

**RINGGOLD SCHOOL DISTRICT  
TRAVEL RELEASE FORM  
FOR FIELD TRIPS**

The following must be completed and submitted to the field trip sponsor at least 24 hours prior to an event if a student has a legitimate reason to return home with his/her parent instead of riding the bus.

Only parents/guardians will be permitted to transport a student. Students are not permitted to ride home with another family member. Before they are released, the parent or guardian must present themselves to the field trip sponsor.

Name of Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Organization: \_\_\_\_\_ Sponsor: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Location: \_\_\_\_\_

Reason for Requesting Release: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*I understand that the Ringgold High School/Middle School Rules require that all students ride the bus to and from all events, and a departure from this requirement will release the Ringgold School District from all liability for any adverse results that may occur. I agree to release the Ringgold School District and its employees and officers from all liability with reference to the above stated transportation.*

Parent/Guardian Name (Print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Approved

Denied

Field Trip Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_