Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, July 18, 2011, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, July 18, 2011 at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

Present Pat Bealer, Jeri Carroll, Alan Darion, Jasper Ho, Leon Smith, Jo Stevens

Absent Craig Schroeder, Carl Ziegler, Amy Faust

Also Present Nicholas Lazo, Karl Olschesky, Rikki Clark, David Miller, Matthew Link, Cynthia Meyer, Rebecca Beidelman, Jennifer McAteer, James Brown, Tracy Blunt, Peter Miller, Hilda Hynes, Donna Keglovits, Melissa Blatt, Kathy Mohler, Melissa Leiby, Terry Guers, Kerri Schegan, Kris Tuerk, Justin Tuerk, Ryan Tuerk, Wayne Hopkins, Karl Nolte, Pam Heid, Britney Meitzler, Karen Meitzler, Terry Meitzler, Ron Devlin, Steve Fairchild, Fay Rothenberger, Kathleen Daneshyar, Amy Howard, Karen Kabakoff, Luke Bricker, Mike Billman

Call to Order The meeting was called to order at 8:03 p.m. by President Bealer.

Welcome President Bealer welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. She asked everyone to sign the attendance book and mark the topic of comment next to his/her name. She requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. She announced there was an executive session conducted prior to the meeting to discuss personnel matters. She indicated that this meeting was being tape recorded.

Approval of Minutes Motion made by Jo Stevens, seconded by Leon Smith, to approve the minutes of the June 20, 2011 School Board Meeting, and the June 27, 2011 Policy and Curriculum Committee and Facilities Committee Meetings.
Roll call vote: Yes 6 No 0 Absent 3 (Faust, Schroeder, Ziegler)
Motion carried.

Treasurer's Report Motion made by Leon Smith, seconded by Jo Stevens, to accept the treasurer's report of the General Fund.
Roll call vote: Yes 6 No 0 Absent 3 (Faust, Schroeder, Ziegler)
Motion carried.

Ratification of General Account Bills Motion made by Jo Stevens, seconded by Leon Smith, to ratify for payment the general account bills in the amount of $3,669,477.63.
Roll call vote: Yes 6 No 0 Absent 3 (Faust, Schroeder, Ziegler)
Motion carried.

Approval of General Account Bills Motion made by Jo Stevens, seconded by Leon Smith, to approve for payment the general account bills in the amount of $622,241.31.
Roll call vote: Yes 6 No 0 Absent 3 (Faust, Schroeder, Ziegler)
Motion carried.

Ratification of Construction Account Bills Motion made by Jo Stevens, seconded by Leon Smith, to ratify for payment the construction account bills in the amount of $399.00.
Roll call vote: Yes 6 No 0 Absent 3 (Faust, Schroeder, Ziegler)
Motion carried.

Approval of Construction Account Bills Motion made by Leon Smith, seconded by Jo Stevens, to approve for payment the construction account bills in the amount of $24,135.65.
Roll call vote: Yes 6 No 0 Absent 3 (Faust, Schroeder, Ziegler)
Motion carried.

Supt's Report Mr. Lazo recognized the three following families who dedicated their time and efforts into the development of the Memorial Garden at the high school. He especially thanked Britney Meitzler for the inspiration, implementation, planning, and tremendous follow-through.

- Carol, Steve, Jacob, Joshua, and Justin Fairchild
- Britney, Karen, and Terry Meitzler
- Ryan Tuerk

Committee Reports

EIT *Pat Bealer* — Mrs. Bealer reported the commission is currently searching for a new director, and operations are running very smoothly with all the changes.

BCTC Craig Schroeder — No report.

ECC Jo Stevens — No report.

BCIU Carl Ziegler — No report.

PSBA Pat Bealer — Mrs. Bealer reported the 2011-2012 state budget has been passed, and includes many changes.

Student Achievement Al Darion — No report.

Personnel

Motion made by Leon Smith, seconded by Amy Faust, to approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of Kyle F. Schroeder as a custodian at the middle school effective June 7, 2011.
2. The approval of Renee L. Mantz as a resource person for Katharine S. Mannai for the 2011-2012 school year at a stipend of $300.
3. The approval of the attached list of substitute support staff at the following salaries:
   Substitute Teacher - $100 per day for days 1-20 and $110 per day for days 21 and thereafter
   Substitute Nurse Assistant - $13.50 per hour
   Substitute Classroom Aide - $9.75 per hour
   Substitute Clerical Aide - $9.75 per hour
   Substitute Custodian - $9.50 per hour
   Substitute Cafeteria Staff $8.50 per hour
4. The approval of Oliver J. Blatt and Amber J. Kerestes as show choir choreographers for the 2011-2012 school year at a stipend of $500 each.

Roll call vote: Yes 6 No 0 Absent 3 (Faust, Schroeder, Ziegler)
Motion carried.

All Personnel were Approved Pending the District's Receipt of All Mandated Credentials

District Dentist

Motion made by Jo Stevens, seconded by Leon Smith, to approve Dr. William J. Messersmith, D.M.D., Kutztown, PA, as District Dentist for the 2011-2012 school year at a cost of $2.00 per student exam.

Roll call vote: Yes 6 No 0 Absent 3 (Faust, Schroeder, Ziegler)
Motion carried.

Student Accident Insurance

Motion made by Jo Stevens, seconded by Leon Smith, to approve the renewal of the student accident insurance policy with Bollinger, Inc. for the 2011-2012 school year at a cost not to exceed $9,009, an increase of $629 or 7.5% per year. This policy also provides coverage to volunteers and chaperones.

Roll call vote: Yes 6 No 0 Absent 3 (Faust, Schroeder, Ziegler)
Motion carried.

Policies

Motion made by Leon Smith, seconded by Jo Stevens, to approve the first reading of the Section 800 Policies.

Roll call vote: Yes 6 No 0 Absent 3 (Faust, Schroeder, Ziegler)
Motion carried.

Motion made by Jo Stevens, seconded by Leon Smith, to approve the first reading of the Section 900 policies.

Roll call vote: Yes 6 No 0 Absent 3 (Faust, Schroeder, Ziegler)
Motion carried.

AED Purchase Agreement

Motion made by Leon Smith, seconded by Jo Stevens, to approve the purchase of two (2) pediatric Medtronic LIFEPAK CR Plus for the high school at a cost of $1,695.

Roll call vote: Yes 6 No 0 Absent 3 (Faust, Schroeder, Ziegler)
Motion carried.

Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973 the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.

Special Education Agreement Motion made by Jo Stevens, seconded by Leon Smith, to approve the 2011-2012 Special Education Agreement with the Berks County Intermediate Unit, per the attached.

Roll call vote: Yes 6 **No 0** **Absent 3 (Faust, Schroeder, Ziegler)**
Motion carried.

HS Laptop Repair/ Maintenance Fee Motion made by Jo Stevens, seconded by Leon Smith, to approve a district maintenance and repair fee of $65.00 to be used for repairs to the student-issued laptop computers. Fees for the maintenance and repair of the laptop computers for students approved for free or reduced lunch status will be discounted or paid for by the school district. Fees for the maintenance and repair of students who did not have a claim during the 2010-2011 school year will be $55.00. This cost reduction is to promote/encourage responsible care for the school-issued laptop.

Roll call vote: Yes 6 **No 0** **Absent 3 (Faust, Schroeder, Ziegler)**
Motion carried.

Rehabilitation Services Agreement Motion made by Jo Stevens, seconded by Leon Smith, to approve the Addendum to Contract for Services Agreement between Austill's Rehabilitation Services, Inc. and Kutztown Area School District. The agreement is necessary to deliver speech-language services for the ESY (Extended School Year) students.

Roll call vote: Yes 6 **No 0** **Absent 3 (Faust, Schroeder, Ziegler)**
Motion carried.

Memorial Garden Service Club Motion made by Jo Stevens, seconded by Leon Smith, to approve a Memorial Garden Service Club at the Kutztown Area High School.

Roll call vote: Yes 6 **No 0** **Absent 3 (Faust, Schroeder, Ziegler)**
Motion carried.

Conference Request Motion made by Leon Smith, seconded by Jo Stevens, to approve the request for Tammy M. Warning to attend the PASBO Transportation Conference on October 13-14, 2011 in State College, PA at a cost of $547.60.

Roll call vote: Yes 6 **No 0** **Absent 3 (Faust, Schroeder, Ziegler)**
Motion carried.

Mower Purchase Motion made by Leon Smith, seconded by Jo Stevens, to approve the purchase of a zero-turn radius mower for Kutztown Elementary School from Kunkel Saw and Mower at a cost of $7,925.39 per the state contract.

Roll call vote: Yes 6 **No 0** **Absent 3 (Faust, Schroeder, Ziegler)**
Motion carried.

2011-2012 Budget Allocations Motion made by Leon Smith, seconded by Jo Stevens, to approve the reopening of the 2011-2012 Kutztown Area School District General Fund Budget due to additional allocations by the PA Department of Education:

Revenues:	
Basic Education Subsidy – 7110	$179,783
Accountability Block Grant – 7501	$56,176
Expenditures:	
Operation and Maintenance of Plant, Repairs – 2600-430	$100,000
Regular Education, Supplies – 1100-610	$61,959
Regular Education, Equipment – 1100-750	$53,000
Student Transportation, Equipment (van) – 2700-750	$21,000

Roll call vote: Yes 2 (Smith, Bealer) **No 4** **Absent 3 (Faust, Schroeder, Ziegler)**
Motion not carried.

Public Comment Wayne Hopkins expressed his support of all the Kutztown Area School District faculty and staff for his three special education sons over the last few years. He expressed the staff and faculty shows care and consideration and is the District's finest asset. He stated this comes from Matthew Link and James Brown for their tremendous leadership.

Kathleen Daneshyar stated Kyle Schroeder will be sorely missed as a custodian at the middle school.

Luke Bricker stated his concern that the Board does not consult with the faculty before making educational decisions.

Discussion Items *Route 737 Bridge Repair Update*

Voting Delegates for PSBA

High School Track

Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973 the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.

Summer School Grade Percentage Requirements

Motion made by Jasper Ho, seconded by Al Darion, to increase the passing grade percentage to 65% from 60% for all subject areas in sixth, seventh, and eighth grade, effective the 2011-2012 school year.

Motion made by Jo Stevens, seconded by Leon Smith, to table the motion to increase the passing grade percentage to 65% from 60% for all subject areas in sixth, seventh, and eighth grade, until August 1, 2011 to gain additional input from faculty members.

Roll call vote: Yes 4 **No 2 (Darion, Ho)** **Absent 3 (Faust, Schroeder, Ziegler)**
Motion carried.

Adjournment Motion made by Leon Smith, seconded by Jeri Carroll, to adjourn the meeting at 10:01 p.m.
Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary

Kutztown Area School District does not discriminate in our educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973 the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation, grievance procedure, and the designated responsible official for compliance with Title VI, Title IX and Section 504 may be obtained by contacting the school district. EOE.