by Mr. Tucker, with all members present voting in favor, the following transfers were approved:

IU

1. Devon Agostino, 317 N Main Street, Harrisville, PA 16038, from a full-time Graphic Reproduction Operator/Printer to a part-time Graphics Reproduction Operator/Printer and part-time Maintenance Technician to fill the vacancy of William Nichol's retirement effective July 1, 2018. Her salary will be \$32,231 which is no change to her prior ESPA salary.
2. Deborah Burick, 2116 Moravia Street Ext, New Castle, PA 16101, a voluntary transfer from a 260-day Secretary/Clerk to a 185-day Paraprofessional/LPN effective August 13, 2018. Her salary will be \$19,847.

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President

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Secretary

**MINUTES, June 27, 2018**

**VIII. NEW BUSINESS** (continued)

**I. Days Beyond Contracted School Year**

On a motion by Mrs. Houk, seconded by Ms. Pascarella with all members present voting in favor, approval was given for staff to work extra days beyond the 2017-18 contract year at their per diem salary pro-rated for actual time worked:

Special Education: Listing of Special Education staff attached.

**J.1 Employment**

On a motion by Mr. Halle, seconded by Mr. Branca, with all members present voting in favor, the following persons were employed in the positions as indicated below:

Nonpublic School Services

1. Janice Fitz, 635 Deer Creek Road, Valencia, PA 16059, Nonpublic School Services Resource Teacher, under the terms and conditions of PDE Type 01 Emergency Permit which includes Educational Obligation effective for the 2018-19 school year. Her salary will be based on Master's, Step 1 under the 2016-17 PSEA salary schedule.

Special Education

2. Becca Brunetta, 204 West Windridge Road, Greenville, PA 16125, Special Education Teacher, effective July 16, 2018. Her salary will be set at Step 1, Master's in Special Education on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.
3. Amber Litwiler, 12326 Walnut Drive, Conneaut Lake, PA 16316, Speech/Language Therapist, effective June 28, 2018. Employment is contingent upon receipt of applicable certifications and credentials. Her salary will be set at Step 1, Master's on the 2016-17 PSEA salary schedule. She will be issued a Temporary Professional Contract.
4. Megan McQuaide, 111 Ridge Road, Saltsburg, PA 15681, Special Education Teacher (Vision), effective August 13, 2018 under the terms and conditions of PDE Type 01 Emergency Permit which includes Educational Obligation effective August 13, 2018 through June 30, 2019. Her salary will be based on Bachelor's plus 12, Step 1 on the 2016-17 PSEA salary schedule.

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President

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Secretary

## MINUTES, June 27, 2018

### VIII. NEW BUSINESS (continued)

#### J.2 Employment – Administration Authorization

On a motion by Mr. DiTullio, seconded by Ms. Pascarella, with all members present voting in favor, authorization was given for the administration to fill staff vacancies that, in the judgment of the Executive Director, must be filled to assure continuity of the program during the period of June 28, 2018 through August 7, 2018. Persons so employed shall be presented to the Board for ratification of action at its next regular monthly meeting on August 8, 2018.

#### K. Tenure

On a motion by Mr. Tucker, seconded by Mr. Glass, with all members present voting in favor, it was approved that the minutes of the June 27, 2018 Board Meeting show that tenure was granted to the following professional staff who were hired after June 1, 1996 and have attained 3 years of satisfactory service by the end of June 2018:

- Lia Noel, Special Education Teacher (Vision Impaired)
- Lyndsay Ward, Special Education Teacher (Hearing Impaired)
- Kimberley Paglia, Special Education Teacher (Vision Impaired)

#### L. 2018-19 Calendar Revision

On a motion by Ms. Foltz, seconded by Mrs. Houk, with all members present voting in favor, the attached 2018-19 Calendar Revision for MIU IV Early Intervention was approved:

- March 29, 2019 from a Staffing/Training day to March 22, 2019
- March 22, 2019 from a student day to March 29, 2019

#### M. Request for Contract Authorization

In order to comply with PA Public School Code Section 508, a motion was made by Mr. DiTullio, seconded by Mr. Glass, with all members present voting in favor, to approve Midwestern Intermediate Unit IV to enter into contracts in excess of one hundred dollars (\$100) with service providers as indicated on the attached listing.

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President

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Secretary



**MINUTES, June 27, 2018**

**VIII. NEW BUSINESS (continued)**

**N. Contract Authorization – Executive Director**

On a motion by Ms. Foltz, seconded by Mr. Glass, with all members present voting in favor, the Executive Director was authorized to enter into contractual agreements on behalf of the MIU IV Board of Directors. Any contracts in excess of one hundred dollars (\$100) will continue to be presented to the Board retroactively should due dates not coincide with regularly scheduled Board Meetings for the 2018-19 school year.

**O. Appointment of Labor Counsel**

On a motion by Mr. Tucker, seconded by Mr. DiTullio, with all members present voting in favor, Mark Wassell of Knox, McLaughlin, Gornall & Sennett, P.C., Erie, PA was appointed as labor counsel for MIU IV from July 1, 2018 through June 30, 2019 remaining at a rate of \$180 per hour. Services on an as-needed basis will include: discipline and discharge, demotions, transfers, performance evaluations; the interpretation and administration of bargaining agreements; grievance processing and arbitration; unfair labor practice litigation; policy review; EEO claims defense and court litigation related to employment matters.

**P. Appointment of Solicitor**

On a motion by Mr. Glass, seconded by Mr. Branca, with all members present voting in favor, Charles Sapienza of Law Offices of Charles Sapienza, New Castle, PA was appointed as Solicitor of MIU IV effective July 1, 2018 for the period of 1 year at a \$2,500 retainer for attendance at eleven board meetings during the year including review of the Board Agenda and any other necessary preparation for the Board Meeting, and an hourly rate of \$130 billed on tenth of an hour increments.

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President

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Secretary

VIII. NEW BUSINESS (continued)

**Q. 2017-18 Contribution to Pennsylvania OPEB Trust**

On a motion by Mrs. Houk, seconded by Ms. Pascarella, with all members present voting in favor, a Resolution authorizing a contribution of \$481,132.80 by Midwestern Intermediate Unit IV (MIU IV) to the Pennsylvania Other Post-Employment Benefits (OPEB) Trust was approved. MIU IV participates in the Pennsylvania OPEB Trust for the purpose of pooling its assets for investment to fund retiree benefits other than pensions within the meaning of the Governmental Accounting Standards Board Statements 43 and 45. U.S. Bank serves as trustee for the Pennsylvania OPEB Trust. The amount of contribution is the annual required contribution as determined by Conrad Siegel Actuaries who performed a valuation of MIU IV's post-employment benefits plan as of July 1, 2017 under the following investment options:

- 50% Fixed Income and 50% Equity

A copy of the resolution has been provided.

**R. 2018-19 Insurance Package**

On a motion by Mr. DiTullio, seconded by Ms. Foltz, with all members present voting in favor, it was approved that Brick Street provide 2018-19 worker's compensation coverage at a cost of \$98,330; PSBA provide 2018-19 umbrella insurance coverage at a cost of \$16,563 and cyber liability coverage at a cost of \$8,973; and PSBA provide 2018-19 property, general liability, business auto, boiler and machinery, and errors and omissions coverage at a cost of \$20,867 with Arthur J. Gallagher Risk Management Services as broke. A renewal comparison is attached.

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President

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Secretary

**MINUTES, June 27, 2018**

**VIII. NEW BUSINESS (continued)**

**S. Unemployment Compensation Risk and Claims Management**

On a motion by Mt. DiTullio, seconded by Ms. Pascarella, with all members present voting in favor, it was approved that Pennsylvania School Boards Association Insurance Trust (PSBA Better Unemployment Compensation (BUCS) Comprehensive Program) be retained to provide a program for management of unemployment compensation risks and claims and related services for a term commencing July 1, 2018 and ending upon a cancellation notice by either party ninety (90) days before June 30, 2019. Services of the PSBA BUCS Comprehensive program include:

- Claims Control Services
- Administrative Services
- Management Reports and Information Services
- Field Services
- Aggregate Excess Insurance Coverage

The 2018-2019 program premium is projected to be: \$107,329.12

The recommendation that MIU IV participate in the PSBA BUCS Comprehensive Program which includes the aggregate excess insurance coverage feature is based on a review of MIU IV's prior claims experience.

2009-2010 claims billed and paid	\$ 48,795.57
2010-2011 claims billed and paid	\$ 21,718.64
2011-2012 claims billed and paid	\$ 172,736.17
2012-2013 claims billed and paid	\$ 183,995.22
2013-2014 claims billed and paid	\$ 104,941.10
2014-2015 claims billed and paid	\$ 80,208.02
2015-2016 claims billed and paid	\$ 67,398.16
2016-2017 claims billed and paid	\$ 28,365.31
• 1 <sup>st</sup> Quarter \$18,156.59	
• 2 <sup>nd</sup> Quarter \$ 7,946.00	
• 3 <sup>rd</sup> Quarter \$ 2,057.28	
• 4 <sup>th</sup> Quarter \$ 205.44	
2017-2018 claims billed to date	\$10,678.25
• 1 <sup>st</sup> Quarter \$10,495.69	
• 2 <sup>nd</sup> Quarter \$ 182.56	
• 3 <sup>rd</sup> Quarter \$ 0	
• 4 <sup>th</sup> Quarter \$ TBA	

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President

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Secretary

MINUTES, June 27, 2018

VIII. NEW BUSINESS (continued)

T. **Budget Transfers**

On a motion by Mrs. Houk, seconded by Mr. Branca, with all members present voting in favor, the administration was given authorization to make any budget transfers necessary to close the 2017-18 fiscal year and effect any budget transfers necessitated by local audit reclassification. A detailed list of the transfers, if made, will be provided to the Board for approval after they have been made.

U. **2018-2019 Health, Dental & Vision Plan Employer Funding Rates**

On a motion by Mr. Halle, seconded by Mr. Tucker, with all members present voting in favor, it was approved that the following employer monthly funding rates for health, dental and vision benefit plans for the 2018-2019 fiscal year be approved:

<b>Benefit Plan</b>	<b>ESPA</b>	<b>PSEA</b>	<b>Act 93</b>	<b>Non-Act 93</b>
<b>HEALTH</b>				
Single	\$ 656.97	\$ 787.53	\$ 656.97	\$ 656.97
Parent & Child(ren)	\$ 1,182.55	\$ 1,417.59	\$ 1,182.55	\$ 1,182.55
Employee & Spouse	\$ 1,445.37	\$ 1,732.66	\$ 1,445.37	\$ 1,445.37
Family	\$ 1,970.95	\$ 2,362.68	\$ 1,970.95	\$ 1,970.95
<b>DENTAL</b>				
Single	\$ 29.35	\$ 29.35	\$ 29.35	\$ 29.35
Parent & Child(ren)	\$ 49.02	\$ 49.02	\$ 49.02	\$ 49.02
Employee & Spouse	\$ 58.67	\$ 58.67	\$ 58.67	\$ 58.67
Family	\$ 73.35	\$ 73.35	\$ 73.35	\$ 73.35
<b>VISION</b>				
Single	\$ 6.40	\$ 6.40	\$ 6.40	\$ 6.40
Parent & Child(ren)	\$ 10.62	\$ 10.62	\$ 10.62	\$ 10.62
Employee & Spouse	\$ 12.80	\$ 12.80	\$ 12.80	\$ 12.80
Family	\$ 16.00	\$ 16.00	\$ 16.00	\$ 16.00

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President

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Secretary

**MINUTES, June 27, 2018**

**VIII. NEW BUSINESS (continued)**

**V. Naming of Depositories**

On a motion by Mr. DiTullio, seconded by Ms. Pascarella, with all members present voting in favor, it was approved that PNC Bank, First National Bank, PA Local Government Investment Trust/Wells Fargo Bank, PA School District Liquid Asset Fund/PNC Bank, and Pennsylvania Invest/Wells Fargo Bank be named as depositories for MIU IV funds for 2018-19.

**W. Investment of Funds**

On a motion by Ms. Foltz, seconded by Mr. DiTullio, with all members present voting in favor, the Director of Business Services and/or the Executive Director were authorized to invest MIU IV funds during the 2018-19 year in accordance with the Public School Code of 1949, as amended, federal regulation and Board policy. Investments will be restricted to those institutions that are secured by pledged collateral, secured by FDIC/FSLIC insurance or pooled securities as provided under Act 72 of 1971.

**X. Payment of Accounts Payable**

On a motion by Mr. DiTullio, seconded by Mrs. Houk, with all members present voting in favor, authorization was granted for the administration to make payment when due in 2018-19 on amounts owed under any contracts which shall previously have been approved by the Board and by prompt payment will permit the IU to receive a discount or other advantage for goods and services by the date specified on a contract or within 30 days after the invoice date from independently owned and operated for-profit business concerns including any person engaged in a trade, employing one hundred or fewer employees operating as a contractor with a political subdivision (Act 138) and on obligations to contractors, subcontractors and design professionals within 30 days (Act 142) and on any bill or claim falling due during periods when normal monthly board meetings are not conducted, utility bills, payment on gross salaries to employees of the MIU IV including employer's share of social security and retirement payments, payment of bills bearing discounts, payment of bills to avoid late charges, payments for postage and petty cash funds, advance expenses of MIU IV personnel as provided in Board Policy.

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President

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Secretary

MINUTES, June 27, 2018

VIII. NEW BUSINESS (continued)

Y. **Facsimile Signature Plate**

On a motion by Mr. DiTullio, seconded by Mr. Glass, with all members present voting in favor, the Board authorized the use of the existing check signing facsimile plate until such a time that a new plate can be prepared showing any changes in Board Officers for 2018-19 should the need arise.

Z. **Executive Director Travel**

On a motion by Ms. Foltz, seconded by Mr. Halle, with all members present voting in favor except for Mrs. Ferguson who voted against, authorization was given to approve job-related travel in accordance with MIU IV Board Policy 331. Job-Related Expenses for the Executive Director from July 1, 2018 through June 30, 2019.

~~AA. **MIU IV Smart Contract: Computer Bid Awards**~~

~~Bids have been tabulated and reviewed following the bid deadline for MIU IV Smart Contract on June 13, 2018 at 2:00 p.m. for the purchase of Personal Computers, Communication Equipment, Network Wiring and related Hardware and Software and supplies from July 1, 2018 through June 30, 2019. Recommended bid awards for approval are attached.~~

BB. **Bargaining Unit Contract – MIU IV Education Association (PSEA)**

On a motion by Mr. Branca, seconded by Mr. Tucker, with all members present voting in favor, an Agreement between Midwestern Intermediate Unit IV Board of Directors and Midwestern Intermediate Unit IV Education Association (PSEA) for the period of five (5) years, July 1, 2017 through June 30, 2022 was approved.

CC. **Amendment to Executive Director Contract**

On a motion by Mr. Halle, seconded by Mrs. Houk, with all members present voting in favor, the base salary for Dr. Wayne Killmeyer, Executive Director was set at \$153,750 effective July 1, 2018 with all other terms remaining unchanged.

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President

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Secretary

**MINUTES, June 27, 2018**

**IX. BOARD REORGANIZATION FOR 2018-2019**

- A.** The President called for nomination of a board member to serve as Temporary Chairperson.

Mr. Tucker nominated Ms. Foltz to serve as Temporary Chairperson. Mrs. Houk made a motion to close nominations, seconded by Mr. Glass, with all members present voting in favor.

**B.**

Ms. Foltz called for nominations for President.

Mr. Glass nominated Mr. Butchy. Ms. Foltz nominated Mr. DiTullio.

Ms. Pascarella made a motion to close nominations, seconded by Mr. Branca, with all members present voting in favor.

Ms. Foltz called for nominations for Vice-President.

Mr. Butchy nominated Mr. Glass.

Mr. Tucker made a motion to close nominations, seconded by Mr. Butchy with all members present voting in favor.

Ms. Foltz called for nominations for Secretary.

Mrs. Houk nominated Laura Urbach. Mr. Glass made a motion to close nominations, seconded by Mr. Tucker, with all members present voting in favor.

Ms. Foltz called for nominations for Treasurer.

Mr. Tucker nominated Mr. Rossi.

Mr. DiTullio made a motion to close nominations, seconded by Mr. Butchy with all members present voting in favor.

Ms. Foltz called for nominations for PSBA Liaison.

Mr. DiTullio nominated Mr. Halle. Mr. Halle declined the nomination. Ms. Foltz nominated Mrs. Ferguson. Mrs. Ferguson declined the nomination.

Mr. Halle nominated Mrs. Houk.

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President

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Secretary

**MINUTES, June 27, 2018**

**XII. BOARD REORGANIZATION FOR 2018-2019 (continued)**

Mr. Glass made a motion to close nominations, seconded by Mr. Butchy with all members present voting in favor.

Ballots were counted for determination of President, with the results as follows:

Mr. Butchy received seven (7) votes.

Mr. DiTullio received four (4) votes.

- C. Election of Officers: President, Cedric Butchy  
Vice-President, Merle Glass  
Secretary, Laura Urbach\*  
Treasurer, Richard Rossi  
PSBA Liaison, Karen Houk

(\*non-voting member)

On a motion by Mr. Tucker, seconded by Ms. Pascarella, with all members present voting in favor on roll call, the above named persons were accepted as elected officers to the Midwestern Intermediate Unit IV Board of Directors for 2018-19.

**IX. ADJOURNMENT**

On a motion by Mr. Tucker seconded by Mr. Glass, with all members present voting in favor, the meeting was adjourned.

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President

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Secretary