

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, September 21, 2022

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William Stein, Jr., and the following Board Members were present to the call of the roll: Mrs. Flament, Mrs. Glaneman, Mr. Mountain, Mrs. Ott, Mrs. Garry, and Mr. Stein live and Mr. Kennedy attending on a virtual platform.

II. ROLL CALL

President
First Vice President
Second Vice President

Mr. William C. Stein, Jr.
Mrs. Carol F. Flament
Mrs. Sherrie L. Garry
Mr. Paul M. Mountain
Mrs. Maureen A. Ott
Mrs. Gail A. Glaneman
Mr. Gene R. Kennedy

(Participating through Virtual Platform)

Absent

Ms. Harley Bobnar
Mrs. Sarah Fine

Also Present

Superintendent
Assistant Superintendent
Solicitor
Director of Finance & Board Secretary

Mr. Randall S. Skrinjorich
Mr. Thomas Grierson
Mr. Timothy R. Berggren
Ms. Kimberley Moore

III. SUPERINTENDENT’S REPORT – MR. SKRINJORICH

Mr. Skrinjorich reported that Ryan Pajak is off to a great start to his junior campaign. He started off by breaking the Mingo course record by 24 seconds, finishing with a time of 15:17.80. He followed up with a first-place performance at the Marty Uher Cal U Cross Country Invitational which included 269 runners. He had a course time of 16:05. Ryan went on to finish first overall, again, at the Red White and Blue Invitational beating another course record. He beat the course record by 28 seconds with a time of 15:13. In his first section meet, Ryan broke the course record at Round Hill Park, Elizabeth Forwards home course, with a time of 15:48. This year Ryan is ranked as the 2nd best runner in the State of Pennsylvania and 54th in the nation and he is currently receiving many Division one offers. We wish Ryan and all our students a great season ahead!

Mr. Skrinjorich also congratulated Braydon Wilcher, Jerry Mease, and Haden Clark on attaining the rank of Eagle Scout. To achieve this award is a very significant and honorable accomplishment. Braydon upgraded the Palmer Park playground in Donora for handicap accessibility, Jerry landscaped the grounds of Finleyville First Presbyterian Church and installed a flagpole, and Haden created a prayer garden for the Finleyville First Presbyterian Church. Mr. Skrinjorich thanked the Eagle Scouts of Troop 1452 for their commitment and services to improve the community.

IV. SECRETARY’S REPORT

No report.

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Ms. Flament, seconded by Mr. Mountain, to accept following minutes as presented:

- A. Regular Board Meeting of Tuesday, August 16, 2022**
- B. Special Board Meeting of Wednesday, September 7, 2022**

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MR. KENNEDY

No report.

VII. SHASDA REPORT – MRS. OTT

No Report.

VIII. PSBA REPORT – MRS. OTT

Mrs. Ott reported that September is suicide prevention month.

IX. SOLICITOR’S REPORT – MR. BERGGREN

No Report.

X. PRESIDENT’S REPORT – MR. STEIN

Mr. Stein announced that the Board met in Executive Session prior to tonight’s meeting to discuss the following items:

- A. Personnel – (resignations, hirings, leaves of absences, compensation and other issues)**
- B. Student Discipline**
- C. Litigation Status**
- D. Receive Legal Counsel and Information**

XI. VISITORS’ REQUESTS TO ADDRESS THE BOARD

Mary Urso Monongahela, PA **Topic:** Cell Phone Policy

Christine Cox Monongahela, PA **Topic:** Communications

XII. COMMITTEE REPORTS

- A. Business and Financial Services –Chairperson: Mrs. Flament
Co-Chairpersons: Ms. Bobnar and Mrs. Glaneman**

1. Treasurer’s Reports

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to accept the Treasurer’s Reports as presented. A copy of the Treasurer’s Reports can be found in the Appendix of these minutes.

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to approve Motions 3 through 12 as stated below:

3. Ratification of Board Action

To ratify all action taken by the Board on September 7, 2022.

4. Final Payment to East West Manufacturing & Supply, Inc. for Phase 1 Renovation at Ringgold High School

To approve final payment to East West Manufacturing & Supply, Inc., approved by the architects HHSDR, in the amount of \$115,020.40 for the Phase 1 Renovation at Ringgold High School (Natatorium and Locker Rooms) project. Payment of final invoice #10 will be made from the Capital Projects Fund.

5. Payment to HHSDR Invoice #11 – Phase 2

To approve payment to HHSDR in the amount of \$7,622.94 for Phase 2 Renovation Ringgold High School project. Payment of invoice #11 will be made from the Capital Projects Fund.

6. Payments for Phase 2 Renovation Ringgold High School (Natatorium and Locker Rooms) project.

To approve payment to Caliber Contracting Services, Inc. for Invoice #5 in the amount of \$706,613.80, First American Industries, Inc. for Invoice #5 in the amount of \$ 65,201.04, and Hranec Sheet Metal, Inc. for Invoice #5 in the amount of \$312,162.24 for Phase 2 Renovation Ringgold High School (Natatorium and Locker Rooms) Project. Payment of the invoices will be made from the Capital Projects Fund.

7. Payment to HHSDR Invoice #11 – FMS

To approve payment to HHSDR in the amount of \$1,196.00 for the Finley Middle School Demolition project. Payment of invoice #11 will be made from the Capital Reserve Fund.

8. Approval of Payment to Canfield Development for Asbestos at Finley Middle School

To approve payment to Canfield Development in the amount of \$60,151.51 for asbestos removal at Finley Middle School. Payment of invoice #1 will be made from the Capital Reserve Fund.

9. Payment to HHSDR Invoice #4 – Administration Building

To approve payment to HHSDR in the amount of \$14,423.08 for the Administration Building miscellaneous alterations project. Payment of invoice #4 will be made from the Capital Reserve Fund.

10. Approval of PAeducator Agreement

To approve entering into an Agreement with the Allegheny Intermediate Unit to provide the District with website access through PAeducator.net to prospective employees who submit their resumes/applications to this website. The cost to the District is \$2,700 for the 2022-2023 school year. Approval is subject to final review by the Solicitor and Administration.

11. Approval of Memorandum of Understanding

To approve the Memorandum of Understanding between the District and the Ringgold Education Association regarding the use of District facilities for Association members having children in the District who arrive prior to the start of the student school day. Approval is subject to final review by the Solicitor and Administration.

12. Approval of an Lease Agreement with Pitney Bowes Inc, for Mailroom Equipment

To approve the Pitney Bowes Agreement for mailroom equipment lease agreement for five years. The cost for the lease agreement is \$285.36 per month. A copy of the agreement was provided in the Board packet. Approval is subject to final review by the Solicitor and Administration. Pricing is based on COSTARS contract number 4400015965.

**B. Personnel and Administration – Chairperson: Mrs. Ott
Co-chairpersons: Mrs. Flament and Mr. Kennedy**

1. Motion to Amend the Agenda

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Ott, seconded by Mr. Mountain, that due to the Board not having an the opportunity to receive information from Special Counsel until prior to tonight’s meeting, a motion is made to amend the agenda to include the following motion: A motion is made to authorize the issuance of a Statement of Charges against a professional employee (Employee No. 001) extending an opportunity for hearing under Section 1127 of the Public School Code of 1949, as amended, and further authorize the Board President and Board Secretary to sign same and serve notice upon the Employee of such an entitlement to a hearing. In so doing, the Board believes there is sufficient evidence to support its belief a Statement of Charges should be issued to afford notice to the employee and an opportunity for a hearing.

At this time the Board President requested public comment, and there was none.

2. Motion to Authorize the Issuance of a Statement of Charges

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Ott, seconded by Mr. Mountain, authorizing the issuance of a Statement of Charges against a professional employee (Employee No. 001) extending an opportunity for hearing under Section 1127 of the Public School Code of 1949, as amended, and further authorize the Board President and Board Secretary to sign same and serve notice upon the Employee of such an entitlement to a hearing. In so doing, the Board believes there is sufficient evidence to support its belief a Statement of Charges should be issued to afford notice to the employee and an opportunity for a hearing.”

3. **Resignation of Personnel**

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to approve the resignations of the following personnel.

Tonya Myers – Science Teacher for the Ringgold Middle School, effective on or before the completion of a 60 day hold period.

Elizabeth Smith – Special Education Teacher for the Ringgold High School, effective on or before the completion of a 60 day hold period.

Christina Ashcraft – Bus Diver for the Ringgold School District, effective August 24, 2022.

Leslie Paterni – Substitute Paraprofessional for the Ringgold School District, effective September 20, 2022.

4. **Employment of Personnel**

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, to employ the following individual, pending receipt of proper documentation:

Kellie Stanko – Administrative Assistant for the Ringgold High School at a salary of \$26,175.00.

Amanda Rothrauff – Full-time Paraprofessional for the Ringgold School District.

5. **Addition to the Substitute Roster**

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, granting permission to add the following people to the substitute roster, pending proper documentation:

Teacher

Aimee McGillis Monongahela, PA
Rhianna Spahr Charleroi, PA

Paraprofessional

Brittany Vlosich Brownsville, PA

Bus Trainee

Zachary Pontello Donora, PA
James Roberts Donora, PA

6. **Appointment of Extracurricular Positions**

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, appointing the following extracurricular positions. In the event that the COVID-19 or similar pandemic forces the cancellation of all or part of the extracurricular activity/season, the individuals will be paid at a prorated amount. The compensation shall be prorated based on the number of days that the extracurricular activity/season is actually active, and the number of days from the first official day of the activity, as determined by the District, to the last permissible date of the extracurricular activity/season. In the event that the extracurricular activity/season is cancelled in its entirety, the individual shall receive no compensation for that year.

Rachel Lint - Stage for Ringgold Elementary School North at a stipend of \$991.00.

Jean Sames - Nurse Lead Teacher for Ringgold School District at a stipend of \$1,596.00.

Kathleen Petrosky - Set Builder for Ringgold Middle School at a stipend of \$1,591.00

Emily Urso - Drama Director for Ringgold Middle School at a stipend of \$1,566.00

Emily Urso - Lights and Sound for Ringgold Middle School at a stipend of \$1,566.00.

7. **Setting Compensation for Substitute Custodians and Maintenance Employees**

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, approved the following regular substitute custodial rate, Maintenance I rate, and Maintenance II rate effective September 22, 2022.

Custodial \$14.50 per hour
Maintenance I - \$21.00 per hour
Maintenance II - \$16.00 per hour

8. **Retirement of Policy 348**

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, to retire Policy #348 - Unlawful Harassment.

9. **Approval of Revised Board Policy**

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, accepting the following policy revisions. A copy has been included in the Board packet.

Policy #246 – Student Wellness

10. **Request To Attend A Conference**

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, granting permission for the following conference request:

Lindsay Westwood	PSMLA Fall Conference
World Language Department	Friday, October 14, 2022
Total	\$587.07

11. **Request To Attend an Overnight Student Field Trip**

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, granting permission for the following field trip request:

RHS Marching Band	U.S.S. Wisconsin & Busch Gardens
Dawn Mason	Norfolk, VA
	March 30, 2023 - April 2, 2023

Approximate number of students: 100
Approximate total cost per student: \$850.00

C. **Curriculum, Education & Technology – Chairperson: Mrs. Glaneman Co-chairpersons: Ms. Bobnar and Mrs. Flament**

1. **Expulsion of Students**

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to accept and approve the Agreement between the District and the parents of Student “22A”, whereby Student “22A” shall be expelled from the Ringgold School District under the terms contained in the Agreement.

2. **Professional Development related to Reading Intervention**

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, approving the purchase of a series of professional development sessions from Amplify related to reading intervention, in the amount of \$19,950 for all sessions for the 2022-2023 school year. The cost will be paid for using federal funds.

Information related to the motion has been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to approve Motions 3 through 7 as stated below:

3. Duquesne University Affiliation Agreement

To approve the Duquesne University School District Affiliation Agreement for five years. A copy of the agreement was provided in the Board packet. Approval is subject to final review by the Solicitor and Administration.

4. Approval of License Agreement

To enter into the SWIS Suite License Agreement for the 2022-2023 school year. The cost to the District is \$1,400. A copy of the license agreement was included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

5. Approval of an Agreement with Wesley Family Services

To enter into agreement with Wesley Family Services and the Ringgold School District for educational services outside of the Ringgold School District from July 1, 2022 through June 30, 2025. A copy of the agreement has been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

6. Approval of an Agreement with The Watson Institute

To enter into agreement with The Watson Institute for educational services outside of the Ringgold School District for the 2022-2023 school year. A copy of the agreement has been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

7. Approval of an Agreement with IUP Research Institute

To enter into agreement with the IUP CAP Program and the Ringgold School District for counseling and behavioral health services within the Ringgold School District from September 19, 2022 through May 26, 2023. The cost of the service is \$8,000. A copy of the agreement has been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

8. Approval of a Memorandum of Understanding with Phase 4

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament and Mrs. Ott, to enter into a Memorandum of Understanding agreement with

PHASE 4 to pre-purchase ten slots for the 2022-2023 school at a cost of \$80,000 for the year. A copy of the agreement was enclosed in the Board packet.

9. **Approval of High School CAD Lab Computer Upgrade Quote**

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to purchase thirty (30) new Dell Precision 3460 Small Form Factor computers, along with thirty (30) Dell 22" Monitors for the high school computer aided drafting class from CDWG at a cost of \$52,290.00. Pricing provided utilizing CDWG PEPPM 2022 Contract Number 531722-002. Approval is subject to final review by the Solicitor and Administration.

D. **Athletics – Chairperson: Mrs. Garry Co-chairpersons: Mrs. Fine and Mr. Kennedy**

1. **Resignation of a Coach**

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Garry, seconded by Mrs. Ott, to accept the following resignations:

1. **Alisha Swalin** - Assistant Middle School Cross Country Coach effective August 16, 2022.

2. **Appointment of Coach**

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to hire the following coaches. Salaries will be based on the 2022-2023 budget. Appointments are subject to contract documents prepared by the Administration and Solicitor.

Coach

1. **Middle School Cross Country**
 - a. **Heather Weinheimer** - Middle School Assistant at a salary of \$1,056 (annual contract)
 - i. salary prorated at for the remaining days of the season (18 days)
Middle School Football

3. **Request To Attend an Overnight Boys/Girls Cross Country Trip**

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Garry, seconded by Mrs. Ott and Mrs. Glaneman, granting permission for the following athletic trip request:

Boys/Girls Cross Country Team 16th PIAA Foundation XC Invitational
Coach Jen McMichael and Coach Elizabeth Smith Hershey, PA
Number of athletes: 16

September 23, 2022 - September 24, 2022

The boosters have paid for the hotel and the team will be staying at the Holiday Inn Express Harrisburg NE, 7744 Lingestown Rd, Harrisburg, PA 17112.

4. Approval of an Agreement with Agile Sports Technology, Inc. / Hudl

The Board, by a unanimous vote to the call of the roll of the seven members participating, approved a motion by Mrs. Garry, seconded by Mr. Mountain, to accept the agreement with Agile Sports Technology, Inc. (Hudl). The contract is for three years at \$8,700 per year. There will be no increases from year to year. The approval of this agreement is contingent upon final review by the Administration and Solicitor. A copy of the agreement was enclosed in the Board packet.

E. Health and Nutrition – Chairperson: Ms. Bobnar Co- chairpersons: Mr. Mountain and Mrs. Fine

No report.

F. Safety and Security – Chairperson: Mr. Mountain Co-chairpersons: Mrs. Ott and Mrs. Fine

No report.

G. Facilities, Planning, and Transportation – Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Garry and Mrs. Glaneman

1. Use of Facility Requests

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to approve the following Use of Facilities requests. The following requests and approvals for use of facilities are subject to the terms and conditions of the Ringgold School District's Health and Safety Plan, the Ringgold School District's Athletic Policies and Procedures, and the District's use of School Facilities and Grounds Policy #707. The use of District facilities is also subject to any government Mandates or Recommendations from the Department of Health, the Department of Education, or any other government agency related to health and safety issues. The granting of the use of facilities shall be subject to change as determined by the Administration as it deems necessary for the health and safety of the participants, as well as the District's students and staff. Failure of any group to strictly follow the requirements and conditions as provided for above shall result in the group's permission to use the District's facilities being revoked.

1. We Care for Kids Sports (Yancey Taylor)

a. Use of the Middle School and RESS gymnasium for a youth basketball summer league starting in May of 2023 and ending in August of 2023 Monday-Thursday from 5:00pm-10:00pm. A schedule will be given to the Athletic Director prior to the start of the league.

b. Fees – \$20/Hour Security & \$30/Hour Custodial for hours outside normal operating hours.

2. Miss Barbara’s School of Dance (Barbara Rudar)

a. Use of RMS Auditorium and stage for dance rehearsal and recital on June 7, 2023 from 5:00pm to 9:00pm and June 9, 2023 from 6:00pm-10:00pm.

b. Group will be charged fees for rental (\$100/day), custodial (\$30/hours), security (\$20/hour) and auditorium director (\$41/hour).

i. Final dollar amount will be calculated at a date closer to the event once specific needs are determined.

3. Feel the Rhythm Dance Studio (Kaylee Naden)

a. Use of RMS Auditorium and stage for dance rehearsal and recital for dates in June of 2023. Document attached, Option #1 will be used, besides the date in May of 2023.

b. Group will be charged fees for rental (\$100/day), custodial (\$30/hours), security (\$20/hour) and auditorium director (\$41/hour).

i. Final dollar amount will be calculated at a date closer to the event once specific needs are determined

4. Ringgold Boys Rams Soccer Boosters (Melissa Whaley)

a. Use of the RHS Cafeteria for a booster meeting on November 7, 2022 from 6:30pm-8:00pm

b. Fees - No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

5. Ringgold Boys Rams Soccer Boosters (Melissa Whaley)

a. Use of the RHS Cafeteria for the middle and high school soccer team banquet on November 11, 2022 from 4:00pm-10:00pm

b. Fees - Will be charged cafeteria fees only if use of the kitchen/equipment is necessary and \$30 per hours for custodial fees

6. Union Finley Midget Football Association (Jeana Quattrone-Resnik)

a. Use of Joe Montana Stadium, Bathrooms and Concession stands to hold the WPYFL Championship Game - Class A (3 Team-Levels) on November 5, 2022 from 9:30am-8:00pm

b. Fees - \$30/Hour Custodial, \$20/Hour Security

7. Ringgold Youth Wrestling (Kevin Roche, both are on same facility request)

a. Use of the Middle School Auditorium for Youth Wrestling Sign-Ups on September 22, 2022 and October 4, 2022 from 6:00pm-8:00pm

b. Fees - No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

c. Use of the High School wrestling room for youth practices starting in November and ending in March from 5:30pm-8:00pm.

d. Fees - No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

2. Approval of Transportation Routes

The Board, by a unanimous voice vote of the seven members participating, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to approve the District's transportation routes for the 2022-2023 school year. Copies of the routes were included in the Board packet.

3. Approval of Transportation Contract

The Board, by a unanimous vote to the call of the role of the seven members participating, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, approving the transportation contracts with the following individuals for the 2022-2023 school year. Approval of these agreements is contingent upon final review by the Administration and Solicitor. Copies of these agreements were presented in the Board packets.

LISA AGOSTONI

1 Student Mon Valley Career and Technology \$175.00 Daily Rate
1 Student Mon Valley School \$150.00 Daily Rate

GINA PROFROCK

1 Students Bentworth Partial \$140.00 Daily Rate
6 Students St. Sebastian School \$105.00 Daily Rate

4. Approval of Transportation Agreement

The Board, by a unanimous vote to the call of the role of the seven members participating, approved a motion by Mrs. Garry, seconded by Mrs. Ott, entering into the School Bus Transportation Services Agreement with First Student, Inc. for the transportation of certain students during the 2022-2023 school year, subject to final review of the Administration and Solicitor.

XIII. ADJOURNMENT

The Board, by a unanimous voice vote of the seven members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to adjourn.

The Board adjourned at 7:52 PM.



**Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Directors**