## Minutes of the KUTZTOWN AREA SCHOOL DISTRICT Board of Directors Meeting Monday, May 7, 2012, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular board meeting on Monday, May 7, 2012 at 7:30 p.m., at Greenwich-Lenhartsville Elementary School, pursuant to due notice to board members and the public.

Present

Randy Burch, Kurt Friehauf, James Shrawder, Carl Ziegler, Pat Bealer (10:55 p.m. departure), Al Darion (7:51 p.m. arrival), Amy Faust, Caecilia Holt, Craig Schroeder (10:30 p.m. departure), Laura Stoudt (student representative, 10:00 p.m. departure)

Absent

Also Present

Nicholas Lazo, Karl Olschesky, Rikki Clark, Matthew Link, Cynthia Meyer, Rebecca Beidelman, Jim Brown, Tracy Blunt, Peter Miller, Barbara Richard, David Miller, Melissa Blatt, Rebecca Ziegler, Terry Guers, Ann Dietrich, Steve and Kay Fritz, Beth Sica, Dave Kenney, Melissa Leiby, Erin Kraal, Melissa Nolte, Cyndi Parker, Kevin Stump, Amy Howard, Aaron Ashman, Scott Heiter, Jeff Huffert, Janet Yost, Luke Bricker

Call to Order

The meeting was called to order at 7:48 p.m. by President Ziegler.

Welcome

President Ziegler welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. He announced there was an executive session conducted prior to the meeting to discuss personnel matters. He indicated that this meeting was being tape recorded.

Personnel

Motion made by Pat Bealer, seconded by Craig Schroeder, to approve the following personnel items:

- 1. The acceptance of the resignation of Krista L. Keim as head field hockey coach, effective May 8, 2012.
- 2. The approval of Brittani K. Budda as a language arts teacher at the middle school, effective August 20, 2012, at a rate of \$47,413 per Bachelor's, Step 3, non-tenured, per the KATA/KASD contract.
- 3. The approval of Rossin J. Wood for summer 2012 employment in the Technology Department for 5 days per week, 8 hours per day for 12 weeks at a rate of \$9.00 per hour.
- 4. The approval of the following for summer 2012 employment in the Custodial/Maintenance Department for 35 to 40 hours per week for seven to eight weeks at a rate of \$9.00 per hour:

Diane M. Zettlemoyer

Anthony T. Capparell Karissa L. Capparell Andrew J. Entriken Steven P. Fordyce Christopher R. Heiner Taylor R. Hauck

- 5. The approval of a family medical leave (FMLA) for employee #1252, commencing on June 6, 2012 through approximately July 29, 2012.
- The approval of a family medical leave (FMLA) and child-rearing leave for employee #688, commencing on August 21, 2012 through approximately November 3, 2012 or the end of the first quarter of the 2012-2013 school year.
- 7. The approval of an unpaid educational leave for employee #1108, commencing on August 29, 2012 through December 12, 2012.
- 8. The approval of an educational sabbatical for employee #362, commencing approximately January 19, 2013 or the first day of the second semester of the 2012-2013 school year through the end of the 2012-2013 school year.
- 9. The approval of Rene G. Fenstermaker II as an Eshelman bus/van driver for the 2011-2012 school year, effective April 30, 2012.

All Personnel are Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 8 No 0 Absent 1 (Darion)

Motion carried.

Psychologist Intern Motion made by Pat Bealer, seconded by Caecilia Holt, to approve Amanda M. Cirimpei as a school psychologist intern for the 2012-2013 school year. This is an unpaid position

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

**Student Assistance** Motion made by Pat Bealer, seconded by Caecilia Holt, to approve the agreement with Richard J. Caron Foundation for **Program** providing student assistance programs to KASD students for the period of August 1, 2012 through June 30, 2013 per the attached.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

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Chiller & Boiler

Motion made by Pat Bealer, seconded by Kurt Friehauf, to accept the quote from Adams Chemical Service, Inc. for chiller Water Treatment and boiler water treatment services for the period of March 1, 2012 through February 28, 2013 at a cost of \$900 per

quarter or \$3,600 per year. This quote is no increase over the previous year.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Physical and **Occupational** Therapy Contract

Motion made by Pat Bealer, seconded by Craig Schroeder, to approve the renewal of a contract with Austill's Rehabilitation Services, Inc. (physical and occupational therapy) for the three year period of July 1, 2012 through June 30, 2015. Rates for the 2012-2013 school year remain unchanged from the preceding year, rates for the 2013-2014 and 2014-2015 school years

increase at 1.1% each year.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Vision Insurance Motion made by Kurt Friehauf, seconded by Pat Bealer, to approve the Capital Blue Cross Vision Plan premium guote for

the 2012-2013 school year per the attached.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Sewing Machine Maintenance

Motion made by Kurt Friehauf, seconded by Pat Bealer, to approve the renewal of the service contract with Don Kaufman Sewing Machines for sewing machine maintenance at a cost of \$27 per hour for the 2012-2013 school year. This is the same

hourly rate as the previous year.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Motion made by Pat Bealer, seconded by Kurt Friehauf, to approve the group insurance contract and financial agreement **Group Insurance** 

with Capital Blue Cross for the fiscal year July 1, 2011 to June 30, 2012 per the attached.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Single Audit **Engagement**  Motion made by Kurt Friehauf, seconded by Al Darion, to approve the proposal from Herbein+Company, Inc. for single audit

services for school years 2011-2012, 2012-2013, and 2013-2014 at a cost of \$20,200 per year.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Water Softener

Engineering

Motion made by Amy Faust, seconded by Randy Burch, to enter into an agreement with Consolidated Engineers for

engineering services in connection with the design and installation of a water softener at the high school at a cost of \$6,800. Absent 0

Roll call vote: Yes 9 No 0

Motion carried.

Boiler Engineering Motion made by Amy Faust, seconded by Pat Bealer, to enter into an agreement with Consolidated Engineers for

engineering services in connection with the replacement of boilers at the high school at a cost of \$26,000. Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

**Duct Insulation** Motion made by Pat Bealer, seconded by Amy Faust, to award a contract to Acoustical Spray Insulators, Inc. to replace duct

> insulation at the Maxatawny and Greenwich-Lenhartsville Elementary School buildings at a cost of \$3,215 and \$3,360 respectively. Absent 0 Abstain 1 (Shrawder)

Roll call vote: Yes 8 No 0

Motion carried.

Gymnasium Floor Motion made by Randy Burch, seconded by Craig Schroeder, to accept the proposal from PSBA Insurance Company and

Miller Flooring to replace the damaged gymnasium floor at the middle school at a cost of \$5,000.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Beth Sica requested clarification on staff and faculty positions that are being discussed for reinstatement or deletion. She also **Public Comment** 

expressed the loss of programs due to the furloughed music position and the importance of having the position reinstated.

Erin Kraal stated her support to maintain a full-time librarian and full-time principal at the elementary level. She questioned if the iPads would enhance the information taught to students versus textbooks.

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Discussion Items

2012-2013 Budget

Motion made by Kurt Friehauf, seconded by Amy Faust, to remove from the budget the \$125,000 savings from the elimination of an elementary principal through attrition.

Roll call vote: Yes 8 No 1 (Darion) Absent 0

Motion carried.

Motion made by Jim Shrawder, seconded by Pat Bealer, to create in the budget a savings of \$25,000 for a change in personnel through retirement of an elementary principal.

Roll call vote: Yes 8 No 1 (Darion) Absent 0

Motion carried.

Motion made by Jim Shrawder, seconded by Amy Faust, to remove from the budget the lease and purchase of elementary computers.

Roll call vote: Yes 8 No 1 (Darion) Absent 0

Motion carried.

Motion made by Jim Shrawder, seconded by Kurt Friehauf, to accept the budget reconciliation, following revisions, as

presented.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Motion made by Kurt Friehauf, seconded by Randy Burch, to direct the administration to advertise for an elementary principal.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Motion made by Jim Shrawder, seconded by Kurt Friehauf, to eliminate half days for students.

Motion made by Jim Shrawder, seconded by Kurt Frihauf, to table the motion to eliminate half days for students and to direct the administration to research feasibility and savings.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Motion made by Amy Faust, seconded by Jim Shrawder, to direct the administration to create a list of programs and personnel that were created by grant money that has since been eliminated.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Motion made by Caecilia Holt, seconded by Kurt Friehauf, to reinstate into the budget the elementary music position which was cut in the 2010-2011 school year.

Motion made by Jim Shrawder, seconded by Amy Faust, to table and discuss in next Executive Session the motion to reinstate into the budget the elementary music position.

Roll call vote: Yes 4 (Bealer, Faust, Schroeder, Shrawder) No 5 Absent 0

Motion not carried.

Motion made by Caecilia Holt, seconded by Kurt Friehauf, to reinstate into the budget the elementary music position which was cut in the 2010-2011 school year.

Roll call vote: Yes 7 No 2 (Faust, Ziegler) Absent 0

Motion carried.

Motion made by Amy Faust, seconded by Kurt Friehauf, to direct the administration to reinstate/recall, and advertise if needed, the elementary librarian position.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)

Motion carried.

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Discussion Items Delinquent Per Capita Tax Collector

(con't.)

**Department Chairs** 

iPads Initiative

Motion made by Amy Faust, seconded by Jim Shrawder, to defer consideration of the eighth grade iPad program until the

2013-2014 budget.

Roll call vote: Yes 5 No 3 (Burch, Darion, Ziegler) Absent 1 (Schroeder)

Motion carried.

MailChimp

Motion made by Jim Shrawder, seconded by Kurt Friehauf, to direct the administration to implement the listserv as

presented.

Roll call vote: Yes 8 No 0 Absent 1 (Schroeder)

Motion carried.

Adjournment Motion made by Kurt Friehauf, seconded by Amy Faust, to adjourn the meeting at 11:14 p.m.

Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark

School Board Secretary