

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, November 2, 2015, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, November 2, 2015 at 7:30 p.m., at the District Administration Office Building, pursuant to due notice to board members and the public.

Present Randy Burch, Al Darion, Michael Hess, Caecilia Holt, Karl Nolte, James Shrawder, Carl Ziegler, Christine Ryan, Eric Johnson

Absent

Also Present Katherine Metrick, David Miller, Matthew Link, Rikki DeVough, Diane Barrie, James Brown, Chris Harrington, Deb Barnes, Carol Schulley, Emily Leayman, Nicholas Bieber

Call to Order The meeting was called to order at 7:46 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded. There was an Executive Session conducted prior to the meeting to discuss personnel matters.

Minutes Motion made by Michael Hess, seconded by Christine Ryan, to approve the Minutes of the October 19, 2015 School Board Meeting.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Superintendent's Report Mrs. Metrick commended Dr. Barrie for having an article published in *The PA Writing & Literature Project Newsletter*, a publication through West Chester University.

Mrs. Metrick also reported five boys and seven girls qualified for the district cross country team.

Personnel Motion made by Al Darion, seconded by Eric Johnson, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Doris F. Schappell as a family and consumer science teacher at the middle and high schools, effective after the last day of the first semester of the 2015-2016 school year, January 14, 2016.
2. The approval of Michael W. McCorristin as a maintenance substitute for the 2015-2016 school year, effective November 3, 2015, at a rate of \$10.50 per hour.
3. The approval of Kelsey R. Williams as a long-term substitute teacher for Grade 3 at Greenwich-Lenhartsville Elementary School, commencing on or about December 12, 2015 and ending on or about February 16, 2016, at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the remainder at Bachelor's, Step 1, of the KASD/KATA contract.
4. The approval of Justin Q. Dahlquist as a long-term substitute teacher for Grade 3 at Kutztown Elementary School, commencing on or about November 9, 2015 and ending on or about March 29, 2016, at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the remainder at Bachelor's, Step 1, of the KASD/KATA contract.
5. The approval of Steven D. Reichart as an Eshelman bus/van driver for the 2015-2016 school year, effective November 3, 2015.

Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Travel Accident Insurance Motion made by Christine Ryan, seconded by Caecilia Holt, to approve the purchase of 24-hour Travel Accident Insurance for the 2016 calendar year from the Pennsylvania School Boards Association (PSBA) Insurance Trust for the following employees at an annual cost of \$35.50 per person:

Katherine D. Metrick	Matthew J. Link	David J. Miller	Rikki L. DeVough
Christopher J. Nelson, Jr.	Diane E. Barrie	Christopher S. Harrington	

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

- Builders Risk Insurance** Motion made by Randy Burch, seconded by Karl Nolte, to approve the purchase of the Builders Risk Insurance from Brown and Brown Insurance Agency at a cost of \$9,390. This is to protect our interests during the renovations at the high school.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- Donation from Hall of Fame Club** Motion made by Randy Burch, seconded by Michael Hess, to accept a donation of \$4,000 from the Hall of Fame Club. In return for the donation, the district will give them a spot in the trophy display case at the high school.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- Preventative Maintenance** Motion made by Karl Nolte, seconded by Eric Johnson, to approve the agreement with Diversified Refrigeration, Inc. to provide preventative maintenance to the boiler at the high school for a cost of \$5,600.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- Online Courses & Instructional Srv.** Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the Client Agreement with Apex Learning in an effort to lock in pricing of supplemental online courses and instructional services. The quoted cost for each semester course is \$300 and will remain in effect through August 20, 2016.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- Disposal of Tech Equipment** Motion made by Caecilia Holt, seconded by Eric Johnson, to approve the disposal of obsolete technology equipment per School Board Policy 706.1 Disposal of Surplus Property. The administration will solicit quotes from technology recycling vendors to generate revenue through the sale of the equipment identified on the attached list.
Roll call vote: Yes 8 No 0 N/A 1 (Shrawder) Absent 0
Motion carried.
- Discussion Items** 2016-2017 Budget
- Energy Purchasing Consortium
 Motion made by Al Darion, seconded by Jim Shrawder, to authorize the district to enroll membership in an energy purchasing consortium in conjunction with other Berks County school districts commencing November 3, 2015 through December 31, 2016.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- Adjournment** Motion made by Michael Hess, seconded by Christine Ryan, to adjourn the meeting at 8:33 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
 School Board Secretary