

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, November 16, 2022

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William Stein, Jr., and the following Board Members were present to the call of the roll: Mrs. Flament, Mrs. Garry, Mrs. Glaneman, Mrs. Ott, Mr. Kennedy, Ms. Bobnar, Mr. Mountain, and Mr. Stein live and Mrs. Fine attending on a virtual platform.

ROLL CALL

President	Mr. William C. Stein, Jr.
First Vice President	Mrs. Carol F. Flament
Second Vice President	Mrs. Sherrie L. Garry
	Mrs. Maureen A. Ott
	Mrs. Gail A. Glaneman
	Mr. Gene R. Kennedy
	Ms. Harley Bobnar
(Participating through virtual platform)	Mrs. Sarah Fine
	Mr. Paul M. Mountain

Also Present

Superintendent	Mr. Randall S. Skrinjorich
Assistant Superintendent	Mr. Thomas Grierson
Solicitor	Mr. Timothy R. Berggren
Director of Finance & Board Secretary	Ms. Kimberley Moore

II. SUPERINTENDENT’S REPORT – MR. SKRINJORICH

Mr. Skrinjorich reported that each of our schools held a Veteran’s Day program and he would like to share a special moment at Ringgold Elementary School North. We had a veteran in his eighties attend for the first time and with a tear in his eye thanked everyone for making him feel honored, welcomed, and a sense of feeling like home. Thanks to all our staff for creating a special memory and thanks to all Veterans for your service!

In other good news, the Ringgold High School has developed the RHS Lighthouse Team. This team is currently comprised of teachers, students, administrators, and staff. Our goal is to create positive, proactive change in our building with school-wide representation, talent diversity, and commitment by all. This team also has been a blending of "PBIS" and "Leader in Me" personnel that want our school to be a positive place for all, where continuous improvement and leadership are key elements. What a great idea, thank you Ringgold High School!

It’s that time of year again! Our Director of Food Service, Amanda Pounds, will be creating milk crate trees and continuing the tradition of “top ornament”. This is a friendly competition of recognizing the staff member who goes above and beyond and moving their ornament to the top of the tree to be the “star”. We love this idea as much as the staff does and are thankful each day for all of them!

III. SECRETARY’S REPORT

No report.

IV. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to accept following minutes as presented:

A. Regular Board Meeting of Wednesday, October 19, 2022

V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MR. KENNEDY

No report.

VI. SHASDA REPORT – MRS. OTT

No Report. There is a Superintendent’s Meeting soon.

VII. PSBA REPORT – MRS. OTT

Mrs. Ott and Mrs. Glaneman participated in the Delegate Meeting.

VIII. SOLICITOR’S REPORT – MR. BERGGREN

No Report.

IX. PRESIDENT’S REPORT – MR. STEIN

Mr. Stein announced that the Board met in Executive Session prior to tonight’s meeting to discuss the following items:

- A. Receive Information on Litigation Matters from the Solicitor and Special Counsel**
- B. Student Discipline**
- C. Personnel (hirings, resignations and staffing)**
- D. Receive Information from the Administration**

X. VISITORS’ REQUESTS TO ADDRESS THE BOARD

Kim Leasure REA Union President **Topic:** Positive Changes in Schools

XI. COMMITTEE REPORTS

- A. Business and Financial Services –Chairperson: Mrs. Flament**
Co-Chairpersons: Ms. Bobnar and Mrs. Glaneman

1. Treasurer’s Reports

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Flament, seconded by Ms. Garry, to accept the Treasurer’s Reports as presented. A copy of the Treasurer’s Reports can be found in the Appendix of these minutes.

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to approve Motions 3 through 10 as stated below:

3. Final Payment to Caliber Contracting Service, Inc. for Phase 1 Renovation at Ringgold High School

To approve payment to Caliber Contracting Service, Inc., approved by the architects HHSDR, in the amount of \$84,838.24 for the Phase 1 Renovation at Ringgold High School (Natatorium and Locker Rooms) project. Payment of final invoice #14 will be made from the Capital Projects Fund.

4. Payment to HHSDR Invoice #13 – Phase 2

To approve payment to HHSDR in the amount of \$6,051.54 for Phase 2 Renovation Ringgold High School project. Payment of invoice #13 will be made from the Capital Projects Fund.

5. Payments for Phase 2 Renovation Ringgold High School (Natatorium and Locker Rooms) project.

To approve payment to Caliber Contracting Services, Inc. for Invoice #7 in the amount of \$194,487.05, First American Industries, Inc. for Invoice #7 in the amount of \$26,854.98, and Hranec Sheet Metal, Inc. for Invoice #7 in the amount of \$48,016.41 for Phase 2 Renovation Ringgold High School (Natatorium and Locker Rooms) Project. Payment of the invoices will be made from the Capital Projects Fund.

6. Final Payment to Canfield Development for Asbestos Removal at Finley Middle School

To approve payment to Canfield Development in the amount of \$85,795.49 for asbestos removal at Finley Middle School. Payment of invoice #2 will be made from the Capital Reserve Fund.

7. Payment to Pitchford Diversified Invoice #1-2022-10-10

To approve payment to Pitchford Diversified, Inc. in the amount of \$8,800.00 for Phase 2 Renovation Ringgold High School project. Payment of invoice #1-2022-10-10 will be made from the Capital Projects Fund.

8. Payment to HHSDR Invoice #13 – FMS

To approve payment to HHSDR in the amount of \$1,196.00 for the Finley Middle School Demolition project. Payment of invoice #13 will be made from the Capital Reserve Fund.

9. Payment to HHSDR Invoice #6 – Administration Building

To approve payment to HHSDR in the amount of \$1,823.08 for the Administration Building miscellaneous alterations project. Payment of invoice #6 will be made from the Capital Reserve Fund.

10. Payment for the Administration Building Miscellaneous Alterations Project

To approve payment to Caliber Contracting Services, Inc. for Invoice #2 in the amount of \$52,755.37 and to East West Manufacturing, Inc, for Invoice #1 in the amount of \$113,337.45 for the Administration Building miscellaneous alterations project. Payment of the invoices will be made from the Capital Reserve Fund.

11. Approval of Resolution

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to approve the following resolution:

WHEREAS, the Ringgold School District (“Ringgold”) is assigned to Intermediate Unit 1 in accordance with section 902-A of the School Code, 24 P.S. §9-902-A; and

WHEREAS, Ringgold generally contracts with Allegheny Intermediate Unit 3 for many of its services; and

WHEREAS, the boundaries of Ringgold are contiguous with the boundaries of Allegheny Intermediate Unit 3; and

WHEREAS, Ringgold would like to transfer from Intermediate Unit 1 to Allegheny Intermediate Unit 3; and

WHEREAS, school districts are permitted to transfer from one Intermediate Unit to another in accordance with and subject to the terms and conditions of section 903-A of the School Code, 24 P.S. §9-903-A; and

WHEREAS, section 903-A of the School Code provides, in pertinent part, as follows:

Any school district may apply for transfer from one intermediate unit to another intermediate unit with which its boundaries are contiguous by submitting a written request for such transfer to the State Board of Education, along with reasons for requesting such transfer and with the written approval or disapproval of all school districts within the intermediate unit of which the school district is a member and all school districts within the intermediate unit to which it wishes to transfer. If the State Board of Education approves the transfer, it shall be effective the following July 1. In no event shall a transfer be made without the approval of all the school districts within all intermediate units involved in said transfer.

24 P.S. §9-903-A;

NOW, THEREFORE, be it resolved, that:

1. The Superintendent and Solicitor are hereby authorized and directed to take all action necessary to effectuate a transfer of Ringgold from Intermediate Unit 1 to Allegheny Intermediate Unit 3;

2. That the Superintendent, Solicitor, and officers of the School Board are authorized to execute all documents and instruments necessary to effectuate a transfer of Ringgold from Intermediate Unit 1 to Allegheny Intermediate Unit 3; and

3. The Superintendent, Solicitor, and officers of the School Board are authorized to initiate such legal proceedings and appeals, or other actions, as necessary to effectuate a transfer of Ringgold from Intermediate Unit 1 to Allegheny Intermediate Unit 3.

**B. Personnel and Administration – Chairperson: Mrs. Ott
Co-chairpersons: Mrs. Flament and Mr. Kennedy**

1. Resignation of Personnel

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to approve the resignations of the following personnel.

Lisa Mauro – Assistant Principal for the Ringgold Middle School, effective end of the day October 31, 2022.

Ashley Mochnaly – Special Education Teacher for the Ringgold High School.

2. Letter of Retirement

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to approve the letter of retirement of the following personnel.

Susan Menzer- Paraprofessional for the Ringgold School District, effective end of the day November 1, 2022.

3. Employment of Personnel

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to employ the following individuals, pending receipt of proper documentation:

Benjamin Fetchen – Full-time Bus Driver for the Ringgold School District.

Jeffrey Trypus – Behavioral Support Staff for the Ringgold School District effective December 19, 2022.

4. Addition to the Substitute Roster

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry and Mrs. Glaneman, granting permission to add the following people to the substitute roster, pending proper documentation:

Police Officer

Jeff DeSchon

Finleyville, PA

Paraprofessional

Michel Horner Monongahela, PA
Samuel Horner Monongahela, PA
Marnie Hayward Charleroi, PA

Custodial

Ronald Hatfield New Eagle, PA
Paula Hatfield New Eagle, PA
Veronica Hatfield New Eagle, PA

Bus Trainee

Angela Trilli Monessen, PA

5. Approval of Employment Contract

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Bobnar, to hire Ms. Stephanie Martin as Transportation Coordinator and approve the Transportation Coordinator contract. A copy of the contract was enclosed in the Board packet.

6. Approval of Employee Agreement

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to approve the Agreement between Employee #001 and the District and to authorize Board President to sign any necessary paperwork to effectuate same.

7. Request for Sabbatical

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, to approve a sabbatical leave of absence effective November 16, 2022 through the balance of the 2022-2023 school year for Jason Minniti.

8. Request To Attend A Conference

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission for the following conference request:

PSCA 67th Annual School Counseling Conference
Amy Lucas
December 8, 2022 - December 9, 2022

Total \$ \$440.00

9. Correction of Stipend

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, adjusting the following extracurricular stipend for the 2022-2023 school year: John Harris, Marching Band Assistant for Ringgold High School at a stipend of \$1,720.50.

10. Approval of Job Descriptions

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Kennedy, approving the following job descriptions, pending final approval of the Administration:

Police Sergeant
Behavioral Support Staff
Reading Program Coordinator
Enrichment Program Coordinator

Copies of the job descriptions were enclosed in the Board packet.

11. Appointment of Extracurricular Position

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, to appoint the following extracurricular positions. In the event that the COVID-19 or similar pandemic forces the cancellation of all or part of the extracurricular activity/season, the individuals will be paid at a prorated amount. The compensation shall be prorated based on the number of days that the extracurricular activity/season is actually active, and the number of days from the first official day of the activity, as determined by the District, to the last permissible date of the extracurricular activity/season. In the event that the extracurricular activity/season is cancelled in its entirety, the individual shall receive no compensation for that year.

Phoebe Dailey – Marching Band Assistant for Ringgold High School at a stipend of \$1,720.50.

12. Approval of Stipends

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to approve three stipend payments to the individuals identified below for the balance of the 2022-2023 school year subject to Article IX of the Collective Bargaining Agreement between the Ringgold Education Association and the Ringgold School District.

Tracey Russell - at a stipend of \$2,000.00 for the Reading Program Coordinator for Ringgold Elementary School South.

Ashley Wilson - at a stipend of \$2,000.00 for the Reading Program Coordinator for Ringgold Elementary School North.

Krista Klorczyk - at a stipend of \$2,000.00 for the Enrichment Program Coordinator for Ringgold Middle School.

13. Annual Salary Increase

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded Mrs. Garry, to approve annual salary increase of the District's Individual Contracted Administrator, Athletic Director Mr. Wesley Siko, for the 2022-2023 school year based upon his evaluation and as discussed in executive session.

C. Curriculum, Education & Technology – Chairperson: Mrs. Glaneman Co-chairpersons: Ms. Bobnar and Mrs. Flament

1. Expulsion of Students

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to accept and approve the Agreements between the District and:
the parents of Student "22C", whereby Student "22C" shall be expelled from the Ringgold School District under the terms contained in the Agreement;
the parents of Student "22D", whereby Student "22D" shall be expelled from the Ringgold School District under the terms contained in the Agreement;
the parents of Student "22E", whereby Student "22E" shall be expelled from the Ringgold School District under the terms contained in the Agreement; and
the parents of Student "22F", whereby Student "22F" shall be expelled from the Ringgold School District under the terms contained in the Agreement.

2. Approval of an Agreement with Andrew Klein Special Education Consultant

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott and Mrs. Garry, to enter into an agreement with Andrew Klein, Special Education Consultant throughout the course of the school year at a cost of \$21,000 for the year. Specifics to the work proposed have been included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

3. Accelerated Reader

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to approve the purchase of a multi-year license through 2025-2026 for Renaissance Accelerated Reader at a cost of \$25,672. The licenses will support students in grade K-4, and the costs will be paid using federal funds and the general fund through the curriculum department budget. A copy of the quote was provided in the Board packet. Approval is subject to final review by the Solicitor and Administration.

4. **Python Programming through CCAC**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott and Mrs. Garry, allowing Ringgold School District to offer students the opportunity to take a non-credit course titled Practical Programming through Python, offered by Community College of Allegheny County, at a cost of \$100 per student to be paid by the District from the general fund through the curriculum department budget. Information related to the course was provided in the Board packet. Approval is subject to final review by the Solicitor and Administration.

D. **Athletics – Chairperson: Mrs. Garry Co-chairpersons: Mrs. Fine and Mr. Kennedy**

1. **Resignation of a Coach**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Ott, accepting the following resignation:

Matt Snyder - Varsity Boys Soccer Coach effective November 11, 2022.

2. **Appointment of Coaches**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to hire the following coaches. Salaries will be based on the 2022-2023 budget. Appointments are subject to contract documents prepared by the Administration and Solicitor.

Coaches

1. **Cheerleading**

- a. **Kaitlyn Salaske** - Interim Head Varsity Coach at a salary of \$3,856.24 prorated from start date of October 5, 2022.
- b. **Lindsay Westwood** - 1st Assistant Varsity Coach at a salary of \$2,082.92 prorated from start date of October 5, 2022.

2. **Boys Varsity Basketball**

- a. **Kevin Feld** - Varsity Volunteer Assistant (Annual Contract)

3. **Acceptance of ArbiterSports LLC Agreement**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mrs. Glaneman, approving a three-year agreement with ArbiterSports LLC for scheduling and payment to game officials, and processing paperwork for the WPIAL-PIAA. The contract is for three years at a cost of: Year 1 - \$4,295.00; Year 2 - \$4,220.00; and Year 3 - \$4,320.00. The approval of this agreement is contingent upon final review

by the Administration and Solicitor. Copies of the Agreement, Terms and Conditions, and Subscription Order Form were enclosed in the Board packet.

4. **PIAA Championship Requests**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, authorizing any athlete(s) and/or team(s) to attend the PIAA State Championships, if they were to qualify. The following are the dates of each trip:

1. Boys Tennis

- a. Team Championships - May 19-20, 2023 in Hershey, PA
- b. Individual Championships - May 26-27, 2023 in Hershey, PA

2. Boys/Girls Track & Field - May 26-27, 2023 in Shippensburg University in PA

3. Baseball - Team Championships - June 15-16, 2023 in State College, PA (Penn State)

4. Softball - Team Championships - June 15-16, 2023 in State College, PA (Penn State)

E. **Health and Nutrition – Chairperson: Ms. Bobnar Co- chairpersons: Mr. Mountain and Mrs. Fine**

No report.

F. **Safety and Security – Chairperson: Mr. Mountain Co-chairpersons: Mrs. Ott and Mrs. Fine**

Mr. Mountain asked for an update on new cell phone policy and bus behavior. Chief Shell reported that the cell phone policy is working well and student behavior on buses has been okay over the several weeks.

G. **Facilities, Planning, and Transportation – Chairperson: Mr. Kennedy - Co-chairpersons: Mrs. Garry and Mrs. Glaneman**

1. **Use of Facility Requests**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to approve the following Use of Facilities requests. The following requests and approvals for use of facilities are subject to the terms and conditions of the Ringgold School District's Health and Safety Plan, the Ringgold School District's Athletic Policies and Procedures, and the District's use of School Facilities and Grounds Policy #707. The use of District facilities is also subject to any government Mandates or Recommendations from the Department of Health, the Department of Education, or any other government agency related to health and safety issues. The granting of the use of facilities shall be subject to change as determined by the Administration as it deems necessary for the health and safety of the participants, as well as the District's students and staff. Failure of any group to strictly follow the

requirements and conditions as provided for above shall result in the group's permission to use the District's facilities being revoked.

1. PA RAGE (Greg Adams)

- a. Use of the High School Gymnasium to work with softball players on their skills and fundamentals of the game on Sundays starting in December and ending in April.
- b. Fees - \$30/Hour Custodial (if needed), \$20/Hour Security (if needed).

2. Ringgold Men's Soccer Boosters (Robert Evans)

- a. Use of Ringgold High School and Middle School gymnasium for an indoor soccer tournament on February 4, 2023, from 6:30am and ending 10:00pm.
- b. Fees - \$30/Hour Custodial, \$20/Hour Security for hours outside normal operating hours.

3. Ringgold Lady Rams Soccer Boosters (Lori Callihan)

- a. Use of Ringgold High School and Middle School gymnasium for an indoor soccer tournament on February 11, 2023, from 7:00am and ending 10:00pm.
- b. Fees - \$30/Hour Custodial, \$20/Hour Security for hours outside normal operating hours.

4. RMS Cheer Boosters (Jen Czaniecki)

- a. Use of Ringgold Middle School cafeteria for a Christmas party on December 8, 2022, from 5:00pm to 8:30pm.
- b. Fees - No fees are associated with this request as it occurs during normal school operating hours.

2. Transportation Contract

The Board, by a unanimous vote to the call of the role of the nine members participating, approved a motion by Mr. Kennedy, seconded by Mrs. Garry, entering into a transportation contract with the Canon-McMillian School District for the transportation of a student to the ACLD Tillotson School in Pittsburgh. Final approval is subject to review of the contract by the Solicitor and Administration.

3. Private Transportation Contract

The Board, by a unanimous vote to the call of the role of the nine members participating, approved a motion by Mr. Kennedy, seconded by Mrs. Glaneman, approving the contract with Catherine Gemas to transport student to the Western Pennsylvania School for Blind Children at a cost of \$72.50 per day. A copy of the contract was included in the Board packet. Approval is subject to final review by the Solicitor and Administration.

XII. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, to adjourn.

The Board adjourned at 7:33 PM.



Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Directors