

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, July 17, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, July 17, 2017 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

- Present** Randy Burch, Alan Darion, Michael Hess, Caecilia Holt, Karl Nolte, James Shrawder
- Absent** Eric Johnson, Charles Shurr, Carl Ziegler
- Also Present** George Fiore, Matthew Link, Dave Miller, Barry Flicker, Jeff Huffert, Justin Istenes, Diana Rydowski
- Call to Order** The meeting was called to order at 7:40 p.m. by Vice President Burch.
- Welcome** President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.
- Meeting Minutes** Motion made by Karl Nolte, seconded by Caecilia Holt, to approve the Minutes of the June 26, 2017 School Board.
Roll call vote: Yes 6 No 0 N/A 3 (Darion, Hess) Absent 3 (Johnson, Shurr, Ziegler)
Motion carried.
- Treasurer's Report** Motion made by Al Darion, seconded by James Shrawder, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shurr, Ziegler)
Motion carried.
- Ratification of General Account** Motion made by Caecilia Holt, seconded by Al Darion, to ratify for payment the general account bills in the amount of \$6,195,303.32.
Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shurr, Ziegler)
Motion carried.
- Approval of General Account** Motion made by Caecilia Holt, seconded by Karl Nolte, to approve for payment the general account bills in the amount of \$1,082,337.28.
Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shurr, Ziegler)
Motion carried.
- Approval of Construction Account** Motion made by Karl Nolte, seconded by Michael Hess, to approve for payment the construction account bills in the amount of \$675,110.10.
Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shurr, Ziegler)
Motion carried.
- Superintendent's Report**

Board Committee Reports **T.C.C.** No report.

PSBA No report.

BCIU No report.

BCTC No report.

P & C No report.

ECC Mr. Burch reported the committee discussed personnel and stipends.

Facilities No report.

Student Achievement No report.

Personnel Motion made by Jim Shrawder, seconded by Michael Hess, to approve the following personnel items:

1. The acceptance of the resignation of Valerie Smeltz as a Title I Aide at Kutztown Elementary School, effective June 28, 2017.
2. The approval of Kylie LaSota as a Grade 1 teacher at Kutztown Elementary School effective August 15, 2017 at a salary of \$61,181 per Master's Degree, Step 3, of the KATA/KASD contract.
3. The approval of Jenna Ziegler as a Grade 5 teacher at Kutztown Elementary School effective August 15, 2017 at a salary of \$65,686 per Master's Degree, Step 6, of the KATA/KASD contract.
4. The approval of Mark Shellhammer as Applications and Support Specialist at a salary of \$44,500 effective August 7, 2017.
5. The approval of Heather Bunn as Special Education Support Technician at a salary of \$35,000 effective July 10, 2017.
6. The approval of Linda Schroeder as a Life Skills Instructional Aide at Kutztown Elementary School at a rate of \$11.14 per hour, effective August 28, 2017.
7. The approval of Janice Love as a special education paraeducator at Greenwich-Lenhartsville Elementary School at a rate of \$10.82 per hour, effective August 28, 2017.
8. The approval of Gordon Holland as a maintenance employee at a rate of \$15.86 per hour for general maintenance work and \$20.50 per hour for HVAC and refrigeration work effective June 29, 2017.
9. The approval of a child-rearing leave for employee #1754 commencing on August 22, 2017 through the end of the first quarter of the 2017-2018 school year.
10. The approval of the following extra-duty positions and stipends for the 2017-2018 school year, effective July 18, 2017:

Activity / Position	2017-2018 EMPLOYEE	2017-2018 SALARY
Music		
Band Director	Dustin A. Shirk	\$6,000.00
Vocal Group Director	Julianne Michalik	\$2,800.00
Middle School Band	Carl J. Zeplin	\$1,750.00
Middle School Vocal Group Dir	Shannon L. Sunday	\$1,050.00
Elementary Vocal	Melanie D. Hartman	\$700.00
Elementary Band	Katherine E. Mohler	\$700.00
CLASS ADVISORS		
Freshman	Stephanie A. Shiffert	\$475.00
Freshman	Andrew J. Brett	\$475.00
Sophomore	Lauren Cicale	\$575.00(prorated)

Sophomore	Shaylon Krautwald	\$575.00(prorated)
Junior	Angela DiCello	\$675.00
Junior	Lisa White	\$675.00
Senior	W. Christian Schumacher	\$775.00(prorated)
Senior	Kourtney A. DiSiro	\$775.00(prorated)
EMERGENCY STAFF LEADERS		
Greenwich-Lenhartsville Elem	Melissa A. Blatt	\$1,750.00
Kutztown Elementary	Lori E. Arndt	\$2,000.00
Middle School	Hallie S. Schumacher	\$2,500.00
High School	Andrew J. Brett	\$2,500.00
DEPARTMENT LEADERS		
Information /Technology Resources	Brenda L. Boyer	\$1,700.00
Special Education	Danielle K. Berger	\$1,700.00
Elementary (ELA)	Kerri L. Schegan	\$1,700.00
Elementary (Science)	Alyssa Raifsnider	\$1,700.00
Elementary (Social Studies)	Melissa A. Blatt	\$1,700.00
Elementary (Math)	Lori E. Arndt	\$1,700.00
Secondary (ELA)	Kristin Haring	\$850.00
Secondary (ELA)	PLACEHOLDER	\$850.00
Secondary (Math)	Sallie A. Sandler	\$1,700.00
Secondary (Science)	Lucas J. Bricker	\$1,700.00
Secondary (Social Studies)	Amy B. Howard	\$1,700.00
Special Areas	Shannon L. Sunday	\$1,700.00
CLUBS/ACTIVITIES		
MS History Day Advisor	PLACEHOLDER	\$1,400.00
MS Science Olympiad	Bernard S. Boyle	\$1,400.00
MS CTV Advisor	Bernard S. Boyle	\$700.00
MS Student Council Advisor	Jeffrey P. Huffert	\$1,050.00
MS Yearbook Advisor	Eugene C. Sweeney	\$1,050.00
Academic Challenge Coach	Lucas J. Bricker	\$700.00
Academic Challenge Coach	Sallie A. Sandler	\$700.00
Debate Team	Lisa Saby	\$1,400.00

FFA	Celeste A. Ball	\$1,400.00
HS History Day	PLACEHOLDER	\$1,400.00
HS Honor Society	Sallie A. Sandler	\$700.00
HS Honor Society	Amy B. Howard	\$700.00
HS Science Olympiad	David Drummer *	\$1,400.00
PA Math League	Sallie A. Sandler	\$350.00
Leo Club	Joseph S. Chambers	\$350.00
HS Student Council Advisor	PLACEHOLDER	\$1,650.00
Future City	Aaron R. Ashman	\$1,400.00
4-H Sewing Club	Doris Schappell *	\$700.00
TECHNOLOGY LIAISONS		
Elementary Buildings	John A. Ebner	\$1,000.00
Middle School Building	Jeffrey P. Huffert	\$500.00
Middle School Building	Eugene C. Sweeney	\$500.00
High School Building	Christopher J. Simmons	\$1,000.00

MUSICAL		
Director	Samantha Clarke	\$2,572.00
Vocal Director	Julianne Michaik	\$1,869.00
Orchestra Director	Dustin Shirk	\$1,082.00
Costumes	PLACEHOLDER	\$653.00
Scenery Construction Director	PLACEHOLDER	\$408.00
Scenery Painter Director	PLACEHOLDER	\$408.00
Choreographer	PLACEHOLDER	\$450.00
Producer	Julianne Michalik	\$250.00
MUSIC		
Asst Band Director	Richard Koenig	\$1,500.00
Band Front Coordinator	Julie A. Clark	\$1,500.00
Drum Line Instructor	Jeffrey Becker	\$1,500.00
Outdoor Twirling Advisor	Kayla Kramer	\$500.00
Choreography for Show Choir	Megan R. Laudenslager	\$1,020.00
Choreography for Show Choir	PLACEHOLDER	\$1,020.00
ELEMENTARY PATROL		

Kutztown Elem Patrol Advisor	Melissa K. DeLong	\$788.00
Kutztown Elem Patrol Advisor	Kevin A. Fretz	\$788.00
Greenwich Elem Patrol Advisor	Shawna L. Oswald	\$773.00
STAGE MANAGERS		
Senior High	Julianne Michalik	\$1,279.00
Middle School	Eugene C. Sweeney	\$1,279.00
MIDDLE SCHOOL DRAMA		
Advisor	Aaron R. Ashman	\$1,000.00
Advisor	PLACEHOLDER	\$1,000.00
Clubs - Volunteer		
Ski/Board Club	Zachary Rudy	
Book Club	Brenda Boyer	
Poetry Club	Joseph Chambers	
Cougar Media /Film	Joseph Chambers	
No Place for Hate	Joseph Chambers	
SADD (Students Against Destructive Decisions)	Joseph Chambers	
Cougar Chronicle (High School)	Joseph Chambers	
Kutztown Comic Club	Joseph Chambers	
Tri- M National Honor Society	Julianne Michalik	
Odyssey of the Mind	Karise Mace	
Reading Olympics	Brenda Boyer	
HS Drama Club	Joseph Chambers	
Recycling	Antionette Sprinkle	
ATHLETIC DEPARTMENT		
ASSISTANT ATHLETIC DIRECTOR	PLACEHOLDER	\$4,027.00
WEIGHT ROOM ATTENDANT		
Fall Season Weight Room Attendant	PLACEHOLDER	\$600.00
Winter Season Weight Room Attendance	PLACEHOLDER	\$600.00
Spring Season Weight Room Attendant	PLACEHOLDER	\$600.00
Summer Season Weight Room Attendant	PLACEHOLDER	\$600.00

1. The approval of the following coaches and stipends for the 2017-2018 school year, effective July 18, 2017:

CROSS COUNTRY		
T. Kelley Neyhart	HS Head Coach	\$4,600
Shelby Brett	MS Head Coach	\$2,300
FIELD HOCKEY		
Jennifer Kunkel	HS Head Coach	\$4,700
Amanda Minnich	HS Assistant Coach	\$2,500
FOOTBALL		
Charlie Maddocks	HS Head Coach	\$6,800
Mario Alejandro	HS Assistant Coach	\$2,500
Joseph Spitale	HS Assistant Coach	\$3,100
Todd Wamsher	HS Assistant Coach	\$2,400
GOLF		
Lucas Bricker	Head Coach	\$3,600
Boys Soccer		
Ian Moreland	HS Head Coach	\$5,100
Quintin Smith	HS JV Coach	\$2,600
Thomas Fenerty	MS Head Coach	\$2,300
Eric Furst	MS Pony Coach	\$2,300
GIRLS SOCCER		
Daniel Stemko	HS Head Coach	\$4,800
Jared Diehl	HS JV Coach	\$2,700
Jarrad Burkert	MS Head Coach	\$2,300
Bradley Moyer	MS Pony Coach	\$2,300
GIRLS TENNIS		
Louanne Reppert	Head Coach	\$3,400
PLACEHOLDER	Assistant Coach	\$2,200
Dale Reppert	Assistant Vol Coach	
Cheerleading		
Kaitlyn Goodbrod	HS Head Coach	\$3,400
RIFLE		
Michelle Fister	HS Head Coach	\$4,400
BOYS BASKETBALL		
Ted Snyder	HS Head Coach	\$7,000

PLACEHOLDER	HS JV Assistant Coach	\$2,600
GIRLS BASKETBALL		
Timothy Vink	MS Head Coach	\$2,600
Jarrett M. Carnes	MS Assistant Coach	\$2,600
BOWLING		
Dina Hayduk	Head Vol Coach	

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shurr, Ziegler)
Motion carried.

Support Staff Compensation

Motion made by Al Darion, seconded by Michael Hess, to approve the salary increase of 1.8% for employee #998 for the 2017-2017 school year.

Roll call vote: Yes 5 No 0 N/A 1 (Nolte) Absent 3 (Johnson, Shurr, Ziegler)
Motion carried.

Motion made by Caecilia Holt, seconded by Michael Hess, to approve the salary increase of 2.1% for employee #1183 for the 2017-2017 school year.

Roll call vote: Yes 5 No 0 N/A 1 (Burch) Absent 3 (Johnson, Shurr, Ziegler)
Motion carried.

Motion made by Karl Nolte, seconded by Al Darion, to approve the support staff salary increases for the 2017-2018 school year, which includes the average increase not to exceed 2% and the employee salary adjustments.

Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shurr, Ziegler)
Motion carried.

New Story Tuition

Motion made by Caecilia Holt, seconded by Al Darion to approve the tuition agreement with New Story for a special education student commencing on August 28, 2017 through June 7, 2018 or the last day of the school calendar, at a cost of \$380 per day.

Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shurr, Ziegler)
Motion carried.

Policy 915

Motion made by Michael Hess, seconded by Caecilia Holt, to approve the second reading and adoption of Policy 915 Relations with Parents' Organizations.

Roll call vote: Yes 6 No 0 N/A 1 (Shrawder) Absent 3 (Johnson, Shurr, Ziegler)
Motion carried.

Act 93

Motion made by Jim Shrawder, seconded by Caecilia Holt, to approve the Act 93 Agreement between the Kutztown Area School District and Kutztown Area School District Administrators for the period of July 1, 2017 through June 30, 2020.

Roll call vote: Yes 6 No 0 Absent 3 (Johnson Shurr, Ziegler)
Motion carried.

School-Based Access

Motion made by Al Darion, seconded by Karl Nolte, to approve the Pennsylvania School-Based ACCESS Program (SBAP) Local Education Agreement to Participate for the 2017-2018 school year per the attached.

Roll call vote: Yes 5 No 0 N/A 1 (Shrawder) Absent 3 (Johnson Shurr, Ziegler)

Motion carried.

SOS Support Staff Services

Motion made by Jim Shrawder, seconded by Karl Nolte, to approve the agreement with School Operations Services Group, Inc. for the 2017-2018 school year to provide van driver, custodial, food service, paraprofessional, and clerical substitutes.

Roll call vote: Yes 6 No 0 Absent 3 (Johnson, Shurr, Ziegler)

Motion carried.

Student Assistance Program

Motion made by Jim Shrawder, seconded by Al Darion, to approve the agreement with Richard J. Caron Foundation to provide Student Assistant Program (SAP) services from the period of July 1, 2017 through June 30, 2018, per Option B: Fee for Service.

Roll call vote: Yes 6 No 0 Absent 3 (Johnson Shurr, Ziegler)

Motion carried.

Student Macbook Maintenance/Repair

Motion made by Jim Shrawder, seconded by Michael Hess, to approve a district maintenance and repair fee of \$65 to be assessed to high school students and used for repairs to the student-issued laptop computers for the 2017-2018 school year. The fee for the maintenance and repair for high school students who did not have a laptop claim during the 2016-2017 school year will be reduced to \$. This cost reduction is to promote/encourage responsible care for the student-issued laptops. The fee for the maintenance and repair is to promote/encourage responsible care for the student-issued laptops. The fee for the maintenance and repair of the laptop computers for students are economically disadvantaged will be paid for by the school district. In addition, each student will be responsible for paying the established \$100 deductive for repairs or damages of the laptop not covered by the existing warranty.

Roll call vote: Yes 6 No 0 Absent 3 (Johnson Shurr, Ziegler)

Motion carried.

Student Chromebook Maintenance/Repair

Motion made by Michael Hess, seconded by Jim Shrawder, to approve a district maintenance and repair fee of \$15 to be assessed to middle school students and used for repairs to the student-issued Chromebook laptop computers for the 2017-2018 school year. The fee for the maintenance and repair of the laptop computers for students are economically disadvantaged will be paid for by the school district. In addition, each student will be responsible for paying the established \$100 deductive for repairs or damages of the laptop not covered by the existing warranty.

Roll call vote: Yes 6 No 0 Absent 3 (Johnson Shurr, Ziegler)

Motion carried.

District Physician

Motion made by Michael Hess, seconded by Karl Nolte, to approve St. Luke's Physician Group as district physician for a three-year period, commencing with the 2017-2018 school year per the cost schedule below. Mary Fabian, M.D. from St. Luke's Emaus Avenue Family Practice, Allentown, will be the performing physician.

	2017-2018	2018-2019	2019-2020
Student Physical	\$15.00	\$16.00	\$17.00
Hourly Consultation Rate	\$50.00	\$51.00	\$52.00

Roll call vote: Yes 6 No 0 Absent 3 (Johnson Shurr, Ziegler)

Motion carried.

eGRANT Resolution

Motion made by Caecilia Holt, seconded by Al Darion, to approve the attached resolution to authorize George F. Fiore, superintendent, to sign any and all contracts, agreements, grants, and/or licenses with the Pennsylvania Department of Education by means of an electronic signature via the Department's eGrant System.

Roll call vote: Yes 6 No 0 Absent 3 (Johnson Shurr, Ziegler)

Motion carried.

- Scanning of Student Records** Motion made by Caecilia Holt, seconded by Karl Nolte, to approve an agreement with IMR Digital to scan special education student records to portable HDD at an estimated cost of \$1,690.
Roll call vote: Yes 6 No 0 Absent 3 (Johnson Shurr, Ziegler)
Motion carried.
- Fire Protection Services** Motion made by Karl Nolte, seconded by Al Darion, to approve the Service Agreement with Kistler O'Brien to inspect and service the District's extinguishers, hoses, and kitchens for the 2017-18 school year. Estimated cost of service is \$3,989.50
Roll call vote: Yes 6 No 0 Absent 3 (Johnson Shurr, Ziegler)
Motion carried.
- Veteran Tax Exemption** Motion made by Al Darion, seconded by Michael Hess, to approve the real estate tax exemption for PIN 55544420801812 per instruction from the Pennsylvania Department of Military and Veterans Affairs due to permanent disability incurred during a period of war or armed conflict.
Roll call vote: Yes 5 No 0 N/A 1 (Shrawder) Absent 3 (Johnson Shurr, Ziegler)
Motion carried.
- Berkemyer Consulting Group** Motion made by Jim Shrawder, seconded by Al Darion, to approve the contract for professional development services to Berkemyer Consulting Group not to exceed \$4,000.
Roll call vote: Yes 6 No 0 Absent 3 (Johnson Shurr, Ziegler)
Motion carried.
- Conference Request** Motion made by Caecilia Holt, seconded by Al Darion, to approve the following conference requests:
1. The approval of employee #1832 to attend the Great Minds Institute Foundational Training on July 31 - August 1, 2017 in Philadelphia, PA, at a cost of \$984.90.
2. The approval of employee #1833 to attend the Great Minds Institute Foundational Training on July 31 - August 1, 2017 in Philadelphia, PA, at a cost of \$984.90.
Roll call vote: Yes 6 No 0 Absent 3 (Johnson Shurr, Ziegler)
Motion carried.
- Adjournment** Motion made by Jim Shrawder, seconded by Karl Nolte, to adjourn the meeting at 7:40 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary

Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973 the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.