

**RINGGOLD SCHOOL DISTRICT**  
400 Main Street  
New Eagle, PA 15067

**Regular Ringgold Board of School Directors' Meeting**

**Wednesday, September 18, 2019**

**I. CALL TO ORDER**

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held in the Administration Building, 400 Main Street, New Eagle, PA 15067 at 7:00 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President Carol Flament and the following Board Members were present to the call of the roll.

**II. ROLL CALL**

President  
First Vice President  
Second Vice President

Mrs. Carol F. Flament  
Mrs. Sherrie L. Garry  
Mrs. Maureen A. Ott  
Mr. James R. Dodd  
Mrs. Gail A. Glaneman  
Mr. Lawrence L. Mauro  
Mr. William C. Stein, Jr.  
Mr. Jason H. Gerard  
Mr. Gene R. Kennedy

**Also Present**

Superintendent  
Board Secretary  
and also  
Director of Operations  
and Financial Services  
Solicitor  
Recording Secretary

Ms. Megan Marie Van Fossan  
Mr. Randall S. Skrinjorich  
  
Mr. Timothy R. Berggren  
Mr. Anthony Piscioneri

**III. SUPERINTENDENT’S REPORT – MS. VAN FOSSAN**

Ms. Van Fossan introduced Suzi Bloom from the Rivers of Steele Heritage Group. Suzi shared some of the wonderful things Ringgold students will be learning during the Explorer Boat trips coming up. The explorer is a 94 Foot boat that will be docked at Tubby Hall Park in New Eagle. All students in 4th grade at RESS and RESN, as well as High School Classes taught by Zach Smith and Heather Roman will be visiting the Explorer Boat.

Ms. Van Fossan introduced Laura Magone, The President of the Monongahela Area Historical Society. She discussed the upcoming WQED documentary ‘Sgt. Hamilton's Long Journey Screening’ and requested that the Middle School host a screening.

The last presentation was from Shannon Crombie who showed a video on Multi-Tiered System of Supports (MTSS), a proactive and evidence based process for anticipating and providing the appropriate interventions for all students.

**IV. SECRETARY’S REPORT**

No Report

**V. APPROVAL OF MINUTES**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mr. Kennedy, to accept the following minutes as presented:

- A. **Special Board Meeting of Wednesday, August 14, 2019**
- B. **Regular Board Meeting of Wednesday, August 21, 2019**

**VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY**

No Report

**VII. INTERMEDIATE UNIT I REPORT - MRS. OTT**

No Report

**VIII. SHASDA REPORT – MRS. OTT**

No Report

**IX. PSBA REPORT – MRS. GLANEMAN**

Mrs. Glaneman reported that she and Mrs. Ott will be attending the PSBA Conference in Hershey on October 16, 2019. Mrs. Glaneman indicated that she would like to meet with the board to share all the information she and Mrs. Ott receive at the conference. Mrs. Glaneman and Mrs. Ott will be voting delegates at the PSBA Conference.

On September 11, 2019 PSBA held a workshop for new director orientation and Mrs. Glaneman will share that information when she learns of the results of the workshop. PSBA's quarterly magazine, 'The Bulletin' published an article from Mrs. Ott where she discussed Ringgold's new drone.

PSBA members are to elect officers electronically for the 2019-2020 school year. Each member school entity will cast one vote per office through a secure, web-based electronic voting process to be completed by the Recording Secretary.

A motion was approved to grant the Recording Secretary approval to submit a 'yes' vote for all the PSBA officers up for election listed in the Board Packets. The Board, by a vote of 8-1 to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott.

**Voting Yes** - Messrs.: Gerard, Kennedy, Dodd and Stein. Mesdames: Flament, Garry, Glaneman and Ott

**Voting No** - Messr.: Mauro

**X. SOLICITOR'S REPORT - MR. BERGGREN**

Mr. Berggren stated that he had nothing to report publicly.

**XI. PRESIDENT'S REPORT - MRS. GARRY**

Mrs. Flament announced that the Board met in Executive Session prior to tonight's meeting, to discuss the following:

- A. Personnel (hiring and assignments)**
- B. Legal Issues Related to Contract Matters**
- C. Received Legal Counsel & Information**

**XII. VISITORS' REQUESTS TO ADDRESS THE BOARD**

**Rodrick Wilson** of Donora, PA – **Topic:** Mr. Wilson showed appreciation for the building administration and how they helped his son. Mr. Wilson also discussed his concern with the district switching Photographers last year. Mr. Wilson indicated he would like Ringgold School District to use local small businesses. He also indicated that he would like the district to hire more minorities and would like to see more diversity within the district.

**XI. COMMITTEE REPORTS**



A. **Business And Financial Services - Chairperson: Mr. Stein - Co-chairpersons: Mr. Kennedy and Mrs. Garry**

1. **Treasurer's Reports**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, to accept the Treasurer's Reports as presented. A copy of the Treasurer's Reports can be found in the Appendix of these Minutes on pages 38010-38015

2. **Payment of Bills**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Kennedy, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages 38016-38047

3. **Payment to HHSDR**

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment to HHSDR in the amount of \$830.00 for the modular classroom and church demolition at Ringgold Elementary School North. Payment of invoice #5 will be made from the Capital Reserve Fund.

**Voting Yes** - Messrs.: Gerard, Kennedy, and Stein. Mesdames: Flament, Garry, Glaneman and Ott

**Voting No** - Messr.: Mauro and Dodd

4. **Payment to Three Rivers Electric, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment to Three Rivers Electric, Inc., approved by the architects HHSDR, in the amount of \$102,264.65 for services related to the Ringgold High School hot water/boiler and fire alarm/PA/clock and bell/data networking project. Payment of invoice #11 will be made from the Capital Reserve Fund.

5. **Payment to Hudson Group, Inc.**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for final payment to Hudson Group, Inc., approved by the architects HHSDR, in the amount of \$31,454.00 for on the stabilization of the hillside at the Ringgold High School Joe Montana Stadium, related to the Ringgold Middle School Project. Final payment of invoice #28 will be made from the Capital Projects Fund.

6. **Payment to Piccolomini Contractors**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Stein, seconded by Mrs. Ott, for payment to Piccolomini Contractors, approved by the architects HHSDR, in the amount of \$99,566.16 for the modular classroom and church demolition at Ringgold Elementary School North. Payment of invoice #3 will be made from the Capital Reserve Fund.

7. **Tax Collection Agreement with Keystone Collections**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Gerard, authorizing the Tax Collection Agreement with Keystone Collections Group for the delinquent per capita collection services currently provided.

8. **Acceptance of change order from Plavchak Construction Company Inc.**

The Board, by a vote of 4-5 to the call of the roll of the nine members present, did not approve a motion by Mr. Stein, seconded by Mrs. Ott, to accept a change order from Plavchak Construction Company Inc., approved by the architects HHSDR, in the amount of \$22,591.00 for installation of new 2" empty conduits for future light poles and relocation of existing conduits.

**Voting Yes** - Messrs.: Kennedy, and Stein. Mesdames: Flament, and Ott

**Voting No** - Messr.: Mauro, Gerard and Dodd. Mesdames: Garry, and Glaneman

Mr. Stein made a motion, seconded by Mrs. Ott, to reconsider and approve the prior motion. The Board, by a vote of 8-1 to the call of the roll of the nine members present, voted to accept a change order from Plavchak Construction Company Inc., approved by the architects HHSDR, in the amount of \$22,591.00 for installation of new 2" empty conduits for future light poles and relocation of existing conduits.

**Voting Yes** - Messrs.: Gerard, Kennedy, Mauro, Dodd and Stein. Mesdames: Flament, Garry, and Ott

**Voting No** - Mesdames: Glaneman

9. **Letter to HHSDR**

Mr. Mauro made a motion on the floor, seconded by Mr. Dodd, to write a letter to HHSDR to take full responsibility for the Plavchak Construction Company Inc. change order for the installation of the new 2" empty conduits at the Baseball Field. The Board, by a unanimous voice vote of the nine members present, approved this motion.

10. Sale of Property

The Board, by a vote of 7-2 to the call of the roll of the nine members present, approved a motion by Mr. Stein, seconded by Mr. Dodd, declaring the highest bidder of the June 26, 2019 auction of the Race Track property to be in default, and to award the sale of the property to Robert Smith in the amount of \$60,000.00 plus buyer's premium as the next highest bidder who will agree to purchase the property. The Administration and solicitor are authorized and directed to take any action necessary to complete the sale of this property to Robert Smith on behalf of the Ringgold Board of School Directors.

B. Personnel And Administration – Chairperson: Mrs. Glaneman Co-chairpersons: Mr. Stein And Mrs. Ott

1. Employment of Personnel

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Ott, granting permission to employ the following individuals:

- a) **Thomas Irwin** as a Bus Driver for Ringgold School District effective Thursday, September 19, 2019.
- b) **Justin Parnell** as an eight-hour Custodian for The Ringgold High School effective Thursday, September 19, 2019.
- c) **Dena Petaccia** as a five and one-half hour Utility Worker at Ringgold Elementary School North effective September 25, 2019.
- d) **Amanda D'Emidio** as a five and one-half hour Utility Worker at Ringgold Elementary School South effective September 19, 2019.

2. Additions to the Substitute Rosters

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, granting permission to add the following persons to the substitute rosters:

Aide

Morgan Palmer  
Shannon Prokopovitch

Finleyville, PA  
Monongahela, PA

Maintenance

Timothy Hobough  
(Effective Thursday, August 22, 2019)

Elizabeth, PA

Custodial

Linda Ostrander

Bentleyville, PA



Bonnie Schaum Cafe Finleyville, PA

Lisa Basinger Nurse Monongahela, PA

Richard Evans\* Bus Driver Trainee Elrama, PA  
Gina Jaki\* Finleyville, PA  
\*pending proper documentation

3. Student Discipline

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Stein, to accept the Agreement reached between the Administration and the Parent(s) of Student "A" whereby Student "A" be admitted into the YES Alternative Education Program beginning no later than Monday September 16, 2019 for up to 45 days.

4. Police Department Compensation Plan

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, to approve the Police Department Compensation Plan effective September 19, 2019.

5. Permission to Take Students on a Trip

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, granting permission for Mandy Lutska (Health and Physical Education Teacher) and Tiffani Trice-Kolar (Health and Physical Education Teacher), to take The Future is Mine (TFIM) Group to Pittsburgh, PA on April 23, 2020 to explore career opportunities. They will be staying overnight at the Pittsburgh Marriott City Center and attend a conference at the same hotel the next day. This will be at no cost to the district as the Consortium for Public Education will pay for hotel and meals.

Permission was also granted for Amanda Frye, Family and Consumer Science (FCS) teacher at Ringgold High School, to take the High School's FCS Club students to Walt Disney World Resort in Orlando, FL for "Cook Around the World" from Wednesday, April 22, 2020 to Tuesday, April 28, 2020. Students will compete in a culinary competition and attend a seminar on Disney's hospitality and culinary internship program.

6. **Requests to Attend Conferences**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Dodd, granting permission for the following conference requests:

**Jeff Trypus** ALICE Instructor Certification Training  
December 18 and 19, 2019  
Pittsburgh, PA

**TOTAL COST \$615.00**

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**Michelle Dvorchak** PA School Counselors Association 64<sup>th</sup>  
Annual Conference  
November 21-22, 2019  
Pittsburgh, PA

**TOTAL COST \$340.00 for registration**

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**Kristen Salamone &  
Lisa Mauro** K-12 SAP Training  
  
August 27 – August 29, 2019  
UPMC Western Psychiatric Hospital  
Pittsburgh, PA

**TOTAL COST \$750.00 (\$375 each for registration)**

C. **Curriculum and Education – Chairperson: Mr. Mauro Co-chairpersons:  
Mrs. Ott And Mr. Dodd –**

1. **Letter of Agreement**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mr. Kennedy, granting permission for the Superintendent to sign a Letter of Agreement for Student Assistance Program (SAP) services between the Ringgold School District and the Washington Drug and Alcohol Commission, Inc. for the 2019-2020 school year.

2. **Recognition of Advance Placement (AP) Course**

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Mauro, seconded by Mrs. Ott, recognizing CIHS Psychology as an advanced placement (AP) course through College Board and to approve offering the course through Carlow University rather than the University of Pittsburgh.



D. Technology – Chairperson: Mr. Gerard Co-chairpersons: Mr. Dodd And Mrs. Glaneman – No Report

E. Athletics – Chairperson: Mrs. Garry Co-chairpersons: Mr. Gerard And Mr. Mauro

1. Appointment of A Coach

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Gerard, to appoint the following coach. Coaching appointments are subject to contract documents prepared by the Administration and Solicitor and the individuals are required to sign a contract and Coach's Code of Ethics and Conduct documents as a condition of their employment. All clearances and a drug test are mandatory and have been received. The salary is based on the 2019-2020 Budget.

Fall Coaches

Girls Soccer

**Victoria Cotter** – Assistant Varsity Coach at a salary of \$2,000.00 (annual contract)

2. Resignation of a Coach

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, to accept the following resignation:

**Rachelle Michalowski**, Varsity Assistant Swimming Coach – effective September 5, 2019

3. PIAA Championship Requests

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mr. Dodd, to authorize any athlete(s) and/or team(s) to attend the PIAA State Championships, if they were to qualify. The following are the dates for each trip:

1. **Cross Country – November 2, 2019 in Hershey, PA**
2. **Football – December 5-7, 2019 in Hershey, PA**
3. **Golf – October 21-23, 2019 in York, PA**
4. **Soccer – November 15-16, 2019 in Hershey, PA**
5. **Girls Tennis – November 1-2, 2019 in Hershey, PA**
6. **Volleyball – November 16, 2019 in Mechanicsburg, PA**

F. Health And Nutrition – Chairperson: Mr. Dodd Co-chairpersons: Mrs. Glaneman And Mr. Mauro - No Report

G. Safety And Security – Chairperson: Mr. Kennedy Co-chairpersons: Mr. Stein And Mrs. Garry -

1. Approval of Ringgold School District Police and Security Department Regulations

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mr. Stein, to adopt the Ringgold School District Police and Security Department Regulations.

H. Facilities, Planning, And Transportation – Chairperson: Mrs. Ott Co-chairpersons: Mr. Kennedy And Mr. Gerard

1. Requests for Use of Facilities

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry, granting permission for the following use of facilities requests.

A. The Greater Monongahela Area Community Band (Rich Pantaleo)

- a. Use of the Middle School Band Room for practice on Tuesday and Thursday evenings from 6:30-9pm beginning September 19, 2019 through October 24, 2019.
- b. Use of the Middle School Auditorium for a concert on Sunday, October 27, 2019 from 1-5pm.
- c. Fees – Security (1 officer) & Maintenance for concert date only

B. Ringgold Band (Dawn Mason)

- a. The RHS gymnasium for a mattress sale fundraiser from 8am-5pm on Saturday, September 22, 2019.
- b. Fees – No fees associated as the request occurs at a public facility, during normal operating hours and does not require the presence of custodial or security personnel.

C. Ringgold Metro Travel Basketball (Amy Loris)

- a. Use of any available gym with flexible days and times for basketball practices and games beginning in October 12, 2019 and lasting through February, 2020.
  - i. Specific dates and times will be coordinated depending upon availability of facilities
- b. Fees – No fees associated with this usage provided that the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

**D. Ringgold Band (Dawn Mason)**

- a. The RHS gymnasium for annual indoor competition on Saturday, April 4, 2020, from 11am-7pm.
- b. Fees – No fees associated as the request occurs at a public facility, during normal operating hours and does not require the presence of custodial or security personnel.

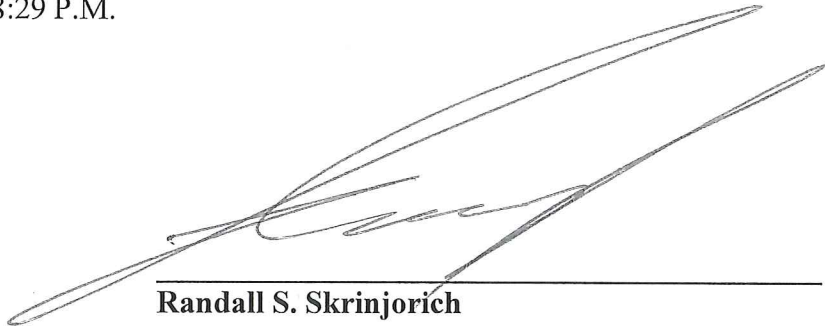
**E. Ringgold Youth Basketball Association (Matt Rowland)**

- a. Use of any available gymnasium with flexible days and times for in-season and off-season training and practice beginning in September 19, 2019 and lasting through May, 2020.
- b. Fees – No fees associated with this usage provided that the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

**XII. ADJOURNMENT**

The Board, by a unanimous voice vote of the eight members present, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, to adjourn.

The Board adjourned at 8:29 P.M.



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**Randall S. Skrinjorich**  
**Secretary of the Board**  
**Ringgold Board of School Directors**