

**Minutes of the
KUTZTOWN AREA SCHOOL DISTRICT
Board of Directors Meeting
September 18, 2023 - 7:30 p.m.**

The Board of Directors of Kutztown Area School District met for a regular monthly board meeting on Monday, September 18, 2023, at 7:30 p.m., in the High School and remotely via Zoom, pursuant to due notice to board members and the public.

Present Randy Burch, Dennis Ritter, Michelle Batz, Erin Engel, Michael Hess, Caecilia Holt, Jason Koch, Jeremiah Light

Absent Alan Darion

Also Present Christian Temchatin, Rikki DeVough, Ed Myers, Beth Ann Siteman, Melissa Devlin, Erin Anderson, Robyn Underwood, Kristen Jones, Erin Fenstermacher, Kris Tuerk, Sara Fidler, Jennifer Reinert, Dan Wismer

Call to Order The meeting was called to order at 7:33 p.m. by President Burch.

Welcome President Burch opened the meeting with a moment of silence and Pledge of Allegiance to the flag. He asked everyone to sign the attendance book and mark the topic of comment next to his/her name. He requested that anyone wishing to speak on an agenda item please use the raise his/her hand feature online to be recognized. He indicated that this meeting was being recorded and there was an Executive Session held prior to the meeting for the purpose of Personnel content.

Meeting Minutes Motion made by Michael Hess, seconded by Caecilia Holt, to approve the Minutes of the September 5, 2023 School Board Meeting.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Treasurer's Report Motion made by Dennis Ritter, seconded by Jeremiah Light, to approve the Treasurer's Report of the General Fund.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Payment of Bills Motion made by Caecilia Holt, seconded by Jason Koch, to ratify the following bills for payment from the General Account in the amount of \$2,136,230.20.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Motion made by Michael Hess, seconded by Dennis Ritter, to approve the following bills for payment from the General Account in the amount of \$643,868.04.
Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Superintendent's Report First Responders Breakfast and Patriot Day Ceremony
The Wall that Heals
Traveling Art Show - Presented by Art Teachers Ms. Tuerk, Ms. Fidler, and Mr. Hoffman (absent).

Board Committee Reports

PSBA Advocacy Week is October 2-6, 2023. Participation is October 4 either in-person or virtually. Presents the opportunity to meet with legislators or staff and voice concerns.

BCIU No report.

BCTC Business items as usual. Program participation review: KASD sent 89 students to BCTC in 2022-2023 which is 27.5% of the student population. 95% of participants received a "Competent" or "Advanced" on the NOCTI exam.

P & C Federal Programs overview presentation on Titles I, II, III, and IV. Reviewed policies; some on agenda for approval.

ECC & Facilities	No report.
TCC	No report.
Student Achievement	No report.
Equity	No report. Currently assembling members for the committee.

Personnel

Motion made by Dennis Ritter, seconded by Michael Hess, to approve the following personnel items:

1. The approval of Michele Schoener as a Homebound Instruction Teacher at Greenwich-Lenhartsville Elementary at a rate of \$27.00 per hour, effective September 19, 2023.
2. The acceptance of the resignation of Jessica O’Neil as a part-time flexible custodian effective September 13, 2023.
3. The approval of the Job Description for the Director of Information Technology, [per the attached](#).
4. The approval of the following coaches/advisors and stipends for the 2023-2024 school year:

Sallie Sandler	Academic Challenge Coach (split)	\$700.00
	(previously approved 7/17/23 at \$1400.00)	
Richard Hadley	Academic Challenge Coach (split)	\$700.00
Ayla Blatt	FFA	\$1400.00
Jacob Heffner	HS Basketball (Boys)	VOLUNTEER

Personnel is Approved Pending Receipt of All Mandated Credentials.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Policy Maintenance

Motion made by Jason Koch, seconded by Jeremiah Light, to approve the second reading and approval of the following policy:

1. [Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability](#)

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Motion made by Jason Koch, seconded by Dennis Ritter to approve the first reading of the following policies:

1. [Policy 827 Conflict of Interest](#)
2. [Policy 626.1 Travel Reimbursement - Federal Programs](#)
3. [Policy 800 Records Management](#)
4. [Policy 830.1 Data Governance Storage/Security](#)

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

CCIU Contract:
Powerschool and PIMS

Motion made by Caecilia Holt, seconded by Jeremiah Light, to approve the CCIU Contract for Powerschool and PIMS training at a cost of \$2,200.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

PSBA Officer Elections

Motion made by Jason Koch, seconded by Michael Hess, to elect Pennsylvania School Board Association (PSBA) officers by majority vote for each office, and authorize the Board Secretary to cast votes electronically on behalf of the School Board. Elected officers take their position January 1, 2024.

1. 2024 President-Elect (one-year term)
Allison Mathis*, North Hills School District
2. 2024 Vice President (one-year term)
Sabrina Backer*, Franklin Area School District
3. 2024-2026 PSBA Treasurer (three-year term)
Karen Beck Pooley*, Bethlehem Area School District

4. PSBA Insurance Trustee (three-year term ending Dec. 31, 2026)

(Choose two candidates.)

Marianne Neel

Michael Faccinetto

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

New Story, LLC

Motion made by Michelle Batz, seconded by Caecilia Holt, to approve the Tuition Agreement with New Story LLC for two special education students at a cost of \$315 per day and \$425 per day for the 2023-2204 school year.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Weiser Decisions

Motion made by Jason Koch, seconded by Michael Hess to approve the Tuition Agreement with the Conrad Weiser Area School District for a special education student at a cost of \$250.93 per day for the 2023-2024 school year.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

SAM

Motion made by Caecilia Holt, seconded by Dennis Ritter, to approve the Coordination Agreement with Service Access and Management, Inc. (SAM) to provide Blended Case Management Services.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

EPIC School Plus

Motion made by Caecilia Holt, seconded by Jason Koch, to approve the quote from Neuron Fuel Inc. for EPIC School Plus License and Digital Reading Platform at a cost of \$7,200.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Settlement Agreement

Motion made by Jason Koch, seconded by Michael Hess, to approve student settlement agreement.

Roll call vote: Yes 6 No 0 Abstain 2 (Engel, Light) Absent 1 (Darion)
Motion carried.

Millersville Agreement

Motion made by Michael Hess, seconded by Jeremiah Light, to approve the agreement with Millersville University of Pennsylvania for student teaching placements.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Shared Transportation Agreement

Motion made by Jason Koch, seconded by Dennis Ritter, to approve the Agreement for Shared Transportation Costs with the Northwestern Lehigh School District.

Roll call vote: Yes 8 No 0 Absent 1 (Darion)
Motion carried.

Public Comment

Robyn Underwood expressed a problem she had with a comment a board member made at the August 21, 2023 School Board meeting.

Jennifer Reinert commented on accommodating gender identity and accepting differences.

Adjournment

Motion made by Jeremiah Light, seconded by Michael Hess, to adjourn the meeting at 8:40 p.m.

Motion carried unanimously.

Respectfully Submitted by,

Rikki L DeVough
School Board Secretary