

Kutztown School Board Agenda
Kutztown Area School District
Monday, February 6, 2023 - 7:30 p.m.
High School Library/Zoom

1. Call to Order by President
2. Roll Call by Secretary
3. Approval of Minutes
 - a. [January 17, 2023 School Board Meeting](#)
4. Communications and Reports
 - a. Superintendent's Report
 - i. 2023-24 KASD School Calendar Preview
 - b. Student Board Representative Report
5. Public Comment on Agenda Items
6. New Business
 - a. Personnel
 - b. [Update to 2023-24 KAHS Course Catalog](#)
 - c. Policy Maintenance
 - d. Orlando, Florida Trip Chaperones/Volunteers
 - e. [IDEA-B 611 Agreement](#)
 - f. [BCIU Mandated Services Budget 2023-2024](#)
 - g. [School District Physician Agreement](#)
 - h. German Exchange Program
 - i. Conference Request
 - j. Introduction of New Business by Board Members
7. Public Comment
8. Informational Items
 - a. [BCIU NewsLink](#)
 - b. [BCIU What Happened](#)
 - c. [Legislative Update](#)
 - d. [BCTC JOC Briefs](#)
 - e. [BCTC JOC Minutes](#)
 - f. [Student Enrollment - January 2023](#)
9. Upcoming Public Meetings/Informative Dates

Feb 13	Policy/Curriculum Committee Meeting	6:00 PM	HS Lib/Zoom
Feb 13	Facilities/Extra Curricular Committee Meeting	7:00 PM	HS Lib/Zoom
Feb 21 (Tues)	Monthly School Board Meeting	7:30 PM	HS Lib/Zoom
March 6	Workshop School Board Meeting	7:30 PM	HS Lib/Zoom
10. Adjournment

ITEM 5 NEW BUSINESS

A. PERSONNEL- It is the recommendation of the administration that the Board of School Directors approve the following personnel items:

1. The acceptance, with regret, of the resignation due to retirement of James Brown, Principal at Kutztown Area Middle School, effective February 17, 2023.
2. The acceptance, with regret, of the resignation due to retirement of Danielle Berger, Teacher on Special Assignment (ToSA) and Life Skills teacher at Kutztown Area School District, effective the last teacher day of the 2022-2023 school year.
3. The acceptance, with regret, of the resignation due to retirement of Susan Neumann, 8th Grade Math teacher at Kutztown Area Middle School, effective the last teacher day of the 2022-2023 school year.
4. The acceptance, with regret, of the resignation due to retirement of Gene Greenawalt, van driver for Kutztown Area School District, effective January 26, 2023.
5. The acceptance, with regret, of the resignation of Linda Lawfer as cafeteria employee at Kutztown Area School District, effective January 2, 2023.
6. The approval of Jennifer Bossler as part time cafeteria at Kutztown Elementary School at a rate of \$12.45 per hour, effective on or after February 7, 2023.
7. The approval of a Family Medical Leave (FMLA) for employee #98 commencing on February 2, 2023 through approximately March 31, 2023.
8. The approval to extend the Family Medical Leave (FMLA) of employee #523 to take Family Medical Leave (FMLA) through approximately February 16, 2023.
9. The approval of a intermittent Family Medical Leave (FMLA) for employee #811 commencing on January 20, 2023.
10. The approval of a intermittent Family Medical Leave (FMLA) for employee #5 commencing on January 28, 2023.
11. The approval of Craig W. Huntsinger as an Eshelman bus driver for the 2022-2023 school year, effective February 6, 2023.
12. The approval of the following coaches, advisors, and stipends for the 2022-2023 school year:

Carter Agvent	Basketball - Girls (HS JV Coach)	\$3,300.00
Shelby Brett	Spring Track/Field - HS Assistant	\$2,540.00
Kelsey Yob	Spring Track/Field - HS Assistant	\$2,320.00
Michael Aboulhouda	Spring Track/Field - HS Assistant	\$2,340.00
Jason Mraz	Spring Track/Field - HS Assistant	\$2,300.00
Kirsten Paxson	Spring Track/Field - MS Head Coach	\$2,700.00
Trevor Greenawalt	Baseball - HS/MS Coach	VOLUNTEER
Aaron Schwien	Spring Track/Field - Coach	VOLUNTEER
Elisabeth Schwarz	Spring Track/Field - Coach	VOLUNTEER

Personnel is Approved Pending Receipt of All Mandated Credentials

B. UPDATE TO 2023-24 KAHS COURSE CATALOG - It is the recommendation of the administration that the Board of School Directors approve the update to the Kutztown Area High School Course Catalog for the 2023-24 school year per the attached.

C. POLICY MAINTENANCE

1. It is the recommendation of the Policy and Curriculum Committee that the Board of School Directors approve the second reading and adoption of the following policies:

- [Policy 137 Home Education Programs](#)
- [Policy 805 Emergency Preparedness and Response](#)

D. ORLANDO, FLORIDA TRIP CHAPERONES/VOLUNTEERS - It is the recommendation of the administration that the Board of School Directors approve the following adult chaperones and volunteers for the trip to Orlando, Florida from March 29 to April 2, 2023:

Barry Flicker	Chaperone	Dustin Shirk	Chaperone
Cecily Ryan	Chaperone	Michelle Batz	Chaperone
Melissa A. Keller	Chaperone	LeAnne Zettlemoyer	Chaperone
Jon Stutzman	Chaperone	John McGranahan	Chaperone
Lisa Diffenbaugh	Chaperone	Melissa Nolte	Chaperone
Stacey Wood	Volunteer	Carol Shaffer	Volunteer
Carla Jacoby	Volunteer	David Jacoby	Volunteer

- E. IDEA AGREEMENT** - It is the recommendation of the administration that the Board of School Directors approve the agreement with Berks County Intermediate Unit for the IDEA-B 611 Grant for the 2022-2023 school year.
- F. BCIU MANDATED SERVICES BUDGET 2023-2024** - It is the recommendation of the administration that the Board of School Directors authorize the expenditures of the Berks County Intermediate Unit's (BCIU) Mandated Services Budget for the 2023-2024 school year, at a district cost of \$27,707.73 as set forth herein. This proposed budget reflects a 2.37% increase from the previous year.
- G. SCHOOL DISTRICT PHYSICIAN AGREEMENT-** It is the recommendation of the administration that the Board of School Directors approve the agreement with St. Luke's Physician Group, Inc. to supply a school physician for Kutztown Area School District effective September 1, 2023 through August 31, 2026 at a starting cost (2023-24 school year) of \$19 per physical and \$56 per hour for other services, per the attached.
- H. GERMAN EXCHANGE PROGRAM**
 - 1. It is the recommendation of the administration that the Board of School Directors approves a high school trip to Germany in the summer of 2023 at an approximate student cost of \$3,000.00. The school district will not incur any costs for the trip.
 - 2. It is the recommendation of the administration that the Board of School Directors approves an exchange program visit from residents of Kassel, Germany in the spring of 2023. Students from Georg Christoph Lichtenberg Gymnasium will be staying with host families in our district. The school district will not incur any costs for the trip.
- I. CONFERENCE REQUESTS** - It is the recommendation of the administration that the Board of School Directors approve the conference request for employees #579 and #1958 to attend the Mindset Mathematics Workshop at Stanford University, CA on March 7-8, 2023 at a cost of \$1,595 per individual.
- J. INTRODUCTION OF NEW BUSINESS BY BOARD MEMBERS**

Michelle R. Batz
 Randy T. Burch
 Alan J. Darion
 Erin Engel

SCHOOL BOARD MEMBERS

Michael Hess
 Caecilia M. Holt
 Jason Koch
 Jeremiah Light

Dennis S. Ritter
 Christian T. Temchatin, Superintendent (non-voting)
 David J. Miller, Treasurer (non-member)
 Rikki L.C. DeVough, Secretary (non-member)
 James Mancuso, Solicitor (non-member)