

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, July 20, 2009, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for the regular board meeting on Monday, July 20, 2009 at 7:30 p.m., in the multi-purpose room of the Maxatawny facility pursuant to due notice to board members and the public.

- Present** Jo Stevens, Carl Ziegler, Pat Bealer, Michael Ramos, Al Darion, Dan Walter, Dennis Ritter, Don Vymazal
- Absent** Jasper Ho
- Also Present** Robert R. Gross III, Joseph Pugliese, Nick Lazo, Rikki Clark, Cindy Meyer, Rebecca Beidelman, Matt Link, James Brown, Donald Kerchner, Barbara Richard, Joann Buffum, Sara Patton, Tracy Blunt, Donna Keglovits, Allison Scheidt, Joyce Sturtevant, Jodi Fowler, Cheryl Anderson, Amanda Harden, Melissa Blatt, Fay Rothenberger, Steve Rothenberger, Aaron Ashman, Mary Weber, Kay Fritz, Melanie Wessner, Rebecca Ziegler, Marc Yoder, Pam Heid, Lori Arndt, Jonah Arndt, Sally Sunday
- Call to Order** The meeting was called to order at 7:46 p.m. by President Vymazal.
- Welcome** President Vymazal welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. President Vymazal announced an Executive Session was conducted prior to the meeting to discuss personnel matters. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. The meeting was tape-recorded.
- Approval Of Minutes** Motion made by Dennis Ritter, seconded by Dan Walter, to approve the minutes of the June 15, 2009 and June 29, 2009 School Board Meetings.
Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.
- Treasurer's Report** Motion made by Pat Bealer, seconded by Michael Ramos, to accept the treasurer's report of the general fund.
Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.
- Ratification of General Account Bills** Motion made by Pat Bealer, seconded by Jo Stevens, to ratify for payment the general account bills in the amount of \$503,274.17 from the 2008-2009 appropriation.
Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.
- Motion made by Pat Bealer, seconded by Jo Stevens, to ratify for payment the general account bills in the amount of \$317,906.55 from the 2009-2010 appropriation.
Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.
- Approval of General Account Bills** Motion made by Pat Bealer, seconded by Michael Ramos, to approve for payment the general account bills in the amount of \$267,320.42.
Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.
- Ratification of Construction Account Bills** Motion made by Pat Bealer, seconded by Jo Stevens, to ratify for payment the construction account bills in the amount of \$86,358.70.
Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.

Approval of Construction Account Bills Motion made by Dan Walter, seconded by Jo Stevens, to approve for payment the construction account bills in the amount of \$92,212.85.

Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.

Supt's Report Mr. Gross announced Kutztown High School will be hosting two exchange students this year – a young man from Germany and a young woman from Korea.

Mr. Gross extended his congratulations to the History Day team and their teachers for the team's accomplishments in the national competition. Among the places awarded were: Kayla Smith, Hannah Schumacher, Rachel Stump, John Bowen, Chad Dunkelberger, and Emily Stevens.

On behalf of the administration, teachers, and staff, Mr. Gross thanked the maintenance and custodial crew for an outstanding job moving the elementary school supplies and equipment to the locations indicated under the reconfigurations. Mr. Gross commended Mr. Donald Kerchner for a job well done.

Committee Reports

EIT The committee held a discussion on the Act 32 Countywide Tax Collection and urged school districts and municipalities to appoint representatives by September 15, 2009 for the meeting which will be held in late fall.
Jo Stevens

BCTC Currently, the West Campus is undergoing a major renovation of their welding facility.
Dennis Ritter

ECC No report.
Jo Stevens

BCIU Dr. George and the administrative team are in the process of rewriting their annual contracts. The Intermediate Unit is also working to initiate a feasibility study for the entire facility and its programs.
Carl Ziegler

PSBA The Budget continues to be in a stale-mate between the House and the Senate. The Keystone Exams have been amended.
Pat Bealer

Policy & Curriculum The committee discussed the Data Operations Specialist position, the Behavior Support policy, computer recycling, and the PSBA policy updates.
Dan Walter

Personnel Motion made by Dennis Ritter, seconded by Pat Bealer, to approve Tracy L. Blunt as elementary principal at Kutztown Elementary School, effective upon release from current employer, at a salary of \$82,500.

Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.

Motion made by Pat Bealer, seconded by Carl Ziegler, to approve the following personnel items:

1. The acceptance of the resignation of Kimberly A. Moyer, full-time teacher of gifted students at the high school, effective July 8, 2009.
2. The acceptance of the resignation of Kelly L. High, elementary health room assistant, effective July 13, 2009.
3. The approval of Aaron R. Ashman as a gifted support/schoolwide enrichment teacher at the middle school, effective August 25, 2009, at a salary of \$58,811, per Step 6, Master's column (tenured) of the KASD/KATA contract.
4. The approval of Jodi B. Fowler as a language arts long-term substitute teacher at the high school for the 2009-2010 school year, at the substitute rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the remainder at the Bachelor's, Step 1 (non-tenured) pro-rated salary per the KASD/KATA contract.
5. The approval of for Cheryl R. Anderson as an elementary school guidance counselor long-term substitute for the 2009-2010 school year, at the substitute rate of \$100 per day for days 1-20, \$110

per day for days 21-45, and the remainder at the Master's, Step 1 (non-tenured) pro-rated salary per the KASD/KATA contract. (Master's Degree required, corrected salary)

6. The approval of Allison M. Scheidt as a third grade long-term substitute teacher at Kutztown Elementary School, effective August 25, 2009 through the end of the second marking period of the 2009-2010 school year, at the substitute rate of \$100 per day for days 1-20, \$110 per day for days 21-45, and the remainder at the Bachelor's, Step 1 (non-tenured) pro-rated salary per the KASD/KATA contract.
7. The approval of Alison M. Kocis as a resource person for Kimberly A. Moyer, during the 2008-2009 school year, at a salary of \$300.
8. The approval of Michael G. Billman as Data Operations Specialist, effective July 21, 2009, at a salary of \$34,750.
9. The approval of the following Senior Tax Exchange Program volunteers for the 2009-2010 school year, effective July 1, 2009:

Dorothy M. Bailey

Joan M. Brown

Gladys Derstine

Joyce C. Dietrich

Patricia R. Greenawalt

Gertrude E. Johnson

Peter B. Karch

Lillian I. Karch

Lois E. Long

Roll call vote: Yes 8

No 0

Absent 1 (Ho)

Motion carried.

Motion was amended by Carl Ziegler, seconded by Dan Walter, to approve the following coaches and salaries for the 2009-2010 fall sports season, with any salary increase to be considered at a later date:

Football

Head High School Coach	Benjamin J. McKnight III	\$4,920
Assistant High School Coach	Benjamin J. McKnight IV	\$2,477
Assistant High School Coach	Shane J. Kadlac	\$2,417
Assistant High School Coach	Jonathon J. Hilbert	\$2,417
Head Middle School Coach	James T. Picone	\$2,477
Assistant Middle School Coach	Mark Prevoznik	\$2,417
Volunteer High School Coach	Doug M. Coughlin	
Volunteer Middle School Coach	Michael A. Tucker	

Girls Tennis

Head Coach	Harry A. McGonigle	\$4,314
Assistant Coach	Jeffrey S. Zimmerman	\$1,589

Cross Country

Head Coach	Truman K. Neyhart	\$3,178
Volunteer Coach	Randall T. Wert	

Field Hockey

Head High School Coach	Krista L. Keim	\$5,247
Assistant High School Coach	Jennifer L. Reis	\$2,255
Head Middle School Coach	Denise L. Keim	\$2,889
Assistant Middle School Coach	Elaine M. Rabenald	\$2,255

Rifle

Head Coach	Harold S. Sheaffer	\$4,293
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Boys Soccer

Head High School Coach	Michael P. O'Neil	\$4,994
Assistant High School Coach	Ian R. Moreland	\$2,255
Head Middle School Coach	Richard J. Mucelli	\$2,255
Assistant Middle School Coach	Calvin M. Fridirici	\$2,153
Volunteer High School Coach	Joseph A. Goodwin	

Cheerleading

Head High School Coach	Lori A. Pieller	\$2,819
Volunteer High School Coach	Tessa M. Accordino	

Roll call vote: Yes 6

No 2 (Darion, Vymazal)

Absent 1 (Ho)

Motion carried.

All Personnel were Approved Pending the District's Receipt of All Mandated Credentials

- Sale of Lawn Tractor** Motion made by Al Darion, seconded by Jo Stevens, to approve a sale, via sealed bids to the highest bidder, the Ferris Zero Turn 61" lawn tractor from the Maxatawny facility. The tractor is from 1994 and has 1713 hours of usage. Replacement of this tractor was discussed and approved at the March 23, 2009 Facilities Committee meeting.
Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.
- District Physician** Motion made by Pat Bealer, seconded by Carl Ziegler, to approve Blandon Medical Group, Blandon, PA, as District Physician for the 2009-2010 school year, at a cost of \$15.00 per student exam and \$90.00 per employee physical.
Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.
- District Dentist** Motion made by Pat Bealer, seconded by Carl Ziegler, to approve Dr. John P. Boyle, D.M.D., Kutztown, PA as District Dentist for the 2009-2010 school year, at a cost of \$2.00 per student exam.
Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.
- Act 32 Representatives** Motion made by Pat Bealer, seconded by Jo Stevens, to assign Joseph P. Pugliese, Business Administrator and Board Treasurer, as an alternate and David J. Miller, Accounting Supervisor, as a second alternate to the Act 32 Countywide Tax Collection Committee on behalf of the Kutztown Area School District.
Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.
- Policy 113.2** Motion made by Pat Bealer, seconded by Al Darion, to approve the first reading of Policy 113.2 Behavior Support.
Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.
- Post Retirement Benefits Services Contract** Motion made by Dennis Ritter, seconded by Pat Bealer, to table the motion to hire the firm Markley Actuarial Services, Inc. at a onetime cost of \$3,400 to provide actuarial services to calculate the value of post retirement employee benefits as required by GASB 45. This value is required to be incorporated in the audited financial statements annually and is to be recalculated every other year.
Roll call vote: Yes 8 No 0 Absent 1 (Ho)
Motion carried.
- Discussion Items** Fund Balance Designation – Mrs. Linda Himeback, Herbein & Co.
Laptop Computer Self-Insurance Option
High School Construction Project Update – Phasing Overview
Full-day Kindergarten Update
H1N1 Virus
Maxatawny District Administration Office Usage
- Public Comment** Melissa Blatt and Rebecca Ziegler publically invited Board members to participate in the United Way dunk tank at Kutztown Community Days to help raise money for the United Way.
- Adjournment** Motion made by Pat Bealer, seconded by Dennis Ritter, to adjourn the meeting at 10:12 p.m.
Motion carried unanimously.

Mr. Gross lead a tour of the Maxatawny facility to explain the proposed relocation of the District Administration Offices.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary