

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, July 22, 2020

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:00 P.M. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William Stein Jr. and the following Board Members were present/participating to the call of the roll. *All Members attended the meeting on a virtual platform and the community was also given the information to join on this platform.

II. ROLL CALL

President
First Vice President
Second Vice President

Mr. William C. Stein, Jr.
Mr. James R. Dodd
Mrs. Sherrie L. Garry
Ms. Harley Bobnar
Mrs. Carol F. Flament
Mr. Jason H. Gerard
Mr. Gene R. Kennedy
Mr. Lawrence L. Mauro
Mrs. Maureen A. Ott

Also Present/Participating

Acting Superintendent
Board Secretary
Solicitor
Recording Secretary

Mr. Randall S. Skrinjorich
Mr. Timothy R. Berggren
Mr. Anthony Piscioneri

III. ACTING SUPERINTENDENT'S REPORT – MR. SKRINJORICH

Mr. Skrinjorich spoke about the plan of returning to school. He went over all three options and what it would look like for parents, staff and students. He also discussed the facilities and what a traditional classroom would look like and how Ringgold School District will maintain social distancing.

IV. SECRETARY'S REPORT

No Report

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Flament, seconded by Mr. Gerard, to accept the following minutes as presented:

A. Regular Board Meeting of Wednesday, June 24, 2020

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT - MR. KENNEDY

Mr. Kennedy indicated that the Mon Valley CTC is still meeting to discuss their options on how to re-open schools. Mr. Kennedy will update when a decision is made.

VII. INTERMEDIATE UNIT I REPORT –MRS. OTT

Mrs. Ott indicated that IU1 is also considering their options for the upcoming school year and will provide an update as soon as possible.

VIII. SHASDA REPORT – MRS. OTT

No report

IX. PSBA REPORT – MRS. OTT

Mrs. Ott urged the Board to look at the daily updates coming from PSBA as they are discussing return to school and providing guidance.

X. SOLICITOR'S REPORT - MR. BERGGREN

Mr. Berggren stated that he had nothing to report publicly.

XI. PRESIDENT'S REPORT - MR. STEIN

Mr. Stein announced that the Board met in Executive Session prior to tonight's meeting and also on June 17, 2020, to discuss the following:

- A. Personnel, hiring's, evaluations and compensation**
- B. Received Legal Counsel & Information**

XII. VISITORS' REQUESTS TO ADDRESS THE BOARD

Amy Dooley of Monongahela, PA – **Topic:** Ms. Dooley discussed Dyslexia Awareness and indicated how helpful Dr. Taschner has been and also recognized Dr. Brownfield for her efforts.

XI. COMMITTEE REPORTS

A. Business And Financial Services - Chairperson: Mrs. Flament - Co-chairpersons: Ms. Bobnar, Mr. Gerard and Mrs. Ott

1. Treasurer's Reports

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Flament, seconded by Mr. Mauro, to accept the Treasurer's Reports as presented. A copy of the Treasurer's Reports can be found in the Appendix of these Minutes on pages 38441-38447

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these Minutes on pages 38448-38462

3. Approval of Resolution for Free and Reduced Lunches

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Flament, seconded by Mr. Dodd, to approve the following resolution for free and reduced lunches as requested for participation in the National School Lunch Program.

BE IT RESOLVED that the Ringgold School District agrees to participate in the National School Lunch Program and provide free and reduced-price lunches to all eligible children under their jurisdiction. We assure the Pennsylvania Department of Education that we will fulfill all the provisions of all 2020-2021 policy statement during the coming school year and keep these amendments on file with our policy statement. We agree to serve meals free or at a reduced price to those children whose families' gross income falls within levels outlined in the appropriate family size bracket on the income scale.

4. **Awarding of Extension of Diesel Fuel Contract**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament, seconded by Mrs. Ott, to extend the contract with Mansfield Oil Company for the purchase of diesel fuel for an additional three (3) years under the terms of the original bid awarded to Mansfield Oil Company.

5. **Payment to East West Manufacturing & Supply Co.**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, for payment to East West Manufacturing & Supply Co. Inc. approved by the architects HHSDR, in the amount of \$55,466.10 for the cooling tower replacement at Ringgold High School. Payment of invoice #6 will be made from the Capital Reserve Fund.

6. **Special Education – Agreement for Specialized Services**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament, seconded by Mrs. Garry, to approve an agreement with a Wilson Reading Tutor for special education services for the 2020-2021 school year.

7. **Setting Compensation for Substitute Bus Driver and Passenger Van Driver**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to set the following rates beginning in the 2020-2021 school year.

Substitute Bus Driver	\$13.66 an hour
Passenger Van Drivers	\$12.00 an hour

8. **Acceptance of Proposal from Cypher & Cypher**

The Board, by a vote to 7-2 to the call of the roll of the nine members participating, approved a motion by Mrs. Flament, seconded by Mr. Kennedy, to accept the proposal from Cypher & Cypher for auditing services for the years of 2020 through 2022. The proposal is enclosed in the Board packets.

	2020	2021	2022
Audit of the General Purpose Financial Statements of the School District including Real Estate Tax Collectors and GASB #34 related work	\$14,380	\$14,810	\$15,250
Federally Mandated Single Audit - price per major program – assume only one major program for purposes of this proposal	\$2,225	\$2,225	\$2,225
School District Auditing Services	\$16,605	\$17,035	\$17,475

Voting Yes - Messrs.: Kennedy, Gerard, Stein, Dodd; Mesdames: Flament, Ott and Garry

Voting No - Messrs.: Mauro Mesdames: Bobnar

B. **Personnel And Administration – Chairperson: Mrs. Ott Co-chairpersons: Mrs. Flament, Mrs. Garry And Mr. Dodd**

1. **Acceptance of Resignations**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to accept the following resignations:

-**Paul Zubovic** – Police Officer for the Ringgold School District, effective June 11, 2020

-**Lisa Sethman** as a Utility Worker for Ringgold School District effective July 22, 2020

2. **Employment of Personnel**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to employ the following individual, pending proper documentation:

Lisa Sethman as an 8 hour custodian at Ringgold Middle School effective Thursday, July 23, 2020

3. **Letter of Retirement**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Dodd, to accept the following retirements:

-Collen Spahr – Executive Security Officer for Ringgold School District – Effective July 30, 2020.

-Richard Evans – Bus Driver for the Ringgold School District Effective August 1, 2020.

4. **Additions to the Substitute Rosters**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Dodd, granting permission to add the following person to the substitute rosters, subject to receipt of proper clearances and documentation and start date to be determined by the Acting Superintendent:

<u>Teacher</u>		<u>Certification</u>
Alice Prentice	Monongahela, PA	Elementary K-6
David Columbus	Rostraver Twp. PA	Mathematics 7-12 Physics 7-12
Suzanne Turack	Ruffsdale, PA	Elementary K-6/ BCIT K-12
Kristina Rokicki	Pittsburgh, PA	General Science 7-12 Biology 7-12
Patrick Kelly	Pittsburgh, PA	Social Studies 7-12

Security Officer

Colleen Spahr Monongahela, PA

Aide

William Gaffey Monongahela, PA

Cafeteria

Lisa Sethman Monongahela, PA

5. **Appointment of School Dentists**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to appoint the following individuals as school dentists for the 2020-2021 school term at a rate of \$1.00 per examination.

Dr. Randall Rodriguez	Ringgold Middle School - Grade 7 Madonna - Grades 1-3-7
	Ringgold Elementary School North Grades 1 and 3
Dr. Pieter Heemstra	Ringgold Elementary School South Grades 1 and 3

6. **Approval of Unpaid Leave**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Dodd, granting an unpaid leave of absence for Heather Lucy from November 8, 2019 until August 15, 2020

7. **Approval of Settlement**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to approve a Settlement of a Due Process issue discussed in Executive Session.

8. **Approval of the Revised 2020-2021 School Calendar**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to approve and accept the revised 2020-2021 School Calendar.

9. **Acceptance of the Learning Management System (LMS) agreement through IU 1**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Garry, to approve and accept the Learning Management System (LMS) agreement through IU 1 pending solicitor and administration approval.

10. **COVID-19 Pandemic Emergency Resolution**

The Board, by a vote of 7-2 to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to approve and accept the following resolution:

Resolution

WHEREAS, the World Health Organization has declared that the current outbreak of COVID-19 is a global pandemic; and

WHEREAS, the Pennsylvania Department of Education has determined that the COVID-19 pandemic constitutes an “emergency” within the meaning of Section 520.1 of the Public School Code; and

WHEREAS, the Pennsylvania Department of Education (“the PDE”) has published guidance entitled *Instructional Days/Hour During the 2020-2021 School Year, Implications Related to COVID-19* (“the PDE Guidance”); and

WHEREAS, the PDE Guidance provides, in part, that it “considers the World Health Organization-declared Coronavirus disease (COVID-19) global pandemic an emergency as contemplated by section 520.1,” 24 P.S. §5-520.1; and

WHEREAS, the Board of School Directors has determined that the risks COVID-19 presents to our students, employees and community requires an extraordinary response;

NOW THEREFORE, *be it resolved*, that:

1. the Board of School Directors hereby finds and declares that the COVID-19 pandemic is an emergency within the meaning of Section 520.1 of the Public School Code;
2. for the duration of said pandemic but in no event for any period exceeding four (4) years, the Superintendent shall have the duty and the authority to develop and amend as necessary and as required by law a Health and Safety plan (“the Plan”) in a form and manner prescribed by the PDE that ensures a minimum of 180 days of instruction, allowing for a minimum of 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level, employing any combination of in-person, virtual, and distance learning as the Superintendent deems appropriate to address the health and safety of students, employees and community and the learning needs of students;
3. such instruction shall comply with: (a) the requirements of Chapters 4 and 11 of the regulations of the State Board of Education, 22 Pa. Code, Chapters 4 and 11; (b) the curriculum standards published in accordance therewith; and (c) other applicable law;
4. the Superintendent or his designee shall prepare and/or file such documents or other instruments necessary to implement this Resolution and obtain approval from any regulatory agency as may be necessary, including PDE and the United States Department of Education;

5. the Superintendent or his designee shall have the duty and authority to develop and implement the systems, infrastructure, Administrative Regulations and protocols to implement the Plan, including systems to track attendance and instructional time. The Superintendent or his designee shall also ensure that the School District has policies in place to Implement the Plan;

6. the Superintendent shall keep the School Board advised of the status of the Plan and the systems, infrastructure, policies, Administrative Regulations and protocols put in place to implement the Plan; and

7. any Policy or prior action of the School Board that contains any terms, conditions or provisions that are inconsistent with the terms of this Resolution, the Plan or the procedures implemented by the Superintendent to implement this Resolution or the Plan shall be deemed rescinded to the extent necessary and only with regard to matters covered by this Resolution, the Plan and the procedures and protocols adopted to implement this Resolution and the Plan and with no further action necessary by the School Board. For purposes of clarity, this Resolution, the Plan and procedures and protocols implemented to comply with this Resolution and the Plan shall supersede any inconsistent School Board policy.

Voting Yes - Messrs.: Kennedy, Gerard, Stein; Mesdames: Flament, Ott, Bobnar and Garry

Voting No - Messrs.: Mauro, Dodd

11. Administrative Assistants Compensation Plans

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Dodd, extending the Compensation Plan for the Building/Technology Administrative Assistants and the Central Administrative Assistants for one additional year to expire on June 30, 2021, and also approving the compensation and increases for these individuals as discussed in executive session.

12. Police Officer and Permission to Petition the Court of Common Pleas

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Mauro, to add Ralf Zawischa as a Ringgold School District Police Officer and authorizing and directing the Superintendent and Solicitor to take the action necessary to petition the Court of Common Pleas to have Mr. Zawischa appointed as school police officer for the Ringgold School District.

13. **Employment of Director of Food Services**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Kennedy, granting permission to employ the following individual as Director of Food Services, pending receipt of proper clearances and documentation, and a contract document to be prepared by the Solicitor and Administration:

Brian Rathgeb as Director of Food Services at an annual salary of \$59,000.00

14. **Appointment of School Dentists**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Ott, seconded by Mr. Kennedy, to appoint the following individual as a school doctor for the 2020-2021 school term.

DR. JOSEPH MICHAEL

Ringgold Elementary School North

Mandated Physicals – Grade 1

Ringgold Middle School

Mandated Physicals – Grade 6

Madonna

Mandated Physicals – Grades 1 and 6

Ringgold School District Cafeteria Employees

Regular and Pre-employment Physicals

Miscellaneous

- All students who were absent for mandated exams in Grades 1, 6, and 11
- Students with disabilities who participate in Special Olympics K-12
- Any mass immunization programs required by the state or school district
- All transfer students into the District

Dr. Joseph Michael will be appointed as school doctor at a salary of \$3,500 for the 2020-2021 school term.

C. Curriculum, Education & Technology – Chairperson: Mr. Mauro Co-chairpersons: Mrs. Bobnar, Mr. Gerard and Mrs. Garry –

1. Approval of the Ringgold School District Health and Safety Plan

The Board, by a vote to 8-1 to the call of the roll of the nine members participating, approved a motion by Mr. Mauro, seconded by Mrs. Ott, to accept and approve the Ringgold School District Health and Safety Plan, subject to amendments and changes as determined necessary by the Acting Superintendent as a result of changing direction and guidance from the State.

Voting Yes - Messrs.: Mauro, Kennedy, Gerard, Stein; Mesdames: Flament, Ott, Bobnar and Garry

Voting No - Messrs.: Dodd

2. Approval of the Ringgold School District Student Handbooks

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mr. Mauro, seconded by Mr. Dodd, to accept and approve the Ringgold School District Student Handbooks.

D. Athletics – Chairperson: Mrs. Garry Co-chairpersons: Mr. Gerard, Mr. Kennedy and Mr. Mauro

1. Appointment of A Coach

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to appoint the following coaches. Coaching appointments are subject to contract documents prepared by the Administration and Solicitor. Individuals are required to sign a contract and the Coach's Code of Ethics and Conduct documents as a condition of their employment. All clearances and a drug test are mandatory and have been received.

Fall Coaches

1. Competitive Spirit
 - a. Jordan Henderson – Assistant Varsity Coach at a salary of \$2,100.00 (contract follows head coach)
 - b. Megan McKinney – Assistant Varsity Coach at a salary of \$1,400.00 (contract follows head coach)
2. Cross Country
 - a. Kirsten McMichael – Volunteer Assistant Coach (annual contract)
 - b. Chris Buckley – Head Middle School Coach at a salary of \$1,783.85 (annual contract)
 - c. Rhonda Baerstch – Assistant Middle School Coach at a salary of \$1,337.88 (annual contract)
3. Football

- a. John Polefko – Varsity Football Coordinator at a salary of \$5,000.00 (contract follows head coach)
- b. Kristopher Hooper – Assistant Varsity Coach at a salary of \$4,000.00 (contract follows head coach)
4. Golf
 - a. Chris Fibbi – Volunteer Assistant Coach (annual contract)
5. Boys Soccer
 - a. Nathaniel Patton – Assistant Varsity Coach at a salary of \$3,060.00 (contract follows head coach)
 - b. Jeff Alvarez – Head Middle School Coach at a salary of \$1,750.00 (annual contract)
 - c. Bob Evans – Assistant Middle School Coach at a salary of \$1,500.00 (annual contract)
6. Girls Soccer
 - a. Dean Mathies – Head Middle School Coach at a salary of \$1,785.00 (annual contract)
 - b. Rylee Bove – Assistant Middle School Coach at a salary of \$1,530.00 (annual contract)
7. Softball
 - a. Ashley Manges – Head Middle School Coach at a salary of \$1,750.00 (annual contract)
 - b. Alissa Nolff – Assistant Middle School Coach at a salary of \$1,500.00 (annual contract)

2. **Resignation of a Coach**

The Board, by a unanimous vote to the call of the roll of the nine members participating, approved a motion by Mrs. Garry, seconded by Mr. Gerard, to accept the following resignation.

John Polefko, Assistant Varsity Football Coach – effective July 13, 2020

E. **Health and Nutrition & Safety and Security – Chairperson: Ms. Bobnar Co-chairpersons: Mr. Dodd, Mr. Kennedy and Mrs. Flament**

No Report

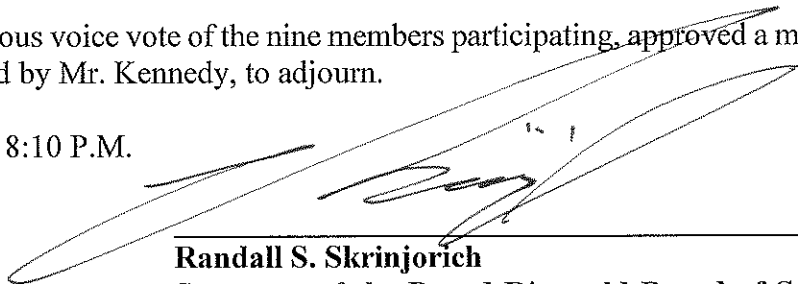
F. **Facilities, Planning, and Transportation – Chairperson: Mr. Dodd Co-chairpersons: Mrs. Ott, Mr. Kennedy and Mr. Mauro**

No Report

XII. **ADJOURNMENT**

The Board, by a unanimous voice vote of the nine members participating, approved a motion by Mrs. Garry, seconded by Mr. Kennedy, to adjourn.

The Board adjourned at 8:10 P.M.



Randall S. Skrinjorich
Secretary of the Board Ringgold Board of School Directors