

Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
Monday, September 21, 2020 - 7:30 p.m.

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, September 21, 2020, at 7:30 p.m., in the Middle School Commons and remotely via Zoom, pursuant to due notice to board members and the public.

Present Michelle Batz, Randy Burch, Michael Hess, Caecilia Holt, Dennis Ritter, Alan Darion, Charles Shurr

Absent Eric Johnson, Karl Nolte

Also Present Christian Temchatin, Rikki DeVough, David Miller, Steven Leever, Ed Myers, Deb Barnes, Jennifer Elliker, Kim Justeson, Amy Howard, Jeff Huffert, Josh Hoffman

Call to Order The meeting was called to order at 7:43 p.m. by Vice President Birch.

Welcome Vice President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He requested that anyone wishing to speak on an agenda item please use the raise his/her hand feature to be recognized. He indicated that this meeting was being recorded and there was an Executive Session held prior to the meeting for the purpose of Personnel and Legal content.

Meeting Minutes Motion made by Michael Hess, seconded by Charles Shurr, to approve the Minutes of the September 8, 2020 School Board Meeting.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Nolte)
Motion carried.

Treasurer's Report Motion made by Dennis Ritter, seconded by Michael Hess, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Nolte)
Motion carried.

Ratification of General Account Motion made by Michael Hess, seconded by Caecilia Holt, to ratify for payment the general account bills in the amounts of \$1,343,347.39.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Nolte)
Motion carried.

Approval of General Account Motion made by Michael Hess, seconded by Charles Shurr, to approve for payment the general account bills in the amount of \$645,900.43.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Nolte)
Motion carried.

Approval of Construction Account Motion made by Dennis Ritter, seconded by Michael Hess, to approve for payment the construction account bills in the amount of \$88,511.39.
Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Nolte)
Motion carried.

Superintendent's Report Traveling Art Show
KASD COVID-19 Data Dashboard

Board Committee Reports **PSBA** The Annual School Leadership Conference is virtual this year. Register to attend October 14-15. The Equity Summit will be held on October 13.

BCIU Two new board members were seated. The committee recognized the recipient of the 2020 Outstanding Community Partnership Award.

- BCTC** No report.
- P & C** The committee discussed four policies that are on the agenda for first reading tonight and reviewed two policies in the review process.
- ECC and Facilities** The committee discussed the need to replace the water softener at the Administration Building, and to repair to the HVAC ducting at the Middle School.

Personnel

Motion made by Michael Hess, seconded by Charles Shurr, to approve the following personnel items:

1. The acceptance, with regret, of the resignation of Kimberley A. Flounders as long term substitute at Kutztown Elementary School and Greenwich Elementary School, effective September 23, 2020.
2. The approval of Meghan Luckenbill as a long-term substitute at Kutztown Middle School as an English Language Arts teacher effective September 21, 2020 until approximately November 20, 2020 at Bachelor's, Step 1, of the KATA/KASD contract.
3. The acceptance, with regret, of the resignation of Linda Hettrick as a custodian at Kutztown Area Middle School, effective September 13, 2020.
4. The approval of Leanne Seidel as a long-term substitute paraeducator at Kutztown Elementary School effective September 21, 2020 until the beginning of the long-term substitute position approximately September 24, 2020 at a rate of \$10.50 per hour.
5. The approval of Leanne Seidel as a long-term substitute at Kutztown Elementary School as an elementary teacher effective approximately September 24, 2020 until approximately November 30, 2020 at Bachelor's, Step 1, of the KATA/KASD contract.
6. The approval of Livia Brenner as a full time Reading Aide at Kutztown Elementary School, effective on September 21, 2020, at a rate of \$12.01 per hour.
7. The approval of Jennifer McAllister as a full time life skills aide at Kutztown Elementary School, effective on September 21, 2020, at a rate of \$10.66 per hour.
8. The approval of Karen Lyons as a part time long-term substitute Learning Support Aide at Greenwich-Lenhartsville Elementary School, effective on September 21, 2020, at a rate of \$11.48 per hour.
9. The approval of Tiffani Little as a part time long-term substitute learning support aide at Kutztown Elementary School, effective on September 21, 2020, at a rate of \$10.50 per hour.
10. The approval of Andrew Delp as full time custodian at Kutztown Middle School effective September 21, 2020 at a rate of \$10.25 per hour.
11. The approval to move maintenance employee Isaac Mengel from a student compensation rate to a part time employee substitute rate of \$12.50 per hour.
12. The approval of an adjustment of annual salary for employee #1541 of \$1,162.82 retroactive to July 21, 2020.
13. The approval of the following coaches/extra duty positions and stipends for the 2020-2021 school year:

Rebekah Brossman	Field Hockey (Volunteer)	
Michenelle Groller	Class of 2024 Advisor	\$475.00
Suzanne Mixa	Class of 2024 Advisor	\$475.00
Aaron Ashman	Fall HS/MS Cross Country (Volunteer)	
14. The approval of the following resource persons/mentors and stipends for the 2020-2021 school year:

Josh Chambers	For Kathryn Engwall (LTS English)	\$300.00(Prorated)
Lisa Swope	For Tracy Hammond (LTS ES Virtual)	\$300.00(Prorated)
Kristin Haring	For Meghan Luckenbill	\$300.00(Prorated)
Nicole Teese/Jordan Chorones (shared)	For Leanne Seidel	\$300.00(Prorated)
Andrea Stern	For Terri Keeley	\$300.00(Prorated)

Payment shall be contingent on sport occurring in light of COVID-19 Pandemic. In the event of a partial season, the coaching stipend shall be prorated accordingly. Personnel is Approved Pending Receipt of All Mandated Credentials.

Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Nolte)
Motion carried.

Policy - First Reading Motion made by Caecilia Holt, seconded by Dennis Ritter, to approve the first reading of the following Policies:

Policy 103	Discrimination/Title IX Sexual Harassment Affecting Students
Policy 104	Discrimination/Title IX Sexual Harassment Affecting Staff
Policy 705	Facilities and Workplace Safety
Policy 815.3	Electronic Signatures

Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Nolte)
Motion carried.

MOA Motion made by Charles Shurr, seconded by Michael Hess, to approve the MOA to enter in a partnership with The Dollywood Foundation to provide the Dolly Parton's Imagination Library Book Gifting Program to children of the Kutztown Area School District from birth to age 4.

Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Nolte)
Motion carried.

BCIU Spec. Ed. Agreement Motion made by Dennis Ritter, seconded by Michael Hess, to approve the Special Education Agreement with the Berks County Intermediate Unit (BCIU) for the 2020-2021 school year.

Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Nolte)
Motion carried.

Water Softener Motion made by Michelle Batz, seconded by Michael Hess, to approve the purchase of a replacement water softener from APEX Inc. at the Kutztown Administration Building at a cost of \$7,582.

Roll call vote: Yes 7 No 0 Absent 2 (Johnson, Nolte)
Motion carried.

HVAC Duct Repair Motion made by Al Darion, seconded by Charles Shurr, to approve the purchase of HVAC ductwork repair and rooftop piping from APEX Inc. at a Kutztown Area Middle School at a cost of \$8,350.

Roll call vote: Yes 8 No 0 Absent 0
Motion carried.

504 Coordinator Motion made by Caecilia Holt, seconded by Michael Hess, to appoint Dr. Steven A. Leever as 504 Coordinator for the Kutztown Area School District, effective immediately.

Roll call vote: Yes 8 No 0 Absent 0
Motion carried.

Zearn Purchase Agreement Motion made by Michelle Batz, seconded by Michael Hess, to approve the purchase agreement for Zearn School Accounts at a total cost of \$5,000.

Roll call vote: Yes 8 No 0 Absent 0
Motion carried.

Adjournment Motion made by Al Darion, seconded by Michael Hess, to adjourn the meeting at 8:50 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L DeVough
School Board Secretary