

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, August 17, 2009, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for the regular board meeting on Monday, August 17, 2009 at 7:30 p.m., in the High School library, pursuant to due notice to board members and the public.

Present Jo Stevens, Carl Ziegler, Pat Bealer, Michael Ramos, Dan Walter, Dennis Ritter, Don Vymazal, Jasper Ho (departed at 8:12 p.m.)

Absent Alan Darion

Also Present Robert R. Gross III, Nick Lazo, Rikki Clark, Cindy Meyer, Rebecca Beidelman, Matt Link, Jennifer McAteer, James Brown, Tracy Blunt, Donald Kerchner, Barbara Richard, Leroy Merkel, Mick O'Neil, Peter Miller, Gordon Konemann, Adelaide Peters, Zachary Wood, Zack Noonan, Louisa Esser, Brenda Loeb, Jordan Loeb, Bonnie Treadway, Fay Rothenberger, Scott Heiter, Pam Heid, Donna Keglovits, Judy Heffley

Call to Order The meeting was called to order at 7:35 p.m. by President Vymazal.

Welcome President Vymazal welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. President Vymazal announced an Executive Session was conducted prior to the meeting to discuss personnel matters. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. The meeting was tape-recorded.

Approval Of Minutes Motion made by Pat Bealer, seconded by Jo Stevens, to approve the minutes of the July 20, 2009 and August 3, 2009 School Board Meetings.
Roll call vote: Yes 7 No 0 Absent 1 (Darion) Abstain 1 (Ramos)
Motion carried.

Treasurer's Report Motion made by Pat Bealer, seconded by Michael Ramos, to accept the treasurer's report of the general fund.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Ratification of General Account Bills Motion made by Pat Bealer, seconded by Jo Stevens, to ratify for payment the general account bills in the amount of \$742,321.94.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Approval of General Account Bills Motion made by Pat Bealer, seconded by Dennis Ritter, to approve for payment the general account bills in the amount of \$283,871.23.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Ratification of Construction Account Bills Motion made by Pat Bealer, seconded by Jo Stevens, to ratify for payment the construction account bills in the amount of \$92,212.85.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Supt's Report Mr. Gross reported, today, the school year began for many of our students as the campus came to life with the fall sports teams' practices.

Mr. Gross announced the district was commended by the Secretary of Education for our accomplishments shown by our audit report for the fiscal years ending June 30, 2006 and 2005.

Mr. Gross acknowledged the following administration and departments:

- Donald Kerchner and the maintenance/custodial staff for getting the buildings and facilities prepared for the return of students and faculty.
- Mick O'Neil and the athletic department for organizing and managing the opening of the fall sports season.
- Leroy Merkel for preparing the cafeteria, kitchens, and food supplies for the upcoming school year.
- Barbara Richard and the transportation department for finalizing the bus/van routes, contacting all the households, and creating color-coated wristbands for our elementary students.

Committee Reports

EIT No report.
Pat Bealer

BCTC No report.
Dennis Ritter

ECC Mrs. Bealer reported the committee held a discussion on coaches. They were also notified the student activities accounts and fundraisers will now be handled within the athletic department.
Pat Bealer

BCIU Mr. Ziegler reported the BCIU is finalizing the individual project budgets, and continuing to prepare for the school year.
Carl Ziegler

PSBA Mrs. Bealer reported the State Board approved the Keystone Graduation Competency Exams, however, they will only hold a small percentage of the student's final grade.
Pat Bealer

Policy & Curriculum No report.
Dan Walter

Personnel

Motion made by Pat Bealer, seconded by Dennis Ritter, to approve the following personnel items:

1. The acceptance of the resignation of Matthew B. Cullen, technology education teacher at the middle school, effective October 9, 2009, or upon start of a replacement.
2. The acceptance of the resignation of Virginia F Booth, Rtl aide at Albany Elementary, effective July 29, 2009.
3. The acceptance of the resignation of Jennifer L. Cronrath, cafeteria cashier at the high school, effective August 17, 2009.
4. The acceptance of the resignation of Elizabeth J. Young, cafeteria cashier at Kutztown Elementary, effective August 17, 2009.
5. The acceptance of the resignation of Nicole E. Miller, majorette instructor, effective August 10, 2009.
6. The approval of Adelaide T. Peters as a social studies teacher at the high school, effective August 25, 2009, at a salary of \$57,932, per Step 4, Master's +12 (tenured) per the KASD/KATA contract.
7. The approval of Judy M. Blosser as a full-time health assistant for all the elementary schools, effective August 31, 2009, at an hourly rate of \$12.50.
8. The approval of the following part-time cafeteria personnel, effective August 24, 2009, at the approved hourly rate of \$8.75:

Kerri L. Detweiler	General	Greenwich-Lenhartsville Elementary	2.5 hrs/day
Tanya L. Hilbert	Cashier/General	High School	4.5 hrs/day
Janice Love	Cashier/General	Kutztown Elementary	4.25
Melanie J. Querio	Cashier	Middle School	4.25 hrs/day
9. The approval of the attached teacher substitute list for school year 2009-2010, at the approved substitute teacher rate of \$100 per day for days 1-20 and \$110 per day for days 21-45. *
10. The approval of the attached support staff substitute list for school year 2009-2010, at the approved substitute hourly rates of \$9.75 for clerical/office/classroom aides, \$9.50 for maintenance/custodial personnel, and \$8.50 for cafeteria personnel. *
11. The approval of the following extra-duty assignments and salaries for school year 2009-2010:

Mentors:

Amy B. Howard	for Brittani K. Budda (HS Gifted Support)	\$ 600
Brenda L. Boyer	for Jessica S. Czerny (Elem. Librarian)	\$ 600
Resource Personnel:		
Donna A. Keglovits	for Cheryl R. Anderson (Elem. Guidance Counselor LTS)	\$ 300
Joseph S. Chambers	for Jodi B. Fowler (HS Language Arts LTS)	\$ 300
Suzanne M. Mixa	for Christy L. Hetrick (HS Mathematics LTS)	\$ 300
Bernard S. Boyle	for Jill E. Lenhart (MS Life Skills Support LTS)	\$ 300
Aaron R. Ashman	for Susan B. Neumann (MS Mathematics)	\$ 300
Placeholder	for Adelaide T. Peters (HS Social Studies)	\$ 300
Kay D. Fritz	for Allison M. Scheidt (Grade 3 LTS)	\$ 300

Department Chairs:

VAB Technologies	Karen D. Neas	\$1,670
Information/Technology Resources	Brenda L. Boyer	\$1,670
Fine Arts	Bryan M. Hartman	\$1,670
Language Arts	Toni S. Koller	\$1,670
Mathematics	Sallie G. Sandler	\$1,670
Science	David M. Drummer	\$1,670
Social Studies	Thomas A. Sally	\$1,670
Special Education	Danielle K. Berger	\$1,670
World Languages	Marta M. Schunk	\$1,670
Elementary (Content)	Louise M. DeMatteo	\$1,670
Elementary (Language Arts)	Louise M. DeMatteo	\$1,670

12. The approval of the following Eshelman bus and van drivers for school year 2009-2010:

Angela M. Zettlemoyer	Judith E. Deboer	Melanie A. Kehl
Christine M. H. Quinter	Suzanne R. Boyer	Carol A. Whitehouse
Gene G. Miller	Margarete B. Hottenstein	Dale D. Bailey
Howard E. King	Sharon L. Trout	Sandra L. Narducci
Colleen M. Lichtenwalner	Peggy S. Weil	Ronald K. Angstadt
William F. Brobst	Roberta L. Handler	Ronald A. Heffner
Jacqueline L. Kirkoff	Leonel A. Lazo	Dimas F. Martinez
Tammy L. Brown	Paul W. Hedegard	Bonnie L. Hedegard
Paul W. Yerrick		

13. The approval of the following Eshelman bus and van substitute drivers/trip drivers for school year 2009-2010:

Deborah A. Chambers	Richard Q. Haag	John P. O'Brien
Jacqueline L. Kirkhoff	James M. Keller	Roderick H. Sutliff
Mark A. George	Jean A Butkus	Tara L. Jacoby
Charles J. Deboeser	Nan L. Gessner	James Prato
Gerald A. Trate	David W. Daniels	

14. Placeholder approval the following positions, with ratification at a later public Board meeting:

Full-time Rtl Aid
Middle School Technology Education Teacher
Paraeducator

All Personnel were Approved Pending the District's Receipt of All Mandated Credentials

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

**Maxatawny
Modifications**

Motion made by Dennis Ritter, seconded by Pat Bealer, to approve structural modifications to Maxatawny Elementary School to accommodate the District Administration Offices for an amount not to exceed \$110,000, per the attached schedule.

Roll call vote: Yes 7 No 1 (Ho) Absent 1 (Darion)
Motion carried.

**Student Vacation
Requests**

Motion made by Pat Bealer, seconded by Jo Stevens, to approve the vacation request to grant student #104915 permission for a ten day absence from November 9 through November 20, 2009.

Roll call vote: Yes 6 No 2 (Ritter, Walter) Absent 1 (Darion)
Motion carried.

Motion made by Pat Bealer, seconded by Jo Stevens, to approve the vacation request to grant student #102242 permission for a nine day absence from August 31 through September 14, 2009.

Roll call vote: Yes 6 No 1 (Walter) Absent 1 (Darion) Abstain 1 (Ho)
Motion carried.

Post Retirement Actuarial Services Contract Motion made by Carl Ziegler, seconded by Jo Stevens, to hire the firm Markley Actuarial Services, Inc. at a onetime cost of \$3,400, to provide actuarial services to calculate the value of post retirement employee benefits, as required by GASB 45.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

'09-10 Bus/Van Routes Motion made by Dennis Ritter, seconded by Pat Bealer, to amend the motion to approve the attached bus and van routes for school year 2009-2010, by taking out the clause to allow the Assistant to the Superintendent for Human Resources and District Services and/or designee to add or delete routes as necessary throughout school year 2009-2010. In place, the motion would allow the Assistant to the Superintendent for Human Resources and District Services and/or designee to make any necessary changes to the existing routes as deemed appropriate throughout school year 2009-2010, with exception of changes that involve additional costs or the complete deletion of a route.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ho)
Motion carried.

Motion made by Dennis Ritter, seconded by Pat Bealer, to approve the amended motion to approve the attached bus and van routes for school year 2009-2010, and to allow the Assistant to the Superintendent for Human Resources and District Services and/or designee to make any necessary changes to the existing routes as deemed appropriate throughout school year 2009-2010, with exception of changes that involve additional costs or the complete deletion of a route.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ho)
Motion carried.

HS Laptop Ins. & Repair Fee Motion made by Jo Stevens , seconded by Pat Bealer, to approve a district maintenance and repair fee of \$65 to be used for repairs to the student-issued laptop computers. Fees for the maintenance and repair of the laptop computers for students approved for free or reduced lunch status will be discounted or paid for by the school district.

Roll call vote: Yes 5 No 2 (Bealer, Walter) Absent 2 (Darion, Ho)
Motion carried.

HS Laptop Repair Vendor Motion made by Pat Bealer, seconded by Carl Ziegler, to approve warranty, maintenance, and repairs to student-issued laptop computers be conducted by authorized Apple Inc. warranty and repair vendor, Double Click Computers of West Reading and Bethlehem, PA.

Roll call vote: Yes 7 No 0 Absent 2 (Darion, Ho)
Motion carried.

Discussion Item State Budget Impasse and Kutztown Area School District:
Mr. Gross indicated financial dilemmas school districts are experiencing, due to the lack of an approved state budget, are taking a serious toll in some school districts across the state. He indicated the need for the general assembly to increase basic education funding levels, and use the federal stimulus monies designated for education to improve education, not be put toward the reduction of the state-wide budget shortfall.

Adjournment Motion made by Pat Bealer, seconded by Jo Stevens, to adjourn the meeting at 8:40 p.m.
Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary