

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, February 16, 2015, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, February 16, 2015 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Randy Burch, Caecilia Holt, Eric Johnson, Karl Nolte, Carl Ziegler, Christine Ryan, Al Darion, James Shrawder, Michael Hess

Absent

Also Present Katherine Metrick, David Miller, Rikki DeVough, Matthew Link, Deb Barnes, Barry Flicker, Erin Anderson, James Brown, Bud Runkle, Mark Shellhammer, Wanda Herring, John Noll Jr, Beth Stump, Jeremy Rothermel, John Ebner, Kim Grasso, Shelby Brett, Zoe Marmarou, Maria Marmarou, Eric DeAngelo

Call to Order The meeting was called to order at 7:37 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the Minutes from the January 19, 2015 School Board Meeting.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Treasurer's Report Motion made by Al Darion, seconded by Karl Nolte, to approve the Treasurer's Report of the General Fund.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Ratification of General Account Motion made by Al Darion, seconded by Caecilia Holt, to ratify for payment the general account bills in the amount of \$4,123,363.72.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Approval of General Account Motion made by Christine Ryan, seconded by Michael Hess, to approve for payment the general account bills in the amount of \$1,500,586.44.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Approval of Construction Account Motion made by Randy Burch, seconded by Michael Hess, to approve for payment the construction account bills in the amount of \$42,373.50.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Superintendent's Report Mrs. Metrick recognized the number of Kutztown high school students who placed in areas of select vocal and instrumental music. She also recognized students who placed at the KASD Science Fair.

Mrs. Metrick reported that as a gesture of thanks for Dr. Boyer assisting in a webinar presentation, the people at ABC-CLIO have given the district 15 databases free of charge for an entire calendar year, valued at \$8,000.

Mrs. Metrick reported KAHS students received the highest SAT scores in Berks County in 2014.

Board Committee E.I.T. No report.
Reports

PSBA Mrs. Holt reported the Basic Education Funding is being researched for improved allocation, and the Keystone Exam requirements are continuing to be challenged. She also reported five times more students have opted out of PSSAs in 2014 versus 2013.

BCIU Mr. Ziegler reported Jason Bottiglieri from Tulphehocken School District was appointed Assistant Director, and a proposed budget was shared which includes a 2% increase to school districts.

BCTC Dr. Ryan reported the budget will have an increase based on each district's enrollment to BCTC. She also reported the Center introduced a "Work Partners" program which assists in placing and transitioning students to a job from BCTC.

P & C No report.

ECC Mr. Burch reported the Student Activities Budget Subcommittee met and discussed options to save money in the upcoming budget.

Facilities No report.

Student No report.

Achievement

Personnel

Motion made by Caecilia Holt, seconded by Karl Nolte, to approve the following personnel items:

1. The acceptance, with regret, of the resignation of Mark A. Geist as a maintenance employee, effective January 31, 2015.
2. The acceptance, with regret, of the resignation due to retirement of Lovell Barlet as a KASD van driver effective February 3, 2015.
3. The approval Lynn A. Burrows as a long-term substitute learning support teacher at Kutztown Elementary School, effective February 17, 2015 through the end of the last teacher day of the 2014-2015 school year, at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the remainder at Bachelor's, Step 1 of the KATA/KASD contract.
4. The approval of Jaimee L. Stemko as a certified school nurse substitute for the 2014-2015 school year, effective February 17, 2015 at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter.
5. The approval of Bethany B. Searle (Killgore) as a long-term substitute physical science teacher at the high school, effective February 17, 2015 through the end of the 2014-2015 school year, at a rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the remainder at Bachelor's, Step 1 of the KATA/KASD contract.
6. The approval of Mark J. Shellhammer as the IT help desk specialist, effective February 23, 2015, at a salary of \$28,000.
7. The approval of Ellen Trixi Sarbacher as a district office intern with no pay and no benefits in the 2014-2015 school year effective March 1, 2015 through May 31, 2015.
8. The approval of Scott C. Uehlinger as a guest teacher through the Berks County Intermediate Unit for the 2014-2015 school year, effective February 17, 2015, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter.
9. The approval of the following coaches and salaries for the 2014-2015 school year:

Baseball

Head Coach	Todd A. O'Neil	\$3,661
Junior Varsity Coach	Scott A. Scheidt	\$2,699
Head Middle School Coach	Gregory A. Renninger	\$2,262
Assistant Middle School Coach	PLACEHOLDER	
Volunteer High School Coach	Patrick J. Austin	
	Patrick D'Andrea	
	Timothy D. Mertz	
	Michael J. Conrad	
	Thomas F. Miller	
	Andrew J. Miller	
	Eric T. Smith (KU Intern)	
Volunteer Middle School Coach	Lynn G. Edwards, Jr.	

Boys Tennis

Head Coach	Harry A. McGonigle	\$5,087
Volunteer Coach	Jeffrey S. Zimmerman	

Boys Volleyball

Head Coach	William J. Bundra	\$3,231
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Assistant Coach	Christopher R. Spack	\$2,262
<u>Softball</u>		
Head Coach	Kevin K. Conrad	\$3,955
Assistant Varsity Coach	Stacy L. Kressly	\$2,307
Junior Varsity Coach	Bart C. Fenstermacher	\$2,307
Head Middle School Coach	Kathleen M. Schlenker	\$2,699
Volunteer High School Coach	Anna M. Behm (KU Intern)	
	Megan B. Conrad	
Volunteer Middle School Coach	Angela R. Lutz	
<u>Track and Field</u>		
Head Coach	PLACEHOLDER	\$4,314
Assistant Coach	Shelby L. Brett	\$2,477
	Jennifer L. Knight	\$1,200
	Joseph M. Ruth	\$1,200
	Randall T. Wert	\$1,200
Volunteer Coach	Tyler G. Pratt	
	Elaine M. Rabenold	

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Expulsion Hearing Waiver Motion made by Al Darion, seconded by Randy Burch, to approve the Expulsion Hearing Waiver for student #102842.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Policy 123.1 Concussion Mgmt Motion made by Christine Ryan, seconded by Caecilia Holt, to approve the second reading and adoption of Policy 123.1 Concussion Management.

Motion made by Jim Shrawder, seconded by Eric Johnson, to table the motion to approve the second reading and adoption of Policy 123.1 Concussion Management.

Roll call vote: Yes 7 No 2 (Burch, Ziegler) Absent 0
Motion carried.

Conferences Motion made by Al Darion, seconded by Caecilia Holt, to approve the following conference requests:

1. The approval of employee #269 to attend the 2015 Conference for PA Kindergarten Teachers on March 2-3, 2015 in Harrisburg, PA, at a cost of \$641.00.
2. The approval of employee #430 to attend the 2015 Conference for PA Kindergarten Teachers on March 2-3, 2015 in Harrisburg, PA, at a cost of \$641.00.
3. The approval of employee #1363 to attend the 2015 Conference for PA Kindergarten Teachers on March 2-3, 2015 in Harrisburg, PA, at a cost of \$606.00.
4. The approval of employee #5 to attend the 2015 Conference for PA Kindergarten Teachers on March 2-3, 2015 in Harrisburg, PA, at a cost of \$679.60.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Karl Nolte, seconded by Christine Ryan, to approve employee #1416 to attend the PARSS Annual Meeting on April 22-24, 2015 in State College, PA, at a cost of \$648.28.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Michael Hess, seconded by Caecilia Holt, to approve employee #1280 to participate in the China Exchange Initiative on March 15-29, 2015 in Beijing, China, at a cost of \$1,640.15.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Donation to Borough Motion made by Al Darion, seconded by Randy Burch, to approve a donation of \$2,500 to Kutztown Borough for the use of the baseball and softball fields in the borough park.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Chiller Service Motion made by Christine Ryan, seconded by Michael Hess, to approve a service contract with H.T. Lyons for the chillers at our school buildings for a one-year period starting February 1, 2015.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Substitute Agreement Motion made by Caecilia Holt, seconded by Karl Nolte, to approve the agreement with Kelly Services to supply substitutes to the district.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Cafeteria POS Software Motion made by Karl Nolte, seconded by Michael Hess, to approve the purchase of the PrimeroEdge Ultimate Cafeteria POS software at a cost of \$6,950 paid from the Food Service Fund.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Cafeteria POS Hardware Motion made by Michael Hess, seconded by Caecilia Holt, to approve the purchase of hardware from PrimeroEdge Ultimate Cafeteria POS at a cost of \$6,124.79 paid from the Food Service Fund.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Donation to Fire Company Motion made by Eric Johnson, seconded by Randy Burch, to approve a donation of \$150 to the Kutztown Fire Company in appreciation of their donation of time and equipment.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

BCIU 2015-16 Services Budget Motion made by Christine Ryan, seconded by Michael Hess, to authorize the expenditures of the Berks County Intermediate Unit's General Program for the period of July 1, 2015 through June 30, 2016 as set forth herein.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Preliminary Budget Motion made by Al Darion, seconded by Michael Hess, to adopt a 2015-2016 preliminary budget with revenues of \$30,790,122 and expenditures of \$31,087,952 supported by Real Estate Tax – 30.9335 mils; Per Capita Tax, Sec. 679 – \$5.00; Per Capita Tax, Act 511 - \$5.00; Local Services Tax - \$5.00; Earned Income Tax – 0.5%; Real Estate Transfer Tax – 0.5%; and Amusement Tax – 5%. Real Estate Tax is increased by the Act 1 index of 1.9% (0.5691 mil), and an anticipated retirement exception of 0.4101 mil for a total increase of 0.9792 mils. The preliminary budget is not binding on the final budget.
Roll call vote: Yes 6 No 3 (Burch, Nolte, Shrawder) Absent 0
Motion carried.

Discussion Items 2015-2016 District Calendar
Policy 815. Acceptable Use of Internet, Computers and Network Resources

Public Comment Maria and Zoe Marmarou and Eric DeAngelo expressed their concern on the student impact from the cut in the high school instrumental music position.

Adjournment Motion made by Al Darion, seconded by Eric Johnson, to adjourn the meeting at 9:04 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary