

**Minutes of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
Monday, October 5, 2020  
7:30 p.m.**

The Board of Directors of Kutztown Area School District met for a workshop board meeting on Monday, October 5, 2020, at 7:30 p.m., in the Middle School Commons and via Zoom/YouTube, pursuant to due notice to board members and the public.

**Present** Randy Burch, Caecilia Holt, Karl Nolte, Eric Johnson, Dennis Ritter, Charles Shurr, Michelle Batz

**Absent** Alan Darion, Michael Hess

**Also Present** Christian Temchatin, Steven Leever, Rikki DeVough, Jennifer Elliker, Diane Quinn, Ed Myers, Deb Barnes, Richard Laubenstein, Carol Schullley, Jeff Huffert, Sallie Sandler, Stephanie Hugo, Victoria Brown

**Call to Order** The meeting was called to order at 7:33 p.m. by President Nolte.

**Welcome** President Nolte opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He requested that anyone wishing to speak on an agenda item please use the raise his/her hand feature to be recognized. He indicated that this meeting was being recorded and there was an Executive Session prior to the meeting for the purpose of Personnel and Legal content.

**Approval of Minutes** Motion made by Caecilia Holt, seconded by Charles Shurr, to approve the Minutes of the September 21, 2020 School Board Meeting.

**Roll call vote: Yes 6 No 0 NA 1 (Nolte) Absent 2 (Darion, Hess)**  
**Motion carried.**

**Superintendent's Report** 2020 Blue Ribbon School of Excellence  
"Ringing in 100 Years of Votes for Women"  
Golf County Championship  
BrightBytes Survey

**Personnel** Motion made by Dennis Ritter, seconded by Charles Shurr, to approve the following personnel items:

1. The acceptance, with regret, of the resignation of Brenda Witman, as van driver, effective August 21, 2020.
2. The approval of Alia D. Emery as a long-term substitute at Kutztown Elementary and Greenwich-Lenhartsville Elementary School as an elementary teacher effective September 24, 2020 until approximately November 30, 2020 at Bachelor's, Step 1, of the KATA/KASD contract.
3. The approval of Josh Hoffman as a Supervisor of Technology Services, per the attached job description, effective on October 6, 2020 at an annual salary of \$67,000.
4. The approval of the early return of Employee #194, high school learning support teacher, from FFCRA leave, effective October 5, 2020.
5. The approval of an educational sabbatical for employee #534 commencing at the beginning of the second semester through the end of the 2020-21 school year. The employee plans to return for the 2021-22 school year.
6. The approval of a medical sabbatical for employee #700 commencing October 5, 2020 through the end of the 2020-21 school year. The employee plans to return for the 2021-22 school year.
7. The approval of Charlie Schaffer as full time custodian at Kutztown Middle School effective November 2, 2020 at a rate of \$12.00 per hour.
8. The approval of medical leave for employee #158, effective September 17, 2020 and returning on approximately December 2, 2020.
9. The approval of the following resource persons/mentors and stipends for the 2020-2021 school year:  
Jen Nattress for Alia D. Emery (KES/GES Teacher) \$300.00 (Prorated)  
Matthew Brett Fall HS/MS Cross Country (Volunteer)

**All Personnel are Approved Pending the District's Receipt of All Mandated Credentials**

**Roll call vote: Yes 7 No 0 Absent 2 (Darion, Hess)**  
**Motion carried.**

**Student Board Representatives** Motion made by Randy Burch, seconded by Caecilia Holt, to appoint Jewel Karaisz as Senior Student Representative and Kelly Leiby as Junior Student Representative, to the Kutztown Area Board of School Directors for the 2020-2021 school year, effective immediately.  
**Roll call vote: Yes 7 No 0 Absent 2 (Darion, Hess)**  
**Motion carried.**

**Policies** Motion made by Randy Burch, seconded by Charles Shurr, to approve the second and final reading of the following policies.  
Policy 103 Discrimination/Title IX Sexual Harassment Affecting Students  
Policy 104 Discrimination/Title IX Sexual Harassment Affecting Staff  
Policy 705 Facilities and Workplace Safety  
Policy 815.3 Electronic Signatures  
**Roll call vote: Yes 7 No 0 Absent 2 (Darion, Hess)**  
**Motion carried.**

**Philosophy Club** Motion made by Randy Burch, seconded by Dennis Ritter, to approve the creation of the Philosophy Club for Kutztown Area High School students, effective October 6, 2020.  
**Roll call vote: Yes 7 No 0 Absent 2 (Darion, Hess)**  
**Motion carried.**

**Health & Safety Plan Update** Motion made by Randy Burch, seconded by Caecilia Holt, to approve the Phased School Opening Health and Safety Plan Update for submission to the Pennsylvania Department of Education.  
**Roll call vote: Yes 7 No 0 Absent 2 (Darion, Hess)**  
**Motion carried.**

**Kelly Services** Motion made by Michelle Batz, seconded by Caecilia Holt, to approve the amended agreement with Kelly Educational Staffing to provide substitute services for teachers and paraprofessionals.  
**Roll call vote: Yes 7 No 0 Absent 2 (Darion, Hess)**  
**Motion carried.**

**Concord Technologies** Motion made by Randy Burch, seconded by Charles Shurr, to approve the agreement with Concord Technologies to provide Cloud-based fax services.  
**Roll call vote: Yes 6 No 0 Absent 3 (Darion, Hess, Johnson)**  
**Motion carried.**

**Hummer Field Management** Motion made by Charles Shurr, seconded by Caecilia Holt, to approve the agreement with Hummer Turfgrass Systems Inc. for Kutztown High School Athletic Field Fall Renovation at a total cost of \$8,695.  
**Roll call vote: Yes 6 No 0 Absent 3 (Darion, Hess, Johnson)**  
**Motion carried.**

**Adjournment** Motion made by Dennis Ritter, seconded by Randy Burch, to adjourn the meeting at 8:20 p.m.  
**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L. DeVough  
School Board Secretary