

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, July 16, 2012, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, July 16, 2012 at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

Present Randy Burch, Kurt Frieauf, Caecilia Holt, James Shrawder, Patricia Bealer, Jordan Kemp (Student Representative), Kimberly Brazina (Student Representative Alternate)

Absent Alan Darion, Amy Faust, Carl Ziegler, Craig Schroeder

Also Present Karl Olschesky, Rikki Clark, David Miller, Rebecca Beidelman, James Brown, Tracy Blunt, Barbara Richard, Joann Buffum, Melissa Leiby, Beth Stump, Amy Howard

Call to Order The meeting was called to order at 7:39 p.m.

President Pro Tem Motion made by Randy Burch, seconded by Kurt Frieauf, to nominate and approve Patricia Bealer as president pro tem for the meeting.
Motion carried unanimously.

Welcome Mrs. Bealer welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. She asked everyone to sign the attendance book and mark the topic of comment next to his/her name. She requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. She announced there was an executive session conducted prior to the meeting to discuss personnel matters. She indicated that this meeting was being tape recorded.

Approval of Minutes Motion made by Kurt Frieauf, seconded by Randy Burch, to approve the Minutes of the June 18, June 25, and July 2, 2012 School Board meetings.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

Treasurer's Report Motion made by Kurt Frieauf, seconded by Randy Burch, to accept the treasurer's report of the General Fund.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

Ratification of General Account Bills Motion made by Kurt Frieauf, seconded by Randy Burch, to ratify for payment the general account bills in the amount of \$138,839.64 from the 2011-2012 appropriation.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

Motion made by Kurt Frieauf, seconded by Randy Burch, to ratify for payment the general account bills in the amount of \$329,921.42 from the 2012-2013 appropriation.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

Motion made by Caecilia Holt, seconded by Randy Burch, to ratify for payment the general account bills in the amount of \$2,888,657.96 from manual checks.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

Approval of General Account Bills Motion made by Kurt Frieauf, seconded by Caecilia Holt, to approve for payment the general account bills in the amount of \$629,038.91.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

Approval Of Construction Account Bills Motion made by Kurt Frieauf, seconded by Caecilia Holt, to approve for payment the construction account bills in the amount of \$7,000.00.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

KASD Board of Directors Meeting Minutes

July 16, 2012

Page 2 of 4

Committee Reports

- EIT**
Pat Bealer Mrs. Bealer reported there was a tax advance on the EITC funds. The committee will settle the books with a 25% take back. She also reported there was a discussion on having the committee collect delinquent tax. However, the committee is not prepared to collect at this time.
- PSBA**
Pat Bealer Mrs. Bealer reported there are changes in teacher evaluations and funding. However, the change in strategic planning has been put on hold.
- ECC**
Amy Faust No report.
- BCIU**
Carl Ziegler No report.
- BCTC**
Pat Bealer Mrs. Bealer reported the committee discussed the price drop in oil, and it was decided to continue with the consortium bid.
- Policy and Curriculum**
Caecilia Holt Mrs. Holt reported Mr. Merkel presented changes in the charging of school lunches. She also reported the committee reviewed policies and is working on a district-wide tax collection policy.
- Student Achievement**
Al Darion No report.
- Facilities**
Pat Bealer Mrs. Bealer reported the committee discussed and approved items H through L on the board agenda. The purchase of a scissor lift was also discussed.

Personnel

Motion made by Kurt Frieauf, seconded by Jim Shrawder, to accept, with regret, the resignation due to retirement of Bonita L. Treadway as an elementary school nurse, effective July 30, 2012.

Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

Motion made by Randy Burch, seconded by Kurt Frieauf, to approve Lauren M. Kresge as an elementary librarian, effective August 20, 2012, at a salary of \$47, 148, per Bachelor's, Step 2, of the KATA/KASD contract.

Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

Motion made by Kurt Frieauf, seconded by Randy Burch, to approve Kristin E. Ludwig as a science teacher long-term substitute at the middle school, effective August 27, 2012 through the end of the first quarter of the 2012-2013 school year, at a rate of \$100 per day for days 1-20 and \$110 per day for days 21-45.

Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

Motion made by Caecilia Holt, seconded by Kurt Frieauf, to approve Nathaniel J. Bentley as an assistant football coach for the 2012-2013 school year at a salary of \$2,262.

Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

Motion made by Kurt Frieauf, seconded by Caecilia Holt, to approve Tina M. Smith as a custodial substitute for the 2012-2013 school year, effective July 17, 2012, at a rate of \$9.50 per hour.

Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

Motion made by Jim Shrawder, seconded by Randy Burch, to approve Jennifer S. Sciple as a part-time (.75) math/chemistry teacher at the high school, effective August 20, 2012.

Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Scanning of Student Files

Motion made by Jim Shrawder, seconded by Kurt Frieauf, to approve the service of Digital Micrographics, Inc. to scan the necessary 2011-2012 special education student files at an estimated cost of \$1,000.

Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

- ASSET Membership Agreement** Motion made by Randy Burch, seconded by Kurt Friehauf, to approve the ASSET STEM Education Membership Agreement for professional development services, for the 2012-2013 school year, at a cost of \$7,675.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.
- Passenger Van Purchase** Motion made by Kurt Friehauf, seconded by Randy Burch, to approve the purchase of a 2012 GMC Savanna Passenger RWD 3500 van from Faulkner Fleet Group at an approximate cost of \$27,681.74.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.
- Policies – First Reading** Motion made by Jim Shrawder, seconded by Kurt Friehauf, to remove Policies 123.1, 122, and 123 from the agenda for first reading and include them on the August 6, 2012 meeting agenda for discussion.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.
- Motion made by Kurt Friehauf, seconded by Randy Burch, to approve the first reading of Policy 810. Transportation (Administrative Guidelines).
- Motion made by Jim Shrawder, seconded by Caecilia Holt, to remove Policy 810 from the agenda for approval and direct the administration to revise the policy for the August 6, 2012 meeting by making it as accommodating as possible while continuing to be efficient.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.
- Motion made by Caecilia Holt, seconded by Jim Shrawder, to approve the first reading of Policy 328. Compensation Plans/Salary Schedules.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.
- Asbestos Abatement** Motion made by Jim Shrawder, seconded by Kurt Friehauf, to approve a contract with Asbestos and Lead Abatement Services, Inc. for asbestos abatement services in the high school boiler room, at a cost of \$22,127, pending solicitor review.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.
- Boiler Replacement** Motion made by Jim Shrawder, seconded by Kurt Friehauf, to approve a contract with Guy M. Cooper, Inc. for the boiler replacements at the high school, at a cost of \$774,000, pending solicitor review.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.
- Gymnasium Floor** Motion made by Kurt Friehauf, seconded by Randy Burch, to approve Miller Flooring to refinish the high school gymnasium floor at an approximate cost of \$3,599.50.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.
- Corby Keypad** Motion made by Randy Burch, seconded by Caecilia Holt, to approve the installation of a Corby keypad at the trainer’s door entrance at an estimated cost of \$3,595.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.
- Line Sprayer** Motion made by Randy Burch, seconded by Jim Shrawder, to approve the purchase of a new line sprayer at an approximate cost of \$3,099.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.
- Zero Radius Turn Mower** Motion made by Randy Burch, seconded by Jim Shrawder, to approve the purchase of a new zero radius turn mower for the high school at an approximate cost of \$8,857.10.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.
- HS Flooring Replacement** Motion made by Kurt Friehauf, seconded by Caecilia Holt, to approve the flooring replacement in high school rooms E-22, D-15, and E-7A at an approximate cost of \$3,029.21, \$1,996.20, and \$1,569.60 respectively.
Roll call vote: Yes 5 No 0 Absent 4 (Darion, Faust, Schroeder, Ziegler)
Motion carried.

Discussion Items *Procurement Card Use*

Toro Mower Payment

Motion made by Jim Shrawder, seconded by Kurt Friehauf, to approve the Toro mower repair payment and ratify at the August monthly board meeting.

Adjournment

Motion made by Jim Shrawder, seconded by Kurt Friehauf, to adjourn the meeting at 9:05 p.m.

Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary