Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, November 15, 2010, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, November 15, 2010 at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

Present Patricia Bealer, Alan Darion, Jasper Ho, Craig Schroeder, Leon Smith, Jo Stevens, Sally Sunday, Carl Ziegler, Amy Faust, Austin Fritz (*student representative*)

Absent

Also Present Nicholas Lazo, Rikki Clark, Karl Olschesky, Cynthia Meyer, Rebecca Beidelman, Tracy Blunt, Peter Miller, Donald Kerchner, Barbara Richard, Dave Miller, Jennifer McAteer, James Brown, Karen Austin, Rebecca Ziegler, Marianne Hill-Strackbein, Terry Guers, Kerri Schegan, Melissa Blatt, Pam Ashman, Karen Quillman, Renee Mantz, Jeff Huffert, Amanda Williams, Sandy Daniels, Zachary Hoffman, Debra Kenney, Kay Fritz, Melissa Leiby, Carol Schulley, Hallie Schumacher, Scott Heiter, Ann McCoach, Julie Weaknecht, Lou Cottone, Donna Keglovits, Mica Kernfeind

Call to Order The meeting was called to order at 7:31 p.m. by President Ziegler.

Welcome President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters.

Approval of Minutes Motion made by Leon Smith, seconded by Pat Bealer, to approve the minutes of the October 18, 2010 School Board Meeting, the October 25, 2010 Policy and Curriculum Committee and Facilities Committee Meetings, and the November 1, 2010 School Board Meeting.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Treasurer's Report Motion made by Amy Faust, seconded by Sally Sunday, to accept the treasurer's report of the General Fund.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Ratification of General Account Bills Motion made by Leon Smith, seconded by Jo Stevens, to ratify for payment the general account bills in the amount of $413,732.40.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Approval of General Account Bills Motion made by Sally Sunday, seconded by Pat Bealer, to approve for payment the general account bills in the amount of $419,662.64.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Supt's Report Mr. Lazo thanked everyone in the audience for coming out to this meeting on a Monday night. Mr. Lazo announced the musical, "West Side Story" will be presented this Friday, Saturday, and Sunday.

Mr. Lazo commented on how festive the Veterans' Day holiday was this year. Each building held assemblies featuring veterans. Mr. Lazo stated he didn't see many dry eyes. At the middle school, Gene Miller was in full military apparel, and showed his authentic 1943 Willies military Jeep.

Linda Himeback from Herbein + Company, Inc. presented highlights of the KASD Financial and Compliance Report for Year Ending June 30, 2010. In the audit, KASD received an "unqualified" opinion, which is the highest level of opinion the company can issue and qualified as a low-risk auditee. The audit report showed no findings, no deficiencies, and no material weaknesses.

Committee Reports **EIT** No report.
Pat Bealer

Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973 the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.

BCTC *Craig Schroeder* — Mr. Schroeder reported the Board reviewed the audit report for 2009-2010, and everything showed in order.

ECC *Jo Stevens* — Mrs. Stevens reported the recommendations for new winter coaches were reviewed. She announced the two trainers are trying to raise funds of approximately $3,200 for two defibrillators.

BCIU *Carl Ziegler* — No report; however, the KASD Board of Directors met at the BCIU for their meeting on November 1st. They received the privilege of meeting Dr. George, and taking a tour of their facility.

PSBA *Pat Bealer* — Mrs. Bealer reported there is discussion on a federal bill, 3307, which concerns all food sold on school property; and a state bill, 2497 which pushes pension payments further into the future.

Student Achievement *Al Darion* — Dr. Darion reported the committee had a presentation of Read 180 and AP exam results.

Personnel Motion made by Amy Faust, seconded by Leon Smith, to approve the following personnel items:

1. The approval of Julie S. Fenstermaker as a part-time (2 hours per day) cafeteria employee, effective November 18, 2010, at a rate of $8.75 per hour.
2. The approval of Laura E. Dianese as a long-term substitute biology teacher at the high school, effective on or around January 11, 2011 through the end of the 2010-2011 school year, at the approved substitute teacher rate of $100 per day for days 1-20, $110 per day for days 21-45, and the remainder at Bachelor's, Step 1, non-tenured, per the KATA/KASD contract.
3. The approval of Matthew A. Cinelli as a certified substitute teacher, effective November 16, 2010, at the approved substitute teacher rate of $100 per day for days 1-20 and $110 per day for days 21 and thereafter.
4. The approval of Rene E. McCaulley as a guest substitute teacher by the Berks County Intermediate Unit, effective November 16, 2010, at the approved substitute teacher rate of $100 per day for days 1-20 and $110 per day for days 21 and thereafter.
5. The approval of the following substitute secretary/clerical/classroom aides, effective November 16, 2010, at the approved substitute secretary/clerical/classroom aide rate of $9.75 per hour:
   Linda D. Monica — Rayetta R. Sturm
6. The approval of the following substitute cafeteria aides, effective November 16, 2010, at the approved substitute cafeteria aide rate of $8.50 per hour:
   Patricia A. Kistler — Linda D. Monica
7. The approval of the following coaches and salaries for the 2010-2011 school year:

<u>Girls Basketball</u>		
Head Middle School Coach	Louise A. Carl	$2,369
<u>Boys Basketball</u>		
Assistant High School Coach	Brian L. Zimmerman	$2,477
Junior Varsity High School Coach	Steven T. Bond	$2,369
Volunteer High School Coach	Guy A. Herring	
<u>Wrestling</u>		
Volunteer Coach	Nathan D. Warke	
Volunteer Coach	Shawn A. Losito	

8. The approval of a family medical leave (FMLA) for employee #286 commencing on December 7, 2010, with an anticipated return date on or around January 11, 2011.
9. The approval of a family medical leave (FMLA) for employee #194 commencing on or around March 16, 2011 through the approximate date of April 24, 2011. The employee's paid leave will commence on or around March 2, 2011, with an anticipated return date on or around April 25, 2011.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

All Personnel were Approved Pending the District's Receipt of All Mandated Credentials

Financial Report Motion made by Pat Bealer, seconded by Jo Stevens, to approve the Financial and Compliance Report, Year Ending June 30, 2010, including the Management Discussion and Analysis (MD&A).

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

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Travel Accident Insurance Motion made by Leon Smith, seconded by Pat Bealer, to approve the purchase of 24-hour Travel Accident Insurance from the Pennsylvania School Boards Association (PSBA) Insurance Trust for Nicholas Lazo, Jr., Karl J. Olschesky, Rikki L. Clark, Barbara L. Richard, Cynthia A. Meyer, Matthew J. Link, and a placeholder for an administrative vacancy, at an annual cost of $35.50 per person.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Conference Request Motion made by Amy Faust, seconded by Sally Sunday, to approve the request for Karl J. Olschesky to attend the PASBO Annual Conference on March 15-18, 2011 in Pittsburgh, PA, at a cost of $731.00.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Earned Income Tax Collector Motion made by Pat Bealer, seconded by Amy Faust, to approve the earned income tax collection for the Kutztown Area School District in 2011 be collected by the Berks County Earned Income Tax Collection Bureau, the tax collector appointed by and under master contract with the Tax Collection Committee (TCC).
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Policy 237 Motion made by Pat Bealer, seconded by Jo Stevens, to approve the second reading and adoption of Policy 237.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Reassessment Appeal Motion made by Amy Faust, seconded by Pat Bealer, to authorize John Stott, Esq. to appeal the reassessment of the Woodbridge Golf Club, Inc. in Maxatawny Township.
Roll call vote: Yes 8 No 1 (Ho) Absent 0
Motion carried.

Discussion Items Board Meeting Audio Recordings on District Website
Route 737 Bridge Construction Update

Public Comment None.

Executive Session Motion made by Sally Sunday, seconded by Jo Stevens, to reconvene into Executive Session immediately following adjournment of the Monthly Board meeting.
Motion carried unanimously.

Adjournment Motion made by Pat Bealer, seconded by Jo Stevens, to adjourn the meeting at 8:20 p.m.
Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary

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