

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, May 17, 2023

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William Stein, Jr., and the following Board Members were present to the call of the roll: Mrs. Flament, Mrs. Garry, Mrs. Glaneman, Mrs. Ott, Mr. Mountain, Mrs. Fine, Mr. Kennedy, Mr. Toprani, and Mr. Stein.

ROLL CALL

President	Mr. William C. Stein, Jr.
First Vice President	Mrs. Carol F. Flament
Second Vice President	Mrs. Sherrie L. Garry
	Mrs. Maureen A. Ott
	Mrs. Gail A. Glaneman
	Mr. Gene R. Kennedy
	Mrs. Sarah Fine
	Mr. Paul M. Mountain
	Mr. Steven Toprani

Also Present

Superintendent	Mr. Randall S. Skrinjorich
Assistant Superintendent	Mr. Thomas Grierson
Solicitor	Mr. Timothy R. Berggren
Director of Finance & Board Secretary	Ms. Kimberley Moore

II. SUPERINTENDENT’S REPORT – MR. SKRINJORICH

Mr. Skrinjorich reported that the preliminary budget and the strategic plan were items on the agenda. The final budget will be presented for Board approval at the June 21, 2023 Board meeting. The Administration will continue to monitor state funding and make adjustments if necessary.

Mr. Skrinjorich also reported the Mom and Sons’ Night Out was a great success for our Elementary Schools with 240 guests. A special thank you to Ros Malarbi for organizing the event. The Middle School had its own success with four performances of a Night Out on Broadway. The High School Indoor Percussion team finished sixth in the TIA Atlantic Coast Championship. The Envirothon Team placed fourth in the Washington County Regional Competition.

III. SECRETARY’S REPORT

No report.

IV. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to accept following minutes as presented:

A. Regular Board Meeting of Wednesday, April 19, 2023

V. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MR. KENNEDY

No report.

VI. SHASDA REPORT – MRS. OTT

No report.

VII. PSBA REPORT – MRS. OTT

No Report.

VIII. SOLICITOR’S REPORT – MR. BERGGREN

No Report.

IX. PRESIDENT’S REPORT – MR. STEIN

Mr. Stein announced that the Board met in Executive Session prior to tonight’s meeting and on May 3, 2023, to discuss the following items:

- A. Student Discipline**
- B. Receive Legal Counsel**

install the Duro[1]Last roofing system. Duro-Last, Inc. will provide the Duro-Last roofing system and its installation to Ringgold School District at RS Means pricing using the Pittsburgh Index.” Funds are to be taken from the Capital Reserve Fund.

5. Proposals from Food Service Management Companies

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to accept the bid of AVI as the District's Food Service Management Company with a guaranteed amount of \$220,000.00. This approval includes any changes made to the contract documents by the Pennsylvania Department of Education, including the guaranteed amount. Approval is subject to final review by the Solicitor and Administration.

6. Approval of 2023-2028 Strategic Improvement Plan

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to approve the Ringgold School District Strategic Improvement Plan for 2023-2028. A copy of the plan and related documents have been posted for public review on the District’s website since April 21, 2023.

7. Approval of the 2023-2024 Preliminary Budget

The Board, by an 8-1 vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to approve the Preliminary Budget for the 2023-2024 school year. The Preliminary Budget, as required by the School Code, will be made available for public viewing in the office of the Superintendent or on the District’s Website. The Budget must be officially adopted by June 30, 2023 and represents \$52,350,740 in Expenditures with a 5/10 Mill increase.

Voting Yes – Messrs: Toprani, Mountain and Stein, Mesdames: Ott, Glaneman, Fine, Garry, and Flament

Voting No – Messr: Kennedy

8. Appointment of a Treasurer for 2023-2024

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to approve Kimberley Moore as Treasurer for 2023-2024. According to the School Code, the Treasurer must be appointed in May of each year.

**B. Personnel and Administration – Chairperson: Mrs. Flament
Co-chairpersons: Mrs. Glaneman and Mrs. Garry**

1. Resignations of Personnel

The Board, by a 6-3 vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, to accept the following resignations:

Kathryn Grosse – Family and Consumer Science Teacher for the Ringgold High School, effective the last working day of the 2022-2023 School Year.

Jennifer Tatar – Cook/Baker for the Ringgold Elementary School South, effective end of the day May 19, 2023.

Timothy McKay – Principal for the Ringgold Middle School, effective on or before the completion of a 60 day holding period.

Stephanie Martin – Transportation Coordinator for the Ringgold School District, effective end of the day June 30, 2023.

Voting Yes – Messrs: Toprani, Kennedy, and Stein, Mesdames: Ott, Glaneman, and Flament

Voting No – Messrs: Mountain, Mesdames: Fine and Garry

2. Letters of Retirement

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to accept the following letters of retirement:

Thomas Zglorliski – Bus Driver for the Ringgold School District, effective end of the day May 10, 2023.

Jack Howell – Behavioral Support Staff for the Ringgold Middle School, effective the last working day of the 2022-2023 School Year.

Patricia Dougherty – Special Education Teacher for the Ringgold High School, effective the last working day of the 2022-2023 School Year.

3. Employment of Personnel

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott to employ the following individuals, pending receipt of proper documentation.

Alyssa Mcquillis – Cook/Baker for the Ringgold School District.

Michelle White – Bus Driver for the Ringgold School District.

4. **Addition to the Substitute Roster**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission to add the following people to the substitute roster, pending proper documentation:

Custodian

Leidy Montoya Monongahela, PA
Shawn Henson Finleyville, PA

Teacher

Alicen White Lenore, WV
Heather Latorre Finleyville, PA

Bus Driver

Stephanie Martin Finleyville, PA

Clerical/Intern

Alyssa Beachy Finleyville, PA

5. **Approval of Job Descriptions**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Toprani, to approve the following job descriptions, pending final approval of the Administration:

**Police Sergeant
Truancy and Security Officer**

6. **Approval of Updated Reorganization Chart**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, adopting the District's updated reorganization chart and creating any new positions that are now contained in the updated reorganization chart as presented. The updated reorganization chart's changes include the creation of the position of Truancy and Security Officer.

7. **Approval of Employment Contracts**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, hiring the following individuals:

Nevin Beatty as Police Sergeant, pending receipt of proper documentation, and approving the Police Sergeant contract. Approval of the contract is subject to final review by the Solicitor and Administration.

David Herchelroath as Truancy and Security Officer, pending receipt of proper documentation, and approving the Truancy and Security Officer contract. Approval of the contract is subject to final review by the Solicitor and Administration.

Ina Helmick as Human Resource Generalist, pending receipt of proper documentation, and approving the Human Resource Generalist contract. Approval of the contract is subject to final review by the Solicitor and Administration.

8. Requests To Attend A Conference

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, granting permission for the following conference requests:

ALICE Certification Training - Passport Academy Charter School - Pittsburgh, PA

Andy Lisecki, Kirk Stinner, and Nevin Beatty - Police Department
August 14, 2023 - August 15, 2023

Total cost per individual: \$777.06
Total: \$2,331.18

Dr. Samuel Francis School Law Symposium and Special Education Workshop

University of Pittsburgh
Thomas Grierson, Sherry Black, and Shannon Crombie - District Administration
June 21, 2023

Total cost per individual: \$300.00
Total: \$900.00

Introductory Wilson Reading Course Online

Ashley Wilson - Reading Specialist
3 days online in June 2023

Total: \$1,081.25 paid out of the ARP ESSER funds.

9. Hiring for Summer Programs

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Toprani, to hire the following individuals for Lil' Rams Summer Pre-K Program and Extended School Year at the Ringgold School District.

ESY Teacher
Shelby Barone

ESY and Lil' Rams Nurse
Cindy Magone

Lil' Rams Paraprofessional
Will Gaffey

10. **Approval of Overnight Field Trip**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission for the following field trip request:

RHS Marching Band - Universal Studios Orlando, FL
Dawn Mason
March 17, 2024 - March 20, 2024

Approximate number of students: 100
Approximate total cost per student: \$1,800.00

C. **Curriculum, Education & Technology – Chairperson: Mrs. Ott**
Co-chairpersons: Mrs. Fine and Mr. Toprani

1. **Expulsion of Student**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Toprani, to accept and approve the Agreement between the District and the parents of Student “23G”, whereby Student “23G” shall be expelled from the Ringgold School District under the terms contained in the Agreement.

2. **Exclusion of Students**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Fine, to accept and approve the Agreement between the District and the parents of Student “23DA04”, whereby Student “23DA04” shall be excluded from in-person instruction under the terms contained in the Agreement.

3. **Motion to Amend the Agenda**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament and Mr. Kennedy, to amend the agenda to add approval of the Agreement between the District and the parents of Student “23DA05”, whereby Student “23DA05” shall be excluded from

in-person instruction under the terms contained in the Agreement. The motion is being added in light of the recent agreement that was reached between the parents of the Student and the Administration, which could not be added to the posted agenda in time.

4. **Exclusion of Students**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Kennedy, to accept and approve the Agreement between the District and the parents of Student “23DA05”, whereby Student “23DA05” shall be excluded from in-person instruction under the terms contained in the Agreement.

5. **Readmission of Expelled Students**

Pursuant to District practice, the parents of an expelled student can petition the School Board to allow their child to return early from an expulsion if that child has abided by all the terms of the Agreement to Expel and at least 45 days have passed. This request has been received from Student 22M and Student 23B.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, readmitting Student 22M and Student 23B from their expulsions, subject to any conditions determined appropriate by the Administration.

6. **Approval of Agreement with River Therapies**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to accept the agreement with River Therapies. Approval is subject to final review by the Solicitor and Administration.

7. **Approval of Agreement with Center for Community Resources**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Kennedy, to accept the agreement with the Center for Community Resources for Student Assistance Program Liaison services for consultations, screenings, and referrals for the 2023-24 school year. Approval is subject to final review by the Solicitor and Administration.

8. **Approval of Agreement with an Out of District Educational Placement**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to accept the agreement with Merakey Pennsylvania for the remainder of the 22-23 school year. Approval is subject to final review by the Solicitor and Administration.

9. **Approval of Agreements with Out of District Educational Placements**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Kennedy, to accept the agreements with the following out of district placements and facilities for the 23-24 school year. Approval is subject to final review by the Solicitor and Administration.

1. The Day School at the Children's Institute
2. Merakey Pennsylvania

10. **K-5 English Language Arts – Subscription Renewal**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to renew the District's six year subscription for kindergarten through 5th grade English Language Arts curriculum and materials through McGraw Hill, also known as the Wonders series. The subscription will be purchased through the Curriculum Budget at an annual cost of \$41,194.15. Approval is subject to final review by the Solicitor and Administration.

11. **Professional Development**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, for the purchase of three professional development sessions from Great Minds PBC related to Eureka Math. The professional development includes one session in June for the Administration and two sessions for teachers which will occur in August of 2023. The cost for all sessions will be paid from the curriculum budget at a cost of \$11,700.00. Approval is subject to final review by the Solicitor and Administration.

12. **Professional Development**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, for the purchase of professional development for the Collins Writing program from Intermediate Unit 10. Teachers who elect to participate in the six hour professional development will be compensated at the rate of \$23 per hour. The cost for the professional development and teacher compensation will not exceed \$32,000. All costs will be paid using ARP-ESSER funds. Approval is subject to final review by the Solicitor and Administration.

13. **Professional Development**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, for the purchase of professional development for through Project Lead the Way. Teachers who elect to participate in the professional development will be compensated at the rate of \$23 per hour. The cost for the professional development and teacher compensation

will not exceed \$41,476. All costs will be paid using ARP-ESSER funds. Approval is subject to final review by the Solicitor and Administration.

14. IU1 Moodle Transfer Agreement

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to enter into a Moodle Transfer Agreement with Intermediate Unit One. The contract is necessary to facilitate the transition of the District's learning management system from Intermediate Unit One to Moodle US for the 2023-2024 school year. Approval is subject to final review by the Solicitor and Administration.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Glaneman, to approve Motions 15 and 16 as stated below.

15. University of Pittsburgh – College in High School

To enter into a dual enrollment agreement with the University of Pittsburgh. Any tuition costs incurred by the students in the 2023-2024 school year will be paid from a grant received by the District. Approval is subject to final review by the Solicitor and Administration.

16. Carlow University – College in High School

To enter into a dual enrollment agreement with Carlow University. Any tuition costs incurred by the students in the 2023-2024 school year will be paid from a grant received by the District. Approval is subject to final review by the Solicitor and Administration.

D. Athletics – Chairperson: Mrs. Garry Co-chairpersons: Mrs. Flament and Mr. Mountain

1. Resignation of Coaches

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, to accept the following resignations:

1. **Ed Jenkins** – Assistant Varsity Football Coach
2. **Mark Adams** – Assistant Varsity Football Coach
3. **Chris Brown**- Assistant Middle School Football Coach

2. Appointment of Coaches

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to hire the following coaches pending receipt of proper documentation. Please note that salaries will be based on the 2022-2023 budget. Clearances and other required paperwork have been obtained and appointments are subject to contract documents prepared by the Administration and Solicitor.

1. **Cross Country**
 - a. **Brett Seich** – Assistant Boys and Girls Cross Country Coach salary of \$2,000 (contract follows head coach)
2. **Football**
 - a. **David Martin** - Assistant Football Coach at a salary - \$5,000.00 (annual contract)
 - b. **Greg Levander** - Assistant Football Coach at a salary of \$5,000.00 (annual contract)
 - c. **Richard Blainefield** - Varsity Coordinator Coach at a salary of \$7,000.00 (annual Contract)
3. **Boys Soccer**
 - a. **Jace Kepich** – Assistant Varsity Soccer Coach -\$3,000.00 (annual Contract)
 - b. **Todd Connolly** – Assistant Varsity Soccer Coach - \$3,000.00 (annual Contract)
4. **Basketball**
 - a. **Devin Owens** – Head Girls Basketball Coach - \$7,000.00 (3-year contract)
 - b. **Barry Brodzinski** – Head Boys Basketball Coach – \$7,500.00 (3-year contract)
5. **Competitive Spirit**
 - a. **Kaeley Skledar** - Assistant Varsity Cheer Coach at a salary \$1,800.00 (annual Contract)
 - b. **Brooke Schottenheimer** – Assistant Varsity Cheer Coach at a salary \$2,700.00 (annual Contract)

E. **Health and Nutrition – Chairperson: Mrs. Glaneman Co-chairpersons: Mr. Mountain and Mrs. Fine**

No report.

F. **Safety and Security – Chairperson: Mr. Mountain Co-chairpersons: Mrs. Ott and Mr. Kennedy**

No report.

G. **Facilities, Planning, and Transportation – Chairperson: Mrs. Fine - Co-chairpersons: Mrs. Garry and Mr. Toprani**

1. **Use of Facility Requests**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Fine, seconded by Mrs. Flament, to approve the following Use of Facilities requests. The granting of the use of facilities shall be subject to change as determined by the Administration.

1. **Ringgold Ambassador Middle School (Amy Lucas)**
 - a. The Ringgold Middle School would like to have a volleyball tournament on May 19, 2023, at the middle school gym.
 - b. Fees - No fees associated with this usage as the request occurs during normal operating hours.
2. **Finleyville Volunteer Fire Department**
 - a. The Fire Department would like to have a professional firework display on July 21, 2023, at the Finleyville Field fields.
 - b. Fees - No fees associated as the request occurs at Finley fields and does not require custodial or security personnel.
 - c. Certificate of Liability Insurance will be required as a condition of approval.
3. **Union Finley Midget Football Association**
 - a. Home youth Football games Saturday- use of the Joe Montana Stadium, concession, and bathrooms for games on the following dates – August 26, September 2, September 23, and October 7, 2023, from 10:00am –7:00pm.
 - b. Fees - \$30.00 an hour Custodial and \$27.00 an hour for security if needed.
4. **Ringgold Swim & Dive and Fitter & Faster Ringgold Swimming Camp. - Liz Sprowls**
 - a. Swim camp for Ringgold /community athletes in the high school swimming pool the first camp will be June 24 and June 25 from 8:00am – 4:00pm. The second camp will be August 19 and August 20 from 8:30am - 4:00pm.
 - b. Fees – No fees associated with the usage as the request occurs during normal operating hours.
5. **Ringgold Swim & Dive team would like to host Section 5 invitational. - Liz Sprowls**
 - a. Ringgold Swim team is requesting to host the 2024 WPIAL Section 5 swimming & Diving invitational February 16, 2024, from 10:00am-4:00pm.
 - b. Fees- No fees associated with the usage as the request occurs during normal operating hours next school year.
 - c. If the board approves the request, we will put in our bid to host next year.

XII. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Flament, to adjourn.

The Board adjourned at 8:09 PM.



Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Directors