

*Minutes*  
of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, October 19, 2015, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, October 19, 2015 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

**Present** Alan Darion, Eric Johnson, Karl Nolte, Michael Hess, Caecilia Holt, Carl Ziegler, Randy Burch, Tyler Akers (student representative)

**Absent** Christine Ryan, James Shrawder

**Also Present** Katherine Metrick, Rikki DeVough, Matthew Link, Dave Miller, Diane Barrie, Chris Harrington, Barry Flicker, James Brown, Chris Nelson, Carol Schulley, Mark Shellhammer, Barry DeWitt

**Call to Order** The meeting was called to order at 7:43 p.m. by President Ziegler.

**Welcome** President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

**Meeting Minutes** Motion made by Michael Hess, seconded by Caecilia Holt, to approve the Minutes from the October 5, 2015 School Board Meeting.

**Roll call vote:** Yes 6 No 0 N/A 1 (Johnson) Absent 2 (Ryan, Shrawder)  
Motion carried.

**Treasurer's Report** Motion made by Eric Johnson, seconded by Caecilia Holt, to approve the Treasurer's Report of the General Fund.

**Roll call vote:** Yes 7 No 0 Absent 2 (Ryan, Shrawder)  
Motion carried.

**Ratification of General Account** Motion made by Caecilia Holt, seconded by Michael Hess, to ratify for payment the general account bills in the amount of \$2,568,035.32.

**Roll call vote:** Yes 7 No 0 Absent 2 (Ryan, Shrawder)  
Motion carried.

**Approval of General Account** Motion made by Randy Burch, seconded by Michael Hess, to approve for payment the general account bills in the amount of \$408,412.14.

**Roll call vote:** Yes 7 No 0 Absent 2 (Ryan, Shrawder)  
Motion carried.

**Approval of Construction Account** Motion made by Karl Nolte, seconded by Caecilia Holt, to approve for payment the construction account bills in the amount of \$61,235.39.

**Roll call vote:** Yes 7 No 0 Absent 2 (Ryan, Shrawder)  
Motion carried.

**Superintendents Report** Mrs. Metrick congratulated the students who were inducted into the National Honor Society and the teachers they honored. She also reported eight out of ten Kutztown students who auditioned for County Chorus were selected to participate, and the KASD team set a new world record in the trebuchet competition, launching a four-pound pumpkin 1378 feet. She acknowledged Dr. Harrington who had an article published in *EdTech* magazine, and Dr. Barrie who received a \$5,000 professional development grant on behalf of the district for formative assessment and differentiated instruction.

**Board Committee E.I.T.** No report.

**Reports PSBA** Mrs. Holt reported the board revamped a new code of conduct, approved changes to bylaws, and will be launching a new pro-public school campaign.

**BCIU** No report.

**BCTC** No report.

**P & C** Mrs. Holt reported the committee reviewed the Eureka math program and each of the elementary building's parent nights for Eureka math were successful with good attendance.

**ECC** Mr. Burch reported the committee received an update on the musical production and basketball coach interviews.

**Facilities** Mr. Burch reported the committee received an update from AEM on the high school renovation project and review of the new display showcase from the Athletic Hall of Fame.

**Student Achievement** Dr. Darion reported Mr. Flicker presented a breakdown of scores on AP exams to the committee.

#### **Personnel**

Motion made by Karl Nolte, seconded by Randy Burch, to approve the following personnel items:

1. The approval of Rebeka J. Birch as costume advisor for the 2015 all-school music, effective October 20, 2015 at a prorated stipend of \$653.
2. The approval of Shelby L. Schwoyer as a volunteer assistant outdoor twirling coach for the 2015-2016 school year, effective October 20, 2015.
3. The approval of the salary increase for Mark J. Shellhammer to \$35,000 due to completion of his six-month evaluation process, per Policy #328, effective August 23, 2015.
4. The approval of Pete Sovia as head boys basketball coach for the 2015-2016 school year, effective November 16, 2015, at a salary of \$5,200.
5. The approval of Arnold J. Thompson as head girls basketball coach for the 2015-2016 school year, effective November 16, 2015, at a salary of \$4,800.
6. The approval of Nathalie Robert-Reedy as a part-time (4 work hours per day) cafeteria employee at the high school, effective October 20, 2015, at a rate of \$8.75 per hour.

*All Personnel are Approved Pending the District's Receipt of All Mandated Credentials*

**Roll call vote:** Yes 6 No 0 N/A 1 (Hess) Absent 2 (Ryan, Shrawder)  
**Motion carried.**

#### **Policies - Second Reading/Adoption**

Motion made by Eric Johnson, seconded by Al Darion, to approve the second reading and adoption of the following policies:

Policy 249 Bullying/Cyberbullying  
 Policy 815.2 Acceptable Posting

**Roll call vote:** Yes 7 No 0 Absent 2 (Ryan, Shrawder)  
**Motion carried.**

#### **Conference Request**

Motion made by Al Darion, seconded by Caecilia Holt, to approve employee #374 to attend the iNACOL Blended and Online Learning Symposium in Orlando, FL, on November 8-11, 2015, at a cost of \$1,090.

**Roll call vote:** Yes 7 No 0 Absent 2 (Ryan, Shrawder)  
**Motion carried.**

#### **Music Department Student Trip**

Motion made by Caecilia Holt, seconded by Al Darion, to approve the music department trip to Cleveland, Ohio, for high school and middle school students on April 28-30, 2016, at a student-funded cost not to exceed \$550 per student. The itinerary includes either Cleveland Zoo or Science Museum, Cruise on Lake Erie, Rock and Roll Hall of Fame visit and performance, and adjudication. There is no cost to the district.

**Roll call vote:** Yes 7 No 0 Absent 2 (Ryan, Shrawder)  
**Motion carried.**

#### **Professional Development**

Motion made by Al Darion, seconded by Caecilia Holt, to approve a contract with Great Minds for professional development training for Eureka Math, including remediation, assessment, and customizing of lessons, at a cost of \$3,700.

**Roll call vote:** Yes 7 No 0 Absent 2 (Ryan, Shrawder)  
**Motion carried.**

**Committed  
Fund Balance**

Motion made by Caecilia Holt, seconded by Al Darion, to approve the following amounts for Committed Fund Balance as of June 30, 2015:

Future Capital Projects: \$1,981,783  
 Future PSERS Contributions \$1,360,310  
 Amount Due Career and Technology Center \$153,226  
 Further Development of Virtual Academy \$115,147

Roll call vote: Yes 7 No 0

Absent 2 (Ryan, Shrawder)

Motion carried.

**KES Budget**

Motion made by Karl Nolte, seconded by Al Darion, to approve the change to the amounts of line items in the 2015-2016 budget for Kutztown Elementary School as listed below. Note that this has no effect on the bottom line of the budget.

KES Budget Worksheet				
KUTZTOWN AREA SCHOOL DISTRICT				
Budget Worksheet for Kutztown Elementary				
Budget Account Number	ASN	Present 2015-2016 Budget Amount	Change to 2015-2016 Budget Amount	Account Description
10-1100-432-000-10-025-121-000-0011	00350	300.00	236.00	EQUIP-MAINT-MUSIC-KES
10-1100-510-000-10-025-000-000-0011	00364	7,500.00	5,590.00	CONTR-TRANSP. INSTR-KES
10-1100-580-000-10-025-000-000-0011	00376	1,500.00	645.00	TRAVEL INSTR-KES
10-1100-581-000-10-025-000-000-0011	00389	1,000.00	688.00	CONF INSTR-KES
10-1100-610-000-10-025-110-000-0011	00419	5,000.00	4,870.00	SUPPLIES-GENERAL-KES
10-1100-610-000-10-025-110-001-0011	00420	1,500.00	900.00	SUPPLIES-STUD ASSIST-IST-KES
10-1100-610-000-10-025-110-004-0011	00421	7,500.00	7,000.00	SUPPLIES-CLASSROOM-KES
10-1100-610-000-10-025-110-010-0011	00422	7,000.00	6,000.00	SUPPLIES-CONTINGENCY-KES
10-1100-610-000-10-025-121-000-0011	00423	1,500.00	1,120.00	SUPPLIES-MUSIC-KES
10-1100-610-000-10-025-122-000-0011	00424	2,500.00	2,150.00	SUPPLIES-ART-KES
10-1100-610-000-10-025-140-000-0011	00425	2,000.00	1,420.00	SUPPLIES-HEALTH-PHYS. ED.-KES
10-1100-610-000-10-025-151-000-0011	00426	10,000.00	9,000.00	SUPPLIES-READING-KES
10-1100-610-000-10-025-170-000-0011	00427		10,000.00	SUPPLIES-MATHEMATICS-KES
10-1100-640-000-10-025-000-000-0011	00495	3,974.00	4,000.00	BOOKS INSTR-KES
10-1100-750-000-10-025-110-000-0011	00520	3,500.00	3,500.00	EQUIP INSTR-KES
10-2120-581-000-10-025-000-000-0011	01506	500.00	350.00	CONFERENCES GUIDANCE-KES
10-2120-610-000-10-025-000-000-0011	01513	750.00	1,000.00	SUPPLIES GUIDANCE-KES
10-2250-581-000-10-025-155-000-0011	06256	500.00	300.00	CONFERENCES LIBRARY-KES
10-2250-610-000-10-025-000-000-0011	01740	2,000.00	1,290.00	SUPPLIES LIBRARY-KES
10-2250-640-000-10-025-000-000-0011	01746	6,000.00	5,160.00	BOOKS LIBRARY-KES
10-2380-340-000-10-025-000-000-0011	02197	5,000.00	5,000.00	DATA PROCESSING PRINC OFC-KES
10-2380-581-000-10-025-000-000-0011	03217	500.00	400.00	CONFERENCES PRINC OFFC-KES
10-2380-610-000-10-025-000-000-0011	02216	2,500.00	2,580.00	SUPPLIES PRINC OFFC-KES
10-2380-635-000-10-025-000-000-0011	07609	1,000.00	1,290.00	PRINC OFFICE FOOD KES
10-2380-750-000-10-025-000-000-0011	02222	2,750.00	1,785.00	EQUIP-PRINC OFFC-KES
10-2380-810-000-10-025-000-000-0011	02228	750.00	750.00	DUES AND FEES PRINC OFFC-KES
		77,024.00	77,024.00	

Roll call vote: Yes 7

No 0

Absent 2 (Ryan, Shrawder)

Motion carried.

**Payments to  
Charter Schools**

Motion made by Al Darion, seconded by Randy Burch, to direct the administration to prepare a resolution requesting a hearing on behalf of the school district for the diversion of monies to charter schools during the budget impasse.

Roll call vote: Yes 6

No 1 (Ziegler)

Absent 2 (Ryan, Shrawder)

Motion carried.

**Property  
Assessment**

Motion made by Karl Nolte, seconded by Caecilia Holt, to accept the counterproposal for the property of 46 East Normal Avenue, Kutztown, at an assessment value of \$5.3 million.

Roll call vote: Yes 6

No 1 (Hess)

Absent 2 (Ryan, Shrawder)

Motion carried.

**Adjournment**

Motion made by Randy Burch, seconded by Eric Johnson, to adjourn the meeting at 8:43 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough  
 School Board Secretary