

Minutes
of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, October 5, 2009, 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Monday, October 5, 2009, 7:30 p.m., in the Middle School Commons pursuant to due notice to board members and the public.

Present Dan Walter, Carl Ziegler, Dennis Ritter, Pat Bealer, Jasper Ho, Don Vymazal, Alan Darion, Jo Stevens

Absent Michael Ramos

Also Present Robert Gross, Joseph Pugliese, Rikki Clark, Nick Lazo, Cynthia Meyer, Jennifer McAteer, James Brown, Tracy Blunt, Peter Miller, Donald Kerchner, Barbara Richard, David Miller, Darnell Frey, Donna Keglovitz, Kelley Neyhart, Jim Hanna, Arif Fazil, Ben McKnight, Melissa Keller, Melissa Nolte, Gordon Konemann, Phil Ellorysworth

Call to Order The meeting was called to order at 7:30 p.m. by President Vymazal.

Welcome President Vymazal welcomed guests and opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked that everyone sign the attendance book and mark the topic of comment next to their name. He requested that anyone wishing to speak on an agenda item please raise his/her hand to be recognized. This meeting was being tape-recorded.

Personnel Motion made Pat Bealer, seconded by Dan Walter, to approve the following personnel items:

- 1 The acceptance of the resignation of Wendy L. Kuchenbrod, paraeducator at Kutztown Elementary School, effective September 30, 2009.
- 2 The approval of Wendy L. Kuchenbrod as a substitute paraeducator at the middle school and high school for the 2009-2010 school year, effective October 6, 2009, at the approved substitute hourly rate of \$9.75.
- 3 The approval of the 2009-2010 salary for Robert R. Gross III, superintendent, of \$139,050 retroactive to July 1, 2009 through June 30, 2010.
- 4 The approval of the 2009-2010 salary for Nicholas Lazo, Jr., assistant superintendent, of \$112,200 retroactive to July 1, 2009 through June 30, 2010.
- 5 The approval of Matthew J. Lord as a Technology Education teacher at the middle school, effective October 6, 2009, at a salary to be set at \$40,000 per Step 1, Bachelor's column (non-tenured) of the KASD/KATA contract.
- 6 The approval of Bonnita A. Fitzgerald as a guest teacher for the 2009-2010 school year, effective October 6, 2009, at the approved teacher substitute daily rate of \$100 for days 1-20 and \$110 for days 21 and thereafter.
- 7 The approval of Julie L. Schaeffer as a support-staff substitute for the 2009-2010 school year, effective October 6, 2009, at the approved substitute hourly rate of \$9.75 for clerical/office/classroom aide.
- 8 The approval of the following Eshelman Bus Company bus and van drivers for the 2009-2010 school year:

- Eileen M. Neiman Stanley T. Shauger
9 The approval of the following Eshelman Bus Company bus and van driver substitutes
for the 2009-2010 school year:

Ralph L. Bubbus III Jacob G. Feist II
Heather A. Mayer Luis M. Rochet
Gerald A. Trate

Roll call vote: Yes 8 No 0 Absent 1 (Ramos)

Motion carried.

All Personnel were Approved Pending the District's Receipt of All Mandated Credentials.

***Conference
Requests***

Motion made by Dennis Ritter, seconded by Jo Stevens, to approve the conference request for Dr. Dennis L. Seaman to attend the Association of School Psychologists of Pennsylvania/Penn State University Annual Conference on October 8, 2009 in State College, PA, at a cost of \$393.40.

Roll call vote: Yes 8 No 0 Absent 1 (Ramos)

Motion carried.

Motion made by Dennis Ritter, seconded by Jo Stevens, to approve the conference request for the following personnel to attend the Leadership Series 2009-2010 "Focus on Learning: Assessment, Grading, and Response to Instruction" on October 15, December 16, 2009, and March 22, 2010 at the Berks County Intermediate Unit in Reading, PA, at a cost of \$355 a person:

Karen H. Austin (AES, Grade 1) Melissa A. Blatt (GES, Grade 5)
Kourtney A. Buck (HS, Physical Science) John A. Ebner (GES, Grade 3)
Lisa D. Fluck (KES, Grade 4) Michenelle Groller (MS, Spanish)
Suzanne M. Mixa (HS, Mathematics)

Roll call vote: Yes 8 No 0 Absent 1 (Ramos)

Motion carried.

***PDE-3074
Submittal***

Motion made by Jo Stevens, seconded by Al Darion, to approve the required PDE-3074 *Non-reimbursable Work* document for submittal to the Department of Education. This document submission is required for improvements to the High School Stadium.

Roll call vote: Yes 5 No 3 (Bealer, Ho, Walter) Absent 1 (Ramos)

Motion carried.

***HS Renovation
Constructability
Review***

Motion made by Al Darion, seconded by Carl Ziegler, to approve D'Huy Engineering, Inc. to conduct a constructability review of the high school renovation and construction plans at the 60% completion stage, as prepared by the architect, at a cost not to exceed \$15,000. Funds for this service will be paid from the Capital Project Fund.

Roll call vote: Yes 6 No 2 (Darion, Ho) Absent 1 (Ramos)

Motion carried.

***HVAC Controls
Commissioning***

Motion made by Dennis Ritter, seconded by Carl Ziegler, to amend the original motion by taking funds from the General Fund to pay for the HVAC Controls Commissioning contract at the Kutztown Area Middle School, instead of from the Capital Project Fund.

Roll call vote: Yes 8 No 0 Absent 1 (Ramos)

Motion carried.

Motion made by Al Darion, seconded by Jo Stevens, to award the contract for HVAC Controls Commissioning at Kutztown Area Middle School to NRG Controls, Inc., as detailed in the attached, at a cost of \$35,000. Funds for these services will be paid from the General Fund.

Roll call vote: **Yes 8** **No 0** **Absent 1 (Ramos)**

Motion carried.

Energy Mgmt. System Controllers Motion made by Pat Bealer, seconded by Jo Stevens, to award the contract for the replacement of the DMS-3500/Tridium 431 Energy Management System Controllers for the Universal Network Controller, UNC-520, at Kutztown Area Middle School, to NRG Controls, Inc. at a cost of \$27,000, as per attached. Funds for these services will be paid from the General Fund.

Roll call vote: **Yes 8** **No 0** **Absent 1 (Ramos)**

Motion carried.

Capital Project Fund Transfers Motion made by Carl Ziegler, seconded by Pat Bealer, to approve the transfer of \$350,377 from the General Fund to the Capital Project Fund as of June 30, 2009, to pay for school district construction costs.

Roll call vote: **Yes 8** **No 0** **Absent 1 (Ramos)**

Motion carried.

Motion made by Dennis Ritter, seconded by Dan Walter, to amend the transfer amount to \$250,377, and designate the remaining \$100,000 for Future PSERS Contributions.

Roll call vote: **Yes 3 (Bealer, Ritter, Walter)** **No 5** **Absent 1 (Ramos)**

Amendment not carried.

Motion made by Carl Ziegler, seconded by Al Darion, to approve the transfer of the balance of the Capital Reserve Fund to the Capital Project Fund as of October 6, 2009, in order to pay for school district construction costs. The balance in the Capital Reserve Fund, as of September 30, 2009, is \$345,485.23.

Roll call vote: **Yes 8** **No 0** **Absent 1 (Ramos)**

Motion carried.

Fund Balance Designation Motion made by Pat Bealer, seconded by Carl Ziegler, to approve the designation of \$303,162 of the Fund Balance as of June 30, 2009 for Future PSERS Contributions.

Roll call vote: **Yes 8** **No 0** **Absent 1 (Ramos)**

Motion carried.

Motion made by Dan Walter, seconded by Pat Bealer, to approve the designation of \$244,919 of the Fund Balance as of June 30, 2009 for Prepaid Expenditures.

Roll call vote: **Yes 8** **No 0** **Absent 1 (Ramos)**

Motion carried.

Real Estate Exemption Motion made by Pat Bealer, seconded by Carl Ziegler, to approve an exemption for property PIN#45-5456-00-40-1917-TQ6 from real estate taxes, per the Disabled Veterans Real Estate Property Certification approval notice.

Roll call vote: **Yes 8** **No 0** **Absent 1 (Ramos)**

Motion carried

Policies 200-251 Motion made by Dennis Ritter, seconded by Jo Stevens, to approve as a first reading, policies number 200 through and including policy 251.

Roll call vote: **Yes 7** **No 1 (Darion)** **Absent 1 (Ramos)**

Motion carried

Discussion Item Transportation Report

Public Comment Melissa Keller stated her questions, comments, and concerns on Policy 246 *Student Wellness*.

Jeremy Bailey, a Kutztown University student, requested clarification on the definition of PSERS.

Melissa Nolte, tax collector, asked for direction on the approved real estate exemption.

Adjournment Motion made by Pat Bealer, seconded by Jo Stevens, to adjourn the meeting at 9:17 p.m.
Motion carried unanimously.

Respectfully submitted by,

Rikki L. Clark
School Board Secretary