

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Tuesday, April 22, 2014, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Tuesday, April 22, 2014 at 7:30 p.m., in the high school library, pursuant to due notice to board members and the public.

Present Randy Burch, Al Darion, Michael Hess, Caecilia Holt, Eric Johnson, Karl Nolte, Christine Ryan, James Shrawder, Carl Ziegler

Absent

Also Present Katherine Metrick, David Miller, Rikki DeVough, Diane Barrie, Barbara Richard, Tracy Blunt, Barry Flicker, James Brown, Melissa Ziegler, Ellen Weida, Melissa Leiby, Wanda Herring, Melissa Blatt, Terry Guers, Kay Fritz, Dave Levin, Sara Patton, Jake Austin, Beth Stump, Diana Rydzewski, Beth Sica

Call to Order The meeting was called to order at 7:42 p.m. by President Ziegler.

Welcome President Ziegler opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He indicated that this meeting was being tape recorded.

Meeting Minutes Motion made by Caecilia Holt, seconded by Jim Shrawder, to amend the Minutes of the April 7, 2014 School Board Meeting to read cafeteria floor tile instead of cafeteria wall tile.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Caecilia Holt, seconded by Christine Ryan, to approve the Minutes from the following:

March 17, 2014 School Board Meeting
April 7, 2014 School Board Meeting, including amendment
April 14, 2014 Budget and Finance Committee Meeting

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Treasurer's Report Motion made by Karl Nolte, seconded by Eric Johnson, to approve the Treasurer's Report of the General Fund.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Ratification of General Account Motion made by Al Darion, seconded by Caecilia Holt, to ratify for payment the general account bills in the amount of \$2,838,770.69.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Approval of General Account Motion made by Karl Nolte, seconded by Caecilia Holt, to approve for payment the general account bills in the amount of \$668,531.77.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Approval of Construction Account Motion made by Eric Johnson, seconded by Christine Ryan, to approve for payment the construction account bills in the amount of \$1,005.50.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Superintendent's Report Presentation from Dave Lewis, Brown and Brown Insurance, regarding Cyber Liability Insurance

Board Committee Reports

- E.I.T.** No report.
- PSBA** Mrs. Holt reported a few bills are being discussed regarding cyber school funding.
- BCIU** Mr. Ziegler reported the administration is working with the Reading School District on the allocation of significant resources. He also reported the monies from federal and state subsidies and grants are slow to be reimbursed.
- BCTC** Dr. Ryan reported 40% of the applicants for the Health Occupations program have been turned away due to space constraints, primarily at the West Campus.
- P & C** Mrs. Holt reported the committee received a follow-up on the iPad pilot at the elementary schools and its use in addressing the PA Core Standards. The committee also recommended the use of an iPad cart at each building.
- ECC** Mr. Burch reported the committee had a presentation of the budget for the Musical, and a follow-up discussion on the rental of facilities.
- Facilities** Mr. Burch reported the committee continued the discussion on projects and areas of concern at the high school.
- Student Achievement** No report.

Personnel

- Motion made by Al Darion, seconded by Eric Johnson, to approve the following personnel items:
1. The acceptance of the resignation of Tina R. Cekovic as a RtII aide at Kutztown Elementary School, effective June 11, 2014.
 2. The approval of Jeremy R. Rothermel as a full-time (8 work hours per day) maintenance employee, effective April 23, 2014, at a rate of \$14.00 per hour.
 3. The approval of Keni M. Barrell as a full-time (8 work hours per day), 12-month, building secretary at Greenwich-Lenhartsville Elementary School, effective June 25, 2014, at a rate of \$14.25 per hour.
 4. The approval of Elaine F. Stoudt as a full-time (8 work hours per day) second-shift custodian at Kutztown Elementary School, effective April 14, 2014, at a rate of \$10.25 per hour.
 5. The approval of the following substitute van drivers for the 2014-2015 school year, effective April 23, 2014, at a rate of \$10.50 per hour:
Lorin E. Honicker Gerald F. Reimert Jeffrey L. Appleby
 6. The approval of the following summer maintenance and custodial help for 2014 for a term not to exceed 8 weeks at 8 work hours per day, at a rate of \$9.65 per hour:
Andrew J. Enriken Lucas A. Warning Diane M. Zettlemoyer
Karissa L. Capparell Arthur M. Poulsen
 7. The approval of Trayce Kirlin as a volunteer chaperone for the 2014 KIA trip to Wildwood, NJ.
 8. The approval of the following volunteer chaperones/van drivers for the 2014 KIA trip to Wildwood, NJ:
Ellen A. Weida Lynn A. Hilbert
 9. The approval of the status change for Michael J. Conrad from head middle school baseball coach to a volunteer middle school baseball coach for the 2013-2014 school year.
 10. The approval of the status change for Patrick J. Austin from a volunteer middle school baseball coach to head middle school baseball coach for the 2013-2014 school year at a salary of \$2,186.
- Roll call vote: Yes 9 No 0 Absent 0**
- Motion carried.**

- Motion made by Al Darion, seconded by Caecilia Holt, to approve Christopher Harrington, Ed.D. as the Director of Technology and Innovative Learning, an Act 93 position, at a salary of \$115,000, effective July 1, 2014, pending the approval of the revenue-sharing agreement between the Kutztown Area School District and Christopher Harrington, Ed.D., as part of Dr. Harrington's employment.
- Roll call vote: Yes 8 No 1 (Shrawder) Absent 0**
- Motion carried.**
- All Personnel are Approved Pending the District's Receipt of All Mandated Credentials*

Student Vacation Request

- Motion made by Caecilia Holt, seconded by Jim Shrawder, to approve the parent request for students #104759, #104953, and #104342 to take a one-day vacation/educational trip absence on May 9, 2014. This will exceed the allotted educational trip/vacation time by one day per student due to previous absences.
- Roll call vote: Yes 9 No 0 Absent 0**
- Motion carried.**

Policies – Second Rdg/Adoption Motion made by Randy Burch, seconded by Christine Ryan, to approve the second reading and adoption of the following policies:

- Policy 006 – Meetings
- Policy 008 – Organization Chart
- Policy 204 – Attendance

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Conference Reimbursement Motion made by Al Darion, seconded by Eric Johnson, to approve the conference reimbursement claim for Shelby Brett for a total of \$318.15. This includes lodging of \$300 and meals of \$18.12 that were not listed on her Conference Request when submitted and approved. These costs would have crossed the threshold for the conference to be board approved.

Roll call vote: Yes 6 No 3 (Burch, Hess, Shrawder) Absent 0

Motion carried.

Discussion Items 2014-2015 Budget
Motion made by Jim Shrawder, seconded by Karl Nolte, to direct the administration to present a budget to the board depicting cuts made in order to eliminate the use of the Exception.

Motion made by Al Darion, seconded by Christine Ryan, to amend the motion to direct the administration to present a budget to the board depicting cuts made in order to keep and utilize only \$120,000 from the Exception, and eliminating the remainder.

Roll call vote: Yes 6 No 3 (Nolte, Shrawder, Ziegler) Absent 0

Motion carried.

Motion made by Jim Shrawder, seconded by Karl Nolte, to direct the administration to present a budget to the board depicting cuts made in order to keep and utilize only \$120,000 from the Exception, and eliminating the remainder.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Adjournment Motion made by Christine Ryan, seconded by Eric Johnson, to adjourn the meeting at 9:00 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L. DeVough
School Board Secretary