

RESS Car Rider Procedures

2023-2024



DROP OFF

Please remember to enter on Penn Ave. only. Ringgold School District Police Officers will be directing traffic to pull around the front of the building and down to the corner near the cafeteria. RESS Students may be dropped off at the Kindergarten Entrance and Main Entrance doors beginning at 8:30 AM and ending at 8:50 AM. We will no longer be accepting students into the Activity Center doors as in years past. Students should be ready to exit the car, on the curb side only, as soon as a faculty member opens the car door for them. **It is imperative that students exit promptly in order to get them into the building on time and to avoid a backup of cars on Rt. 837.** Parents/Drivers should not exit the vehicle when in the drop off lane. Should you need to get out of the car, you are asked to park in one of the empty parking spots and walk your child to the entrance. Any students arriving at the school at or after 8:50 AM should be dropped off at the Main Office door and will need a tardy slip filled out by the parent/guardian.

PICK UP

In order for your child to be a car rider in the afternoons, you must provide a written/electronic note requesting that he/she be a car rider. This note should be turned in that day and your child's name will be recorded to ensure that they do not take the bus. Some parents may wish to send in a note for the entire year if their child is always going to be a car rider. The link for this request can be found here [Car Riders for RESS Must be submitted by 3:00pm \(office.com\)](#) as well as the RESS homepage. Car rider dismissal will begin at approximately 3:22 PM. Parents must park and walk to the Activity Center doors to unite with their child. We will be waiting with your child at the Activity Center doors until 3:45. If you end up being later than 3:45 PM, your child may be picked up in the Main Office.