

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, July 21, 2014, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, July 21, 2014 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Randy Burch, Michael Hess, Caecilia Holt, Karl Nolte, Carl Ziegler, Christine Ryan, Jim Shrawder

Absent Al Darion, Eric Johnson

Also Present Katherine Metrick, David Miller, Rikki DeVough, Matthew Link, Diane Barrie, Barbara Richard, Barry Flicker, James Brown, Erin Anderson, Chris Harrington, John Noll, Melissa Leiby, Nicole Gonzalez, Jeremy Gonzalez, Ron Devlin, Brenda Boyer, Julie Moser, Diana Rydzewski

Call to Order The meeting was called to order at 7:35 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the Minutes from June 16, 2014 School Board Meeting.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

Treasurer's Report Motion made by Karl Nolte, seconded by Randy Burch, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

Ratification of General Account Motion made by Karl Nolte, seconded by Christine Ryan, to ratify for payment the general account bills in the amount of \$3,702,499.78.
Roll call vote: Yes 6 No 0 N/A 1 (Burch) Absent 2 (Darion, Johnson)
Motion carried.

Approval of General Account Motion made by Karl Nolte, seconded by Randy Burch, to approve for payment the general account bills in the amount of \$1,531,411.07.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

Ratification of Construction Account Motion made by Jim Shrawder, seconded by Randy Burch, to ratify for payment the general account bills in the amount of \$160.00.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

Approval of Construction Account Motion made by Christine Ryan, seconded by Randy Burch, to approve for payment the construction account bills in the amount of \$337,392.52.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.

Superintendent's Report Mr. Flicker, high school principal, presented the high school's National History Day Competition results. Mrs. Boyer, high school librarian, presented the Board with the AASL Collaborative Library Award that she, along with Mr. Chambers and Mrs. Kocis-Westgate, received in Las Vegas.

Board Committee E.I.T. No report.

Reports PSBA No report.

- BCIU** Mr. Ziegler reported many of the Reading School District employees have returned to their positions since receiving assistance from the IU.
- BCTC** Dr. Ryan reported the committee received an update of students competing in national competitions, and the possible purchase of new busses.
- P & C** Mrs. Holt reported the committee reviewed policies and blended instruction, including the German V blended course.
- ECC** No report.

Facilities Mr. Burch reported the committee discussed possible plans for the renovations at the high school.

Student No report.

Achievement

Personnel

Motion made by Christine Ryan, seconded by Caecilia Holt, to approve the following personnel items:

1. The acceptance of the resignation of Laurren M. Kresge as a part-time librarian at Greenwich-Lenhartsville Elementary School, effective August 15, 2014.
2. The approval of the substitute teacher rate and guest substitute teacher rate for the 2014-2015 school year at \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter. This is the same rate as the previous year.
3. The approval of the change in the substitute van driver rate for drivers with less than 3 years experience from \$10.00 per hour to \$10.50 per hour.
4. The approval of Marty A. Miller as network administrator for 8 hours per day, 240 days per year, effective approximately July 28, 2014, at a salary of \$55,000.
5. The approval of Nicole M. Gonzalez as a teacher for Grade 3 at Kutztown Elementary School, effective August 19, 2014, at a salary of \$48,661 per Bachelor's, Step 2, of the KASD/KATA contract.
6. The approval of Justin Q. Dahlquist as a RtII aide at Kutztown Elementary School for 7 work hours per day, effective August 25, 2014, at a rate of \$10.50 per hour.
7. The approval of Stephanie D. Schumaker as a guidance secretary at the high school for 8 work hours per day, 260 days per year, effective August 4, 2014, at a salary of \$26,390.
8. The approval of Julie A. Moser as a long-term substitute teacher for Grade 2 at Kutztown Elementary School, for the 2014-2015 school year, effective August 19, 2014, at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the remainder at Bachelor's, Step 1, of the KASD/KATA contract.
9. The approval of Spencer M. Miller as a 2014 summer maintenance employee for 8 work hours per day, 40 hours per week, not to exceed 8 weeks, effective July 28, 2014, at a rate of \$9.65 per hour. *
10. The approval of the attached list of substitute teachers for the 2014-2015 school year, effective August 25, 2014, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter. *
11. The approval of the attached list of substitute support staff for the 2014-2015 school year, effective July 1, 2014, at a rate of \$13.50 for nurse assistants, \$9.75 per hour for secretarial/clerical/instructional/non-instructional aides and preferred maintenance, \$9.50 per hour for maintenance and custodial, and \$8.50 per hour for cafeteria.
12. The approval of the following substitute van drivers and rates for the 2014-2015 school year, effective July 1, 2014:

Alan N. Speicher	\$12.50 per hour (3-5 years experience)
Harry A. McGonigle	\$12.50 per hour (3-5 years experience)
Jeffrey L. Appleby	\$10.50 per hour (<3 years experience)
Lorin E. Honicker	\$10.50 per hour (<3 years experience)
Gerald F. Reimert	\$10.50 per hour (<3 years experience)
13. The approval of Joyce C. Dietrich as a Senior Volunteer Tax Exchange Program participant for the 2014-2015 school year, effective July 22, 2014.
14. The approval of Carsten A. Sheppard as an Eshelman bus/van driver for the 2014 summer programs, effective June 25 through August 14, 2014.
15. The approval of a family medical leave (FMLA) for employee #1383 commencing on approximately August 25, 2014 through approximately November 17, 2014.
16. The approval of an extended leave of absence with no pay nor benefits for employee #577 commencing on July 14, 2014 through December 30, 2014.

Roll call vote: Yes 7

No 0

Absent 2 (Darion, Johnson)

Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Business Consulting Service	Motion made by Randy Burch, seconded by Christine Ryan, to approve the resolution and agreement with School Operations Services Group Inc. for business consulting services effective September 4, 2014 through June 30, 2015, per the attached agreement, pending solicitor review.	Roll call vote: Yes 7	No 0	Absent 2 (Darion, Johnson)
	Motion carried.			
Conference Request	Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the conference request for Suzanne W. Pizzuto to attend the Advanced Placement Summer Institute in Bellefonte, PA, at a cost of \$1,681.50.	Roll call vote: Yes 5	No 2 (Hess, Nolte)	Absent 2 (Darion, Johnson)
	Motion carried.			
Act 93 Admin Compensation	Motion made by Christine Ryan, seconded by Karl Nolte, to approve the Act 93 salary increases for the 2014-2015 school year which includes an increase not to exceed 2.7%.	Roll call vote: Yes 7	No 0	Absent 2 (Darion, Johnson)
	Motion carried.			
Summer Van Route Addition	Motion made by Caecilia Holt, seconded by Karl Nolte, to approve the addition of a van route for the 2014 summer programs.	Roll call vote: Yes 7	No 0	Absent 2 (Darion, Johnson)
	Motion carried.			
Student Assistance Program Services	Motion made by Christine Ryan, seconded by Michael Hess, to approve the agreement with the Richard J. Caron Foundation to provide Student Assistance Program (SAP) Services from August 1, 2014 through June 30, 2015, per Option A, at a cost of \$11,647.	Roll call vote: Yes 7	No 0	Absent 2 (Darion, Johnson)
	Motion carried.			
Audiology Services Compensation	Motion made by Randy Burch, seconded by Michael Hess, to approve the independent contractor agreement with Virginia Grim, Au.D. of Audiology and Hearing Aid Services for education audiology services.	Roll call vote: Yes 7	No 0	Absent 2 (Darion, Johnson)
	Motion carried.			
Van Purchase Compensation	Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the purchase of a used Chevy van from Eshelman Transportation at a cost of \$20,250.	Roll call vote: Yes 7	No 0	Absent 2 (Darion, Johnson)
	Motion carried.			
Student Accident Insurance	Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the renewal of the student accident insurance policy with Bollinger, Inc. for the year of August 17, 2014 through August 16, 2015, at a cost of \$8,918.	Roll call vote: Yes 7	No 0	Absent 2 (Darion, Johnson)
	Motion carried.			
Blind Replacement	Motion made by Randy Burch, seconded by Karl Nolte, to approve the purchase of blinds from Thermal Sun Screen for the high school library at a cost of \$3,628.	Roll call vote: Yes 6	No 1 (Hess)	Absent 2 (Darion, Johnson)
	Motion carried.			
Grease Drain Replacement	Motion made by Karl Nolte, seconded by Randy Burch, to approve Apex, Inc. to replace the grease drain at the high school at a cost of \$8,284.	Roll call vote: Yes 6	No 1 (Shrawder)	Absent 2 (Darion, Johnson)
	Motion carried.			
Lease of Space at Middle School	Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the renewal of the lease with Glad Tidings Church to lease space at the middle school for a term of one year commencing on September 8, 2014 through September 7, 2015.	Roll call vote: Yes 7	No 0	Absent 2 (Darion, Johnson)
	Motion carried.			

- Obsolete IT Equipment** Motion made by Christine Ryan, seconded by Michael Hess, to approve the disposal of obsolete technology equipment per school board Policy 706.1 – Disposal of Surplus Property. The administration will solicit quotes from technology recycling vendors in an effort to generate revenue through the sale of the equipment identified on the attached list.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.
- Restructure of Technology Dept** Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the restructure of the district’s Technology Department per the recommendations. This restructuring will include the modification of position titles, responsibilities, and salaries.
Roll call vote: Yes 6 No 1 (Shrawder) Absent 2 (Darion, Johnson)
Motion carried.
- District Dentist** Motion made by Randy Burch, seconded by Karl Nolte, to approve William J. Messersmith, D.M.D., Kutztown, PA, as district dentist for the 2014-2015 school year at a cost of \$2.00 per student exam.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.
- Scanning of Student Files** Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the service of IMR Information at Work to scan the necessary special education student files at a cost per the attached fee schedule.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.
- HVAC Controls** Motion made by Caecilia Holt, seconded by Michael Hess, to approve the proposal from Johnson Controls to install a network automated engine and control retrofits to four rooms at the middle school for a cost of \$18,900.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.
- Floor Tile Replacement** Motion made by Randy Burch, seconded by Christine Ryan, to approve the replacement of floor tile on all levels of the high school band room at a cost of \$8,718, contingent on schedule availability.
Roll call vote: Yes 7 No 0 Absent 2 (Darion, Johnson)
Motion carried.
- Discussion Items** Future of Elementary and Middle School Configuration Discussions
 PSBA Voting Delegates
- Adjournment** Motion made by Jim Shrawder, seconded by Karl Nolte, to adjourn the meeting at 8:32 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
 School Board Secretary