

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on **Monday, December 11, 2023** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Chair Ellison called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Ellison, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels. Absent: none.
3. Pledge of Allegiance.
4. Beloyed moved and Streiff Oji seconded to approve the agenda as presented.
Voice vote: Ayes, Ellison, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels. Nays, none. Motion carried.
5. Arcand moved and Daniels seconded to approve the consent agenda consisting of:
 - a) Minutes for Board meetings on November 13, 2023, and November 27, 2023;
 - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - d) Field trips;
 - e) Resolution regarding personnel items to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED STAFF**
 - LYDIA BURG – OST Program Assistant - North Star Elementary
Employed by District 624 since 08/28/2023
Effective Date: 10/23/2023
 - SADIE GREENLAW – Paraeducator - WBLAHS - South Campus
Employed by District 624 since 03/15/2023
Effective Date: 11/08/2024
 - CARRIE KASHANI – Paraeducator - Central Middle School
Employed by District 624 since 11/12/2019
Effective Date: 12/01/2023
 - DYAN TESORO – Lunchroom/Playground Assistant - Matoska International
Employed by District 624 since 10/11/2021
Effective Date: 11/08/2023
 - TARA WILCOX – Lunchroom/Playground Supervisor - Otter Lake Elementary
Employed by District 624 since 03/04/2022
Effective Date: 11/21/2023
 - TARA WILCOX – OST Program Assistant - Otter Lake Elementary
Employed by District 624 since 03/04/2022
Effective Date: 11/21/2023
 - **RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF**
 - SYRA YANG - Education Equity Specialist - District Center
Employed by District 624 since 08/16/2021
Effective Date: 08/24/2023

➤ RESIGNATION/TERMINATION/NON-RENEWAL – NON-AFFILIATED STAFF

ANGELA SAUER – Preschool Teacher - Oneka Elementary
Employed by District 624 since 09/13/2021
Effective Date: 12/20/2023

➤ RETIREMENT – NON_AFFILIATED STAFF

DANIEL ROESER – Director of Building Operations - District Center
Employed by District 624 since 03/24/2014
Effective Date: 02/29/2024

➤ EXTRA ASSIGNMENT – CERTIFIED STAFF

RYAN ABRAHAMSON – .1 FTE Special Education Teacher - Central Middle School
BA, step 3 \$5,030.51
Effective Date: 09/05/2023 through 06/07/2024

ABIGAIL ANDERSON – .1 FTE Special Education Teacher - Central Middle School
BA, step 4 \$5,144.50
Effective Date: 09/05/2023 through 06/07/2024

DEBORAH DRAEGER – .05 FTE Special Education Teacher - Central Middle School
MA + 30, step 13 \$4,814.02
Effective Date: 09/05/2023 through 06/07/2024

LOUISE EHRHARDT – .2 FTE Language Arts Teacher - WBLAHS - North Campus
BA, step 3 \$958.19
Effective Date: 11/27/2023 through 12/20/2023

JULIE ELLEFSEN – .2 FTE Language Arts Teacher - WBLAHS - North Campus
BA, step 13 \$1,263.59
Effective Date: 11/27/2023 through 12/20/2023

REBECCA HOLMAN – .1 FTE Special Education Teacher - Central Middle School
MA + 60, step 11 \$8,219.55
Effective Date: 09/05/2023 through 06/07/2024

NICOLE KOCUR – .2 FTE Language Arts Teacher - WBLAHS - North Campus
BA, step 3 \$958.19
Effective Date: 11/27/2023 through 12/20/2023

MARIAH MOILANEN – .1 FTE Social Studies Teacher - ALC
BA, step 3 \$2,448.71
Effective Date: 01/29/2024 through 06/07/2024

ANN MYERS – .1 FTE Social Studies Teacher - ALC
MA +45, step 13 \$4,358.52
Effective Date: 01/29/2024 through 06/07/2024

KATHERINE PECK – .2 FTE Language Arts Teacher - WBLAHS - North Campus
MA + 15, step 7 \$1,232.05
Effective Date: 11/27/2023 through 12/20/2023

DENISE RYAN – .5 FTE Special Education Teacher - Central Middle School
MA + 60, step 13 \$48,736.79
Effective Date: 09/18/2023 through 06/07/2024

➤ CHANGE IN ASSIGNMENT – CLASSIFIED STAFF

JEFFREY FRETWELL – From Paraeducator - WBLAHS - South Campus
To Special Education Para - WBLAHS - South Campus
1.0 FTE BA + 45 Step 1 \$ 40,0412.03
Effective Date: 11/06/2023

- DIANE ROCKER – From Bus Driver - Bus Garage
 To Bus Aide - Bus Garage
 From \$21.45 to \$19.94
 From 25 hrs., To 37.5 hrs.
 Effective Date: 11/13/2023
- KHADIJA SHIRE – OST Program Assistant - North Star Elementary
 Increase in hours, From 14.99 hours per week to up to 22.49 hours
 Effective Date: 11/1/2023
- BROOKE TERVOLA – OST Program Assistant - North Star Elementary
 Decrease in hours, From 15 hours per week to under 12.5
 Effective Date: 11/1/2023
- **CHANGE IN ASSIGNMENT – CERTIFIED STAFF**
JANEL VAN ARRAGON – From Instructional Coach - Vadnais Heights Elementary
 To Teaching and Learning Coordinator (TOSA) - District Center
 Effective Date: 12/15/2023
- **TEMPORARY CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**
AMANDA LILLIE – Nutrition Services Assistant - Otter Lake Elementary
 21.25 hrs per week changed to 32.5 hrs per week
 Effective Date: 11/10/23 to 01/31/2024
- **TEMPORARY CHANGE IN ASSIGNMENT – CERTIFIED STAFF**
COREY LARSON – From Paraeducator - WBLAHS - North Campus
 To Special Education Para - WBLAHS - North Campus
 1.0 FTE BA, Step 1 \$15,390.92
 Effective Date: 12/5/2023 - 03/01/2024
- **FULL-TIME LEAVE OF ABSENCE – CERTIFIED STAFF**
MEGAN CHURCH – Kindergarten Teacher - Willow Lane Elementary
 Employed by District 624 since 04/02/2013
 Effective Date: 2023-2024 School Year
- FAITH HAGESTUEN – Special Education Teacher - WBLAHS - North Campus
 Employed by District 624 since 08/23/1999
 Effective Date: 08/28/2023 - 11/23/2023
- KRISTIN LAHR – 2nd Grade Teacher - Willow Lane Elementary
 Employed by District 624 since 08/24/2015
 Effective Date: 08/28/2023 - 11/02/2023
- CHRISTINE THOMAS – Science Teacher - Central Middle School
 Employed by District 624 since 08/19/2019
 Effective Date: 08/28/2023 - 11/20/2023
- ALYSSA WEBER – Math Teacher - WBLAHS - North Campus
 Employed by District 624 since 08/24/2015
 Effective Date: 09/27/2023 - 11/20/2023
- **NEW PERSONNEL – NON-AFFILIATED**
NANCY BERNSTEIN – Preschool Teacher - Oneka Elementary
 \$38.30 per hr., 676 hrs. annually
 Effective Date: 11/27/2023
- BRIANNA CAVERZAGIE – Nutrition Services Specialist - District Center
 40 hrs. per wk., \$60,000 annually
 Effective Date: 01/02/2024
- **NEW PERSONNEL – CLASSIFIED STAFF**

SHARON AHLES – AA- Associate Principal/Scheduler- WBLAHS- North Campus
\$20.51 per hr., 40 hrs. per wk.
Effective Date: 11/27/2023

TATIANA CARTER – OST Program Assistant - Vadnais Heights Elementary
\$18.50 per hr., 19.99 hrs. per wk.
Effective Date: 11/13/2023

KEVIN DIETZ – OST Program Assistant - Vadnais Heights Elementary
\$18.50 per hr., 22.5 hrs. per wk.
Effective Date: 11/13/2023

KEVIN DIETZ – Lunchroom and Playground Assistant - Willow Lane Elementary
\$19.32 per hr., 12.5 hrs. per wk.
Effective Date: 11/13/2023

ANTON GRAY – Lunchroom and Playground Assistant - Vadnais Heights Elementary
\$19.32 per hr., 12.5 hrs. per wk.
Effective Date: 11/08/2023

MICAH JOHNSON – OST Program Assistant - Matoska International
\$18.50 per hr., 27.49 hrs. per wk.
Effective Date: 11/15/2023

MICAH JOHNSON – Lunchroom and Playground Assistant - Matoska International
\$19.32 per hr., 12.5 hrs. per wk.
Effective Date: 12/04/2023

CALVIN LAMKIN – Paraeducator - Sunrise Park Middle School
\$20.61 per hr., 32.5 hrs. per wk.
Effective Date: 11/20/2023

KENY LANDAVERDE LANDAVERDE – OST Program Assistant - Lincoln Elementary
\$18.50 per hr., 17.49 hrs. per wk.
Effective Date: 11/27/2023

JENNIFER MARINEZ – Nutrition Services Assistant - North Star Elementary
\$17.50 per hr., 18.75 hrs. per wk.
Effective Date: 11/27/2023

ANDREA MCSORLEY – Nutrition Services Assistant - WBLAHS- South Campus
\$17.50 per hr., 18.75 hrs. per wk.
Effective Date: 11/27/2023

MARINA NORCROSS – OST Program Assistant - Vadnais Heights Elementary
\$18.50 per hr., 17.49 hrs. per wk.
Effective Date: 11/08/2023

KERRY NOREN – Early Childhood Assistant - Oneka Elementary
\$20.12 per hr., 21 hrs. per wk.
Effective Date: 11/27/2023

HALLIE PANGBURN – OST Program Assistant - Otter Lake Elementary
\$18.50 per hr., 17.5 hrs. per wk.
Effective Date: 11/17/2023

HALLIE PANGBURN – Lunchroom and Playground Assistant - Otter Lake Elementary
\$19.32 per hr., 12.5 hrs. per wk.
Effective Date: 11/17/2023

KEVIN PETERSON – Custodian - WBLAHS - North Campus & Central Middle School

\$20.50 per hr., 40 hrs. per wk.

Effective Date: 11/20/2023

EMILY PRICE – Paraeducator - WBLAHS- South Campus

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 11/27/2023

SAMANTHA RICHARDS – Paraeducator - WBLAHS- South Campus

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 11/29/2023

DAWN ROLLIE – OST Program Assistant - Otter Lake Elementary

\$18.50 per hr., 22.49 hrs. per wk.

Effective Date: 11/20/2023

BRITTNEY SCOTT – Paraeducator - Central Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 11/30/2023

RYAN SPARKS – Paraeducator - Sunrise Park Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 11/13/2023

LYNELLE WIENKE – Paraeducator - Willow Lane Elementary

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 11/20/2023

DIANE WIMPERIS – OST Program Assistant - Lincoln Elementary

\$18.50 per hr., up to 22.49 hrs. per wk.

Effective Date: 11/08/2023

KAITLIN WEISER – Paraeducator - Central Middle School

\$20.61 per hr., 32.5 hrs. per wk.

Effective Date: 11/22/2023

➤ **NEW PERSONNEL – CERTIFIED STAFF**

ALEXANDRA BEDORE – ELL Teacher - Matoska International & Lincoln Elementary

1.0 FTE BA Step 3 \$37,662.33

Effective Date: 11/13/2023

➤ **LONG TERM SUBSTITUTE - CERTIFIED STAFF**

LASHANDA HOLDER – Music Teacher - WBLAHS - North Campus & South Campus

1.0 FTE BA+15 Step 1 \$9,684.26

Effective Date: 12/05/2023 - 01/31/2024

JILL ENGWER – Science Teacher - ALC

1.0 FTE BA Step 1 \$ 6,669.40

Effective Date: 12/04/2023 - 01/15/2024

EMMA LARSON – Art Teacher - Otter Lake Elementary

1.0 FTE BA Step 1 \$35,142.61

Effective Date: 11/14/2023 - 06/07/2024

ALYSSA NELSON – Kindergarten Teacher - Otter Lake Elementary

1.0 FTE BA Step 1 \$22,890.15

Effective Date: 02/12/2024 - 06/07/2024

KEITH STEADLAND – Science Teacher - WBLAHS - North Campus

0.8 FTE MA Step 6 \$ 18,200.33

Effective Date: 11/08/2023 - 02/20/2024

Roll call vote: Ayes, Ellison, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels. Nays, none. Motion carried.

B. PUBLIC FORUM - Erika Arndt, Tabbitha Kissner

C. INFORMATION ITEMS

1. Superintendent's Report - Dr. Kazmierczak spoke about the Annual Update, Bear's Bulletin, and Kindergarten Enrollment. He also gave information about winter break.
2. Be SMART Partnership Update - White Bear Lake Area Schools, and local law enforcement departments are partnering with Be SMART, a non-partisan, national program dedicated to protecting kids by raising awareness about the importance of secure gun storage. Representatives from Be SMART shared information about the program.

D. DISCUSSION ITEMS

1. Presentation and Public Hearing Related to the Proposed 2023 Payable 2024 Property Tax Levy - Tim Wald, Assistant Superintendent for Finance and Operations, and Andi Johnson, Director of Finance presented the Proposed 2023 Payable 2024 Property Tax Levy. There were no requests to speak during the public hearing. The presentation and hearing occurred after 6:00 p.m.
2. 2022-23 World's Best Workforce Summary and Achievement and Integration Progress Report - Dr. Alison Gillespie, Brenton Shavers, and Jennifer Babiash provided an overview summary of the 2022-23 World's Best Workforce academic goals and results, and presented the Combined World's Best Workforce and Achievement and Integration Progress Report, that will be submitted to the Minnesota Department of Education.
3. First Reading of School Board Policies a) 401, Equal Employment Opportunity, b) 407, Employee Right to Know - Exposure to Hazardous Substances, c) 413, Harassment and Violence, d) 416, Drug and Alcohol Testing, e) 499, Student Teaching, f) 503, Student Attendance, g) 506, Student Discipline, h) 507, Corporal Punishment and Prone Restraint, i) 510, School Activities, j) 515, Protection and Privacy of Student Records, k) 516, Student Medication, l) 529, Staff Notification of Violent Behavior by Students, m) 607, Organization of Grade Levels, and n) 613, Graduation Requirements. The policies listed above will be on the January 8, 2024 or subsequent agenda for a second reading. This item was moved to the first discussion item to allow the Presentation and Public Hearing Related to the Proposed 2023 Payable 2024 Property Tax Levy to begin after the 6:00 p.m. posted public hearing time.

E. OPERATIONAL ITEMS

1. Streiff Oji moved and Daniels seconded to approve the action on Certification of 2023 Payable 2024 Property Tax Levy. ***Roll call vote: Ayes, Ellison, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels. Nays, none. Motion carried.***
2. Newmaster moved and Arcand seconded to approve the action on Acceptance of Brosious Grants. ***Roll call vote: Ayes, Ellison, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels. Nays, none. Motion carried.***

3. Arcand moved and Daniels seconded to approve the action on School Board Policies a) 421, Gifts to Employees and School Board Members, b) 703, Annual Audit, and c) 722, Public Data and Data Subject Requests. **Voice vote: Ayes, Ellison, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels. Nays, none. Motion carried.**

F. BOARD FORUM

G. NEGOTIATIONS*

**This portion of the meeting may be closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minn. Stat. 179A.01 to 179A.25.*

Arcand moved and Beloyed seconded to move into closed session at 6:45 p.m. **Voice vote: Ayes, Ellison, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels. Nays, none. Motion carried.**

The meeting went into closed session at 6:54 p.m.

Newmaster moved and Thompson seconded to move out of closed session at 7:35 p.m.

The meeting returned to open session at 7:35 p.m.

- ## **H. ADJOURNMENT**
- Arcand moved and Beloyed seconded to adjourn the meeting at 7:35 p.m. **Voice vote: Ayes, Ellison, Newmaster, Streiff Oji, Thompson, Arcand, Beloyed, Daniels. Nays, none. Motion carried.**

Submitted by: Angela Thompson, clerk