

*Minutes*  
Of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Tuesday, September 4, 2012, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Tuesday, September 4, 2012 at 7:30 p.m., in the library of the Kutztown Area High School, pursuant to due notice to board members and the public.

**Present** Randy Burch, Alan Darion, Caecilia Holt, Kurt Friehauf, Craig Schroeder, James Shrawder, Carl Ziegler

**Absent** Patricia Bealer, Amy Faust

**Also Present** Katherine Metrick, Karl Olschesky, Rikki Clark, Matthew Link, Rebecca Beidelman, James Brown, Tracy Blunt, Erin Anderson, Barbara Richard, Erin Webb, Celeste Ball, Kayla Fusselman, Loretta Sterner, Carl Zeplin, Shannon Sunday, Luke Bricker, Amy Howard, Ron Devlin, Lindsay Schroeder, Jessica Sterner

**Call to Order** The meeting was called to order at 7:50 p.m. by President Ziegler.

**Welcome** President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

**Personnel** Motion made by Kurt Friehauf, seconded by Caecilia Holt, to approve the following personnel items:

1. The acceptance of the resignation of Tanya L. Hilbert as a second-shift custodian at the middle school, effective September 4, 2012.
2. The approval of Tina M. Smith as a second-shift custodian at the middle school, effective September 6, 2012, at a rate of \$10.46 per hour.
3. The acceptance of the resignation of Deborah A. Papsun as a part-time cafeteria employee at Kutztown Elementary School, effective August 28, 2012.
4. The approval of a PLACEHOLDER for a part-time cafeteria employee at Kutztown Elementary School.
5. The acceptance of the resignation of Benjamin M. Reffie as a middle school boys soccer coach, effective August 29, 2012.
6. The approval of Edward L. Myers to assume the duties of dean of students for the 2012-2013 school year.
7. The approval of Nicole M. Gonzalez as a kindergarten aide at Albany Elementary School for the 2012-2013 school year, for six hours per day, at a rate of \$11.00 per hour with no benefits. (ABG funds will be used to pay for this position.)
8. The approval of the following as teacher substitutes for the 2012-2013 school year at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:  
Monte C. Schroeder                      Chrystal L. Coffelt-Wood      Gail S. Young                              Adelaide T. Peters  
Abigail R. Rutt
9. The approval of the following guest substitute teachers through the Berks County Intermediate Unit for the 2012-2013 school year at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:  
Karen L. Batchelder                      Meghan L. Daney                      Angela M. Davis                      Kenneth DeAngelis  
Rachel M. Edelstein                      Kristen M. Egan                      Alexander J. Elliker                      Greta L. Ertel  
Bonnita A. Fitzgerald                      Jacqueline E. Garcia                      Brian D. Garner                      Bruce L. Godfriaux  
Ronald L. Lapinski                      Wendy K. Lessar                      Jamie L. Martin                      Linda J. Mentzel  
Maria B. Messineo                      Timothy C. Moll                      Sherry L. Sexton                      Justin K. Tuerk  
James E. Unell                      Roxana C. Volk                      Lois Marie VonFunk



- Chemical Disposal** Motion made by Al Darion, seconded by Randy Burch, to ratify the quote from Elk Environmental Services for transportation and disposal of items from the high school chemical storage room on August 23, 2012, at a cost of \$5,625 plus fuel surcharge.  
**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Holt)**  
**Motion carried.**
- Heating Oil Supply** Motion made by Kurt Frieauf, seconded by Caecilia Holt, to approve the heating oil supply for the 2013-2014 school year be acquired through the Berks County Joint Purchasing Board.  
**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Holt)**  
**Motion carried.**
- Natural Gas Supply** Motion made by Kurt Frieauf, seconded by Randy Burch, to approve the natural gas supply for the 2013-2014 school year be acquired through the Berks County School Consortium.  
**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Holt)**  
**Motion carried.**
- Corrective Action Plan** Motion made by Kurt Frieauf, seconded by Randy Burch, to approve the resolution adopting the Corrective Action Plan for the Performance Audit of 2009-2010 and 2008-2009, per the attached.  
**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Holt)**  
**Motion carried.**
- Scanner Maintenance** Motion made by Al Darion, seconded by Randy Burch, to approve the renewal of the onsite maintenance agreement for the Scantron scanner at the high school for the period of September 3, 2012 through September 2, 2013, at a cost of \$510.  
**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Holt)**  
**Motion carried.**
- Policies – First Reading** Motion made by Kurt Frieauf, seconded by Caecilia Holt, to approve the first reading of the following policies:  
Policy 810. Transportation  
Policy 122. Extra Curricular Activities  
Policy 123. Interscholastic Athletics  
Policy 123.1 Concussion Management  
**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Holt)**  
**Motion carried.**
- Real Estate Tax Exemption** Motion made by Randy Burch, seconded by Craig Schroeder, to approve an exemption from real estate taxes for property PIN 45-5433-02-88-8957-, per the notice from the County of Berks, Pennsylvania Assessment Office.  
**Roll call vote: Yes 5 No 0 Absent 2 (Bealer, Holt) Abstain 2 (Frieauf, Shrawder)**  
**Motion carried.**
- FFA Field Trip** Motion made by Kurt Frieauf, seconded by Jim Shrawder, to approve the FFA Organization to take a field trip to the National Convention held in Indianapolis, Indiana on October 24-27, 2012, and the district payment for the use of one rental van and the gas associated with an 11-hour drive to and from Indianapolis to transport students to the convention, at an estimated cost of \$985 per van for gas and rental. One van is anticipated, two may be required.  
**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Holt)**  
**Motion carried.**

**Online Learning Consultanting** Motion made by Al Darion, seconded by Randy Burch, to approve the proposed agreement with Bridges Virtual Education Services for consulting services, subject to approval by the Solicitor of the final agreement and any attachments thereto, and that the Board President and Secretary be authorized and directed to execute the agreement on behalf of the district.

**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Holt)**  
**Motion carried.**

**Band and Chorus Trip** Motion made by Kurt Frieauf, seconded by Caecilia Holt, to approve the middle school band and chorus trip to Virginia Beach, VA on April 4-7, 2013, at no cost to the district.

**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Holt)**  
**Motion carried.**

**Vacation Request** Motion made by Caecilia Holt, seconded by Craig Schroeder, to approve the parent request for student #104769 to take a six-day vacation absence from September 21-28, 2012. This will exceed the student's allotted vacation time by one day.

**Roll call vote: Yes 5 No 2 (Darion, Ziegler) Absent 2 (Bealer, Holt)**  
**Motion carried.**

**Mower Purchase** Motion made by Kurt Frieauf, seconded by Caecilia Holt, to approve the purchase of a new zero radius turn mower for Albany Elementary School at a cost of \$8,857.

**Roll call vote: Yes 6 No 0 Absent 3 (Bealer, Holt, Darion)**  
**Motion carried.**

**Storm Drain Repair** Motion made by Randy Burch, seconded by Caecilia Holt, to approve Apex, Inc. to repair a storm drain at Greenwich-Lenahartsville Elementary School at an estimated cost of \$5,500.

**Roll call vote: Yes 6 No 1 (Shrawder) Absent 2 (Bealer, Holt)**  
**Motion carried.**

**Utility Trailer Purchase** Motion made by Caecilia Holt, seconded by Kurt Frieauf, to approve the purchase of an HD-12, 5,000 lb. capacity trailer, at a cost of \$3,250.

**Roll call vote: Yes 7 No 0 Absent 2 (Bealer, Holt)**  
**Motion carried.**

**Bathroom Plumbing** Motion made by Kurt Frieauf, seconded by Randy Burch, to accept Option 3 of Quote #Q71612A from Apex, Inc. for plumbing repairs to the boys' restroom near the high school cafeteria at a cost of \$4,622.

**Roll call vote: Yes 6 No 1 (Shrawder) Absent 2 (Bealer, Holt)**  
**Motion carried.**

**District Goals** Motion made by Jim Shrawder, seconded by Carl Ziegler, to approve the following additions to the list of superintendent goals:

1. The Kutztown Area High School will achieve a rank in the state above the 50<sup>th</sup> percentile for the next school year in whatever statewide scholastic testing is required by the state.
2. The Kutztown Area High School will achieve a rank in the county at 9<sup>th</sup> place or above for the next school year in all statewide scholastic testing.

Motion made by Al Darion, seconded by Kurt Frieauf, to amend the motion that the above goals be included only in the list of district goals.

**Roll call vote: Yes 6 No 1 (Shrawder) Absent 2 (Bealer, Holt)**  
**Motion carried.**

Motion made by Jim Shrawder, seconded by Carl Ziegler, to approve the amended motion to add the following goals to the list of district goals:

3. The Kutztown Area High School will achieve a rank in the state above the 50<sup>th</sup> percentile for the next school year in whatever statewide scholastic testing is required by the state.
4. The Kutztown Area High School will achieve a rank in the county at 9<sup>th</sup> place or above for the next school year in all statewide scholastic testing.

**Roll call vote: Yes 7**

**No 0**

**Absent 2 (Bealer, Holt)**

**Motion carried.**

***Adjournment***

Motion made by Kurt Frieauf, seconded by Caecilia Holt, to adjourn the meeting at 9:13 p.m.

**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L. Clark

School Board Secretary