

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Tuesday, September 8, 2009, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Tuesday, September 8, 2009, 7:30 p.m., in the Maxatawny building pursuant to due notice to board members and the public.

Present Dan Walter, Michael Ramos, Dennis Ritter, Pat Bealer, Jasper Ho, Don Vymazal, Alan Darion, Jo Stevens

Absent Carl Ziegler

Also Present Robert Gross, Joseph Pugliese, Rikki Clark, Nick Lazo, Matt Link, Cindy Meyer, Rebecca Beidelman, James Brown, Tracy Blunt, Donald Kerchner, Mick O'Neil, David Miller, Barb Richard, Leroy Merkel, Jim Hanna, Arif Fazil, Tom Kase, Mike Billman, Kenneth Phillips, Scott Kramer, Joann Buffum, Joan Dietrich, Elizabeth Wessner, Heather Geist, Cyndi Parker, Krista Keim, Judy Heffley, Pam Ashman, Fay Rothenberger, Sally Sunday, Brad Keller, Michelle Park, Ben McKnight, Lou Cottone

Call to Order The meeting was called to order at 7:47 p.m. by President Vymazal.

Welcome President Vymazal welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. President Vymazal announced an Executive Session was conducted prior to the meeting to discuss personnel matters. He asked that everyone sign the attendance book and mark the topic of comment next to their name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. This meeting was being tape-recorded.

Personnel Motion made Pat Bealer, seconded by Jo Stevens, to approve the following personnel items:

- 1 The acceptance of the resignation of Tanya L. Hilbert, cafeteria employee at the high school, effective August 27, 2009.
- 2 The acceptance of the resignation of Elizabeth J. Keeley, cafeteria employee at Kutztown Elementary School, effective August 21, 2009.
- 3 The approval of the adjustment to the hourly rate for Judy M. Blosser, full-time nurse assistant, from \$12.50 to \$14.53, effective August 31, 2009.
- 4 The approval of the following part-time cafeteria personnel, effective September 9, 2009, at the approved hourly rate of \$8.75:

Kerri L. Detweiler	4.5 hours/day	(effective August 31, 2009)
Stacey L. Kelsall	2.5 hours/day	
Angela K. Troutman	4.25 hours/day	
- 5 The approval of the following substitute teachers for the 2009-2010 school year, effective September 9, 2009, at the approved teacher substitute daily rate of \$100 for days 1-20 and \$110 for days 21 and thereafter:

Anne W. Goda	George Washington Univ.	American Civilization
Betty L. Imboden	Kutztown State College	Communication/Retired
April L. Lenhart	Albright College	Elementary

Margaret J. Smith	Registered Nurse	
Ann L. Sullivan	Kutztown University	Communication Design

- 6 The approval of the following support-staff substitutes for the 2009-2010 school year, effective September 9, 2009, at the approved substitute hourly rates of \$9.75 for clerical/office/classroom aides, \$9.50 for maintenance/custodial personnel, \$8.50 for cafeteria personnel, and \$12.25 for Nurse Assistant:
- | | |
|---------------------|---|
| Kimberly A. Kamp | Classroom Aide (effective August 31, 2009) |
| Elizabeth J. Keeley | Cafeteria |
| Margaret J. Smith | Nurse Assistant (effective August 31, 2009) |
| Ann L. Sullivan | Classroom Aide |
- 7 The approval of Linda L. Piper as a preferred clerical/office/classroom aide substitute for the 2009-2010 school year, effective August 31, 2009, at the approved preferred substitute hourly rate of \$10.25.
- 8 The approval of Lynette R. Kline as a substitute van driver for the 2009-2010 school year, effective September 9, 2009.
- 9 The approval of Kay D. Fritz as a resource person for Allison M. Scheidt for the first semester of the 2009-2010 school year, at a rate of \$150. (Ms. Fritz was previously approved for the full 2009-2010 school year, at a rate of \$300.)
- 10 The approval of Megan B. Conrad as a volunteer field hockey coach for the 2009-2010 school year, effective September 9, 2009.
- 11 The approval of Richard W. Kline, Jr. as a golf coach for the 2009-2010 school year, effective September 9, 2009, at a salary of \$4,190.
- 12 The approval of the attached list of extra duty positions and salaries for the 2009-2010 school year.

Roll call vote: **Yes 8** **No 0** **Absent 1 (Ziegler)**

Motion carried.

All Personnel were Approved Pending the District's Receipt of All Mandated Credentials.

Counselor Contract Motion made by Pat Bealer, seconded by Dennis Ritter, to approve to contract with Sarah H. Reed as a district child counselor for the 2009-2010 school year, at an hourly rate of \$50.00, effective September 9, 2009. Funding for the services provided will come from Access funds.

Roll call vote: **Yes 8** **No 0** **Absent 1 (Ziegler)**

Motion carried.

PlanCon Part D Motion made by Dennis Ritter, seconded by Al Darion, to approve PlanCon-D01-D23 as presented herein, and authorize they be submitted to the Pennsylvania Department of Education as part of the high school construction and renovation process.

Roll call vote: **Yes 7** **No 1 (Ho)** **Absent 1 (Ziegler)**

Motion carried.

Student Vacation Motion made by Pat Bealer, seconded by Jo Stevens, to grant student #103300 permission for a seven day absence from September 14 through September 22, 2009.

Roll call vote: **Yes 4** **No 4 (Darion, Ho, Ritter, Walter)** **Absent 1 (Ziegler)**

Motion not carried.

PDE-3074 Submittal Motion made by Pat Bealer, seconded by Dan Walter, to approve the required PDE-3074 *Non-reimbursable Work* document for submittal to the Department of Education. This document submission is required for modifications to the Maxatawny facility in order to house the District Administration Offices.

Roll call vote: Yes 7 No 1 (Ho) Absent 1 (Ziegler)
Motion carried.

Athletic Facility Budget Motion made by Dennis Ritter, seconded by Al Darion, to approve the budget, the schematic design, and the project scope, for the athletic facility improvement, as discussed at the Facilities Committee Meeting on August 24, 2009 for the purpose of requesting project bids.

Roll call vote: Yes 5 No 3 (Ho, Bealer, Walter) Absent 1 (Ziegler)
Motion carried.

Athletic Facility Mandate Waiver Motion made by Pat Bealer, seconded by Dennis Ritter, to approve the submittal to the Pennsylvania Department of Education, an application for a mandate waiver permitting the district to use a single prime contractor for the facility improvements, pursuant to the Pennsylvania School Code of 1949, Section 751.

Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.

Geotechnical Services Bid Award Motion made by Dennis Ritter, seconded by Al Darion, to approve the awarding of the Geotechnical Services bid award for the high school renovation and athletic facility upgrade to Earth Engineering, Inc., the lowest bidder, at a cost of \$13,450. The funds for these services will come from the Construction Fund.

Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.

Policies 000-011 and 100-146 Motion made by Dennis Ritter, seconded by Michael Ramos, to approve as a first read, new and revised policies number 000 through and including policy 011, *Local Board Procedures*, and policies number 100 through and including policy 146, *Programs*.

Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.

Policy 815 Motion made by Pat Bealer, seconded by Michael Ramos, to approve as a first read, Policy 815, *Computer Hardware/Software/Network Usage*.

Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.

Transportation Modifications Motion made by Pat Bealer, seconded by Jo Stevens, to approve the attached revised and added bus routes, effective September 8, 2009.

Roll call vote: Yes 8 No 0 Absent 1 (Ziegler)
Motion carried.

Discussion Items Transportation Update
Renovation/Construction Financing – RBC
Laptop Insurance – Professional Staff
Facility Committee Meeting Notes
Suggested State Budget Resolution

Public Sally Sunday stated her concern of the possibility of the new stadium lighting overflow
Comment affecting nearby residents.

Adjournment Motion made by Pat Bealer, seconded by Jo Stevens, to adjourn the meeting at 10:55 p.m.
Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary