

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, November 3, 2014, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, November 3, 2014 at 7:30 p.m., at the Kutztown Elementary School, pursuant to due notice to board members and the public.

Present Randy Burch, Al Darion, Michael Hess, Caecilia Holt, Eric Johnson, Karl Nolte, Christine Ryan, James Shrawder, Carl Ziegler

Absent

Also Present Katherine Metrick, David Miller, Matthew Link, Lori Werley, Diane Barrie, Barry Flicker, James Brown, Deborah Barnes, Erin Anderson, Mick O'Neil, Beth Stump, John Ebner, Emma Weaknecht, Sarah Woodland, Lisa Rarick, Elizabeth Rarick, Justin Shurr, Austin Swavely, Jacob Mengel, Scott Entriken, Lance Savidge, Joshua Rarick, Patrick Moyer, Madison Entriken, Jack, Entriken, Amy Entriken, Brady Tucker, Audrey Tucker, Owen Fenerty, Dan Woodland, Erica Woodland, Ryan Woodland, Beckham Sibiski, Pierre Reedy, Kyle Hartman, Sue Hartman, Natalie Reedy, Robert Reedy, Logan Savidge, Keaton McCoach, Ken Roberts, Cindy Roberts, Dennis Bucks, Tania Brown, Lori Savidge, Lee Savidge, Collin Keeney, Diana Rydzewski

Call to Order The meeting was called to order at 7:35 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded. There was an Executive Session conducted prior to the meeting to discuss personnel matters.

Superintendent's Report *Awarding of high school diploma to veteran - Mr. Dennis Bucks.*
Lehigh Cement Company donation - \$2,500 for iPad mini's in the elementary and middle school Life Skills rooms.
Recognition of the high school boys soccer team – introduction of team and presentation of trophy, Mick O'Neil announced as Coach of the Year.
Audit report for year ending June 30, 2014 – presentation by Linda Heimback, Herbein+Company, Inc.

Personnel Motion made by Caecilia Holt, seconded by Al Darion, to approve the following personnel items:

1. The acceptance, with regret, of the resignation of Mary Ann J. Piergrossi as a secretary at the Middle School, effective December 31, 2014.
2. The approval of the hourly rate increase of Jeremy R. Rothermel to \$15 per hour due to completion of the six month evaluation process, per Policy #328, effective October 22, 2014.
3. The approval of Robert Q. Krotee as a guest substitute teacher through the Berks County Intermediate Unit for the 2014-2015 school year, effective November 6, 2014, at a rate of \$100 per day for days 1-20, and \$110 per day for days 21 and thereafter.
4. The approval of William C. Stevenson, Jr. as an Eshelman substitute bus/van driver for the 2014-2015 school year, effective November 6, 2014.

Roll call vote: Yes 9

No 0

Absent 0

Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Exchange Student Motion made by Christine Ryan, seconded by Al Darion, to approve Ayusa as a group-sponsored student exchange program as defined by Policy #239.

Roll call vote: Yes 9

No 0

Absent 0

Motion carried.

Conference Requests Motion made by Caecilia Holt, seconded by Al Darion, to approve the following conference request:

1. The request for employee #153 to attend the Florida Educational Technology Conference on January 20-23, 2015 in Orlando, FL, at a cost of \$2,075.

Roll call vote: Yes 9

No 0

Absent 0

Motion carried.

Policies -	Motion made by Randy Burch, seconded by Karl Nolte, to approve the first reading of the following policies: Policy #102 – Academic Standards Policy #105 – Curriculum Policy #105.1 – Reviews of Instructional Materials by Parents/Guardians and Students Policy #106 – Guides for Planned Instruction Policy #107 – Adoption of Planned Instruction Policy #108 – Adoption of Textbooks Policy #203.1 – HIV Infection	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Travel Accident Coverage	Motion made by Jim Shrawder, seconded by Christine Ryan, to approve the purchase of 24-hour Travel Accident Insurance for the 2015 calendar year, from the Pennsylvania School Board Association (PSBA) Insurance Trust for the following employees at an annual cost of \$36.00 per person.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Early Learning Center Rent Increase	Motion made by Jim Shrawder, seconded by Randy Burch, to waive the 3% per year rent increases associated with the Early Learning Center and their lease of Classrooms 100 and 102 at the Administration Building. This will waive the rent increases retroactive to the beginning of the leases. It is understood that the ELC will take steps to improve their revenue going forward.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Purchase of Fitness Equipment	Motion made by Michael Hess, seconded by Karl Nolte, to approve the purchase of fitness equipment from Webster’s Fitness Products, Inc. at a cost of \$12,810 per the attached estimate. Vendor is a participant in the CO-STARs state contract.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Installation of Flooring	Motion made by Christine Ryan, seconded by Jim Shrawder, to approve Webster’s Fitness Products, Inc. to install flooring in the auxiliary gym at a cost of \$6,039 per the attached estimate.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Installation of Mirrors	Motion made by Randy Burch, seconded by Karl Nolte, to approve Kutztown Mirror & Glass Service to install mirrors in the auxiliary gym at a cost of \$3,450 per the attached estimate.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Refinishing of Weight Lifting Equipment	Motion made by Jim Shrawder, seconded by Randy Burch, to approve Van Industries to refinish the weight lifting equipment at the High School at a cost of \$945 per the attached agreement.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Chiller and Boiler Water Treatment	Motion made by Caecilia Holt, seconded by Randy Burch, to approve accept the bid from Cascade Water Services for chiller and boiler water treatment services for the 2014-2015 fiscal year.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Maintenance Truck Purchase	Motion made by Christine Ryan, seconded by Jim Shrawder, to approve the purchase of a Dodge 3500 Tradesman truck from Sands Chrysler Jeep Dodge at a cost of \$27,552 per the attached quote.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			
Snowplow Purchase	Motion made by Christine Ryan, seconded by Randy Burch, to approve the purchase of a 8.5 ft V snowplow from E.M. Kutz, Inc. at a price of \$5,451 per the attached quote. Vendor is a participant in the CO-STARs state contract.	Roll call vote: Yes 9	No 0	Absent 0
	Motion carried.			

Teacher Salary Grid Motion made by Caecilia Holt, seconded by Al Darion, to approve the teacher salary grid for the Kutztown Area School District for the 2015-2016 school year per the attached.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Emergency Staff Leaders at MS & HS Motion made by Al Darion, seconded by Randy Burch, to approve Andrew J. Brett and Hallie S. Schumacher as Emergency Staff Leaders at the High School and Middle School respectively, retroactive for the 2014-2015 school year at a stipend of \$2,500.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Discussion Items *Student Shadow Agreement*
Motion made by Al Darion, seconded by Christine Ryan, to purchase student insurance for the Student Shadow Agreement at a cost of \$929 per year. The agreement still needs to be signed.
Roll call vote: Yes 8 No 1 (Hess) Absent 0
Motion carried.
Budget Sub Committees

Adjournment Motion made by Jim Shrawder, seconded by Christine Ryan, to adjourn the meeting at 8:41 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Lori A. Werley
Assistant School Board Secretary