

**Minutes of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
March 21, 2022 - 7:30 p.m.**

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, March 21, 2022, at 7:30 p.m., in the Middle School Commons and remotely via Zoom and YouTube, pursuant to due notice to board members and the public.

**Present** Michelle Batz, Randy Burch, Alan Darion, Erin Engel, Michael Hess, Caecilia Holt, Jason Koch, Dennis Ritter, Jeremiah Light

**Absent**

**Also Present** Christian Temchatin, Rikki DeVough, David Miller, Steven Leever, Melissa Devlin, Ed Myers, Richard Laubenstein, Steve Morris, Robyn Underwood, Steve Wilson, Christopher Smith, Aaron and Pam Ashman, Amy Friday, Leslee Saylor, Jackie Bridges, Alshley Koch, Jessica DiBlasi Myers, Jeff Huffert, Hannah Williams, Jenni Elliker

**Call to Order** The meeting was called to order at 7:43 p.m. by President Burch.

**Welcome** President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He requested that anyone wishing to speak on an agenda item please use the raise his/her hand feature to be recognized. He indicated that this meeting was being recorded and there was an Executive Session held prior to the meeting for the purpose of Personnel and Legal content.

**Meeting Minutes** Motion made by Michael Hess, seconded by Dennis Ritter, to approve the Minutes of the March 7, 2022 School Board Meeting.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Treasurer's Report** Motion made by Caecilia Holt, seconded by Michelle Batz, to approve the Treasurer's Report of the General Fund.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Ratification of General Account** Motion made by Caecilia Holt, seconded by Jason Koch, to ratify for payment the general account bills in the amounts of \$3,691,013.49.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Approval of General Account** Motion made by Michael Hess, seconded by Dennis Ritter, to approve for payment the general account bills in the amount of \$734,137.55.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Approval of Construction Account** Motion made by Erin Engel, seconded by Caecilia Holt, to approve for payment the construction account bills in the amount of \$79,428.90.

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

**Superintendent's Report** FFA State Legislative Leadership Conference  
Science Olympiad  
PA DECA State President  
All-Academic HS Wrestling Team  
Jazz Festival  
Upcoming Events:  
Musical Tickets  
Superintendent's Forum  
Steam Fair

**Student Representative Report**

Abigail Wood reported it is great to see students participating and thriving in various activities.

**Board Committee**

- PSBA** Virtual Sectional Meetings will be held March 29-April 1. Any board member may attend by registering through myPSBA.
- BCIU** Committee reviewed Health and Safety Plan updates and approved unpaid internships. BCIU will hold their 50-year Celebration on April 21, 2022.
- BCTC** Committee approved the budget for 2022-2023 which represents a 3.23% increase.
- P & C** Committee reviewed several policies including a new organizational chart. The Future Ready Index was presented, and the Summer Reading Program was reviewed.
- ECC & Facilities** Committee discussed the high school weight room and using Education Foundation funds to help update. Committee received an update on the HS door lock project. A Winter Sports season wrap-up was presented. 26% more spring athletes are participating than last year.
- TCC** No report.

**Personnel**

Motion made by Jason Koch, seconded by Caecilia Holt, to approve the following personnel items:

1. The acceptance of the resignation of Kristi Yerger as Cafeteria Cashier at Kutztown Middle School, effective March 25, 2022.
2. The acceptance of the resignation of Brittany Robenault as a part-time learning support aide at Kutztown High School, effective March 25, 2022.
3. The acceptance of the resignation of Diane Wagner as a part-time cafeteria aide at Kutztown Area Middle School, effective March 18, 2022.
4. The acceptance of an unpaid leave for Employee #2030 commencing on March 15, 2022 through approximately April 1, 2022.
5. The approval of Jaclyn Svetcov as a Long Term Substitute Biology Teacher at Kutztown Area High School, effective on approximately March 29, 2022 at a prorated salary of \$53,005, Step 1, Bachelors per the KATA Collective Bargaining Agreement.
6. The approval of Patricia Woomer as a part time cafeteria aide at Kutztown Area Middle School at a rate of \$12.00/hr effective on or after March 22, 2022.
7. The approval of the following Paraeducators as classroom monitors under Act 91, for the 2021-2022 school year at a rate of \$110 per day for days 1-20 and \$120 per day for days 21 and thereafter, effective March 22, 2022:
 

Janice Love	Jennifer McAllister
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8. The approval of the following volunteer chaperones to travel with the Kutztown Indoor Association (KIA) to attend the East Coast Championships Senior Dance and Twirling in Wildwood, New Jersey from April 27 through May 1, 2022.
 

Michelle Batz	Samantha Doublet	Michele Fegely
Angie Furlong	Tina Gammons	Tammy Haring
Heidi Heffelfinger	Richard Heffelfinger	Charlene Hertzog
Lynn Hilbert	Scott Hilbert	Deanna Johnson
Donna Johnson	Melissa A. Keller	Christie Kloeffel
Tracy Maley	Becki Prevoznik	Brent Rutherford
Valerie Rutherford	Vanessa Sherrer	Jen Traylor
Amanda Weida	Carrie Wessner	Sami Wiik
9. The approval of the following resource persons/mentors and stipends for the 2021-2022 school year:
 

Kristin Haring	for Kara Leibensperger (Resource teacher through 2022-23 SY)	\$300.00
Jess Ortiz-Eichert	for Meagan Hoffman (Resource teacher through 2022-23 SY)	\$300.00
Ashley Pastor	for Jaclyn Svetcov (Resource teacher prorated)	\$300.00
10. The approval of the following coaches, advisors, and stipends for the 2021-2022 school year:
 

Jeff Zimmerman	Athletic Game Manager - Spring	\$1,342.00
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**Personnel is Approved Pending Receipt of All Mandated Credentials.**

**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**

- Policy Maintenance** Motion made by Dennis Ritter, seconded by Al Darion, to approve the first reading of Policy 101 - Mission Statement.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion tabled.**
- 2022 Summer Programs** Motion made by Caecilia Holt, seconded by Jason Koch, to approve the summer programs for 2022.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- Section 125 Flexible Spending Plan** Motion made by Caecilia Holt, seconded by Michelle Batz, to approve the agreement with Kades-Margolis to renew the Section 125 Flexible Spending Program for the 2022-2023 school year.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- Employee Vision Ins.** Motion made by Dennis Ritter, seconded by Jeremiah Light, to approve the agreement with Capital Blue Cross to renew the employee vision insurance for the 2022-2023 school year. Cost is the same as 2021-2022.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- Substitute Agreement** Motion made by Al Darion, seconded by Jason Koch, to approve the amended pricing agreement with Kelly Educational Staffing to provide substitute services for teachers and paraprofessionals.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- BCTC Budget 2022-2023** Motion made by Jason Koch, seconded by Al Darion, to authorize the expenditures of the Berks Career & Technology Center's (BCTC) General Program for the period July 1, 2022 to June 30, 2023 as set forth herein.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- RACC Dual Enrollment** Motion made by Michelle Batz, seconded by Caecilia Holt, to approve the Dual Enrollment Agreement with Reading Area Community College (RACC) for the 2022-2023 school year.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- Support Staff Compensation** Motion made by Michael Hess, seconded by Caecilia Holt, to approve targeted support staff salary increases effective March 22, 2022.  
**Roll call vote: Yes 9 No 0 Absent 0**  
**Motion carried.**
- Adjournment** Motion made by Caecilia Holt, seconded by Michael Hess, to adjourn the meeting at 8:31 p.m.  
**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L DeVough  
School Board Secretary