

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, December 21, 2022

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William Stein, Jr., and the following Board Members were present to the call of the roll: Mrs. Flament, Mrs. Garry, Mrs. Glaneman, Mrs. Ott, Mrs. Fine, Mr. Mountain, and Mr. Stein live and Mr. Kennedy attending on a virtual platform.

ROLL CALL

President	Mr. William C. Stein, Jr.
First Vice President	Mrs. Carol F. Flament
Second Vice President	Mrs. Sherrie L. Garry
	Mrs. Maureen A. Ott
	Mrs. Gail A. Glaneman
(Participating through virtual platform)	Mr. Gene R. Kennedy
	Mrs. Sarah Fine
	Mr. Paul M. Mountain

Absent

Ms. Harley Bobnar

Also Present

Superintendent	Mr. Randall S. Skrinjorich
Assistant Superintendent	Mr. Thomas Grierson
Solicitor	Mr. Timothy R. Berggren
Director of Finance & Board Secretary	Ms. Kimberley Moore

II. SUPERINTENDENT’S REPORT – MR. SKRINJORICH

Mr. Skrinjorich reported that we had over 200 instrumentalists participate in the Ringgold Middle School’s holiday production. Attendees were asked to bring a canned good to share with the community foodbanks. We collected over 10 boxes of food! Thank you to the students and families for your support of our program.

Mr. Skrinjorich congratulated Jack Conroy who became the first ever Ringgold wrestler to win back-to-back North Coast Classic Championships, pinning his way through the tournament with 8 pins!

Mr. Skrinjorich congratulated Ryan Pajak who earned All-American honors with his incredible finish placing 12th at the Champs National Cross Country Championships in San Diego on December 10.

Mr. Skrinjorich wished all of our students, families, staff, and community members a wonderful holiday season and happy & healthy new year. I look forward to doing great things TOGETHER in 2023!

PRESENTATION BY AUDITORS

Cypher and Cypher auditors gave a report on the financial statements for the year ended June 30, 2022. The General Fund had total revenues of \$49,983,118.00 and total expenditures of \$49,903,650.00. The Cafeteria Fund had total revenues of \$2,577,664.00 and total expenditures of \$2,015,514.00.

- General Fund Balance: \$5,875,588
- Cafeteria Fund Balance: \$562,150
- Capital Projects Fund: \$3,908,534
- Capital Reserve Fund: \$4,143,024
- Debt Service Fund: \$9,213,622
- Retirement Obligation Fund: \$2,245,463

III. SECRETARY’S REPORT

No report.

IV. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Glaneman, seconded by Mr. Mountain, to accept following minutes as presented:

- A. Regular Board Meeting of Wednesday, November 16, 2022**
- B. Reorganization Board Meeting of Wednesday, December 7, 2022**
- C. Regular Board Meeting of Wednesday, December 7, 2022**

V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MR. KENNEDY

No report. There was just a reorganization meeting.

VI. SHASDA REPORT – MRS. OTT

No Report.

VII. PSBA REPORT – MRS. OTT

No Report.

VIII. SOLICITOR’S REPORT – MR. BERGGREN

No Report.

IX. PRESIDENT’S REPORT – MR. STEIN

Mr. Stein announced that the Board met in Executive Session prior to tonight’s meeting to discuss the following items:

- A. Student Discipline**
- B. Receive Legal Counsel and Information from the Administration**
- C. Personnel**

X. VISITORS’ REQUESTS TO ADDRESS THE BOARD

No Requests.

XI. COMMITTEE REPORTS

A. Business And Financial Services – Chairperson: Mr. Kennedy Co-chairpersons: Mrs. Flament and Mrs. Glaneman

1. Treasurer’s Reports

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Flament, seconded by Ms. Garry and Mrs. Glaneman, to accept the Treasurer’s Reports as presented. A copy of the Treasurer’s Reports can be found in the Appendix of these minutes.

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the eight members participating, approved a motion by Mrs. Flament, seconded by Mrs. Garry and Mrs. Ott, to pay the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

Mrs. Flament made a motion seconded by Mrs. Garry, to approve Motions 3 through 9 as stated below. Mrs. Flament then amended her motion to approve Motions 3 through 5 and 7 through 9, and Mrs. Garry amended her second accordingly. The Board by a unanimous vote to the call of the roll of the eight members participating approved Motions 3 through 5 and 7 through 9 as stated below.

3. Payment to HHSDR Invoice #14 – Phase 2

To approve payment to HHSDR in the amount of \$6,051.54 for Phase 2 Renovation Ringgold High School project. Payment of invoice #14 will be made from the Capital Projects Fund.

4. Payments for Phase 2 Renovation Ringgold High School (Natatorium and Locker Rooms) project.

To approve payment to Caliber Contracting Services, Inc. for Invoice #8 in the amount of \$40,857.00 and Hranec Sheet Metal, Inc. for Invoice #8 in the amount of \$37,398.42 for Phase 2 Renovation Ringgold High School (Natatorium and Locker Rooms) Project. Payment of the invoices will be made from the Capital Projects Fund.

5. Final Payment to First American Industries, Inc. Invoice #13 - Phase 1

To approve payment to First American Industries, Inc., approved by the architects HHSDR, in the amount of \$27,344.03 for the Phase 1 Renovation at Ringgold High School (Natatorium and Locker Rooms) project. Payment of final invoice #13 will be made from the Capital Projects Fund.

6. Payment to HHSDR Invoice #7 – Administration Building – removed from Board motion.

7. Payment for the Administration Building Miscellaneous Alterations Project

To approve payment to Caliber Contracting Services, Inc. for Invoice #3 in the amount of \$41,011.20 and to East West Manufacturing, Inc, for Invoice #2 in the amount of \$87,402.60 for the Administration Building miscellaneous alterations project. Payment of the invoices will be made from the Capital Reserve Fund.

8. Approval of Full-Service Network Agreement

To approve payment to Caliber Contracting Services, Inc. for Invoice #3 in the amount of \$41,011.20 and to East West Manufacturing, Inc, for Invoice #2 in the amount of \$87,402.60 for the Administration Building miscellaneous alterations project. Payment of the invoices will be made from the Capital Reserve Fund.

9. Approval of Cypher and Cypher Annual Audit

The Board, by a unanimous vote to the call of the roll of the eight members participating, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to accept the Cypher & Cypher Annual Audit and Interfund Transfers and Budget Transfers for the school year ending June 30, 2022.

10. Acceptance of a Proposal from Cypher & Cypher

The Board, by a unanimous vote to the call of the roll of the eight members participating, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept the proposal from Cypher & Cypher for auditing services for the years 2023 through 2025. A copy of the proposal was provided to the Board. This proposal is contingent upon final review of the Administration and Solicitor.

11. Resolution Regarding a Tax Increase

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to adopt a resolution that the District will not raise the rate of any tax for support of its public schools for the 2023-2024 fiscal year by more than the index established by the Department of Education that is 5.5% for the Ringgold School District. A copy of the Resolution is enclosed in the Board packets.

**B. Personnel and Administration – Chairperson: Mrs. Flament
Co-chairpersons: Mrs. Glaneman and Mrs. Garry**

1. Resignation of Personnel

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to approve the resignations of the following personnel.

Wesley Siko – Athletic Director for the Ringgold School District, effective on or before the completion of a 90 day hold period.

Dana Dopler – Utility Worker for the Ringgold High School, effective end of the day December 16, 2022.

Jeffrey Podroskey – 4-Hour Custodian for the Ringgold High School, effective end of the day December 16, 2022.

2. Employment of Personnel

The Board, by a unanimous vote to the call of the roll of the eight members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to employ the following individuals, pending receipt of proper documentation:

Wesley Yeater – Assistant Principal for the Ringgold Middle School at a salary of \$84,000 and to be part of the Act 93 Compensation Plan.

Jason Pfarr – Biology Teacher for the Ringgold High School at a salary of \$43,000 - Step 1 - Master's Degree.

3. **Appointment of Acting Principal**

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, to appoint Gregory Locy as Acting Principal for the Ringgold High School at an additional compensation of \$555.00 per month beginning October 1, 2022, until the position is filled.

4. **Appointment of Acting Principal/Principal**

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to employ Gregory Saraceni as Acting Principal until June 30, 2023 for the Ringgold High School effective upon the release of his current employer at a salary of \$120,000.00 and to be part of the Act 93 Compensation Plan and appointed as Principal for the Ringgold High School effective July 1, 2023.

5. **Addition to the Substitute Roster**

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission to add the following individual to the substitute roster, pending proper documentation:

Custodial

Deana Kulbacki Monongahela, PA

6. **Request To Attend an Overnight Student Field Trip**

The Board, by a unanimous vote to the call of the roll of the eight members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Fine, Mrs. Ott and Mrs. Garry, granting permission for the following field trip request:

Ringgold Indoor Percussion - Atlantic Coastal Championship Competition

Dawn Mason Wildwood, NJ

May 3, 2023 - May 7, 2023

Approximate number of students: 27

Ratio of Chaperone to Students: 9:1

Approximate total cost per student: **\$450.00 - \$500.00**

7. **Approval of Revised Board Policies**

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott and Mrs. Garry, to accept the following policy revisions. Copies of the policies were included in the Board packet.

Policy #200 – Enrollment of Students

Policy #201 – Admission of Students

8. **Tuition Reimbursement**

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to approve full reimbursement for tuition and fees for Thomas Grierson for 6 graduate credits at California University of Pennsylvania. Mr. Grierson's contract provides for reimbursement for tuition and fees upon prior approval of the Board for courses with the potential to improve Mr. Grierson's job performance and his abilities to perform as Assistant Superintendent.

9. **Approval of Teacher Tenure**

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting tenure to the following individual:

Joseph Pleva

C. **Curriculum, Education & Technology – Chairperson: Mrs. Ott Co-chairpersons: Ms. Bobnar and Mrs. Fine**

1. **Expulsion of Students**

The Board, by a unanimous vote to the call of the roll of the eight members participating, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, to accept and approve the Agreements between the District and:

*The parents of Student "22J", whereby Student "22J" shall be expelled from the Ringgold School District under the terms contained in the Agreement;

*The parents of Student "22K", whereby Student "22K" shall be expelled from the Ringgold School District under the terms contained in the Agreement; and

*The parents of Student "22L", whereby Student "22L" shall be expelled from the Ringgold School District under the terms contained in the Agreement.

D. Athletics – Chairperson: Mrs. Garry Co-chairpersons: Mrs. Flament and Mr. Mountain

1. Resignation of a Coach

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Garry, seconded by Mrs. Flament, accepting the following resignation:

Elizabeth Smith - Winter/Spring Track and Field Assistant Coach, effective November 10, 2022.

2. Appointment of Coaches

The Board, by a unanimous vote to the call of the roll of the eight members participating, approved a motion by Mrs. Garry, seconded by Mrs. Fine, to hire the following coaches. Salaries will be based on the 2022-2023 budget. Appointments are subject to contract documents prepared by the Administration and Solicitor.

Coaches

1. Football

a. Dylan Sapp - Varsity Volunteer Assistant (Annual Contract).

2. Middle School Volleyball

a. Robyn Cornelius - 7th Grade Head Coach at a salary of \$2,550.00.

i. 2nd year 2% raise

b. Christy Lewis - 8th Grade Head Coach at a salary of \$2,500.00.

E. Health and Nutrition – Chairperson: Mrs. Glaneman Co- chairpersons: Mr. Mountain and Mrs. Fine

No report.

F. Safety and Security – Chairperson: Mr. Mountain Co-chairpersons: Mrs. Ott and Mr. Kennedy

No report.

G. Facilities, Planning, and Transportation – Chairperson: Mrs. Fine - Co-chairpersons: Mrs. Garry and Ms. Bobnar

1. Use of Facility Requests

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Fine, seconded by Mr. Mountain, to approve the following Use of Facilities requests. The following requests and approvals for use of facilities are subject to the terms and conditions of the Ringgold School District’s Health and Safety Plan, the

Ringgold School District's Athletic Policies and Procedures, and the District's use of School Facilities and Grounds Policy #707. The use of District facilities is also subject to any government Mandates or Recommendations from the Department of Health, the Department of Education, or any other government agency related to health and safety issues. The granting of the use of facilities shall be subject to change as determined by the Administration as it deems necessary for the health and safety of the participants, as well as the District's students and staff. Failure of any group to strictly follow the requirements and conditions as provided for above shall result in the group's permission to use the District's facilities being revoked.

1. Ringgold Area Youth Soccer Association (James Horning)

- a. Use of the High School Stadium for youth soccer games on Sundays from 11:00am to 6:00pm starting in April and ending the first week of June.
- b. Fees - \$30/Hour Custodial, \$20/Hour Security for hours outside normal operating hours.

2. Ringgold Area Youth Soccer Association (James Horning)

- a. Use of Ringgold High School Auditorium for a public league parent meeting for the spring soccer season on January 26, 2023 from 5:30pm to 8:00pm.
- b. Fees - \$30/Hour Custodial, \$20/Hour Security for hours outside normal operating hours.

3. PA Game Commission (Greg Locy)

- a. Use of Ringgold High School cafeteria to conduct and complete a Pennsylvania hunter safety course on March 25, 2023 from 7:30am to 4:00pm. The course will be open to the community for anyone age 11 or higher.
- b. Fees - \$30/Hour Custodial, \$20/Hour Security for hours outside normal operating hours.

4. Ringgold Youth Basketball (Matt Rowland)

- a. Use of Ringgold Middle School and Ringgold Elementary South gymnasiums for youth basketball practice and games starting in January and ending in April. The schedule will be presented to the Athletic Director once approved.
- b. Fees - \$30/Hour Custodial, \$20/Hour Security for hours outside normal operating hours.

2. Transportation Contract

The Board, by a unanimous vote to the call of the role of the eight members participating, approved a motion by Mrs. Fine, seconded by Mrs. Garry, to enter into a contract with Allegheny Medical Transportation, Inc. for the transportation of Ringgold students to ACLD Tillotson and Cornerstone Christian Academy. This contract is for the 2022-2023 school year and is at the rate of \$391.00 a day. This contract is contingent upon final review of the Administration and Solicitor.

XII. ADJOURNMENT

The Board, by a unanimous voice vote of the eight members participating, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to adjourn.

The Board adjourned at 8:04 PM.



Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Directors