

**Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
August 21, 2023 - 7:30 p.m.**

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, August, 21 2023, at 7:30 p.m., in the High School and remotely via Zoom, pursuant to due notice to board members and the public.

Present Randy Burch, Dennis Ritter, Michelle Batz, Alan Darion, Erin Engel, Michael Hess, Caecilia Holt, Jason Koch, Jeremiah Light

Absent

Also Present Christian Temchatin, Rikki DeVough, Ed Myers, Richard Laubenstein, Melissa Devlin, Shawn Lynch, Josh Hoffman, Jeff Huffert, Erin Anderson, BethAnn Siteman, Chris Thompson, Christopher Smith

Call to Order The meeting was called to order at 7:33 p.m. by President Burch.

Welcome President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please use the raise his/her hand feature online to be recognized. He indicated that this meeting was being recorded and there was an Executive Session held prior to the meeting for the purpose of Personnel content.

Meeting Minutes Motion made by Dennis Ritter, seconded by Caecilia Holt, to approve the Minutes of the August 7, 2023 School Board Meeting.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Treasurer's Report Motion made by Jeremiah Light, seconded by Caecilia Holt, to approve the Treasurer's Report of the General Fund.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Payment of Bills Motion made by Dennis Ritter, seconded by Jason Koch, to ratify the following bills for payment from the General Account in the amount of \$2,365,733.80.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Michael Hess, seconded by Jeremiah Light, to approve the following bills for payment from the General Account in the amount of \$1,053,132.61.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Michael Hess, seconded by Michelle Batz, to approve the following bills for payment from the Construction Account in the amount of \$30,998.59.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Superintendent's Report Fashion and Textile Revue
Opening Week for Fall Sports
First Day of School

Board Committee Reports **PSBA** Annual School Leadership Conference is October 15-17, 2023.
Election for PSBA officers will be on a forthcoming agenda for voting and approval.

BCIU	Detective Michael J. Gombar was recognized for the BCIU 2023 Outstanding Community Partner honor. KASD had the highest attendance of administrators at the August 3, 2023 workshop at BCIU. The Commission to Student Basic Education Funding is holding a meeting in Allentown on September 12, 2023.
BCTC	No report.
P & C	Presentation on SMART Mentoring from Principal Barry Flicker. Flexible Instruction Days discussion with changes of implementation to the younger grades. Update on the Pre-K Counts grant. Reviewed Policies 903 and 830.
ECC & Facilities	Presented the KASD/Brandywine Track Agreement. Updates on the fuel tank, administration building status, and Turf Tank rental.
TCC	No report.
Student Achievement	No report.
Equity	No report.

Personnel

Motion made by Caecilia Holt, seconded by Dennis Ritter, to approve the following custodial/maintenance help as seasonal employees for special projects at a rate of \$14.00 per hour:

Jon Lemay	Jackson Overly	Andrew Schell
Isa Sherrer	Will Devall	Briahna Batz

Roll call vote: Yes 8 No 0 Abstain 1 (Batz) Absent 0
Motion carried.

Motion made by Michael Hess, seconded by Jeremiah Light, to approve the following personnel items:

- The approval of tenure for the following, effective August 22, 2023, due to the completion of three years of satisfactory service teaching at Kutztown Area School District and fulfillment of all requirements for tenure.

Michael Aboulhoda	Kathryn Engwall	Lauren Frey
Victoria Gillan	Louise Moyer	
- The acceptance of the resignation of Stephanie Turner, part-time clerical aide to the counselor and office at Kutztown Area Middle School, effective August 8, 2023.
- The acceptance of the resignation of support staff transitioning to work for ESS, [per the attached](#).
- The approval of Karen Bruno, Learning Support Teacher at Kutztown Area High School, effective on or after August 22, 2023, at a salary of \$71,115, Step 4 Masters, per the KATA/KASD contract.
- The approval of Sheryl McKlveen, as a volunteer social worker as a part of the Kutztown University Social Work Internship Program for the 2023-24 school year at no cost to the District.
- The approval of the following custodial/maintenance help as seasonal employees for special projects at a rate of \$14.00 per hour:

Jon Lemay	Jackson Overly	Andrew Schell
Isa Sherrer	Will Devall	Briahna Batz
- The approval of the following classroom aides/paraeducators as substitute teachers for the 2023-2024 school year at a rate of \$130 per day:

Amy J. Pettit	Sherry Sexton	Kimberly S. Moyer-Bercaw
Alison J. VanDuren	Laura Giannantonio	Heather Ulrich
- The approval of the following coaches and stipends for the 2023-2024 school year [per the attached](#).

Personnel is Approved Pending Receipt of All Mandated Credentials.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Policy Maintenance

Motion made by Dennis Ritter, seconded by Michael Hess, to approve the first reading of [Policy 903 Public Participation in Board Meetings](#).

Motion made by Jason Koch, seconded by Erin Engel to amend the motion to remove the 30-minute total allocation for public comment statement from the policy.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Dennis Ritter, seconded by Michael Hess, to approve the first reading of Policy 903 with the amendment to remove the 30-minute allocation for public comment statement.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Motion made by Michael Hess, seconded by Jeremiah Light to approve the first reading of [Policy 830 Security of Computerized Personal Information / Breach Notification](#).

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Director of Information Technology

Motion made by Al Darion, seconded by Caecilia Holt, to approve Josh Hoffman as Director of Information Technology, effective August 1, 2023, at a salary of \$93,000 for the 2023-2024 school year retroactive to August 1, 2023, per the KASD Act 93 Agreement.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

[KASD/Brandywine Track](#)

Motion made by Michael Hess, seconded by Caecilia Holt, to approve the KAHS/Brandy Heights Track Agreement.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

[Support Staff Handbook](#)

Motion made by Dennis Ritter, seconded by Caecilia Holt, to approve the 2023-2024 Support Staff Handbook Agreement.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

[Communities in Schools](#)

Motion made by Michael Hess, seconded by Caecilia Holt, to approve the contract with Communities in Schools of Eastern Pennsylvania for the Integrated Student Supports model at KAHS and KAMS for the 2023-2024 school year at a total cost of \$103,420.

Roll call vote: Yes 6 No 3 (Engel, Koch, Light) Absent 0
Motion carried.

[Eshelman Drivers](#)

Motion made by Michael Hess, seconded by Jason Koch, to approve the list of Eshelman Bus Company bus/van drivers for Kutztown Area School District for the 2023-2024 school year.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

Bus/Van Routes

Motion made by Jason Koch, seconded by Jeremiah Light, to approve the bus and van routes for the 2023-2024 school year, and to allow the transportation coordinator and/or designee to make any necessary changes to the existing routes as deemed appropriate throughout the 2023-2024 school year, with the exception of changes that involve significant additional costs or the deletion of a route.

Roll call vote: Yes 9 No 0 Absent 0
Motion carried.

