

School Board Agenda
Kutztown Area School District
Monday, December 19, 2022 - 7:30 p.m.
Kutztown Area Middle School/Zoom

1. Call to Order by President
2. Roll Call by Secretary
3. Approval of Minutes
 - a. [December 5, 2022 Board Reorganization Meeting](#)
 - b. [December 5, 2022 School Board Meeting](#)
4. [Treasurer's Report](#)
 - a. General Fund
5. Approval of Bills for Payment
 - a. Ratification - General Account (including Manual Checks) \$1,407,534.62
 - b. Approval - General Account \$851,853.53
6. Communications and Reports
 - a. Superintendent's Report
 - i. [Results of 2021-2022 Audit by Herbein + Company](#)
 - ii. 2023-24 Initial Budget Discussion
 - b. Board Committee Reports
7. Public Comment on Agenda Items
8. New Business
 - a. Personnel
 - b. [Substitute Nurse Staffing Agreement](#)
 - c. [KASD Job Descriptions](#)
 - d. Emerson College Cooperative Agreement
 - e. Policy Maintenance
 - f. [New Course Proposals](#)
 - g. [High School Course Catalog](#)
 - h. Donation
 - i. Introduction of New Business by Board Members
9. Public Comment on Non-agenda Items
10. Informational Items
 - a. [Condensed III Board Summary Report](#)
 - b. [Cafeteria Fund Report](#)
11. Upcoming Public Meetings/Informative Dates

January 3	Student Achievement Committee Meeting	6:00 PM	HS Lib/Zoom
January 9	Policy and Curriculum Committee Meeting	6:00 PM	HS Lib/Zoom
January 9	Facilities and Extra Curricular Committee Meeting	7:00 PM	HS Lib/Zoom
January 17 (<i>Tues</i>)	Monthly School Board Meeting	7:30 PM	HS Lib/Zoom
12. Adjournment

SCHOOL BOARD MEMBERS

Michelle R. Batz
Randy T. Burch
Alan J. Darion
Erin Engel

Michael Hess
Caecilia M. Holt
Jason Koch
Jeremiah Light

Dennis S. Ritter
Christian T. Temchatin, Superintendent (non-voting)
David J. Miller, Treasurer (non-member)
Rikki L. DeVough, Secretary (non-member)
James Mancuso, Solicitor (non-member)

ITEM 8 NEW BUSINESS

- a. **PERSONNEL** - It is the recommendation of the administration that the Board of School Directors approve the following personnel items:
1. The acceptance, with regret, of the resignation due to retirement of Ron Dengler, Maintenance for Kutztown Area School District, effective January 7, 2023.
 1. The approval of Tessa M. Bewley as an Eshelman bus/van driver for the 2022-2023 school year effective December 19, 2022.
 2. The acceptance of the resignation of Lorencz Jean-Baptiste as Girls HS JV Basketball Coach effective November 28, 2022.
 3. The approval of employee #2014 to take Family Medical Leave (FMLA) commencing approximately February 22, 2023 through April 20, 2023.
 4. The approval of Laura Giannantonio as Long Term Substitute Elementary Teacher during the 2022-2023 school year at Kutztown Elementary School effective from approximately January 13, 2023 through approximately April 20, 2023 at a salary of \$53,507.00 per Bachelor's Degree, Step 1, of the KATA/KASD collective bargaining agreement.
 5. The acceptance of the resignation of Jeff Appleby as a substitute van driver effective December 31, 2022.
 6. The approval of Gavin McAdam as full time Help Desk Support Technician at a salary of \$43,680, effective on or after January 3, 2023.
 7. The approval of the following coaches, advisors, and stipends for the 2022-2023 school year:

Chaera Frederick	Softball (MS Head Coach)	\$2,440.00
Kimberly Frederick	Softball - MS	VOLUNTEER
Jim Frederick	Softball (MS Assistant Coach)	\$2,400.00
Ashley Donat	Softball (HS - JV)	\$3,000.00
Megan Conrad	Softball (HS Volunteer)	VOLUNTEER
Stacy Kressley	Softball (HS Assistant)	\$2,800.00
Rob Howard	Baseball (HS Assistant Coach)	\$2,780.00
Forrest Schaeffer	Baseball (HS JV)	\$3,100.00
John Dombrowski	Baseball (MS Head Coach)	\$2,400.00
Conor Doherty	Baseball (MS Assistant Coach)	\$2,400.00

All Personnel are Approved Pending Receipt of All Mandated Credentials

- b. **SUBSTITUTE NURSE STAFFING AGREEMENT** - It is the recommendation of the administration that the Board of School Directors approve the agreement with General Healthcare Resources, LLC. to provide substitute nursing staffing, effective December 20, 2022, per the attached.
- c. **JOB DESCRIPTIONS** - It is the recommendation of the administration that the Board of School Directors approve updated job descriptions, per the attached.
- d. **EMERSON COLLEGE COOPERATIVE AGREEMENT** - It is the recommendation of the administration that Board of School Directors Approve the cooperative agreement with Emerson College for student practicum hours.
- e. **POLICY MAINTENANCE** - It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve the first reading of the following policies:
1. Policy [251. Students Experiencing Homelessness, Foster Care and Other Educational Instability](#)
 2. Policy [810 Transportation](#)
- f. **NEW COURSE PROPOSALS** - It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve the proposal for the following new courses for the Kutztown Area High School Course Catalog:
1. Career Exploration Internship
 2. Global Citizen Internship
 3. Education Internship
 4. Work Study Program
- g. **HIGH SCHOOL COURSE CATALOG** - It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve the Kutztown Area High School Course Catalog for the 2023-202 school year, per the attached.
- h. **DONATION**
1. It is the recommendation of the administration that the Board of School Directors approve the acceptance of a donation from Rob Howard, with gratitude, in the amount of \$2,780.00 to the Kutztown Area High School Baseball Team.
- i. **INTRODUCTION OF NEW BUSINESS BY BOARD MEMBERS**