

*Minutes of the*  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, August 17, 2020 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, August 17, 2020, at 7:30 p.m., in the Middle School Commons and remotely via Zoom, pursuant to due notice to board members and the public.

**Present** Randy Burch, Michael Hess, Caecilia Holt, Dennis Ritter, Alan Darion, Karl Nolte, Charles Shurr, Eric Johnson

**Absent**

**Also Present** Christian Temchatin, Rikki DeVough, David Miller, Steven Leever, Ed Myers, Allison Scheidt, Angie Furlong, Cyndi Parker, Heather Oppmann, Jade Dahlquist, Jeff Huffert, Jessica Bing, Joyce Burch, Katrina Danenhower, Lauren Frey, Lisa Diffenbaugh, Missy Blatt, Rebecca Ziegler, Sherie Kugler, Tina Caulfield, Tonya Salkowski, Tracy McGranahan

**Call to Order** The meeting was called to order at 7:38 p.m. by President Nolte.

**Welcome** President Nolte opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He requested that anyone wishing to speak on an agenda item please use the raise his/her hand feature to be recognized. He indicated that this meeting was being recorded and there was an Executive Session held prior to the meeting for the purpose of Personnel and Legal content.

**Meeting Minutes** Motion made by Dennis Ritter, seconded by Michael Hess, to approve the Minutes of the August 3, 2020 School Board Meeting.

**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

Motion made by Caecilia Holt, seconded by Randy Burch, to approve the Minutes of the August 10, 2020 Facilities/Extracurricular Committee Meeting.

**Roll call vote: Yes 7 No NA 1 (Johnson) Absent 0**  
**Motion carried.**

**Treasurer's Report** Motion made by Randy Burch, seconded by Michael Hess to approve the Treasurer's Report of the General Fund.

**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

**Ratification of General Account** Motion made by Randy Burch, seconded by Dennis Ritter, to ratify for payment the general account bills in the amounts of \$1,281,343.87.

**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

**Approval of General Account** Motion made by Charles Shurr, seconded by Dennis Ritter, to approve for payment the general account bills in the amount of \$972,040.31.

**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

**Approval of Construction Account** Motion made by Randy Burch, seconded by Michael Hess, to approve for payment the construction account bills in the amount of \$100,610.85.

**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

**Superintendent's Report**

Current COVID-19 safety recommendations by the State and Department of Health

**Board Committee Reports**

- PSBA** None.
- BCIU** None.
- BCTC** Bids came in for the student-built house: \$25,000 over appraisal. The committee approved the reopening plan.
- P & C** Policies reviewed are on the agenda for first reading. The committee received a presentation by the equity team to support the new policy, and an update to the re-entry plan for students returning virtually.
- ECC and Facilities** Randy Burch was appointed as new chairperson. Motion made to approve the HVAC system recommendations by the engineer at a cost not to exceed \$230,000.

**Personnel**

Motion made by Eric Johnson, seconded by Michael Hess, to approve the following personnel items:

1. The acceptance of the resignation of Cynthia Smith, part-time cafeteria employee at Greenwich-Lenhartsville Elementary School, effective August 4, 2020.
2. The acceptance of the resignation of Kylie Hand, Kutztown Elementary School teacher, effective August 10, 2020.
3. The acceptance of the resignation of Anthony Schappel, part-time maintenance employee, effective August 21, 2020.
4. The approval of Anthony Schappel, as a part-time maintenance and custodial substitute, effective August 22, 2020.
5. The approval of Louise E. Moyer as a Teacher at Kutztown Elementary School effective August 18, 2020, at a salary of \$64,825 per Bachelor's +24, Step 5, of the KATA/KASD collective bargaining agreement.
6. The approval of Angela Miller as a long-term substitute at Kutztown Elementary School as an elementary teacher effective August 18, 2020 until approximately November 10, 2020 at Bachelor's, Step 1, of the KATA/KASD contract.
7. The approval of Terri Keeley as a long-term substitute at Kutztown Area Middle School as an math and ELA teacher effective August 18, 2020 until approximately December 1, 2020 at Bachelor's, Step 1, of the KATA/KASD contract.
8. The approval of the following resource persons/mentors and stipends for the 2020-2021 school year:  
Elizabeth Stump for Lauren Frey (resource/elementary teacher) \$300.00  
Leslee Saylor for Louise E. Moyer (resource/elementary teacher) \$300.00
9. The approval of employee #134 to take emergency leave under the Families First Coronavirus Relief Act (FFCRA) commencing August 18, 2020 and returning on November 9, 2020.
10. The approval of tenure for Francesca Lausch, effective August 18, 2020, due to completion of three years of satisfactory teaching in the Pennsylvania public school system and fulfillment of all requirements for tenure.
11. The approval of the following Eshelman bus and van drivers for the 2020-2021 school year, per the attached.
12. The approval of the following KASD van drivers for the 2020-2021 school year, per the attached.
13. The approval of the following classroom aides/paraeducators as substitute teachers for the 2020-2021 school year at a rate of \$100 per day for days 1-20 and \$110 per day for days 21 and thereafter:  
Martha Bergman Kimberly S. Moyer-Bercaw Sherry Sexton  
Nicole M. DeLong Cathy S. Padasak Julie A. Weaknecht  
Amy J. Pettit Alison J. VanDuren Laura Giannantonio
14. The approval of the following coaches and stipends for the 2020-2021 school year:  
Donald Bucci Soccer - MS Head Coach Girls \$2,500.00  
Amanda Weida Twirlers (Volunteer)

Archie L. Follweiler	Fall Tennis - Girls (Volunteer)	
Carlton Thomas	Football (Assistant MS)	\$2,300.00
Cameron Willis	Football (Assistant MS - *salary adjustment)	\$2,300.00*

**Payment shall be contingent on sport occurring in light of COVID-19 Pandemic. In the event of a partial season, the coaching stipend shall be prorated accordingly. Personnel is Approved Pending Receipt of All Mandated Credentials.**

**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

**Policy - First Reading** Motion made by Randy Burch, seconded by Charles Shurr, to approve the first reading of Policy 333 - Professional Development and Policy 832 - Educational Equity.  
**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

**Musical Instrument** Motion made by Randy Burch, seconded by Dennis Ritter, to approve the Conn-Selmer Division of Education Stimulus Program Quote Request for the purchase of Classic Chimes at a cost of \$2,822.42.  
**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

**Reading Writing Project Network** Motion made by Al Darion, seconded by Dennis Ritter, to approve the agreement with Reading Writing Project, LLC for professional development at a cost of \$32,400.  
**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

**TCRWP** Motion made by Randy Burch, seconded by Al Darion, to approve the agreement with Teachers College Reading Writing Project for professional development at a cost of \$7,350.  
**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

**TLS** Motion made by Caecilia Holt, seconded by Al Darion, to approve the Professional Development Training Agreement with Teaching Learning Succeeding, LLC at a cost of \$4,325.  
**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

**Bus/Van Routes Project Network** Motion made by Randy Burch, seconded by Michael Hess to approve the bus and van routes for the 2020-2021 school year, and to allow the transportation coordinator and/or designee to make any necessary changes to the existing routes as deemed appropriate throughout the 2020-2021 school year, with the exception of changes that involve additional costs or the deletion of a route.  
**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

**New Story** Motion made by Randy Burch, seconded by Dennis Ritter, to approve the tuition agreement with New Story Schools and Services in Reading, PA for (2) special education students at a cost of \$380 each per enrolled day for the 2020 Extended School Year (ESY).  
**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

Motion made by Caecilia Holt, seconded by Michael Hess, to approve the tuition agreement with New Story Schools and Services in Reading, PA for a special education student at a cost of \$380 per enrolled day for the 2020-2021 school year.  
**Roll call vote: Yes 8 No 0 Absent 0**  
**Motion carried.**

**Adjournment** Motion made by Randy Burch, seconded by Al Darion, to adjourn the meeting at 8:27 p.m.  
**Motion carried unanimously.**

Respectfully Submitted by, Rikki L DeVough, School Board Secretary