

**Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
December 20, 2021 - 7:30 p.m.**

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, December 20, 2021, at 7:30 p.m., in the Middle School Commons and remotely via Zoom and YouTube, pursuant to due notice to board members and the public.

Present Michelle Batz, Randy Burch, Alan Darion, Erin Engel, Michael Hess, Caecilia Holt, Jason Koch, Jeremiah Light, Dennis Ritter

Absent

Also Present Christian Temchatin, Rikki DeVough, David Miller, Steven Leever, Ed Myers, Deb Barnes, Erin Anderson, Sierra and Nicole Garris, William Hugo, Jeri Sievert, Lori Arndt, Mona Purcell, Gabriella Purcell, Dashia Toure, Ellen Overcast, Barbara Johnson, Jeff Huffert, Ryan Kistler, Mary Konopelski, Adam Konopelski, Sherie Kugler, Melissa Keller, Jackie Bridges, Chloe Blum, Curt Treptow, Erin Fenstermacher, Robyn Underwood, Jennifer Kaufinger, Laura Miller, Aaron Ashman, Pam Ashman, Chilt Shaffer, Shawnee Wilson, Carrie Wessner, Christopher Smith, Amy Friday, Michael Friday, Daniel Wismer, Hannah Cuzzupe, Angie Furlong, Beth Stump, Denise Bosler, Leslee Saylor, Melissa Blatt, Theresa Keefer, Jon Scherer, Alan Angstadt, Carrie Nordlund, Allison Scheidt, Carol Schullely, Tina Schmeck, Ashley Koch, John Noll

Call to Order The meeting was called to order at 7:34 p.m. by President Burch.

Welcome President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He requested that anyone wishing to speak on an agenda item please use the raise his/her hand feature to be recognized. He indicated that this meeting was being recorded and there was an Executive Session held prior to the meeting for the purpose of Personnel and Legal content.

Meeting Minutes Motion made by Dennis Ritter, seconded by Michael Hess, to approve the Minutes of the December 6, 2021 Board Reorganization Meeting.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Michael Hess, seconded by Caecilia Holt, to approve the Minutes of the December 6, 2021 School Board Meeting.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Treasurer's Report Motion made by Caecilia Holt, seconded by Michelle Batz, to approve the Treasurer's Report of the General Fund.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Ratification of General Account Motion made by Michelle Batz, seconded by Caecilia Holt, to ratify for payment the general account bills in the amounts of \$1,424,220.70.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Approval of General Account Motion made by Caecilia Holt, seconded by Al Darion, to approve for payment the general account bills in the amount of \$878,572.02.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Ratification of Construction Account

Motion made by Dennis Ritter, seconded by Michael Hess, to ratify for payment the construction account bills in the amount of \$7,411.05.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Approval of Construction Account

Motion made by Michelle Batz, seconded by Caecilia Holt, to approve for payment the construction account bills in the amount of \$66,916.40.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Board Committee Reports

- PSBA** No report.
- BCIU** Dr. Jill Hackman was reappointed as Executive Director for a 4-year term. The 2022-2023 Holiday Calendar was approved and various agreements were ratified.
- BCTC** Bus routes were pulled from BCTC service and responsibility was distributed back to the districts for transportation.
- P & C** Mr. Noll presented a new course proposal, "History Through Sports". He also presented on a tour to Europe for 8th-11th grade students.
- ECC & Facilities** Update on winter athletics. Currently 119 participants in high school and 63 in middle school. Discussion on land assets and feasibility, tree/mulch donation, and maintenance building update.
- TCC** Updates on finances and new software.

Public Comment

The following community members expressed their agreement with the optional masking recommendation and to allow for parents' choice:

- Sierra Garris
- William Hugo
- Jeri Sievert
- Ryan Kistler
- Mary Konopolski
- Adam Konopolski
- Shawnee Wilson
- Daniel Wismer
- Hannah Cuzzupi

The following community members stated their concern with optional masking and urged the board to use universal masking:

- Jeff Huffert
- Robyn Underwood
- Deborah Clauss

Jennifer Kaufinger stated her concern of the board/public pushing adult fear onto the kids and vandalism/vaping in the building bathrooms.

Greg Kaufinger expressed his concern that there are children eating on the floor for lunch.

Personnel

Motion made by Michelle Batz, seconded by Dennis Ritter, to approve the following personnel items:

1. The acceptance of the resignation of Andrea Hart as Musical Director effective December 11, 2021.
2. The acceptance of the resignation of Megan Deitrich as Musical Choreographer effective December 17, 2021.
3. The approval of Linda Hege for translation services at a rate of \$27.00 per hour, retroactive to September 8, 2021.

4. The approval of the following coaches, advisors, and stipends for the 2021-2022 school year:

Larry Chester	Head Coach Track - BOYS/GIRLS	\$5,500.00
Samantha Fusco	Cheerleader (Winter HS Assistant)	\$1,100.00
Aaron Schwein	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Kathleen Silverman	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Ally Tama	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Skylar Miller	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Caleb Baukman	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Kelsey Yob	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Kirsten Paxson	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Amanda Potteiger	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Angela Corrado	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Neil Thomas	HS/MS Winter Volunteer Asst Track & Field Club	Volunteer
Dr. Eric Johnson	Odyssey of the Mind	Volunteer
Beth Rumble	Swim Coach - Boys/Girls	Volunteer
Peter Clauss	Swim Coach - Boys/Girls	Volunteer
Allison Stoudt	Swim Coach - Boys/Girls	Volunteer
Tina Gammons	Swim Coach - Boys/Girls	Volunteer
LeAnne Zettlemoyer	All Schools Musical Director	\$2,572.00
Courtney Kellum	Musical Costumes Director	\$400.00
Jennifer Starkey	Musical Choreographer	\$719.00

Personnel is Approved Pending Receipt of All Mandated Credentials.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Health/Safety Plan

Motion made by Jeremiah Light, seconded by Michelle Batz, to approve the KASD Health & Safety Plan Update for submission to the Pennsylvania Department of Education as amended.

Motion made by Al Darion, seconded by Michael Hess, to table the vote to approve the KASD Health & Safety Plan Update for submission to the Pennsylvania Department of Education as amended.

Roll call vote: Yes 4 No 5 (Batz, Engle, Koch, Light, Burch) Absent 0

Motion not carried.

Motion made by Caecilia Holt, seconded by Al Darion, to amend the motion changing the effective date to January 15, 2022 for the KASD Health & Safety Plan Update for submission to the Pennsylvania Department of Education as amended.

Roll call vote: Yes 4 No 5 (Batz, Engle, Koch, Light, Burch) Absent 0

Motion not carried.

Motion made by Jeremiah Light, seconded by Michelle Batz, to approve the KASD Health & Safety Plan Update for submission to the Pennsylvania Department of Education as amended.

Roll call vote: Yes 5 No 4 (Darion, Hess, Holt, Ritter) Absent 0

Motion carried.

District Paypal Account

Motion made by Dennis Ritter, seconded by Michael Hess, to approve the creation of a Kutztown Area School District PayPal account for sale of surplus items per Policy 706.1 - Disposal of Surplus Items.

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

Job Descriptions

Motion made by Michelle Batz, seconded by Caecilia Holt, to approve the updated job descriptions for the following positions:

- Cafeteria - Part-time
- Cafeteria - Head Cook
- Head Custodian
- Custodian - Second Shift

Roll call vote: Yes 9 No 0 Absent 0

Motion carried.

- Cedar Crest Cooperative Agreement** Motion made by Caecilia Holt, seconded by Michelle Batz, to approve the cooperative agreement with Cedar Crest College for student practicum hours.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- Policy Maintenance** Motion made by Dennis Ritter, seconded by Al Darion, to approve the the first reading of the following policies:
Policy 103.1 Nondiscrimination - Qualified Students With Disabilities
Policy 113.4 Confidentiality of Special Education Students.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- New Course Proposal** Motion made by Al Darion, seconded by Jeremiah Light, to approve the proposal for the new course, "History Through Sports".
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- Field Trip** Motion made by Al Darion, seconded by Michelle Batz, to approve a high school trip to Rome, Athens, and the Greek Islands in the summer of 2023 at an approximate student cost of \$4,810. The school district will not incur any costs for the trip.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- Curriculum Consultation Services** Motion made by Michelle Batz, seconded by Al Darion, to approve the Consulting Services Agreement with Dr. Diane Quinn.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- Donations** Motion made by Dennis Ritter, seconded by Michelle Batz, to accept, with gratitude, the following donations:
1. The donation from Foliage Farm to Kutztown Area School District of eight trees for District Property.
2. The donation from Kutztown Borough to Kutztown Area School District for mulch.
3. The donations from Lifetouch National School Studios in the amounts of \$150.00 and \$671.38 to the Kutztown Area Middle School.
Roll call vote: Yes 9 No 0 Absent 0
Motion carried.
- Adjournment** Motion made by Michelle Batz, seconded by Jeremiah Light, to adjourn the meeting at 10:48 p.m.
Motion carried unanimously.

Respectfully Submitted by,

Rikki L DeVough
School Board Secretary