## Minutes of the

# Board of Directors Meeting

Monday, January 16, 2012, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, January 16, 2012 at 7:30 p.m., in the High School Library, pursuant to due notice to board members and the public.

Present Patricia Bealer, Randy Burch, Alan Darion, Amy Faust, Kurt Friehauf, Caecilia Holt, Craig Schroeder, James Shrawder, Carl

Ziegler

Absent

Also Present Nicholas Lazo, Karl Olschesky, Rikki Clark, David Miller, Matthew Link, Cynthia Meyer, James Brown, Tracy Blunt, Peter

Miller, Barbara Richard, Michael Billman, Leon Smith, Donna Hill-Chaney, Karen Quillman, Terry Guers, Donna Keglovits, Ron Devlin, Pam Ashman, Melissa Blatt, Kay Fritz, Steve Fritz, Renee Mantz, Tristan Evans, Lisa Mitchell, Cyndi Parker, Dave

Kenney, Amy Howard, Beth Stump, Luke Bricker, Joan Dietrich, Danielle Berger

Call to Order The meeting was called to order at 7:50 p.m. by President Ziegler.

Welcome President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag.

He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being

tape recorded.

Approval Motion made by Pat Bealer, seconded by Amy Faust, to approve the Minutes of the December 19, 2011 School Board

of Minutes Meeting and the January 9, 2012 Budget and Finance Committee Meeting.

Roll call vote: Yes 8 No 0 Absent 0 Abstain 1 (Shrawder)

Motion carried.

Treasurer's Motion made by Amy Faust, seconded by Pat Bealer, to accept the treasurer's report of the General Fund.

Report Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Ratification Motion made by Pat Bealer, seconded by Caecilia Holt, to ratify for payment the general account bills in the amount of

*of General* \$2,119,116.71.

Account Bills Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Approval Motion made by Amy Faust, seconded by Pat Bealer, to approve for payment the general account bills in the amount

of General of \$610,166.85.

Account Bills Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Supt's Report In support of Board Director Recognition Month, Mr. Lazo saluted the special group of individuals who help run the schools

in our community – the nine elected members of the school board. He asked everyone in the community to take time in

some way to thank a school board director for the time and effort they put into helping our schools.

Committee

EIT No report.

**Reports** Pat Bealer

BCTC No report.

Pat Bealer

ECC Mrs. Faust reported the committee discussed the co-op with Brandywine, the cost per player for football, facility

Amy Faust usage fees, the cost of security at home games, and a tour of the KASMA concession booth.

**BCIU** Mr. Ziegler reported the administrative assistant to the director recently retired.

Carl Ziegler

PSBA Mrs. Bealer reported Pennsylvania is the seventh in the nation in K-12 achievement, and the legislation is looking

Pat Bealer at re-evaluating the levels of NCLB and AYP.

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Policy and

No report.

Curriculum

Al Darion

Student Achievement Dr. Darion reported the committee had their first special meeting Tuesday, where the administration

presented impacts on the 2010-2011 furloughs.

Al Darion

**Facilities Amy Faust**  No report.

### Personnel

Motion made by Pat Bealer, seconded by Al Darion, to approve the following personnel items:

- 1. The acceptance, with regret, of the resignation due to retirement of Renee L. Mantz, effective the last teacher day of the 2011-2012 school year.
- 2. The acceptance, with regret, of the resignation due to retirement of Karen L. Quillman, effective the last teacher day of the 2011-2012 school year.
- 3. The acceptance of the resignation of Karen K. Reed as a special education paraeducator at the high school, effective the end of the day on January 27, 2012.
- 4. The acceptance of the removal of Matthew A. Smedley as history day advisor at the middle school, effective November 8,
- 5. The approval of Erin A. Sior as history day advisor at the middle school for the 2011-2012 school year, effective November 8, 2011, at a salary of \$1,379.
- 6. The approval of Tanya L. Hilbert as a full-time (8 work hours per day) second shift custodian at the middle school, effective January 17, 2012, at a rate of \$10.25 per hour.
- 7. The approval of the following teacher substitutes for the 2011-2012 school year, effective January 17, 2012, at the approved teacher substitute rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:

Jon D. Adam

Kathryn A. Youndt

8. The approval of the following as custodial substitutes for the 2011-2012 school year, effective January 17, 2012, at the approved custodial substitute rate of \$9.50 per hour:

April D. Adams

Keith E. Fenstermacher

- 9. The approval of the following Eshelman bus/van driver substitutes for the 2011-2012 school year, effective January 3, 2012: Holly A. Ambrus Oscar A. Ballew Frederick P. Isett
- 10. The approval of a family medical leave (FMLA) for employee #817 commencing on February 21, 2012 through March 13, 2012.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 9

No 0

Absent 0

Motion carried.

#### **Preliminary Budget Adoption**

Motion made by Al Darion, seconded by Randy Burch, to adopt the 2012-2013 preliminary budget with revenues of \$28,027,062 and expenditures of \$28,395,393 supported by Real Estate Tax - 29.0771 mils; Per Capita Tax, Sec. 679 -\$5.00; Per Capita Tax, Act 511 – \$5.00; Local Services Tax – \$5.00; Earned Income Tax – 0.5%; Real Estate Transfer Tax – 0.5%; and Amusement Tax – 5%. Real estate tax is increased by the Act 1 index of 1.7% (0.4807 mil), and an anticipated retirement exception of 1.1% (0.3197 mil), for a total of 0.8001 of a mil. The preliminary budget is not binding on the final budget.

Roll call vote: Yes 5

No 4 (Bealer, Faust, Schroeder, Shrawder)

Absent 0

Motion carried.

#### **Student Vacation** Requests

Motion made by Amy Faust, seconded by Craig Schroeder, to approve the parent request for students #103413 and #102882 to take a six day vacation absence from February 3-10, 2012.

Roll call vote: Yes 7

No 2 (Darion, Ziegler)

Absent 0

Motion carried.

Motion made by Amy Faust, seconded by Pat Bealer, to approve the parent request for student #102848 to take a six day vacation absence from March 1-9, 2012.

Roll call vote: Yes 7

No 2 (Darion, Ziegler)

Absent 0

Motion carried.

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Conference Requests

Motion made by Pat Bealer, seconded by Amy Faust, to approve the request for Brenda L. Boyer to attend the Pennsylvania

School Librarians Association (PSLA) Annual Conference on April 12-14, 2012, in Hershey, PA, at a cost of \$620.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Motion made by Amy Faust, seconded by Randy Burch, to approve the request for Sara A. Patton to attend the Pennsylvania Kindergarten Teachers 2012 Conference on March 5-6, 2012, in Harrisburg, PA, at a cost of \$449.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Real Estate Tax Exemption

Motion made by Pat Bealer, seconded by Amy Faust, to approve an exemption from real estate taxes for property PIN

63-5452-04-83-5572-, per the notice from County of Berks, Pennsylvania Assessment Office.

Roll call vote: Yes 8 No 1 (Shrawder) Absent 0

Motion carried.

**Donation to Fire** Company

Motion made by Amy Faust, seconded by Pat Bealer, to approve a donation of \$150.00 to the Kutztown Fire Company in

appreciation of their donation of time and equipment.

Roll call vote: Yes 9 Absent 0

Motion carried.

Donation to

Motion made by Amy Faust, seconded by Pat Bealer, to approve a donation of \$2,500 to the Borough of Kutztown for the

Kutztown Borough use of the softball and baseball fields in the borough park.

Roll call vote: Yes 7 No 1 (Schroeder) Absent 0 Abstain 1 (Shrawder)

Motion carried.

Chiller Maintenance Motion made by Amy Faust, seconded by Pat Bealer, to approve the renewal of a service agreement for chiller maintenance

at all buildings with H.T. Lyons at a cost of \$7,812, an increase of \$216 over the preceding year.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Sid Harvey

Motion made by Amy Faust, seconded by Pat Bealer, to approve a credit application with Sid Harvey Industries, Inc. in the

Credit Application amount of \$1,500.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

**New Business** 

Board Procedure- Motion made by Jim Shrawder, seconded by Amy Faust, to approve that an entry be permanently recorded in the agenda under New Business which will be titled "Introduction of New Business by Board Members", and that this time will be reserved for the priorities of the Board members. And further, that the chair shall, consistent with Parliamentary custom, continue to prompt for new business until there is no more new business to be brought before the Board, or until a majority of the Board votes to proceed to Public Comment.

> Motion made by Pat Bealer, seconded by Randy Burch, to table the motion to approve that an entry be permanently recorded in the agenda under New Business which will be titled "Introduction of New Business by Board Members", and that this time will be reserved for the priorities of the Board members. And further, that the chair shall, consistent with Parliamentary custom, continue to prompt for new business until there is no more new business to be brought before the Board, or until a majority of the Board votes to proceed to Public Comment.

Roll call vote: Yes 4 (Bealer, Burch, Friehauf, Holt) Absent 0

Motion not carried.

Motion made by Jim Shrawder, seconded by Amy Faust, to approve that an entry be permanently recorded in the agenda under New Business which will be titled "Introduction of New Business by Board Members", and that this time will be reserved for the priorities of the Board members. And further, that the chair shall, consistent with Parliamentary custom, continue to prompt for new business until there is no more new business to be brought before the Board, or until a majority of the Board votes to proceed to Public Comment.

Roll call vote: Yes 7 No 2 (Bealer, Burch) Absent 0

Motion carried.

On Website

Board Newsletter Motion made by Kurt Friehauf, seconded by Caecilia Holt, to approve the posting of the Board newsletter, "News from the Kutztown Area School Board" on the district website.

Absent 0

Motion made by Amy Faust, seconded by Jim Shrawder, to table the motion to approve the posting of the Board

newsletter, "News from the Kutztown Area School Board" on the district website Roll call vote: Yes 5 No 4 (Bealer, Darion, Friehauf, Shrawder)

Motion carried.

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Student Board Rep. Search Motion made by Jim Shrawder, seconded by Amy Faust, to direct the high school principal to actively seek a student board

representative by morning announcements and any additional means necessary.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Discussion Items Weatherbug Station

**Adjournment** Motion made by Jim Shrawder, seconded by Pat Bealer, to adjourn the meeting at 9:06 p.m.

Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark

School Board Secretary