

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, August 20, 2012, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, August 20, 2012 at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

Present Al Darion, Randy Burch, Kurt Friehauf, Caecilia Holt, James Shrawder, Carl Ziegler, Amy Faust, Jordan Kemp (Student Representative)

Absent Pat Bealer, Craig Schroeder

Also Present Katherine Metrick, Karl Olschesky, Rikki Clark, David Miller, Matthew Link, Rebecca Beidelman, James Brown, Erin Anderson, Barbara Richard, Lisa Mitchell, Donna Keglovits, Leon Smith, Brenda Boyer, Lucas Bricker, Brenda Loeb, Tina Schmeck, Amy Howard

Call to Order The meeting was called to order at 7:50 p.m.

Welcome President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Approval of Minutes Motion made by Amy Faust, seconded by Randy Burch, to approve the Minutes of the July 16 and August 6, 2012 School Board meetings.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Bealer)
Motion carried.

Treasurer's Report Motion made by Amy Faust, seconded by Randy Burch, to accept the treasurer's report of the General Fund.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Bealer)
Motion carried.

Ratification of General Account Bills Motion made by Amy Faust, seconded by Kurt Friehauf, to ratify for payment the general account bills in the amount of \$3,283,537.56.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Bealer)
Motion carried.

Approval of General Account Bills Motion made by Kurt Friehauf, seconded by Amy Faust, to approve for payment the general account bills in the amount of \$915,154.64.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Bealer)
Motion carried.

Superintendent's Report Mrs. Metrick provided a background and clarification on the motions to approve two different vendors to supply online courses. She also reported the Board will be voting on approval of the district goals. The goals focus on improved student performance, communication, organization efficiency, and teacher evaluation.

Committee Reports **EIT** No report.
Pat Bealer

PSBA No report.
Pat Bealer

ECC Mrs. Faust reported the committee reviewed several personnel items, received information on student participation, and was notified of a concern that coaches have not received a pay raise in the past five years.
Amy Faust

BCIU Mr. Ziegler reported several areas of federal funding have been reduced, which meant a reduction in staffing at the IU.
Carl Ziegler

BCTC No report.
Pat Bealer

Policy and Curriculum No report.
Caecilia Holt

Student Achievement Dr. Darion reported the committee received a report on the AP exam scores and a preliminary report on the PSSA results. He reported the committee also held an extensive discussion on KVA and Bridges Virtual.
Al Darion

Facilities Mr. Olschesky reported the committee discussed replacement of various maintenance equipment, and received an update on the boiler project progress.
Pat Bealer

Personnel

Motion made by Kurt Frieauf, seconded by Amy Faust, to approve the following personnel items:

1. The acceptance of the resignation of Leroy P. Merkel, Jr. as food service director, effective September 30, 2012.
2. The acceptance of the resignation of Lori S. Snyder as a cafeteria employee, effective August 12, 2012.
3. The acceptance of the resignation of Kenrick D. Smith as head cross country coach, effective July 30, 2012.
4. The approval of Tina M. Schmeck as an elementary school nurse, effective October 22, 2012 or earlier, at a salary of \$49,785, per Bachelor's, Step 8, of the KATA/KASD contract.
5. The approval of a Leon G. Smith as a lunchroom monitor at the high school at a rate of \$9.75 per hour.
6. The approval of the following replacement cafeteria employees at a rate of \$8.75 per hour:

Sharon L. Trout	4 hours per day (1/2 hour reduction)	High School
Deborah J. Kulp	4 hours per day (1/2 hour reduction)	High School
Bonnie L. Quay	4 hours per day (1/2 hour reduction)	High School
Denise G. Frey	2 hours per day	Albany Elementary School
Deborah A. Papson	4 hours per day (1 hour reduction)	Kutztown Elementary School
7. The approval of a family medical leave (FMLA) for employee #5 commencing on October 3, 2012 (PM) through approximately November 26, 2012 for a maximum of 12 weeks. Employee will begin paid leave on August 21, 2012.
8. The approval of Jade E. Rauch as a long-term substitute kindergarten teacher at Albany Elementary School, effective August 21, 2012 through approximately November 21, 2012.
9. The approval of the following substitute teachers for the 2012-2013 school year at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:

Tracy A. Rizzo	Anne W. Goda	Jade E. Rauch
Jerold A. Dougherty	Ann M. Reidenhour	Justin Q. Dahlquist
David T. Bergen	Ronald R. Flicker, Jr.	Laura A. Weller
Brittany L. Natole	Heather L. Dunkle	Christopher J. Mata
Kimberly D. Knight	Jessica A. Pietruch	Jessica K. DiMarzio
Brenda L. Fix	Laura A. Johnston	Sara M. Leahy
Jaclyn S. Williams	Kristin N. Walton	Carisa L. Auge
Rebecca J. Shirk	Kelly M. McCauley	Katherine L. Saylor
Tiffany I. Hall	Elizabeth R. Kenawell	Carolan R. Gehret
Janis E. Baseggio	Kourtney A. Buck	Jennifer S. Sciple
Allison L. Weir		
10. The approval of the following as certified school nurse substitutes for the 2012-2013 school year at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:

Bonita L. Treadway	Denise Bonono
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11. The approval of the following as a substitute nurse assistants for the 2012-2013 school year at a rate of \$13.50 per hour:

Susan M. Crow	Melissa S. Bubbenmoyer	Nedra Y. Koller
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12. The approval of the following support staff substitutes for the 2012-2013 school year at an hourly rate of \$8.50 for cafeteria aides, \$9.50 for custodians, and \$9.75 for clerical/library/classroom aides:

Christopher J. Donovan	Custodian
Arthur M. Poulsen	Custodian
Candace A. Owens	Cafeteria and Classroom/Library Aide
Lisbeth E. Pedone	Cafeteria and Custodian
Nichole D. Stripe	Cafeteria
Marie A. Storms	Cafeteria
Linda R. Bachman	Cafeteria
13. The approval of the following support staff substitutes for the 2012-2013 school year at their current hourly rate:

Cathy S. Padasak	Stephanie D. Schumaker	Sherry L. Sexton
Lori A. Werley	Lucy A. Williams	Diane M. Zettlemoyer
Joyce E. Burch		
14. The approval of the following KASD substitute van drivers for the 2012-2013 school year:

Leroy F. Brown	Harry A. McGonigle	Alan N. Speicher
Leon G. Smith		

15. The approval of the following Eshelman bus/van drivers for the 2012-2013 school year:

Angela M. Zettlemoyer	Judith E. Deboer	Reuben S. Sweigart
Judith Lentz	Susan R. Boyer	Michelle L. Christman
Gene G. Miller	Margarete B. Hottenstein	Melanie A. Kehl
Howard E. King	Sharon L. Trout	Rene G. Fenstermaker II
Sandra L. Narducci	Peggy S. Weil	Craig S. Weidner
Christine M.H. Quinter	William F. Brobst	Roberta L. Handler
Cynthia L. Smith	Lisa R. Twaddell-Klotz	Bonnie L. Hedegard

16. The approval of the following Eshelman substitute bus/van drivers for the 2012-2013 school year:

Charles J. Deboeser, Jr.	Mark A. George	Richard Q. Haag
Tara L. Jacoby	James M. Keller	Nedra Y. Koller
John P. O'Brien	James Prato	Gerald A. Trate
Jeffrey J. White		

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Bealer)
Motion carried.

Motion made by Randy Burch, seconded by Caecilia Holt, to approve the attached list of extra-curricular duties and salaries for the 2012-2013 school year.

Roll call vote: Yes 6 No 1 (Faust) Absent 2 (Schroeder, Bealer)
Motion carried.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Employee Demotion

Motion made by Amy Faust, seconded by Randy Burch, to approve the correction and clarification of its August 6, 2012 motion for demotion of employee number 483 (incorrect employee number) to provide that employee number 926 (correct number) be demoted from a full-time position to a .75 position pursuant to Section 11-1151 of the Public School Code, effective August 6, 2012, and that the administration be directed to so notify the affected employee.

Roll call vote: Yes 6 No 1 (Darion) Absent 2 (Schroeder, Bealer)
Motion carried.

School Dentist

Motion made by Amy Faust, seconded by Kurt Frieauf, to approve William J. Messersmith, D.M.D., Kutztown, PA, as school dentist for the 2012-2013 school year at a cost of \$2.00 per student exam.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Bealer)
Motion carried.

Conference Requests

Motion made by Amy Faust, seconded by Kurt Frieauf, to approve the following requests:

1. The approval for Katherine D. Metrick to attend the New Superintendents' Academy, Part 2: Communications, on September 18-19, 2012, in Harrisburg, PA, at a cost of \$371.70.
2. The approval for Rikki L. Clark to attend the Annual PSBA School Board Secretaries and Affiliates Conference on October 18-19, 2012, in Hershey, PA, at a cost of \$544.
3. The approval for Brenda L. Boyer to attend the iNACOL Virtual School Symposium: "Inventing the Future of Learning" on October 21-24, 2012, in New Orleans, LA, at a cost of \$1,623.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Bealer)
Motion carried.

Online Courses

Motion made by Randy Burch, seconded by Kurt Frieauf, to approve the following online course contracts:

1. The approval of the proposed agreement with Bridges Virtual Education Services, subject to approval by the Solicitor of the final agreement and any attachments thereto, and that the Board President and Secretary be authorized and directed to execute the agreement on behalf of the District.
2. The approval of the proposed agreement with K12 Virtual Schools, subject to approval by the Solicitor of the final agreement and any attachments thereto, and that the Board President and Secretary be authorized and directed to execute the agreement on behalf of the District.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Bealer)
Motion carried.

Motion made by Al Darion, seconded by Kurt Frieauf, to direct the administration to investigate the consulting portion of the Bridges Virtual contract, with the expectation to have a recommendation in September.

Motion carried unanimously.

District Goals Motion made by Kurt Frieauf, seconded by Caecilia Holt, to approve the district goals for the 2012-2013 school year.

Motion made by Al Darion, seconded by Jim Shrawder, to amend the district goals motion approval to include “with the understanding this is a work in progress”.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Bealer)
Motion carried.

Motion made by Kurt Frieauf, seconded by Caecilia Holt, to approve the district goals for the 2012-2013 school year with the understanding this is a work in progress.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Bealer)
Motion carried.

Wheelchair Lift Maintenance Motion made by Amy Faust, seconded by Jim Shrawder, to renew the maintenance agreement with Del-Val Enterprises, Inc. for the wheelchair lift at the high school for the period of August 20, 2012 through August 19, 2013, for a cost of \$1,015.

Roll call vote: Yes 7 No 0 Absent 2 (Schroeder, Bealer)
Motion carried.

Scanner Maintenance Motion made by Amy Faust, seconded by Caecilia Holt, to renew the onsite maintenance agreement for the Scantron scanner at the high school for the period of September 3, 2012 through September 2, 2013, at a cost of \$510.

Motion made by Kurt Frieauf, seconded by Jim Shrawder, to table the motion to renew the onsite maintenance agreement for the Scantron scanner at the high school for the period of September 3, 2012 through September 2, 2013, at a cost of \$510.

Roll call vote: Yes 5 No 2 (Burch, Darion) Absent 2 (Schroeder, Bealer)
Motion carried.

Public Comment Luke Bricker expressed his concern that the new morning security procedures at the high school would limit the ability for students to meet with teachers before school for extra help or to make-up exams. He will work with Mrs. Beidelman to resolve this situation.

Adjournment Motion made by Kurt Frieauf, seconded by Amy Faust, to adjourn the meeting at 9:12 p.m.
Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary