

**Minutes of the  
KUTZTOWN AREA SCHOOL DISTRICT  
Board of Directors Meeting  
April 19, 2022 - 7:30 p.m.**

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Tuesday, April 19, 2022, at 7:30 p.m., in the Middle School Commons and remotely via Zoom and YouTube, pursuant to due notice to board members and the public.

**Present** Michelle Batz, Randy Burch, Erin Engel, Michael Hess, Caecilia Holt, Jason Koch, Dennis Ritter, Jeremiah Light

**Absent** Alan Darion

**Also Present** Christian Temchatin, Rikki DeVough, David Miller, Steven Leever, Ed Myers, Barry Flicker, Erin Anderson, Elizabeth Siteman, Benjamin Hoffman, Noah Cox, Ben Buttner, Chloe Blum, Curt Treptow, Marty Yourkavtch, Abby Yourkavitch, Cameron Wolf, Justin Samaan, Logan Nadelman, Jake Frankel, McKenzie Kus, Benno Weidner, Jeff Huffert, Roman Moser, Gabriel Leffew

**Call to Order** The meeting was called to order at 7:36 p.m. by President Burch.

**Welcome** President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He requested that anyone wishing to speak on an agenda item please use the raise his/her hand feature to be recognized. He indicated that this meeting was being recorded and there was an Executive Session held prior to the meeting for the purpose of Personnel and Legal content.

**Meeting Minutes** Motion made by Michael Hess, seconded by Dennis Ritter, to approve the Minutes of the April 4, 2022 School Board Meeting.

**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**  
**Motion carried.**

**Treasurer's Report** Motion made by Caecilia Holt, seconded by Jason Koch, to approve the Treasurer's Report of the General Fund.

**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**  
**Motion carried.**

**Ratification of General Account** Motion made by Dennis Ritter, seconded by Jason Koch, to ratify for payment the general account bills in the amounts of \$2,799,145.23.

**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**  
**Motion carried.**

**Approval of General Account** Motion made by Caecilia Holt, seconded by Erin Engel, to approve for payment the general account bills in the amount of \$775,718.03.

**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**  
**Motion carried.**

**Ratification of Construction Account** Motion made by Michael Hess, seconded by Michelle Batz, to ratify for payment the construction account bills in the amount of \$82,133.52.

**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**  
**Motion carried.**

**Superintendent's Report** A Night of the Arts  
Art Recognition  
Music Recognition  
Jr. County Concert  
MS After-school Activities

**Board Committee** **PSBA** Monday, April 25 is Spring Advocacy Day and time to meet with legislators to advocate topics of interest.

**BCIU** There will be an upcoming vote for new members on the BCIU Board of Directors.

**BCTC** The 2022-2023 calendar was approved with only a few conflicts between the schools.

**P & C** Faculty expressed concerns of student lack of motivation. Discussed a targeted school-wide approach for Title I funds. Reviewed state assessment windows.

**ECC & Facilities** Presented the Turf Tank system which enables lining of fields with only one person. Discussed GIS mapping of sewer lines on the Kutztown campus by the Borough of Kutztown. Discussion on an Inspiration Garden Memorial funded by the Education Foundation. Athletic awards will be presented and collegiate signing recognition will take place on May 24.

**TCC** Approval of minutes. Received an audit report presentation.

**Personnel**

Motion made by Jason Koch, seconded by Caecilia Holt, to approve the following personnel items:

1. The approval of the separation agreement and resignation of employee #1559, per the attached.
2. The approval of an adjusted rate for Tiberius Shaub as part-time Technology Repair Technician effective April 20, 2022 at a rate of \$15.00 per hour, [per the attached](#).
3. The approval to extend the Long Term Substitute assignment at Kutztown Middle School for Janelle Loeb from April 11, 2022 until June 3, 2022 at Bachelor's, Step 1, of the KATA/KASD contract.
4. The approval of medical leave for employee #152, effective May 16, 2022 until the end of the school year and returning on approximately August 16, 2022.
5. It is the recommendation of the administration that the Board of School Directors approve the termination of employment for employee #2004, due to a failure to report to work, effective April 19, 2022.
6. The approval of Katelyn M. Martin as a part time learning support aide at Kutztown Area High School, effective April 20, 2022 at a rate of \$15.54 per hour.
7. The approval of an unpaid leave for employee #124 commencing on April 4, 2022 through approximately August 16, 2022.
8. The approval of employee #576 to return from Family Medical Leave effective April 19, 2022.
9. The approval of Nicholas Renninger as Help Desk Support Technician at a salary of \$41,600, effective on June 8, 2022, [per the attached](#).
10. The approval of Anthony Schappell III as a part time flexible custodian at a rate of \$18.00 per hour, effective April 20, 2022, [per the attached](#).
11. The approval of Noel Arnold as a part-time maintenance staff at a rate of \$18.50 per hour, effective April 20, 2022, [per the attached](#).

**Personnel is Approved Pending Receipt of All Mandated Credentials.**

**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**

**Motion carried.**

**Policy Maintenance**

Motion made by Michael Hess, seconded by Jason Koch, to approve the second reading and adoption of Policy 008 - Organizational Chart.

**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**

**Motion carried.**

Motion made by Dennis Ritter, seconded by Michael Hess, to approve the first reading of the following policies:

Policy 100 - Comprehensive Plan

Policy 237 - Electronic Devices

**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**

**Motion carried.**

**MS Gym Floor Entrance**

Motion made by Michael Hess, seconded by Caecilia Holt, to approve the agreement with Division Contract Flooring for removal and replacement of the Kutztown Area Middle School gym entrance floor at a cost of \$15,900.

Motion made by Erin Engel, seconded by Jeremiah Light, to table the motion to remove and replace the Middle School gym entrance floor.

**Roll call vote: Yes 5 No 3 (Hess, Holt, Burch) Absent 1 (Darion)**

**Motion table.**

- SOS Group Addendum** Motion made by Dennis Ritter, seconded by Michael Hess, to approve the addendum with School Operations Services Group, Inc. (SOS) for the 2022-2023 year to provide van drivers, custodial, food service, paraprofessionals, and clerical substitutes when we are unable to fill the position through regular process.  
**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**  
**Motion carried.**
- Business Administrator** Motion made by Michelle Batz, seconded by Caecilia Holt, to approve the contract for Elizabeth Ann Siteman as Business Administrator effective June 1, 2022 through June 30, 2026 at a salary of \$117,000.  
**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**  
**Motion carried.**
- Motivation/Well-being Courses** Motion made by Michael Hess, seconded by Jason Koch, to approve the agreement with Dr. Gregory Sullivan to develop and deliver teacher and parent courses on motivation and well-being at a cost of \$18,000 to be budgeted from ARP ESSER funding.  
**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**  
**Motion carried.**
- MOU with Head Start** Motion made by Michelle Batz, seconded by Dennis Ritter, to approve the Memorandum of Understanding (MOU) with BCIU Head Start.  
**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**  
**Motion carried.**
- Nymbol IT Solutions** Motion made by Caecilia Holt, seconded by Jason Koch, to approve the independent contractor agreement with Nymbol IT Solutions.  
**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**  
**Motion carried.**
- Turf Tank Plus** Motion made by Michael Hess, seconded by Michelle Batz, to approve the subscription agreement with Turf Tank for a 1-year lease at a cost of \$11,500.  
**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**  
**Motion carried.**
- Assessment Appeal** Motion made by Dennis Ritter, seconded by Michael Hess, to authorize Solicitor James E. Mancuso, Esquire, of Brumbach, Mancuso & Fegley, P.C. to settle the Assessment Appeal with White Dog Properties, LLC under the terms and conditions contained in the stipulation and order.  
**Roll call vote: Yes 8 No 0 Absent 1 (Darion)**  
**Motion carried.**
- Public Comment** Marty Yourkavitch expressed concern of bullying in schools and requested information on helping to teach Eureka Math to his children/grandchildren.
- Adjournment** Motion made by Jeremiah Light, seconded by Erin Engel, to adjourn the meeting at 8:45 p.m.  
**Motion carried unanimously.**

Respectfully Submitted by,

Rikki L DeVough  
School Board Secretary